

**ITEM 21**  
**Salary Adjustment**  
**Executive Director to the Commission on State Mandates**  
**Government Code Section 17530**

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**Executive Summary**

The Executive Director position is established at Level D of the Exempt Salary Schedule which has a salary range of \$9,755 to \$10,865 per month. Ms. Halsey was appointed as Executive Director to the Commission on March 23, 2012. The incumbent's salary is currently set at \$10,292. Since Ms. Halsey's salary level is below the maximum salary of Exempt Level D, she is eligible for a salary adjustment upon the approval of the Commission.

**Recommendation**

If the Commission decides to adjust the Executive Director's salary, the following motion and action must be taken:

“I move to adjust the Executive Director's salary by \_\_\_ percent, effective \_\_\_\_\_.”