

COMMISSION ON STATE MANDATES

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June 24, 2011

Mr. Keith Petersen
SixTen and Associates
P.O. Box 340430
Sacramento, CA 95834-0430

And Affected State Agencies and Interested Parties (See Mailing List)

Re: Proposed Parameters and Guidelines

Minimum Conditions for State Aid, 02-TC-25 and 02-TC-31

Los Rios Community College District, Santa Monica Community College District,
and West Kern Community College District, Co-Claimants

Dear Mr. Petersen:

On June 16, 2011, the Commission on State Mandates received the claimant's proposed parameters and guidelines. Staff reviewed the nine sets of parameters and guidelines and deemed them to be complete and timely filed.

Review and Comments. All state agencies and interested parties are invited to comment on the proposed parameters and guidelines. Recommendations and comments must be submitted to the Commission by **July 25, 2011**. The claimant and interested parties may file rebuttals with the Commission by **August 24, 2011**.

You are advised that comments filed with the Commission are required to be simultaneously served on the other interested parties on the mailing list, and to be accompanied by a proof of service. (Cal. Code Regs., tit. 2, § 1181.2.) However, this requirement may also be satisfied by electronically filing your documents on the Commission's website. Please see the Commission's website for instructions on electronic filing at http://www.csm.ca.gov/dropbox_procedures.shtml. The comments will be posted on the Commission's website and the mailing list will be notified by electronic mail of the posting. This procedure will satisfy all the service requirements under California Code of Regulations, title 2, section 1181.2(c). If you would like to request an extension of time to file comments, please refer to section 1183.01(c)(1), of the Commission's regulations.

Hearing. If requested, Commission staff will conduct a prehearing conference. A hearing on this matter will be set when the record closes.

Please contact Heidi Palchik at (916) 323-8218 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Drew Bohan".

Drew Bohan
Executive Director