

ITEM 4
TEST CLAIM
FINAL STAFF ANALYSIS
AND
PROPOSED STATEMENT OF DECISION

Education Code Sections 200, 220, 231.5, 250, 251, 253, 260, 261, 262.3, and 262.4

Government Code Sections 11135, 11136, 11137, 11138, and 11139

Statutes 1977, Chapter 972; Statutes 1982, Chapter 1117;
Statutes 1988, Chapters 1514; Statutes 1990, Chapter 1372; Statutes 1992, Chapter 417;
Statutes 1992, Chapter 906; Statutes 1992, Chapter 913; Statutes 1993, Chapter 1123;
Statutes 1994, Chapter 146; Statutes 1998, Chapter 914; Statutes 1999, Chapter 587;
Statutes 1999, Chapter 591; Statutes 2001, Chapter 708; Statutes 2002, Chapter 300; and
Statutes 2002, Chapter 1102

California Code of Regulations, Title 5, Sections 4600, 4610, 4611, 4620, 4621, 4622, 4630,
4631, 4632, 4640, 4650, 4651, 4652, 4660, 4661, 4662, 4663, 4664, 4665, and 4670

Register 92, Number 3; Register 92; Number 18; and Register 93, Number 51

Uniform Complaint Procedures (K-12)

03-TC-02

Solana Beach School District, Claimant

Attached is the proposed statement of decision for this matter. The executive summary and the proposed statement of decision also function as the final staff analysis, as required by section 1183.07 of the Commission's regulations.

EXECUTIVE SUMMARY

Overview

This test claim addresses activities associated with the procedures for filing, investigating, and resolving complaints arising in a school district.¹ These procedures are used to process two types of complaints: (1) complaints that allege violations of federal or state law governing specific educational programs;² and (2) complaints that allege discrimination in violation of state and federal antidiscrimination laws.

This test claim also addresses the notice requirements regarding the prohibition against discrimination and the available civil remedies for discrimination complaints. The claimant alleges reimbursable costs associated with specific provisions of Education Code section 200 et seq., Government Code section 11139, and the title 5 regulations, which prohibit unlawful discrimination and establish the complaint process for violations of specified educational programs and allegations of unlawful discrimination by school districts.

Procedural History

The *Uniform Complaint Procedures (K-12)*, (03-TC-02) test claim was filed during the 2003-2004 fiscal year. As a result, the reimbursement period for any reimbursable state-mandated new program or higher level of service found in this test claim begins on July 1, 2002.³

On November 5, 2003, the Department of Education (CDE) filed comments on the test claim. On December 5, 2003, the claimant filed comments in response to the CDE comments. On April 30, 2012, Commission staff issued a request for additional information from the claimant, the CDE, and the Department of Finance (Finance). On June 7, 2012, the claimant submitted a response to Commission staff's request for additional information. On June 15, 2012, the CDE submitted a response to Commission staff's request for additional information. The Commission staff issued the draft staff analysis on August 8, 2012. No comments were filed on the draft staff analysis.

Positions of the Parties and Interested Parties

Claimant

The claimant contends that the test claim statutes and regulations impose reimbursable state-mandated costs for school districts and county offices of education to engage in state-mandated new programs or higher levels of service related to establishment and implementation of uniform complaint procedures. These activities include having a written policy on sexual harassment,

¹ All references to "school districts" mean K-12 school districts and county offices of education, unless otherwise specified.

² The programs subject to the complaint procedures pled are: (1) Adult Basic Education (Ed. Code, §§ 8500 – 8538 and 525000 – 52616.5); (2) Consolidated Categorical Aid Programs (Ed. Code, § 64000(a)); (3) Migrant Education (Ed. Code, §§ 54440 – 54445); (4) Vocational Education (Ed. Code, §§ 52300 – 52480); (5) Child Care and Development programs (Ed. Code, §§ 8200 – 8493); (6) Child Nutrition programs (Ed. Code, §§ 49490 – 49560); and (7) Special Education programs (Ed. Code, §§ 56000 – 56885 and 59000 – 59300).

³ Government Code section 17557(e).

displaying and distributing the district’s policy on sexual harassment, and investigating complaints alleging noncompliance with specific educational programs or alleging unlawful discrimination. The claimant contends that the requirements alleged to be reimbursable are in excess of any federal mandate on school districts.

Department of Education (CDE)

The CDE argues that a number of the statutes and regulations pled by the claimant impose activities already required by federal law. As a result, the CDE questions whether the alleged activities are federally mandated, and therefore, not reimbursable under article XIII B, section 6 of the California Constitution. In addition, in response to the Commission staff’s inquiry as to whether a complaint process existed prior to the adoption of the test claim regulations, the CDE argues that federal law already required or anticipated many of the requirements of the test claim regulations. However, the CDE does not identify a pre-existing complaint process established by the CDE.

Department of Finance (Finance)

Finance has not filed comments for this test claim.

Commission Responsibilities

Under article XIII B, section 6 of the California Constitution, local agencies and school districts are entitled to reimbursement for the costs of state-mandated new programs or higher levels of service. In order for local government to be eligible for reimbursement, one or more similarly situated local agencies or school districts must file a test claim with the Commission. “Test claim” means the first claim filed with the Commission alleging that a particular statute or executive order imposes costs mandated by the state. Test claims function similarly to class actions and all members of the class have the opportunity to participate in the test claim process and all are bound by the final decision of the Commission for purposes of that test claim.

The Commission is the quasi-judicial body vested with exclusive authority to adjudicate disputes over the existence of state-mandated programs within the meaning of article XIII B, section 6. In making its decisions, the Commission cannot apply article XIII B as an equitable remedy to cure the perceived unfairness resulting from political decisions on funding priorities.⁴

Claims

The following chart provides a brief summary of the claims and issues raised and staff’s recommendation.

Subject	Description	Staff Recommendation
Education Code sections 200, 220, 260, and 261; Government Code sections 11135, 11136, 11137, and 11138; and California Code of Regulations, title 5,	These code sections provide background information for other code sections and regulations pled, but are not alleged to contain any new programs or higher levels of service by the claimant.	<i>Deny:</i> (1) the claimant does not allege that the code sections or regulations impose reimbursable state-mandated new programs or higher levels of service; and (2) there is no evidence in the record of any costs associated with

⁴ *City of San Jose v. State of California* (1996) 45 Cal.App.4th 1802.

<p>sections 4600, 4610, 4630, 4640, 4651, and 4664</p>		<p>these code sections and regulations.</p>
<p>Education Code sections 231.5, 250, 251, 253, 262.3, and 262.4; and Government Code section 11139</p>	<p>These code sections address: (1) a district’s written policy on sexual harassment; (2) providing an assurance of compliance with antidiscrimination laws; (3) the provision of notice regarding possible civil remedies; and (4) the enforcement of the prohibition of discrimination by civil action.</p>	<p><i>Partially Approve:</i> The requirements to have a written policy on sexual harassment and to provide an assurance of compliance with specified antidiscrimination laws constitute federal mandates and are not reimbursable. However, the requirement to provide an assurance of compliance with antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation is not mandated by federal law, and constitutes a state-mandated new program or higher level of service. The plain language of the code sections providing for the enforcement of the prohibition of discrimination by civil action does not impose any activities on school districts. The requirement to provide notice of possible civil remedies constitutes a state-mandated new program or higher level of service for all complaints of discrimination.</p>
<p>California Code of Regulations, title 5, section 4611</p>	<p>This regulation requires school districts to refer complaints on six specific issues to other appropriate state or federal agencies.</p>	<p><i>Partially Approve:</i> The requirement to refer allegations of child abuse to outside entities is not new, and the requirement to refer health and safety complaints regarding child development programs is triggered by an underlying discretionary decision on the part of a school district to engage in the program, and therefore not state-mandated. The requirements to refer discrimination issues involving</p>

		<p>Child Nutrition Programs, Title IX complaints if there are no state discrimination laws at issue, employment discrimination, and allegations of fraud constitute state-mandated new programs or higher levels of service.</p>
<p>California Code of Regulations, title 5, sections 4620, 4621, 4622, 4631, and 4632</p>	<p>These regulations set forth the complaint procedures on a local agency level.</p>	<p><i>Partially Approve:</i> Pursuant to title 5 section 4611, complaints of employment discrimination are not subject to the uniform complaint procedures. In addition, some of the complaint procedures constitute federal mandates for complaints of discrimination on the basis of disability, age, and sex, and therefore, are not reimbursable. Additionally, in regard to the following educational programs, the complaint procedures are triggered by a district voluntarily engaging in the program and thus do not impose reimbursable state-mandated activities: consolidated categorical aid programs, migrant education, vocational education, child care and development. For complaints regarding special education programs, all of the complaint procedures, except for the adoption of policies and procedures, do not constitute new programs or higher levels of service. For complaints of discrimination on the basis of race, ethnic group identification, national origin, religion, sexual orientation (excluding sexual harassment on the basis of sexual orientation), and specific adult education and child nutrition programs, some of the regulations impose state-</p>

		mandated new programs or higher levels of service.
California Code of Regulations, title 5, sections 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670	These regulations set forth the complaint procedures at the state level, upon appeal by a complainant or direct intervention by the Department of Education.	<i>Deny:</i> The plain language of these regulations does not impose any activities on school districts.

Analysis

1. Code Section and Regulations not Alleged to Constitute New Programs or Higher Levels of Service:

The claimant has pled the following code sections and regulations, but does not allege that they constitute new programs or higher levels of service: (1) Education Code sections 200, 220, 260, and 261; (2) Government Code sections 11135, 11136, 11137, and 11138; and (3) California Code of Regulations, title 5, sections 4600, 4610, 4630, 4640, 4651, and 4664. These code sections and regulations provide background information regarding the prohibition against unlawful discrimination and the types of complaints that are subject to the complaint process established by the regulations. Because the claimant does not allege that these code sections and regulations impose new programs or higher levels of service, there is no evidence in the record of any costs associated with these code sections and regulations. As a result, that there is no evidence in the record that the code sections and title 5 regulations impose reimbursable state-mandated new programs or higher levels of service.

2. Policies, Notices, and Assurances Regarding Unlawful Discrimination, and Notices Regarding Civil Remedies (Ed. Code, §§ 231.5, 250, 251, 253, 262.3, and 262.4; Gov. Code, § 11139):

These code sections address: (1) a district’s written policy on sexual harassment; (2) a written assurance by districts regarding compliance with antidiscrimination laws; (3) the provision of notice regarding any possible civil remedies; and (4) the enforcement of the prohibition of discrimination by civil action.

Staff finds that activities associated with having a district policy on sexual harassment constitute federal mandates. Also, providing a written assurance regarding compliance with antidiscrimination laws constitutes a federal mandate for discrimination on the basis of race, national origin, disability, sex, and age. Additionally, the plain language of the code section authorizing enforcement of the prohibition of discrimination by civil action does not impose any activities on school districts. However, the requirement to provide an assurance regarding compliance with antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation constitutes a reimbursable state-mandated new program or higher level of service. In addition, the requirement to provide notice regarding possible civil remedies constitutes a reimbursable state-mandated new program or higher level of service.

3. Referring Complaint Issues to Other Appropriate State or Federal Agencies (Cal. Code Regs., tit. 5, § 4611):

Title 5 section 4611 provides direction to the CDE and school districts to refer specific types of complaints exempt from the complaint procedures established by the test claim regulations to other appropriate state or federal agencies.

Staff finds that the requirement to refer allegations of child abuse to outside entities is not new, and that the requirement to refer health and safety complaints regarding child development programs is triggered by an underlying discretionary decision on the part of a school district to engage in the program, and therefore not state-mandated. The requirements to refer discrimination issues involving Child Nutrition Programs, Title IX complaints if there are no state discrimination laws at issue, employment discrimination, and allegations of fraud constitute reimbursable state-mandated new programs or higher levels of service.

4. Local Agency Compliance and Complaint Procedures (Cal. Code Regs., tit. 5, §§ 4620, 4621, 4622, 4631, and 4632):

These title 5 sections set forth the complaint procedures at the school district level for handling complaints of unlawful discrimination and complaints regarding violations of seven educational programs. The regulations include activities such as the adoption of policies and procedures for the investigation and resolution of complaints, notifying interested parties of these policies and procedures, the actual investigation of complaints, the preparation of a written decision containing the findings and disposition of the complaint, and forwarding information to the State Superintendent when notified that a district decision has been appealed to the state.

Staff finds that school districts are not required to provide the following educational programs subject to the complaint procedures: (1) Consolidated Categorical Aid Programs; (2) Migrant Education; (3) Vocational Education; and (4) Child Care and Development. Thus, the underlying discretionary decision by school districts to provide these programs triggers the requirements of the complaint procedures, and therefore the complaint procedures are not state-mandated for these programs. Also, for complaints regarding special education programs, all of the complaint procedures, except for the adoption of policies and procedures, do not constitute new programs or higher levels of service.

Additionally, some of the complaint procedures constitute federal mandates for complaints of discrimination on the basis of disability, age, and sex, and therefore, are not reimbursable. Similarly, staff finds that the complaint procedures are not new in regard to processing complaints regarding special education programs, and thus, are not reimbursable for complaints alleging violations of a district's special education program. For complaints of discrimination on the basis of race, ethnic group identification, national origin, religion, sexual orientation (excluding sexual harassment on the basis of sexual orientation), and complaints regarding specific adult education and child nutrition programs, some of the regulations impose reimbursable state-mandated new programs or higher levels of service.

5. State Complaint and Resolution Procedures (Cal. Code Regs., tit. 5, §§ 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670):

These regulations set forth the complaint procedures at the state level, upon appeal by a complainant or direct intervention by the Department of Education.

Staff finds that the plain language of the regulations does not impose any activities on school districts. Additionally, the state level complaint process applies equally to both school districts and private individuals, and thus, does not impose unique requirements on school districts. Therefore, even if the plain language of the state level complaint process imposed activities on school districts, these activities would not constitute “programs” subject to article XIII B, section 6 of the California Constitution.

Conclusion

For the reasons discussed above, staff finds that the activities listed in the conclusion of the proposed statement of decision, beginning on page 49, constitute reimbursable state-mandated new programs or higher levels of service within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514.

Any other test claim statutes and allegations not specifically approved above, do not impose a reimbursable state mandated program subject to article XIII B, section 6 of the California Constitution.

Staff Recommendation

Therefore, staff recommends that the Commission adopt the proposed statement of decision to partially approve the test claim. Minor changes, including those to reflect the hearing testimony and the vote count will be included when issuing the final statement of decision.

However, if the Commission’s vote on this item modifies the proposed statement of decision, staff recommends that the motion to adopt the proposed statement of decision reflect those changes, which would be made before issuing the final statement of decision. In the alternative, if the changes are significant, staff recommends that the Commission postpone this item to the next Commission hearing.

BEFORE THE
COMMISSION ON STATE MANDATES
STATE OF CALIFORNIA

IN RE TEST CLAIM ON:

Education Code Sections 200, 220, 231.5, 250, 251, 253, 260, 261, 262.3, and 262.4

Government Code Sections 11135, 11136, 11137, 11138, and 11139

Statutes 1977, Chapter 972; Statutes 1982, Chapter 1117; Statutes 1988, Chapters 1514; Statutes 1990, Chapter 1372; Statutes 1992, Chapter 417; Statutes 1992, Chapter 906; Statutes 1992, Chapter 913; Statutes 1993, Chapter 1123; Statutes 1994, Chapter 146; Statutes 1998, Chapter 914; Statutes 1999, Chapter 587; Statutes 1999, Chapter 591; Statutes 2001, Chapter 708; Statutes 2002, Chapter 300; and Statutes 2002, Chapter 1102

California Code of Regulations, Title 5, Sections 4600, 4610, 4611, 4620, 4621, 4622, 4630, 4631, 4632, 4640, 4650, 4651, 4652, 4660, 4661, 4662, 4663, 4664, 4665, and 4670

Register 92, Number 3; Register 92; Number 18; and Register 93, Number 51

Solana Beach School District, Claimant.

Case No.: 03-TC-02

Uniform Complaint Procedures (K-12)

STATEMENT OF DECISION
PURSUANT TO GOVERNMENT CODE
SECTION 17500 ET SEQ.; TITLE 2,
CALIFORNIA CODE OF
REGULATIONS, DIVISION 2,
CHAPTER 2.5. ARTICLE 7

(Proposed for Adoption: September 28, 2012)

STATEMENT OF DECISION

The Commission on State Mandates (Commission) heard and decided this test claim during a regularly scheduled hearing on September 28, 2012. [Witness list will be included in the final statement of decision.]

The law applicable to the Commission's determination of a reimbursable state-mandated program is article XIII B, section 6 of the California Constitution, Government Code section 17500 et seq., and related case law.

The Commission [adopted/modified] the staff analysis to [approve/deny] the test claim at the hearing by a vote of [vote count will be included in the final statement of decision].

Summary of Findings

This test claim addresses activities associated with the procedures involved for filing, investigating, and resolving the following two types of complaints arising in a school district: (1) complaints that allege violations of federal or state law governing specific educational

programs; and (2) complaints that allege discrimination in violation of state and federal antidiscrimination laws. This test claim also addresses the notice requirements regarding the prohibition against discrimination and the available civil remedies for discrimination complaints.

The Commission found that some of the notices and complaint procedures constitute federal mandates in regard to specific types of unlawful discrimination. In addition, the Commission found that some of the educational programs subject to the compliant procedures pled in the test claim are provided on a voluntary basis by school districts. As a result, the Commission concluded that the complaint procedures are not reimbursable for purposes of resolving complaints arising from these voluntary programs.

However, the Commission also found that some of the test claim statutes and regulations impose reimbursable state-mandated programs on school districts within the meaning of article XIII B, section 6 of the California Constitution, and Government Code section 17514 for the activities listed on pages 49 through 53, under section IV of the analysis titled “Conclusion.”

COMMISSION FINDINGS

Chronology

07/23/2003	Claimant, Solana Beach School District, filed test claim <i>Uniform Complaints Procedures</i> (03-TC-02) with the Commission on State Mandates (Commission) ⁵
09/03/2003	The Department of Education (CDE) filed request for extension of time for comments on test claim
09/08/2003	Commission staff granted the CDE’s extension of time for comments to October 3, 2003
10/02/2003	The CDE filed request for extension of time for comments on test claim
10/03/2003	Commission staff granted the CDE’s extension of time for comments to November 5, 2003
10/28/2003	The Department of Finance (Finance) filed request for extension of time for comments on test claim
11/05/2003	The CDE filed comments on the test claim
11/07/2003	Commission staff granted Finance’s extension of time for comments to February 7, 2004
12/05/2003	Claimant filed response to the CDE comments
01/08/2007	Claimant filed supplemental information for the test claim
04/30/2012	Commission staff requested additional information from parties

⁵ Potential period of reimbursement begins on July 1, 2002, the start of the 2002-2003 fiscal year. See Government Code section 17557(e).

05/08/2012	Finance requested an extension of time for the submittal of additional information
05/11/2012	Commission staff granted Finance’s extension of time for submittal of additional information to June 11, 2012
05/14/2012	The CDE requested an extension of time for the submittal of additional information
05/16/2012	Commission staff granted the CDE’s extension of time for submittal of additional information to June 15, 2012
06/07/2012	Claimant filed response to Commission staff’s request for additional information
06/15/2012	The CDE filed response to the Commission staff’s request for additional information
08/08/2012	Commission staff issued the draft staff analysis

I. BACKGROUND

This test claim addresses activities associated with the procedures involved for filing, investigating, and resolving complaints arising in a school district.⁶ These procedures are used to process two types of complaints: (1) complaints that allege violations of federal or state law governing specific educational programs;⁷ and (2) complaints that allege discrimination in violation of state and federal antidiscrimination laws. This test claim also addresses the notice requirements regarding the prohibition against discrimination and the available civil remedies for discrimination complaints.

Education Code section 200 et seq. and Government Code section 11135 et seq. prohibit discrimination on the basis of race, ethnic group identification, national origin, religion, disability, sex, sexual orientation, and age, in school districts and entities that receive state funding. Government Code section 11138 requires the CDE to adopt rules and regulations as are necessary to carry out the purpose and provisions of Government Code section 11135 et seq. Education Code section 261 provides that the provisions Education Code section 200 et seq. are to be implemented pursuant to the regulations and procedures adopted pursuant to Government Code section 11138, which governs the filing and handling of written complaints of prohibited discrimination.

⁶ All references to “school districts” mean K-12 school districts and county offices of education, unless otherwise specified.

⁷ The programs subject to the complaint procedures pled are: (1) Adult Basic Education (Ed. Code, §§ 8500 – 8538 and 525000 – 52616.5); (2) Consolidated Categorical Aid Programs (Ed. Code, § 64000(a)); (3) Migrant Education (Ed. Code, §§ 54440 – 54445); (4) Vocational Education (Ed. Code, §§ 52300 – 52480); (5) Child Care and Development programs (Ed. Code, §§ 8200 – 8493); (6) Child Nutrition programs (Ed. Code, §§ 49490 – 49560); and (7) Special Education programs (Ed. Code, §§ 56000 – 56885 and 59000 – 59300).

California Code of Regulations, title 5, sections 4600 et seq. comprise the regulations adopted by the CDE to carry out the purpose of Government Code section 11135 et seq., and Education Code section 200 et seq. In addition to being the complaint process for unlawful discrimination, title 5, sections 4600 et seq., also set forth the process for complaints alleging violations of the following educational programs: (1) Adult Basic Education (Ed. Code, §§ 8500 – 8538 and 525000 – 52616.5); (2) Consolidated Categorical Aid Programs (Ed. Code, § 64000(a)); (3) Migrant Education (Ed. Code, § §§ 54440 – 54445); (4) Vocational Education (Ed. Code, §§ 52300 – 52480); (5) Child Care and Development programs (Ed. Code, §§ 8200 – 8493); (6) Child Nutrition programs (Ed. Code, §§ 49490 – 49560); and (7) Special Education programs (Ed. Code, §§ 56000 – 56885 and 59000 – 59300).

The claimant alleges reimbursable costs associated with specific provisions of Education Code section 200 et seq., Government Code section 11139, and the title 5 regulations establishing the compliant process for violations of educational programs and allegations of unlawful discrimination by school districts.

II. Positions of the Parties

A. Claimant's Position

The claimant contends that the test claim statutes and regulations impose reimbursable state-mandated costs reimbursable by the state for school districts and county offices of education to engage in state-mandated new programs or higher levels of service related to establishment and implementation of uniform complaint procedures. These activities include having a written policy on sexual harassment, displaying and distributing the district's policy on sexual harassment, investigating complaints alleging noncompliance with specific educational programs or alleging unlawful discrimination, providing an opportunity for complainants and district representatives to present information relevant to the complaints, writing and providing to complainants a written decision containing the findings and disposition of complaints; and appearing and defending civil actions brought by persons alleging violations of the specific educational programs or unlawful discrimination.

On December 5, 2003, in response to the CDE's comments, the claimant argues that the state has imposed requirements in excess of those imposed by federal law on school districts. As a result, the claimant argues that these requirements, which exceed of federal law, create reimbursable mandates.

The claimant did not comment on the draft staff analysis.

B. Department of Education's Position

The CDE argues that a number of the statutes and regulations pled by the claimant impose activities already required by federal law. As a result, the CDE's questions whether the alleged activities are federally mandated, and therefore not reimbursable under article XIII B, section 6 of the California Constitution.⁸

⁸ CDE asserts that the claimant has not provided a copy of relevant portions of federal statutes that may impact the alleged mandate, and therefore, questions the completeness of the test claim filing. On August 5, 2003, Commission staff found the test claim filing to be complete, as a result, it is unnecessary to revisit this procedural issue. Instead, this analysis will focus on the

In response to the Commission staff’s request for additional information regarding the existence of a complaint process prior to the process established by the title 5 regulations claimed, the CDE argues that federal law already required or anticipated many of the requirements of the title 5 regulations. However, the CDE does not identify a pre-existing complaint process established by the CDE.

The CDE did not file comment on the draft staff analysis.

C. Department of Finance’s Position

Finance has not filed comments for this test claim.

III. Discussion

Article XIII B, section 6 of the California Constitution provides in relevant part the following:

Whenever the Legislature or any state agency mandates a new program or higher level of service on any local government, the state shall provide a subvention of funds to reimburse such local government for the costs of such programs or increased level of service.

The purpose of article XIII B, section 6 is to “preclude the state from shifting financial responsibility for carrying out governmental functions to local agencies, which are ‘ill equipped’ to assume increased financial responsibilities because of the taxing and spending limitations that articles XIII A and XIII B impose.”⁹ Thus, the subvention requirement of section 6 is “directed to state-mandated increases in the services provided by [local government] ...”¹⁰

Reimbursement under article XIII B, section 6 is required when the following elements are met:

1. A state statute or executive order requires or “mandates” local agencies or school districts to perform an activity.¹¹
2. The mandated activity either:
 - a. Carries out the governmental function of providing a service to the public; or
 - b. Imposes unique requirements on local agencies or school districts and does not apply generally to all residents and entities in the state.¹²
3. The mandated activity is new when compared with the legal requirements in effect immediately before the enactment of the test claim statute or executive order and it increases the level of service provided to the public.¹³

substantive issue of whether or not the test claim statutes and regulations impose reimbursable state-mandated new programs or higher levels of service pursuant to article XIII B, section 6 of the California Constitution.

⁹ *County of San Diego v. State of California* (1997)15 Cal.4th 68, 81.

¹⁰ *County of Los Angeles v. State of California* (1987) 43 Cal.3d 46, 56.

¹¹ *San Diego Unified School Dist. v. Commission on State Mandates (San Diego Unified School Dist.)* (2004) 33 Cal.4th 859, at p. 874.

¹² *San Diego Unified School Dist., supra*, 33 Cal.4th at pgs. 874-875 (reaffirming the test set out in *County of Los Angeles v. State of California* (1987) 43 Cal.3d 46, 56.

4. The mandated activity results in the local agency or school district incurring increased costs. Increased costs, however, are not reimbursable if an exception identified in Government Code section 17556 applies to the activity.¹⁴

The Commission is vested with exclusive authority to adjudicate disputes over the existence of state-mandated programs within the meaning of article XIII B, section 6.¹⁵ The determination whether a statute or executive order imposes a reimbursable state-mandated program is a question of law.¹⁶ In making its decisions, the Commission must strictly construe article XIII B, section 6, and not apply it as an “equitable remedy to cure the perceived unfairness resulting from political decisions on funding priorities.”¹⁷

A. Do the Test Claim Statutes and Regulations Impose a State-Mandated New Program or Higher Level of Service on School Districts within the Meaning of Article XIII B, Section 6?

The claimant has pled various code sections and regulations addressing the prohibition against unlawful discrimination, the complaint procedures used to process complaints of unlawful discrimination and complaints alleging violations of specific educational programs. In the claimant’s December 5, 2003 response to the CDE comments, the claimant indicates that code sections and regulations not included in “Part III, Costs Mandated By The State” section of the test claim filing, are “not alleged to contain any new programs or higher levels of service” by the claimant.¹⁸ The following code sections and regulations are not included in the “Part III, Costs Mandated By The State” section of the test claim: (1) Education Code sections 200, 220, 260, and 261; (2) Government Code sections 11135, 11136, 11137, and 11138; and (3) California Code of Regulations, title 5, sections 4600, 4610, 4630, 4640, 4651, and 4664. These code sections and regulations provide background information for the code sections and regulations alleged to contain new programs or higher levels of service by the claimant.¹⁹

¹³ *San Diego Unified School Dist., supra*, 33 Cal.4th 859, 874-875, 878; *Lucia Mar Unified School Dist. v. Honig* (1988) 44 Cal.3d 830, 835.

¹⁴ *County of Fresno v. State of California* (1991) 53 Cal.3d 482, 487; *County of Sonoma v. Commission on State Mandates* (2000) 84 Cal.App.4th 1265, 1284; Government Code sections 17514 and 17556.

¹⁵ *Kinlaw v. State of California* (1991) 54 Cal.3d 326, 331-334; Government Code sections 17551 and 17552.

¹⁶ *County of San Diego, supra*, 15 Cal.4th 68, 109.

¹⁷ *County of Sonoma, supra*, 84 Cal.App.4th 1265, 1280, citing *City of San Jose v. State of California* (1996) 45 Cal.App.4th 1802, 1817.

¹⁸ Exhibit C, comments filed by the claimants in response to comments filed by the California Department of Education, dated December 5, 2003. The claimant cites to Exhibit A, test claim filing, dated July 23, 2003, “Part III, Costs Mandated By the State,” commencing at p. 39.

¹⁹ The Education Code and Government Code sections generally set forth legislative intent regarding the prohibition against unlawful discrimination. The California Code of Regulations sections provide the purpose and scope of the applicability of the regulations, and set forth

The following conclusions can be drawn in regard to code sections and regulation sections not included in the “Part III, Costs Mandated By The State” section of the test claim filing based on the claimant’s test claim filing and response to the CDE comments: (1) the claimant does not allege that the code sections or regulations impose reimbursable state-mandated new programs or higher levels of service; and (2) there is no evidence in the record of any costs associated with the code sections and regulations not included in the section.

Although the following code sections and regulations help to define the activities claimed for reimbursement, the Commission finds that there is no evidence in the record that these code sections and title 5 regulations impose reimbursable state-mandated new programs or higher levels of service: (1) Education Code sections 200, 220, 260, and 261; (2) Government Code sections 11135, 11136, 11137, and 11138; and (3) California Code of Regulations, title 5, sections 4600, 4610, 4630, 4640, 4651, and 4664.

The remaining test claim statutes and regulations address requirements associated with the prohibition of unlawful discrimination and the procedures to process complaints alleging violations of antidiscrimination laws, including federal laws. As a result, prior to discussing whether the test claim statutes and regulations impose state-mandated new programs or higher levels of service on school districts, the federal laws relevant to this test claim are summarized below.

(1) Federal Antidiscrimination Laws that are Relevant to the Determination of Whether the Test Claim Statutes and Regulations Impose State-Mandated Activities.

Article XIII B, section 6 of the California Constitution requires reimbursement only when the state mandates a new program or higher level of service. Reimbursement under article XIII B, section 6 is not required when costs are mandated by federal law. The court in *Hayes v. Commission on State Mandates* held that “[w]hen the federal government imposes costs on local agencies those costs are not mandated by the state and thus would not require a state subvention. Instead, such costs are exempt from local agencies’ taxing and spending limitations” under article XIII B.²⁰

Also, the courts have held that state rules or procedures, including those that may exceed the plain language of a federal mandate, may, under certain circumstances, be considered mandated by federal law and not be eligible for reimbursement under article XIII B, section 6. The California Supreme Court in *San Diego Unified School Dist.* found that “for purposes of ruling upon a request for reimbursement, challenged state rules or procedures that are intended to implement an applicable federal law—and whose costs are, in context, de minimis—should be treated as part and parcel of the underlying federal mandate,” and not be reimbursable under article XIII B, section 6.²¹

timelines for a complainant to file a complaint and for actions taken by the Department of Education.

²⁰ *Hayes v. Commission on State Mandates* (1992) 11 Cal.App.4th 1564, 1593 citing *City of Sacramento v. State of California* (1990) 50 Cal.3d 51, 76; see also, Government Code section 17513.

²¹ *San Diego Unified School Dist. supra*, 33 Cal.4th 859, 890.

It is important to note that this test claim alleges activities associated with school districts policies on discrimination and the adoption of complaint procedures to address, among other things, unlawful discrimination in school district programs and activities. Although school districts are subject to many federal antidiscrimination laws,²² some of these laws do not require the adoption of an internal complaint process or activities related to a district's antidiscrimination policies. As a result, the following analysis will only address federal laws that impose requirements relevant to the allegations in this test claim.²³

The following federal laws are relevant here: (1) section 504 of the Rehabilitation Act of 1973 and its implementing regulations (34 C.F.R. § 104); (2) the Age Discrimination Act of 1975; (3) Title IX of the Education Amendments of 1972 and its implementing regulations (34 C.F.R. § 106); (4) Title II of the Americans with Disabilities Act of 1990 (ADA); and the General Education Provisions Act (GEPA) and its implementing regulations (34 C.F.R., § 76). Generally, these federal laws require local governments to provide notice to various individuals of the antidiscrimination policies and grievance procedures for bringing a complaint; to adopt and publish a grievance procedure that provides a prompt and equitable resolution of a complaint; and to provide written assurance of compliance with the antidiscrimination laws to the state agencies administering federal funding.

a. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794)

In 1973, Congress enacted the Rehabilitation Act of 1973, section 504 (Section 504) (29 U.S.C. § 794) to extend the protections of the Civil Rights Act of 1964 to the disabled.²⁴ Section 504 prohibits discrimination on the basis of physical or mental disability with respect to “any program or activity receiving federal financial assistance.” It states the following:

No otherwise qualified individual with a disability in the United States, as defined in section 705(20) of this title, shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance or under any program or activity.²⁵

Section 504 and its implementing regulations apply to all recipients of federal financial assistance, including school districts. The U.S. Department of Education, Office of Civil Rights, the agency responsible for enforcing Section 504 in school districts, adopted 34 Code of Federal

²² For example, Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e et seq.); the Americans with Disabilities Act (42 U.S.C. § 12111 et seq.); section 504 of the Rehabilitation Act (29 U.S.C. § 794); Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.); and the Age Discrimination Act (42 U.S.C. § 6101).

²³ Federal antidiscrimination laws that do not require any activities alleged in this test claim will not be addressed. For example, Title VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e et seq.), which seeks to eliminate discriminatory employment practices, does not require school districts to develop an internal grievance procedure. Instead, the Equal Employment Opportunity Commission was created as the agency with the initial enforcement responsibility of Title VII.

²⁴ *Lloyd v. Regional Transp. Authority* (1977) 548 F.2d 1277, 1285.

²⁵ Title 29 United States Code section 794(a) (Pub.L.No. 105-220 (Aug. 7, 1998)).

Regulations part 104 et seq. to implement Section 504. The federal law extends to all of the operations of a school district, not just the program receiving federal financial assistance.²⁶

Compliance with Section 504 and its implementing regulations is a condition on the receipt of federal financial assistance.

In this regard, section 504 [of the Rehabilitation Act] is similar to other statutes placing conditions on the receipt of federal funding...Congress may attach reasonable conditions to federal financial assistance. The recipients of federal funding are not thereby obligated to accept the conditions, however, because they “may terminate their participation in the program and thus avoid” the conditions imposed by the statute. [Citation omitted.]²⁷

Thus, school districts are not legally compelled to comply with the Section 504.

The courts, however, have acknowledged that federal financial assistance to education is pervasive, such that Section 504 is applicable to virtually all public educational programs in this state and other states.²⁸ Additionally, courts have noted that Congress enacted Section 504 as essentially a codification of the equal protection rights of citizens with disabilities. Violations of Section 504 can result, and resulted, in the termination of federal funding to the program in which noncompliance was found.²⁹ Along with the termination of federal financial assistance, school districts face litigation by the Attorney General for violations of Section 504 and its implementing regulations.³⁰ Further, litigation by an aggrieved individual is available for

²⁶ *Consolidated Rail Corp. v. Darrone* (1984) 465 U.S. 624, finding that federal assistance did not need to have a primary purpose to promote employment in order for section 504 to apply to employment practices. *Leake v. Long Island Jewish Medical Center* (E.D.N.Y. 1988) 695 F.Supp. 1414, finding that section 504 applied to all operations of an entity receiving federal financial assistance, not just the specific program receiving assistance.

²⁷ *Greater Los Angeles Council on Deafness, Inc.*, (9th Cir. 1987) 812 F.2d 1103, 1111, fn. 11.

²⁸ *Hayes, supra*, 11 Cal.App.4th 1564, 1584.

²⁹ Title 29 United States Code section 794a incorporates Title 42 U.S.C 2000d-1, which authorizes the termination of federal financial assistance to the program in which noncompliance is found. 34 Code of Federal Regulations part 104.61 incorporates the procedures to effect compliance found in 34 Code of Federal Regulations part 100.6-100.10, which authorize the termination of federal financial assistance for failure to comply with regulations promulgated under section 504. See, *Freeman v. Cavazos* (11th Cir. 1991) 939 F.2d 1527, 1531, in which the court found that federal funding of a school district was properly discontinued, noting that compliance with any regulation promulgated under section 504 may be obtained by the termination of or refusal to grant or to continue assistance to a recipient of federal assistance. See also, *Fells v. Brooks* (D.D.C. 1981) 522 F.Supp. 30, 34, in finding that resort to administrative remedies by individual complainants is not required nor intended under section 504 and its implementing regulations, the court noted that federal assistance had been withdrawn from a school district.

³⁰ Title 29 United States Code section 794a, subdivision (a)(2), incorporating by reference Title 42 United States Code section 2000d et seq. and Title 42 United States Code

violations of Section 504 and possibly for violations of its implementing regulations.³¹ In light of the penalties and legal consequences for failing to comply with Section 504, and the purpose of Section 504, the Commission finds that school districts are practically compelled to comply with the requirements of Section 504 and its implementing regulations.³²

As relevant to this test claim, Section 504 and its implementing regulations require school districts to engage in the following activities:

1. Designate at least one person to coordinate efforts to comply with 34 Code of Federal Regulations part 104 (which implements section 504 of the Rehabilitation Act), if employing 15 people or more. (34 C.F.R. § 104.7(a) (May 9, 1980)).
2. Adopt grievance procedures that incorporate appropriate due process standards and that provide for the prompt and equitable resolution of complaints alleging any action prohibited by 34 Code of Federal Regulations part 104 (which implements section 504 of the Rehabilitation Act), if employing 15 people or more. (34 C.F.R. § 104.7(b) (May 9, 1980).)
3. Take appropriate initial and continuing steps to notify participants, beneficiaries, applicants, and employees of school district programs or activities, and unions or professional organizations holding collective bargaining or professional agreements with the school district of the identification of the employee responsible for coordinating the districts efforts to comply with 34 Code of Federal Regulations part 104, which prohibits discrimination based on disability. (34 C.F.R. § 104.8, (a) (Nov. 13, 2000).)
 - b. Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.)

The Age Discrimination Act of 1975 (codified at 42 U.S.C. § 6101 et seq.) and its implementing regulations (34 C.F.R. 110) prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.³³ Although the Age Discrimination Act of 1975 explicitly

section 2000e-5, which authorize litigation for violations of section 504 of the Rehabilitation Act.

³¹ Although Title 42 United States Code section 2000e-5 authorizes litigation by aggrieved individuals for violations of section 504 of the Rehabilitation Act, district courts in the 9th Circuit have split on whether a private cause of action arises from noncompliance with the regulations implementing section 504. see *Huezo v. Los Angeles Community College Dist.* (C.D. Cal. 2008) 672 F.Supp.2d 1045, 1054, in which a 9th Circuit district court, after noting a split between federal circuits and between district courts within the 9th Circuit, found that there is no private cause of action to enforce self-evaluation regulations implementing the ADA and Section 504 of the Rehabilitation Act. Citing to the Supreme Court's decision in *Alexander v. Sandoval* (2001) 532 U.S. 275, the court found that a regulation by regulation analysis, as opposed to an analysis of the regulations as a whole, is required in order to determine if a regulation exhibits a Congressional intent to create a private right of action.

³² *City of Sacramento v. State of California*, supra, 50 Cal.3d at p. 76, setting forth the factors to determine whether a federal mandate exists.

³³ Title 42 United States Code section 6102.

excludes employment discrimination from its scope,³⁴ as further discussed below, employment discrimination is not subject to the complaint procedures alleged in this test claim.

As a result, as relevant to this test claim, the Age Discrimination Act defines “programs or activities” in the same manner as Title IX, Title VI, and Section 504. Thus, the Age Discrimination Act extends to all of the operations of a college, not just the program receiving federal financial assistance.

As noted above, courts have acknowledged that federal financial assistance to education is pervasive.³⁵ Also like Section 504, Title IX, and Title VI, violations of the Age Discrimination Act can result in the termination of federal funding to the program in which noncompliance is found.³⁶ In addition, school districts face litigation by the Attorney General to enforce the Age Discrimination Act and its implementing regulations.³⁷ Thus, the Commission finds that the Age Discrimination Act constitutes a federal mandate.

As relevant to this test claim, the Age Discrimination Act and its implementing regulations require school districts to engage in the following activities:

1. Designate at least one employee to coordinate efforts to comply with and carry out the school district’s responsibilities under the Age Discrimination Act (42 U.S.C. § 6101 et seq.) and its implementing regulations (34 C.F.R. § 110 et seq.), including investigation of any complaints that the school district receives alleging violations of the Act and its implementing regulations. (34 C.F.R. § 110.25(a) (Nov. 13, 2000).)
2. Notify school district beneficiaries, in a continuing manner, of information regarding the provisions of the Age Discrimination Act (42 U.S.C. § 6101 et seq.) and its implementing regulations (34 C.F.R. § 110 et seq.).

Notice must identify the responsible employee by name or title address, and telephone number. (34 C.F.R. § 110.25(b) (Nov. 13, 2000).)

3. Adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by the Age Discrimination Act (42 U.S.C. § 6101 et seq.) and its implementing regulations (34 C.F.R. § 110 et seq.). (34 C.F.R. § 110.25(c) (Nov. 13, 2000).)

c. Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.)

Title IX of Education Amendments of 1972 (Title IX) (codified at 20 U.S.C. § 1681 et seq.) and its implementing regulations (34 C.F.R. § 106 et seq.) prohibit discrimination on the basis of sex under any education program or activity receiving federal financial assistance.³⁸ Title IX applies

³⁴ Title 42 United States Code section 6103, subdivision (c)(1).

³⁵ *Hayes, supra*, 11 Cal.App.4th 1564, 1584.

³⁶ Title 42 United States Code section 6104 (Pub.L.No. 96-88 (Oct. 17, 1979)) and 34 Code of Federal Regulations part 110.35 (Nov. 13, 2000).

³⁷ *Ibid.*

³⁸ Title 20 United States Code sections 1681 and 1687; 34 Code of Federal Regulations part 106.51; *North Haven Bd. of Ed. v. Bell* (1982) 456 U.S. 512, 530-535. See also, *Sharif by Salahuddin v. New York State Educ. Dept.* (S.D.N.Y. 1989) 709 F.Supp. 345, 360 fn. 34, noting

to school districts as recipients of federal financial assistance.³⁹ Courts and the Office for Civil Rights (OCR) of the United States Department of Education have recognized claims of sexual harassment as part of Title IX's prohibition against gender discrimination.⁴⁰ Also, the OCR interprets Title IX and its implementing regulations as prohibiting sexual harassment based on sexual orientation in certain situations. Specifically, OCR states:

Although Title IX does not prohibit discrimination on the basis of sexual orientation, sexual harassment directed at gay or lesbian students that is sufficiently serious to limit or deny a student's ability to participate in or benefit from the school's program constitutes sexual harassment prohibited by Title IX⁴¹

Thus, the prohibition and associated requirements regarding discrimination on the basis of sex includes sexual harassment on the basis of sexual orientation in certain instances.

Like Section 504, compliance with Title IX is a condition of receipt of all federal financial assistance, and as a result, school districts are not *legally* required to comply with the provisions of Title IX. However, school districts face practical compulsion to comply with Title IX and its implementing regulations. A failure to comply with Title IX and its implementing regulations can result in the termination of federal financial assistance to the program in which noncompliance is found.⁴² Further, the principal objectives of Title IX are to avoid the use of federal resources to support discriminatory practices and to provide individual citizens effective protection against those discriminatory practices.⁴³ Thus, the Commission finds that school

that Congress broadened the scope of title 20 United States Code section 1687 with the 1988 adoption of the Civil Rights Restoration Act, such that receipt of federal financial assistance results in institution-wide application of Title IX.

³⁹ *Hayes, supra*, 11 Cal.App.4th 1564, 1584, noting the pervasiveness of federal financial assistance in education.

⁴⁰ *Davis v. Monroe County Bd. of Educ., supra*, 526 U.S. at 650; *Franklin v. Gwinnet County Public Schools, supra*, 503 U.S. at 75; and Office for Civil Rights of the United States Department of Education, Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, (Jan. 2001), pgs. 3-4.

⁴¹ Office for Civil Rights of the United States Department of Education, Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, *supra*, at pg. 12. See also, *Nichols v. Azteca Restaurant Enterprises, Inc.* (9th Cir. 2001) 256 F.3d 864, 874-875, in which the court overturned its finding in *DeSantis v. Pacific Telephone & Telegraph Co., Inc.* (9th Cir. 1979) 608 F.2d 327, that discrimination based on a stereotype that a man "should have a virile rather than an effeminate appearance" does not fall within Title VII's purview. See *OONA, R.-S v. McCaffrey* (9th Cir. 1998) 143 F.3d 473, 476-477, finding that Title VII standards apply to hostile environment claims under Title IX.

⁴² Title 20 United States Code section 1682. See *Dougherty County School System v. Bell* (5th Cir. 1982) 694 F.2d 78, 81, finding that deferring school's federal funding must be done on a program by program basis.

⁴³ *Id.* at p. 704.

districts are practically compelled to comply with the requirements of Title IX (20 U.S.C. § 1681 et seq.) and its implementing regulations. As a result, the Commission finds the requirements of Title IX and its implementing regulations constitute a federal mandate (34 C.F.R. § 106 et seq.).

As relevant to this discussion, Title IX and its implementing regulations require school districts to engage in the following activities:

1. Designate at least one employee to coordinate efforts to comply with and carry out the responsibilities under 34 Code of Federal Regulations part 106, which implement Title IX, including the investigation of any complaint communicated to the school district alleging its noncompliance with part 106 or alleging any action that would be prohibited by part 106. (34 C.F.R. § 106.8(a) (May 9, 1980).)
2. Notify all students and employees of the name, office address and telephone number of the employee or employees appointed to coordinate school district efforts to comply with and carry out district responsibilities under 34 Code of Federal Regulations part 106 et seq., including any investigation of any complaint communicated to the district alleging noncompliance or any act that would be prohibited by 34 Code of Federal Regulations part 106 et seq. (34 C.F.R. § 106.8(a) (May 9, 1980).)
3. Adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action which would be prohibited by 34 Code of Federal Regulations part 106 et seq. (34 C.F.R. § 106.8(b) (May 9, 1980).)
4. Implement specific and continuing steps to notify students and parents of elementary and secondary school students, and employees that it does not discriminate on the basis of sex and that it is required by Title IX and 34 Code of Federal Regulations part 106 et seq. not to discriminate in such a manner. (34 C.F.R. § 106.9(a) (Nov. 13, 2000).)
5. Prominently include a statement of the policy prohibiting discrimination on the basis of sex, required under 34 Code of Federal Regulations part 106.9, subdivision (a), in each announcement, bulletin, catalog, application form which it makes available to any person listed in part 106.9, subdivision (a), including students and parents of elementary and secondary school students, and employees. (34 C.F.R. § 106.9(b) (Nov. 13, 2000).)

d. Title II of the Americans with Disabilities Act (42 U.S.C. § 12131-12134)

Title II of the ADA (codified at 42 U.S.C. §§ 12131-12134) and its implementing regulations (28 C.F.R. § 35 et seq.) generally prohibit the exclusion of individuals from participation in or the denial of benefits to individuals of the services, programs, or activities of a public entity due to disability, or for the entity to subject an individual to discrimination based on disability. This prohibition applies to school districts as “public entities” without regard to the receipt of any federal funds. As a result, the plain language of Title II of the ADA imposes a federal mandate upon school districts.

As relevant to this discussion, Title II of the ADA (42 U.S.C. § 12131-12134) and its implementing regulations (28 C.F.R. § 35 et seq.) impose the following activities on school districts:

1. Designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under 28 Code of Federal Regulations part 35 et seq., including any investigation of any non-employment related complaint communicated to it alleging

noncompliance with part 35 or alleging any actions that would be prohibited by part 35. (28 C.F.R. § 35.107(a) (July 26, 1991).)

2. Make available to all interested individuals the name, office address, and telephone number of the employee or employees responsible for the school districts efforts to comply with and carry out the responsibilities under 28 Code of Federal Regulations part 35 et seq. (28 C.F.R. § 35.107(a) (July 26, 1991).)
3. Adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by 28 Code of Federal Regulations part 35 et seq., if employing 50 or more persons. (28 C.F.R. § 35.107, subd. (b) (July 26, 1991).)

e. General Education Provisions Act (20 U.S.C. §§ 1221-1234i)

Among other things, the General Education Provisions Act (GEPA) (20 U.S.C. §§ 1221-1234i) and its implementing regulations (34 C.F.R. § 76 et seq.) set forth general conditions which school districts must comply with to receive federal education funds under programs administered by the U.S. Department of Education.⁴⁴ Failure to comply with the GEPA conditions can trigger the U.S. Department of Education's initiation of a process which could result in the withdrawal of all federal education funds.⁴⁵ As noted by the court in *Hayes*, federal assistance to education is pervasive.⁴⁶ In addition, the Commission has previously noted that funding provided under Title I of the Elementary and Secondary Education Act, which is one of the programs subject to the GEPA, exceeded \$1 billion and that this funding has been relied on for over 40 years.⁴⁷ In light of the penalties for failing to comply with the GEPA and its implementing regulations, and the length of time that federal educational funding has been relied on, the Commission finds that school districts are practically compelled to comply with the GEPA and its implementing regulations.

As relevant to this test claim, the GEPA mandates school districts to submit a general application to the state agency or board administering federal funds with assurances that the district will administer each program subject to the GEPA in accordance with all applicable statutes, regulations, program plans, and applications.⁴⁸ The regulations implementing the GEPA require

⁴⁴ The programs include the Elementary and Secondary Education Act of 1965 and the Individuals with Disabilities Education Act.

⁴⁵ 20 U.S.C. §§ 1234-1234i and 34 Code of Federal Regulations part 76.901.

⁴⁶ *Hayes, supra*, 11 Cal.App.4th at p. 1584. As an example, the court cites to Education Code sections 12000-12405, 49540 et seq., and 92140 et seq., which set forth provisions regarding the administration of federal programs by the State Board of Education, participation in the federal child care food program, and participation in federal programs for education in agriculture and mechanical arts.

⁴⁷ Statement of decision for *Pupil Suspensions II, Pupil Expulsions II, and Educational Services Plan for Expelled Pupils* (96-358-03, 03A, 03B, 98-TC-22, 01-TC-18, 96-358-04, 04A, 04B, 98-TC-23, 01-TC-17, 97-TC-09) test claims, adopted August 1, 2008, at <<http://www.csm.ca.gov/sodscan/052011sod.pdf>> as of July 30, 2012.

⁴⁸ Title 20 United States Code section 1232e(b)(1).

school districts to comply with Title VI of the Civil Rights Act, Title IX, Section 504 of the Rehabilitation Act, the Age Discrimination Act, and their implementing regulations.⁴⁹ These federal laws prohibit discrimination on the basis of race, color, national origin, sex, disability, and age. Thus, school districts are required to provide assurance that programs receiving federal education funds are provided in compliance with Title VI of the Civil Rights Act, Title IX, Section 504 of the Rehabilitation Act, the Age Discrimination Act, which prohibit discrimination on the basis of race, color, national origin, sex, disability, and age.

In addition, the GEPA requires school districts to provide an assurance to the state agency or board that the district will make such reports and maintain and provide access to such records as the state agency or board deem necessary to perform their duties.⁵⁰ The duties of state agencies or boards include monitoring of agencies, institutions, and organizations responsible for carrying out each program subject to the GEPA, and the enforcement of any obligations imposed on those agencies, institutions, and organizations under law.⁵¹ Thus, school districts are required to provide compliance reports to state agencies or boards administering federal education funding as may be required by those state agencies or boards.

As relevant to this discussion, the GEPA (20 U.S.C. §§ 1221-1234i) and its implementing regulations (34 C.F.R. § 76 et seq.) impose the following activities on school districts:

1. Provide a written assurance to state agencies or boards administering federal education funding that programs receiving federal education funding are provided in compliance with Title VI of the Civil Rights Act, Title IX, Section 504 of the Rehabilitation Act, the Age Discrimination Act, which prohibit discrimination on the basis of race, color, national origin, sex, disability, and age. (20 U.S.C. § 1232e(b)(1).)
2. Provide compliance reports to state agencies or boards administering federal education funding, as may be required by the agencies or boards. (20 U.S.C. § 1232e(b)(4).)

(2) Some of the Test Claim Statutes and Regulations Impose State-Mandated New Programs or Higher Levels of Service on School Districts that Exceed the Requirements of Federal Law.

Some of the test claim statutes and regulations pled in this test claim impose activities that are mandated by the federal antidiscrimination laws described above and, thus, are not reimbursable under article XIII B, section 6 of the California Constitution. In addition, some of the activities pled are triggered by the school district's discretionary decision to offer certain optional educational programs. As described further below, activities required by a statute or regulation that are triggered by a local discretionary decision are not eligible for reimbursement. Finally, some activities that are mandated by the state are not new and, thus, do not impose a new program or higher level of service.

The following analysis addresses the test claim statutes and regulations in two separate sections. The first section addresses the test claim statutes, which provide for the general prohibition against discrimination and various notices regarding an individual's rights in regard to this

⁴⁹ 34 Code of Federal Regulations part 76.500.

⁵⁰ Title 20 United States Code section 1232e(b)(4).

⁵¹ Title 20 United States Code section 1232d(b)(3)(A).

prohibition. The second section addresses the test claim regulations, which set forth the local and state level complaint procedures to handle complaints alleging both discrimination complaints and complaints alleging violations of specific educational programs. For the reasons below, the Commission partially approves this test claim for those activities that constitute a state-mandated new program or higher level of service.

- a. Policies, Notices, and Assurances Regarding Unlawful Discrimination, and Notices Regarding Civil Remedies (Ed. Code, §§ 231.5, 250, 251, 253, 262.3, and 262.4; Gov. Code, § 11139).

Education Code sections 231.5, 250, 251, 253, 262.3, and 262.4; and Government Code section 11139 address: (1) a district's written policy on sexual harassment; (2) a written assurance by districts regarding compliance with antidiscrimination laws; (3) the provision of notice regarding any possible civil remedies; and (4) the enforcement of the prohibition of discrimination by civil action.

- (i) Written Policy on Sexual Harassment (Ed. Code, § 231.5).

Section 231.5 identifies as the policy of the State of California that all persons, regardless of their sex, should enjoy freedom from discrimination of any kind in the educational institutions of the state. In light of this policy, section 231.5 requires school districts to provide notification of the prohibition against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. Specifically, section 231.5 requires school districts to engage in the following activities:

1. Have a written policy on sexual harassment, which includes information on where to obtain specific rules and procedures for reporting charges of sexual harassment and for pursuing remedies. It is intended that the written policy is included as part of a school district's regular policy statement rather than distributed as an additional written document. (Ed. Code, § 231.5(b) and (c) (Stats. 1998, ch. 914).)
2. Display the written policy in a prominent location in the main administrative building or other area of the campus or school site. (Ed. Code, § 231.5(d) (Stats. 1998, ch. 914).)
3. Provide the policy on sexual harassment, as it pertains to students, to new students as part of any orientation program conducted at the beginning of each session. (Ed. Code, § 231.5(e) (Stats. 1998, ch. 914).)
4. Provide faculty members, administrative staff, and support staff with the written policy on sexual harassment at the beginning of each year or at the time a new employee is hired. (Ed. Code, § 231.5(f) (Stats. 1998, ch. 914).)
5. Include a copy of the policy in any publication of the school that sets forth the comprehensive rules, regulations, procedures, and standards of conduct for the school. (Ed. Code, § 231.5(g) (Stats. 1998, ch. 914).)

However, as discussed above, Title IX imposes a federal mandate on school districts to have a written policy prohibiting discrimination on the basis of sex, which includes sexual harassment.⁵² School districts are federally mandated to adopt a grievance procedure for allegations of discrimination on the basis of sex, and to notify all students and employees of the procedures for

⁵² 34 Code of Federal Regulations part 106.9(b).

reporting discrimination on the basis of sex.⁵³ Also school districts are federally mandated to continually notify all students and employees of the school district’s policy against discrimination on the basis of sex, or engaging in sexual harassment.⁵⁴ In addition, school districts are federally mandated to include a statement of its policy prohibiting discrimination on the basis of sex in each announcement, bulletin, catalog, application form which it makes available to any person, including students and parents of elementary and secondary school students, and employees.⁵⁵ Thus, the requirements to have a written policy on sexual harassment that includes a grievance procedure, to provide the policy to students and employees, and to include the policy in any publication that sets forth the rules, regulations, and procedures, and standards of conduct for the school constitute federal mandates and are not reimbursable under article XIII B, section 6 of the California Constitution.⁵⁶

Additionally, although the federal mandates on school districts to notify students, parents, and employees, in a continuing manner, does not specifically require notice by displaying the policy in a prominent location in the main administrative building, the Commission finds that displaying the policy implements the federal mandate to take continuing steps to provide notification of the policy and is part and parcel of the federal law.

In *San Diego Unified School Dist. v. Commission on State Mandates (San Diego Unified School Dist.)* the California Supreme Court addressed whether state imposed procedural requirements that exceeded federal due process requirements constituted a federal mandate. The issue in *San Diego Unified School Dist.* was whether procedural due process activities imposed by the test claim statute were reimbursable when a school district sought to expel a pupil. The court recognized that federal due process law requires school districts to comply with federal procedural steps, such as notice and a hearing, to safeguard the rights of a pupil when the pupil is subject to an expulsion from school. The Education Code statute pled in the test claim mandated procedures on school districts to implement federal due process requirements. The test claim statute also required school districts to comply with additional procedures that were not expressly required by federal law; i.e. “primarily various notice, right of inspection, and recording rules.”⁵⁷

The court held that all procedures set forth in the test claim statute, including those that exceed federal law, are considered to have been adopted to implement a federal due process mandate and, thus, the costs were not reimbursable under article XIII B, section 6 of the California

⁵³ 34 Code of Federal Regulations part 106.8(a).

⁵⁴ 34 Code of Federal Regulations part 106.9(a).

⁵⁵ 34 Code of Federal Regulations part 106.9(b).

⁵⁶ These activities correspond to Education Code section 231.5 (b), (c), (e), (f), and (g).

⁵⁷ *San Diego Unified School Dist., supra*, 33 Cal.4th at pages 873, footnote 11, and 890. As stated in footnote 11 of the court’s decision, the excess activities in the *San Diego Unified School Dist.* case included (1) the adoption of rules and regulations, (2) the inclusion of several notices in the notice of expulsion hearing, (3) allowing the pupil or the parent to inspect and obtain copies of documents to be used at the hearing, (4) sending written notice on the rights and obligations of the parents, (5) maintenance of a record of each expulsion, and (6) recording of the expulsion order and the cause thereof in the student’s mandatory interim record.

Constitution and Government Code section 17556.⁵⁸ The court held that for purposes of ruling upon a request for reimbursement, “challenged state rules or procedures that are intended to implement an applicable federal law – and whose costs are, in context, de minimis – should be treated as part and parcel of the underlying federal mandate.”⁵⁹

The court made this finding in regard to state procedures to provide an expulsion hearing to students facing a discretionary expulsion. In making its finding, the court states:

[T]he Legislature, in adopting specific statutory procedures to comply with the general federal mandate, reasonably articulated various incidental procedural protections. These protections are designed to make the underlying federal right enforceable and to set forth procedural details that were not expressly articulated in the case law establishing the respective rights; viewed singly or cumulatively, they did not significantly increase the cost of compliance with the federal mandate.⁶⁰

Similarly, the displaying of a district’s policy in a prominent location is a reasonable articulation of incidental procedures of the federal mandate to take continuing steps to provide notice, which is de minimis in context of providing notice on a *continuing* basis. Thus, the requirement to display the district’s policy on sexual harassment in a prominent location in the main administrative building or other area of the campus or school site constitutes a federal mandate not subject to article XIII B of the California Constitution. Thus, the Commission finds that Education Code section 231.5 does not impose a state-mandated new program or higher level of service.

(ii) Assurance of Compliance with Antidiscrimination Laws (Ed. Code, §§ 250, 251, and 253).

Section 250 requires school districts to provide a written assurance to state agencies extending state financial assistance or student financial aid that each program or activity conducted by the district will be conducted in compliance with state laws prohibiting discrimination. “State financial assistance” and “student financial aid” are defined to include federal funds administered by a state agency.⁶¹ To meet this requirement, section 250 provides that a single assurance, not more than one page in length and signed by an appropriate responsible official of the school district may be provided for all the programs and activities conducted by an educational institution. To be clear, the activity required by Education Code section 250 is not *compliance* with state law prohibiting discrimination. Rather, the activity required is the *provision of a written assurance*, intended to be not more than one page in length for all programs and activities.

Read in context with section 250, section 251 requires districts to provide compliance reports to the CDE regarding the prohibition of unlawful discrimination in a district’s activities, as may be

⁵⁸ *Id.* at page 888.

⁵⁹ *Id.* at page 890.

⁶⁰ *San Diego Unified School Dist., supra*, 33 Cal.4th at p. 889.

⁶¹ Education Code sections 213 and 214.

required by the CDE, and to make those reports open for inspection during the normal business hours of the district.

As discussed above in the section of this analysis addressing the relevant federal laws, school districts are federally mandated to provide state agencies administering federal education funds with a general assurance that its programs that utilize federal education funding comply with federal antidiscrimination laws.⁶² Specifically, federal law requires school districts to provide a written assurance that its programs comply with federal laws prohibiting discrimination on the basis of race, color, national origin, sex, disability, and age.⁶³ Additionally, federal law mandates school districts to provide compliance reports to state agencies or boards administering federal education funding, as may be required by the state agencies or boards.⁶⁴

Similarly, state antidiscrimination law prohibits discrimination on the basis of race, national origin, disability, sex, and age. As a result, providing a written assurance of compliance and compliance reports as may be required by the CDE regarding the prohibition of discrimination on the basis of race, national origin, disability, sex, and age constitutes a federal mandate that is not subject to reimbursement under article XIII B, section 6 of the California Constitution.

However, state antidiscrimination laws also require assurance that a school district is complying with the prohibition of discrimination on the basis of religion and sexual orientation, which is not required by federal law.⁶⁵ Also, providing compliance reports to the CDE regarding the prohibition of discrimination on the basis of religion and sexual orientation, as may be required by the CDE, is not required by federal law. As a result, the provision of an assurance that a school district is complying with the prohibition of discrimination on the basis of religion and sexual orientation and the provision of compliance reports as may be required by the CDE constitute state-mandated activities.

In addition, these state-mandated activities impose unique requirements on school districts in order to implement the state's policy against unlawful discrimination within schools. Prior to the 1998 amendment of sections 250 and 251, school districts were not required to engage in the activities mandated by the sections.⁶⁶ Thus, the Commission finds that Education Code sections

⁶² Title 20 United States Code section 1232e.

⁶³ 34 Code of Federal Regulations part 76.500. Providing that a school district shall comply with Title VI of the Civil Rights Act (45 U.S.C. § 2000d et seq; and 34 CFR § 100 et seq), which prohibits discrimination on the basis of race, color, or national origin. In addition, part 76.500 requires districts to comply with Title IX, Section 504, and the Age Discrimination Act.

⁶⁴ Title 20 United States Code section 1232e(b)(4).

⁶⁵ Education Code section 200.

⁶⁶ Exhibit A, *supra*, p. 4-5, and 13. The claimant cites to Statutes 1982, chapter 1117; and Statutes 1998, chapter 914. The 1982 version of section 250 only required school districts to provide assurance of compliance with laws prohibiting discrimination on the basis of sex. In 1998, the Legislature expanded the scope of the assurance required by Section 250 to include all forms of unlawful discrimination. Section 251 remained substantively unchanged between 1982 and 1998. Immediately prior to the enactment of sections 250 and 251 in 1982 and section 250's amendment in 1998, school districts were not required to engage in the activities mandated by the sections.

250 and 251 impose the following state-mandated new programs or higher levels of service on school districts:

1. Provide written assurance to any state agency administering state financial assistance or student financial aid to the school district that each program or activity conducted by the school district will be in compliance with state antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation.⁶⁷ (Ed. Code, § 250 (Stats. 1998, ch. 914).)
2. Submit timely, complete, and accurate compliance reports regarding compliance with state antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation to the State Department of Education as the State Department of Education may require. (Ed. Code, § 251 (Stats. 1982, ch. 1117).)

In contrast, the Commission finds that the activity of making the compliance reports available for public inspection during regular business hours pursuant to Education Code section 251, and the activities alleged to be imposed by Education Code section 253 do not constitute state-mandated new programs or higher levels of service.

The claimant also asserts that the provision in section 251 to make the compliance reports available for public inspection during regular business hours imposes a new program or higher level of service on school districts. However, prior to 1975, “public records” of school districts were required to be open to inspection at all times during district office hours.⁶⁸ In addition, since before 1975 “public records” has been defined to include “any writing containing information relating to the conduct of the public’s business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristic.”⁶⁹ The content of the compliance report specifically relates to the “public’s business” and is prepared and retained by the district. As a result, the compliance report constitutes a “public record” and the requirement to make it available for public inspection is not new.

Section 253 requires the State Superintendent of Public Instruction to include specific information in the annual Coordinated Compliance Review Manual provided to school districts by the Superintendent, and for the Superintendent to annually review school districts for compliance with “sex discrimination” laws. The claimant asserts that section 253 requires school districts to comply with the sex discrimination provisions of state law as included in the annual Coordinated Compliance Review Manual provided to school districts by the Superintendent of Public Instruction and to cooperate with the Superintendent if selected in his or her annual review for compliance with “sex discrimination” laws.⁷⁰ However, the plain language of section 253 does not impose any activities on school districts. Rather, section 253 imposes activities on the State Superintendent of Public Instruction to include specific information in the Coordinated Compliance Review Manual and to review school districts for

⁶⁷ Education Code section 250 provides that a single assurance may be provided for all the programs and activities conducted by an educational institution.

⁶⁸ Government Code section 6253 (Stats. 1974, ch. 544).

⁶⁹ Government Code section 6252 (Stats. 1970, ch. 575).

⁷⁰ Exhibit A, test claim, dated July 23, 2003, pgs. 41-2.

compliance with “sex discrimination” laws in fiscal years in which sufficient funds have been appropriated. None of the activities contained in section 253 are directed toward school districts. Thus, the Commission finds that Education Code section 253 does not require school districts to engage in any activities.

(iii) Notification of Possible Civil Remedies (Ed. Code, § 262.3)

Education Code section 262.3 addresses the rights of individuals that have filed a complaint of unlawful discrimination with a school district, and the notification these individuals receive regarding civil law remedies that may be available. Education Code section 262.3 requires school districts to engage in the following activities:

1. Advise people who have filed a complaint with the school district pursuant to Education Code, division 1, part 1, chapter 2 (commencing with Ed. Code, § 200), which prohibits unlawful discrimination, that civil law remedies, including, but not limited to injunctions, restraining orders, or other remedies or orders, may also be available to complainants. (Ed. Code, § 262.3(b) (Stats. 1988, ch. 1514).)
2. Make available by publication in appropriate informational materials the information regarding the availability of civil remedies to people who have filed a complaint pursuant to Education Code, division 1, part 1, chapter 2 (commencing with Ed. Code, § 200). (Ed. Code, § 262.3(b) (Stats. 1988, ch. 1514).)

The activities required by Education Code sections 262.3(b) are not required by federal law. As a result, the Commission finds that the above activities constitute state-mandated activities. Additionally, section 262.3 imposes unique duties upon school districts to advise individuals that have filed complaints alleging unlawful discrimination of the available civil law remedies. The claimant has pled Statutes 1988, chapter 1514, which amended Education Code sections 260 and 262, and added sections 262.1, 262.2, 262.3, and 265.⁷¹ The state-mandated activities listed above were originally contained in Education Code section 265 as added by Statutes 1988, chapter 1514. Immediately prior to the enactment of this test claim statute, school districts were not required to engage in the above activities. Thus, the Commission finds that the above listed activities constitute state-mandated new programs or higher levels of service.

(iv) Enforcement of the Prohibition of Discrimination by Civil Action (Ed. Code, § 262.4 and Gov. Code, § 11139)

Education section 262.4 and Government Code section 11139 provide that specific provisions of state law prohibit discrimination in educational programs on the basis of specific characteristics. As further discussed below, the Commission finds that Education Code section 262.4 and Government Code section 11139 do not require school districts to engage in any activities.

Education Code section 262.4 provides, “[Chapter 2 of part 1 of division 1 of title 1 of the Education Code] may be enforced through a civil action.” The chapter referenced in section 262.4 consists of Education Code sections 200-283 which prohibit discrimination on a variety of bases, and require specific acts of state and local entities to enforce or comply with this prohibition. Despite the requirements that may be in Chapter 2, the plain language of Education

⁷¹ Exhibit A, test claim filing, *supra*, “test claim form,” and p. 6.

Code section 262.4 *does not* require school districts to engage in any activity. Rather, it provides individuals the ability to enforce Chapter 2 and its prohibitions through civil action.

Similarly, Government Code section 11139 provides in relevant part, “This article and regulations adopted pursuant to this article may be enforced by a civil action for equitable relief, which shall be independent of any other rights and remedies.” The article referenced by section 11139 consists of Government Code sections 11135-11139.7, which prohibit discrimination on a variety of bases. However, like Education Code section 262.4, the plain language of Government Code section 11139 does not impose any activities on school districts. Instead, section 11139 provides individuals the ability to enforce sections 11135-11139.7 through civil action.

Therefore, the Commission finds that Education Code section 262.4 and Government Code section 11139 does not impose any state-mandated new programs or higher levels of service on school districts within the meaning of article XIII B, section 6 of the California Constitution.

b. Uniform Complaint Procedures (Cal. Code Regs., tit. 5, §§ 4611, 4620, 4621, 4622, 4631, 4632, 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670)

The title 5 regulations analyzed in this section set forth some of the complaint procedures adopted by the CDE to govern the filing and handling of complaints of prohibited discrimination *and* complaints of violations of seven educational programs discussed immediately below.

(i) Complaint Procedures Scope of Applicability (Cal. Code Regs., tit. 5, § 4610)

Although the claimant does not allege title 5 section 4610 to impose any state-mandated new programs or higher levels of service, section 4610 establishes the scope of the complaints that are to be processed with the procedures set forth in title 5 section 4600 et seq.

In regard to complaints of unlawful discrimination, section 4610 provides that the complaint procedures apply to the filing of complaints alleging unlawful discrimination on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability, in any program or activity conducted by” a school district.⁷² However, this does not include complaints of employment discrimination, which are instead required to be forwarded to the State Department of Fair Employment and Housing.⁷³ In addition, as further discussed below, in section (b)(ii) of this analysis (titled “Complaint Process”), some of the complaint procedures are mandated by federal law to the extent that they apply to complaints alleging discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age. But as applicable to complaints alleging discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), the procedures are not mandated by federal law. Also, the activity of forwarding information to the State Superintendent of Public Instruction regarding a decision by the district that was appealed to the Superintendent, is not mandated by any federal antidiscrimination laws, and thus, constitutes a state-mandated activity.

⁷² California Code of Regulations, title 5, section 4610 (Register 92, No. 3).

⁷³ California Code of Regulations, title 5, section 4611 (Register 92, No. 3).

In addition to being the complaint procedures for allegations of unlawful discrimination, the regulations comprise the complaint procedures that apply to alleged violations of the following programs: (1) Adult Basic Education (Ed. Code, §§ 8500 – 8538 and 525000 – 52616.5); (2) Consolidated Categorical Aid Programs (Ed. Code, § 64000(a)); (3) Migrant Education (Ed. Code, §§ 54440 – 54445); (4) Vocational Education (Ed. Code, §§ 52300 – 52480); (5) Child Care and Development programs (Ed. Code, §§ 8200 – 8493); (6) Child Nutrition programs (Ed. Code, §§ 49490 – 49560); and (7) Special Education programs (Ed. Code, §§ 56000 – 56885 and 59000 – 59300). However, not all of these educational programs are required by law.

In 2003, the California Supreme Court decided the *Kern High School Dist.* case and considered the meaning of the term “state mandate” as it appears in article XIII B, section 6 of the California Constitution.⁷⁴ The court held that when analyzing state mandate claims, the Commission must look at the underlying program to determine if the claimant’s participation in the underlying program is voluntary or legally compelled.⁷⁵ In addition, the court in *Kern High School Dist.* left open the possibility that a state mandate might be found in circumstances of practical compulsion, where a local entity faced certain and severe penalties as a result of noncompliance with a program that is not legally compelled.⁷⁶

As a result, it is necessary to determine whether school district participation in any of the seven educational programs listed above is required by law.⁷⁷ If a school district is not required to participate in one of the educational programs, the downstream requirement imposed by the title 5 regulations to process complaints alleging violations of the voluntary program using the complaint process set forth in title 5 section 4600 et seq., are not mandated by the state.

(a) Adult Basic Education (Ed. Code, §§ 8500 – 8538 and 52500 – 52616.5)

In general, adult education programs are provided by school districts and other local education agencies on a voluntary basis.⁷⁸ The only exceptions are adult English classes and classes in citizenship. Education Code section 52540 requires a high school district to establish classes in English upon application of 20 or more persons above the age of 18 residing in the high school

⁷⁴ *Department of Finance v. Commission on State Mandates (Kern High School Dist.)* (2003) 30 Cal.4th 727.

⁷⁵ *Id.* at p. 743.

⁷⁶ *Id.* at pg. 731.

⁷⁷ For purposes of this discussion, it is not important whether the educational programs are required by state law or by federal mandate. This discussion only addresses whether school districts are required to engage in the complaint procedures set forth by the test claim regulations in regard to specified educational programs. The extent that any of the activities imposed by the test claim regulations are mandated by federal law will be discussed later in this analysis.

⁷⁸ Education Code section 52301 allows the county superintendent of schools of each county, with the consent of the state board, to establish and maintain a regional occupational center, or regional occupational program (ROC/P) in the county to provide education and training in career technical courses. Education Code sections 52501, 52502, and 52503 allow high school districts or unified school districts to establish and maintain adult education classes and/or schools.

district that are unable to speak, read, or write in English at an eighth grade level.⁷⁹ Similarly, Education Code section 52552 requires a high school district to establish special classes in training for citizenship upon application of 25 or more persons.⁸⁰

Under *Kern High School Dist.*, a school district's underlying discretionary decision to provide adult basic education programs, other than adult English classes and citizenship classes, triggers any subsequent requirement to process complaints. Thus, school districts are not mandated by the state to process complaints alleging violations of adult basic education programs established pursuant to Education Code sections 8500-8538 and 52500-552616.5, with the exception of adult English classes and citizenship classes provided pursuant to Education Code sections 52540 and 52552.

(b) Consolidated Categorical Aid Programs (Ed. Code, § 64000(a))

The consolidated categorical aid programs listed in Education Code section 64000(a) consist of 14 state and federal aid programs that provide funding for a variety of purposes ranging from bilingual education to safe and drug free schools and communities. Section 64000 describes how a school district receives funding for these programs, providing in relevant part:

(b) Each school district that *elects to apply* for any of these state funds shall submit to the department, for approval by the state board, a single consolidated application for approval or continuance of those state categorical programs subject to this part. (Emphasis added.)

(c) Each school district that *elects to apply* for any of these federal funds may submit to the department for approval, by the state board, a single consolidated application for approval or continuance of those federal categorical programs subject to this part. (Emphasis added.)

As shown by the language above, districts elect to apply for and receive funding from the consolidated categorical aid programs listed in Education Code section 64000(a). Thus, school districts are not legally required to participate in the consolidated categorical aid programs. In addition, there is no evidence in the record that districts are practically compelled to engage in the programs. Thus, the requirement to process complaints alleging violations of a consolidated categorical aid program using the complaint process set forth in the test claim regulations is triggered by a school district's underlying discretionary decision to participate in the consolidated categorical aid programs. As a result, under *Kern High School Dist.*, any activities contained in the test claim regulations are not mandated by the state for complaints alleging violations of any of the consolidated categorical aid programs as listed in Education Code section 64000(a).

(c) Migrant Children Education (Ed. Code, §§ 54440 – 54445)

In *Kern High School Dist.* the California Supreme Court found the Migrant Children Education Programs (Ed. Code, § 54440 et seq.) to be a voluntary educational program.⁸¹ Thus, under *Kern*

⁷⁹ Education Code section 52540. Derived from Political Code section 1764, subdivision (c), added by Statutes 1923, chapter 268, p. 577, section 1.

⁸⁰ Education Code section 52552. Derived from Statutes 1921, chapter 488, p. 742, section 4.

⁸¹ *Kern High School Dist.*, *supra*, 30 Cal.4th 727, 733.

High School Dist., any activities contained in the test claim regulations are not mandated by the state for complaints alleging violations of the Migrant Children Education program.

(e) Vocational Education (Ed. Code, §§ 52300 – 52480)

Education Code sections 52300 through 52480 set forth various vocational education programs in which school districts can voluntarily participate. The voluntary nature of the programs is indicated by the plain language of the code sections. For example, Education Code section 52301 provides that a county superintendent of schools “*may* establish and maintain, . . . , a regional occupational center, or regional occupational program” and that any school districts maintaining high schools are authorized to cooperate in the establishment of the center or program. Likewise, Education Code section 52450 et seq. creates a state program of agricultural career technical education, which a school district “*may, at their option*, include as part of the curriculum of that district.”⁸² The remaining code sections in Education Code sections 52300-52480 contain similar language or provisions indicating the optional nature of the programs. Thus, under *Kern High School Dist.*, any activities contained in the test claim regulations are not mandated by the state for complaints alleging violations of Vocational Education established pursuant to Education Code section 52300 through 52480.

(f) Child Care Development (Ed. Code, §§ 8200 – 8493)

Education Code sections 8200 through 8493 (Child Care and Development Services Act) establish a program under which various entities, both public and private, can contract with the CDE to provide child care development services.⁸³ Public and private agencies are authorized to apply for a contract to provide child care development services, but are not required to do so. As a result, under *Kern High School Dist.*, any activities contained in the test claim regulations are not mandated by the state for complaints alleging violations of child care development services provided pursuant to Education Code sections 8200-8493.

(g) Child Nutrition Programs (Ed. Code, §§ 49490 – 49560)

Under Education Code section 49550, each school district maintaining any K-12 grades must provide each needy pupil enrolled with one nutritionally adequate free or reduced price meal during each school day. The remaining code sections in Education Code sections 49490 through 49560 establish funded nutrition programs in which school districts can participate in order to meet or supplement the requirement to provide a free or reduced price meal during each school day. Although, school districts are authorized to participate in the various programs set forth in Education Code sections 49490 – 49560, they are not mandated by the state to do so. School districts are only required to provide one nutritionally adequate free or reduced price meal during each school day pursuant to Education Code section 49550. Thus, under *Kern High School Dist.*, any activities contained in the test claim regulations are not mandated by the state for

⁸² Education Code section 52450.

⁸³ See Education Code section 8208, defining “applicant or contract agency” to mean school district, community college district, college or university, county superintendent of schools, county, city, public agency, private nontax-exempt agency, private tax-exempt agency, or other entity that is authorized to establish, maintain, or operate services pursuant to this chapter.” See also, California Code of Regulations, title 5, section 18000 et seq., describing the process for application for, and award of, a contract.

complaints alleging violations of child nutrition programs provided pursuant to Education Code sections 49490-49560, with the exception of section 49550.

(h) Special Education (Ed. Code, §§ 56000 – 56885 and 59000 – 59300)

Under state and federal law, a free appropriate public education shall be available to individuals with exceptional needs. Education Code sections 56000 – 56885 and 59000 – 59300 set forth the rights of various parties in relation to special education, the administrative duties of state and local entities in regard to the provision of special education, and a variety of special education programs required or authorized to be offered by state and local entities.

Title 5 section 4610 provides that the complaint process applies to special education programs established pursuant to Education Code sections 56000 – 56885 and 59000 – 59300. Generally, school districts are required by law to provide the special education programs and comply with the requirements set forth in those code sections. However, school districts are not required to offer programs provided pursuant to Education Code sections 56390 – 56392, 56400 – 56414, 56452 – 56474, 56475 – 56476, 56846 – 56847, and 59000-59300.

Education Code sections 56390 – 56392 provide school districts with the authority to award an individual with exceptional needs a certificate or document of educational achievement or completion. The provision of a certificate is not intended to eliminate an opportunity for an individual with exceptional needs to earn a standard diploma. Although school districts are given this authority, they are not required to utilize the authority. As a result, a school district voluntarily provides this certificate and any subsequent complaints processed through the uniform complaint procedures are triggered by this voluntary decision and not mandated by the state.

Education Code sections 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847 provide for family empowerment centers on disabilities, career and vocation programs, transition services, and project workability, interagency agreements entered into by the Superintendent, and the Superintendent’s autism advisory committee. However, the activities or provisions of these code sections apply to the state or private individuals. As a result, these code sections do not impose any requirements on school districts.

Similarly, Education Code sections 59000 – 59300 establish state operated schools for severely handicapped students, including schools for the deaf (Ed. Code, § 59000 et seq.) and the blind (Ed. Code, § 59100 et seq.), and diagnostic centers to provide various services including pupil assessments (Ed. Code, § 59200 et seq.).⁸⁴ Thus, the test claim regulations as they relate to Education Code sections 59000 – 59300, direct the state to engage in specific activities, but do not impose any activities on school districts.

Based on this discussion, school districts are required to provide special education programs pursuant to Education Code sections 56000 – 56885, except for programs provided pursuant to Education Code sections 56390 – 56392, 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847.

⁸⁴ *Lucia Mar Unified School Dist. v Honig* (1988) 44 Cal.3d 830, 832. See also, Education Code sections 59002, 59102, and 59202, providing that the administration of these schools and centers is under the State Department of Education/Superintendent of Public Instruction.

In summary, the Commission finds that complaints regarding the following educational programs listed in title 5 section 4610 are required by state law on the limited bases discussed above: (1) adult basic education; (2) child nutrition; and (3) special education. To the extent the complaint process activities discussed below are required, they are only mandated by the state for complaints alleging violations of these educational programs *and* complaints of unlawful discrimination not mandated by federal law.

(ii) Complaint Process

The title 5 regulations setting forth the uniform complaint procedures includes processes on the school district level (Cal. Code Regs., tit. 5, §§ 4620, 4621, 4631, and 4632) and the state (Superintendent/the CDE) level (Cal. Code Regs., tit. 5, §§ 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670).

On the school district level, the complaint process involves a complainant filing a complaint with the school district alleging unlawful discrimination or a violation of the educational programs described in California Code of Regulations, title 5, section 4610.⁸⁵ Prior to the initiation of an official investigation into the complaint, local mediation may be conducted if offered by the school district to resolve complaints. If mediation is unsuccessful, or does not occur, the school district superintendent conducts an investigation and prepares a written decision containing the school district's findings and disposition of the complaint.

The state level complaint process is initiated in two ways: (1) direct state intervention; and (2) appeal of the school district's decision to the Superintendent by a complainant. Regardless of how the state complaint process is initiated, the state is required to offer state mediation to resolve the dispute, which either party can waive. If mediation is waived or is unsuccessful, the Superintendent initiates an investigation. An investigation includes the request of documentation regarding the allegations, and interviews of the involved persons, as appropriate, to determine the facts of the case. In addition, the parties involved are given an opportunity to present information. After the investigation, an investigation report containing findings of facts, conclusions, and any required/recommended corrective actions, is mailed to the parties. After receipt of the state's investigation report, the complainant or the school district may request reconsideration by the Superintendent. Upon determination by the state that a school district has violated the provisions of Chapter 5.1 of title 5 of the California Code of Regulations (commencing with section 4600), the Superintendent notifies the school district of the action the Superintendent will take to effect compliance.

The following will analyze whether the complaint process imposes state-mandated new programs or higher levels of service on school districts.

(a) Referring Complaint Issues to Other Appropriate State or Federal Agencies (Cal. Code Regs., tit. 5, § 4611)

Title 5 section 4611 provides direction to the CDE and school districts to refer specific types of complaints exempt from the complaint procedures established by the test claim regulations to other appropriate state or federal agencies.

⁸⁵ The Commission notes that any state-mandated new programs or higher levels of service found in this part of the analysis, is limited by the findings that some of the educational programs listed in California Code of Regulations, title 5, section 4610 are not mandated by the state.

As amended in Register 93, number 51, section 4611 excludes the following complaints from the school district complaint procedures set forth in title 5, section 4600 et seq. and requires school districts to refer the complaints to the following specific agencies for resolution:

1. Allegations of child abuse to the applicable County Department of Social Services, Protective Services Division or appropriate law enforcement agency. (Cal. Code Regs., tit. 5, § 4611(a) (Register 92, No. 3).)
2. Health and safety complaints regarding a Child Development Program to the Department of Social Services (DSS) for licensed facilities, and to the appropriate Child Development regional administrator for licensing-exempt facilities. (Cal. Code Regs., tit. 5, § 4611(b) (Register 92, No. 3).)
3. Discrimination issues involving title IX of the Educational Amendments of 1972 to the U.S. Office of Civil Rights (OCR) *only* if there is no state discrimination law or regulation at issue. (Cal. Code Regs., tit. 5, § 4611(c) (Register 92, No. 3).)
4. Complaints of discrimination involving Child Nutrition Programs administered by the CDE from program participants or applicants to either the Administrator for the Food and Nutrition Service at the United States Department of Agriculture or to the United States Secretary of Agriculture. (Cal. Code Regs., tit. 5, § 4611(d) (Register 93, No. 51).)⁸⁶
5. Employment discrimination complaints to the State Department of Fair Employment and Housing (DFEH). The complainant must be notified by certified mail of any DFEH transferral. (Cal. Code Regs., tit. 5, § 4611(d) (Register 92, No. 3).)
6. Allegations of fraud to the responsible CDE Division Director and the CDE's Legal Office. (Cal. Code Regs., tit. 5, § 4611(e) (Register 92, No. 3).)

The claimant has pled the activity of referring allegations of child abuse to the applicable county agency or appropriate law enforcement agency as added in 1991 and last amended in 1993.⁸⁷ However, in order for an activity to constitute a new program or higher level of service it has to be new as compared with the legal requirements in effect immediately before the adoption of the regulation.⁸⁸ Immediately before the adoption of the regulation in 1991, the Child Abuse and Neglect Reporting Act (commencing with Pen. Code, § 11164) already required districts to report suspected instances of child abuse to a child protective agency, which includes local law enforcement or county welfare departments.⁸⁹ As a result, the Commission finds that the requirement to refer allegations of child abuse to other appropriate agencies does not constitute a new program or higher level of service.

⁸⁶ California Code of Regulations, title 5, section 4611(c) was amended in Register 93, number 51, by separating complaints of discrimination involving Title IX and complaints of discrimination involving Child Nutrition Programs. The latter complaint became the subject of subdivision (d), shifting the remaining complaint types down a subdivision. The result is in Register 93, number 51 former subdivisions (d) and (e) became (e) and (f).

⁸⁷ Exhibit A, *supra*, p. 24. This coincides with Register 92, number 3; and Register 93, No. 51.

⁸⁸ *San Diego Unified School Dist.*, *supra*, 33 Cal.4th 859, 874-875, 878; *Lucia Mar Unified School Dist. v. Honig* (1988) 44 Cal.3d 830, 835.

⁸⁹ Penal Code section 11164 et seq. (Stats. 1987, ch. 1071).

In addition, as discussed above, child development programs are established by school districts on a voluntary basis. As a result, receiving and then referring health and safety complaints regarding child development programs is triggered by the underlying voluntary decision to establish such a program. Thus, based on *Kern High School Dist.*, the Commission finds that referring such complaints to the DSS or the appropriate child development regional administrator is not a state-mandated new program or higher level of service.

In regard to the remaining types of complaints, referring these complaints to the specified state and federal agencies is not a result of an underlying voluntary decision by the school district. In addition, referring these complaints to the specified agencies is not mandated by federal law. Also, referring these complaints imposes unique requirements on school districts in order to implement the state policy against unlawful discrimination and violations of specified educational programs. This requirement did not exist immediately prior to the adoption of this regulation. As a result, the Commission finds that California Code of Regulations, title 5, section 4611 imposes the following state-mandated new programs or higher levels of service:

1. Refer discrimination issues involving title IX of the Educational Amendments of 1972 to the U.S. Office of Civil Rights (OCR) *only* if there is no state discrimination law or regulation at issue. (Cal. Code Regs., tit. 5, § 4611(c) (Register 92, No. 31).)
2. Refer complaints of discrimination involving Child Nutrition Programs administered by the CDE from program participants or applicants to either the Administrator for the Food and Nutrition Service at the United States Department of Agriculture or to the United States Secretary of Agriculture. (Cal. Code Regs., tit. 5, § 4611(d) (Register 93, No. 51).)⁹⁰
3. Refer employment discrimination complaints to the State Department of Fair Employment and Housing (DFEH) and notify the complainant by certified mail of any DFEH transferral. (Cal. Code Regs., tit. 5, § 4611(d) (Register 92, No. 31).)
4. Refer allegations of fraud to the responsible California Department of Education (CDE) Division Director and the CDE's Legal Office. (Cal. Code Regs., tit. 5, § 4611(e) (Register 92, No. 31).)

(b) Local Agency Compliance and Complaint Procedures (Cal. Code Regs., tit. 5, §§ 4620, 4621, 4622, 4631, and 4632)

This section analyzes the title 5 sections that set forth the complaint procedures at the school district level. Section 4620 states the responsibility that districts have to ensure compliance with state and federal laws and regulations and to investigate complaints of a district's failure to comply with state and federal laws in accordance with the procedures set out in the regulations. However, title 5 section 4620 does not, in and of itself, require school districts to engage in a specific activity. Rather, the actual activities taken to meet a school district's responsibility are

⁹⁰ California Code of Regulations, title 5, section 4611(c) was amended in Register 93, number 51, by separating complaints of discrimination involving Title IX and complaints of discrimination involving Child Nutrition Programs. The latter complaint became the subject of subdivision (d), shifting the remaining complaint types down a subdivision. The result is in Register 93, number 51 former subdivisions (d) and (e) became (e) and (f).

set forth in the subsequent regulations (Cal. Code Regs., tit. 5, §§ 4621 – 4632), which were pled by the claimant.

These regulations include activities such as the adoption of policies and procedures for the investigation and resolution of complaints, notifying interested parties of these policies and procedures, the actual investigation of complaints, the preparation of a written decision containing the findings and disposition of the complaint, and forwarding information to the State Superintendent when notified that a district decision has been appealed to the state.

As a reminder, any activity required by the complaint procedures discussed below are limited to non-employment discrimination complaints, complaints alleging discrimination for which federal law does not require a district complaint procedures, and for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (3) special education (Ed. Code, §§ 56000 – 56885, excluding §§ 56390 – 56392, 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847). In addition, the complaints that are processed through the policies and procedures adopted by school districts *do not* include complaints of employment discrimination, which are to be referred to the DFEH pursuant to title 5 section 4611.

1) Adoption of Policies and Procedures (Cal. Code Regs., tit. 5, § 4621)

Title 5 section 4621 addresses the adoption of policies and procedures for the investigation and resolution of complaints of alleged discrimination or violations of the educational programs specified in Title 5 section 4610.⁹¹ Based on the plain language of section 4621, school districts are required to engage in the following *one-time* activity:

Adopt policies and procedures consistent with Chapter 5.1 of title 5 of the California Code of Regulations (commencing with section 4600) for the investigation and resolution of complaints. Adoption is to occur within one year from the effective date of Chapter 5.1 of title 5 of the California Code of Regulations (September 25, 1992) by submission of the policies and procedures to the governing board for adoption.

Policies must ensure that complainants are protected from retaliation and that the identity of the complainant alleging discrimination remains confidential as appropriate.

Policies and procedures are to include the person(s), employee(s), or agency position(s) or unit(s) responsible for receiving complaints, investigating complaints and ensuring local educational agency compliance. (Cal. Code Regs., tit. 5, §§ 4621(a) and (b) (Register 92, No. 3).)⁹²

The types of complaints processed through the complaint procedures are limited by the types of discrimination prohibited by state law that exceed the prohibitions of federal law. Federal law

⁹¹ As discussed above, any activities found to constitute state-mandated new programs or higher levels of service are limited by the findings that some of the educational programs set forth in California Code of Regulations, title 5, section 4610 are not mandated.

⁹² Exhibit A, *supra*, p. 25. The 1991 addition of this regulation cited to by the claimant coincides with Register 92, number 3.

mandates the adoption of district level complaint procedures and policies for discrimination on the basis of specific characteristics. As addressed in the federal law section of this analysis, Section 504 of the Rehabilitation Act, Title IX, the Age Discrimination Act and Title II of the ADA mandate school districts to adopt policies and procedures for the investigation and resolution of complaints of discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age. These laws also mandate school districts to identify the employee responsible for compliance with the regulations implementing the federal prohibitions against discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age. Thus, as applicable to complaints regarding discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age, the activities required by title 5 sections 4621(a) and 4621(b) regarding the adoption of policies and procedures for the investigation and resolution of complaints and the inclusion of the identity of the person responsible for the complaint process in the policies and procedures constitute a federal mandate not subject to article XIII B of the California Constitution.

However, as applicable to complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), or violations of the mandated education programs discussed above, the activity is not mandated by federal law. As a result, subject to the limitations discussed above, the Commission finds the activity imposed by title 5 sections 4621(a) and (b) constitutes a state-mandated activity.

Also, the above activity imposes a unique requirement on school districts and does not apply generally to all residents and entities in the state. Moreover, it implements the state policy against unlawful discrimination and violations of specified educational programs. Immediately prior to the adoption of title 5 section 4621, as added in 1991, school districts were not required to engage in the activity mandated by section 4621. Thus, the activity constitutes a state-mandated new program or higher level of service.

It must be noted that the adoption of policies and procedures was required to be done within one year of the effective date of Chapter 5.1 of title 5 of the California Code of Regulations. The effective date was September 25, 1991, thus this one-time activity should have been done by September 25, 1992, which is outside of the reimbursement period that starts on July 1, 2002. However, new district formation may have occurred during the period of reimbursement, and thus, the adoption of policies and procedures would have had to occur outside of the timeframe set forth in the regulations and within the period of reimbursement.

Thus, the Commission finds that the following one-time activity imposed by title 5 section 4621 constitutes a state-mandated new program or higher level of service for school districts formed during the reimbursement period that could not have adopted policies and procedures prior to the 2002-2003 fiscal year, but only for non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), *and* for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (3) special education (Ed. Code, §§ 56000 – 56885, excluding §§ 56390 – 56392, 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847):

Adopt policies and procedures consistent with Chapter 5.1 of title 5 of the California Code of Regulations (commencing with section 4600) for the investigation and resolution of complaints.

Policies must ensure that complainants are protected from retaliation and that the identity of the complainant alleging discrimination remains confidential as appropriate. In addition, the policies and procedures are to include the person(s), employee(s), or agency position(s) or unit(s) responsible for receiving complaints, investigating complaints and ensuring local educational agency compliance. (Cal. Code Regs., tit. 5, §§ 4621(a) and (b) (Register 92, No. 3).)

2) Notification of District Procedures (Cal. Code Regs., tit. 5, § 4622)

Title 5 section 4622 requires school districts to notify various individuals of the districts' complaint procedures. Specifically, section 4622 requires school districts to engage in the following activities:

1. Annually notify in writing school district students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, and other interested parties, of the school district complaint procedures, including the opportunity to appeal to the CDE and the provisions of Chapter 5.1 of title 5 of California Code of Regulations (commencing with section 4600). The annual notice shall include: (1) the identity of the person(s) responsible for processing complaints; and (2) notice of any civil law remedies that may be available, and of the appeal and review procedures contained in California Code of Regulations, title 5, sections 4650, 4652, and 4671. (Cal. Code Regs., tit. 5, § 4622 (Register 92, No. 3).)
2. The annual notification shall, when necessary, be in the primary language of the recipient pursuant to Education Code section 48985. (Cal. Code Regs., tit. 5, § 4622 (Register 92, No. 3).)

However, as discussed in the federal law section of this analysis, federal law mandates school districts to, in a continuing manner, notify individuals of the district complaint procedures and the identity of the individual responsible for processing complaints of discrimination on the basis of disability, sex, and age.⁹³ Although the federal mandate on school districts to notify students, parents, and employees, in a continuing manner, does not specifically require annual notification, the Commission finds that the annual notifications implement and are part and parcel of the federal mandate.⁹⁴

Title 5 section 4622's specification that the *continuing* notice will be on an annual basis is a reasonable articulation of incidental procedural protections of the federal mandate, which is de minimis in context of providing notice on a *continuing* basis. Thus, as applicable to complaints regarding discrimination on the basis of age, disability, and sex, the activity required by title 5 section 4622 to provide annual notification of the district's complaint process constitutes a federal mandate not subject to article XIII B of the California Constitution.

⁹³ 34 Code of Federal Regulations parts 104.8, 106.9, and 110.25.

⁹⁴ *San Diego Unified School Dist.*, *supra*, 33 Cal.4th 859, 890.

As applicable to non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), or violations of the mandated education programs discussed above (i.e. adult basic education for English and citizenship, a child nutrition program for the provision of one free or reduced price meal each school day to each needy pupil, and special education), this activity is not mandated by federal law. In addition, the requirement that the annual notification be in the primary language of the recipient, when necessary, does not constitute a federal mandate. As a result, subject to the limitations discussed above, the Commission finds the activities imposed by title 5 section 4622 constitute state-mandated activities.

In order to determine if the state-mandated activities constitute “new programs or higher levels of service” the activities must carry out the governmental function of providing a service to the public, or impose unique requirements on the school district to implement a state policy. In addition, the requirements must be new in comparison to the legal requirements in effect immediately prior to the enactment of the mandate. Here, the state-mandated activities impose unique requirements on school districts in order to implement the state policy against unlawful discrimination and violations of specified educational programs.

As applicable to special education programs established pursuant to Education Code section 56000 et seq., however, the requirement to annually notify students, employees, parents or guardians of its complaint process is not new. Immediately, prior to the adoption of title 5 section 4622 in 1991,⁹⁵ former California Code of Regulations, title 5, section 3081 established complaint procedures specifically for complaints regarding special education programs established pursuant to Education Code section 56000 et seq. These procedures were replaced by the uniform complaint process pled in this test claim, and contain many of the same requirements. Specifically, prior to 1991, former title 5 section 3081, already required school districts to annually notify individuals, agencies, and organizations of their right to file a complaint pursuant to the established complaint process.⁹⁶ Thus, as applicable to special education programs established pursuant to Education Code section 56000 et seq., the requirement to provide annual notification of the complaint process does not constitute a new program or higher level of service.

Similarly, the requirement to provide the annual notice in the primary language of the recipient, in specific circumstances, is not a new requirement. Prior to the adoption of title 5 section 4622, *all notices* were already subject to the Education Code section 48985 requirement to provide notices in the primary language of the recipient under specific circumstances. Thus, providing the annual notification in the primary language of the recipient does not impose a new program or higher level of service.

However, the requirement to provide annual notice regarding a district’s complaint process, excluding complaints regarding special education programs, and unlawful discrimination on the

⁹⁵ Exhibit A., test claim, *supra*, p. 45. The claimant pled title 5 section 4622 as added in 1991. This corresponds to Register 92, number 3.

⁹⁶ Former California Code of Regulations, title 5, section 3081(a)(1) (Register 88, No. 15).

basis of disability, age, and sex, did not exist prior to the adoption of title 5 section 4622 in 1991.⁹⁷ Thus, this activity constitutes a new program or higher level of service.

Based on the above discussion, the Commission finds that the following activity imposed by title 5 section 4622 constitutes a state-mandated new program or higher level of service only for non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), and for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); and (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550):

Annually notify in writing school district students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, and other interested parties, of the school district complaint procedures.

The annual notice shall include: (1) the opportunity to appeal to the CDE and the provisions of Chapter 5.1 of title 5 of California Code of Regulations (commencing with section 4600); (2) the identity of the person(s) responsible for processing complaints; and (3) notice of any civil law remedies that may be available, and of the appeal and review procedures contained in California Code of Regulations, title 5, sections 4650, 4652, and 4671. (Cal. Code Regs., tit. 5, § 4622 (Register 92, No. 3).)

3) Investigation and Disposition of Complaints (Cal. Code Regs., tit. 5, § 4631)

Title 5 section 4631 sets forth the complaint procedures for school districts to address allegations of discrimination or of violations of the specified educational programs. Based on the plain language of section 4631, school districts are required to engage in the following activities:

1. Complete the investigation of a complaint in accordance with the local procedures developed pursuant to section 4621 within 60 days from receipt of the complaint. (Cal. Code Regs., tit. 5, § 4631(a) (Register 92, No. 3).)
2. Prepare a written Local Educational Agency Decision (Decision) and send the Decision to the complainant within 60 days from receipt of the complaint.

The Decision shall contain the findings and disposition of the complaint, including corrective actions if any, the rationale for such disposition, notice of the complainant's right to appeal the local educational agency decision to the CDE, and the procedures to be followed for initiating an appeal to the CDE. (Cal. Code Regs., tit. 5, § 4631(a) and (c) (Register 92, No. 3).)

3. The investigation must provide an opportunity for the complainant, or the complainant's representative, or both, and school district representatives to present information relevant to the complaint. (Cal. Code Regs., tit. 5, § 4631(b) (Register 92, No. 3).)

The claimant alleges that section 4631 also requires school districts to attempt to resolve complaints through mediation prior to the initiation of a formal compliance investigation. The

⁹⁷ Exhibit A., test claim, *supra*, p. 45. The claimant pled title 5 section 4622 as added in 1991. This corresponds to Register 92, number 3.

source of this alleged requirement is section 4631(d). However, the plain language of subdivision (d) provides that school districts “*may* establish procedures for attempting to resolve complaints through mediation prior to the initiation of a formal compliance investigation.” Based on the plain language of subdivision (d), school districts are authorized to establish procedures allowing for mediation, but are not required to do so. Thus, based on the plain language, the Commission finds that section 4631 does not require school districts to engage in any mediation related activities.

In addition, federal law mandates school districts to have complaint procedures, which include investigations into complaints that provide for the prompt and equitable resolution of complaints alleging discrimination on the basis of disability, sex, and age.⁹⁸ As discussed above, the California Supreme Court has found that rules or procedures that are intended to implement an applicable federal law, and whose costs are de minimis in context, should be treated as part and parcel of the underlying federal mandate.⁹⁹ The court made this finding where the Legislature adopted various incidental procedural protections designed to make an underlying federal right enforceable and to set forth procedural details that were not expressly articulated. These incidental procedural protections included: (1) the adoption of rules and regulations pertaining to pupil expulsions; (2) the inclusion in the notice of hearing of (a) a copy of the disciplinary rules of the district, and (b) a notice of the opportunity to inspect and obtain copies of all documents to be used at the hearing; (3) allowing upon request, the pupil or parent to inspect and obtain copies of the documents to be used at the hearing; and (4) sending written notice concerning (a) any decision to expel or suspend the enforcement of an expulsion order during a period of probation, and (b) the right to appeal the expulsion to the county board of education.¹⁰⁰

Similarly, as applicable to complaints of discrimination on the basis of age, disability, and sex, the requirements of title 5 section 4631 were intended to implement federal law by setting forth incidental procedural details not expressly articulated. The requirements to complete the investigation into complaints within 60 days of receiving the complaint, prepare a written decision and provide it to the complainant, and to provide an opportunity for parties to provide information relevant to the complaint are reasonably articulated procedural protections designed to make the underlying federal right to a prompt and equitable complaint process enforceable and to set forth procedural details not expressly articulated. In addition, viewed in the context of the requirement to have a complaint process providing for *prompt* and *equitable* resolution of complaints, these incidental activities are de minimis in nature. Thus, as applicable to complaints of discrimination on the basis of age, disability, and sex, the activities required by title 5 section 4631 constitute a federal mandate not subject to article XIII B, section 6 of the California Constitution.

⁹⁸ 34 Code of Federal Regulations part 104.7(b) and 28 Code of Federal Regulations part 35.107(b), implement Section 504 of the Rehabilitation Act and Title II of the ADA prohibiting discrimination on the basis of disability. 34 Code of Federal Regulations part 110.25(c) implements the Age Discrimination Act, which prohibits non-employment discrimination on the basis of age. 34 Code of Federal Regulations part 106.8(a) and (b) implements Title IX which prohibits discrimination on the basis of sex.

⁹⁹ *San Diego Unified School Dist.*, *supra*, 33 Cal.4th 859, 890.

¹⁰⁰ *Id.* at p. 873.

However, as applicable to complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), or violations of the education programs discussed above (i.e. adult basic education for English and citizenship, a child nutrition program for the provision of one free or reduced price meal each school day to each needy pupil, and special education), these activities are not mandated by federal law. As a result, subject to the limitations discussed above, the Commission finds the activities imposed by title 5 section 4631 constitute state-mandated activities.

In addition, the state-mandated activities imposed by title 5 section 4631 impose unique requirements on school districts in order to implement the state policy against unlawful discrimination and violations of specified educational programs. As applicable to complaints of unlawful discrimination, as limited above, and complaints regarding adult basic education and child nutrition programs, as limited above, the requirements did not exist prior to the adoption of title 5 section 4622 in 1991.¹⁰¹ Thus, for these complaints the activities constitute new programs or higher levels of service.

However, as discussed above, former title 5 section 3081, which existed immediately before title 5 section 4631, required complaint procedures for complaints of violations of special education programs established pursuant to Education Code section 56000. These procedures included the requirement to conduct an investigation into the complaint and the preparation of a district decision that included the district's findings, conclusions, rationale, and corrective actions, if necessary.¹⁰² In addition, districts were required to provide the complainant a copy of its decision, and notify the complainant of his or her right to appeal the decision.¹⁰³ In addition, the process was required to provide an opportunity for the complainant and school district representatives to present information relevant to the complaint.¹⁰⁴ As a result, as applicable to complaints regarding special education programs established pursuant to Education Code section 56000 et seq., the state-mandated activities *do not* constitute new programs or higher levels of service.

Based on the above discussion, the Commission finds that the following activities imposed by title 5 section 4631 constitute state-mandated new programs or higher levels of service but only for non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), *and* for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); and (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550):

¹⁰¹ Exhibit A., test claim, *supra*, p. 45. The claimant pled title 5 section 4622 as added in 1991. This corresponds to Register 92, number 3.

¹⁰² Former California Code of Regulations, title 5, section 3081(f)(1) (Register 88, No. 15).

¹⁰³ Former California Code of Regulations, title 5, section 3081(f)(1) and (2) (Register 88, No. 15).

¹⁰⁴ Former California Code of Regulations, title 5, section 3081(g)(1) (Register 88, No. 15).

1. Complete the investigation of a complaint in accordance with the local procedures developed pursuant to section 4621 within 60 days from receipt of the complaint. (Cal. Code Regs., tit. 5, § 4631(a) (Register 92, No. 3).)
2. Prepare a written Local Educational Agency Decision (Decision) and send the Decision to the complainant within 60 days from receipt of the complaint.

The Decision shall contain the findings and disposition of the complaint, including corrective actions if any, the rationale for such disposition, notice of the complainant's right to appeal the local educational agency decision to the CDE, and the procedures to be followed for initiating an appeal to the CDE. (Cal. Code Regs., tit. 5, § 4631(a) and (c) (Register 92, No. 3).)

3. The investigation must provide an opportunity for the complainant, or the complainant's representative, or both, and school district representatives to present information relevant to the complaint. (Cal. Code Regs., tit. 5, § 4631(b) (Register 92, No. 3).)

- 4) Forwarding Information to the Superintendent (Cal. Code Regs., tit. 5, § 4632)

A complainant is authorized to appeal a school district's Decision to the Superintendent.¹⁰⁵ If a complainant utilizes this authority, title 5 section 4632 requires school districts to forward specified information to the Superintendent upon notification by the Superintendent of the appeal. Specifically, section 4632 requires school districts to engage in the following activity:

Forward the following to the Superintendent of Public Instruction upon notification by the Superintendent that the Decision has been appealed to the state-level by a complainant: (1) the original complaint; (2) a copy of the Local Educational Agency Decision; (3) a summary of the nature and extent of the investigation conducted by the local agency, if not covered in the Local Educational Agency Decision; (4) a report of any action taken to resolve the complaint; (5) a copy of the school district complaint procedures; and (6) such other relevant information as the Superintendent may require. (Cal. Code Regs., tit. 5, § 4632 (Register 92, No. 3).)

This activity is not mandated by federal law. Thus, the Commission finds the above activity constitutes a state-mandated activity for non-employment discrimination complaints alleging unlawful discrimination on any basis and for the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (3) special education (Ed. Code, §§ 56000 – 56885, excluding §§ 56390 – 56392, 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847).

In addition, this activity imposes a unique requirement on school districts in order to implement the state policy against unlawful discrimination and violations of specified educational programs. Also, as applicable to non-employment discrimination complaints of unlawful discrimination, as limited above, and complaints regarding adult basic education and child nutrition programs, as limited above, the requirements did not exist prior to the adoption of title 5 section 4622 in

¹⁰⁵ California Code of Regulations, title 5, section 4652 (Register 92, No. 3).

1991.¹⁰⁶ Thus, for these complaints, the requirement to forward specified information to the State Superintendent constitutes a new program or higher level of service.

However, as applicable to special education programs established pursuant to Education Code section 56000, the state-mandated activity is not new as compared to the requirements in effect immediately before the adoption to title 5 section 4632 in 1991. Former California Code of Regulations, title 5, section 3081(i), already required school districts to provide the specified information to the State Superintendent if a complainant appealed a school districts decision on a complaint regarding special education programs to the State Department of Education. Thus, the state-mandated activity does not constitute a new program or higher level of service as applicable to complaints regarding special education programs established pursuant to Education Code section 56000 et seq.

Based on the above discussion, the Commission finds that the above activity constitutes a state-mandated new program or higher level of service for non-employment discrimination complaints alleging unlawful discrimination and for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); and (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550).

(c) State Complaint and Resolution Procedures (Cal. Code Regs., tit. 5, §§ 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670)

The claimant alleges that title 5 sections 4650, 4652, 4660, 4661, 4662, 4663, 4665, and 4670 impose reimbursable state-mandated programs on school districts, including: (1) cooperating with the State Superintendent in mediation or investigations if the Superintendent intervenes directly into a complaint or if a district's decision on complaint is appealed to the Superintendent; (2) cooperating with state investigators by providing various documents and information regarding the allegations of a complaint to the investigators; (3) requesting reconsideration of an investigation report by the state; and (4) "appearing and presenting evidence in a court of competent jurisdiction when the Superintendent files an action seeking an order compelling compliance with provisions of the chapter."¹⁰⁷ However, for the reasons discussed below, the Commission finds that the title 5 regulations discussed in this section do not mandate new programs or higher levels of service on school districts.

First, the plain language of the regulations discussed in this section of the analysis does not impose any activities on school districts. Rather, the regulations authorize complainants to appeal a school district's decision and findings regarding allegations of the school district violating state or federal law to the State Superintendent.¹⁰⁸ In addition, the regulations impose requirements on the State Superintendent to investigate school districts if a complainant appeals a school district's decision or if specific conditions exist that require the State Superintendent to

¹⁰⁶ Exhibit A., test claim, *supra*, p. 45. The claimant pled title 5 section 4622 as added in 1991. This corresponds to Register 92, number 3.

¹⁰⁷ Exhibit A. *Id.* at pgs. 47-48.

¹⁰⁸ California Code of Regulations, title 5, section 4652 (Register 92, No. 3).

intervene without waiting for a school district action or complainant appeal.¹⁰⁹ After the CDE issues its investigation report, a complainant or school district is authorized to request reconsideration by the Superintendent, but is not required to seek reconsideration.¹¹⁰ If the Superintendent finds that a school district is in violation of the provisions of Chapter 5.1 of the title 5 regulations (commencing with section 4600), the Superintendent is then authorized to take specified actions to seek compliance by the school district.¹¹¹ Thus, the plain language of the regulations does not require *school districts* to engage in any activities.

Second, even if the plain language required school district to engage in the activities alleged by the claimant, those activities do not constitute a “program” under article XIII B, section 6 of the California Constitution. A mandated activity constitutes a “program” when it: (1) carries out the governmental function of providing a service to the public; or (2) imposes unique requirements on local agencies or school districts and does not apply generally to all residents and entities in the state.¹¹²

The claimant generally alleges that the regulations impose a reimbursable program on school districts to cooperate with the state’s investigation into allegations by a complainant that a school district has violated state or federal law. The Commission presumes this allegation is based on the language in title 5 section 4663, which sets forth the actions the state will take if a complainant or school district refuses to cooperate with the investigation. Section 4663 provides in relevant part:

Refusal by the local agency or complainant to provide the investigator with access to records and other information relating to the complaint which the investigator is privileged to review, or any other obstruction of the investigative process shall result in either a dismissal of the complaint or imposition of official applicable sanctions against the local agency.¹¹³

However, as indicated by the language above, the state complaint resolution process applies equally to the school district being investigated and the complainant, which can be a private individual.¹¹⁴ Thus, cooperating with the state’s investigation is not a unique requirement imposed on school districts. As a result, even if the language of the regulations specifically

¹⁰⁹ California Code of Regulations, title 5, section 4650, 4660, 4661, 4662, and 4663 (Register 92, No. 3).

¹¹⁰ California Code of Regulations, title 5, section 4665 (Register 92, No. 3).

¹¹¹ California Code of Regulations, title 5, section 4670 (Register 92, No. 3).

¹¹² *San Diego Unified School Dist., supra*, 33 Cal.4th at pgs. 874-875 (reaffirming the test set out in *County of Los Angeles v. State of California* (1987) 43 Cal.3d 46, 56.

¹¹³ California Code of Regulations, title 5, section 4663(b) (Register 92, No. 3). The Commission must make this presumption because the language of the regulations is directed at the Superintendent and the claimant does not specifically identify the language requiring cooperation with the Superintendent’s investigation.

¹¹⁴ California Code of Regulations, title 5, section 4600 (Register 92, No. 3). Defining “Complainant” to include “any individual, including a person’s duly authorized representative or a interested third party”

required school districts to cooperate with the state’s investigation, the Commission finds that this activity does not constitute a “program” under articles XIII B, section 6 of the California Constitution.

In addition, the claimant alleges that title 5 section 4670 imposes a state-mandate program on school districts to “[appear] and [present] evidence in a court of competent jurisdiction when the Superintendent files an action seeking an order compelling compliance with the provisions of [Chapter 5.1 of title 5 of the California Code of Regulations (commencing with section 4600).” In other words, the claimant alleges that appearing and presenting evidence in court in order to oppose an order to compel the school district to comply with state law constitutes a “program” under article XIII B, section 6 of the California Constitution.

The claimant has not provided, nor can the Commission find, an argument to explain why appearing and presenting evidence in court in order to oppose an order to compel a school district to comply with state law provides a service to the public. Additionally, facing litigation for allegations of failing to meet one’s legal obligations is not a unique requirement imposed on school districts. Both private and public individuals and entities face litigation to compel compliance with their legal obligations. In fact, the primary judicial function of courts is to enforce legal obligations and redress injuries to legal rights by the determination of controversies between litigants, both private and public.¹¹⁵ Thus, the Commission finds that the activity alleged by the claimant to be mandated by title 5 section 4670 does not constitute a “program” under article XIII B section 6 of the California Constitution.

B. The Test Claim Statutes and Regulations Impose Costs Mandated by the State Within the Meaning of Government Code Sections 17514 and 17556.

The final issue is whether the state-mandated activities impose costs mandated by the state,¹¹⁶ and whether any statutory exceptions listed in Government Code section 17556 apply to the test claim. Government Code section 17514 defines “costs mandated by the state” as any increased cost a local agency is required to incur as a result of a statute that mandates a new program or higher level of service.” “Any increased costs” for which a claimant may seek reimbursement include both direct and indirect costs.¹¹⁷ Government Code section 17564 requires reimbursement claims to exceed \$1,000 to be eligible for reimbursement.

The claimant estimates that the Solana Unified Beach School District “incurred more than \$1,000 in staffing and other costs in excess of any funding provided to school districts and the state for the period from July 1, 2002 through June 30, 2003” to implement all duties alleged by the claimant to be mandated by the state.¹¹⁸ Thus, the claimant has met the minimum burden of showing costs necessary to file a test claim pursuant to Government Code section 17564.

¹¹⁵ 16 California Jurisprudence Third (2002) Courts, section 30, p. 387, citing *Warner v. F. Thomas Parisian Dyeing & Cleaning Works* (1895) 105 Cal. 409, 412.

¹¹⁶ *Lucia Mar, supra*, 44 Cal.3d 830, 835; Government Code section 17514.

¹¹⁷ Government Code section 17564.

¹¹⁸ Exhibit A, test claim, *supra*, Exhibit 1 Declaration of Ellie Topolovac, Superintendent of Solana Beach School District.

In addition, none of the statutory exceptions listed in Government Code section 17556 apply to the state-mandated new programs or higher levels of service found in the analysis above. As a result, the Commission finds that the state-mandated new programs or higher levels of service impose costs mandated by the state on employers within the meaning of article XIII B, section 6, and Government Code sections 17514 and 17556.

IV. Conclusion

For the reasons discussed above, the Commission finds that the following activities constitute reimbursable state-mandated new programs or higher levels of service within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514:

1. Assurance of Compliance with Antidiscrimination Laws in Excess of Federal Law, and Notices Regarding Civil Remedies (Ed. Code, §§ 250, 251, and 262.3)
 - a. Provide written assurance to any state agency administering state financial assistance or student financial aid to the school district that each program or activity conducted by the school district will be in compliance with state antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation.¹¹⁹ (Ed. Code, § 250 (Stats. 1998, ch. 914).)
 - b. Submit timely, complete, and accurate compliance reports regarding compliance with state antidiscrimination laws prohibiting discrimination on the basis of religion and sexual orientation to the State Department of Education as the State Department of Education may require. (Ed. Code, § 251 (Stats. 1982, ch. 1117).)
 - c. Advise people who have filed a complaint with the school district pursuant to Education Code, division 1, part 1, chapter 2 (commencing with Ed. Code, § 200), which prohibits unlawful discrimination, that civil law remedies, including, but not limited to injunctions, restraining orders, or other remedies or orders, may also be available to complainants. (Ed. Code, § 262.3(b) (Stats. 1988, ch. 1514).)
 - d. Make available by publication in appropriate informational materials the information regarding the availability of civil remedies to people who have filed a complaint pursuant to Education Code, division 1, part 1, chapter 2 (commencing with Ed. Code, § 200). (Ed. Code, § 262.3(b) (Stats. 1988, ch. 1514).)
2. Uniform Complaint Procedures
 - a. Referral of Complaints to Appropriate Entities (Cal. Code Regs., Tit. 5, § 4611)
 - (1) Refer discrimination issues involving title IX of the Educational Amendments of 1972 to the U.S. Office of Civil Rights (OCR) *only* if there is no state discrimination law or regulation at issue.¹²⁰ (Cal. Code Regs., tit. 5, § 4611(c) (Register 92, No. 31).)

¹¹⁹ Education Code section 250 provides that a single assurance may be provided for all the programs and activities conducted by an educational institution.

¹²⁰ The limitation's reference to "state discrimination law or regulation at issue" refers to *any* state discrimination laws or regulations.

- (2) Refer complaints of discrimination involving Child Nutrition Programs administered by the CDE from program participants or applicants to either the Administrator for the Food and Nutrition Service at the United States Department of Agriculture or to the United States Secretary of Agriculture. (Cal. Code Regs., tit. 5, § 4611(d) (Register 93, No. 51).)¹²¹
 - (3) Refer employment discrimination complaints to the State Department of Fair Employment and Housing (DFEH) and notify the complainant by certified mail of any DFEH transferral. (Cal. Code Regs., tit. 5, § 4611(d) (Register 92, No. 31).)
 - (4) Refer allegations of fraud to the responsible California Department of Education (CDE) Division Director and the CDE's Legal Office. (Cal. Code Regs., tit. 5, § 4611(e) (Register 92, No. 31).)
- b. Adoption of Policies and Procedures for the Investigation of Complaints (Cal. Code Regs., Tit. 5, § 4621)

Only school districts formed during the reimbursement period that could not have adopted policies and procedures prior to the 2002-2003 fiscal year are mandated to engage in the below activity, but *only* for non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), *and* for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (3) special education (Ed. Code, §§ 56000 – 56885, excluding §§ 56390 – 56392, 56400 – 56414, 56472 – 56474, 56475 – 56476, and 56846 – 56847).¹²²

¹²¹ California Code of Regulations, title 5, section 4611(c) was amended in Register 93, number 51, by separating complaints of discrimination involving Title IX and complaints of discrimination involving Child Nutrition Programs. The latter complaint became the subject of subdivision (d), shifting the remaining complaint types down a subdivision. The result is in Register 93, number 51 former subdivisions (d) and (e) became (e) and (f).

¹²² This activity *is not reimbursable for* complaints regarding employment discrimination and discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age, and regarding the following educational programs: (1) Adult Basic Education established pursuant to Education Code sections 8500-8538 and 52500-52616.5 (except for Adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552)); (2) Consolidated Categorical Aid Programs as listed in Education Code section 64000(a); (3) Migrant Education established pursuant to Education Code sections 54440-54445; (4) Vocational Education established pursuant to Education Code section 52300-52480; (5) Child Care and Development programs established pursuant to Education Code sections 8200-8493; (6) Child Nutrition programs established pursuant to Education Code sections 49490-49560 (except child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (7) Special Education programs established pursuant to Education Code sections 56390-56392, 56400-56414, 56472-56474, 56475-56476, 56846-56847, and 59000-59300.

Adopt policies and procedures consistent with Chapter 5.1 of title 5 of the California Code of Regulations (commencing with section 4600) for the investigation and resolution of complaints.

The policies must ensure that complainants are protected from retaliation and that the identity of the complainant alleging discrimination remains confidential as appropriate. In addition, the policies and procedures are to include the person(s), employee(s), or agency position(s) or unit(s) responsible for receiving complaints, investigating complaints and ensuring local educational agency compliance. (Cal. Code Regs., tit. 5, §§ 4621(a) and (b) (Register 92, No. 3).)

c. Notification of Complaint Procedures, and Investigation and Disposition of Complaints (Cal. Code Regs., Tit. 5, §§ 4622 and 4631)

School districts are mandated to engage in the below activities *only* for non-employment discrimination complaints alleging unlawful discrimination on the basis of race, ethnic group identification, national origin, religion, and sexual orientation (excluding sexual harassment on the basis of sexual orientation), *and* for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); and (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550):¹²³

- (1) Annually notify in writing school district students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, and other interested parties, of the school district complaint procedures.

The annual notice shall include: (1) the opportunity to appeal to the CDE and the provisions of Chapter 5.1 of title 5 of California Code of Regulations (commencing with section 4600); (2) the identity of the person(s) responsible for processing complaints; and (3) notice of any civil law remedies that may be available, and of the appeal and review procedures contained in California Code of Regulations, title 5, sections 4650, 4652, and 4671. (Cal. Code Regs., tit. 5, § 4622 (Register 92, No. 3).)

¹²³ These activities *are not reimbursable for* complaints regarding employment discrimination and discrimination on the basis of disability, sex (including sexual harassment generally and on the basis of sexual orientation), and age, and regarding the following educational programs: (1) Adult Basic Education established pursuant to Education Code sections 8500-8538 and 52500-52616.5 (except for Adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552)); (2) Consolidated Categorical Aid Programs as listed in Education Code section 64000(a); (3) Migrant Education established pursuant to Education Code sections 54440-54445; (4) Vocational Education established pursuant to Education Code section 52300-52480; (5) Child Care and Development programs established pursuant to Education Code sections 8200-8493; (6) Child Nutrition programs established pursuant to Education Code sections 49490-49560 (except child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550)); and (7) Special Education programs established pursuant to Education Code sections 56000-56885 and 59000-59300.

(2) Complete the investigation of a complaint in accordance with the local procedures developed pursuant to section 4621 within 60 days from receipt of the complaint. (Cal. Code Regs., tit. 5, § 4631(a) (Register 92, No. 3).)

(3) Prepare a written Local Educational Agency Decision (Decision) and send the Decision to the complainant within 60 days from receipt of the complaint.

The Decision shall contain the findings and disposition of the complaint, including corrective actions if any, the rationale for such disposition, notice of the complainant’s right to appeal the local educational agency decision to the CDE, and the procedures to be followed for initiating an appeal to the CDE. (Cal. Code Regs., tit. 5, § 4631(a) and (c) (Register 92, No. 3).)

(4) The investigation must provide an opportunity for the complainant, or the complainant’s representative, or both, and school district representatives to present information relevant to the complaint. (Cal. Code Regs., tit. 5, § 4631(b) (Register 92, No. 3).)

d. Forwarding of Information to the Superintendent of Public Instruction Regarding Appealed District Decisions (Cal. Code Regs., Tit. 5, § 4632)

School districts are mandated to engage in the below activities *only* for non-employment discrimination complaints alleging unlawful discrimination *and* for complaints alleging violations of the following educational programs: (1) adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552); and (2) child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550):¹²⁴

Forward the following to the Superintendent of Public Instruction upon notification by the Superintendent that the Decision has been appealed to the state-level by a complainant: (1) the original complaint; (2) a copy of the Local Educational Agency Decision; (3) a summary of the nature and extent of the investigation conducted by the local agency, if not covered in the Local Educational Agency Decision; (4) a report of any action taken to resolve the

¹²⁴ “Unlawful discrimination” as used in this activity is not limited and applies to complaints alleging unlawful discrimination on all grounds. This activity, however, is not reimbursable with respect to complaints regarding the following educational programs: (1) Adult Basic Education established pursuant to Education Code sections 8500-8538 and 52500-52616.5 (except for Adult basic education for English and citizenship (Ed. Code, §§ 52540 and 52552)); (2) Consolidated Categorical Aid Programs as listed in Education Code section 64000(a); (3) Migrant Education established pursuant to Education Code sections 54440-54445; (4) Vocational Education established pursuant to Education Code section 52300-52480; (5) Child Care and Development programs established pursuant to Education Code sections 8200-8493; (6) Child Nutrition programs established pursuant to Education Code sections 49490-49560 (except child nutrition programs for the provision of one free or reduced price meal each school day to each needy pupil (Ed. Code, § 49550); and (7) Special Education programs established pursuant to Education Code sections 56390–56392, 56400–56414, 56472–56474, 56475–56476, 56846–56847, and 59000–59300.

complaint; (5) a copy of the school district complaint procedures; and (6) such other relevant information as the Superintendent may require. (Cal. Code Regs., tit. 5, § 4632 (Register 92, No. 3).)

Any other test claim statutes and allegations not specifically approved above, do not impose a reimbursable state mandated program subject to article XIII B, section 6 of the California Constitution.