

**COMMISSION ON STATE MANDATES**

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December 18, 2013

Mr. Keith B. Petersen  
SixTen and Associates  
P.O. Box 340430  
Sacramento, CA 95834-0430

Ms. Jill Kanemasu  
Division of Accounting and Reporting  
State Controller's Office  
3301 C Street, Suite 700  
Sacramento, CA 95816

**Re: Notice of Complete Filing and Schedule for Comments**

Incorrect Reduction Claim

*Notification of Truancy*, 13-904133-I-11

Education Code Sections 48260 and 48260.5

Statutes 1983, Chapter 498

Fiscal Years: 2006-2007, 2007-2008, 2008-2009, and 2009-2010

San Juan Unified School District, Claimant

Dear Mr. Petersen and Ms. Kanemasu:

On October 1, 2013, the San Juan Unified School District (claimant) filed an incorrect reduction claim (IRC) with the Commission on State Mandates (Commission) based on the *Notification of Truancy* program for fiscal years 2006-2007 through 2009-2010 in the amount of \$105,533. On October 11, 2013, Commission staff notified the claimant that the filing was incomplete because the State Controller's Office (SCO) claiming instructions that were in effect during the fiscal years of the reimbursement claims were not included in the filing. On December 16, 2013, the claimant submitted the required claiming instructions. Consequently, Commission staff has determined that the IRC filing is now complete.

Government Code section 17551(b) requires the Commission to hear and decide claims by local agencies and school districts that the SCO has incorrectly reduced payments to the local agencies or school districts.

**SCO Review and Response.** Please file the SCO response and supporting documentation regarding this claim within 90 days of the date of this letter. Please include an explanation of the reasons for the reductions and the computation of reimbursements. All documentary evidence must be authenticated by declarations under penalty of perjury signed by persons who are authorized and competent to do so and be based on the declarant's personal knowledge, information or belief.

The Commission's regulations require that the responses (opposition or recommendation) filed with the Commission be simultaneously served on all parties and interested parties on the mailing list, and accompanied by a proof of service (Cal. Code Regs., tit. 2, 1185.1). However, this requirement may be satisfied by electronically filing your documents via the Commission's e-filing system. Please see <http://www.csm.ca.gov/dropbox.shtml> on the Commission's website. The responses will be posted on the Commission's website and the mailing list will be notified by electronic mail of the posting. This procedure will satisfy all the service requirements pursuant to section 1181.2 of the Commission's regulations.

The failure of the SCO to respond within this 90-day timeline shall not cause the Commission to delay consideration of this IRC.

Mr. Petersen and Ms. Kanemasu

December 18, 2013

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**Claimant's Rebuttal.** Upon receipt of the SCO response, the claimant and interested parties may file rebuttals. The rebuttals are due 30 days from the service date of the response.

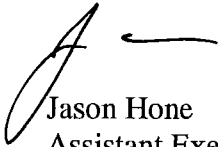
**Informal Conference.** An informal conference pursuant to section 1183.4 of the Commission's regulations may be scheduled if requested.

**Public Hearing and Staff Analysis.** The public hearing on this claim will be scheduled after the record closes. A staff analysis will be issued on the IRC at least eight weeks prior to the public hearing.

**Withdrawal of Incorrect Reduction Claims.** Under section 1185.6(a) of the Commission's regulations, an IRC may be withdrawn by written application any time before a decision is adopted or by oral application at the time of hearing. If such an application is made, the Executive Director shall issue a letter dismissing the claim.

Please call Heidi Palchik at (916) 323-3562 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jason Hone', with a horizontal line extending to the right from the end of the signature.

Jason Hone  
Assistant Executive Director

**DECLARATION OF SERVICE BY EMAIL**

I, the undersigned, declare as follows:

I am a resident of the County of Solano and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On December 18, 2013, I served the:

**Incorrect Reduction Claim Filing; and  
Notice of Complete Filing and Schedule for Comments**

Incorrect Reduction Claim

*Notification of Truancy*, 13-904133-I-11

Education Code Sections 48260 and 48260.5

Statutes 1983, Chapter 498

Fiscal Years: 2006-2007, 2007-2008, 2008-2009, and 2009-2010

San Juan Unified School District, Claimant

by making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on December 18, 2013 at Sacramento, California.



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Heidi J. Palchik  
Commission on State Mandates  
980 Ninth Street, Suite 300  
Sacramento, CA 95814  
(916) 323-3562

# COMMISSION ON STATE MANDATES

## Mailing List

**Last Updated:** 12/17/13

**Claim Number:** 13-904133-I-11

**Matter:** Notification of Truancy

**Claimant(s):** San Juan Unified School District

### TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.2.)

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