SixTen and Associates

Mandate Reimbursement Services

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June 4, 2015

Heather Halsey, Executive Director Commission on State Mandates 980 Ninth Street, Suite 300 Sacramento, CA 95814 RECEIVED

JUN 0 9 2015

COMMISSION ON STATE MANDATES

RE:

Chapter 498/83 and 4/99, The Stull Act

FY 2005-06 through 2008-09 Incorrect Reduction Claim

Dear Ms. Halsey:

Enclosed is the original and two copies of the above referenced incorrect reduction claim for Carlsbad Unified School District.

SixTen and Associates has been appointed by the District as its representative for this matter and all interested parties should direct their inquiries to me, with a copy as follows:

Suzanne O'Connell, Deputy Superintendent Administrative Services

Carlsbad Unified School District

6225 El Camino Real

Carlsbad, CA 92009-1604

Voice:

760-331-5036

Fax:

760-331-5094

E-Mail:

soconnell@carlsbadusd.net

Sincerely,

Keith B. Petersen

Enclosure: Incorrect Reduction Claim

C: Suzanne O'Connell, Deputy Superintendent Administrative Services

Carlsbad Unified School District

COMMISSION ON STATE MANDATES

1. INCORRECT REDUCTION CLAIM TITLE

498/83 and 4/99 The Stull Act

2. CLAIMANT INFORMATION

Carlsbad Unified School District

Suzanne O'Connell, Deputy Superintendent Administrative Services Carlsbad Unified School District 6225 El Camino Real Carlsbad, CA 92009-1604

Voice:

760-331-5036

Fax:

760-331-5094

E-Mail:

soconnell@carlsbadusd.net

3. CLAIMANT REPRESENTATIVE INFORMATION

Claimant designates the following person to act as its sole representative in this incorrect reduction claim. All correspondence and communications regarding this claim shall be forwarded to this representative. Any change in representation must be authorized by the claimant in writing, and sent to the Commission on State Mandates.

Keith B. Petersen, President SixTen and Associates P.O. Box 340430 Sacramento, CA 95834-0430

Voice: (916) 419-7093 Fax: (916) 263-9701

E-mail: Kbpsixten@aol.com

| Filing Date: | RECEIVED | |
|--------------|------------------------------|--------------|
| | JUN 0 9 2015 | |
| IRC#: | COMMISSION ON STATE MANDATES | 14-9825-I-02 |
| | TIFICATION OF STATUTE | |

Statutes of 1983, Chapter 498, Statutes of 1999, Chapter 4, Education Code Sections 44660-44665

5. AMOUNT OF INCORRECT REDUCTION

| Fiscal Year | Amount of Reduction |
|--|---|
| 2005-2006 2006-2007 2007-2008 2008-2009 | \$ 45,637 \$ 124,851 \$ 60,859 \$ 42,754 |
| TOTAL: | \$ 274,101 |

NOTICE OF NO INTENT TO CONSOLIDATE
 This claim is not being filed with the intent to consolidate on behalf of other claimants.

Sections 7-12 are attached as follows:

| 7. Written Detailed Narrative: | Pages _1_ to 19 |
|----------------------------------|-----------------|
| 8. Controller's Payment Letters: | Exhibit A |
| 9. Parameter's and Guidelines: | Exhibit B |
| 10. Claiming Instructions: | Exhibit C |
| 11. Final SCO Audit Report: | Exhibit D |
| 12. Annual Reimbursement Claims: | Exhibit E |

13. CLAIM CERTIFICATION

This claim alleges an incorrect reduction of a reimbursement claim filed with the State Controller's Office pursuant to Government Code section 17561. This incorrect reduction claim is filed pursuant to Government Code section 17551, subdivision (d). I hereby declare, under penalty of perjury under the laws of the State of California, that the information in this incorrect reduction claim submission is true and complete to the best of my own personal knowledge or information or belief.

Suzanne O'Connell, Deputy Superintendent Administrative Services

Signature Vonnell 6-2-15
Date

| 1 2 3 4 5 6 7 8 | Claim Prepared by: Keith B. Petersen, President SixTen and Associates P. O. Box 340430 Sacramento, California 95834-0430 Voice: (916) 419-7093 Fax: (916) 263-9701 kbpsixten@aol.com | | | |
|--|--|--|--|--|
| 9 | BEF | ORE THE | | |
| 10 | COMMISSION O | N STATE MANDATES | | |
| 11 | STATE OF CALIFORNIA | | | |
| 12 13 14 15 16 17 18 19 21 22 23 24 25 26 27 28 | CARLSBAD UNIFIED School District Claimant. | No. CSM Statutes 1983, Chapter 498 Statutes 1999, Chapter 4 Education Code Sections 44660-44665 The Stull Act Annual Reimbursement Claims: Fiscal Year 2005-06 Fiscal Year 2006-07 Fiscal Year 2007-08 Fiscal Year 2008-09 INCORRECT REDUCTION CLAIM FILING | | |
| 29 | PART I. AUTHORITY FOR THE CLAIM | | | |
| 30 | The Commission on State Mandates has the authority pursuant to Government | | | |
| 31 | Code Section 17551(d) to " to hear and decide upon a claim by a local agency or | | | |
| 32 | school district, filed on or after January 1, 1985, that the Controller has incorrectly | | | |
| 33 | reduced payments to the local agency or school district pursuant to paragraph (2) of | | | |
| 34 | subdivision (d) of Section 17561." Carlsbad Unified School District (hereafter "District") | | | |

Incorrect Reduction Claim of Carlsbad Unified School District 498/83 The Stull Act

- is a school district as defined in Government Code Section 17519. Title 2, CCR,
- 2 Section 1185.1, subdivision (a), requires the claimant to file an incorrect reduction claim
- 3 with the Commission.

This incorrect reduction claim is timely filed. Title 2, CCR, Section 1185.1, subdivision (c), requires incorrect reduction claims to be filed no later than three years following the date of the Controller's remittance advice notifying the claimant of a reduction. A Controller's audit report (Exhibit "D") dated June 15, 2012 has been issued and constitutes a demand for repayment and adjudication of the claim. On July 13, 2012, the Controller issued "results of review letters" (Exhibit "A") reporting the audit results and amounts due the state and this constitutes a payment action.

There is no alternative dispute resolution process available from the Controller's office. The audit report states that an incorrect reduction claim should be filed with the Commission if the claimant disagrees with the audit findings.

PART II. SUMMARY OF THE CLAIM

The Controller conducted a field audit of the District's annual reimbursement claims for Fiscal Years 2005-06, 2006-07, 2007-08, and 2008-09, for the costs of complying with the legislatively mandated program 498/83 The Stull Act. As a result of the audit, the Controller determined that \$274,101 of the claimed costs were unallowable:

| 20 | Fiscal | Amount | Audit | SCO | Amount Due <state> District</state> |
|----|-------------|----------------|-------------------|-----------------|-------------------------------------|
| 21 | <u>Year</u> | <u>Claimed</u> | <u>Adjustment</u> | <u>Payments</u> | |
| 22 | FY 2005-06 | \$105,192 | \$ 45,637 | \$ 0 | \$ 59,555 |

| Incorrect Reduction Claim of Carlsbad Unified So | chool District |
|--|----------------|
| 498/83 The Stull Act | |

| 1 | FY 2006-07 | \$168,221 | \$124,851 | \$ | 0 | \$43,370 |
|---|--------------|------------------|------------------|---------------|-------------|-------------------------|
| 2 | FY 2007-08 | \$136,502 | \$ 60,859 | \$ | 0 | \$75,643 |
| 3 | FY 2008-09 | <u>\$102,846</u> | <u>\$ 42,754</u> | <u>\$89,6</u> | <u> 825</u> | <u><\$29,533></u> |
| 4 | 4 year Total | \$512,761 | \$274,101 | \$89,6 | 325 | \$149,035 |

Since the District has been paid \$89,625 for these claims, the audit report concludes that the amount of \$149,035 is due to the District.

PART III. PREVIOUS INCORRECT REDUCTION CLAIMS

The District has not filed any previous incorrect reduction claims for this mandate program. The District is aware of one incorrect reduction claim having been filed (14-9825-I-01, Oceanside Unified School District), but it has not yet been adjudicated.

PART IV. BASIS FOR REIMBURSEMENT

1. <u>Mandate Legislation</u>

Statutes 1983, Chapter 498 and Statutes 1999, Chapter 4, among other things, added or amended Education Code sections 44660-44665, which required school districts to develop and adopt specific guidelines to evaluate and assess certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives.

2. Test Claim

The Commission on State Mandates determined on May 27, 2004, that

Education Code sections 44553, 44662, 44663, and 44664, mandate a new program or 1 higher level of service for school districts within the meaning of article XIII B, section 6 2 of the California Constitution, and impose increased costs mandated by the state 3 pursuant to Government Code section 17514, for the following activities (SOD, 35-7): 4 Evaluate and assess the performance of certificated instructional employees that 5 perform the requirements of educational programs mandated by state or federal 6 law as it reasonably relates to the instructional techniques and strategies used 7 by the employee and the employee's adherence to curricular objectives 8 Education Code section 44662, subdivision (b), as amended by Statutes 1983, 9 10 Chapter 498). Reimbursement for this activity is limited to the review of the employee's instructional techniques and strategies and adherence to curricular objectives, 12 and to include in the written evaluation of the certificated instructional employees 13 the assessment of these factors during the following evaluation periods: 14 once each year for probationary certificated employees; 15 0 every other year for permanent certificated employees; and 16 0 beginning January 1, 2004, every five years for certificated employees 17 0 with permanent status who have been employed at least ten years with 18 the school district, are highly qualified (as defined in 20 U.S.C. section 19

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7801), and whose previous evaluation rated the employee as meeting or

exceeding standards, if the evaluator and certificated employee being

evaluated agree.

Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests (Education Code section 44662, subdivision (b), as amended by Statutes 1999, Chapter 4).

Reimbursement for this activity is limited to the review of the results of the STAR test as it reasonably relates to the performance of those certificated employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and to include in the written evaluation of those certificated employees the assessment of the employee's performance based on the STAR results for the pupils they teach during the evaluation periods specified in Education Code section 44664, and described below:

- o once each year for probationary certificated employees;
- o every other year for permanent certificated employees; and
- o beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 USC., section 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being

evaluated agree.

Assess and evaluate permanent certificated, instructional and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year). The additional evaluations shall last until the employee achieves a positive evaluation, or is separated from the school district. (Education Code section 44664, as amended by Statutes 1983, Chapter 498). This additional evaluation and assessment of the permanent certificated employee requires the school district to perform the following activities:

evaluate and assess the certificated employee performance as it reasonably relates to the following criteria: (1) the progress of pupils toward the standards established by the school district of expected pupil achievement at each grade level in each area of study, and, if applicable, the state adopted content standards as measured by state adopted criterion referenced assessments; (2) the instructional techniques and strategies used by the employee; (3) the employee's adherence to curricular objectives; (4) the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities; and, if applicable, (5) the fulfillment of other job responsibilities

| 1 | | | established by the school district for certificated non-instructional |
|----|---|-------|---|
| 2 | | | personnel (Education Code section 44662, subdivisions (b) and (c)); |
| 3 | o |) | the evaluation and assessment shall be reduced to writing. (Education |
| 4 | | | Code section 44663, subdivision (a).) The evaluation shall include |
| 5 | | | recommendations, if necessary, as to areas of improvement in the |
| 6 | | | performance of the employee. If the employee is not performing his or her |
| 7 | | | duties in a satisfactory manner according to the standards prescribed by |
| 8 | | | the governing board, the school district shall notify the employee in writing |
| 9 | | | of that fact and describe the unsatisfactory performance (Education Code |
| 10 | | | section 44664, subdivision (b)); |
| | c |) | transmit a copy of the written evaluation to the certificated employee |
| 12 | | | (Education Code section 44663, subdivision (a)); |
| 13 | c |) | attach any written reaction or response to the evaluation by the |
| 14 | | | certificated employee to the employee's personnel file (Education Code |
| 15 | | | section 44663, subdivision (a)); and |
| 16 | C | 0 | conduct a meeting with the certificated employee to discuss the evaluation |
| 17 | | | (Education Code section 44553, subdivision (a)). |
| 18 | - | The C | commission further found that the activities listed above do not constitute |
| 19 | r | reimb | ursable state-mandated programs with respect to certificated personnel |
| 20 | • | emplo | oyed in local, discretionary educational programs. |
| 21 | 1 | | |

3. Parameters and Guidelines

On September 27, 2005, the original parameters and guidelines were adopted and have not been revised. A copy of the parameters and guidelines is attached as Exhibit "B."

4. Claiming Instructions

The Controller has periodically issued or revised claiming instructions for the mandate program. A copy of the first claiming instructions dated December 12, 2005, is attached as Exhibit "C." Subsequent claiming instructions are believed to be, for the purposes and scope of this incorrect reduction claim, substantially similar to the version extant at the time the claims which are the subject of this incorrect reduction claim were filed. The most recent version can be found at the Controller's website:

(http://www.sco.ca.gov/Files-ARD-Local/Manuals/sd_1314_tsa260.pdf). However, since the Controller's claim forms and instructions have not been adopted as regulations, they have no force of law, and, therefore, have no effect on the outcome of this incorrect reduction claim.

PART V. STATE CONTROLLER CLAIM ADJUDICATION

The Controller conducted an audit of the District's annual reimbursement claims for Fiscal Years 2005-06, 2006-07, 2007-08, and 2008-09. The audit concluded that 46% of the District's costs, as claimed, were allowable. A copy of the June 15, 2012, audit report is attached as Exhibit "D" and is incorporated herein by reference.

PART VI. CLAIMANT'S RESPONSE TO THE STATE CONTROLLER

By letter dated May 2, 2012, the Controller transmitted a copy of its draft audit report. The District responded by letter dated May 9, 2012 and disputed several findings. The Controller issued its final audit report on June 15, 2012, with a minor change to the number of approved evaluations.

PART VII. STATEMENT OF THE ISSUES

FINDING Overstated salaries and benefits and related indirect costs

The District claimed \$512,761 in salaries and benefits and related indirect costs claimed for the audit period. The audit report determined that \$238,660 is allowable and \$274,101 is "unallowable primarily because the district claimed reimbursement for non-mandated activities" rather than due to insufficient documentation.

PART A. TIME STUDY ACTIVITIES

In response to the Controller's exclusion at the beginning of the audit of all of the original claim documentation, the District with the agreement of the auditor prepared a time study based on the FY 2010-11 certificated staff evaluation cycle. The time study identified 22 discrete activities established as a result of staff interviews. Actual time spent on these activities was collected from the employees involved. An average time spent for each of these activities was calculated. These average times per activity were assigned to a relevant job title or group of titles for purposes of determining the appropriate productive hourly rate to be applied to each activity. However, the audit report allows only 3 of the 22 time study activities. This is the major single source of

Incorrect Reduction Claim of Carlsbad Unified School District 498/83 The Stull Act

- 1 adjustment to the claimed costs.
- 2 <u>3 Activities Allowed</u>
- 3 1. Conducting "informal" classroom observations
- 4 2. Conducting "formal" classroom observations
- 5 3. Writing Final Evaluation Reports and/or preparing Teacher Evaluation Report
- 6 <u>19 Disallowed Activities</u>
- 7 1. Preparing before training or planning meetings/conferences;
- 8 2. Training or planning meetings/conferences;
- 9 3. Preparing/organizing notes from training or planning meetings/conferences;
- 10 4. Preparing before meeting with teachers;
 - 5. Conducting actual conference with teachers;
- 12 6. Preparing or organizing notes from meetings with teachers;
- 7. Preparing before "Pre-Observation" conferences with teachers;
- 14 8. Conducting "Pre-Observation" conferences with teachers:
- 15 9. Preparing/organizing notes from "Pre-Observation" conferences with teachers;
- 16 10. Preparing before classroom observations of teachers;
- 17 11. Preparing/organizing notes from classroom observations, finalizing Collect Data18 forms;
- 19 12. Reporting observations, preparing the Standards for Excellence in Teaching
- 20 observation checklists;
- 21 13. Preparing before "Post-Observation" conferences with teachers;

Incorrect Reduction Claim of Carlsbad Unified School District 498/83 The Stull Act

| 1 | 14. | Conducting "Post-Observation" conferences with teachers; |
|---------------------------|---------|--|
| 2 | 15. | Preparing notes from "Post-Observation" conferences and preparing Reflecting |
| 3 | | Conference worksheets; |
| 4 | 16. | Preparing before Final Evaluation conferences with teachers; |
| 5 | 17. | Conducting Final Evaluation conferences with teachers; |
| 6 | 18. | Preparing/organizing notes from Final Evaluation conferences with teachers; and |
| 7 | 19. | Discussing the STAR results with teachers and assessing how to improve |
| 8 | | instructional abilities. |
| 9 | These | e 19 activities can be organized into four groups of related activities: |
| 0 | 1. | Evaluation Conferences |
| • | | Evaluation conferences are a method of implementing this mandate, and not just |
| 2 | a subj | ect matter activity. The audit report (A.R., p. 7) concluded that: |
| 3 4 5 6 7 | | Conferences between the evaluators and teachers also are not reimbursable because they were required before the enactment of the test claim legislation. These activities are not imposing a new program or higher level of service. Conferences, as well as pre-, post-, final observation conferences, and conference-related activities are not reimbursable. |
| 18 | | The Controller has confused the subject matter of the old and new mandates |
| 19 | with th | ne method of implementation. The Commission has already determined (SOD, p. |
| 20 | 29, 30 |)) that: |
| 21 22 23 24 | | Under prior law, the evaluation had to be reduced to writing and a copy of the evaluation given to the employee. An evaluation meeting had to be held between the certificated employee and the evaluator to discuss the evaluation and assessment. |
|)5 | | The 1083 test claim statute still requires school districts to reduce the evaluation |

to writing, to transmit a copy to the employee, and to conduct a meeting with the employee to discuss the evaluation and assessment. These activities are not new. However, the 1983 test claim statute amended the evaluation requirements by adding two new evaluation factors: the instructional techniques and strategies used by the employee, and the employee's adherence to curricular objectives. Thus, school districts are now required by the state to evaluate and assess the competency of certificated instructional employees as it reasonably relates to:

- the progress of students toward the established standards of expected student achievement at each grade level in each area of study;
- the instructional techniques and strategies used by the employee;
- the employee's adherence to curricular objectives; and
- the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities.

School districts may have been evaluating teachers on their instructional techniques and adherence to curricular objectives before the enactment of the test claim statute based on the evaluation guidelines developed through the collective bargaining process. But, the state did not previously require the evaluation in these two areas. Government Code section 17565 states that "if a . . . school district, at its option, has been incurring costs which are subsequently mandated by the state, the state shall reimburse the . . . school district for those costs after the operative date of the mandate." Emphasis added.

Therefore, the fact that districts used evaluation conferences to implement the previous mandated activities does not exclude reimbursement to use the same method to implement the new activities. The approved mandate reimburses the new program requirement to "evaluate and assess" which necessarily involves a comprehensive process. The conferences and related tasks are effective and efficient methods to evaluate and assess employees and necessary to communicate the findings of the evaluation to the employee. Even if conferences were part of previous evaluation procedures the subject matter of these conferences is now different as a result of the changes to the Stull Act.

2. Preparation Activities

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The audit report (A.R., p. 7) concluded that: "(t)he activities related to planning, preparation, and organizing notes are not reimbursable under the mandate." Further, (A.R., p. 13) that "reimbursement is limited to only those activities outlined in the parameters and guidelines (sections IV.A.1, IV.A.2, and IV.B.1)." For purposes of the time study, preparation time was isolated to improve the accuracy of the result. The preparation time could have been logically merged with the activity relevant to the preparation. Preparation time was not explicitly considered or denied by the Commission statement of decision. The parameters and guidelines document enumerates the subject matter of the evaluation process and not the entire process to implement the mandate. There are no conditions or limitations stated on the nature of the staff time reimbursable, that is, planning and preparation time is not excluded in the parameters and guidelines. Even the Controller characterizes the parameters and guidelines as an "outline." Preparation is a rational, relevant, reasonable and necessary part of implementing the mandated activities in the usual course of business and the Controller has stated no basis to exclude it from the scope of the evaluation process.

3. <u>Training Activities</u>

The audit report (A.R., p. 7) concluded that:

The district duplicated costs by including training activities in its time study and again as a direct cost item in each fiscal year. Further, training time reported in the time study is not an activity repetitive in nature and is not appropriate for a time study. We determined allowable time spent on training from the district's

1 original claims.

- The audit report allows most of the training costs as direct costs. The District does not dispute removal of the training time from the time study.
 - 4. <u>STAR Testing Results</u>

The audit disallows the time to review the STAR test results without explanation. The Commission (SOD, p. 32) determined that "the review of the results of the STAR test as it reasonably relates to the performance of those certificated employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and to include in the written evaluation of those certificated employees the assessment of the employee's performance based on the STAR results for the pupils they teach during the evaluation periods specified in Education Code section 44664 . . . " is reimbursable.

PART B. COMPLETED EVALUATIONS

The auditor used the District's Certificated Evaluation Log spreadsheets which reported 660 evaluations for the four fiscal years. The audit report disallowed 46 and approved 614 evaluations. The non-reimbursable evaluations were grouped into five categories, although the number of evaluations by type are not enumerated in the audit report:

1. Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists who are not certificated instructional employees.

Incorrect Reduction Claim of Carlsbad Unified School District 498/83 The Stull Act

| 1 | The audit report (A.R., p. 15) asserts that these certificated employees are not | | | |
|---|---|--|--|--|
| 2 | instructional personnel because: | | | |
| 3 4 5 6 7 | The intent of this component is to evaluate the elements of classroom instruction. Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists do not provide classroom instruction and are considered "non-instructional" certificated personnel. Emphasis added. | | | |
| 8 | The Controller is in error. The Commission has determined (SOD, p.21, 22) that | | | |
| 9 | "certificated employees" includes all credentialed personnel involved in the education | | | |
| 10 | process: | | | |
| 11 12 13 14 7 16 17 18 19 20 21 22 | As enacted, the Stull Act was placed in Chapter 2 of Division 10 of the 1971 Education Code, a chapter addressing "Certificated Employees." Certificated employees are those employees directly involved in the educational process and include both instructional and non-instructional employees such as teachers, administrators, supervisors, and principals." Certificated employees must be properly credentialed for the specific position they hold. A "certificated person" was defined in former Education Code section 12908 as "a person who holds one or more documents such as a certificate, a credential, or a life diploma, which singly or in combination license the holder to engage in the school service designated in the document or documents." The definition of "certificated person governs the construction of Division 10 of the former Education Code and is not limited to instructional employees. | | | |
| 23 | The Statement of Decision (18, 19) also cites Education Code section 13487, | | | |
| 24 | which narrows the definition of noninstructional personnel as those certificated persons | | | |
| 25 | who are supervisory and administrative personnel: | | | |
| 26 27 28 | Former Education Code section 13487 was also repealed and reenacted by Statutes 1975, chapter 1216, as follows (amendments relevant to this issue are underlined): | | | |
| 29 30 | (a) The governing board of each school district shall establish standards of expected student achievement at each grade level in each area of study. | | | |

1 (b) The governing board of each school district shall evaluate and assess 2 certificated employee competency as it reasonably relates to (1) the 3 progress of students toward the established standards, (2) the 4 performance of those noninstructional duties and responsibilities, 5 including supervisory and advisory duties, as may be prescribed by the 6 board, and (3) the establishment and maintenance of a suitable learning 7 environment within the scope of the employee's responsibilities. 8 (c) The governing board of each school district shall establish and define job 9 responsibilities for those certificated noninstructional personnel, including, 10 but not limited to, supervisory and administrative personnel, whose responsibilities cannot be evaluated appropriately under the provisions of 11 12 subdivision (b), and shall evaluate and assess the competency of such noninstructional employees as it reasonably relates to the fulfillment of 13 14 those responsibilities. . . . 15 Without foundation in fact or law, the Controller has determined that certificated 16 personnel who are not supervisors or administrators are also not "instructional" personnel because they may not provide full time classroom instruction. The Stull Act 18 does not make this distinction and neither did the Commission. It has not been 19 established as a matter of law that involvement in the educational process requires a "classroom." 20 21 2. Preschool teachers do not perform the requirements of the program. 22 The audit report (A.R., p. 15) excludes preschool teachers in general based on 23 the Controller's opinion that preschool teachers do not perform the requirements of an 24 educational program mandated by state or federal law. The parameters and guidelines 25 (p. 3) state that:

employed in local, discretionary educational programs.

The Commission further found that the activities listed above do not constitute reimbursable state-mandated programs with respect to certificated personnel

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- The Commission (SOD, p. 11) identified the voluntary programs in footnote 42 and preschool is not included in that enumeration. In addition, the Stull Act only explicitly excluded (SOD 17, 18) community college certificated employees, hourly adult education instructors, and hourly and temporary certificated employees and substitute teachers, but at the discretion of the local governing board. There is no stated basis to exclude certificated preschool instructors.
 - 3. Duplicate teacher evaluations claimed multiple times in one school year.

The District concurs that for purposes of the Stull Act reimbursement only one complete evaluation should be counted for each probationary employee in one school year and does not dispute these properly disallowed evaluations, if any.

 Permanent biannual teacher evaluations claimed every year rather than every other year.

The District concurs that for purposes of the Stull Act reimbursement only one complete evaluation should be counted every other year for each employee after the employee attains permanent status and does not dispute these properly disallowed evaluations, if any.

 Permanent five-year teacher evaluations claimed multiple times in a five-year period rather than once every five years.

The District concurs that for purposes of the Stull Act reimbursement only one complete evaluation should be counted for each permanent employee every fifth year after the employee attains fifth-year permanent status and does not dispute these

1 properly disallowed evaluations, if any.

PART C. CALCULATION OF TRAINING COSTS

The audited calculation of the allowable training cost reduced the amounts claimed by \$889. The District does not dispute this adjustment.

PART VIII. RELIEF REQUESTED

The District filed its annual reimbursement claims within the time limits prescribed by the Government Code. The amounts claimed by the District for reimbursement of the costs of implementing the program imposed by Statutes 1983, Chapter 498, and Statutes 1999, Chapter 4, and relevant Education Code Sections, represent the actual costs incurred by the District to carry out this program. These costs were properly claimed pursuant to the Commission's parameters and guidelines. Reimbursement of these costs is required under Article XIIIB, Section 6 of the California Constitution. The Controller denied reimbursement without any basis in law or fact. The District has met its burden of going forward on this claim by complying with the requirements of Section 1185.1, Title 2, California Code of Regulations. Because the Controller has enforced and is seeking to enforce these adjustments without benefit of statute or regulation, the burden of proof is now upon the Controller to establish a legal basis for its actions.

The District requests that the Commission make findings of fact and law on each and every adjustment made by the Controller and each and every procedural and jurisdictional issue raised in this claim, and order the Controller to correct its audit report

Incorrect Reduction Claim of Carlsbad Unified School District 498/83 The Stull Act findings therefrom. PART IX. CERTIFICATION By my signature below, I hereby declare, under penalty of perjury under the laws of the State of California, that the information in this incorrect reduction claim submission is true and complete to the best of my own knowledge or information or belief, and that the attached documents are true and correct copies of documents received from or sent by the state agency which originated the document. Executed on June 2 2015, at Carlsbad, California, by Suzanne O'Connell, Deputy Superintendent **Administrative Services** Carlsbad Unified School District 6225 El Camino Real Carlsbad, CA 92009-1604 Voice: 760-331-5036 Fax: 760-331-5094 E-Mail: soconnell@carlsbadusd.net APPOINTMENT OF REPRESENTATIVE Carlsbad Unified School District appoints Keith B. Petersen, SixTen and Associates, as its representative for this incorrect reduction claim. Steranne Honnell Suzanne O'Oonnell, Deputy Superintendent Date Administrative Services Carlsbad Unified School District Attachments:

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| 26 | Exhibit "A" | Controller's "results of review" letters July 13, 2012 |
| 27 | Exhibit "B" | Parameters and guidelines September 27, 2005 |
| 28 | Exhibit "C" | Controller's claiming Instructions December 12, 2005 |
| 29 | Exhibit "D" | Controller's audit report dated June 15, 2012 |
| 30 | Exhibit "E" | Annual claims FY 2005-06, 2006-07, 2007-08, and 2008-09 |



)JOHN CHIANG

California State Controller Pibision of Accounting and Reporting JULY 13, 2012 RECEIVED

CUSO ACCOUNTING

BOARD OF TRUSTEES CARLSBAD UNIFIED SCHOOL DIST SAN DIEGO COUNTY 6225 EL CAMINO REAL CARLSBAD CA 92009

2012 JUL 16 A 11:41'

RECEIVED

JUL 16 2012

FISCAL SERVICES

DEAR CLAIMANT:

RE: THE STULL ACT

: 498/83-S

WE HAVE REVIEWED YOUR 2005/2006 FISCAL YEAR REIMBURSEMENT CLAIM FOR THE MANDATED COST PROGRAM REFERENCED ABOVE. THE RESULTS OF OUR REVIEW ARE AS FOLLOWS:

AMOUNT CLAIMED

105,192.00

ADJUSTMENT TO CLAIM:

FIELD AUDIT FINDINGS

45,637.00

TOTAL ADJUSTMENTS

45,637.00

AMOUNT DUE CLAIMANT

59,555,00

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT VAL CHULUUNJAV AT (916) 323-0734 OR IN WRITING AT THE STATE CONTROLLER'S OFFICE, DIVISION OF ACCOUNTING AND REPORTING, P.O. BOX 942850, SACRAMENTO, CA 94250-5875. DUE TO INSUFFICIENT APPROPRIATION, THE BALANCE DUE WILL BE FORTHCOMING WHEN ADDITIONAL FUNDS ARE MADE AVAILABLE.

2005-06

SINCERELY,



OHN CHIANG

\$37.0 00260 2012/07/13

California State Controller Division of Accounting and Reporting JULY 13, 2012

RECEIVED CUSD ACCOUNTING

BOARD OF TRUSTEES
CARLSBAD UNIFIED SCHOOL DIST 2017 JUL 16 A 11:41'
SAN DIEGO COUNTY
6225 EL CAMINO REAL
CARLSBAD CA 92009

RECEIVED
JUL 16 2012
FISCAL SERVICES

DEAR CLAIMANT:

RE: THE STULL ACT

: 498/83-S

WE HAVE REVIEWED YOUR 2006/2007 FISCAL YEAR REIMBURSEMENT CLAIM FOR THE MANDATED COST PROGRAM REFERENCED ABOVE. THE RESULTS OF OUR REVIEW ARE AS FOLLOWS:

AMOUNT CLAIMED

168,221.00

ADJUSTMENT TO CLAIM:

FIELD AUDIT FINDINGS

124,851.00

TOTAL ADJUSTMENTS

124,851.00

AMOUNT DUE CLAIMANT

43,370.00

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT VAL CHULUUNJAV AT (916) 323-0734 OR IN WRITING AT THE STATE CONTROLLER'S OFFICE, DIVISION OF ACCOUNTING AND REPORTING, P.O. BOX 942850, SACRAMENTO, CA 94250-5875. DUE TO INSUFFICIENT APPROPRIATION, THE BALANCE DUE-WILL BE FORTHCOMING WHEN ADDITIONAL FUNDS ARE MADE AVAILABLE.

2006-07

SINCERELY,



OHN CHIANG

\$37(0026 2012/07/13

California State Controller Bibision of Accounting and Reporting

JULY 13, 2012

RECEIVED

RECOUNTING

BOARD OF TRUSTEES
CARLSBAD UNIFIED SCHOOL DIST 2012 JUL 16 A 11:41'
SAN DIEGO COUNTY
6225 EL CAMINO REAL
CARLSBAD CA 92009

RECEIVED

JUL 1 6 2012

DEAR CLAIMANT:

FISCAL SERVICES

RE: THE STULL ACT

: 498/83-S

WE HAVE REVIEWED YOUR 2007/2008 FISCAL YEAR REIMBURSEMENT CLAIM FOR THE MANDATED COST PROGRAM REFERENCED ABOVE. THE RESULTS OF OUR REVIEW ARE AS FOLLOWS:

AMOUNT CLAIMED

136,502.00

ADJUSTMENT TO CLAIM:

FIELD AUDIT FINDINGS

60,859.00

TOTAL ADJUSTMENTS

60,859.00

AMOUNT DUE CLAIMANT

\$ 75,643.00

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT VAL CHULUUNJAV AT (916) 323-0734 OR IN WRITING AT THE STATE CONTROLLER'S OFFICE, DIVISION OF ACCOUNTING AND REPORTING, P.O. BOX 942850, SACRAMENTO, CA 94250-5875. DUE TO INSUFFICIENT APPROPRIATION, THE BALANCE DUE WILL BE FORTHCOMING WHEN ADDITIONAL FUNDS ARE MADE AVAILABLE.

2007 -08

SINCERELY,



OHN CHIANG

Talifornia State Controller Pibision of Accounting and Reporting JULY 13, 2012

RECEIVED CUSO ACCOUNTING

BOARD OF TRUSTEES CARLSBAD UNIFIED SCHOOL DIST SAN DIEGO COUNTY 6225 EL CAMINO REAL CARLSBAD CA 92009

2017 JUL 16 A 11: 41 "

RECEIVED

JUL 16 2012

DEAR CLAIMANT:

FISCAL SERVICES

RE: THE STULL ACT

: 498/83-S

WE HAVE REVIEWED YOUR 2008/2009 FISCAL YEAR REIMBURSEMENT CLAIM FOR THE MANDATED COST PROGRAM REFERENCED ABOVE. THE RESULTS OF OUR REVIEW ARE AS FOLLOWS:

.AMOUNT CLAIMED

102,846.00

TOTAL ADJUSTMENTS (DETAILS BELOW)

42,754.00

TOTAL PRIOR PAYMENTS (DETAILS BELOW)

-89,625.00

AMOUNT DUE STATE

29,533.00

PLEASE REMIT A WARRANT IN THE AMOUNT OF \$ 29,533.00 WITHIN 30 DAYS FROM THE DATE OF THIS LETTER, PAYABLE TO THE STATE CONTROLLER'S OFFICE, DIVISION OF ACCOUNTING AND REPORTING, P.O. BOX 942850, SACRAMENTO, CA 94250-5875 WITH A COPY OF THIS LETTER. FAILURE TO REMIT THE AMOUNT DUE WILL RESULT IN OUR OFFICE PROCEEDING TO OFFSET THE AMOUNT FROM THE NEXT PAYMENTS DUE TO YOUR AGENCY FOR STATE MANDATED COST PROGRAMS.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT VAL CHULUUNJAV AT (916) 323-0734 OR IN WRITING AT THE ABOVE ADDRESS.

ADJUSTMENT TO CLAIM: FIELD AUDIT FINDINGS TOTAL ADJUSTMENTS PRIOR PAYMENTS:

42,754.00

42,754.00

SCHEDULE NO. MA03125A
PAID 01-25-2011
SCHEDULE NO. MA04209A
PAID 12-06-2010
TOTAL PRIOR PAYMENTS MA03125A

-7,077.00

-82,548.00

-89,625.00

2008-09

SINCERELY,

PARAMETERS AND GUIDELINES

Education Code Sections 44660-44665 (Former Ed. Code, §§ 13485-13490)

Statutes 1983, Chapter 498 Statutes 1999, Chapter 4

The Stull Act (98-TC-25)

Denair Unified School District and Grant Joint Union High School District, Claimants

I. SUMMARY OF THE MANDATE

On May 27, 2004, the Commission on State Mandates (Commission) adopted the Statement of Decision for *The Stull Act* test claim. The Commission found that Education Code sections 44660-44665 (formerly Ed. Code, §§ 13485-13490) constitute a new program or higher level of service and impose a state-mandated program upon school districts within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. Accordingly, the Commission approved this test claim for the following reimbursable activities:

• Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives. (Ed. Code, § 44662, subd. (b), as amended by Stats. 1983, ch. 498.)

Reimbursement for this activity is limited to the review of the employee's instructional techniques and strategies and adherence to curricular objectives, and to include in the written evaluation of the certificated instructional employees the assessment of these factors during the following evaluation periods:

- Once each year for probationary certificated employees;
- o Every other year for permanent certificated employees; and
- O Beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.
- Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests. (Ed. Code, § 44662, subd. (b), as amended by Stats. 1999, ch. 4.)

Reimbursement for this activity is limited to the review of the results of the STAR test as it reasonably relates to the performance of those certificated employees that

teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and to include in the written evaluation of those certificated employees the assessment of the employee's performance based on the STAR results for the pupils they teach during the evaluation periods specified in Education Code section 44664, and described below:

- o Once each year for probationary certificated employees;
- o Every other year for permanent certificated employees; and
- O Beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.
- Assess and evaluate permanent certificated, instructional and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year). The additional evaluations shall last until the employee achieves a positive evaluation, or is separated from the school district. (Ed. Code, § 44664, as amended by Stats. 1983, ch. 498.) This additional evaluation and assessment of the permanent certificated employee requires the school district to perform the following activities:
 - Evaluate and assess the certificated employee performance as it reasonably relates to the following criteria: (1) the progress of pupils toward the standards established by the school district of expected pupil achievement at each grade level in each area of study, and, if applicable, the state adopted content standards as measured by state adopted criterion referenced assessments; (2) the instructional techniques and strategies used by the employee; (3) the employee's adherence to curricular objectives; (4) the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities; and, if applicable, (5) the fulfillment of other job responsibilities established by the school district for certificated non-instructional personnel (Ed. Code, § 44662, subds. (b) and (c));
 - O The evaluation and assessment shall be reduced to writing. (Ed. Code, § 44663, subd. (a).) The evaluation shall include recommendations, if necessary, as to areas of improvement in the performance of the employee. If the employee is not performing his or her duties in a satisfactory manner according to the standards prescribed by the governing board, the school district shall notify the employee in writing of that fact and describe the unsatisfactory performance (Ed. Code, § 44664, subd. (b));
 - Transmit a copy of the written evaluation to the certificated employee (Ed. Code, § 44663, subd. (a));
 - O Attach any written reaction or response to the evaluation by the certificated employee to the employee's personnel file (Ed. Code, § 44663, subd. (a)); and

 Conduct a meeting with the certificated employee to discuss the evaluation (Ed. Code, § 44553, subd. (a).)

The Commission further found that the activities listed above do not constitute reimbursable state-mandated programs with respect to certificated personnel employed in local, discretionary educational programs.

Finally, the Commission found that all other statutes in the test claim not mentioned above are not reimbursable state-mandated programs within the meaning of article XIII B, section 6 and Government Code section 17514.

II. ELIGIBLE CLAIMANTS

Any "school district" as defined in Government Code section 17519, except for community colleges, which incurs increased costs as a result of this mandate is eligible to claim reimbursement. Charter schools are not eligible claimants.

III. PERIOD OF REIMBURSEMENT

Government Code section 17557 states that a test claim must be submitted on or before June 30 following a given fiscal year to establish eligibility for that fiscal year. The test claim for this mandate was filed on June 30, 1999. Therefore, the costs incurred for compliance with Statutes 1983, chapter 498 are eligible for reimbursement on or after July 1, 1997. Statutes 1999, chapter 4 was an urgency statute operative March 15, 1999; therefore, costs incurred for compliance with Statutes 1999, chapter 4 are eligible for reimbursement on or after March 15, 1999.

Actual costs for one fiscal year should be included in each claim. Estimated costs for the subsequent year may be included on the same claim, if applicable. Pursuant to Government Code section 17561, subdivision (d)(1)(A), all claims for reimbursement of initial fiscal year costs shall be submitted to the State Controller within 120 days of the issuance date for the claiming instructions.

If the total costs for a given fiscal year do not exceed \$1,000, no reimbursement shall be allowed, except as otherwise allowed by Government Code section 17564.

IV. REIMBURSABLE ACTIVITIES

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, and declarations. Declarations must include a certification or declaration stating, "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5. Evidence corroborating the source documents may include data relevant to the reimbursable

activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

The claimant is only allowed to claim and be reimbursed for increased costs for the reimbursable activities identified below. Increased cost is limited to the cost of an activity that the claimant is required to incur as a result of the mandate.

For each eligible claimant, the following activities are reimbursable:

A. Certificated Instructional Employees

1. Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives (Ed. Code, § 44662, subd. (b), as amended by Stats. 1983, ch. 498.). (*Reimbursement period begins July 1, 1997.*)

Reimbursement for this activity is limited to:

- a. reviewing the employee's instructional techniques and strategies and adherence to curricular objectives, and
- b. including in the written evaluation of the certificated instructional employees the assessment of these factors during the following evaluation periods:
 - o once each year for probationary certificated employees;
 - o every other year for permanent certificated employees; and
 - o beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.

Note: For purposes of claiming reimbursement, eligible claimants must identify the state or federal law mandating the educational program being performed by the certificated instructional employees.

2. Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests (Ed. Code, § 44662, subd. (b), as amended by Stats. 1999, ch. 4.). (*Reimbursement period begins March 15, 1999*.)

Reimbursement for this activity is limited to:

- a. reviewing the results of the Standardized Testing and Reporting test as it reasonably relates to the performance of those certificated employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and
- b. including in the written evaluation of those certificated employees the assessment of the employee's performance based on the Standardized Testing and Reporting

results for the pupils they teach during the evaluation periods specified in Education Code section 44664, and described below:

- o once each year for probationary certificated employees;
- o every other year for permanent certificated employees; and
- o beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.

B. Certificated (Instructional and Non-Instructional) Employees

1. Evaluate and assess permanent certificated, instructional and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year). The additional evaluations shall last until the employee achieves a positive evaluation, or is separated from the school district (Ed. Code, § 44664, as amended by Stats. 1983, ch. 498). (Reimbursement period begins July 1, 1997.)

This additional evaluation and assessment of the permanent certificated employee requires the school district to perform the following activities:

- a. evaluating and assessing the certificated employee performance as it reasonably relates to the following criteria: (1) the progress of pupils toward the standards established by the school district of expected pupil achievement at each grade level in each area of study, and, if applicable, the state adopted content standards as measured by state adopted criterion referenced assessments; (2) the instructional techniques and strategies used by the employee; (3) the employee's adherence to curricular objectives; (4) the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities; and, if applicable, (5) the fulfillment of other job responsibilities established by the school district for certificated non-instructional personnel (Ed. Code, § 44662, subds. (b) and (c));
- b. reducing the evaluation and assessment to writing (Ed. Code, § 44663, subd. (a)). The evaluation shall include recommendations, if necessary, as to areas of improvement in the performance of the employee. If the employee is not performing his or her duties in a satisfactory manner according to the standards prescribed by the governing board, the school district shall notify the employee in writing of that fact and describe the unsatisfactory performance (Ed. Code, § 44664, subd. (b));
- c. transmitting a copy of the written evaluation to the certificated employee (Ed. Code, § 44663, subd. (a));
- d. attaching any written reaction or response to the evaluation by the certificated employee to the employee's personnel file (Ed. Code, § 44663, subd. (a)); and

e. conducting a meeting with the certificated employee to discuss the evaluation (Ed. Code, § 44553, subd. (a)).

Note: For purposes of claiming reimbursement, eligible claimants must identify the state or federal law mandating the educational program being performed by the certificated, instructional and non-instructional, employees.

C. Training

1. Train staff on implementing the reimbursable activities listed in Section IV of these parameters and guidelines. (One-time activity for each employee.) (*Reimbursement period begins July 1, 1997.*)

V. CLAIM PREPARATION AND SUBMISSION

Each of the following cost elements must be identified for each reimbursable activity identified in Section IV, Reimbursable Activities, of this document. Each claimed reimbursable cost must be supported by source documentation as described in Section IV. Additionally, each reimbursable claim must be filed in a timely manner.

A. <u>Direct Cost Reporting</u>

Direct costs are those costs incurred specifically for the reimbursable activities. The following direct costs are eligible for reimbursement.

1. Salaries and Benefits

Report each employee implementing the reimbursable activities by name, job classification, and productive hourly rate (total wages and related benefits divided by productive hours). Describe the specific reimbursable activities performed and the hours devoted to each reimbursable activity performed.

2. Materials and Supplies

Report the cost of materials and supplies that have been consumed or expended for the purpose of the reimbursable activities. Purchases shall be claimed at the actual price after deducting discounts, rebates, and allowances received by the claimant. Supplies that are withdrawn from inventory shall be charged on an appropriate and recognized method of costing, consistently applied.

3. Contracted Services

Report the name of the contractor and services performed to implement the reimbursable activities. Attach a copy of the contract to the claim. If the contractor bills for time and materials, report the number of hours spent on the activities and all costs charged. If the contract is a fixed price, report the dates when services were performed and itemize all costs for those services.

4. Fixed Assets and Equipment

Report the purchase price paid for fixed assets and equipment (including computers) necessary to implement the reimbursable activities. The purchase price includes taxes, delivery costs, and installation costs. If the fixed asset or equipment is also used for purposes other than the reimbursable activities, only the pro-rata portion of the purchase price used to implement the reimbursable activities can be claimed.

5. Travel

Report the name of the employee traveling for the purpose of the reimbursable activities. Include the date of travel, destination point, the specific reimbursable activity requiring travel, and related travel expenses reimbursed to the employee in compliance with the rules of the local jurisdiction. Report employee travel time according to the rules of cost element A.1. Salaries and Benefits, for each applicable reimbursable activity.

6. Training

Report the cost of training an employee to perform the reimbursable activities, as specified in Section IV of this document. Report the name and job classification of each employee preparing for, attending, and/or conducting training necessary to implement the reimbursable activities. Provide the title, subject, and purpose (related to the mandate of the training session), dates attended, and location. If the training encompasses subjects broader than the reimbursable activities, only the pro-rata portion can be claimed. Report employee training time for each applicable reimbursable activity according to the rules of cost element A. 1, Salaries and Benefits, and A.2, Materials and Supplies. Report the cost of consultants who conduct the training according to the rules of cost element A.3, Contracted Services.

B. Indirect Cost Rates

Indirect costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved. After direct costs have been determined and assigned to other activities, as appropriate, indirect costs are those remaining to be allocated to benefited cost objectives. A cost may not be allocated as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been claimed as a direct cost.

Indirect costs include: (a) the indirect costs originating in each department or agency of the governmental unit carrying out state mandated programs, and (b) the costs of central governmental services distributed through the central service cost allocation plan and not otherwise treated as direct costs.

School districts must use the J-380 (or subsequent replacement) nonrestrictive indirect cost rate provisionally approved by the California Department of Education.

County offices of education must use the J-580 (or subsequent replacement) nonrestrictive indirect cost rate provisionally approved by the California Department of Education.

VI. RECORD RETENTION

Pursuant to Government Code section 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a local agency or school district pursuant to this chapter¹ is subject to the initiation of an audit by the State Controller no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the Controller to initiate an audit shall commence to run from the date of initial payment of the claim. All documentation used to support the reimbursable

¹ This refers to Title 2, division 4, part 7, chapter 4 of the Government Code.

activities, as described in Section IV, must be retained during the period subject to audit. If an audit has been initiated by the Controller during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings.

VII. OFFSETTING SAVINGS AND REIMBURSEMENTS

Any offsetting savings the claimant experiences in the same program as a result of the same statutes or executive orders found to contain the mandates shall be deducted from the costs claimed. In addition, reimbursement for this mandate from any source, including, but not limited to, service fees collected, federal funds, and other state funds shall be identified and deducted from this claim.

VIII. STATE CONTROLLER'S CLAIMING INSTRUCTIONS

Pursuant to Government Code section 17558, subdivision (b), the Controller shall issue claiming instructions for each mandate that requires state reimbursement no later than 60 days after receiving the adopted parameters and guidelines from the Commission, to assist local agencies and school districts in claiming costs to be reimbursed. The claiming instructions shall be derived from the statute, regulations, or executive order creating the mandate and the parameters and guidelines adopted by the Commission.

Pursuant to Government Code section 17561, subdivision (d)(1), issuance of the claiming instructions shall constitute notice of the right of local agencies and schools districts to file reimbursement claims, based upon parameters and guidelines adopted by the Commission.

IX. REMEDIES BEFORE THE COMMISSION

Upon request of a local agency or school district, the Commission shall review the claiming instructions issued by the State Controller or any other authorized state agency for reimbursement of mandated costs pursuant to Government Code section 17571. If the Commission determines that the claiming instructions do not conform to the parameters and guidelines, the Commission shall direct the Controller to modify the claiming instructions and the Controller shall modify the claiming instructions to conform to the parameters and guidelines as directed by the Commission.

In addition, requests may be made to amend parameters and guidelines pursuant to Government Code section 17557, subdivision (d), and California Code of Regulations, title 2, section 1183.2.

X. LEGAL AND FACTUAL BASIS FOR THE PARAMETERS AND GUIDELINES

The Statement of Decision is legally binding on all parties and provides the legal and factual basis for the parameters and guidelines. The support for the legal and factual findings is found in the administrative record for the test claim. The administrative record, including the Statement of Decision, is on file with the Commission.

OFFICE OF THE STATE CONTROLLER

STATE MANDATED COSTS CLAIMING INSTRUCTIONS NO. 2005-12

THE STULL ACT

December 12, 2005

In accordance with Government Code Section (GC §) 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state mandated cost programs. The following are claiming instructions and forms that eligible claimants will use for the filing of claims for the Stull Act program. These claiming instructions are issued subsequent to adoption of the program's Parameters and Guidelines (P's & G's) by the Commission on State Mandates (COSM).

On May 27, 2004, the COSM determined that Education Code Sections 44660 to 44665 (formerly Ed. Code §§ 13485 to 13490) established costs mandated by the State according to the provisions listed in the P's & G's. For your reference, the P's & G's are included as an integral part of the claiming instructions.

Eligible Claimants

Any "school district," as defined in GC§ 17519, except for community colleges, which incurs increased costs as a result of this mandate, is eligible to claim reimbursement. Charter schools are not eligible claimants.

Filing Deadlines

A. Reimbursement Claims

Initial reimbursement claims must be filed within 120 days from the issuance date of claiming instructions. Costs incurred for compliance with Chapter 498, Statutes of 1983, are eligible for reimbursement for fiscal year 1997-98 through 2004-05. Costs incurred for compliance with Chapter 4, Statutes of 1999, are eligible for reimbursement for the period March 15, 1999, to June 30, 1999, and fiscal years 1999-00 through 2004-05. Claims must be filed with the SCO and be delivered or postmarked on or before April 11, 2006. Estimated claims for fiscal year 2005-06 must be filed on or before April 11, 2006.

In order for a claim to be considered properly filed, it must include any specific supporting documentation requested in the instructions. Claims filed more than one year after the deadline or without the requested supporting documentation will not be accepted.

B. Late Penalty

1. Initial Claims

AB 3000 enacted into law on September 30, 2002, amended the late penalty assessments on initial claims. Late initial claims submitted on or after September 30, 2002, are assessed a late penalty of 10% of the total amount of the initial claims without limitation.

2. Annual Reimbursement Claims

All late annual reimbursement claims are assessed a late penalty of 10% subject to the \$1,000 limitation regardless of when the claims were filed.

C. Estimated Claims

Unless otherwise specified in the claiming instructions, school districts, are not required to provide cost schedules and supporting documents with an estimated claim if the estimated amount does not exceed the previous fiscal year's actual costs by more than 10%. Claimants can simply enter the estimated amount on form FAM-27, line (07).

However, if the estimated claim exceeds the previous fiscal year's actual costs by more than 10%, claimants must complete supplemental claim forms to support their estimated costs as specified for the program to explain the reason for the increased costs. If no explanation supporting the higher estimate is provided with the claim, it will automatically be adjusted to 110% of the previous fiscal year's actual costs. Future estimated claims filed with the SCO must be postmarked by January 15 of the fiscal year in which costs will be incurred. Claims filed timely will be paid before late claims.

Minimum Claim Cost

GC section 17564(a) provides that no claim shall be filed pursuant to Sections 17551 and 17561, unless such a claim exceeds one thousand dollars (\$1,000).

Reimbursement of Claims

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question.

Source documents may include, but are not limited to, employee time records or time logs, signin sheets, invoices, and receipts. Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

Certification of Claim

In accordance with the provisions of GC§ 17561, an authorized representative of the claimant shall be required to provide a certification of claim stating: "I certify, (or declare), under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of the Code of Civil Procedure Section 2015.5, for those costs mandated by the State and contained herein.

Audit of Costs

All claims submitted to the SCO are reviewed to determine if costs are related to the mandate, are reasonable and not excessive, and the claim was prepared in accordance with the SCO's claiming instructions and the P's & G's adopted by the COSM. If any adjustments are made to a claim, a "Notice of Claim Adjustment" specifying the claim component adjusted, the amount adjusted, and the reason for the adjustment, will be mailed within 30 days after payment of the claim.

Pursuant to GC§ 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a school district pursuant to this chapter is subject to the initiation of an audit by the SCO no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the SCO to initiate an audit shall commence to run from the date of initial payment of the claim.

In any case, an audit shall be completed not later than two years after the date that the audit is commenced. All documents used to support the reimbursable activities must be retained during the period subject to audit. If an audit has been initiated by the SCO during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings. On-site audits will be conducted by the SCO as deemed necessary.

Retention of Claiming Instructions

The claiming instructions and forms in this package should be retained permanently in your Mandated Cost Manual for future reference and use in filing claims. These forms should be duplicated to meet your filing requirements. You will be notified of updated forms or changes to claiming instructions as necessary.

Questions or requests for hard copies of these instructions should be faxed to Ginny Brummels at (916) 323-6527, or e-mailed to LRSDAR@sco.ca.gov. Or, if you wish, you may call the Local Reimbursements Section at (916) 324-5729.

For your reference, these and future mandated costs claiming instructions and forms can be found on the Internet at www.sco.ca.gov/ard/local/locreim/index.shtml.

Address for Filing Claims

Claims should be rounded to the nearest dollar. Submit a signed original and a copy of form FAM-27, Claim for Payment, and all other forms and supporting documents. (To expedite the payment process, please sign the form in blue ink, and attach a copy of the form FAM-27 to the top of the claim package.)

Use the following mailing addresses:

If delivered by U.S. Postal Service:

Office of the State Controller Attn: Local Reimbursements Section Division of Accounting and Reporting P.O. Box 942850 Sacramento, CA 94250 If delivered by other delivery services:

Office of the State Controller Attn: Local Reimbursements Section Division of Accounting and Reporting 3301 C Street, Suite 500 Sacramento, CA 95816

PARAMETERS AND GUIDELINES

Education Code Sections 44660-44665 (Former Ed. Code, §§ 13485-13490)

Statutes 1983, Chapter 498 Statutes 1999, Chapter 4

The Stull Act (98-TC-25)

Denair Unified School District and Grant Joint Union High School District, Claimants

I. SUMMARY OF THE MANDATE

On May 27, 2004, the Commission on State Mandates (Commission) adopted the Statement of Decision for *The Stull Act* test claim. The Commission found that Education Code sections 44660-44665 (formerly Ed. Code, §§ 13485-13490) constitute a new program or higher level of service and impose a state-mandated program upon school districts within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. Accordingly, the Commission approved this test claim for the following reimbursable activities:

- Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives. (Ed. Code, § 44662, subd. (b), as amended by Stats. 1983, ch. 498.)
 - Reimbursement for this activity is limited to the review of the employee's instructional techniques and strategies and adherence to curricular objectives, and to include in the written evaluation of the certificated instructional employees the assessment of these factors during the following evaluation periods:
 - o Once each year for probationary certificated employees;
 - o Every other year for permanent certificated employees; and
 - o Beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.
- Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests. (Ed. Code, § 44662, subd. (b), as amended by Stats. 1999, ch. 4.)
 - Reimbursement for this activity is limited to the review of the results of the STAR test as it reasonably relates to the performance of those certificated employees that

teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and to include in the written evaluation of those certificated employees the assessment of the employee's performance based on the STAR results for the pupils they teach during the evaluation periods specified in Education Code section 44664, and described below:

- Once each year for probationary certificated employees;
- o Every other year for permanent certificated employees; and
- O Beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.
- Assess and evaluate permanent certificated, instructional and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year). The additional evaluations shall last until the employee achieves a positive evaluation, or is separated from the school district. (Ed. Code, § 44664, as amended by Stats. 1983, ch. 498.) This additional evaluation and assessment of the permanent certificated employee requires the school district to perform the following activities:
 - o Evaluate and assess the certificated employee performance as it reasonably relates to the following criteria: (1) the progress of pupils toward the standards established by the school district of expected pupil achievement at each grade level in each area of study, and, if applicable, the state adopted content standards as measured by state adopted criterion referenced assessments; (2) the instructional techniques and strategies used by the employee; (3) the employee's adherence to curricular objectives; (4) the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities; and, if applicable, (5) the fulfillment of other job responsibilities established by the school district for certificated non-instructional personnel (Ed. Code, § 44662, subds. (b) and (c));
 - The evaluation and assessment shall be reduced to writing. (Ed. Code, § 44663, subd. (a).) The evaluation shall include recommendations, if necessary, as to areas of improvement in the performance of the employee. If the employee is not performing his or her duties in a satisfactory manner according to the standards prescribed by the governing board, the school district shall notify the employee in writing of that fact and describe the unsatisfactory performance (Ed. Code, § 44664, subd. (b));
 - Transmit a copy of the written evaluation to the certificated employee (Ed. Code, § 44663, subd. (a));
 - o Attach any written reaction or response to the evaluation by the certificated employee to the employee's personnel file (Ed. Code, § 44663, subd. (a)); and

 Conduct a meeting with the certificated employee to discuss the evaluation (Ed. Code, § 44553, subd. (a).)

The Commission further found that the activities listed above do not constitute reimbursable state-mandated programs with respect to certificated personnel employed in local, discretionary educational programs.

Finally, the Commission found that all other statutes in the test claim not mentioned above are not reimbursable state-mandated programs within the meaning of article XIII B, section 6 and Government Code section 17514.

II. ELIGIBLE CLAIMANTS

Any "school district" as defined in Government Code section 17519, except for community colleges, which incurs increased costs as a result of this mandate is eligible to claim reimbursement. Charter schools are not eligible claimants.

III. PERIOD OF REIMBURSEMENT

Government Code section 17557 states that a test claim must be submitted on or before June 30 following a given fiscal year to establish eligibility for that fiscal year. The test claim for this mandate was filed on June 30, 1999. Therefore, the costs incurred for compliance with Statutes 1983, chapter 498 are eligible for reimbursement on or after July 1, 1997. Statutes 1999, chapter 4 was an urgency statute operative March 15, 1999; therefore, costs incurred for compliance with Statutes 1999, chapter 4 are eligible for reimbursement on or after March 15, 1999.

Actual costs for one fiscal year should be included in each claim. Estimated costs for the subsequent year may be included on the same claim, if applicable. Pursuant to Government Code section 17561, subdivision (d)(1)(A), all claims for reimbursement of initial fiscal year costs shall be submitted to the State Controller within 120 days of the issuance date for the claiming instructions.

If the total costs for a given fiscal year do not exceed \$1,000, no reimbursement shall be allowed, except as otherwise allowed by Government Code section 17564.

IV. REIMBURSABLE ACTIVITIES

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, and declarations. Declarations must include a certification or declaration stating, "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5. Evidence corroborating the source documents may include data relevant to the reimbursable

activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

The claimant is only allowed to claim and be reimbursed for increased costs for the reimbursable activities identified below. Increased cost is limited to the cost of an activity that the claimant is required to incur as a result of the mandate.

For each eligible claimant, the following activities are reimbursable:

A. Certificated Instructional Employees

1. Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives (Ed. Code, § 44662, subd. (b), as amended by Stats. 1983, ch. 498.). (*Reimbursement period begins July 1, 1997.*)

Reimbursement for this activity is limited to:

- a. reviewing the employee's instructional techniques and strategies and adherence to curricular objectives, and
- b. including in the written evaluation of the certificated instructional employees the assessment of these factors during the following evaluation periods:
 - o once each year for probationary certificated employees;
 - o every other year for permanent certificated employees; and
 - o beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.

Note: For purposes of claiming reimbursement, eligible claimants must identify the state or federal law mandating the educational program being performed by the certificated instructional employees.

2. Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests (Ed. Code, § 44662, subd. (b), as amended by Stats. 1999, ch. 4.). (Reimbursement period begins March 15, 1999.)

Reimbursement for this activity is limited to:

- a. reviewing the results of the Standardized Testing and Reporting test as it reasonably relates to the performance of those certificated employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11, and
- b. including in the written evaluation of those certificated employees the assessment of the employee's performance based on the Standardized Testing and Reporting

results for the pupils they teach during the evaluation periods specified in Education Code section 44664, and described below:

- o once each year for probationary certificated employees;
- o every other year for permanent certificated employees; and
- beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified (as defined in 20 U.S.C. § 7801), and whose previous evaluation rated the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.

B. Certificated (Instructional and Non-Instructional) Employees

1. Evaluate and assess permanent certificated, instructional and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year). The additional evaluations shall last until the employee achieves a positive evaluation, or is separated from the school district (Ed. Code, § 44664, as amended by Stats. 1983, ch. 498). (Reimbursement period begins July 1, 1997.)

This additional evaluation and assessment of the permanent certificated employee requires the school district to perform the following activities:

- a. evaluating and assessing the certificated employee performance as it reasonably relates to the following criteria: (1) the progress of pupils toward the standards established by the school district of expected pupil achievement at each grade level in each area of study, and, if applicable, the state adopted content standards as measured by state adopted criterion referenced assessments; (2) the instructional techniques and strategies used by the employee; (3) the employee's adherence to curricular objectives; (4) the establishment and maintenance of a suitable learning environment, within the scope of the employee's responsibilities; and, if applicable, (5) the fulfillment of other job responsibilities established by the school district for certificated non-instructional personnel (Ed. Code, § 44662, subds. (b) and (c));
- b. reducing the evaluation and assessment to writing (Ed. Code, § 44663, subd. (a)). The evaluation shall include recommendations, if necessary, as to areas of improvement in the performance of the employee. If the employee is not performing his or her duties in a satisfactory manner according to the standards prescribed by the governing board, the school district shall notify the employee in writing of that fact and describe the unsatisfactory performance (Ed. Code, § 44664, subd. (b));
- c. transmitting a copy of the written evaluation to the certificated employee (Ed. Code, § 44663, subd. (a));
- d. attaching any written reaction or response to the evaluation by the certificated employee to the employee's personnel file (Ed. Code, § 44663, subd. (a)); and

e. conducting a meeting with the certificated employee to discuss the evaluation (Ed. Code, § 44553, subd. (a)).

Note: For purposes of claiming reimbursement, eligible claimants must identify the state or federal law mandating the educational program being performed by the certificated, instructional and non-instructional, employees.

C. Training

1. Train staff on implementing the reimbursable activities listed in Section IV of these parameters and guidelines. (One-time activity for each employee.) (*Reimbursement period begins July 1, 1997.*)

V. CLAIM PREPARATION AND SUBMISSION

Each of the following cost elements must be identified for each reimbursable activity identified in Section IV, Reimbursable Activities, of this document. Each claimed reimbursable cost must be supported by source documentation as described in Section IV. Additionally, each reimbursable claim must be filed in a timely manner.

A. <u>Direct Cost Reporting</u>

Direct costs are those costs incurred specifically for the reimbursable activities. The following direct costs are eligible for reimbursement.

1. Salaries and Benefits

Report each employee implementing the reimbursable activities by name, job classification, and productive hourly rate (total wages and related benefits divided by productive hours). Describe the specific reimbursable activities performed and the hours devoted to each reimbursable activity performed.

2. Materials and Supplies

Report the cost of materials and supplies that have been consumed or expended for the purpose of the reimbursable activities. Purchases shall be claimed at the actual price after deducting discounts, rebates, and allowances received by the claimant. Supplies that are withdrawn from inventory shall be charged on an appropriate and recognized method of costing, consistently applied.

3. Contracted Services

Report the name of the contractor and services performed to implement the reimbursable activities. Attach a copy of the contract to the claim. If the contractor bills for time and materials, report the number of hours spent on the activities and all costs charged. If the contract is a fixed price, report the dates when services were performed and itemize all costs for those services.

4. Fixed Assets and Equipment

Report the purchase price paid for fixed assets and equipment (including computers) necessary to implement the reimbursable activities. The purchase price includes taxes, delivery costs, and installation costs. If the fixed asset or equipment is also used for purposes other than the reimbursable activities, only the pro-rata portion of the purchase price used to implement the reimbursable activities can be claimed.

5. Travel

Report the name of the employee traveling for the purpose of the reimbursable activities. Include the date of travel, destination point, the specific reimbursable activity requiring travel, and related travel expenses reimbursed to the employee in compliance with the rules of the local jurisdiction. Report employee travel time according to the rules of cost element A.1. Salaries and Benefits, for each applicable reimbursable activity.

6. Training

Report the cost of training an employee to perform the reimbursable activities, as specified in Section IV of this document. Report the name and job classification of each employee preparing for, attending, and/or conducting training necessary to implement the reimbursable activities. Provide the title, subject, and purpose (related to the mandate of the training session), dates attended, and location. If the training encompasses subjects broader than the reimbursable activities, only the pro-rata portion can be claimed. Report employee training time for each applicable reimbursable activity according to the rules of cost element A. 1, Salaries and Benefits, and A.2, Materials and Supplies. Report the cost of consultants who conduct the training according to the rules of cost element A.3, Contracted Services.

B. Indirect Cost Rates

Indirect costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportionate to the results achieved. After direct costs have been determined and assigned to other activities, as appropriate, indirect costs are those remaining to be allocated to benefited cost objectives. A cost may not be allocated as an indirect cost if any other cost incurred for the same purpose, in like circumstances, has been claimed as a direct cost.

Indirect costs include: (a) the indirect costs originating in each department or agency of the governmental unit carrying out state mandated programs, and (b) the costs of central governmental services distributed through the central service cost allocation plan and not otherwise treated as direct costs.

School districts must use the J-380 (or subsequent replacement) nonrestrictive indirect cost rate provisionally approved by the California Department of Education.

County offices of education must use the J-580 (or subsequent replacement) nonrestrictive indirect cost rate provisionally approved by the California Department of Education.

VI. RECORD RETENTION

Pursuant to Government Code section 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a local agency or school district pursuant to this chapter¹ is subject to the initiation of an audit by the State Controller no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the Controller to initiate an audit shall commence to run from the date of initial payment of the claim. All documentation used to support the reimbursable

¹ This refers to Title 2, division 4, part 7, chapter 4 of the Government Code.

activities, as described in Section IV, must be retained during the period subject to audit. If an audit has been initiated by the Controller during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings.

VII. OFFSETTING SAVINGS AND REIMBURSEMENTS

Any offsetting savings the claimant experiences in the same program as a result of the same statutes or executive orders found to contain the mandates shall be deducted from the costs claimed. In addition, reimbursement for this mandate from any source, including, but not limited to, service fees collected, federal funds, and other state funds shall be identified and deducted from this claim.

VIII. STATE CONTROLLER'S CLAIMING INSTRUCTIONS

Pursuant to Government Code section 17558, subdivision (b), the Controller shall issue claiming instructions for each mandate that requires state reimbursement no later than 60 days after receiving the adopted parameters and guidelines from the Commission, to assist local agencies and school districts in claiming costs to be reimbursed. The claiming instructions shall be derived from the statute, regulations, or executive order creating the mandate and the parameters and guidelines adopted by the Commission.

Pursuant to Government Code section 17561, subdivision (d)(1), issuance of the claiming instructions shall constitute notice of the right of local agencies and schools districts to file reimbursement claims, based upon parameters and guidelines adopted by the Commission.

IX. REMEDIES BEFORE THE COMMISSION

Upon request of a local agency or school district, the Commission shall review the claiming instructions issued by the State Controller or any other authorized state agency for reimbursement of mandated costs pursuant to Government Code section 17571. If the Commission determines that the claiming instructions do not conform to the parameters and guidelines, the Commission shall direct the Controller to modify the claiming instructions and the Controller shall modify the claiming instructions to conform to the parameters and guidelines as directed by the Commission.

In addition, requests may be made to amend parameters and guidelines pursuant to Government Code section 17557, subdivision (d), and California Code of Regulations, title 2, section 1183.2.

X. LEGAL AND FACTUAL BASIS FOR THE PARAMETERS AND GUIDELINES

The Statement of Decision is legally binding on all parties and provides the legal and factual basis for the parameters and guidelines. The support for the legal and factual findings is found in the administrative record for the test claim. The administrative record, including the Statement of Decision, is on file with the Commission.

| State Controller's Off | ice | | School Ma | <u>ndated Cost Manual</u> |
|---|---|---------------------------------|------------------------------|---------------------------|
| | CLAIM FOR PAYMEN | T | For State Controller Us | se Only Program |
| Pursuan | t to Government Code Se | ection 17561 | (19) Program Number 00 | |
| | THE STULL ACT | (20) Date Filed/_ | | |
| (01) Claimant Identification Num | | | (21) LRS Input/_ | |
| | mper | | Reimbursem | ent Claim Data |
| (02) Claimant Name | | | (22) SA -1, (03)(a) | |
| County of Location | | | (23) SA -1, (03)(b) | |
| Street Address or P.O. Box | | Suite | (24) SA -1, (04)(A)(1)(a)(f) | |
| City | State | Zip Code | (25) SA -1, (04)(A)(1)(b)(f) | |
| Type of Claim | Estimated Claim | Reimbursement Claim | (26) SA -1, (04)(A)(2)(a)(f) | |
| | (03) Estimated | (09) Reimbursement | (27) SA-1, (04)(A)(2)(b)(f) | |
| | (04) Combined | (10) Combined | (28) SA -1, (04)(B)(1)(a)(f) | |
| | (05) Amended | (11) Amended | (29) SA -1, (04)(B)(1)(b)(f) | |
| Fiscal Year of Cost | (06) | (12) | (30) SA -1, (04)(B)(1)(c)(f) | |
| Total Claimed Amount | (07) | (13) | (31) SA -1, (04)(B)(1)(d)(f) | |
| Less: 10% Late Penalty | | (14) | (32) SA -1, (04)(B)(1)(e)(f) | |
| Less: Prior Claim Paym | ent Received | (15) | (33) SA -1, (06) | |
| Net Claimed Amount | | (16) | (34) SA -1, (07) | |
| Due from State | (08) | (17) | (35) SA -1, (09) | |
| Due to State | | (18) | (36) SA -1, (10) | |
| (37) CERTIFICATION | OF CLAIM | | <u> </u> | |
| file mandated cost claims | ovisions of Government Code s with the State of California for nent Code Sections 1090 to 109 | this program, and certify und | | |
| costs claimed herein, and and reimbursements set fo | was no application other than t such costs are for a new prog orth in the Parameters and Gui maintained by the clalmant. | ram or increased level of servi | ces of an existing progra | m. All offsetting savings |
| 1 8 | mated Claim and/or Reimburse he attached statements. I certif rect. | | | |
| Signature of Authorized Offi | cer | | Date | |
| | | | | |
| Type or Print Name | | . | Title | |
| (38) Name of Contact Person for | or Claim | Tologhama Number | <i>(</i>) - | Ext. |
| | | Telephone Number | <u> </u> | EAL. |
| | | E-Mail Address | | |

Program **260**

THE STULL ACT Certification Claim Form Instructions

FORM FAM-27

- (01) Enter the payee number assigned by the State Controller's Office.
- (02) Enter your Official Name, County of Location, Street or P. O. Box address, City, State, and Zip Code.
- (03) If filing an estimated claim, enter an "X" in the box on line (03) Estimated.
- (04) If filing a combined estimated claim on behalf of districts within the county, enter an "X" in the box on line (04) Combined.
- (05) If filing an amended estimated claim, enter an "X" in the box on line (05) Amended.
- (06) Enter the fiscal year in which costs are to be incurred.
- (07) Enter the amount of the estimated claim. If the estimate exceeds the previous year's actual costs by more than 10%, complete form SA-1 and enter the amount from line (11).
- (08) Enter the same amount as shown on line (07).
- (09) If filing a reimbursement claim, enter an "X" in the box on line (09) Reimbursement.
- (10) If filling a combined reimbursement claim on behalf of districts within the county, enter an "X" in the box on line (10) Combined.
- (11) If filing an amended reimbursement claim, enter an "X " in the box on line (11) Amended.
- (12) Enter the fiscal year for which actual costs are being claimed. If actual costs for more than one fiscal year are being claimed, complete a separate form FAM-27 for each fiscal year.
- (13) Enter the amount of the reimbursement claim from form SA-1, line (11). The total claimed amount must exceed \$1,000.
- (14) Reimbursement claims must be filed by April 11, 2006, for the fiscal year in which costs were incurred or the claims shall be reduced by a late penalty. Enter zero if the claim was timely filed, otherwise, enter the product of multiplying line (13) by the factor 0.10 (10% penalty).
- (15) If filing a reimbursement claim and a claim was previously filed for the same fiscal year, enter the amount received for the claim. Otherwise, enter a zero.
- (16) Enter the result of subtracting line (14) and line (15) from line (13).
- (17) If line (16), Net Claimed Amount, is positive, enter that amount on line (17), Due from State.
- (18) If line (16), Net Claimed Amount, is negative, enter that amount on line (18), Due to State.
- (19) to (21) Leave blank.
- (22) to (36) Reimbursement Claim Data. Bring forward the cost information as specified on the left-hand column of lines (22) through (36) for the reimbursement claim, e.g., SA-1, (04)(A)(1)(a)(f), means the information is located on form SA-1, block (04)(A)(1), line (a), column (f). Enter the information on the same line but in the right-hand column. Cost information should be rounded to the nearest dollar, i.e., no cents. Indirect costs percentage should be shown as a whole number and without the percent symbol, i.e., 7.548% should be shown as 8. Completion of this data block will expedite the payment process.
- (37) Read the statement "Certification of Claim." If it is true, the claim must be dated, signed by the district's authorized officer, and must include the person's name and title, typed or printed. Claims cannot be paid unless accompanied by an original signed certification. (To expedite the payment process, please sign the form FAM-27 with blue ink, and attach a copy of the form FAM-27 to the top of the claim package.)
- (38) Enter the name, telephone number, and e-mail address of the person to contact if additional information is required.

SUBMIT A SIGNED ORIGINAL, AND A COPY OF FORM FAM-27, WITH ALL OTHER FORMS AND SUPPORTING DOCUMENTS TO:

Address, if delivered by U.S. Postal Service:

OFFICE OF THE STATE CONTROLLER ATTN: Local Reimbursements Section Division of Accounting and Reporting P.O. Box 942850 Sacramento, CA 94250 Address, if delivered by other delivery service:

OFFICE OF THE STATE CONTROLLER ATTN: Local Reimbursements Section Division of Accounting and Reporting 3301 C Street, Suite 500 Sacramento, CA 95816

| Sta | te Controller's Office | | | | Scl | nool Mandated | l Cost Manual | | |
|-----|---|------------------------------------|-------------------------------------|--------------------------------|---------------------------------|---------------------------------------|---------------|--|--|
| | 260 | | THE ST | ED COSTS ULL ACT SUMMARY | | | FORM SA-1 | | |
| (01 |) Claimant | | . <u>-</u> | | of Claim nbursement nated | | Fiscal Year | | |
| (03 | (03) (a) Number of Certificated Instructional Employees (CIE's) evaluated per (04)(A) | | | | | | | | |
| | (b) Number of CIE's a | and Non-Instru | ictional Emplo | yees (NIE's) ev | /aluated per (| 04)(B) | | | |
| Dii | ect Costs | | | Object A | ccounts | | | | |
| (04 | Reimbursable Components | (a) Salaries and Benefits | (b) Materials and Supplies | (c) Contract Services | (d) Fixed Assets | (e) Travel and Training | (f) Total | | |
| Α. | CIE's | | | | | | | | |
| 1. | Evaluation/Assessment - I | Ed. Code §44662 | , subd. (b), as an | nended by Ch. 49 | 8/83; Reimburse | ement period begi | ns fy 1997-98 | | |
| a. | Review employee's techniques and strategies | | | | | | | | |
| b. | Evaluation of techniques and strategies | | | | | | | | |
| 2. | Evaluation/Assessment - E | d. Code §44662 | , subd. (b), as am | ended by Ch. 4/9 | 9; Reimbursem | ent period begins | 03/15/99 | | |
| a. | Review STAR results | | | | | | | | |
| b. | Assessment per STAR | | | | | | | | |
| В. | CIE's and NIE's | | - | | | · · · · · · · · · · · · · · · · · · · | | | |
| 1. | Evaluation/Assessment - E | d. Code §44664 | , subd. (b), as am | ended by Ch. 498 | 3/83; Reimburse | ment period begi | ns fy 1997-98 | | |
| a. | Evaluating and assessing CIE per certain criteria | | | | | | | | |
| b. | Writing evaluation | | | | | | | | |
| c. | Transmitting evaluation | | | | | | | | |
| d | Attaching to personnel file | | | | | | | | |
| е. | Discussing evaluation | | | | - | | | | |
| (05 | i) Total Direct Costs | | | | | | | | |
| Inc | lirect Costs | | | | | | | | |
| (06 | i) Indirect Cost Rate | | | [From J-38 | 30 or J-580] | | % | | |
| (07 | ') Total Indirect Costs | | | [Line (06) x | line (05)(a)] | | | | |
| (08 | 3) Total Direct and Indir | ect Costs | | [Line (05)(f |) + line (07)] | | | | |
| Co | st Reduction | | | | | | | | |
| (09 |) Less: Offsetting Savi | ings | | | | | | | |
| (10 |) Less: Other Reimbur | rsements | | | | | | | |
| (11 |) Total Claimed Amour | nt | | [Line (08) - {line | (09) + line (10)}] | | | | |

Program **260**

THE STULL ACT CLAIM SUMMARY Instructions

FORM SA-1

- (01) Enter the name of the claimant.
- (02) Type of Claim. Check a box, Reimbursement or Estimated, to identify the type of claim being filed. Enter the fiscal year of costs.

Form SA-1 must be filed for a reimbursement claim. Do not complete form SA-1 if you are filing an estimated claim and the estimate does not exceed the previous fiscal year's actual costs by more than 10%. Simply enter the amount of the estimated claim on form FAM-27, line (07). However, if the estimated claim exceeds the previous fiscal year's actual costs by more than 10%, form SA-1 must be completed and a statement attached explaining the increased costs. Without this information the estimated claim will automatically be reduced to 110% of the previous fiscal year's actual costs.

- (03) Claim Statistics. (a) Enter the number of CIE's who were evaluated per (04)(A).
 - (b) Enter the number of CIE's and NIE's who were evaluated per (04)(B).
- (04) Reimbursable Components. For each reimbursable component, enter the total from form SA-2, line (05), columns (d) through (h) to form SA-1, block (04), columns (a) through (e) in the appropriate row. Total each row.
- (05) Total Direct Costs. Total columns (a) through (f).
- (06) Indirect Cost Rate. Enter the indirect cost rate from the Department of Education form J-380 or J-580 as applicable for the fiscal year of costs.
- (07) Total Indirect Costs. Enter the result of multiplying the Indirect Cost Rate, line (06), by the Total Salaries and Benefits, line (05)(a).
- (08) Total Direct and Indirect Costs. Enter the sum of Total Direct Costs, line (05)(f), and Total Indirect Costs, line (07).
- (09) Less: Offsetting Savings. If applicable, enter the total savings experienced by the claimant as a direct result of this mandate. Submit a detailed schedule of savings with the claim.
- (10) Less: Other Reimbursements. If applicable, enter the amount of other reimbursements received from any source including, but not limited to, service fees collected, federal funds, and other state funds, that reimbursed any portion of the mandated cost program. Submit a schedule detailing the reimbursement sources and amounts.
- (11) Total Claimed Amount. From Total Direct and Indirect Costs, line (08), subtract the sum of Offsetting Savings, line (09), and Other Reimbursements, line (10). Enter the remainder on this line and carry the amount forward to form FAM-27, line (07) for the Estimated Claim or line (13) for the Reimbursement Claim.

State Controller's Office

School Mandated Cost Manual

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MANDATED COSTS THE STULL ACT OMPONENT/ACTIVITY COST DETAIL

FORM SA-2

| | COMPO | ONENT/ACT | IVITY COS | T DETAIL | | | OA 2 |
|--|--|---------------------------------------|------------------------------------|-------------------------------------|-----------------------------|------------------------|----------------------------------|
| (01) Claimant | | | (02) Fisc | al Year | | | |
| (03) Reimbursable Comp | conents: Check or | nly one box p | er form to i | identify the | component t | peing claim | ed. |
| A. CIE Review | w employee's techniqu trategies | | aluation to incl echniques and | lude assessme d strategies | nt | | |
| Revie | w STR Results | Ass | sessment base | ed on STR resi | ults | | |
| B. CIE & NIE Evaluación | ating and assessing Cl ding to certain criteria | E Re | ducing evalua | tion to writing | т | ransmitting ev | /aluation to CIE |
| Attach person | ning response to nnel file | Dis | cussing evalu | ation with CIE | | | |
| (04) Description of Exper | nses | | | Ot | ject Accou | nts | : |
| (a) Employee Names, Job Classifications, Functions Per and Description of Expens | formed Rate or | (c) Hours Worked or Quantity | (d) Salaries and Benefits | (e) Materials and Supplies | (f) Contract Services | (g) Fixed Assets | (h) Travel and Training |
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| | | | | | | | |
| (05) Total Subtot | tal Page: | of | | | | | |

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THE STULL ACT COMPONENT/ACTIVITY COST DETAIL Instructions

FORM SA-2

- (01) Claimant, Enter the name of the claimant.
- (02) Fiscal Year. Enter the fiscal year for which costs were incurred.
- (03) Reimbursable Components. Check the box which indicates the cost component being claimed. Check only one box per form. A separate form SA-2 shall be prepared for each applicable component.
- Description of Expenses. The following table identifies the type of information required to support reimbursable costs. To detail costs for the component activity box "checked" in block (03), enter the employee names, position titles, a brief description of the activities performed, actual time spent by each employee, productive hourly rates, fringe benefits, supplies used, contract services, and travel and training expenses. The descriptions required in column (4)(a) must be of sufficient detail to explain the cost of activities or items being claimed. For audit purposes, all supporting documents must be retained by the claimant for a period of not less than three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated and no payment was made at the time the claim was filed, the time for the Controller to initiate an audit shall be from the date of initial payment of the claim. Such documents shall be made available to the State Controller's Office on request.

| Object/ Sub object | | | | Colu | mns . | | | | Submit supporting |
|--------------------------------------|---|---|--|--|---|--|-------------------------------|---|--|
| Accounts | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | documents with the claim |
| Salarles and Benefits Salaries | Employee Name/Title | Hourly Rate | Hours Worked | Salaries = Hourly Rate x Hours Worked | | | | | |
| Benefits | Activities Performed | Benefit Rate | | Benefits = Benefit Rate x Salaries | | | | | |
| Materials and Supplies | Description of Supplies Used | Unit Cost | Quantity Used | | Cost = Unit Cost x Quantity Used | | | | |
| Contract Services | Name of Contractor Specific Tasks Performed | Hourly Rate | Hours Worked Inclusive Dates of Service | | | Cost=Hourly Rate x Hours Worked or Total Contract Cost | | | Copy of Contract and Invoices |
| Fixed Assets | Description of Equipment Purchased | Unit Cost | Usage | | | | Cost= Unit Cost x Usage | | |
| Travel and Training | Purpose of Trip Name and Title Departure and Return Date | Per Diem Rate Mileage Rate Travel Cost | Days Miles Travel Mode | | | Total Travel Cost = Rate x Days or Miles | | Total Travel Cost = Rate x Days or Miles | |
| Training | Employee Name/Title Name of Class | | Dates Attended | | | Registration Fee | | Registration Fee | |

(05) Total line (04), columns (d) through (h) and enter the sum on this line. Check the appropriate box to indicate if the amount is a total or subtotal. If more than one form is needed to detail the component/activity costs, number each page. Enter totals from line (05), columns (d) through (h) to form SA-1, block (04), columns (a) through (e) in the appropriate row.

CARLSBAD UNIFIED SCHOOL DISTRICT

Audit Report

THE STULL ACT PROGRAM

Chapter 498, Statutes of 1983, and Chapter 4, Statutes of 1999

July 1, 2005, through June 30, 2009



JOHN CHIANG
California State Controller

June 2012



JOHN CHIANG California State Controller

June 15, 2012

Kelli Moors, President Board of Trustees Carlsbad Unified School District 6225 El Camino Real Carlsbad, CA 92009

Dear Ms. Moors:

The State Controller's Office audited the costs claimed by the Carlsbad Unified School District for the legislatively mandated Stull Act Program (Chapter 498, Statutes of 1983, and Chapter 4, Statutes of 1999) for the period of July 1, 2005, through June 30, 2009.

The district claimed \$512,761 for the mandated program. Our audit disclosed that \$238,660 is allowable and \$274,101 is unallowable. The costs are unallowable primarily because the district claimed reimbursement for activities not reimbursable under the mandated program. The State paid the district \$89,625. Allowable costs claimed exceed the amount paid by \$149,035.

If you disagree with the audit finding, you may file an Incorrect Claim (IRC) with the Commission on State Mandates (CSM). The IRC must be filed within three years following the date that we notify you of a claim reduction. You may obtain IRC information at the CSM's website at www.csm.ca.gov/docs/IRCForm.pdf.

If you have any questions, please contact Jim L. Spano, Chief, Mandated Cost Audits Bureau, at (916) 323-5849.

Sincerely,

Original signed by

JEFFREY V. BROWNFIELD Chief, Division of Audits

JVB/vb

cc: John A. Roach, Ed.D., Superintendent

Carlsbad Unified School District

Devin Vodicka, Assistant Superintendent, Business Services

Carlsbad Unified School District

Torrie Norton, Assistant Superintendent, Personnel Services

Carlsbad Unified School District

Nancy Navarro, Director, Fiscal Services

Carlsbad Unified School District

Mark C. Anderson, President, Board of Education

San Diego County Office of Education

Scott Hannan, Director

School Fiscal Services Division

California Department of Education

Carol Bingham, Director

Fiscal Policy Division

California Department of Education

Thomas Todd, Principal Program Budget Analyst

Education Systems Unit

Department of Finance

Jay Lal, Manager

Division of Accounting and Reporting

State Controller's Office

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Audit Report

Summary

The State Controller's Office audited the costs claimed by the Carlsbad Unified School District for the legislatively mandated Stull Act Program (Chapter 498, Statutes of 1983, and Chapter 4, Statutes of 1999) for the period of July 1, 2005, through June 30, 2009.

The district claimed \$512,761 for the mandated program. Our audit disclosed that \$238,660 is allowable and \$274,101 is unallowable. The costs are unallowable primarily because the district claimed reimbursement for activities not reimbursable under the mandated program. The State paid the district \$89,625. Allowable costs claimed exceed the amount paid by \$149,035.

Background

Chapter 498, Statutes of 1983, and Chapter 4, Statutes of 1999, added Education Code sections 44660-44665. The legislation provided specific reimbursement for activities related to evaluation and assessment of the performance of "certificated personnel" within each school district, except for those employed in local, discretionary educational programs.

On May 27, 2004, the Commission on State Mandates (CSM) determined that the legislation imposed a state mandate reimbursable under Government Code section 17514.

The program's parameters and guidelines establish the state mandate and define reimbursement criteria. The CSM adopted the parameters and guidelines on September 27, 2005. In compliance with Government Code section 17558, the SCO issues claiming instructions to assist local agencies and school districts in claiming mandated program reimbursable costs.

The Commission approved reimbursable activities as follows:

- Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal laws as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives (Education Code section 44662(b) as amended by Chapter 498, Statutes of 1983).
- Evaluate and assess the performance of certificated instructional employees that teach reading, writing, mathematics, history/social science, and science in grades 2 to 11 as it reasonably relates to the progress of pupils towards the state adopted academic content standards as measured by state adopted assessment tests (Education Code section 44662(b) as amended by Chapter 4, Statues of 1999).
- Assess and evaluate permanent certificated, instructional, and non-instructional, employees that perform the requirements of educational programs mandated by state or federal law and receive an unsatisfactory evaluation in the years in which the permanent certificated employee would not have otherwise been evaluated pursuant to Education Code section 44664 (i.e., every other year).

The additional evaluations shall last until the employee archives a positive evaluation, or is separated from the school district (Education Code section 44664 as amended by Chapter 498, Statues of 1983).

Objective, Scope, and Methodology

We conducted the audit to determine whether costs claimed represent increased costs resulting from the Stull Act Program for the period of July 1, 2005, through June 30, 2009.

Our audit scope included, but was not limited to, determining whether costs claimed were supported by appropriate source documents, were not funded by another source, and were not unreasonable and/or excessive.

We conducted this performance audit under the authority of Government Code sections 12410, 17558.5, and 17561. We did not audit the district's financial statements. We conducted the audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

We limited our review of the district's internal controls to gaining an understanding of the transaction flow and claim preparation process as necessary to develop appropriate auditing procedures.

We asked the district to submit a written representation letter regarding the district's accounting procedures, financial records, and mandated cost claiming procedures as recommended by generally accepted government auditing standards. However, the district declined our request.

Conclusion

Our audit disclosed an instance of noncompliance with the requirements outlined above. This instance is described in the accompanying Summary of Program Costs (Schedule 1) and in the Finding and Recommendation section of this report.

For the audit period, the Carlsbad Unified School District claimed \$512,761 for costs of the Stull Act Program. Our audit disclosed that \$238,660 is allowable and \$274,101 is unallowable.

For the fiscal year (FY) 2005-06 claim, the State made no payment to the district. Our audit disclosed that \$59,555 is allowable. The State will pay allowable costs claimed, totaling \$59,555, contingent upon available appropriations.

For the FY 2006-07 claim, the State made no payment to the district. Our audit disclosed that \$43,370 is allowable. The State will pay allowable costs claimed, totaling \$43,370, contingent upon available appropriations.

For the FY 2007-08 claim, the State made no payment to the district. Our audit disclosed that \$75,643 is allowable. The State will pay allowable costs claimed, totaling \$75,643, contingent upon available appropriations.

For the FY 2008-09 claim, the State paid the district \$89,625. Our audit disclosed that \$60,092 is allowable. The State will offset \$29,533 from other mandated program payments due the district. Alternatively, the district may remit this amount to the State.

Views of Responsible Official

We issued a draft audit repot on May 2, 2012. Devin Vodicka, Assistant Superintendent, responded by letter dated May 9, 2012 (Attachment), disagreeing with the audit results. This final audit report includes the district's response.

Restricted Use

This report is solely for the information and use of the Carlsbad Unified School District, the San Diego County Office of Education, the California Department of Education, the California Department of Finance, and the SCO; it is not intended to be and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Original signed by

JEFFREY V. BROWNFIELD Chief, Division of Audits

June 15, 2012

Schedule 1— Summary of Program Costs July 1, 2005, through June 30, 2009

| | | • • | | | |
|--|-----------|------------------------|-----------|------------------------|-----------------------|
| Cost Elements | A | ctual Costs Claimed | | allowable per Audit | Audit Adjustment |
| July 1, 2005, through June 30, 2006 | | | | | |
| Direct costs: Salaries and benefits Evaluation activities Training | \$ | 97,325 2,193 | \$ | 54,081 2,193 | \$ (43,244) |
| Total direct costs Indirect costs | | 99,518 5,674 | | 56,274 3,281 | (43,244) (2,393) |
| Total program costs Less amount paid by the State | <u>\$</u> | 105,192 | | 59,555 | \$ (45,637) |
| Allowable costs claimed in excess of (less than) amount paid | | | <u>\$</u> | 59,555 | |
| July 1, 2006, through June 30, 2007 | | | | | |
| Direct costs: Salaries and benefits Evaluation activities Training | \$ | 155,019 2,965 | \$ | 37,956 2,775 | \$ (117,063) (190) |
| Total direct costs Indirect costs | | 157,984 10,237 | | 40,731 2,639 | (117,253) (7,598) |
| Total program costs Less amount paid by the State | <u>\$</u> | 168,221 | _ | 43,370 | \$ (124,851) |
| Allowable costs claimed in excess of (less than) amount paid | | | <u>\$</u> | 43,370 | |
| July 1, 2007, through June 30, 2008 | | | | | |
| Direct costs: Salaries and benefits Evaluation activities Training | \$ | 128,560 1,640 | \$ | 70,602 1,549 | \$ (57,958) (91) |
| Total direct costs Indirect costs | | 130,200 6,302 | | 72,151 3,492 | (58,049) (2,810) |
| Total program costs Less amount paid by the State | \$ | 136,502 | | 75,643 | \$ (60,859) |
| Allowable costs claimed in excess of (less than) amount paid | | | \$ | 75,643 | |

Schedule 1 (continued)

| Cost Elements July 1, 2008, through June 30, 2009 | A — | ctual Costs Claimed | | Allowable per Audit | | Audit Adjustment |
|--|-----------|------------------------|-----------|------------------------|-------------|-----------------------|
| Direct costs: Salaries and benefits Evaluation activities Training | \$ | 96,252 608 | \$ | 56,594 — | \$ | (39,658) (608) |
| Total direct costs Indirect costs | | 96,860 5,986 | _ | 56,594 3,498 | | (40,266) (2,488) |
| Total program costs Less amount paid by the State | <u>\$</u> | 102,846 | | 60,092 (89,625) | <u>\$</u> | (42,754) |
| Allowable costs claimed in excess of (less than) amount paid | | | \$ | (29,533) | | |
| Summary: July 1, 2005, through June 30, 2009 | | | | | | |
| Direct costs: Salaries and benefits Evaluation activities Training | \$ | 477,156 7,406 | \$ | 219,233 6,517 | \$. | (257,923) (889) |
| Total direct costs Indirect costs | | 484,562 28,199 | | 225,750 12,910 | | (258,812) (15,289) |
| Total program costs Less amount paid by the State | \$ | 512,761 | | 238,660 (89,625) | \$ | (274,101) |
| Allowable costs claimed in excess of (less than) amount paid | | | <u>\$</u> | 149,035 | | |

¹ See the Finding and Recommendation section.

Finding and Recommendation

FINDING—
Overstated salaries
and benefits and
related indirect costs

The district claimed \$484,562 in salaries and benefits and \$28,199 in related indirect costs for the audit period. We determined that \$258,812 in salaries and benefits and \$15,289 in related indirect costs are unallowable. The costs are unallowable primarily because the district claimed reimbursement for non-mandated activities.

The following table summarizes the unallowable salaries and benefits and related indirect costs by fiscal year:

| | _ | | | | | | | |
|-----------------------|----|----------|-------------|----|----------|----|----------|-------------|
| | | 2005-06 | 2006-07 | _ | 2007-08 | _ | 2008-09 | Total |
| Direct costs | | | | | | | | |
| Salaries and benefits | | | | | | | | |
| Evaluation activities | \$ | (43,244) | \$(117,063) | \$ | (57,958) | \$ | (39,658) | \$(257,923) |
| Training | | | (190) | | (91) | | (608) | (889) |
| Total salaries and | | | | | _ | | | |
| benefits | | (43,244) | (117,253) | | (58,049) | | (40,266) | (258,812) |
| Indirect costs | | (2,393) | (7,598) | _ | (2,810) | _ | (2,488) | (15,289) |
| Audit adjustment | \$ | (45,637) | \$(124,851) | \$ | (60,859) | \$ | (42,754) | \$(274,101) |

Unsupported Costs

Initially, all costs claimed by the district were unallowable because they were based on average time increments supported with time records that were not completed contemporaneously.

The district developed an alternative reimbursement methodology to determine allowable costs for fiscal year (FY) 2005-06 through FY 2008-09. The district's representatives conducted a time study in FY 2010-11 as a substitute for records of actual time spent on teacher evaluations. The results were applied to the audit period.

Time Study Activities

The time study documented the time it took district evaluators to perform 22 separate activities of the teacher evaluation process. The district evaluated permanent, probationary, and temporary certificated instructional teachers. The time study results reported time for training, planning, preparation, meetings, observation, report writing, and other activities within the evaluation process.

The time study determined that it takes district evaluators an average of 10 hours and 38 minutes per teacher to complete an evaluation.

Out of the 22 activities the district identified in their time study, 19 activities are not reimbursable under the mandate. The 19 non-reimbursable activities include:

- 1. Preparing before training or planning meetings/conferences;
- 2. Training or planning meetings/conferences;

- 3. Preparing/organizing notes from training or planning meetings/conferences;
- 4. Preparing before meeting with teachers;
- 5. Conducting actual conference with teachers;
- 6. Preparing or organizing notes from meetings with teachers;
- 7. Preparing before "Pre-Observation" conferences with teachers;
- 8. Conducting "Pre-Observation" conferences with teachers;
- 9. Preparing/organizing notes from "Pre-Observation" conferences with teachers;
- 10. Preparing before classroom observations of teachers;
- 11. Preparing/organizing notes from classroom observations, finalizing Collect Data forms;
- 12. Reporting observations, preparing the Standards for Excellence in Teaching observation checklists;
- 13. Preparing before "Post-Observation" conferences with teachers;
- 14. Conducting "Post-Observation" conferences with teachers;
- 15. Preparing notes from "Post-Observation" conferences and preparing Reflecting Conference worksheets;
- 16. Preparing before Final Evaluation conferences with teachers:
- 17. Conducting Final Evaluation conferences with teachers;
- 18. Preparing/organizing notes from Final Evaluation conferences with teachers; and
- 19. Discussing the STAR results with teachers and assessing how to improve instructional abilities.

The activities related to planning, preparation, and organizing notes are not reimbursable under the mandate.

The district duplicated costs by including training activities in its time study and again as a direct cost item in each fiscal year. Further, training time reported in the time study is not an activity repetitive in nature and is not appropriate for a time study. We determined allowable time spent on training from the district's original claims.

Conferences between the evaluators and teachers also are not reimbursable because they were required before the enactment of the test claim legislation. These activities are not imposing a new program or higher level of service. Conferences, as well as pre-, post-, final observation conferences, and conference-related activities are not reimbursable.

Out of the 22 activities identified by the district, we determined that the time spent on the following three activities is reimbursable:

- 1. Conducting "informal" classroom observations;
- 2. Conducting "formal" classroom observations;
- 3. Writing Final Evaluation Reports and/or preparing Teacher Evaluation Report.

Based on the time study results, we concluded that it takes district evaluators an average of 5 hours and 8 minutes per teacher evaluation to complete allowable activities within the evaluation process.

Completed Evaluations

The district used Certificated Evaluation Log spreadsheets to keep track of completed evaluations sent to the Carlsbad Unified School District Personnel Services Department. We reviewed the Evaluation Logs for each fiscal year to ensure that only eligible evaluations were counted for reimbursement. The program's parameters and guidelines allow reimbursement for those evaluations conducted for certificated instructional personnel who perform the requirements of educational programs mandated by state or federal law during specific evaluation periods.

The following table shows evaluations identified in the time study that are not reimbursable under the mandated program:

| | N | Number of Evaluatio | ns |
|-------------|------------|---------------------|-------------|
| | Per Time | Allowable | |
| Fiscal Year | Study | per Audit | Adjustments |
| 2005-06 | 178 | 160 | (18) |
| 2006-07 | 112 | 106 | (6) |
| 2007-08 | 209 | 201 | (8) |
| 2008-09 | <u>161</u> | <u>147</u> | (14) |
| Totals | 660 | 614 | <u>(46)</u> |

The non-reimbursable evaluations included the following:

- Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists who are not certificated instructional employees;
- Preschool teachers who do not perform the requirements of the program that is mandated by state or federal law;
- Duplicate teacher evaluations claimed multiple times in one school year;
- Permanent biannual teacher evaluations claimed every year rather than every other year; and
- Permanent five-year teacher evaluations claimed multiple times in a five-year period rather than once every five years.

Calculation of Allowable Evaluation Costs

To arrive at allowable salaries and benefits in each fiscal year, we multiplied the number of allowable evaluations by allowable hours per evaluation and average productive hourly rates (PHR).

The following table summarizes the calculations by fiscal year.

| | | 2005-06 | | 2006-07 | | 2007-08 | | 2008-09 | Total |
|---|----|------------------|-----------|------------------|-----------|--------------------|----|------------------|------------|
| (A) Allowable evaluations(B) Allowable hours | | 160 | | 106 | | 201 | | 147 | |
| per evaluation | × | 5.14 | × | 5.14 | _ | 5.14 | | 5.14 | |
| (C) Total annual hours [(A) × (B)] (D) Average PHR | × | 822.4 \$65.76 | × | 544.8 \$69.67 | | 1,033.1 \$68.34 | × | 755.6 \$74.90 | |
| Total evaluation salaries and benefits [(C) × (D)] | \$ | 54,081 | <u>\$</u> | 37,956 | <u>\$</u> | 70,602 | \$ | 56,594 | \$ 219,233 |

We then applied the applicable indirect cost rates to allowable salaries and benefits to calculate the allowable indirect costs for this component.

Calculation of Allowable Training Costs

The district's original claims reported training hours in each fiscal year. The parameters and guidelines only allow training costs as a one-time activity per employee. We concluded that \$6,517 out of the \$7,406 claimed in training costs is reimbursable under the mandate. The unallowable training costs included duplicate training hours for the same employees.

The following table summarizes claimed, allowable, and unallowable training costs by fiscal year:

| | | Fiscal Year | | | | | | | | | |
|------------------|----|-------------|----|---------|----|---------------|----|---------|----|-------|--|
| | 2 | 2005-06 | | 2006-07 | | 2007-08 | | 2008-09 | | Total | |
| Claimed | \$ | 2,193 | \$ | 2,965 | \$ | 1,640 | \$ | 608 | \$ | 7,406 | |
| Allowable | | 2,193 | | 2,775 | | <u> 1,549</u> | _ | | _ | 6,517 | |
| Audit adjustment | \$ | | \$ | (190) | \$ | (91) | \$ | (608) | \$ | (889) | |

For FY 2005-06, the district claimed training costs in the Travel and Training reimbursable component. We reclassified the district's training costs to Salaries and Benefits.

The program's parameters and guidelines (section IV.A.1) state that the following is reimbursable:

Evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives.

Reimbursement for this activity is limited to:

- a. Reviewing the employee's instructional techniques and strategies and adherence to curricular objectives, and
- b. Including in the written evaluation of the certificated instructional employees the assessment of these factors during the following evaluation periods:
 - o Once each year for probationary certificated employees;
 - o Every other year for permanent certificated employees; and
 - o Beginning January 1, 2004, every five years for certificated employees with permanent status who have been employed at least ten years with the school district, are highly qualified, and whose previous evaluation rates the employee as meeting or exceeding standards, if the evaluator and certificated employee being evaluated agree.

The parameters and guidelines (section IV.C-Training) state the district may train staff on implementing the reimbursable activities listed in Section IV of the parameters and guidelines. (One-time activity for each employee.)

The parameters and guidelines (section IV-Reimbursable Activities) also state:

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Recommendation

We recommend that the district ensure that claimed costs are based on actual costs, are for activities reimbursable under the program's parameters and guidelines, and are supported by contemporaneous source documentation.

District's Response

Time Study Activities

... the District prepared a time-study based on the FY 2010-11 certificated staff evaluation cycle. The time study identified 22 discrete activities based on staff interviews. Actual time spent on these activities was collected from the employees involved. An average time spent for each of these activities was calculated. These average times per activity were assigned to a relevant job title or group of titles for purposes of

determining the appropriate productive hourly rate to be applied to each activity. However, the audit report allows only 3 of the 22 time study activities.

3 Activities Allowed

- 1. Conducting "informal" classroom observations
- 2. Conducting "formal" classroom observations
- 3. Writing Final Evaluation Reports and/or preparing Teacher Evaluation Report

19 Disallowed Activities

The remaining 19 activities were not approved for reimbursement. These can be grouped into three categories:

Preparation activities: The audit report disallows activities related to planning, preparation, and organizing of notes for the evaluations, because these activities are "not reimbursable under the mandate." The audit report does not provide a legal citation or other source for this conclusion. Preparation is a reasonable and necessary part of implementing the evaluation mandate.

Training: The audit report concludes that training time is not a proper subject for a time study of repetitive activities. Instead, the audit report allows most of the training costs as direct costs, based on the District's original claim documentation. The adjustment amount is \$889 based on the direct cost method. The training time included in the time study was intended to pertain to the annual repetitive process to train evaluators for the annual evaluation cycle. However, due to the parameters and guidelines limitation that training costs not be duplicated for any one employee, the direct cost method is a reasonable method of preventing duplication of these costs.

Evaluation Conferences: The audit report concludes that conferences between the evaluators and teachers are unallowable "because they were required before the enactment of the test claim legislation." The audit report does not provide a legal citation or other source for this threshold conclusion that conferences were previously required by law. The mandate reimburses the new program requirement to "evaluate and assess" which necessarily involves a comprehensive process. The classroom observations are one part of a continuum of evaluation and assessment steps, none of which individually completes the mandate. The conferences and related tasks are effective and efficient methods to evaluate and assess employees and necessary to communicate the findings of the evaluation to the employee. Whether the conferences in general were required as a matter of law before the Stull Act is a decision for the Commission pursuant to a future incorrect reduction claim. Even if conferences were part of previous evaluation procedures. either by law or practice, the subject matter of these conferences is now different as a result of the Stull Act.

Disallowed evaluations

There were 660 evaluations claimed for the four fiscal years. The audit report disallowed 49 and approved 611. Five reasons were stated in the audit report for excluding evaluations from the calculation of reimbursable costs.

1. Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists who are not certificated instructional employees.

The parameters and guidelines state that the mandate is to evaluate the performance of "certificated instructional employees." All certificated personnel are "instructional" personnel even if they are not classroom teachers. The audit report does not indicate how these other certificated personnel are not implementing the "curricular objectives." The District does concur that the portion of the mandate relating to the evaluation of compliance with the testing assessment standards (the STAR component) is limited to classroom teachers because the parameters and guidelines specifically state "employees that teach" specified curriculum.

2. Preschool teachers do not perform the requirements of the program that is mandated by state of federal law.

Federal law requires preschool instruction for special education pupils as part of the pupil's Individual Education Program. If the teacher is providing instruction to special education preschool pupils, the teacher is implementing the federal mandate.

3. Duplicate teacher evaluations claimed multiple times in one school year.

Potential "duplicate" evaluations generally occur as a result of an employee transferring to another school during the evaluation cycle, or a change in employment status of the employee. The District concurs that only one complete evaluation should be counted for each employee.

4. Permanent biannual teacher evaluations claimed every year rather than every other year.

The District concurs that only one complete evaluation should be counted for each employee every other year after the employee attains permanent status.

5. Permanent five-year teacher evaluations claimed multiple times in a five-year period rather than once every five years.

The District concurs that only one complete evaluation should be counted for each employee every fifth year after the employee attains permanent five-year status.

SCO's Comment

Issue 1—Time Study Activities

Preparation activities:

Our finding and recommendation are unchanged. The activities related to planning, preparation, and organizing notes are not listed as reimbursable activities in the program's parameters and guidelines.

The district states in its response that "preparation is a reasonable and necessary part of implementing the evaluation mandate." While the district may believe that these activities are "reasonable and necessary"

activities, the reimbursement is limited to only those activities outlined in the parameters and guidelines (sections IV.A.1, IV.A.2, and IV.B.1). The district may file an amendment with the Commission on State Mandates (CSM) to amend the existing parameters and guidelines.

Training:

Our finding and recommendation are unchanged. The district stated that due to the parameters and guidelines limitation, the direct cost method used by the SCO in determining allowable costs is a reasonable method.

Evaluation Conferences:

Our finding and recommendation are unchanged. The conferences between the teachers and evaluators are non-reimbursable activities.

The district states in its response that "the mandate reimburses the new program requirement to 'evaluate and assess' which necessarily involves a comprehensive process." We disagree. Not all activities from the evaluation process are reimbursable. The mandate reimburses only those activities that impose a new requirement or higher level of service for the agencies.

The parameters and guidelines (sections IV.A.1, IV.A.2, and IV.B.1) specify that reimbursement is limited to only those activities outlined in each section. Section IV.B.1 identifies reimbursable evaluation conferences only for those instances when an unsatisfactory evaluation took place for certificated instructional or non-instructional personnel in those years in which the employee would not have otherwise been evaluated.

However, the district neither claimed reimbursement for, nor provided documentation supporting that unsatisfactory evaluations were completed during the audit period. Thus, the question remains whether the evaluation conferences are reimbursable for evaluations claimed under sections IV.A.1 and IV.A.2 of the parameters and guidelines. Sections IV.A.1 and IV.A.2 do not identify evaluation conferences or any other types of conferences as reimbursable activities.

Furthermore, the CSM found in its statement of decision that evaluation conferences between the evaluators and teachers are not reimbursable because they were required before the enactment of the test claim legislation.

Under prior law, the evaluation had to be reduced to writing and a copy of the evaluation had to be given to the employee. An evaluation meeting had to be held between the certificated employee and the evaluator to discuss the evaluation and assessment. The CSM indicated in its statement of decision document that:

... the 1975 test claim legislation did not amend the requirements in Former Education Code sections 13488 and 13489 to prepare written evaluations of certificated employees, receive responses to those evaluations, and conduct a meeting with the certificated employee to discuss the evaluation....

Furthermore, the 1983 test claim statute still requires school districts to reduce the evaluation to writing, to transmit a copy to the employee, and to conduct a meeting with the employee to discuss the evaluation and assessment. These activities are not new.

However, the 1983 test claim statute amended the evaluation requirements by adding two new evaluation factors relating to 1) the instructional techniques and strategies used by the employee, and 2) the employee's adherence to curricular objectives. The CSM found that Education Code section 44662, subdivision (b), as amended by Statutes of 1983, Chapter 498, imposed a new required act on school districts to do the following:

... evaluate and assess the performance of certificated instructional employees that perform the requirements of educational programs mandated by state or federal law as it reasonably relates to the instructional techniques and strategies used by the employee and the employee's adherence to curricular objectives.

Reimbursement is limited to the additional requirements imposed by the amendments. The additional requirements include the review of the employee's instructional techniques and strategies and adherence to curricular objectives, and to include in the written evaluation of the certificated instructional employees the assessment of only these factors. Conference activities are not imposing a new program or higher level of service.

Issue 2—Disallowed Evaluations

1. Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists who are not certificated instructional employees.

Our finding and recommendation are unchanged. The district states that "All certificated personnel are 'instructional' personnel even if they are not classroom teachers." We disagree.

The language of the program's parameters and guidelines and the CSM statement of decision address the difference between certificated instructional employees and certificated non-instructional employees.

In its statement of decision, the CSM identifies instructional employees as teachers and non-instructional employees as principals and various administrators. The CSM further states that the test claim legislation, as it relates to evaluation and assessment of certificated non-instructional employees, does not constitute a new program or higher level of service.

In addition, the parameters and guidelines clearly identify reimbursable components and activities as they relate to certificated instructional and certificated non-instructional personnel. Our draft report identifies a finding related to the component of evaluating instructional techniques and strategies and adherence to curricular objectives for the certificated instructional employees. The intent of this component is to evaluate the elements of classroom instruction. Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists do not provide classroom instruction and are considered "non-instructional" certificated personnel.

2. Preschool teachers do not perform the requirements of the program that is mandated by state or federal law.

Our finding and recommendation are unchanged. The district states the following in its response:

Federal law requires preschool instruction for special education pupils as part of the pupil's Individual Education Program. If the teacher is providing instruction to special education preschool pupils, the teacher is implementing the federal mandate.

Our finding indicated that the evaluations of the preschool teachers were excluded for reimbursement. The finding did not indicate that we excluded those teachers who work with special education pupils. The issue at hand is whether preschool teachers, in general, perform the requirements of the educational program mandated by state or federal law. We believe they do not.

The district has not provided any legal citation or other source to support its assertions. In addition, the district has not provided any documentation to support that preschool teachers previously excluded from reimbursement, if any, performed any activities related to special education pupils.

3. Duplicate teacher evaluations claimed multiple times in one school year.

The district concurs with our finding and recommendation.

4. Permanent biannual teacher evaluations claimed every year rather that every other year.

The district concurs with our finding and recommendation.

5. Permanent five-year teacher evaluations claimed multiple times in a five-year period rather than once every five years.

The district concurs with our finding and recommendation.

Additional documentation provided by the district

Subsequent to the issuance of the draft audit report, the district provided our office with additional documentation relating to the number of teacher evaluations we determined were allowable and unallowable.

The additional documentation included information for six individual teachers with the following clarifying information:

- Change of employment status,
- Corrected evaluation dates, and
- Corrected input errors.

After reviewing the additional documentation, we incorporated the information provided into our analysis of allowable teacher evaluations. Based on the teacher employment status and evaluation dates corrected by the district, we revised the allowable teacher evaluations as follows:

| | | Fisca | Year | | |
|----------------------------|---------|---------|---------|---------|-------|
| | 2005-06 | 2006-07 | 2007-08 | 2008-09 | Total |
| Previous count of teachers | 162 | 105 | 201 | 143 | |
| Additional documentation | 160 | 106_ | 201 | 147 | |
| Difference | (2) | 1 | | 4 | 3 |

As a result, we concluded that three additional evaluations are allowable for the audit period. Subsequently, we reinstated \$1,220 in salary and benefits costs and \$80 in related indirect costs we previously identified as unallowable. We incorporated the additional evaluation activity costs into our Summary of Program Costs (Schedule 1).

OTHER ISSUES

The district's response included other comments related to the mandated cost claims. The district's comments and SCO's responses are presented below.

Management representation letter

District's Response

The district will not be providing the requested management representation letter since it could be construed as a waiver of future appeal rights.

SCO's Comment

Our finding and recommendation are unchanged. We modified our audit report to disclose that the district declined to provide the written representation letter that is recommended by generally accepted government auditing standards.

Public records request

District's Response

The District requests copies of all audit work papers in support of the audit findings. The District requests that the Controller provide the District any and all written instructions, memoranda, or other writings in effect and applicable during the claiming periods to the findings.

SCO's Comment

The SCO will respond to the district's request by a separate letter by June 29, 2012.

Attachment— District's Response to Draft Audit Report

a world class district

CERTIFIED MAIL - RETURN RECEIPT REQUESTED

May 9, 2012

Mr. Jim L. Spano, Chief Mandated Costs Audits Bureau Division of Audits State Controller's Office P.O. Box 942850 Sacramento, CA 94250-5874

Re: Carlsbad Unified School District

Stull Act Audit

FY 2005-06 through FY 2008-09

Dear Mr. Spano:

This letter is the response of the Carlsbad Unified School District to the draft audit report dated May 2, 2012, received by e-mail on May 3, 2012, for the above-referenced program and fiscal years, transmitted by the letter from Jeffrey V. Brownfield, Chief, Division of Audits, State Controller's Office.

The District appreciated the opportunity to conduct a time study of program costs to replace the original documentation. The time study is a reasonable method to fulfill the Controller's expectations for cost accounting and documentation. However, the District will later file an incorrect reduction claim due to the limited scope of activities approved for reimbursement. The District disagrees with the Controller's interpretation of the Stull Act legislation and the test claim findings. From the discussion at the exit conference on April 23, 2012, it is clear that this disagreement cannot be resolved at this point. A Commission on State Mandates decision will be needed since this is an issue of statewide significance relevant to all Stull Act audits.

Issue 1 Time study activities

The audit report concludes that of the \$512,761 in salaries and benefits and related indirect costs claimed for the audit period, that \$237,360 is allowable and \$275,401 is "unallowable primarily because the district claimed reimbursement for non-mandated activities" rather than due to insufficient documentation.

In response to the Controller's exclusion at the beginning of the audit of all of the original claim documentation, the District prepared a time-study based on the FY 2010-11 certificated staff evaluation cycle. The time study identified 22 discrete activities based on staff interviews. Actual time spent on these activities was collected from the employees involved. An average time spent for each of these activities was calculated. These average times per activity were assigned to a relevant job title or group of titles for purposes of determining the appropriate productive hourly rate to be applied to each activity. However, the audit report allows only 3 of the 22 time study activities.

3 Activities Allowed

- Conducting "informal" classroom observations
- 2. Conducting "formal" classroom observations
- Writing Final Evaluation Reports and/or preparing Teacher Evaluation Report

19 Disallowed Activities

The remaining 19 activities were not approved for reimbursement. These can be grouped into three categories:

Preparation activities: The audit report disallows activities related to planning, preparation, and organizing of notes for the evaluations, because these activities are "not reimbursable under the mandate." The audit report does not provide a legal citation or other source for this conclusion. Preparation is a reasonable and necessary part of implementing the evaluation mandate.

Training: The audit report concludes that training time is not a proper subject for a time study of repetitive activities. Instead, the audit report allows most of the training costs as direct costs, based on the District's original claim documentation. The adjustment amount is \$889 based on the direct cost method. The training time included in the time study was intended to pertain to the annual repetitive process to train evaluators for the annual evaluation cycle. However, due to the parameters and guidelines limitation that training costs not be duplicated for any one employee, the direct cost method is a reasonable method of preventing duplication of these costs.

Evaluation Conferences: The audit report concludes that conferences between the evaluators and teachers are unallowable "because they were required before the enactment of the test claim legislation." The audit report does not provide a legal citation or other source for this threshold conclusion that conferences were previously required by law. The mandate reimburses the new program requirement to "evaluate and assess" which necessarily involves a comprehensive process. The classroom observations are one part of a continuum of evaluation and assessment steps, none of which individually completes the mandate. The conferences and related tasks are effective and

efficient methods to evaluate and assess employees and necessary to communicate the findings of the evaluation to the employee. Whether the conferences in general were required as a matter of law before the Stull Act is a decision for the Commission pursuant to a future incorrect reduction claim. Even if conferences were part of previous evaluation procedures, either by law or practice, the subject matter of these conferences is now different as a result of the Stull Act.

Issue 2 Disallowed evaluations

There were 660 evaluations claimed for the four fiscal years. The audit report disallowed 49 and approved 611. Five reasons were stated in the audit report for excluding evaluations from the calculation of reimbursable costs.

 Principals, vice principals, directors, coordinators, counselors, psychologists, librarians, and library media specialists who are not certificated instructional employees.

The parameters and guidelines state that the mandate is to evaluate the performance of "certificated instructional employees." All certificated personnel are "instructional" personnel even if they are not classroom teachers. The audit report does not indicate how these other certificated personnel are not implementing the "curricular objectives." The District does concur that the portion of the mandate relating to the evaluation of compliance with the testing assessment standards (the STAR component) is limited to classroom teachers because the parameters and guidelines specifically state "employees that teach" specified curriculum.

Preschool teachers do not perform the requirements of the program that is mandated by state or federal law.

Federal law requires preschool instruction for special education pupils as part of the pupil's Individual Education Program. If the teacher is providing instruction to special education preschool pupils, the teacher is implementing the federal mandate.

3. Duplicate teacher evaluations claimed multiple times in one school year.

Potential "duplicate" evaluations generally occur as a result of an employee transferring to another school during the evaluation cycle, or a change in employment status of the employee. The District concurs that only one complete evaluation should be counted for each employee.

 Permanent biannual teacher evaluations claimed every year rather than every other year. The District concurs that only one complete evaluation should be counted for each employee every other year after the employee attains permanent status.

 Permanent five-year teacher evaluations claimed multiple times in a fiveyear period rather than once every five years.

The District concurs that only one complete evaluation should be counted for each employee every fifth year after the employee attains permanent five-year status.

Auditor's "Certificated Evaluation Log" Errata

After the April 23, 2012, exit conference, the District reviewed the auditor's schedule of disallowed evaluations and provided the following information to the auditor by e-mail dated April 27, 2012.

Fiscal Year Employee

2005-2006

Ellen Weatherall

- The last reported evaluation date was listed as 10/24/04. That is incorrect; the date should have been recorded as 04/23/04.
- Evaluated on 05/09/09 and applied for a five-year evaluation on 05/23/09.
- Next evaluation due in 2013-14.

2006-2007

Janet Peabody

- Evaluated 06/14/06 by C. VanVooren at Jefferson Elementary School.
- Evaluated 05/16/07 by M. Watson at Aviara Oaks Middle School.
- Evaluated 05/12/09 by C. Milllikin at Aviara Oaks Middle School.

Esmeralda Sandoval

- In 2005-06 applied for, but did not complete, Tier 2 and was not evaluated in May 2006; inaccurately logged.
- Evaluated 06/11/07 and 05/12/09.

2007-2008

All employees that were noted "No evaluation completed. Date of last evaluation was" were on a five-year evaluation plan, and the due dates were listed.

2008-2009

Jan Burda

04/23/04

Evaluation

05/24/06

Signed 5-Year Evaluation Agreement

| 05/06/09 | Evaluation - 5 Year |
|----------|------------------------------------|
| 10/19/09 | Signed 5-Year Evaluation Agreement |

Christine Kunkel

| 02/21/08 | Changed status from Temporary to Probationary |
|----------|---|
| 06/13/08 | Evaluation - Probationary |
| 05/11/09 | Evaluation - Permanent (1st year) |

Joseph Purser

| 02/13/07 | Evaluation – Temporary |
|----------|---------------------------|
| 05/02/08 | Evaluation - Probationary |
| 05/12/09 | Evaluation - Permanent |
| 04/29/11 | Evaluation – Permanent |

Management Representation Letter

The District will not be providing the requested management representation letter since it could be construed as a waiver of future appeal rights.

Public Records Request

The District requests copies of all audit work papers in support of the audit findings. The District requests that the Controller provide the District any and all written instructions, memoranda, or other writings in effect and applicable during the claiming periods to the findings.

Government Code Section 6253, subdivision (c), requires the state agency that is the subject of the request, within ten days from receipt of a request for a copy of records, to determine whether the request, in whole or in part, seeks copies of disclosable public records in possession of the agency and promptly notify the requesting party of that determination and the reasons therefore. Also, as required, when so notifying the District, the agency must state the estimated date and time when the records will be made available.

Sincerely,

Devin Vodicka, Assistant Superintendent Business Services

Carlsbad Unified School District

Alloh

Keith Petersen, President, SixTen and Associates

State Controller's Office
Division of Audits
Post Office Box 942850
Sacramento, CA 94250-5874

http://www.sco.ca.gov

Fiscal Year

2008-2009

Six ien and Associaces **Mandate Reimbursement Services**

KEITH B. PETERSEN, President

OLAIM PILE COPY

3270 Arena Blvd., Suite 400-363 Sacramento, CA 95834 Telephone: (916) 419-7093

Fax: (916) 263-9701 E-Mail: kbpsixten@aol.com

5252 Balboa Avenue, Suite 900

San Diego, CA 92117 Telephone: (858) 514-8605 Fax: (858) 514-8645

www.sixtenandassociates.com

January 29, 2010

CERTIFIED MAIL #7001 0360 0000 5999 8768

Ms. Virginia Brummels, Section Manager Local Reimbursement Section Division of Accounting and Reporting Office of the State Controller P.O. Box 942850 Sacramento, CA 94250

RE: Annual Reimbursement Claims

Carlsbad Unified School District S37030

Dear Ms. Brummels:

Enclosed please find the original claims and extra copies of the FAM-27 for Carlsbad Unified School District's reimbursement claims listed below:

| 1253/75 | Pupil Suspensions, Expulsions, and Expulsion Appeals | 2008-09 |
|---------|--|---------|
| 498/83 | Notification of Truancy | 2008-09 |
| 498/83 | The Stull Act | 2008-09 |
| 98/94 | Caregiver Affidavits | 2008-09 |
| 975/95 | Physical Performance Tests | 2008-09 |

If you have any questions regarding these claims, please contact me at (858) 514-8605.

Sincerely,

pt branwell arry Hendee, Vice-President

| Pur | CLAIM FOR I suant to Governmen THE STUL | For State Controller Use Only (19) Program Number 00260 (20) Date Filed// (21) LRS Input// | Program 260 | | | |
|--|--|--|--|---|---|---|
| Claimant Identification | Number: | S37030 |) | | Reimbursement Cl | aim Data |
| (02) Claimant Name | Carlsbad Unified Sch | nool Distr | rict | | (22) FORM-1, (03)(A)(f) | 28,49 |
| Address | San Diego County | - | | | (23) FORM-1, (03)(B)(f) | 13,696 |
| | 6225 El Camino Rea | 1 | | | (24) FORM-1, (03)(C)(f) | 36,876 |
| | Carlsbad | CA | 92009 | | (25) FORM-1, (03)(D)(f) | 17,43 |
| Type of Claim | Estimated Cla | im | Reimbursement | Claim | (26) FORM-1, (03)(E)(f) | 146 |
| | (03) Estimated | | (09) Reimbursement | X | (27) FORM-1, (03)(F)(f) | 88 |
| | (04) Combined | | (10) Combined | | (28) FORM-1, (03)(G)(f) | 59 |
| | (05) Amended | | (11) Amended | | (29) FORM-1, (03)(H)(f) | 73 |
| Fiscal Year of cost | (06) | | (12) 2008-2009 | | (30) FORM-1, (03)(I)(f) | - |
| Total Claimed Amount | (07) | | (13) | | (31) FORM-1, (05) | . (|
| Less : 10% Late Penalty | (refer to claiming | | (14) | 102,846 | (32) FORM-1, (06) | 5,986 |
| <u>instructions)</u> Less : Prior Claim Paym | ent Received | | (15) | | (33) FORM-1, (08) | |
| Net Claimed Amount | | | (16) | 400.040 | (34) FORM-1, (09) | |
| Due from State | (08) | | (17) | 102,846 | (35) | |
| Due to State | | | (18) | 102,846 | (36) | · · · · · · · · · · · · · · · · · · · |
| mandated cost claims we provisions of Governme I further certify that there claimed herein, and such reimbursements set fort currently maintained by The amounts for this Es | provisions of Governm vith the State of Califor int Code Sections 1090 e was no application o th costs are for a new p h in the Parameters are the claimant. | nia for th 0 to 1098 ther than program nd Guide Reimburs | is program, and certify to b, inclusive. from the claimant, nor a or increased level of ser lines are identified, and sement Claim are hereby | any grant or rvices of an all costs cia | ne officer authorized by the school by of perjury that I have not violated payment received, for reimbursen existing program. All offsetting saimed are supported by source document of estimates of the State of California that the | d any of the nent of costs vings and rumentation |
| Valter Freeman Yope or Print Name 3) Name of Contact Per | | E INK) - | Telenhor | | Date 1-25-16 Assistant Superintendent, Busine Title (858) 514-8605 | ess Services |
| } SixTen and Assoc | | | | ail Address: | kbpsixten@aol.com | |

| 18888 | ogram 260 | | MANDATED THE STULI CLAIM SUM | L ACT | | | FOR | ·M |
|--------|--|------------------------------------|-------------------------------------|-----------------------------|----------------------------|----------------------------------|--------------|--------|
| (01) (| Claimant: | | CLAIN SUN | (02) | | | Fiscal Y | ear. |
| | sbad Unified School District | | | | | · · | 2008-20 | |
| Dire | ct Costs | | | Object | Accounts | | | |
| (03) i | Reimbursable Activities | (a) Salaries and Benefits | (b) Materials and Supplies | (c) Contract Services | (d) Fixed Assets | (e) Travel and Training | (f) Total | |
| Α. | Reviewing Employee's Techniques and Strategies | \$ 28,490.72 | \$ - | \$ - | \$ - | \$ - | \$ 28,4 | 490.72 |
| В. | Reviewing STR Results | \$ 13,695.88 | \$ - | \$ - | \$ - | \$ - | \$ 13,6 | 695.88 |
| C. | Evaluation to Include Assessment of Techniques and Strategies | \$ 36,876.34 | \$ - | \$ - | \$ - | \$ - | \$ 36,8 | 876.34 |
| D. | Assessing Based on STR Results | \$ 17,431.12 | .\$ - | \$ - | \$ - | \$ | \$ 17,4 | 431.12 |
| E. | Evaluating and Assessing CIE Based on Certain Criteria | \$ 146.48 | \$ - | \$ - | \$ - | \$ - | \$ | 146.48 |
| F. | Attaching Response to Personnel File | \$ 87.89 | \$ - | \$ - | \$ | \$ - | \$ | 87.89 |
| G. | Reducing Evaluation to Writing | \$ 58.59 | \$ - | \$ - | \$ - | \$ - | \$ | 58.59 |
| H. | Discussing Evaluation with CIE | \$ 73.24 | \$ - | \$ - | \$ - | \$ - | \$ | 73.24 |
| l. | Transmitting Evaluation to CIE | \$ - | \$ | \$ - | \$ - | \$ - | \$ | - |
| (04) | Total Direct Costs | \$ 96,860.26 | \$ - | \$ - | \$ - | \$ - | \$ 96,8 | 860.26 |
| | | | | | | | | |
| Indire | ect Costs | | | | | | | |
| (05) | Indirect Cost Rate | | | | [From J-380 or J-580] | | | 6.18% |
| (06) | Total Indirect Costs | | | | [Line (05) x line (04)(a)] | 1 | \$ 5,9 | 985.96 |
| 07) | Total Direct and Indirect Costs | | | | [Line (04)(f) + line (06)] | | \$ 102,8 | 346.22 |
| | | | | | | | | |
| Cost | Reduction | | | | | | | |
| 08) L | ess: Offsetting Savings | | | | | | \$ | - |
| 09) L | ess: Other Reimbursements | | _ | | | | \$ | - |
| 10) T | otal Claimed Amount | | / | [Line (| (07) - {Line (08) + Lin | ne (09)}] | \$ 102,8 | 346.22 |

| State Controller's Off | ice | | | | | | Scho | ol Mandated | Cost Manua |
|--|----------------|---|---|------------------------------------|------------------------------------|------------------------------|----------------------|-----------------|---------------------------|
| Program 260 | | COMP | MANDATE THE STU ONENT/ACTI | JLL ACT | ETAU | | | | FORM 2 |
| (04) (0)- | | COMP | CHENTACTI | | | | | | |
| ''(1) Claimant irlehad Unified School | ol District | | | (02) Fiscal Y | 'ear | | | | 2008-2009 |
| (03, . éimbursable Co | mponents: | Check only one box per form to | identify the co | nponent being | g claimed. | | | | |
| A. CIE | X | Review employee's techniques and strategies | | Evaluation to incoff techniques ar | clude assessment nd strategies | | | | |
| | | Review STR Results | | Assessment bas | sed on STR results | | | | |
| B. CIE & NIE | | Evaluating and assessing CIE according to certain criteria | | Reducing evalua | ation to writing | | Transmitting ev | aluation to CIE | |
| | | Attaching response to personnel file | | Discussing eval | uation with CIE | | | | |
| (04) Description of Exp | penses | | · | | | 0 | bject Accoun | ts | |
| | (8 | a) · | (p) | (c) | (d) | (e) | (f) | (g) | (h) |
| | ifications, Fu | Names, Job nctions Performed, n of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | - | | | |
| Attendance at training requi Bloomquist, To Giordani, Marj Kalk, Dave Lord, Bill Morales, J. Ce | om orie | evaluations Assistant Principal Assistant Principal Assistant Principal Assistant Principal Assistant Principal | \$75:31 \$67.98 \$64.41 \$71.73 \$71.01 | 1.5 1.0 | \$ 101.97 \$ 64.41 \$ 107.60 | | | | |
| Discussing the CIE's goals a Administrators | | Various | \$73.24 | 136.5 | \$ 9,997.26 | | | | |
| bservation conference Administrators | | on with CIE Various | \$73.24 | 110.2 | \$ 8,071.05 | | | | |
| Preparing to evaluate and as Administrators | | ormance of a CIE Various | \$73.24 | 134.0 | \$ 9,814.16 | | | | |
| Training staff that will be per Millikin, Caroly | - | valuations Principal | \$79.28 | 1.0 | \$ 79.28 | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | , | | | | |
| | | | | | | ļ | | | |
| (05) Total [V] | | Subtatal . | Page | | \$ 29 400 72 | - ···- | | · | |

State Controller's Office

New 12/05

| State Controller's (| Office | | | | | | Sch | ool Mandated | Cost Man |
|---|--------------------------|--|-----------------------------------|-------------------------------------|-------------------------------------|------------------------------|----------------------|------------------|---------------------------|
| Program 260 | | co | | ED COSTS ULL ACT VITY COST I |)FTAII | , | | | FORM 2 |
| '01) Claimant | | | ORENI/ACI | (02) Fiscal | | | | | |
| arinhad Unified Sc | • | | | | | | | | 2008-20 |
| (05, Reimbursable (| Components: | Check only one box per form | to identify the co | mponent bein | g claimed. | | | | |
| A. CIE | | Review employee's techniques and strategies | | Evaluation to in of techniques a | nclude assessment and strategies | | | | |
| | Х | Review STR Results | | Assessment ba | sed on STR results | s | | | · |
| B. CIE & NIE | | Evaluating and assessing CIE according to certain criteria | | Reducing evalu | ration to writing | | Transmitting e | valuation to CIE | . " |
| | | Attaching response to personnel file | | Discussing eva | luation with CIE | | | | |
| (04) Description of E | | | | | | | Object Accour | nts | |
| | (| a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| Cla | assifications, Fu | Names, Job nctions Performed, on of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | | | |
| Discussing the CIE's goal Administrate | ls and objectives ors | Various | \$73.24 | 66.3 | \$ 4,855,81 | | | | |
| Pre-observation conferent Administrate | ce and discussions | on with CIE Various | \$73,24 | 54.2 | \$ 3,969.61 | | | | |
| reparing to evaluate and Administrato | l assess the periors | formance of a CIE Various | \$73.24 | 66.5 | \$ 4,870.46 | | | | |
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|) Total x | | Subtotal [7] | Page | 1 of 1 | \$ 12 605 00 6 | | | | |

New 12/05

MANDATED COSTS **FORM** Program THE STULL ACT 260 2 COMPONENT/ACTIVITY COST DETAIL ′ົບ1) Claimant (02) Fiscal Year arlehad Unified School District 2008-2009 (03, ..eimbursable Components: Check only one box per form to identify the component being claimed. Evaluation to include assessment Review employee's techniques and X A. CIE of techniques and strategies strategies Review STR Results Assessment based on STR results Evaluating and assessing CIE Reducing evaluation to writing Transmitting evaluation to CIE B. CIE & NIE according to certain criteria Discussing evaluation with CIE Attaching response to personnel file **Object Accounts** (04) Description of Expenses (b) (f) (g) (h) (c) (d) (e) Hourly Hours Employee Names, Job Salaries Materials Travel Worked Contract Fixed Rate Classifications, Functions Performed, and Services Assets Benefits and Description of Expenses Supplies Training Unit Cost Quantity Classroom observation to evaluate and assess performance 12,838.97 Administrators \$73.24 175.3 \$ Discussing evaluation and write-up with CIE 147.0 \$ \$73.24 10,766.28 Administrators Various Post-observation conference and discussion with CIE Administrators Various \$73.24 118.3 \$ 8,664.29 aducing evaluation to writing, forward to personnel file 4,606.80 \$73.24 62.9 \$ Various Administrators Page 1 of 1 36,876.34 \$ (05)Total X Subtotal

School Mandated Cost Manual

State Controller's Office

| State Controller's Office | | MANDATE | D COSTS | | | Sch | ool Mandate | d Cost Mai |
|---|----------------|-----------------------------------|-------------------------------------|-----------------------------------|------------------------------|----------------------|------------------|---------------------|
| 260 | COMP | | JLL ACT | ETAIL | | | | FORI |
| 01) Claimant | | | (02) Fiscal | | | | | |
| adsbad Unified School District | | | | | | | | 2008-20 |
| C., deimbursable Components: Check only one b | | identify the co | | | | | | |
| A. CIE Review employee's to strategies | | | Evaluation to in of techniques a | clude assessment nd strategies | | | | |
| Review STR Results | <u>-</u> | X | Assessment bas | sed on STR résult | S | | | |
| B. CIE & NIE Evaluating and asses according to certain of | criteria | | Reducing evaluation | ation to writing | | Transmitting ev | valuation to CIE | |
| Attaching response to | personnel file | | Discussing eval | uation with CIE | | | | |
| 04) Description of Expenses | | | | | 0 | bject Accour | nts | |
| (a) | _ | (p) | (c) | (d) | (e) | (f) | (g) | (h) |
| Employee Names, Job Classifications, Functions Performed, and Description of Expenses | | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | · | | | | | |
| assroom observation to evaluate and assess performance | | | | | | | | |
| Administrators Various | | \$73.24 | 93.2 | \$ 6,825.97 | | | | |
| scussing evaluation and write-up with CIE Administrators Various | | \$73.24 | 75.2 | \$ 5,507.65 | | | | |
| st-observation conference and discussion with CIE Administrators Various | | | | | | | | |
| Administrators Various | | \$73.24 | 69.6 | \$ 5,097.50 | | | | |
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| Total X Subtotal | | Page 1 | of 1 \$ | 17,431.12 \$ | | | , | |
| 2/05 | | | | 11,401.12 b | | - 8 | - 9 | ~ |

| State Controller's | Office | | | · · · · · · · · · · · · · · · · · · · | | | Scho | ool Mandated | l Cost Manu |
|---|--------------------|--|-----------------------------------|---------------------------------------|-----------------------------------|------------------------------|----------------------|-----------------|---------------------------|
| Program | | | MANDATE THE STU | | | | | | FORM |
| 260 | | СОМІ | PONENT/ACTI | | DETAIL | | | | 2 |
| ે1) Claimant | | | | (02) Fiscal Y | Year | | | | |
| idehad Unified So | chool District | | | | | | | | 2008-2009 |
| (03,eimbursable | Components: | Check only one box per form to | identify the cor | mponent bein | g claimed. | | | | |
| A. CIE | | Review employee's techniques and strategies | | Evaluation to in of techniques a | clude assessment nd strategies | | | | |
| | | Review STR Results | | Assessment ba | sed on STR results | | | | |
| B. CIE & NIE | X | Evaluating and assessing CIE according to certain criteria | | Reducing evalu | ation to writing | | Transmitting ev | aluation to CIE | |
| | | Attaching response to personnel file | | Discussing eval | luation with CIE | | | | |
| (04) Description of | Expenses | | - | | Ι | | bject Accoun | ts | |
| | . (| a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| c | lassifications, Fu | Names, Job Inctions Performed, on of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | | | |
| | | • | | | | | | | |
| Classroom observation t Administra | tors | Various | \$73.24 | 0.7 | \$ 51.27 | | | | |
| Pre-observation conferent Administra | | on with CIE or NIE Various | \$73.24 | 0.6 | \$ 43.94 | | | | |
| Preparing to evaluate an Administra | | formance of a CIE of NIE Various | \$73.24 | 0.7 | \$ 51,27 | | | | ļ |
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|)5) Total (v | | Subtotal | Page | | | | | | |

New 12/05

| Stat | te Controller's Of | fice | | | | | Sch | nool Mandate | d Cost Manua |
|-----------|---|---|-----------------------------------|-----------------------------------|-----------------------------|------------------------------|----------------------|------------------|---------------------------|
| Pro | igram | | | ED COSTS | | | 001 | iooi mandate | |
| 2 | 60 | | | ULL ACT | • | | | | FORM |
| 201) | Claimant | COM | PONENT/ACT | | | <u></u> | | | 2 |
| | had Unified Scho | pol District | | (02) Fiscal | Year | | | | 2008-2009 |
| (Ōs, | , keimbursable Co | omponents: Check only one box per form to | o identify the co | mponent bein | g claimed. | | | | |
| ľ | CIE | Review employee's techniques and strategies | | | clude assessmen | ť | | | |
| | | Review STR Results | | | sed on STR result | ts | | | |
| В. (| CIE & NIE | Evaluating and assessing CIE according to certain criteria | | Reducing evalu | ation to writing | | Transmitting e | valuation to CIE | |
| | | X Attaching response to personnel file | | Discussing eval | uation with CIE | | 5 | | |
| (04) | Description of Ex | | | | . , | 0 | bject Accou | nts | |
| | | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| | Class a | Employee Names, Job sifications, Functions Performed, and Description of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | | | |
| Forwar | rd the evaluation to th Administrators | e personnel file of the CIE or NIE Various | \$73.24 | 1.2 | \$ 87.89 | | | | |
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| (05) | Total x | Subtotal | Page 1 | of 1 5 | 07.00 | , | | | |
| New 12/05 | | | | 5,, | 87.89 | - | - | \$ - | \$ - |

| State Controller's O | ffice | | | | | Sch | ool Mandated | Cost Manua |
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| Program 260 | | THE ST | ED COSTS ULL ACT | | | | | FORM |
| | COM | PONENT/ACT | , | | | | | 2 |
| `1) Claimant | ool District | | (02) Fiscal | Year | | | | 2008-2009 |
| (03) Reimbursable C | components: Check only one box per form to | identify the co | mponent bein | g claimed. | | | | |
| A. CIE | Review employee's techniques and strategies | | Evaluation to in of techniques a | clude assessment ind strategies | | | | |
| · | Review STR Results | | Assessment ba | sed on STR results | S | | | |
| B. CIE & NIE | Evaluating and assessing CIE according to certain criteria | X | Reducing evalu | ation to writing | | Transmitting ev | aluation to CIE | |
| | Attaching response to personnel file | | Discussing eval | luation with CIE | | 4 | | |
| (04) Description of E | | | | • | | bject Accoun | ts | |
| | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| Cla | Employee Names, Job ssifications, Functions Performed, and Description of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | | |
| Reducing evaluation of Cli Administrato | E or NIE to writing rs Various | \$73.24 | 0.8 | \$ 58.59 | | - | | |
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| 5) Total 🗓 | Subtotal | Page | l of 1 | \$ 58.59 | | \$ - | | • |

New 12/05

| State Controller's | Office | · · · · · · · · · · · · · · · · · · · | | MANDAGE | D 00077 | | | Scho | ool Mandated | Cost Manu |
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| Program | | | | MANDATE THE STU | | | | | | FORM |
| 260 | | | COMP | ONENT/ACTIV | | ETAIL | | | | 2 |
| `1) Claimant | | | | | (02) Fiscal Y | | | | | <u> </u> |
| d Unified Sc. شہر | hool District | | | | , | | | | | 2008-200 |
| (03) Reimbursable | Components: | Check only one i | nov per form to i | identify the con | nnonent being | n claimed | · | | | |
| | | Review employee's t | | | | clude assessment | | | | |
| A. CIE | | strategies | eciniques and | | of techniques ar | | | | | |
| | | Review STR Results | | [] | Assessment bas | sed on STR result | | | | |
| | | Evaluating and asset | · · · · · · · · · · · · · · · · · · · | | | | | | | |
| B. CIE & NIE | | according to certain | | | Reducing evaluation | ation to writing | | Transmitting ev | aluation to CIE | |
| | | Attaching response to | o personnel file | х | Discussing eval | uation with CIE | | | | |
| (04) Description of | Expenses | | · | | | | | bject Accoun | to. | |
| (e ii) = acomplicit or | | a) | | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| | | Names, Job | | Hourly | Hours | | | \ \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\ | (3) | 1 |
| CI | assifications, Fu | inctions Performed, on of Expenses | | Rate or | Worked or | Salaries | Materials and | Contract Services | Fixed Assets | Travel and |
| | and Description | | | Unit Cost | Quantity | Benefits | Supplies | 00,11000 | | Training |
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| Post-observation confere | | | | | | | | } | | |
| Administra | tors | Various | | \$73.24 | 1.0 | \$ 73.24 | | | | |
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| 05) Total x |] | Subtotal | | Page 1 | of 1 | \$ 73.24 | \$ - | \$ - | \$ - | \$ - |
| ew 12/05 | | | | | | | l | | | |

State Controller's Office

| | Component | Review STAR results | Review employee's techniques and strategies | Review STAR results | Review employee's techniques and strategies | Review STAR results | Review employee's techniques and strategies | Assessment based on STAR results | Evaluation to include assessment of fechniques and strategies | Assessment based on STAR results | Evaluation to include assessment of techniques and strategies | Assessment based on STAR results | Evaluation to include assessment of techniques and strategies | Evaluation to include assessment of techniques and strategies | | | Evaluating and assessing CIE according to certain criteria | Reducing evaluation to writing | Discussing evaluation with CIE | Attaching response to personnel file | | Review employee's fechniques and strategies | transment of the second data and addless | Review employee's techniques and strategies | | Review employee's techniques and strategies | | Review employee's techniques and strategies | Continue to the state of the st | review employees techniques and strategies | Review employee's techniques and strategies | |
|---|-----------------|---|--|--|--|---|---|---|--|--|--|--|---|---|--|---|--|--|--|--|----------------------|---|--|---|----------|--|----------|---|--|--|--|-------------------------|
| | Salary Activity | 24 \$4,870.46 Preparing to evaluate and assess the performance of a CIE | \$9,814.16 Preparing to evaluate and assess the performance of a CIE | \$4,855.81 Discussing the CIE's goals and objectives | \$9,997.26 Discussing the CIE's goals and objectives | \$3,969.61 Pre-observation conference and discussion with CIE | \$8,071.05 Pre-observation conference and discussion with CIE | \$6,825.97 Classroom observation to evaluate and assess performance | \$12,838.97 Classroom observation to evaluate and assess performance | \$5,097.50 Post-observation conference and discussion with CIE | \$8,664.29 Post-observation conference and discussion with CIE | \$5,507.65 Discussing evaluation and write-up with CIE | \$10,766.28 Discussing evaluation and write-up with CIE | ,606.80 | \$51.27 Preparing to evaluate and assess the performance of a CIE of | \$43.94 Pre-observation conference and discussion with CIE or NIE | \$51.27 Classroom observation to evaluate and assess performance | \$58.59 Reducing evaluation of CIE or NIE to writing | \$73.24 Post-observation conference and discussion with CIE or NIE | \$87.89 Forward the evaluation to the personnel file of the CIE or NIE | \$96,252.01 | \$112.97 Attendance at training required to perform evaluations | \$112.97 | \$101.97 Attendance at training required to perform evaluations | \$101.97 | \$64.41 Attendance at training required to perform evaluations | \$64.41 | \$107.60 Attendance at training required to perform evaluations | \$79.08 Training staff that will be performing the eveluations | \$79.28 | Attendance at training required to perform evaluations | \$142.02 \$96,860.26 |
| | PHR | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | \$73.24 | | \$75.31 | | \$67.98 | ; | \$64.41 | | \$71.73 | \$79.28 | | \$71.01 | |
| | itle | | | Various | Various | Various | Various | | Various | | | | | | | Various | Various | | | rions | <u></u> | Assistant Principal | | | | Assistant Principal | | Assistant Principal \$ | Principal | | stant Principal | |
| : | ille | | | | | | | | | | | | | | | | | | | Administrators V | Administrators Total | Bloomquist, Tom A | Bloomquist, Tom Total | Giordani, Marjorie Assistant Principal | narjorie | _ | /e iotal | Lord, Bill Total | | Millikin, Carolyn Total | Morales, J. Cesar Assistant Principal | Grand Total |
| | Hours | 66.50 | 00.450 | 00.30 | 136.50 | 54.20 | 110.20 | 93.20 | 175.30 | 09.69 | 118.30 | 75.20 | 147.00 | 62.90 | 0.70 | 0.60 | 0.70 | 0.80 | • | - | ر 9 | | | | | 20.5 | 00, 7 | 1.50 | 1.00 | _ | 2.00 | O |
| - | Date | 60-80 | 80-00 | 60-00 00-00 | 60-90 | 60-80 | 60-80 | 60-80 | 08-09 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | 60-80 | | 60-80 | | 60-80 | 00 | 60-00 | 00 | 60-00 | 60-80 | | 60-80 | |

Combined Schedule 1 Carlsbad Unified School District Stull Act 498/83 Termporary, Probationary, and Permanent Evaluations Fiscal Year: 2008-2009 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Administrators" on Permanent, Probationary, &

Temporary evaluations.

Source: Combined Schedule 2.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|------------------------|--------------------------|------------------------------|
| Hours Worked (Code 11) | 66.5 | 134.0 |
| Hours Worked (Code 12) | 66.3 | 136.5 |
| Hours Worked (Code 13) | 54.2 | 110.2 |
| Hours Worked (Code 14) | 93.2 | 175.3 |
| Hours Worked (Code 15) | 69.6 | 118.3 |
| Hours Worked (Code 16) | 75.2 | 147.0 |
| Hours Worked (Code 17) | | 62.9 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

- District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Conclusion: Findings will go forward to the Stull Act FORM-2.

Combined Schedule 2 Carlsbad Unified School District Stull Act 498/83

Termporary, Probationary, and Permanent Evaluations

Fiscal Year: 2008-2009 Time Summary

Purpose: To summarize Total Hours Worked by Various Administrators evaluating teachers.

Source: Schedule 1A, 1B and 1C.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|------------------------|--------------------------|------------------------------|
| Code 11 | | |
| Temporary | 13.7 | 26.4 |
| Probationary | 1.3 | 2.6 |
| Permanent | 51.5 | 105.0 |
| • | 66.5 | 134.0 |
| Code 12 | | 104.0 |
| Temporary | 10.3 | 23.2 |
| Probationary | 1.4 | 3.1 |
| Permanent | 54.6 | 110.3 |
| | 66.3 | 136.5 |
| Code 13 | | |
| Temporary | 9.1 | 19.0 |
| Probationary | 1.0 | 1.9 |
| Permanent | 44.1 | 89.3 |
| | 54.2 | 110.2 |
| Code 14 | | |
| Temporary | 12.7 | 29.6 |
| Probationary | 1.8 | 4.0 |
| Permanent | <u>78.8</u> | 141.8 |
| | 93.2 | 175.3 |
| Code 15 | | |
| Temporary | 10.1 | 21.1 |
| Probationary | 1.7 | 2.6 |
| Permanent | 57.8 | 94.5 |
| | 69.6 | 118.3 |
| Code 16 | | |
| Temporary | 10.6 | 23.2 |
| Probationary | 1.7 | 3.1 |
| Permanent | <u> </u> | 120.8 |
| | 75.2 | 147.0 |
| Code 17 | | |
| Temporary | | 9.3 |
| Probationary | | 1.1 |
| Permanent | | 52.5 |
| | | 62.9 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

ပင်္ဂnclusion: Findings go to Combined Schedule 1.

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Print Date: 1/5/2010 CBAD SA 08-09 Array

Schedule 1A Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2008-2009 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Administrators".

Source: Schedule 1AA Temporary and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ evaluation preparation | 21.7 | 41.7 |
| Total Time (in minutes) | 823 | 1583 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 13.7 | 26.4 |
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ goals & obj. conf. with instructor | 16.3 | 36.7 |
| Total Time (in minutes) | 621 | 1393 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 10.3 | 23.2 |
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ pre-observation conf. with instructor | 14.3 | 30.0 |
| Total Time (in minutes) | 545 | 1140 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 9.1 | 19.0 |
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ classroom observation of instructor | 20.0 | 46.7 |
| Total Time (in minutes) | 760 | 1773 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 12.7 | 29.6 |
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ post-observation conf. with instructor | 16.0 | 33.3 |
| Total Time (in minutes) | 608 | 1267 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 10.1 | 21.1 |
| # of reimbursable K-12 evaluations | 38 | 38 |
| Avg. time p/ final conf. with instructor | 16.7 | 36.7 |
| Total Time (in minutes) | 633 | 1393 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 10.6 | 23.2 |
| # of reimbursable K-12 evaluations | | 38 |
| Avg. time p/ district reporting | | 14.7 |
| Total Time (in minutes) | | 557 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 9.3 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

ode 17- District reporting

Conclusion: Findings will go forward to Combined Schedule 2.

*Evaluation Criteria

- (A) District standards and test results(B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| District/COE: Car 15hal | Unified Sch. Dist. |
|-------------------------|--------------------|
| | |

The following cost accounting statistics will assist the calculation of the districts reimbursement. Please report the required information in the spaces provided.

| Certificated Instructors Statistical Data | | Fiscal | Year |
|---|---|---|--------------------------------|
| | 06-07 | 07-08 | 08-09 |
| 1 A K-12 Probationary Teachers- Total Number | | | 1 |
| 1 B K-12 Permanent Teachers- Total Number | | | 1/4/ |
| 1 C K-12 Temporary Teachers- Total Number | | | 484 |
| 1 D K-12 Classroom Teachers- A + B+ C = Total Number | 1 | | 29 |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | | | 519 |
| B K-12 Permanent Teachers- Total Number Evaluated | | | 5 |
| C K-12 Temporary Teachers- Total Number Evaluated | | | 189 |
| D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | | | 38 |
| K-12 Categorical/Grant Teachers- Total Number Evaluated | | | 232 |
| Reimbursable K-12 Evaluations-Line 2 D subtract Line 2 | | | 227 |
| 2. 54444.2 Migrant children E.C. 54724 Drop-out Prevention E.C. 25; 2604 Indian School Assistance Act Any state-federal-local grant- funder State mandates in order for the district to receive reimbursement. Your signature of the reported actual data or have provided a good faith estimate which you "certify (in information is used for cost accounting purposes only. PLEASE U | d personnel rsonnel main on this form co or declare) un personal know SE BLUE INK re 9- 2 | tain a recorertifies that der penalty wledge or | orical of data you of |

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Schedule 1AA Carlsbad Unified School District 498/83 Stull Act Temporary Fiscal Year 2008-2009 3 year time study

Prupose: To calculate a 3 year rolling average to be used for the 2008-2009 Stull Act.

Source: Schedule 3.

Findings:

Temporary Evaluations

| *Activitiy | 2006 | -2007 | 2007 | -2008 | 2008 | -2009 | Ave | erage |
|---------------------|------|-------|------|-------|------|-------|------|-------|
| Codes in Minutes | A | B&C | A | B&C | A | B&C | A | B&C |
| CODE 11 | 25.0 | 50.0 | 20.0 | 40.0 | 20.0 | 35.0 | 21.7 | 41.7 |
| CODE 12 | 14.0 | 35.0 | 15.0 | 25.0 | 20.0 | 50.0 | 16.3 | 36.7 |
| CODE 13 | 8.0 | 30.0 | 15.0 | 20.0 | 20:0 | 40.0 | 14.3 | 30.0 |
| CODE 14 | 20.0 | 55.0 | 15.0 | 40.0 | 25.0 | 45.0 | 20.0 | 46.7 |
| CODE 15 | 13.0 | 35.0 | 15.0 | 35.0 | 20.0 | 30.0 | 16.0 | 33.3 |
| CODE 16 | 15.0 | 30.0 | 15.0 | 35.0 | 20.0 | 45.0 | 16.7 | 36.7 |
| CODE 17 | | 15.0 | | 9.0 | | 20.0 | | 14.7 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Conclusion: Findings to go forward to Schedule 1A

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Carlsbad Unified School District Fiscal Year: 2008-2009 Temporary Time Study 498/83 Stull Act Sch

Purpose: To calculate time spent by "Various Administrators" on Stull Act. Source: SA 1.7-A Temporary Timesheets. Findings:

| | | - | | | | | | | | | | | | | | | |
|----------------------------|-------------------|-------|----|----|----|------------|-------|----------------------------|------------|--------|-------|------|----|------------|-----|----|-----|
| | | | | | | | | *Activity Codes in Minutes | ity C | odes i | n Min | utes | | | | | |
| • | | | • | 11 | | | 12 | ~ | | | 13 | _ | | | | 14 | |
| Schoolsite | Staff | 4 | В | ပ | ۵ | ٧ | В | ပ | | A | æ | ن | ۲ | | ď | ر | |
| Aviara Oaks Elementary | | | | | | | | | | | 1 | , | 1 | (| ונ | اد | اد |
| Aviara Oaks Middle | David Kalk | ιΩ | 2 | 5 | 5 | 10 | 10 | 10 | 10 | 19 | 19 | 9 | 10 | 2 | 20 | 20 | ıc |
| Buch Made | Carolyn Millikin | 9 | 5 | 9 | 10 | 9 | 10 | 10 | 10 | 9 | 19 | 9 | 10 | | 20 | 20 | 9 |
| Colonora Hills Fl. | Ilna Howard | C) | ည | ည | 5 | 20 | | | | ည | | | | 10 | 19 | 5 | 5 |
| Calavera Hills Middle | Leslie Harden | | 9 | | | 13 | 15 | | | | 2 | 2 | | 5 | 15 | 12 | 9 |
| | Tom Bloomquist | 15 | | | | 15 | | | | 15 | | | T | **240 | | | |
| Carlsbad High | Marjorie Giordani | 15 | | | | 15 | | | | 15 | | | | לין ע | | | |
| | Bill Lord | 15 | | | | 15 | | | - | 15 | | - | | 120 | | | |
| | Margaret Stanchi | 30 | | | | 30 | | | | 99 | | | - | **300 | | | |
| Carlsbad Village Academy | Keith Holley | 90 | 90 | 6 | 90 | 8 | 8 | 06 | 06 | 96 | 06 | 06 | 06 | 900 | 90 | 9 | 90 |
| Hope | Richard Tubbs | 10 | | | | 9 | 9 | 9 | 10 | 9 | 9 | 9 | 9 | 10 | 15 | 15 | 2 |
| Jefferson | Jane Hartman | **200 | 10 | 9 | 10 | 300 | **200 | **200 * | **100 | 20 | 20 | 20 | 20 | 30 | 300 | 30 | 30 |
| | Tressie Armstrong | 10 | 10 | 10 | 5 | 20 | 20 | 50 | 20 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 35 |
| | Jimmy Hines | | | | 15 | | | | 900 | - | | | 5. | | 3 | 27 | 2 8 |
| _ | Robert Devich | | | | - | | | - | | t | | | 2 | | | | 8 |
| Poinsettia | Steve Ahl | 10 | 19 | 9 | 9 | 9 | 0 | 10 | 9 | - | 10 | - | | | 30 | | 200 |
| Valley Middle | Chad Lund | | | | | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 30 | 8 8 | 30 | 30 |
| | J. Cesar Morales | | | | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Averages | | 20 | 19 | 20 | 19 | 23 | - 5e | 27 | 27 | 21 | 21 | 22 | 77 | 28 | 24 | 23 | 24 |
| Summation of criteria B an | Jd C | | 39 | | | ; | 25 | | <u>L</u> . | ļ ! | ₹ | ; | | ; | 47 | | |
| Averages to be used | | 20 | 35 | 10 | | 20 | 50 | | | 28 | 4 | | | 25 | 45 | | |
| | | | | | 11 | | | I | ĮĮ. | | | | II | 3 | f | | |

*Activity Codes

- Code 11- Preparing for the evaluation
- Code 12- Goals and objectives conference with instructor
 - Code 13- Pre-observation conference with instructor
 - Code 14- Classroom observation of instructor
- Code 15- Post-observation conference with instructor Code 16- Final conference with instructor
 - Code 17- District reporting

Evaluation Criteria

- (A) District standards and test results
- Instructional techniques/strategies
 - Adherence to curricular objectives Suitable learning environment

**Times were not used to calculate averages

Conclusion: Findings will go forward to Schedule 1AA. CBAD SA 08-09 Array

Carlsbad Unifie. school District Fiscal Year: 2008-2009 Temporary Time Study 498/83 Stull Act

3

Sch

Purpose: To calculate time spent by "Various Administrators" on Stull Act.

Findings:

Source: SA 1.7-A Temporary Timesheets.

| Staff | | | | *Acti | *Activity Codes in Minutes | ides i | n Min | ufes | | | |
|---|-------------|-------|----|------------------|----------------------------|--------|-------|-------|------|--------|-----|
| Staff A B David Kalk 10 10 Carolyn Millikin 10 10 Tina Howard 5 5 Leslie Harden 5 10 Tom Bloomquist 40 30 Marjorie Giordani 30 30 Bill Lord 30 30 Margaret Stanchi 45 10 Keith Holley 30 30 Richard Tubbs 5 10 Jame Hartman 20 20 Tressie Armstrong 30 30 Jimmy Hines Robert Devich 15 Steve Ahl 20 20 Chad Lund 20 20 J. Cesar Morales 12 12 J. Cesar Morales 12 12 | | 15 | | | 16 | | | | | 17 | |
| David Kalk | A | B | ۵ | 4 | 8 | C | ٥ | ٥ | u | ر | ٥ |
| David Kalk 10 10 Carolyn Millikin 10 10 Tina Howard 5 5 10 e Tom Bloomquist 40 40 40 Marjorie Giordani 30 30 30 45 Bill Lord Margaret Stanchi 45 10 30 20 20 Richard Tubbs 5 10 20< | | | | | | , | | | 1 | , | د |
| Carolyn Millikin 10 Tina Howard 5 5 Entary Leslie Harden 5 10 e | 10 | 10 10 | 9 | 10 | 20 | 20 | 10 | 5 | 22 | 7. | rc. |
| Tina Howard | | 10 10 | 10 | | 15 | 15 | 15 | | יני | ır | y L |
| Elementary Leslie Harden | က | 5 | 2 | 10 | 10 | rc. | ירי | 20 | 2 5 | 200 | 5 |
| Tom Bloomquist 40 Marjorie Giordani 30 Bill Lord 30 Bill Lord 45 Margaret Stanchi 45 10 Margaret Stanchi 45 10 Richard Tubbs 5 10 Jane Hartman 20 20 Tressie Armstrong 30 30 Jimmy Hines Robert Devich 15 Steve Ahl 15 12 Chad Lund 20 20 20 Chad Lund 20 20 20 J. Cesar Morales 12 12 Label | ĸ | 10 10 | 5 | 5 | 9 | 9 | 2 5 | 3 | 30 | 77 | 27 |
| Tom Bloomquist 40 Marjorie Giordani 30 Bill Lord 30 Margaret Stanchi 45 Je Academy Keith Holley 30 Richard Tubbs 5 10 Jane Hartman 20 20 Tressie Armstrong 30 30 Jimmy Hines Robert Devich 15 Steve Ahl 15 12 Chad Lund 20 20 J. Cesar Morales 12 12 16 16 16 | | | | | | | ' | | 3 | | |
| Marjorie Giordani 30 Bill Lord 30 Margaret Stanchi 45 Jane Hartman 20 Tressie Armstrong 30 Jimmy Hines 30 Robert Devich 15 Steve Ahl 20 J. Cesar Morales 12 20 20 30 30 < | | | | 20 | | | | | | | |
| Bill Lord 30 Margaret Stanchi 45 45 45 45 45 46 46 46 | | | | 99 | | T | | | | | |
| bad Village Academy Keith Holley 30 30 Son Jane Hartman 20 20 Son Tressie Armstrong 30 30 Olia Jimmy Hines 20 20 C Rim Robert Devich 15 ettia Steve Ahl 15 C Middle J. Cesar Morales 12 12 Ges 16 16 16 | | | | 30 | | T | | | | | |
| bad Village Academy Keith Holley 30 30 Son Jane Hartman 20 20 Son Tressie Armstrong 30 30 Olia Jimmy Hines 15 c Rim Robert Devich 15 ettia Steve Ahl 15 d Middle J. Cesar Morales 12 12 ges 20 20 16 | | | | 30 | | | | **120 | | | |
| Son Richard Tubbs 5 10 Jane Hartman 20 20 Inessie Armstrong 30 30 Olia Jimmy Hines 6 C Rim Robert Devich 15 Rettia Steve Ahl 15 A Middle Chad Lund 20 20 J. Cesar Morales 12 12 ges 22 16 | 30 | 30 | 30 | 06 | 6 | 6 | 6 | 9 | 80 | 0 | 0 |
| son Jane Hartman 20 20 Tressie Armstrong 30 30 olia Jimmy Hines 30 30 c Rim Robert Devich 15 ettia Steve Ahl 15 Chad Lund 20 20 J. Cesar Morales 12 12 ges 22 16 | သ | 15 | 10 | 5 | 10 | ıc | ıc | 10 | 3 4 | 2 4 | 3 5 |
| Olia Tressie Armstrong 30 30 olinmy Hines 9 30 30 30 30 30 30 30 30 30 30 30 30 30 30 30 40 <t< td=""><td>20</td><td>20 20</td><td>20</td><td>20</td><td>20</td><td>5</td><td>20</td><td>200</td><td>2 2</td><td>2 5</td><td>2 6</td></t<> | 20 | 20 20 | 20 | 20 | 20 | 5 | 20 | 200 | 2 2 | 2 5 | 2 6 |
| Jimmy Hines 15 Robert Devich 15 Steve Ahl 15 Chad Lund 20 20 J. Cesar Morales 12 12 20 20 16 | 30 | 30 | 30 | 30 | 300 | 8 | 30 % | 5 6 | 2 02 | 0.4 | 2 6 |
| Robert Devich 15 Steve Ahl 15 Chad Lund 20 20 J. Cesar Morales 12 12 22 16 | nmy Hines | | 15 | | | 3 | 3 8 | 3 | 3 | 3 | 9 |
| Steve Ahi 15 Chad Lund 20 20 J. Cesar Morales 12 12 22 16 16 | bert Devich | | 30 | | | | 3 6 | | | | |
| Chad Lund 20 20 J. Cesar Morales 12 12 22 16 16 | | 2 | | | - | - | 3 | | ĸ | | |
| J. Cesar Morales 12 12 2 16 | 20 | 0 20 | 20 | 20 | 20 | 20 | 20 | |) | | |
| 22 16 | 12 | 2 12 | 12 | 18 | 12 | 12 | 12 | | | | |
| | 22 | 6 16 | 16 | 24 | 24 | 23 | 23 | 24 | 21 | 22 | 2 |
| and C 32 | | 32 | | <u></u> | - ₩ | | - | 1 | 22 | -} | 1 |
| Werages to be used 30 | 20 | 30 | | 20 | 45 | | j | 1 | 20 | | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

(A) District standards and test results

Instructional techniques/strategies

Adherence to curricular objectives (a) (c) (c)

Suitable learning environment

**Times were not used to calculate averages

Employee A√ERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | port below the average amount of time sursable activities for the mandated progra | \sim | | 1 | | |
|-------------------------|--|---------------------|--|-----------------------|-----------------------|-----------|
| District/C | DE | _ / | OVI | | | |
| | 1/ | Departmen | t/Local | tion | | |
| E | AMO KALL | A | () | | 4 | • |
| Employee | Name | Exact Posit | ion Titl | Norf | AL | |
| | 12mo/11mo/10mo/10m | | | C | | |
| Telephone | 2 # 12mo/11mo/10mo/hrly Work year length(circle) | -Fiscal Year: | 06-07 | | -08 n | 8-09 |
| | | Circle the year | s for wh | ich you | are respo | ondina |
| Reimbursabi | e Activities Codes: | | | | | ···uiiig. |
| Code 11 Pr | eparing for the evaluation | Evalua | ation Crit | teria: | | |
| Code 12 Go | oals and objectives conference with instance | (A) (II) (B) inc | strict stai | ndards a | and test | results |
| | 5-00Servation conterence with instructor | (-) | herence | ai techni | iques/str | ategies |
| Code 15 Po | assroom observation of instructor st-observation conference with instructor | (D) sui | itable lea | arning e | cular obj nvironme | ectives |
| Code 16 Fin | al conference with instructor | . , | | arriirig G | I VII OTITTE | ₽Πፒ |
| Code 17 Dis | | 70011 | | | | |
| | average time spent on each criterion (A-D) fo | ROOM TEACHER | TIME IS | NOT R | EIMBURS | SED |
| each of the fe | ollowing evaluation steps: | r | Av | erage Ti | me in Mi | nutes |
| | • • | | A | В | C | T |
| Code 11 | Preparing for the evaluation | | | + | + | D |
| | | | 5 | 5 | | 1 |
| Code 12 | Goals and objectives conference with | | 1-5 | 5 | 15 |) |
| | Goals and objectives conference with instruc | ctor | 10 | 10 | 10 | 1 |
| Code 13 | Pre-observation | | / - | 10 | 10 | 12 |
| | Pre-observation conference with instructor | | 10 | 1 | | |
| Code 14 | Ol. | · | 10 | 10 | 10 | 10 |
| 00de 14 | Classroom observation of instructor | ı | | | | |
| | | · · | 6 | 20 | 20 | 5 |
| 3 . 1 | Post-observation conference with instructor | | | | | |
| Code 15 | | 1 | 10 | 10 | 10 | 10 |
| | | | 10 | (- | 100 | 10 |
| | | | 10 | | 10 | 10 |
| | Final conference with instructor | | 10 | 20 | | |
| Code 15 Code 16 Code 17 | Final conference with instructor | | - | | 20 | 10 |
| Code 16 | | | - | | | |

Caraly-SA 1.7-1A

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | | • | | |
|--|--|--|---|--|
| nt/Locat ition Titl 06-07 ars for whit struction structions dherence | e 7 07- ich you a teria: ndards a | are response | 08-09 pading. results ategies | |
| | | | | |
| R TIME IS | NOT RE | EIMBURS | SED | |
| | Average Time in Minutes | | | |
| А | В | С | D | |
| 10 | 10 | 10 | 10 | |
| | 10 | | † | |
| + | | | 10 | |
| | | | | |
| | | 20 | 10 | |
| | 10 | 10 | 10 | |
| | 15 | 15 | 15 | |
| | 5 | 5 | 5 | |
| certify (or cour personate) USE BLU | uns iom | r certifies under per edge or | d of that nalty of | |
| | int/Local cont/Local c | ent/Location Cococococococococococococococococococo | ition Title : 06-07 07-08 (ars for which you are response in the control of the | |

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12) Routine Evaluations of Instructors

| Please report below the average amount of time spent (in minuthe reimbursable activities for the mandated program. | utes) by y | ou to in | | | |
|--|--------------|------------------------|---|--|--|
| | | | nhieme | nt ead | |
| |) 47 | | | | |
| District/COE Departme | | | | | |
| Departme | nt/Locat | ion | | | |
| | 4 004 50 | <i>i</i> |) | | |
| Employee Name Exact Pos | ition Title | al Mar | | | |
| 12000/1140-140 | | 7 | | | |
| Telephone # Work year length(circle) Fiscal Year Circle the year | , | 7 07- | 08/ | 8-09 | |
| Vyork year length(circle) Circle the year | ars for whi | ich you a | re resp | ndina | |
| Reimbursable Activities Codes: | | | | g. | |
| Code 11 Preparing for the evaluation | uation Crit | eria: | | | |
| Code 12 Goals and objectives conference with in-tract | istrict star | ndards a | nd test | results | |
| Tie-observation conterence with instructor | structiona | al techni | ques/str | ategies | |
| Code 14 Classroom observation of instructor | dherence | to curric | cular obj | ectives | |
| Code 15 Post-observation conference with instructor | uitable lea | uning er | ivironm | ent | |
| Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACUE | | | | | |
| | R TIME IS | NOT RE | IMBUR! | SED | |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | . [| Average Time in Minute | | | |
| Code 11 Preparing for the avaluation | A | В | С | D | |
| Code 11 Preparing for the evaluation | | | | 340 | |
| | 15 | 5 | 95.11. | Garage Nagago | |
| Code 12 Goals and objectives conference with instructor | 20 | | Marin, Line | Specific (| |
| Goals and objectives conference with instructor Pre-observation conference with instructor | 20 |) | *************************************** | Name of the Control o | |
| | 5 20 | 10 | 5 | 5 | |
| Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor | 20 | | 5 | 9 | |
| Pre-observation conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor | 20 | | 5 | 9 | |
| Pre-observation conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor | 20 | | 5 | | |
| Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor | 20 | | 5 | 5 5 | |

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| Please the rein | report below the average amount of time inbursable activities for the mandated progr | spent (in min | utes) by y | ou to im | olemer | it each (|
|---|---|--|---|--|----------------------------------|---------------------------------------|
| District | 1151 | Departme | | | | · · · · · · · · · · · · · · · · · · · |
| Employ | vee Name 12mo/11mo/10mo/hrly one # Work year-length(circle) | Exact Pos | r: 06-07 | ້ ∜ ່ 07-0 | 8 (0) 8 (0) | 8-09 |
| Reimburs | able Activities Codes: | Circle the ye | | | e respò | ndino |
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 | Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor | (A) (C) (C) (D) : | luation Crite district stan instructiona adherence suitable lea | dards an I techniqu to curricu ming env | ues/stra ilar obje rironme | ategies ectives nt |
| Allocate | he average time spent on each criterion (A.D.) | ROOM TEACH | | | | |
| | ne following evaluation steps: | | A | erage Tim | C C | |
| Code 11 | Preparing for the evaluation | | | 10 | | D |
| Code 12 | Goals and objectives conference with instru | ıctor | 15 | 10 | <u></u> - | |
| Code 13 | Pre-observation conference with instructor | | | | | |
| Code 14 | Classroom observation of instructor | | 5 | 15 | | 5 |
| Code 15 | Post-observation conference with instructor | | 5 | 10 | 1.) | |
| Code 16 | Final conference with instructor | | 2 | 10 | 10 | 2 |
| Code 17 | District Reporting | • | | 34 | 10 | 2 |
| erjury under erjury under formation:" mployee Sig you have ar | CERTIFICATION: The State of California requires to mandates in order for the district to receive reimburated actual data or have provided a good faith estit the laws of the State of California to be true and control of the Information is used for cost accounting purposenature In questions, please contact MIT THIS INFORMATION BY | mate which you prect based on ses only. PLEA | "certify (or c your person SE USE BLI Date, at | inis form | | d of that halty of |

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | i Livit O | L'AK I | | | | | | | |
|---|--|--|--|--|--|---|--|--|--|
| port below the <i>average</i> aursable activities for the OE | amount of time s mandated progr | | 2HS | 10 | da | mpleme | nt each | | |
| Name 12mo/11mo | | Exact | SS\S Positi | on Title | <u> </u> | rinc , | ρω | | |
| e# Work year | ength(circle) | | | | | 08 0 | 8-09 onding. | | |
| reparing for the evaluation oals and objectives conference re-observation conference assroom observation of instruction conference hal conference with instruction reporting | with instructor structor with instructor tor CLASSI | ROOM TE | (A) dis (B) ins (C) adi (D) sui | trict star tructiona nerence table lea | ndards a al techni to currio arning ei | ques/str cular obj nvironme | ategies ectives ent | | |
|) " " / | | | | | | | | | |
| - Steps. | | | | А | В | T | D | | |
| Preparing for the evalua | tion | | | 15 | | | | | |
| Goals and objectives co | nference with instru | ıctor | | 15 | | | | | |
| Pre-observation conferer | nce with instructor | e e e | | 15 | - | - | | | |
| Classroom observation o | finstructor | | | 240 | | | | | |
| Post-observation confere | nce with instructor | | | 40 | | | | | |
| Final conference with inst | ructor | | | 20 | | | | | |
| District Reporting | | | | | | | | | |
| RTIFICATION: The State of (| California roquino 4 | hat oak e | l district | personne | el mainta | in a recor n certifies under pe | rd of | | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

TEMPORARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12) Routine Evaluations of Instructors

TEMPORARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program. 11957

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Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12) Routine Evaluations of Instructors

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| Code 14 | Classroom observation of instructor | | | 25 | 25 | 25 | 20 |
| Code 15 | Post-observation conference with instr | | | | | 25 | 45 |
| Code 16 | | | 2 | 30 | 30 | 30 | 30 |
| Code 17 | Final conference with instructor | | 6 | 30 | 30 | 30 | 30 |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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| ou have any | questions, ol | ease contact | | | | 0/12/0 | 7 | |
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498/83 The Stull Act (K-12) Routine Evaluations of Instructors

TEMPORARY

| the reimb | eport below the average amount of time soursable activities for the mandated progra | pent (in minute | s) by yo | ou to im | plemer | nt each |
|---|--|---|--|--|---|-------------------------------------|
| District/C | CUSD COE ert Devich | Pac Department Prin | Rin Locati | on al | | |
| 33/-(Telephor | 0200 12mo/11mo/10mo/hrly he # Work year length(circle) | Exact Position Fiscal Year: Circle the years | 06-07 | 07-0 | 8 O | 8-09 nding. |
| Code 11 F Code 13 F Code 14 C Code 15 P Code 16 F Code 17 D | ble Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Inal conference with instructor Instructor Instructor CLASSI | Evaluat (A) dist (B) inst (C) adh (D) suit | ion Crite rict stan ructiona erence able lea | eria: dards ar I techniq to currici rning en | nd test r ues/stra ular obje vironme | esults ategies ectives ent |
| Allocate the | e average time spent on each criterion (A-D) fo following evaluation steps: | r | i | rage Tin | | |
| Code 11 | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | | | | |
| Code 12 | Goals and objectives conference with instru | ctor | | | | |
| Code 13 | Pre-observation conference with instructor | - | | | | |
| Code 14 | Classroom observation of instructor | | · | | .* | 30 |
| Code 15 | Post-observation conference with instructor | | | | | 30 |
| Code 16 | Final conference with instructor | | | | | 30 |
| Code 17 | District Reporting | | | | | |
| region have report perjury under the office of the service of the figure of the service of the s | | mate which you "ce rrect based on you less only. PLEASE | ertify (or our person USE BLI | this form declare) L al knowle JE INK 9 - | certifies inder per edge or | that nalty of |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors

| Code 11 | able Activities Codes: Preparing for the evaluations and objectives of the codes and objectives codes. | | , , , , (<i>)</i> | valua \) disi | tion Cri | teria: | nd to at | |
|--|--|---|--------------------|-------------------|--------------------|--------------------------------------|---------------------------------|---------------------------|
| Code 14 (Code 15 I Code 16 I Code 17 I | Classroom observation Post-observation confer- Final conference with in- District reporting | ence with instructor of instructor ence with instructor structor CI Ass | (C (E | c) adh c) suit | erence able lea | ai technic to curric arning en | ques/str ular obj vironme | ategies ectives ent |
| Allocate the | e average time spent or following evaluation st | each criterion (A-D) fo | ROOM TEAC | HER | | | | |
| | your wing evaluation st | eps: | | i | | erage Tin | ne in Min | nutes |
| Code 11 | Preparing for the ev | valuation | | | i G | B | C | D |
| Code 12 | Goals and objective | es conference with instru | Ictor | | 10 | 10 | | 10 |
| Code 13 | Pre-observation cor | nference with instructor | | - | · | (O | Cu | 10 |
| Code 14 | Classroom observati | ion of instructor | | | 3 | | | 6 |
| Code 15 | Post-observation cor | nference with instructor | | | | 30 | | £0. |
| Code 16 | Final conference with | instructor | | - | | 13 | | |
| ode 17 | District Reporting | | | - | | | | |
| | | • | • | | | _ | | |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors

| (| pursable activities for the mandated | 1/1/ | U | | | |
|---------------------------------------|--|----------------------------------|--------------------------|-------------|---|-----------------------------|
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| Reimbursa | ble Activities Codes: | | | | | onding. |
| Code 11 F | Preparing for the evaluation | Ev | aluation Cri | teria: | | |
| Code 12 (| Boals and objectives conference with in- | (A) structor (B) | district sta | ndards a | and test | results |
| Ocae 12 L | Te-observation conference with instruct | . \—) | instruction adherence | ai techn | iques/sti | rategies |
| Code 15 | Classroom observation of instructor Post-observation conference with instruc | (D) | suitable lea | arnino e | cular on Dvironm | ectives |
| Code 16 F | Inal conference with instructor | tor | | 9 4 | ······································ | OI IL |
| Code 17 D | \i=4=!-1 (1 | LASSROOM TEAC | UPD TIME | | | |
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| each of the | following evaluation steps: | (-D) for | .Av | erage T | me in M | inutes |
| | | | A | В | С | D. |
| Code 11 | Preparing for the evaluation | | | | + | - |
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| Code 12 | Goals and objectives conference with | instructor | | + | | |
| | | | 70 | 20 | 120 | 120 |
| Code 13 | Pre-observation conference with instru | uctor | | - | | |
| · · · · · · · · · · · · · · · · · · · | | 30101 | 120 | 120 | 12 | 1 20 |
| Code 14 | Classroom observation of instructor | | | | | |
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| Code 15 | Post-observation conference with instr | | | 120 | 30 | V |
| · | . 33. 3333. Validit Conference with instr | uctor | 10 | 18 | h . | 70 |
| ode 16 | Final conference with instructor | | V- | w | 20 | |
| | mar conference with instructor | | L ~ | 42 | 7 3 | 2 |
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| iury under th | ERTIFICATION The State of California requipmental actual data for the district to receive noted actual data for have provided a good fait he laws of the State of California to be true a his information is used for cost accounting pature | th estimate which you | aignature of | I INIS TOIT | in a recor n certifies under pe edge or 1 | rd of s that nalty of |
| | questions, please contact | | Date | 1131 | 1/1 | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| District/C | | J. CESA MOR | • | Depar | 1 | 1 | • | lle | Seli |
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| Reimbursal | ble Activities Code | | | | | _ | yot | ale res | ponding |
| Code 11 F | reparing for the e | <u>is:</u> valuation | | | Evalua | tion Cr | teria: | == <u>-</u> | ==== |
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| Code 12 h | ost-observation or | Onference with inch | ructor | . (| (D) sui | table le | arning | environn | nent |
| Code 16 F | mai conterence wi | ith instructor | ructor | | | | • | | |
| Code 17 D | istrict reporting | | CLASSE | | | | | | • |
| Allocate the | average time sne | ent on each criterior | CLASSR | OOM 1E/ | CHER | TIME | S NOT | REIMBU | RSED |
| each of the | following evaluation | on steps: | 1 (A-D) for | | | A۱ | erage ' | Time in N | Minutes |
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| Code 11 | Proporing for | 46 | | | | A | В | С | D |
| - • • | Preparing for t | ine evaluation | | ÷ | | | | | |
| ^ · · | | | | | | | | | 1 |
| Code 12 | Goals and obje | ectives conference w | vith instruct | or | | † | ┪ | | |
| | | · | | .01 | | 15 | 15 | - | - , ~ |
| Code 13 | Pre-observation | on conference with in | -1 1 | | | | ļ., | 15 | 15 |
| | | W COMEJENCE WITH IN | structor | | | in | 1, | | |
| Code 14 | 01 | | | | | 12 | 12 | 12 | 12 |
| Code 14 | Classroom obs | ervation of instructor | ٢ | | | | 1 | 1 | + |
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| Code 15 | Post-observation | on conference with in | nder . e.t. | | | | | 12 | 12 |
| | | Will III | ISUUCIOF | | | د | l | | ł |
| Code 16 | | | | | | 12 | 12 | 12 | 12 |
| | rinal conference | e with instructor | | | 1 | | | 1 | |
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| ta for state m | andates in order for | State of California not the district to receive ave provided a good | equires tha | t school o | listrict i | personne | el maint | ain a reco | ord of |
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| nployee Signa ou have any o | questions, please co | ontact | | | Da | ate | 10.1 | | |

Schedule 1B Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2008-2009 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Administrators".

Source: Schedule 1BB Probationary and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 5 | · |
| Avg. time p/ evaluation preparation | 16.0 | 5 |
| Total Time (in minutes) | 80 | 31.7 |
| Per Hour | 60 | 158 |
| Hours Worked (Code 11) | 1,3 | 60 |
| · | 1.0 | 2.6 |
| # of reimbursable K-12 evaluations | 5 | 5 |
| Avg. time p/ goals & obj. conf. with instructor | 16.7 | |
| Total Time (in minutes) | 83 | 36.7 |
| Per Hour | 60 | 183 |
| Hours Worked (Code 12) | 1.4 | 60 |
| | 1.4 | 3.1 |
| # of reimbursable K-12 evaluations | 5 | 5 |
| Avg. time p/ pre-observation conf. with instructor | 12.0 | |
| Total Time (in minutes) | 60 | 23.3 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 1.0 | 1.9 |
| | 1.0 | 1.9 |
| # of reimbursable K-12 evaluations | 5 | 5 |
| Avg. time p/ classroom observation of instructor | 21.7 | 48.3 |
| lotal Time (in minutes) | 108 | 242 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 1.8 | 4.0 |
| | | 4.0 |
| # of reimbursable K-12 evaluations | 5 | 5 |
| Avg. time p/ post-observation conf. with instructor | 20.0 | 31.7 |
| Total Time (in minutes) | 100 | 158 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 1.7 | 2.6 |
| | | 2.10 |
| # of reimbursable K-12 evaluations | 5 | 5 |
| Avg. time p/ final conf. with instructor | 20.0 | 36.7 |
| Total Time (in minutes) | 100 | 183 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 1.7 | 3.1 |
| # . r . t . t | | |
| # of reimbursable K-12 evaluations | | 5 |
| Avg. time p/ district reporting | | 13.3 |
| Total Time (in minutes) | - | 67 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | - | 1.1 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

nde 17- District reporting

Conclusion: Findings will go forward to Combined Schedule 2.

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| | 1 | DISTINCT STATISTICS | 7 |
|---------------|-----------|---------------------|---|
| District/COE: | Car Bbank | United 5th Dist | |
| | | | ٠ |

The following cost accounting statistics will assist the calculation of the districts reimbursement. Please report the required information in the spaces provided.

| Fisca | Fiscal Year |
|--|---------------|
| -07 07-08 | 07-08 08-09 |
| | , |
| <u>·</u> | 6 |
| | 484 |
| | 29 |
| | 519 |
| | 5 |
| | 189 |
| | 38 |
| | 232 |
| | 5 |
| | 227 |
| re) under penalt I knowledge or E INK - 28 -0 § | e Categorical |
| at | 76 |

RIGHT 2004 SixTen and Associates

Revised July 2008

Schedule 1BB Carlsbad Unified School District 498/83 Stull Act Probationary Fiscal Year 2008-2009 3 year Time Study

Prupose: To calculate a 3 year rolling average to be used for the 2008-2009 Stuli Act.

Source: Schedule 4.

Findings:

Probationary Evaluations

| *Activitiy | 2006 | -2007 | 2007 | -2008 | 2008 | -2009 | Ave | erage |
|---------------------|------|-------|------|-------|--------|-------|------|-------|
| Codes in Minutes | A | B&C | Α | B&C | А | B&C | Α | B&C |
| CODE 11 | 20.0 | 40.0 | 15.0 | 40.0 | 13.0 | 15.0 | 16.0 | 31.7 |
| CODE 12 | 20.0 | 45.0 | 15.0 | 30.0 | 15.0 | 35.0 | 16.7 | 36.7 |
| CODE 13 | 7.0 | 15.0 | 15.0 | 30.0 | 14.0 | 25.0 | 12.0 | 23.3 |
| CODE 14 | 20.0 | 60.0 | 20.0 | 50.0 | 25.0 | 35.0 | 21.7 | 48.3 |
| CODE 15 | 20.0 | 40.0 | 20.0 | 30.0 | 20.0 | 25.0 | 20.0 | 31.7 |
| CODE 16 | 25.0 | 40.0 | 20.0 | 40.0 | - 15.0 | 30.0 | 20.0 | 36.7 |
| CODE 17 | | 15.0 | | 10.0 | | 15.0 | | 13.3 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Conclusion: Findings to go forward to schedule 1B.

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2008-2009 Probationary Time Study

Sche

Purpose: To calculate time spent by "Various Administrators" on Stull Act. Source: SA 1.7-B Probationary Timesheets. Findings:

| | | | | | | | *A | stivity | *Activity Codes in Minutes | in Min | intes | | | | | |
|----------------------------|---|-------------|----|----|----------|-----------|---------|---------|----------------------------|--------|-------|--------------|----------------|-----|-----------------|-----|
| | | | ` | 1 | | | 12 | | - | | 13 | | | | - | |
| Schoolsite | Staff | ⋖ | В | ၁ | | 4 | | ار | \ <u>\</u> | a | 2 | 2 | < | | 4 | , |
| Aviara Oaks Elementary | | | | | | | + | +- | + | 1 | ر | 3 | 1 | ۵ | اد | ۵ |
| Aviara Oaks Middle | David Kalk | 2 | 5 | 2 | 5 | 9 | 101 | 10 10 | 10 | 19 | 10 | 10 | ĸ | 20 | 20 | Ľ |
| | Carolyn Millikin | 10 | 9 | 10 | 10 | 10 | 10 | 10 10 | \vdash | - | 9 0 | 2 | , | 200 | 200 | 5 |
| Buena Vista | Tina Howard | 2 | 5 | ည | 5 | 20 | | - | ıc | - | 2 | 2 | 10 | 2 5 | 04 | 2 4 |
| Calavera Hills Elementary | Leslie Harden | | 10 | | | 15 | £. | - |) | ч | u | | 2 4 | 2 4 | , | 0 4 |
| Calavera Hills Middle | | | | | | ! | + | + | | | 2 | | 0 | 2 | 2 | OL |
| | Tom Bloomquist | 15 | | | | 15 | + | - | 7 | 1 | | | 440.40 | | | |
| | Mariorie Giordani | ŕ | | | | L | + | + | 2 | | | | 740 | | | |
| Carlsbad High | | 2 | | | | 2 | | | | | | | ည | | | |
| | Bill Lord | 15 | | _ | | 5 | | | 15 | | | | 120 | | | |
| | Margaret Stanchi | 30 | | | | 2 | | | 5 | | | 1 | 2 0 | | | |
| Hone | Diobord Tubbe | | | | + | + | 4 | 4 | 4 | | | ĺ | 300 | | | |
| No. | Nicitary Tubbs | 2 | | | | 9 | 10 | 10 10 | - - - | 10 | 10 | 10 | 10 | 15 | 15 | 10 |
| Velly | Tressie Armstrong | 10 | 10 | 9 | 10 | 20 | 50 5 | 50 50 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 |
| Wagnolia | Jimmy Hines | | | | 15 | | - | 3 | | | | 14 | 2 | 1 | 2 | 3 8 |
| Pacific Rim | Robert Devich | | | | 30 | - | | 8 | | | | 2 6 | | 1 | | 200 |
| Poinsettia | Steve Ahl | 9 | 9 | 10 | 10 | 10 | 10 | 10 10 | | 40 | | 2 | | 5 | | 30 |
| Valley Middle | Chad Lund | | | | | + | + | +- | 20 | 2 6 | ç | 6 | 6 | 3 8 | - | |
| | J. Cesar Morales | | | | 1 | + | 7 | + | + | 3 | 2 | 3 | 2 | 9 | 25 | 30 |
| Avorono | 200000000000000000000000000000000000000 | | | | | 12 | 15 1; | 15 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Avelages | | _ [] | 8 | 8 | 12 | 17 | 18 18 | 18 24 | 14 | 13 | 13 | 17 | 25 | 20 | ά | 14 |
| Summation of criteria B al | nd C | | - | 16 | <u>-</u> | | 35 | ļ | ╁ | 2 | 26 | | - | | - - - | - |
| Averages to be used | | 13 | ۳ | 15 | | 15 | 35 | | 14 | | 25 | 1 | 35 | 200 | | |
| | | | | | 11 | | | | - | | | -11 | 62 | 53 | | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor Code 16- Final conference with instructor

Code 17- District reporting

Conclusion: Findings will go forward to Schedule 1BB.

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
 - (C) Adherence to curricular objectives
 - (D) Suitable learning environment

**Times were not used to calculate averages

Carlsbad Unified School District Fiscal Year: 2008-2009 Probationary Time Study 498/83 Stull Act

Sche

Purpose: To calculate time spent by "Various Administrators" on Stull Act. Source: SA 1.7-B Probationary Timesheets.

Findings:

| | | | | | | *Activ | *Activity Codes in Minutes | desir | Min | Ifee | | | |
|---------------------------|-------------------|---------|---------|----|----|--------|----------------------------|-------|-----|------|----------|-----------------|-----|
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| Aviara Oaks Elementary | | - | | | | | | | | (| | اد | |
| Aviara Oaks Middle | David Kalk | 10 | 10 | 10 | 10 | 10 | 20 | 20 | 10 | rc. | יני | ιτ | · u |
| D | Carolyn Millikin | | 10 | 10 | 10 | | 15 | 15 | 15 | , | יר | יי | טע |
| Colores IIII Fr | 十 | 5 | 5 | 2 | 5 | 10 | 10 | 5 | 2 | 20 | 20 | 2 | 2 |
| Calavera Hills Elementary | Leslie Harden | 2 | 10 | 10 | 5 | 5 | 9 | 9 | ß | | 8 | | 3 |
| Calavera Hills Middle | | <u></u> | | | | | | | | | 3 | | |
| | Tom Bloomquist | 6 | | | | 20 | | | | | | | |
| Carlsbad High | Marjorie Giordani | 30 | | | | 30 | | | | | | | |
| | Bill Lord | 30 | | | | 3 | | | | | | | |
| | Margaret Stanchi | 45 | | | | 3 | | | | 4 | | | |
| Hope | Richard Tubbs | ď | 45 | 45 | , | 3 | , | ŀ | | 120 | | | |
| Kelly | Tropoio Armoter | 2 | 2 | 2 | 2 | n | 2 | 2 | 2 | 10 | 5 | 15 | 10 |
| Magnolia | riessie Armstrong | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| Dooifie Di- | Jimmy Hines | | | | 15 | | | | 30 | | | | |
| acilic All I | Robert Devich | | | | 30 | | | | 30 | | | | |
| Poinsettia | Steve Ahl | | 15 | - | | | | | 3 | | | | |
| Valley Middle | Chad Lund | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | | | | |
| | J. Cesar Morales | 12 | 12 | 12 | 12 | 18 | 18 | 42 | 2 0 | | | | |
| Averages | | 21 | 14 | 14 | 15 | 19 | 12 | 7.1 | 2 2 | 4 | Ş | 7 | ļ |
| Summation of criteria B a | | | 782 | ļ | 1 | ļ | - | _¦ | | | ا وار | 2 | 4 - |
| Averages to be used | | 5 | 30 | | | | 3 | | - | 1 | ا و | { | |
| | | 2 | انا | | | 12 | 30 | _ | | | 15 | | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

Instructional techniques/strategies

Adherence to curricular objectives (A) District standards and test results
(B) Instructional techniques/strateg
(C) Adherence to curricular objectiv
(D) Suitable learning environment

Suitable learning environment

**Times were not used to calculate averages

Conclusion: Findings will go forward to Schedule 1BB.

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | | | | | | - |
|--|--|--------------------------|--|---------------------|--|--------------|
| Please re | eport below the average amount of time soursable activities for the mandated progra | Dent (in minut | m m \ | | | |
| ine reimi | oursable activities for the mandated progra | am. | es) by y | ou to ir | npieme | int ead |
| (" | | A | 7971 | 1 | - | |
| District/(| COE | Donorton | 000 | ι | | |
| | WID KALL | Department | t/Locat | ion | | <u> </u> |
| Employe | e Name | 1- | T- # | PRINT | er pac | _ |
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| | <u> </u> | Circle the years | for whi | ich you a | are respi | onding |
| Reimbursa | ble Activities Codes: | | | | | |
| Code 17 P | Preparing for the evaluation | <u>⊏valua</u> (A) dis | tion Crit | eria: | | |
| Code 13 F | Soals and objectives conference with instructo | or (B) ins | tructions | iuaros a | and test ques/str | results |
| Code 14 (| Pre-observation conference with instructor Classroom observation of instructor | (C) adl | nerence | to curri | ques/str cular obj | ategie |
| Code 15 F | Ost-observation conference with the | (D) suit | table lea | rnina er | ouiai obj ovironme | ective: |
| Code 10 F | inal conference with instructor | - | | | | J111 |
| Code 17 D | NOTE of same and! | OOM TE AOUES | | | | |
| Allocate th | | ROOM TEACHER | TIME IS | NOT RE | EIMBUR: | SED |
| each of the | following evaluation steps: | r | Av | erage Ti | me in Mi | nutes |
| | | - | Α | В | С | |
| Code 11 | Preparing for the evaluation | | | | + | + |
| | | | 5 | 5 | 5 | 15 |
| Code 12 | Goals and objectives conference with instruc | ctor | | | + | - |
| | | 5101 | 10 | 10 | 10 | 10 |
| Code 13 | Pre-observation conference with instructor | | | | | |
| ······································ | | | 10 | 10 | | |
| Code 14 | Classroom observation of instructor | | | 70 | 10 | 10 |
| | oldestroam observation of instructor | | 5 | | | |
| Code 15 | | | <u> </u> | 20 | 20 | 5 |
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Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| District/COE Employee N 331-619 Telephone # Reimbursable / Code 11 Prep Code 12 Goals Code 13 Pre-C Code 14 Class Code 15 Post- Code 16 Final | 12mo/11mo/10mo/hrly Work year length(circle) Activities Codes: aring for the evaluation s and objectives conference with instructor observation conference with instructor observation conference with instructor observation conference with instructor conference with instructor conference with instructor | pent (in minute am. Department Exact Positi Fiscal Year: Circle the years Evalua (A) dist (B) inst (C) adh | /Location Critical States | ion e 7 07- ch you a | 08 0 | 8-09 Presults ategies |
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| Code 17 Distric | ct reporting CLASSR | ROOM TEACHER | TIME IS | NOT PE | ili Dune | \ |
| Allocate the ave | erage time spent on each criterion (A-D) fo owing evaluation steps: | r | | erage Tir | | |
| · · · · · · · · · · · · · · · · · · · | | | A | В | С | D |
| Code 11 | Preparing for the evaluation | | 10 | 10 | 10 | 10 |
| Code 12 | Goals and objectives conference with instruc | ctor | 10 | 10 | 10 | 10 |
| Code 13 | Pre-observation conference with instructor | | 10 | 10 | | |
| ode 14 | Classroom observation of instructor | | 70 | | 10 | 10 |
| ode 15 | Post-observation conference with instructor | | | 20 | 20 | 10 |
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| | Final conference with instructor | | | 15 | 15 | 15 |
| ode 17 | District Reporting | | | 5 | 5 | .5 |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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| Code 11 F Code 13 F Code 14 C Code 15 F Code 16 F Code 17 D | ble Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor District reporting CLASSR | Evalua (A) disi (B) inst (C) add (D) suit | tion Cri trict sta truction terence able le | teria: ndards a al techni to curric arning er | ind test ques/str cular obj | results ategies ectives ent |
| each of the | e average time spent on each criterion (A-D) for following evaluation steps: | | 1 | erage Ti | | |
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| Code 16 | Final conference with instructor | | /0 | 10 | | - Contract |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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| 331-5 | -158 | | | Exact Posi | tion Titl | e | | |
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| Code 10 L | mai conferenc | :e with instructo |)r | | * | ; | | |
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| Allocate the | e average time | Spent on each | criterion (A-D) fo | TOOM TEACHE | K HIME IS | NOT RE | IMBURS | ED |
| each of the | following eval | uation steps: | criterion (A-D) to | or | Av | erage Tir | ne in Min | utes |
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| | | - objectives com | erence with instru | ctor | 115 | 1 | | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| Please r the reimi | report below the average amount of time s bursable activities for the mandated progr | spent (in minut am | es) by y | ou to ir | nplemer | nt each |
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| Code 15 | Classroom observation of instructor | (D) suit | table loc | TO CUFFIC | ular obje | ctives |
| Code 16 F | Post-observation conference with instructor inal conference with instructor | · (2) 5un | anie 169 | rriing en | vironmei | nt |
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| each of the | e average time spent on each criterion (A-D) fo following evaluation steps: | Г | 1 - | | ne in Min | |
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| Code 14 | Classroom observation of instructor | | 5 | | | |
| Code 15 | Post-observation conference with instructor | | 30 | | | |
| Code 16 | Final conference with instructor | | 30 | | | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| Please r | eport below | the average on a constant | | | | | |
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| the reim | bursable ac | the average amount of time tivities for the mandated prog | spent (in minut | tes) by y | ou to in | nplemen | it each |
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| elepho | | 12mo/11mo/10mo/hrly Work year length(circle) | Fiscal Year: Circle the year | 06-07 | 7 07-0 | 08 /08 | 200-5 |
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| Code 13 I | Guais and or | pjectives conference with instruction conference with instructor | or (B) ins | structions | iuarus ai | nd test re ques/stra | sults |
| Code 14 (| Classroom of | oservation of instructor | (C) ad | herence | to curric | ular obje | tegles |
| Code 15 | Post-observa | tion conference with instructor | (D) sui | itable lea | rning en | vironmer | Clives |
| Code 16 F | inal confere | nce with instructor | • | | g 0,1 | VII OI III I GI | 11. |
| Code 17 | District report | f | Doors — | | | | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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| each of the | following ev | valuation ste | ps: | יוטו (שי | • | Αv | erage Tir | ne in Mir | nutes |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| District COE Employee Name 23 - Squu 12mo/11mo/10mo/hrlv Telephone # Work year length(circle) Relimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACHER TIME IS NOT REIMBURSET Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 11 Preparing for the evaluation Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District Reporting EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of content of state of california to be true and correct based on your personnel knowledge or informediation." This information is used for cost accounting purposes only. PLEASE USE BLUE INK. Date 9/25/P4 | Please the reim | report below the average amount of time s nbursable activities for the mandated progra | pent (in minu | tes) hv | Vou to i | molo | |
|---|---|---|---|--|--|---|--|
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

PROBATIONARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/(| CUSD , | | LY SCH | | | |
|--|---|--|---|--|---|--------------------------------------|
| Employe | ne # ARMS Rong 12mo/11mo/10mo/hrly Work year length(circle | Exact Pos / Fiscal Year Circle the year | ition Titl | ' <u>NCLY</u> e 7 07- | -08 0 | 7 |
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| Allocate the | e average time spent on each criterion (A- e following evaluation steps: | D) for | | erage Ti | | |
| Code 11 | Preparing for the evaluation | | A | В | С | D |
| Code 12 | | | 10 | 10 | 10 | 10 |
| | Goals and objectives conference with in | nstructor | 50 | 50 | 50 | 150 |
| Code 13 | Pre-observation conference with instruc | etor | 25 | 25 | 25 | 25 |
| Code 14 | Classroom observation of instructor | | 25 | 25 | 25 | 25 |
| Code 15 | Post-observation conference with instruc | etor | 30 | 20 | 25 | - |
| Code 16 | Final conference with instructor | · | 2- | 00 | 70 | 30 |
| ode 17 | District Reporting | | 20 | 30 | 30 | 30 |
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| njury under ti ormation." T iployee Sign ou have any | ERTIFICATION: The State of California requirementates in order for the district to receive reinted actual data or have provided a good faith he laws of the State of California to be true and This information is used for cost accounting purature of questions, please contact | estimate which you od correct based on y imposes only. PLEAS | gnature or | I this for | n certifies | d of that nalty of |

498/83 The Stull Act (K-12) Routine Evaluations of Instructors

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| 740-33 | i et in | | | Exact | Positio | n Vitle | | | |
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| Reimbursa | ble Activities Co | dec: | | | | | en you a | re respo | nding. |
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| oode to F | ii iai conterence | with instructor | TUCTOR | | | | | | 111 |
| Code 17 | Istrict reporting | | CLASSR | OOM TEA | CHED | 7845 10 | | | |
| Allocate the | average time s | pent on each criterio | CLASSR(| | GIIER I | | | | |
| each of the | following evalua | ition steps: | (* (*)) | | - | Ave | rage Tir | ne in Min | utes |
| Code 11 | Proporing for | | | | | Α | В | С | D |
| | r repairing to | or the evaluation | | | | | | | |
| Code 12 | Goals and a | hi | | | | | | | 15 |
| · · | COLIS AND O | bjectives conference v | with instruct | or | | | | | |
| Code 13 | Pre-observa | tion conference with ir | | | | | | | 30 |
| | | non contenence with in | nstructor | | | . | | | |
| Code 14 | Classroom of | bservation of instructo | | | | | | ! | 15 |
| | | oservation of instructo | ır | | | | . | | |
| Code 15 | Post-observa | tion and | | | | | | | 30 |
| | , oorobserva | ition conference with in | nstructor | | | | | | . seeder |
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| MPLOYEE CE ta for state m u have report jury under th ormation." The ployee Signatou have any | ERTIFICATION: The andates in order fed actual data or le laws of the State is information is unture | he State of California in for the district to receive have provided a good e of California to be trused for cost accounting | faith estima ue and corre ng purposes | te which y ct based only. PL | ou "cert on your p EASE U | ify (or depersonal SE BLU | eclare) u eclare) u ll knowle E INK | certifies nder pen dge or | of that alty of |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| the reimburs | t below able ac | the average amount of tir tivities for the mandated p | ne spent (in minute | es) by y | ou to im | pleme | nt eacl |
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| Rober Employee N 331- 62 Telephone # | † D ame 200 | 2001Ch 12mo/11mo/10mo/hrly Work year length(circle | Exact Positi | CLβ on Title 06-07 | al 07-0 | 08 (0 re respo | 8-09 |
| Code 14 Class Code 15 Post- Code 16 Final Code 17 Distric | aring for and ob bservati room ob observa conferent ot report | the evaluation pjectives conference with instrictor conference with instructor tion conference with instructor tion conference with instructor nce with instructor ing CL | Evalua (A) dis ructor (B) ins (C) adi (D) suitor | tion Crite trict stan tructiona nerence table lear | eria: dards ar I techniq to curricu rning en | nd test r lues/stra ular obj vironme | esults ategies ectives ent |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | | { · | ne in Mi | | | |
| Code 11 | D | | | Α | В | С | D |
| Code 12 | | ng for the evaluation | | | | | 30 |
| Code 12 | | nd objectives conference with in | | | | | 60 |
| | | ervation conference with instruc | tor | | | | 30 |
| Code 14 | Classroo | om observation of instructor | | | | | 30 |
| Code 15 | Post-obs | servation conference with instruc | etor | | | | 30 |
| | Final cor | ference with instructor | | - | | | 30 |
| Code 17 [| District R | eporting | | | | | |
| riury under the la | ctual dat vs of the iformation | N: The State of California required or the district to receive reing a principal or have provided a good faith state of California to be true are not used for cost accounting pure to the principal or the state of California to be true are not used for cost accounting pure the state of California to be true are not used for cost accounting pure the state of California to the state of California to the state of California to the state of California to the state of California to the state of California to the state of California to the state of California requirements and the state of California requirements are not contained to the state of California to the stat | estimate which you "ce | ertify (or d or persona USE BLU | inis torm Leclaro) u | certifies inder pe dge or | that nalty of |

498/83 The Stull Act (K-12) Routine Evaluations of Instructors

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| | Fiscal Year: Circle the year Evalua (A) dis (B) ins (C) ad (D) sui | Fiscal Year: 06-0 Circle the years for whe Evaluation Cric (A) district state (B) instruction (C) adherence (D) suitable lessed (D) Suitable (D) Suitable lessed (D) Suitable | Fiscal Year: 06-07 07- Circle the years for which you a Evaluation Criteria: (A) district standards a (B) instructional techni (C) adherence to curric (D) suitable learning er OM TEACHER TIME IS NOT RE Average Times A B | Exaluation Criteria: (A) district standards and test r (B) instructional techniques/stra (C) adherence to curricular obje (D) suitable learning environme Average Time in Mir A B C (C) (C) (C) (C) (C) (C) (C) (C) (C) |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| Please re | eport below the average amount of time oursable activities for the mandated prog | spent (in minut | es) hw | iou to im | !_ | |
|---------------------------------|--|--|--------------|---------------------|-----------------|---------------|
| District/C | (1)30 | gram. VWS | .ee, py j | you to in | npieme | nt each |
| | - - | Departmen | t/l ocat | ion | | |
| Employe | DEUNY | INP | 02000 | .1011 | | |
| Employe | e Name | | | | | |
| | | Exact Posit | ion Titl | е | | |
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| , ciopiloti | work year length(circle) | Circle the year | s for wh | ich vou s | | 18-09 |
| Reimbursat | ole Activities Codes: | | | | ie respo | onaing. |
| Code 11 P | reparing for the evaluation | Evalua | tion Cri | eria: | | |
| Code 12 G | ioals and objectives conference with the con- | (A) dis | trict star | ndards a | nd test | results |
| | G-DUSCIVATION CONTERENCE with inchange | \— <i>/</i> c | truction: | al technic | TIDE/etr | atonian |
| Code 15 Pr | lassroom observation of instructor | (D) sui | itable les | to curric | ular obj | ectives |
| Code 16 Fi | ost-observation conference with instructor nal conference with instructor | , , , , , , | | army en | ivii ONM6 | ent. |
| Code 17 Di | CTPIOT HOMOULUM. | CD0011 | | | | |
| 1 | average time spent on each criterion (A-D) | SROOM TEACHER | TIME | NOT RE | IMBURS | SED |
| each of the | following evaluation steps: | for | Av | erage Tir | ne in Mi | nutes |
| Code 11 | Drawing | | A | В | С | D |
| | Preparing for the evaluation | | |]. | | |
| Code 12 | Goals and objectives conference with instr | uctor | 70 | 10 | | 12/2 |
| Code 13 | Pre-observation conference with instructor | | 100 | 100 | w | 2 |
| | | | 20 | 20 | 20 | 120 |
| Code 14 | Classroom observation of instructor | | 120 | 00 | <u> </u> | |
| | | | 20 | 30 | 20 | 30 |
| Code 15 | Post-observation conference with instructor | | 0 | - | | 0 |
| | | | 10 | 20 | 20 | 10 |
| Code 16 | Final conference with instructor | | | - | | |
| | | | 2.3 | 20 | 20 | 20 |
| ode 17 | District Reporting | | 1 | 201 | | |
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| nury under the Ormation " Th | el actual data or have provided a good faith est e laws of the State of California to be true and c is information is used for cost accounting purpo | umate which you "co orrect based on you | ertify (or o | declare) u | ınder per | nalty of |
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| ou nave any q | questions, please contact | | | / | / \/ | |
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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| District/ | report below the average amount of ti bursable activities for the mandated p USD COE COE Lian Marile Be Name | Departm // | ule Jenploca wewn | U.S. tion | 16 | Shap |
|---|---|--|--|--|--|--|
| 760-33 Telephoi | ne # 12mo/11mo/10mo/hriv Work year length(circle | Exact Po Y Fiscal Yea e) Circle the y | ar: 06-0 | 7 n 7 | -08 (| 08-09 |
| Code 11 F Code 12 (Code 13 F Code 14 (Code 15 F Code 16 F Code 17 D | Ible Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Tinal conference with instructor District reporting CL | tructor (B) or (C) or | district sta district sta instruction adherence suitable lea | teria: ndards al techn to curri arning e | and test iques/str cular obj nvironme | results rategies jectives ent |
| Allocate the | e average time spent on each criterion (A- e following evaluation steps: | D) for | | | ime in Mi | |
| | o villation steps. | | A | В | C | |
| Code 11 | Preparing for the evaluation | | | | +- | T D |
| Code 12 | Goals and objectives conference with in | nstructor | 15 | 5 | | |
| Code 13 | Pre-observation conference with instruc | otor | 12 | | 1 | 15 |
| ode 14 | Classroom observation of instructor | | | 12 | 12 | 15 |
| ode 15 | Post-observation conference with instruc | ctor | 12 | 12 | 12 | 12 |
| ode 16 | Final conference with instructor | | 12 | 12 | 12 | 12 |
| ode 17 | District Reporting | | 18 | (8 | 18 | 5 |
| jury under th rmation." The | ERTIFICATION: The State of California requinandates in order for the district to receive reisted actual data or have provided a good faith he laws of the State of California to be true and his information is used for cost accounting putature | estimate which you d correct based on poses only. PLEA | ognature on certify (or o your person SE USE BL | declare) al knowl UE INK | n certifies under per edge or | that nalty of |

Schedule 1C Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2008-2009 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Administrators".

Source: Schedule 1CC Permanent and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ evaluation preparation | 16.3 | 33.3 |
| Total Time (in minutes) | 3087 | 6300 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 51.5 | 105.0 |
| #-t! II K / | | |
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ goals & obj. conf. with instructor | 17.3 | 35.0 |
| Total Time (in minutes) | 3276 | 6615 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 54.6 | 110.3 |
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ pre-observation conf. with instructor | 14.0 | |
| Total Time (in minutes) | 2646 | 28.3 |
| Per Hour | 60 | 5355 |
| Hours Worked (Code 13) | 44.1 | 60 |
| | 44.1 | 89.3 |
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ classroom observation of instructor | 25.0 | 45.0 |
| Total Time (in minutes) | 4725 | 8505 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 78.8 | 141.8 |
| | 70.0 | 141.0 |
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ post-observation conf. with instructor | 18.3 | 30.0 |
| Total Time (in minutes) | 3465 | 5670 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 57.8 | 94.5 |
| | | •• |
| # of reimbursable K-12 evaluations | 189 | 189 |
| Avg. time p/ final conf. with instructor | 20.0 | 38.3 |
| Total Time (in minutes) | 3780 | 7245 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 63.0 | 120.8 |
| | | - |
| # of reimbursable K-12 evaluations | | 189 |
| Avg. time p/ district reporting | 4 T | 16.7 |
| Total Time (in minutes) | | 3150 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 52.5 |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Ode 16- Final conference with instructor

bde 17- District reporting

Conclusion: Findings will go forward to Combined Schedule 1.

*Evaluation Criteria

(A) District standards and test results
 (B) Instructional techniques/strategies
 (C) Adherence to curricular objectives

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| - de 11 1 | United Sch. Dist. |
|--------------------------|-------------------|
| District/COE: UM 136 and | Unitred 5th 11, - |
| | |

The following cost accounting statistics will assist the calculation of the districts reimbursement. Please report the required information in the spaces provided.

| Certificated Instructors Statistical Data | | Fiscal | Year |
|--|---|----------------------------------|------------------------|
| | 06-07 | 07-08 | 08-09 |
| 1 A K-12 Probationary Teachers- Total Number | + | - | |
| 1 B K-12 Permanent Teachers- Total Number | | | 6 |
| 1 C K-12 Temporary Teachers- Total Number | | | 484 |
| 1 D K-12 Classroom Teachers- A + B+ C = Total Number | <u> </u> | | 29 |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | | | 519 |
| 2 B K-12 Permanent Teachers- Total Number Evaluated | | | 5 |
| 2 C K-12 Temporary Teachers- Total Number Evaluated | | | 189 |
| D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | | | 38 |
| * K-12 Categorical/Grant Teachers- Total Number Evaluated | | | 232 |
| Reimbursable K-12 Evaluation - Live - Reimbursable K-12 Evaluation - Live - Reimbursable K-12 Evaluation - Live - Reimbursable K-12 Evaluation - Live - Reimbursable - Reim | | | 5 |
| Reimbursable K-12 Evaluations- Line 2 D subtract Line 3 C. 52012 School Improvement E.C. 52065 Native American E.C. 52852 Coordinated Categorical E.C. 52065 Native American | | | 227 |
| C. 54444.2 Migrant children E.C. 54425(b) Chapter 1 Federal compensa E.C. 54724 Drop-out Prevention E.C. 5425(c) E.C. 54724 Drop-out Prevention E.C. | 2. 52176 LEI atory education 62002.5 Street | P/Bilingual on tate Catego | prical |
| state mandates in order for the district to receive reimbursement. Your signature of cereive reimbursement. Your signature of the reported actual data or have provided a good faith estimate which you "certify (or jury under the laws of the State of California to be true and correct based on your particular." This information is used for cost accounting purposes only and EAST to | sonnel maint | erunes that | d of data you of |
| Poly Rule | ω | $C \wedge C$ | |
| Position or T | itle <u>Z</u> Xl C | . A551 | - Pers |
| ASE SUBMIT THIS INFORMATION BY | , at7 | 60-33 | 1 - 57 - |
| ; TO; | | | |

RIGHT 2004 SixTen and Associates

Schedule 1CC Carlsbad Unified School District 498/83 Stull Act Permanent Fiscal Year 2008-2009 3 year Time Study

Prupose: To calculate a 3 year rolling average to be used for the 2008-2009 Stull Act.

Source: Schedule 5.

Findings:

Permanent Evaluations

| *Activitiy | 2006 | 5-2007 | 2007 | -2008 | 2008 | 2008-2009 | | Average | |
|---------------------|------|--------|------|-------|------|-----------|------|---------|--|
| Codes in Minutes | A | B&C | A | B&C | А | B&C | А | B&C | |
| CODE 11 | 15.0 | 30.0 | 14.0 | 30.0 | 20.0 | 40.0 | 16.3 | 33.3 | |
| CODE 12 | 20.0 | 40.0 | 12.0 | 20.0 | 20.0 | 45.0 | 17.3 | 35.0 | |
| CODE 13 | 12.0 | 20.0 | 15.0 | 30.0 | 15.0 | 35.0 | 14.0 | 28.3 | |
| CODE 14 | 30.0 | 55.0 | 15.0 | 35.0 | 30.0 | 45.0 | 25.0 | 45.0 | |
| CODE 15 | 20.0 | 30.0 | 20.0 | 35.0 | 15.0 | 25.0 | 18.3 | 30.0 | |
| CODE 16 | 20.0 | 35.0 | 20.0 | 35.0 | 20.0 | 45.0 | 20.0 | 38.3 | |
| CODE 17 | | 15.0 | | 15.0 | | 20.0 | | 16.7 | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Conclusion: Findings to go forward to Schedule 1C.

*Evaluation Criteria

- District standards and test results
- (B) Instructional techniques/strategies
- Adherence to curricular objectives

Carlsbad Unified School District Fiscal Year: 2008-2009 Permanent Time Study 498/83 Stull Act Sche

Purpose: To calculate time spent by "Various Agninistrators" on Stull Act. Source: SA1.7-C Permanent Timesheets. Findings:

| | | | | | | ٠ | ¥Ψ | tivity | *Activity Codes in Minutes | s in M | inutes | | | | | | Γ |
|---|-------------------|------------|----|-----|-----|----------|-----------|----------|----------------------------|----------|----------|----------|----------|----------------|----------|------------|----------|
| | gr En | | 1 | 11 | | | 12 | | | | 13 | | \vdash | | 14 | | Ţ |
| Schoolsite | Staff | 4 | B | ပ | ۵ | A | മ | ပ | ٥ | 4 | 8 | ن | | A | | - | 7, |
| Aviara Oaks Elementary | | | | | | | | | | | | - | - | + | 4- | + | |
| Aviara Oaks Middle | David Kalk | 5 | 5 | 2 | 5 | 10 | 9 | 9 | 9 | 19 | 10 | 10 | 10 | 5 20 | 20 | L. | T |
| 1 | Carolyn Millikin | 10 | 10 | 10 | 9 | 9 | 9 | 9 | 10 | 10 | + | ┼- | + | + | + | + | , 6 |
| Calavera Hills Elementary | Leslie Harden | | 10 | | | 15 | 15 | | | | + | + | + | 5 15 | | + | 2 0 |
| Calavera Hills Middle | Catina Hancock | 09 | | | | വ | 5 | 5 | 5 | 10 | \vdash | - | 10 | + | + | + | |
| | Iom Bloomquist | 15 | | | | 15 | | - | - | 55 | | - | 1 | 120 | ╀ | + | |
| Carlsbad High | Marjorie Giordani | 15 | | | | 15 | | | - | 15 | | | - | 7. | | 1 | T |
| | Bill Lord | 15 | | | - | 15 | | | | 15 | | + | 9 | 909 | - | - | 1 |
| | Margaret Stanchi | 20 | | | | 20 | | - | - | 15 | H | _ | 1 | **240 | - | - | T |
| Carlsbad Village Academy | Keith Holley | 06 | 06 | 06 | 06 | 06 | 06 | 06 | 06 | 06 | 06 | 06 | 00 | 2 0 | 90 | 18 | T, |
| Норе | Richard Tubbs | 2 | 22 | | | 2 | 10 | 5 | rc. | + | | +- | + | ╁ | + | + | Ţ |
| Jefferson | Jane Hartman | 30 | co | 2 | 5 | 7. | 15. | , ř | 7 12 |) L | + | - | + | + | + | + | , T. |
| Kelly | Tressie Armstrong | 10 | 10 | , 5 | , 5 | 2 4 | 2 2 | 2 2 | + | + | - - | - | - | + | \dashv | 15 | |
| Magnolia | limmy Hinon | 2 | 2 | 2 | 2 ! | 8 | 2 | 20 | \dashv | 25 | 25 2 | 25 2 | 25 25 | 5 25 | 52 | 25 | |
| Pacific Rim | Dobot Doggo | | | | 15 | \dashv | | | 30 | | | _ | 15 | | | 33 | [_ |
| Poinsettia | <u>-</u> | . ! | | | 9 | + | | | 09 | | _ | က | 30 | | | 8 | T |
| Buscala | | 9 | 9 | 9 | 9 | 10 | 10 | 10 | 10 | | 10 | | - | 30 | | | |
| Valley Middle | J. Cesar Morales | | | | | 15 | 15 | 15 | 15 | 12 1 | 12 1 | 12 1 | 12 12 | 12 | 12 | 15 | Τ. |
| | Chad Lund | | | | * | **150 ** | **150 ** | **150 ** | **150 ** | 10 | 1 | * | 1 | ĮĮ | ∓ | 1 | <u> </u> |
| Averages | | 24 | 18 | 22 | 22 | 21 | 23 | 23 | 27 | 19 | 18 | | | | 2 6 | | a T |
| Summation of criteria B and C | d C | , | 4 | | ⊢ | ; | <u>46</u> | | - | <u>.</u> | 37. | <u> </u> | +- | - | 7.74 | -¦… -¦… | |
| Averages to be used | . | 20 | 40 | | | 20 | 45 | | | 15 | 35 | | 30 | | 45 | | 7 |
| | • | | | | II | | | | [| | | | 5 | | 2 | , | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

(A) District standards and test results

(B) Instructional techniques/strategies (C) Adherence to curricular objectives

(D) Suitable learning environment

**Times were not used to calculate averages

Carlsbad Unified School District Fiscal Year: 2008-2009 Permanent Time Study 498/83 Stull Act

Purpose: To calculate time spent by "Various Administrators" on Stull Act. Source: SA1.7-C Permanent Timesheets.

Findings:

| | | - | | | * | cfivit | 200 | *Activity Codes in Minutes | Min | ٥ | | | | г |
|---------------------------------------|-----------------------|----------|-------|---|-------|--------|------|----------------------------|-----------|-------|-----|------------|-------|--------------|
| | | | | 15 | | | | 46 | | | | ا | | Т |
| Schoolsite | Staff | ∢ | ď | اد | 2 | < | 0 | , | (| | | <u>-</u> | | т |
| Aviara Oaks Elementary | | : - | | <u> </u> | 3 | ۲ | ٥ | اد | 2 | ∢ | 2 | ان | | |
| Aviara Oaks Middlo | David Kalk | 10 | 15 | 5 | 5 | 4 | 000 | ć | 2 | ı | ŀ | - | _ | |
| | Carolyn Millikin | - | + | 2 2 | 5 5 | 2 | 3 5 | 07 | 2 : | c | Q | 2 | 2 | _ r |
| Calavera Hills Elementary | 1 | - | 2 6 | | 2 | | 2 | 2 | 2 | | 2 | 2 | 2 | |
| Calavera Hills Middle | $\overline{}$ | Ω : | - | 2 | 2 | 2 | 10 | 10 | S | | 30 | | L | |
| | Cauria Hancock | 9 | 9 | 10 | 10 | 10 | 10 | 10 | 5 | | | | | _ |
| | I om Bloomquist | 20 | | | | 20 | | | | | | | | F |
| Carlsbad High | Marjorie Giordani | 30 | | | | 30 | | | | | | | | . |
| | Bill Lord | 30 | . 6 | | | 99 | | | | | - | | | |
| | Margaret Stanchi | 4 | | | | 30 | | | | **120 | - | | | |
| Carisbad Village Academy Keith Holley | Keith Holley | 30 | 99 | 30 | 8 | 8 | 6 | 8 | 6 | 3 6 | 6 | 00 | 6 | |
| Норе | Richard Tubbs | 5 | 10 | 10 | \$ | u | 10 | 3 5 | 3 4 | 3 5 | 3 4 | 8 | 3 | — r- |
| Jefferson | Jane Hartman | L | 2 4 | 2 4 | 2 . |) (| 2 . | 2 | n | 2 | 0 | 15 | 19 | |
| Kelly | Troccio Armotrona | 2 8 | 0 8 | 0 | O | ٥ | D. | 2 | 2 | 15 | 15 | 15 | 5 | |
| Magnolia | il casie Amiliationig | 30 | 8 | ဓ္ဌ | 30 | က | 30 | 30 | 30 | 30 | 30 | 30 | 30 | |
| Dacific Dim | Jiminy Hines | - | | | 15 | | | | 99 | | | | | |
| Sister Mill | Robert Devich | | | | 30 | | | | 30 | | | | | |
| Omsettia | Steve Ahl | | 15 | | | | | | 3 | | | | | |
| Valley Middle | J. Cesar Morales | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 78 | | | | | |
| | Chad Lund | **450 | **450 | **450 **450 **450 **450 **300 **300 **300 **300 **300 **300 | **450 | **300 | *300 | 300 | 300 | 300 | 300 | 4300 | **200 | - |
| Averages | | 19 | 14 | 14 | 15 | 24 | 23 | 23 | 2 | 2 | 3 | 3 8 | 2000 | |
| Summation of criteria B and C | nd C | | | 28 | - | ⊹ | 45 | -} - - | † - !¦ | ij | 7 6 | 4 <u> </u> | 7 | |
| verages to be used | | 15 | 2 | 25 | | 28 | 45 | | | ŀ | ۲۱۶ | ···{ | | |

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 15- Post-observation conference with instructor Code 14- Classroom observation of instructor

Code 16- Final conference with instructor Code 17- District reporting Conclusion: Findings will go forward to Schedule 1CC.

<u>@</u>(C)(<u>0</u>)

(A) District standards and test results

*Evaluation Criteria

Instructional techniques/strategies

Adherence to curricular objectives

Suitable learning environment

**Times were not used to calculate averages

2 of 2

Employee AvERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors

| Please rep | ort below | the <i>averag</i> | e amount of tin | ne spent (in minu | ites) by v | ou to in | nnleme | nt each | of |
|------------------------------------|---|-------------------|----------------------------------|--|----------------------------|--|--|------------------------------|----|
| | | iivities for tr | ne mandated pr | ogram. | Λ , , , | 0 | | 119 | |
| District/Co | OE , | | | · | ATOV | レン | | | |
| | | / | | Departmen | nt/Locat | rion | | | |
| 50 | VIO K | ALK | | A | 5个。 | POIN | ZIPA | 1 | |
| Employee | Name | | | Exact Posi | tion Titl | <u> </u> | | | |
| <i>331-la.</i> | 100 | 12ma/11 | mo/10mo/hrly | | | • | | | |
| Telephone | e # | Work ve | ar length(circle | | | | 0 80 | 8-09 | |
| | <u>.</u> , | Work yea | | e) Circle the yea | rs for wh | ich you a | re respo | nding. | |
| Reimbursabi | le Activities | Codes: | | | | | | | |
| Code 11 Pr | eparing for | the evaluati | on . | | ation Cri | teria: | | | _ |
| Code 12 Go | oals and ob | jectives con | ference with inst | ructor (B) in | istrict star | ndards a | ind test i | esults | |
| Code 13 Pr | e-observat | ion conferen | ce with instructor | _ /···· | struction: dherence | to curric | ques/str | ategies | |
| Code 14 Cla | assroom ol | oservation of | instructor nce with instructo | (D) sı | uitable lea | arning er | Miconme | ectives ent | |
| Code 16 Fir | nal confere | nce with inct | ice with instructo | or | , . | . 3 | | | |
| Code 17 Dis | strict report | ing . | | | · | ٠. | | | |
| 1 | | | each criterion (A- | ASSROOM TEACHE | R TIME IS | NOT RE | IMBUR | ED | _, |
| each of the f | following ev | aluation ste | sach criterion (A- os: | D) for | Av | erage Ti | me in Mi | nutes | |
| Code 11 | | | | | A | В | С | D | |
| Code 11 | Prepari | ng for the eva | luation | | 15 | 6 | 5 | 5 | |
| Code 12 | Goals a | and objectives | conference with in | nstructor | 10 | 10 | 10 | 10 | |
| Code 13 | Pre-obs | servation conf | erence with instruc | etor | | | - | - | . |
| | | | <u> </u> | · | 10 | 10 | 10 | 10 | |
| Code 14 | Classro | om observatio | n of instructor | | | | | † | ┨ |
| | <u> </u> | | | | 3 | 20 | 20 | 5 | |
| Code 15 | Post-ob | servation conf | erence with instru | ctor | 1,0 | | - | | |
| | | | | | 1.0 | 10 | 10 | 10 | |
| Code 16 | Final co | nference with | instructor | | | | | | |
| | | | | | 10 | 20 | 20 | 10 | |
| Code 17 | District F | Reporting | | | | | | | |
| | | | | | 5 | 5 | 5 | 15 | |
| | | | | | | | | | |
| perjury under the information." Th | ed actual da e laws of the is information | ta or have pro | vided a good faith | ires that school distriction in the second section in the secti | ignature o "certify (or | n this ton declare) | m cortific | rd of s that enalty of | |
| Employee Signa | ture | 7 | <u> </u> | | Date | | 8/00 | | |
| i you have any o | | | · | | | | - 6- 1 | | |
| PLEASE SUBMI | T THIS INFO | ORMATION B | Y | ; TO | | | | | |

SA 1.7-10 Carolega

498/83 The Stull Act (K-12) Routine Evaluations of Instructors

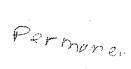
PERMANENT

| Please rep | oort below t | the average am vities for the ma | nount of time s | pent (in minute | es) by yo | ou to im | plemen | t each c |
|---|--|---|--|--|---|--|-----------------------------------|--------------------------|
| District/Co | Ishad OE | USI Millit |) | Department Pun Exact Positi | Cip | on O | | · |
| 331-0 Telephon | e# | 12mo/11mo/ Work year ler | 10mo/hrly ngth(circle) | Fiscal Year: Circle the years | 06-07 | | - (-, | 3-09 nding. |
| Code 11 P Code 12 G Code 13 P Code 14 C Code 15 P Code 16 Fi Code 17 Di | oals and obj re-observation lassroom ob ost-observational conferent strict reportion | the evaluation ectives conference win conference win servation of instriction conference with instructoring | th instructor uctor rith instructor CLASS | (A) dis or (B) ins (C) adi (D) sui | tion Crite trict stan tructiona nerence table lea | dards ar I techniq to curric rning en | ues/stra ular obje vironme | itegies ectives nt |
| Allocate the each of the | e average tim following ev | e spent on each o | criterion (A-D) fo | or · | Ave | erage Tin | ne in Mi | nutes |
| | | | ···· | | Α | В | С | D |
| Code 11 | Preparir | ng for the evaluatio | n | | 10 | 10 | 10 | 10 |
| Code 12 | Goals a | nd objectives confe | erence with instru | ıctor | 10 | 10 | 10 | 10 |
| Code 13 | Pre-obs | ervation conferenc | e with instructor | | 10 | 10 | iO | 10 |
| Code 14 | Classroo | om observation of i | nstructor | | | 20 | 20 | 10 |
| Code 15 | Post-obs | servation conference | ce with instructor | | | lD | ID | 10 |
| Code 16 | Final cor | nference with instru | ictor | | | 10 | (6) | 187 |
| Code 17 | District R | Reporting | | | | 5 | 5 | 5 |
| you have repor perjury under th information." T Employee Sign f you have any | ted actual da he laws of the his information | | d a good faith esi to be true and c accounting purpo | ursement. Your significate which you "sorrect based on your sees only. PLEAS | gnature o certify (or our perso E USE Bl Date | n this form declare) nal knowl UE INK 4-28 | n certifie under pe edge or | s that enalty of |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | Please the rein | report below the average amount of time spent (in minurabursable activities for the mandated program. | tes) by y | ou to imp | plemen | t each o |
|-------------|----------------------------|--|--------------------------|--------------------------|----------------------|---------------|
| | District | Department Department | it/Locati | on | | · |
| | Employ | vee Name Exact Posi | tion Title | 40 | ¥ | · · · · · · · |
| _ | 3316 | | | 1 | | |
| | Telepho | one # Work year length(circle) Circle the year | 06-07 rs for whic | | | iding. |
| | Reimburs | Preparing for the evaluation Evaluation (A) di | ation Crit | eria: | | |
| | Code 12 | Goals and objectives conference with instructor | strict star | dards an | d test re | sults |
| | Code 12 | Pre-observation conference with instructor | structiona Inerence | i techniqi to currici | ues/stra var obje | tegies |
| | Code 15 | Classroom observation of instructor Post-observation conference with instructor (C) at (D) su | iitable lea | ming env | /ironmer | it |
| | Code 16 | Final conference with instructor | • | | | • |
| | 1 | District reporting CLASSROOM TEACHE | R TIME IS | NOT REI | MBURSI | ED |
| | Aliocate each of t | the average time spent on each criterion (A-D) for he following evaluation steps: | | erage Tim | | |
| | | | A | В | С | D |
| | Code 11 | Preparing for the evaluation | | | | |
| | Code 12 | Goals and objectives conference with instructor | | | | |
| | | | 15 | 15 | | |
| | Code 13 | Pre-observation conference with instructor | | | | |
| | Code 14 | Classroom observation of instructor | K | J 15 | | .00 |
| | Code 15 | Post-observation conference with instructor | 2 | | U | 2 |
| ſ | Code 16 | Final conference with instructor | | 0 | | 5 |
| | Code 17 | District Reporting | \bigcirc | 0 | | 5 |
| Ĺ, | | | | CZ | | |
| da | MPLOYEE ata for state | CERTIFICATION: The State of California requires that school district mandates in order for the district to receive reimbursement. Your stoorted actual data or have provided a good faith estimate which | t personne gnature or | el maintair | 1 a record | d of |
| pe inf | erjury unde formation." | r the laws of the State of California to be true and correct based on y This information is used for cost accounting purposes only. PLEAS | centry (or | deciare) u | inder per | nalty of |
| <u>⊏</u> 11 | nployee Si | gnature | Date | (/A | 4/0 | 34) |
| 3 | | ny questions, please contact | , at/ | / | -/- | |
| PL | EASE SU | BMIT THIS INFORMATION BY; TO; | | | | |

498/83 The Stull Act (K-12) Routine Evaluations of Instructors



| Please report below the <i>average</i> amount of time spent (in mitthe reimbursable activities for the mandated program | inutes) b | у уо | u to imp | lement | each of |
|--|--|---|--|---|----------|
| District/COE Schools Employee Name Telephone # Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor (Code 13 Pre-observation conference with instructor (Code 13 Pre-observation conference with instructor (Code 14 Preparity of Code 15 Pre-observation conference with instructor (Code 16 Pre-observation conference with instructor (Code 17 Pre-observation conference with instructor (Code 18 Pre-observation conference with instructor (Code 19 Pre-observation co | osition | artm Title 7-08 whice standal | 08-00 h you are dards and technique to curricu | cation 9 09- e respon d test re ues/strai | 10 ding. |
| Code 15 Post-observation conference with instructor Code 16 Final conference with instructor | J) Sullabi | c Icai | mig em | vironintei | |
| Code 17 District reporting CLASSROOM TEA | CHER TIM | /IE IS | NOT RE | MBURS | ĒD |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | Ave | erage Tin | ne in Min | utes |
| each of the following evaluation steps. | | A | В | С | D |
| Code 11 Preparing for the evaluation | 6 | D | | | |
| Code 12 Goals and objectives conference with instructor | | 5 | 5 | 5 | 5 |
| Code 13 Pre-observation conference with instructor | l | 0 | 10 | 10 | 10 |
| Code 14 Classroom observation of instructor | | | 30 | 30 | 10 |
| Code 15 Post-observation conference with instructor | / | D | (0 | (0 | 10 |
| Code 16 Final conference with instructor | | 0 | 10 | 10 | 10 |
| Code 17 District Reporting | | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school data for state mandates in order for the district to receive reimbursement. You have reported actual data or have provided a good faith estimate whice perjury under the laws of the State of California to be true and correct base information." This information is used for cost accounting purposes only. Employee Signature If you have any questions, please contact | Your signa h you "cer ed on vour | titure of tify (o perso JSE B | on this for r declare) onal know | m certifie) under po vledge or | s that |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

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Routine Evaluations of Instructors

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Routine Evaluations of Instructors

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| Code 16 | Final co | nference with | instructor | | | | 1 7 | | |
| Code 17 | District (| Reporting | | · · · · · · · · · · · · · · · · · · · | | | - | | |
| riurv under th | ed actual da e laws of the nis information ture | ita or have pro State of Calif Do is used for o | of Callfornia requires strict to receive reimbounded a good faith estimate to be true and coost accounting purpo | imate whi | th you "ce ed on you PLEASE | ertify (or our person | i mis tom | certifies Inder per edge or | d of that naity of |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

PERMANENT

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| | COSP | | | | | 110 | | | 100 | ;r~ | -17 |
|--|---|----------------|--|---------------|----------------------|----------------------|---------------------|--------------------------------|--|--|----------|
| District/C |)OE | | JICE | 525 | Depar | tmen | () () OCOT | | 147 1_ | - | <u> </u> |
| 40 | | | JICES | And harby | سنامات ح | : : | . / | 1011 | | | |
| Employe | e Name | | | - | | wie | ic V | | | | |
| | | | []/ | | Exact | Positi | on Title | 9. | | | |
| 700-771-1 | -389 | <u>12mo/</u> / | 11mo/20mo/ | /hrly | Fiscal \ | ear. | 06-07 | 7 07 | 00/ | | |
| Telephon | ie# | Work y | ear length(c | | | | 10-00 : | 07 | -08/ | 08-0 | 9 |
| Pointure | \ -1 | | | | Circle th | - years | o ioi wil | сл уоц | are (res | oondi | óg. |
| Reimbursab | JIE ACTIVITIE | s Codes: | | | | Evalua | tion Crit | Aria: | | | _ |
| Code 11 P | Josie and c | or the evalua | ation | | i | (A) dis | trict star | odarde - | and to a | · | .) |
| Code 13 Pr | re-observe | tion confor | onference with ence with instru | instructor | (| B) ins | tructions | al techn | inues/s | trated | iits |
| Code 14 C | lassroom c | observation | of instructor | JCtor | , | C) au | rence | to curri | Cular of | hipoti | ines |
| Code 15 Pd | ost-observ | ation confe | rence with instr | | (| D) sui | lable lea | rning e | nvironn | ojeci. Dent | 705 |
| COME TO LI | iiiai contere | ence with in | estructor | nctol | | | | ٠ | | . 0. 1. | |
| Code 17 Di | istrict repor | rting | | CLASSDE | | | vie. | - ' | | | |
| | | | | CLASSRO | OM IEA | CHER | TIME IS | NOT R | EIMBUR | RSED | |
| each of the | following e | evaluation s | n each criterion teps: | । (A-D) for | | | Ave | erage T | ime in N | finute | s |
| | | | | | | | Α | В | С | | D |
| Code 11 | Prepar | ring for the e | valuation | | | | | | +- | | _ |
| | | | | | | | | | | | |
| Code 12 | Goals | and objective | es conference w | | | <u> </u> | | ļ | | | |
| | | and objective | es conierence w | nth instructo | Dr . | | 15 | ا ا | | _ | |
| Code 13 | | | | | | | / 3 | 15 | 1/1 | | 5 |
| Code 13 | Pre-ob | servation co | nference with in: | structor | | | | | | - | |
| | | | <u> </u> | | | | 12 | 12 | 10 | 1/2 | , |
| Code 14 | Classro | om observa | tion of instructor | | | | | | 1/2 | 10 | |
| | | | | | | | 12 | 12 | | | |
| Code 15 | Post of | 300Erolles | -f | | | | - | | 12 | 12 | - |
| | 1 031-01 | servation co | onference with in | structor | | | - 1 | | | | |
| No. 10. 40 | | | | | | | 12 | 12 | 12 | 12 | |
| Code 16 | Final co | onference wit | h instructor | | | | | | | | |
| | | | · · · · · · · · · · · · · · · · · · · | | | 1, | 18 | 18 | 18 | 10 | |
| ode 17 | District I | Reporting | · · · · · · · · · · · · · · · · · · · | | | | | | , 3 | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 40/ 02/ | RTIFICATI | ON: The Sta | to of Outs | | <u>/</u> | | | | | | |
| INLOYEE CE | andatos in | order for the | district to receiv | equires that | school c | listrict p | ersonne | mainta | in a rec | ord of | |
| IPLOYEE CE ta for state ma | andates III (| | | | | | | | | | t |
| | | ata or have p | ilovided a good i | idilli estima | | | MM//AF | | | | r |
| MPLOYEE CE ta for state man tale have reported jury under the | eu actual da | | | | | | in Domon | ieciare) | under p | enany | or or |
| jury under the ormation." Th | ed actual da e laws of the his information | | | | | | r person USE BLI | ieciare) al knowl JE INK | under p ledge or | enaity | OT |
| jury under the principle of the principl | ed actual da e laws of the his information | e State of Ca | alifornia to be tru or cost accountin | e and corre | ct based only. Pl | on you EASE | USE BLI | ai knowi JE INK | ledge or | | |
| jury under the mation." The ployee Signation and the ployee Signation and the ployee any control that the ployee any control that the ployee and the ployee | ed actual da e laws of the his information iture questions, p | e State of Ca | | ie and corre | ct based only. Pl | on you EASE Da | USE BLI | ai knowi JE INK | edge or | | |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors

| | eport below the average amount of time $CUSD$ | | | | | W |
|----------------|---|--------------------|-------------|--------------|---------------------|--------------|
| District/C | COF | \ | 1 ME | 7 -0 | CCC | P |
| | 0.11 | Departme | nt/Loca | tion | | ~ |
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| \sim | ee Name | Exact Pos | ition Tit | 10 | - VIII | oper |
| 760)3 | 331-63000mg/11-110 | | itiOii iii | ie. | | - |
| Telephor | TZITIO/ TUMO/nriv | Fiscal Year | : 06-0 | 7 07- | 08 · n | 8-09 |
| | ne # Work year length(circle | c) Circle the year | ars for wh | nich vou a | re resno | ndina |
| Reimbursa | ble Activities Codes: | | | | | munig. |
| Code 11 | reparing for the evaluation | Evale | uation Cr | iteria: | | |
| Loge 12 (| Goals and objectives conference with : | (A) d | istrict sta | indards a | nd test i | esuits |
| COME 12 L | 16-00servation conference with instructor | (D) it | ISTRUCTION | iai technic | ques/str | ateniae |
| Code 14 | Jassroom observation of instructor | (0) 4 | unerence | e to curric | ular obj | ectives |
| Code 15 P | Post-observation conference with instructor | (2) 3 | arabie 16 | arning en | ivironme | ent |
| Code 17 | inal conference with instructor District reporting | | • | | - | |
| j. | | SSROOM TEACHE | RTIME | S NOT RE | IMBURS | ED |
| each of the | e average time spent on each criterion (A-D following evaluation steps: |) for | 1 | verage Tir | | |
| | | ÷ | A | В | С | T |
| Code 11 | Preparing for the evaluation | | | + | + | D |
| | | | | | | |
| Code 12 | Goals and objectives conference with in- | | | | ļ | |
| | and deposition contrarelice with this | STUCTOR | 1/7 | 150 | 1 | |
| Code 13 | Pro chaonistics (| | 150 | 170 | 150 | 145C |
| | Pre-observation conference with instruct | or | 1, _ | | 11.0 | 100 |
| Code 14 | ÷. | | 450 | 1450 | 1450 | KESC |
| Code 14 | Classroom observation of instructor | | | | | |
| | | | 600 | Coc | 600 | 660 |
| Code 15 | Post-observation conference with instruct | tor | | 1 | | |
| | | | lezo | 4/20 | 0400 | USA |
| Code 16 | Final conference with instructor | | 1 | (| 120 | |
| | | | 253 | 700 | 7 | 010 |
| ode 17 | District Reporting | | 1500 | 200 | 500 | 200 |
| | - Laboratory | | 2 40 | 500 | | 241 |
| | <u>:</u> | | 200 | 300 | 500 | 300 |
| PLOYEE CE | ERTIFICATION: The State of California require nandates in order for the district to receive rein | on that is to be | | | | |
| ta for state m | nandates in order for the district to receive rein ted actual data or have provided a good faith e | nbursement Your si | t personn | el maintair | п а гесог | d of |
| iuny under th | ted actual data or have provided a good faith e | estimate which you | gnature o | n this tom | certifies | that |
| omation." T | ne laws of the State of California to be true and his information is used for dost accounting pur | correct based on y | our perso | nal knowle | ander pe edge or | naity of |
| ployee Signa | | Puses only. PLEAS | E USE BI | SHE HAK | | |
| _ | | | Date | 1/21 | سره ال | |
| ou have anv | questions, please contact | | | <u> </u> | | |

Schedule 2B Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2008-2009

Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Administrators".

Source: Schedule 2B and 1.8-2.

Findings:

Various Administrators

| # of reimbursable K-12 re-evaluations Avg. time p/ evaluation preparation Total Time (in minutes) Per Hour Hours Worked (Code 21) | 1 40 40 60 0.7 |
|--|-----------------------------------|
| # of reimbursable K-12 re-evaluations Avg. time p/ meeting(s) with employee Total Time (in minutes) Per Hour Hours Worked (Code 22) | 1 35 35 60 0.6 |
| # of reimbursable K-12 re-evaluations Avg. time p/ observation(s) of the employee Total Time (in minutes) Per Hour Hours Worked (Code 23) | 1 40 40 60 0.7 |
| # of reimbursable K-12 re-evaluations Avg. time p/ reducing evaluation to writing Total Time (in minutes) Per Hour Hours Worked (Code 24) | 1 45 45 60 0.8 |
| # of reimbursable K-12 re-evaluations Avg. time p/ post-evaluation conf. with the employee Total Time (in minutes) Per Hour Hours Worked (Code 25) | 1 60 60 60 1.0 |
| # of reimbursable K-12 re-evaluations Avg. time p/ filing evaluation and recordkeeping Total Time (in minutes) Per Hour Hours Worked (Code 26) | 70 70 60 1.2 |

*Activity Codes

Code 21- Preparing for the evaluation

Code 22- Meeting(s) with the employee

Code 23- Observation(s) of the employee

Code 24- Reducing the evaluation to writing

Code 25- Post-evaluation conference(s) with the employee

Code 26- Filing evaluation and recordkeeping

Conclusion: Findings will go forward to the SA-2.

Schedule 2BB Carlsbad Unified School District 498/83 Stull Act Fiscal Years: 2008-2009 Time Study

Purpose: To summarize time spent by "various administrators" on Stull Act.

Source: SA 1.7-2 Average Timesheets.

Findings:

| | | | , | Activit | y Code | S | |
|---------------------------|---------------------------------------|-------|---------------------------------------|---------|----------|-----|------------------|
| Schoolsite | Staff | 21 | 22 | 23 | 24 | 25 | 26 |
| Aviara Oaks Elementary | | | | | | | _ _ |
| Aviara Oaks Middle | Carolyn Millikin | 50 | 50 | 50 | | 50 | 75 |
| Buena Vista | Tina Howard | **720 | **900 | **4500 | **1800 | 120 | 120 |
| Calavera Hills Elementary | | | - 550 | 1000 | 1000 | 120 | 120 |
| Calavera Hills Middle | | | · · · · · · · · · · · · · · · · · · · | | | | <u> </u> |
| Carlsbad High | Margaret Stanchi | 30 | 20 | 30 | 45 | 15 | 15 |
| Carlsbad Village Academy | | | | 00 | 40 | | 15 |
| Hope | | | | | | | |
| Jefferson | | | | | | | |
| Kelly | | | | | | | l |
| Magnolia | · · · · · · · · · · · · · · · · · · · | | | | | | |
| Pacific Rim | | | | | | | |
| Poinsettia | | - | <u> </u> | | | | |
| Valley Middle | | | | | + | | |
| District | Torrie Norton | 20 | 40 | 30 | 10 | 10 | 5 |
| Averages | | 40 | 35 | 40 | 45 | 62 | 70 |
| Averages to be used | | 40 | 35 | 40 | 45 45 | 60: | 70 70 |

^{**}Times were not used to calculate averages

*Activity Codes

Code 21- Preparing for the evaluation

Code 22- Meeting(s) with the employee

Code 23- Observation(s) of the employee

Code 24- Reducing the evaluation to writing

Code 25- Post-evaluation conference(s) with the employee

Code 26- Filing evaluation and recordkeeping

Conclusion: Findings will go forward to Schedule 2B.

498/83 The Stull Act (K-12) Re-evaluations of Unsatisfactory Certificated Permanent Staff

DISTRICT STATISTICS REPORT

| The following cost accounting statistics very separation in the space of the required information in the space. | aces provided | | emburseme | nt. Please |
|--|---|--|----------------|------------|
| Statistical Data: Certificate Staff on | Unsatisfactory Status | | Fiscal Y | ear |
| 5 K-12 Permanent Instructors | · · · · · · · · · · · · · · · · · · · | 06-07 | 07-08 | 08-09 |
| 5 K-12 Permanent Instructors: | | | | |
| A. Number on unsatisfactory status | | | | 3 |
| 3. Number of re-evaluations | | | | / |
| Permanent Non-Instructors: | | | | |
| A. Number on unsatisfactory status | | | | |
| 3. Number of re-evaluations | | - | · | · |
| Reimbursable Re-evaluations 5 B + 6 B = Total On-reimbursable re-evaluations (Do not inclu | ide in the statistics along | | | |
| Any positions funded by these catego | • | | · | |
| C. 52012 School Improvement C. 52176 LEP/Bilingual C. 54425(b) Chapter 1 Federal compensate C. 54444.2 Migrant Children C. 62002.5 State Categorical Any position that is grant-funded | E.C. 52065 Native Ameri | Categorical vention | Act | |
| Re-evaluations of temporary and long- | term substitute teachers. | | | |
| PLOYEE CERTIFICATION: The State of Californ Indates in order for the district to receive reimbur a or have provided a good faith estimate which y fornia to be true and correct based on your persposes only. PLEASE USE BLUE INK ployee Signature | you "certify (or declare) under personal knowledge or information." | point certifies that the certifies the certifies the certifies that the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies the certifies that the certifies the certif | you have repor | ted actual |

Caroly-SA 1.7-2

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)

| Exact Position Title Fiscal Year: 06-07 (Circle the years for which years for which years for the following the complete writing ets) with the employee discepting | owing activities |
|---|--|
| Fiscal Year: 06-07 (Circle the years for which years for the following writing exception) | ou are responding |
| Fiscal Year: 06-07 C Circle the years for which y AVERAGE time for the following yee writing e(s) with the employee | ou are responding |
| AVERAGE time for the followers of which yellowers writing | ou are responding |
| AVERAGE time for the followers /ee loyee writing e(s) with the employee | lowing activitie |
| /ee loyee writing e(s) with the employee | |
| oyee Writing C(S) with the employee | T |
| Writing | T |
| e(s) with the employee | T |
| e(s) with the employee dkeeping | · · · · · · · · · · · · · · · · · · · |
| dkeeping | |
| | T |
| | Average Time in Minutes |
| | 50 |
| | 50 |
| | 50 |
| | 30 |
| | |
| e employee | 50 |
| | 75 |
| iodiactriciti. Tout signature on the | s form cartifion that |
| POSES ONLY. PLEASE USE BLUE | INK / |
| | es that school district personnel manbursement. Your signature on this estimate which you "certify (or decide correct based on your personal kaposes only. PLEASE USE BLUE |

498/83 The Stull Act (K-12)

| Please | Se report below the exercise and a second | |
|---------|--|--|
| 1 1043 | so report below the average amount of time enong /i- | main at a Nilandara and a nila |
| 41 | se report below the <i>average</i> amount of time spent (in eimbursable activities requested for the mandated are | MINUTES) BY YOU to implement and a |
| tne rei | SIMPLIFSAble activities requested for the | minimum by you to implement each Or |
| | and a delivities requested for the mandated pro | dram |
| | eimbursable activities requested for the mandated pro | ylan, |

| CUS | D | B - V - | |
|----------------------------------|---|--|------------------------|
| District/CO |)E , | Department/Location | |
| | i Howard | Debarmetinrocation | , |
| Employee | Name | Fract Position Title | |
| Zimployee | Name | Exact Position Title | |
| 231-56 | 177 /12mg/11mg/10mg/hrly | Fiscal Year: 06-07 | |
| Telephone | # 12mo/11mo/10mo/hrly # Work year length(circle) | | 07-08 08-09 |
| | | Circle the years for which | you are respondin |
| Reimbursal | ble Activities: Report evaluator A | VERAGE time for the fo | lloveing 45 341 |
| Code 21 | Topaning for the Cyandation | the state of the s | nowing activitie |
| Code 22 | Meeting(s) with the employe | ee | |
| Code 23 | Observation(s) of the employ | vee | 2.14. |
| Code 24 | Reducing the evaluation to v | Writing | |
| Code 25 | Post-evaluation conference(| s) with the employee | |
| Code 26 | Filing evaluation and record | keeping | |
| 4.0 | | | |
| Allocate the | average time spent on for | | Average Time |
| each of the t | following evaluation steps: | | in Minutes |
| | getal file | | |
| Code 21 | Preparing for the evaluation | · | |
| | | | 112h |
| Code 22 | Meeting(s) with the amplement | | |
| | Meeting(s) with the employee | | 15h |
| Ond. 60 | | | 1.7 hr |
| Code 23 | Observation(s) of the employee | | |
| | | | 75 hr |
| Code 24 | Reducing the evaluation to writing | | |
| | | | 30 hr |
| Code 25 | Post-evaluation conference/all at at | | 111 |
| | Post-evaluation conference(s) with the e | employee | 171 |
| | | | 1 hrs |
| Code 26 | Filing evaluation and recordkeeping | | 1 |
| | | • | 12 hrs |
| | | | 1 71 3 |
| MDI OVER A | | | _ |
| virLUYEE CEF ita for state ma | RTIFICATION: The State of California requires ndates in order for the district to receive reimber | that school district personnel r | naintain a record of |
| U have reporte | d actual data or have provided at a life we | ursement. Your signature on the | is form certifies that |
| riury under the | laws of the State of Colifornia to be to | innate writch you "centry (or de | ciare) under penaltv |
| | s information is used for cost accounting purpo | oses only. PLEASE USE BLUE | INK viowiedde ot |
| offiation. This | and a manual state of the state of | | |
| nployee Signati | ure Thus A | Date ///T | |
| nployee Signat ou have any q | ureuestions, please contact | | |

498/83 The Stull Act (K-12)

| District/CC | Algmen Ameli | Department/Loca | ation — |
|---------------------------------|--|-----------------------|--|
| Employee | Name | Exact Position Ti | tle |
| Telephone | # 12mo/11mo/10mo/hrly Work/year-length(circle) | Fiscal Year: 06-0 | 07 07-08 08-09 hich you are responding. |
| Reimbursa | ble Activities: Report evaluator | | |
| Code 21 | Preparing for the evaluation | † I | e following activities: |
| Code 22 | Meeting(s) with the employ | ee · | |
| Code 23 | Observation(s) of the empl | Ovee | . 187 |
| Code 24 | Reducing the evaluation to | Writing | |
| Code 25 | Post-evaluation conference | (s) with the employee | |
| Code 26 | Filing evaluation and record | dkeeping | |
| Allocate the each of the | average time spent on for following evaluation steps: | | Average Time in Minutes |
| Code 21 | Preparing for the evaluation | | |
| | · · · · · · · · · · · · · · · · · · · | | 30 |
| Code 22 | Meeting(s) with the employee | | 30 |
| Code 22 | Meeting(s) with the employee Observation(s) of the employee | | 30 20 30 |
| Code 23 | | | 30 20 30 115 |
| Code 23 | Observation(s) of the employee | e employee | 30 20 30 45 |
| Code 23 Code 24 Code 25 Code 26 | Observation(s) of the employee Reducing the evaluation to writing | employee | 30 20 30 45 15 |



498/83 The Stull Act (K-12)

Re-evaluations of Unsatisfactory Certificated Permanent Staff

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities requested for the mandated program.

| District/COE Torrie No Employee Name 160-331-503-5 Telephone # | | Department/Location A32T. Supt Exact Position Title Fiscal Year: 06-07 07-08 08-09 Circle the years for which you are responding. |
|---|---|---|
| Reimbursable Active Code 21 Code 22 Code 23 Code 24 Code 25 Code 26 | rities: Report evaluator AN Preparing for the evaluation Meeting(s) with the employe Observation(s) of the employ Reducing the evaluation to where Post-evaluation conference(see Filing evaluation and records | VERAGE time for the following activities: ee yee vriting s) with the employee |

| Allocate the average time spent on for each of the following evaluation steps: | | #1 | Average Time in Minutes | |
|--|---|------|-------------------------|--|
| Code 21 | Preparing for the evaluation | | 20 | |
| Code 22 | Meeting(s) with the employee | 1.90 | 40 | |
| Code 23 | Observation(s) of the employee | | 30 | |
| Code 24 | Reducing the evaluation to writing | | 10 | |
| Code 25 | Post-evaluation conference(s) with the employee | | 10 | |
| Code 26 | Filing evaluation and recordkeeping | | 5 | |

498/83 The Stull Act (K-12)

| Please report below the reimbursable act | the average amount of time spitivities requested for the mand | pent (in minutes) by you to implement each o |
|--|--|---|
| CUSD District/COE | | Personnel |
| Torrie Nor | ton | Department/Location A35T. Supt |
| Employee Name 160-331-5025 | 12mo/11mo/10mo/hrly | Exact Position Title |
| Telephone # | Work year length(circle) | Fiscal Year: 06-07 07-08 8-09 Circle the years for which you are responding. |
| Reimbursable Activ | ities: Report evaluator A | /EDACE 4: f . 11 . 5 .:: |
| Code 21 | Preparing for the evaluation | /ERAGE time for the following activities: |
| Code 22 | Meeting(s) with the employee | A . |
| Code 23 | Observation(s) of the employ | C |
| Code 24 | Reducing the evaluation to w | riting |
| Code 25 | Post-evaluation conference(s | N with the amount |
| Code 26 | Filing evaluation and recordk | eeping |

| Allocate the | Average Time in Minutes | |
|--------------|---|----|
| Code 21 | Preparing for the evaluation | 20 |
| Code 22 | Meeting(s) with the employee | 4 |
| Code 23 | Observation(s) of the employee | 2 |
| Code 24 | Reducing the evaluation to writing | 4 |
| Code 25 | Post-evaluation conference(s) with the employee | |
| Code 26 | Filing evaluation and recordkeeping | 5 |

| EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. PLEASE USE BLUE INK Employee Signature Date 9-3009 If you have any questions, please contact |
|---|
| |

498/83 The Stull Act (K-12)
Re-evaluations of Unsatisfactory Certificated Permanent Staff

| Employee 760-33/ Telephon | Name -5000 e # (2mo/11mo/10mo/hrly Work year length(circle) | ee yee vriting s) with the employee | Personnel 07-08 08-09 you are responding. |
|---------------------------|---|--|---|
| Allocate the | e average time spent on for e following evaluation steps: | #3 | Average Time in Minutes |
| Code 21 | Preparing for the evaluation | | 20 |
| Code 22 | Meeting(s) with the employee | | 4 |
| Code 23 | Observation(s) of the employee | | _ |
| Code 24 | Reducing the evaluation to writing | | 2-0 |
| ode 25 | Post-evaluation conference(s) with the e | employee | |
| | Filing evaluation and recordkeeping | | 5 |

| perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. PLEASE USE BLUE INK | |
|--|---|
| Employee Signature / / / / / / / / / / / / / / / / / / / | \ |
| If you have any questions, please contact Mary Kuhu | 7 |
| PLEASE SUBMIT THIS INFORMATION BY, at, at, at, at, at, at, at | X |
| | Ç |
| COPYRIGHT 2004 SixTen and Associates 64 | ` |
| . TRevised July 2008 | |

Revised July 2007

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12) Training of Evaluators

| | Manning Of L | valuators | |
|--|----------------------------------|---------------------------------|-----------------------------|
| District/COE | | Fiscal Year: | 2008 - 09 |
| Learning Keys | - Data Walks | ZOMS | |
| Type of Training Activit | y . | Training Location | |
| October 2 | 2008 | 8:00 9:00 a | m |
| Date of Activity | | Start and End Times | |
| | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 Jano Kork | ASST. PRINCIPAL | AOMS | Trainer (rainee |
| 2 KALK | | | Trainer Trainee |
| 3 | | | Trainer Trainee |
| 4 | | , | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | the training curriculum or atta | ach copy of agenda and mater | rials: |
| | | | |
| | | | |
| The District training coordinate | tor for this event, or another d | istrict amployee peods to sig | - hele |
| | | | |
| EMPLOYEE CERTIFICATION: 1 for state mandates in order for the save reported actual data or base. | | | |
| | | | |
| perjury under the laws of the Stanformation." This information is | | | |
| mployee Signature | | Date | 9 28 09 |
| you have any questions, pleas | e contact | , at | · |
| PLEASE SUBMIT THIS INFORM | NATION BY | ;TO | |
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Con Dave

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Revised July 2007

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12) Training of Evaluators

|) \ Craiming of Evaluators | | | | |
|---|-------------------------------------|---------------------------------|-----------------------------|--|
| District/COE Lact | shad USD | _ Fiscal Year: _C | 8-09 | |
| Learning Keys | | Aums | | |
| Type of Training Activity | / | Training Location | | |
| Oct. 2008 | | 8-900 am | | |
| Date of Activity | | Start and End Times | | |
| | | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) | |
| 1 Dave Kalk | Asst. Principal | Aoms | Trainer Trainee | |
| 2 Carolyn Millikin | Principal | Aoms | Trainer Trainee | |
| 3 | | | Trainer Trainee | |
| 4 | | | Trainer Trainee | |
| 5 | | | Trainer Trainee | |
| 6 | | | Trainer Trainee | |
| 7 | | | Trainer Trainee | |
| 8 | | | Trainer Trainee | |
| 9 | | | Trainer Trainee | |
| 10 | | | Trainer Trainee | |
| Provide a brief description of | the training curriculum or attac | h copy of agenda and materia | als: | |
| Work together. | to develop con | amon unders | tandine | |
| of expectation | is during 1) | eta Walks | / | |
| The District training coordinate | or for this event, or another dis | | below. | |
| MPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data or state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you ave reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of erjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. PLEASE USE BLUE INK imployee Signature ADAMA Date 9-28-09 you have any questions, please contact | | | | |
| LEASE SUBMIT THIS INFORMATION BY; TO; | | | | |

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Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12)

| 1 | i raining of E | valuators | |
|--|----------------------------------|--|-------------------------|
| District/COE | 130 | Fiscal Year: | 08/09 |
| EMMATION | 7 5 | CH5 _ | |
| Type of Training Activity | V 2 | Training Location | |
| Sept. 200 | 28 | 1:00 - 2:30 |) |
| Date of Activity | | Start and End Times | |
| | | Otal and Life Times | |
| DISTRICT FURN OVER | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE | 31 CODES 32 |
| | POSITION/TILE | WORK LOCATION | (circle one) |
| 1 10M Bloom azusi | ASST PEIN | 045 | Traine Trainee |
| 2 // ALDIE 6/0600 | | CH5 | Trainer (Trainee |
| 3 B/11 LOLD | H W | CHS | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7: | | | Trainer Trainee |
| 8 | · | | Trainer Trainee |
| 9 | | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | the training curriculum or atta | ch copy of agenda and materia | als: |
| | | | |
| | | | |
| The District training coordinate | or for this event, or another di | ptriot and a second | |
| | | | |
| EMPLOYEE CERTIFICATION: To state mandates in order for the | he State of California requires | that school district personnel ma | intain a record of data |
| lave reported actual data or have | nmyided a good foith | ient. Four signature on this form | certifies that you |
| perjury under the laws of the State | e of California to be true and o | e which you "certify (or declare) orrect based on your personal k | under penalty of |
| יון יוקון יון יון יון יון יון יון יון יון יון י | used for cost accounting purpo | ses only. PLEASE USE BLUE | NK / |
| mployee Signature // // you have any questions, please | Syll Dy The | Chi Date | 1 |
| LEASE SUBMIT THIS INFORM | | , at | |
| • | | ; TO | |
| OPYRIGHT 2004 SixTen and Associates | • | | Revised July 2007 |

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12) Training of Evaluators

| District/COE COSD | | Fiscal Year: | 18-08-08 |
|--|-------------------------------------|----------------------------------|-----------------------------|
| Type of Training Activity | Porcess | Training Location | 5 |
| | <i>!</i> | Training Location | |
| Date of Activity | | 840m | • |
| Date of Activity | | Start and End Times | |
| | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 Jasa Morals | Pringel | UNS | Trainer Trainee |
| 2 SASON MORAL | <u> </u> | | Trainer Trainee |
| 3 | • | | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | | - | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | the training curriculum or atta | ach copy of agenda and mater | als: |
| | | | |
| | | | |
| The District training coordinat | or for this event, or another d | listrict employee, needs to sign | n below. |
| EMPLOYEE CERTIFICATION: T | he State of California requires | that school district pomonant | |
| ioi state manuales in order lorg | ie uisuici io receive reimbursei | Ment Your signature on this for | |
| have reported actual data or hav perjury under the laws of the Sta information." This information is | ite oi California to de true and d | Diffect based on your nemonal i | knowdodon |
| Employee Signature | | Data | 10.1 00 |
| f you have any questions, pleas | e contact | Date | |
| PLEASE SUBMIT THIS INFORM | IATION BY | ; TO | |
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MANDATE REIMBURSEMENT SERVICES PRODUCTIVE HOURLY RATE UPDATE

Note: Please provide the rates for the FY: 08-09, and the missing rates for FY:07-08.

SCHOOL DISTRICT NAME:

Carlsbad Unified School District

| | | - | | | |
|------|---|----------|-------|---------------|-------|
| Name | Title | 02-08 | | 08-09 | |
| | AVERAGE ACCOUNTING TECHNICIAN | \$ | 29.02 | ₩. | 28.50 |
| | AVERAGE ADMINISTRATIVE ASSISTANT | ₩ | 30.95 | \$ | 30.66 |
| | AVERAGE ADMINISTRATOR (Principal/Vice Principal) | 8 | 67.72 | ₩ | 73.24 |
| | AVERAGE CLERICAL STAFF (Office Asst., Admin. Sec., Health Tech., Attend. Tech.) | \$ | 25:36 | € | 24.49 |
| | AVERAGE CLERICAL STAFF (Office Asst., Admin. Sec.) | ₩. | 25.48 | ₩ | 24.99 |
| | AVERAGE CLERK (ALL CLERKS) | . 69 | 24.16 | ₩ | 23.67 |
| | AVERAGE COUNSELOR | <i>€</i> | 56.08 | \$ | 65.27 |
| | AVERAGE DIRECTOR | \$ | 72.51 | \$ | 74.82 |
| | AVERAGE GUIDANCE TECH | \$ | 24.66 | \$ | 24.45 |
| | AVERAGE HEALTH TECH | \$ | 26.31 | € | 25.48 |
| | AVERAGE INSTRUCTIONAL AIDE | \$ | 22.76 | \$ | 22.35 |
| | AVERAGE OFFICE ASSISTANT | \$ | 22.06 | \$ | 20.47 |
| | AVERAGE PRINCIPAL | 2 | 71.89 | S | 75.09 |
| | AVERAGE PSYCHOLOGIST | | | | |
| | | | | | |

Six 1 and Associates

M. IDATE REIMBURSEMENT SERVICES

PRODUCTIVE HOURLY RATE UPDATE

Note: Please provide the rates for the FY: 08-09, and the missing rates for FY:07-08.

SCHOOL DISTRICT NAME:

Carlsbad Unified School District

| | |) | | |
|------|---|----------|-------|-------|
| Name | Title | 07-08 | 60-80 | |
| | AVERAGE ACCOUNTING TECHNICIAN | \$ 29.02 | \$ | 24.79 |
| | AVERAGE ADMINISTRATIVE ASSISTANT | \$ 30.95 | 69 | 25.06 |
| | AVERAGE ADMINISTRATOR (Principal/Vice Principal) | \$ 67.72 | €9 | 83.07 |
| | AVERAGE CLERICAL STAFF (Office Asst., Admin. Sec., Health Tech., Attend. Tech.) | \$ 25.36 | \$ | 17.34 |
| | AVERAGE CLERICAL STAFF (Office Asst., Admin. Sec.) | \$ 25.48 | \$ | 20.12 |
| | AVERAGE CLERK (ALL CLERKS) | \$ 24.16 | \$ 2 | 27.40 |
| | AVERAGE COUNSELOR | \$ 56.08 | \$ | 47.21 |
| | AVERAGE DIRECTOR | \$ 72.51 | \$ | 68.49 |
| | AVERAGE GUIDANCE TECH | \$ 24.66 | \$ 20 | 20.12 |
| | AVERAGE HEALTH TECH | \$ 26.31 | \$ 20 | 20.12 |
| | AVERAGE INSTRUCTIONAL AIDE | \$ 22.76 | \$ 20 | 20.12 |
| | AVERAGE OFFICE ASSISTANT | \$ 22.06 | \$ 17 | 17.34 |
| | AVERAGE PRINCIPAL | \$ 71.89 | \$ 76 | 76.01 |
| | AVERAGE PSYCHOLOGIST | | \$ 47 | 47.21 |
| | | - | | - |

Six n and Associates

M. IDATE REIMBURSEMENT SERVICES

| Name | Title | 07-08 | 80 | 08-09 |
|------------------------------|---|----------|-----|--------------------|
| | AVERAGE REGISTRAR | | | |
| | AVERAGE SECRETARY | | | |
| | AVERAGE SUBSTITUTE TEACHER | | ₩ | 12.86 |
| | AVERAGE VICE-PRINCIPAL | \$ 63.55 | \$ | 66.43 |
| | SUBSTITUTE TEACHER (DAILY RATE WITH BENEFITS) | \$ 85.00 | €> | 102.85 |
| AAKER, CHARLES | DIRECTOR, FACILITIES | \$ 66.40 | \$ | 67.39 |
| ADAMS, GWEN | TEACHER | \$ 65.81 | €9 | 70.88 |
| AGRAMONTE, DENISE | ADMINISTRATIVE ASSISTANT | | ₩. | 33.27 |
| AHLE, STEPHEN | PRINCIPAL (POINSETTIA) | \$ 71.23 | € | 79.28 |
| ARMSTRONG, THERESA (TRESSIE) | ASSISTANT PRINCIPAL (KELLY ELEM) | \$ 60.76 | €9 | 69.29 |
| ASHTON, BRIAN | COUNSELOR | \$ 60.09 | € | 64.72 |
| BAIMA, LANE | PHYSICAL PERFORMANCE TEST COORDINATOR (TEACHER) | \$ 35.60 | 8 | 40.46 |
| BATALLA, LILITTE | ACCOUNTANT | | \$ | 34.70 |
| BEESON, JULIE | CAMPUS SUPERVISOR | \$ 19.14 | €9- | 19.74 |
| BLOOMQUIST, THOMAS | ASSISTANT PRINCIPAL | \$ 69.93 | € | 75.31 |
| BOLING, JEAN MARIE | ADMINISTRATIVE SECRETARY | \$ 37,05 | \$ | 36.39 |
| BOSS, VICTORIA | LIBRARY TECHNICIAN | \$ 25.68 | \$ | 25.23 |
| CAMPBELLLAHR, BETTY J | SPECIAL PROJECTS COORDINATOR-RETIRED 7/1/07 | RETIRED | | |
| CARTAGENA, RUTH | ADMINISTRATIVE ASSISTANT | | €9 | 27.12 |
| | | | | - - - |

SixTen and Associates dl 9/18/2009

Six n and Associates

M.: ADATE REIMBURSEMENT SERVICES

| Name | Title | 07-08 | | 08-09 | |
|----------------------|---|----------------|--------|-------------|--------|
| DURHAM, ELLEN | ADMINISTRATIVE ASSISTANT | | 54.49 | € | 53.51 |
| FLANAGAN, MELODY | ATTENDANCE CLERK | \$ | 22.72 | € | 22.31 |
| FORNELLI, LINDA | NURSE | € | 32.95 | \$ | 47.56 |
| FREEMAN, WALTER | ASSISTANT SUPERINTENDENT, BUSINESS SERVICES | | - | \$ | 117.07 |
| GARCIA, ALICE | ADMINISTRATIVE SECRETARY | € 5 | 27.66 | €9 | 27.16 |
| GEARING, HEATHER | ADMINISTRATIVE ASSISTANT | \$ | 27.00 | 4 | 26.52 |
| GEARING, LINDA | ACCOUNTING TECHNICIAN | \$ | 28.33 | € | 27.83 |
| GIORDANI, MARJORIE | ASSISTANT PRINCIPAL | Section | | ₩. | 86.79 |
| GLENN, SUSAN | ADMINISTRATIVE SECRETARY-RETIRED 5/31/07 | RETIRED | | RETIRED | |
| GOELTZ, KATHY | PSYCHOLOGIST | ÷ | 52.20 | € | 26.22 |
| GUNZELMAN, CATHY | OFFICE ASSISTANT-SPLIT ASSIGNMENT 08/09 | \$ | 21.09. | 12.91/20.72 | |
| HAINES DECHAIR, LUCY | DIRECTOR, CURRICULUM/INSTRUCTION | 2 | 75.36 | 69 | 81.16 |
| HANCOCK, CATINA | PRINCIPAL | 9 \$ | 65.93 | \$ | 73.07 |
| HANSEN, JUDITH | ADMINISTRATIVE ASSISTANT | \$ 2 | 27.66 | €9 | 27.16 |
| HANSEN, ROSE MARIE | ATTENDENCE CLERK | \$ 2 | 22.72 | € | 22.31 |
| JONES HARDEN, LESLIE | PRINCIPAL | | | ₩ | 75.50 |
| HARPER, DONNA | DIRECTOR, PURCHASING & STRS | 9 | 64.58 | \$ | 63.42 |
| HARTMAN, JANE | COORDINATOR OF SPECIAL PROGRAMS08/09 | \$ | 62.78 | \$ | 64.37 |
| HETRICK, LINDY | ADMINISTRATIVE ASSISTANT | \$ 29 | 29.04 | € | 29.96 |
| | | | | | |

SixTen and Associates dl 9/18/2009

Cbad_PHR-08-09

4 of 9

Six 1 and Associates

M...IDATE REIMBURSEMENT SERVICES

| Name | Title | 07-08 | | 00 00 |
|------------------------|---|----------|----------------|-------|
| HOLLEY, NORMAN /KEITH | COORDINATOR, ALT ED/PRINCIPAL | \$ 73.61 | 8 | 83.24 |
| HOWARD, TINA IRENE | ASSISTANT PRINCIPAL-SPLIT 07/08/PRINCIPAL 08/09 | \$ 63.10 | \$ 01 | 73.53 |
| HUESING, KIMBERLY | PRINCIPAL | | ₩. | 75.50 |
| JENNINGS, DIANE | ADMINISTRATIVE ASSISTANT | \$ 29.78 | \$ 82 | 29.25 |
| JIMENO, ALICE | ADMINISTRATIVE SECRETARY | \$ 30.50 | \$ 09 | 29.96 |
| KALK, DAVE | ASSISTANT PRINCIPAL | \$ 58.15 | 5 | 64.41 |
| KOTZEBUE, DIANA | HEALTH TECHNICIAN | | ₩ | 21.79 |
| KRAMER, BRUCE | DIRECTOR | | ₩. | 84.94 |
| KRYZAK, JENNIFER | HEALTH TECHNICIAN | \$ 24.46 | \$ 9 | 24.03 |
| KUHN, MARY | ADMINISTARTIVE SECRETARY-CONFIDENTIAL | \$ 33.88 | e s | 33.27 |
| LANE, KIM | HEALTH TECHNICIAN | \$ 28.32 | \$ | 27.82 |
| LARSON, JENNIFER | HEALTH TECHNICIAN | \$ 28.32 | 2 \$ | 27.82 |
| LARSON, LESLIE | HEALTH TECHNICIAN | \$ 24.46 | \$ 9 | 24.03 |
| LEWIS, RICK | DIRECTOR, INFORMATION SYSTEMS | \$ 72.65 | 2 | 71.35 |
| LORD IV, WILLIS (BILL) | ASSISTANT PRINCIPAL | \$ 66.60 | \$ 0 | 71.73 |
| LUND, CHAD | ASSISTANT PRINCIPAL | | € | 62.63 |
| LUTZ, CINDY | HEALTH TECHNICIAN | \$ 24.46 | \$ | 24.03 |
| MADDOX, SHEILA | PRINCIPAL-RETIRED 6/30/07 | | RETIRED | |
| MARTINEZ, PAUL | MAINTENANCE WORKER | \$ 38.93 | \$ | 40.14 |
| | | | | |

SixTen and Associates dl 9/18/2009

Six? and Associates

MANADATE REIMBURSEMENT SERVICES

| Name | Title | 20 10 | | | |
|----------------------------|--|--------|---------------|---------|-------------------------|
| McCORMAC, KATHRYN | LEAD ACCOUNTANT | \$0-70 | 41.30 | 8 08-09 | 42.59 |
| McCORMICK, LAURA JEAN | OFFICE ASSISTANT | € | 24.38 | €9 | 23 94 |
| McKEE, CAROL | COUNSELORRETIRED-SPECIAL ASSIGNMENT BY STIPEND | | | STIPEND | |
| MERCHANT, SHARAN | IS SPECIALIST | € | 38.93 | €9 | 38.23 |
| MILLIKIN, CAROLYN | PRINCIPAL (VALLEY MIDDLE) | 8 | 73.61 | ↔ | 79.28 |
| MIRANDA, DOLORES | ATTENDANCE CLERK | | | €\$ | 22.31 |
| MONDERINE, ROSEMARY | SENIOR BUYER | €> | 38.00 | \$ | 37.32 |
| MORALES, JULIO CESAR | ASSISTANT PRINCIPAL | \$ | 58.15 | € | 71.01 |
| NAVARRO, NANCY | DIRECTOR, FISCAL SERVICES | 89 | 80.72 | ₩. | 79.28 |
| NORTON, TORRIE | ASSISTANT SUPERINTENDENT- PERSONNEL | €9 | 66.06 | \$ | 111.93 |
| O'CONNELL, SUZANNE | ASSISTANT SUPERINTENDENT- INSTRUCTIONAL | | 66.06 | . · | 111 93 |
| OGAN, LAURA | ATTENDENCE CLERK | € | | | 23.43 |
| OHLIN, EVANGELINE (VANGIE) | ADMINISTRATIVE SECRETARY | | | | 27.02 27.02 27.02 |
| PARKER, RACHEL | COUNSELOR | | | | 67 94 |
| PFRANG, SHARON | OFFICE ASSISTANT-LEFT DISTRICT 6/30/07 | | | | |
| PIERCE, ROBERT | TEACHER | \$ | 59 75 8 | | 67.61 |
| PINNER, ROBIN | ADMINISTRATIVE ASSISTANT | | | | 25.87 |
| PRICE, JULIE | OFFICE ASSISTANT | * | | | 20 72 |
| PULASKI, LINDA | ATTENDANCE CLERK | \$ | - | | 25.83 |
| | | | -4 | · | 20.5 |

SixTen and Associates dl 9/18/2009

California Department of Education (CDE) - School Fiscal Services Division

Restricted Indirect Cost Rates for K-12 Local Educational Agencies (LEAs) - Five Year Listing

approved based on standardized account code structure expenditure data

Address questions to sacsinfo@cde.ca.gov, or call 916-322-1770.

* Revised April 8, 2008
** C = County

| ** C = Co D = Dis | | | CA= Common Administration | For use with state and federal programs, as allowable, in: | | | | | | | | |
|----------------------|-------------|----------|----------------------------------|--|--|--|--|--|--|--|--|--|
| ט – טו | Strict | | J = Joint Powers Agency | For | use with state a | nd federal prog | rams, as allowa | ble, in: | | | | |
| Country | 154 | <u> </u> | T | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 | | | | |
| County Code | LEA Code | Type** | LEA Name | (based on 2002-03 expenditure data) | (based on 2003-04 expenditure data) | (based on 2004-05 expenditure data) | (based on 2005-06 expanditure data) | (based on 2006-07 expenditure data) | | | | |
| 37 | 10371 | C | San Diego County Superintendent | 9.84% | 8.54% | 8.22% | 10.27% | 9.76% | | | | |
| 37 | 67967 | | Alpine Union Elementary | 3.50% | 3.16% | 2.99% | 3.30% | 3.27% | | | | |
| 37 | 67975 | D | Bonsall Union Elementary | 4.54% | 4.41% | 4.71% | 4.05% | 3.67% | | | | |
| 37 | 67983 | | Borrego Springs Unified | 6.07% | 8.52% | 7.95% | 5.36% | 7.72% | | | | |
| 37 | 67991 | D | Cajon Valley Union Elementary | 5.55% | 7.46% | 7.28% | 5.98% | 5.13% | | | | |
| 37 | 68007 | | Cardiff Elementary | 3.96% | 4.44% | 3.82% | 3.67% | 3.83% | | | | |
| 37 | 68023 | D | Chula Vista Élementary | 5.36% | 4.76% | 3.83% | 3.54% | 3.33% | | | | |
| 37 | 68031 | | Coronado Unified | 8.08% | 6.29% | 6.41% | 3.97% | 4.85% | | | | |
| 37 | 68049 | D | Dehesa Elementary | 7.45% | 5.62% | 5.92% | 1.72% | 3.86% | | | | |
| 37 | 68056 | | Dei Mar Union Elementary | 5.42% | 6.00% | 2.98% | 2.07% | 4.80% | | | | |
| 37 | 68080 | D | Encinitas Union Elementary | 6.33% | 5.04% | 5.22% | 5.19% | 4.11% | | | | |
| 37 | 68098 | D | Escondido Union Elementary | 5.75% | 4.97% | 4.21% | 4.80% | | | | | |
| 37 | 68106 | D | Escondido Union High | 10.22% | 8.07% | 7.20% | 8.03% | 5.30% 10.22% | | | | |
| 37 | 68114 | D | Fallbrook Union Elementary | 6.11% | 6.69% | 5.76% | 5.01% | | | | | |
| 37 | 68122 | D | Fallbrook Union High | 11.10% | 10.32% | 7.90% | 8.00% | 8.03% 8.99% | | | | |
| 37 | 68130 | D | Grossmont Union High | 4.68% | 5.70% | 5.03% | 3.19% | | | | | |
| 37 | 68155 | D | Jamul-Dulzura Union Elementary | 1.28% | 4.56% | 5.43% | 2.00% | 3.38% | | | | |
| 37 | 68163 | D | Julian Union Elementary | 9.26% | 6.16% | 1.61% | 2.70% | 3.08% | | | | |
| 37 | 68171 | D | Julian Union High | 4.37% | 5.35% | 11.14% | 7.97% | 4.58% | | | | |
| 37 | 68189 | D | Lakeside Union Elementary | 8.91% | 7.63% | 6.49% | 6.84% | 4.09% | | | | |
| 37 | 68197 | D | La Mesa-Spring Valley Elementary | 3.14% | 3.64% | 4.17% | 2.92% | 8.45% 3.62% | | | | |
| 37 | 68205 | D. | Lemon Grove Elementary | 11.53% | 10.06% | 9.47% | 8.06% | | | | | |
| 37 | 68213 | D | Mountain Empire Unified | 6.20% | 5.68% | 6.57% | 4.39% | 6.96% | | | | |
| 37 | 68221 | D | National Elementary | 6.18% | 5.85% | 5.94% | 6.41% | 3.84% | | | | |
| 37 | 68296 | D | Poway Unified | 5,17% | 5.19% | 5.55% | 4.95% | 6.07% | | | | |
| 37 | 68304 | D | Ramona City Unified | 6.62% | 7.67% | 6.74% | 6.46% | 4.23% | | | | |
| 37 | 68312 | D | Rancho Santa Fe Elementary | 8.29% | 11.03% | 9.99% | 9.41% | 6.52% | | | | |
| 37 | 68338 | | San Diego Unified | 3.58% | 5.83% | 3.67% | | 8.82% | | | | |
| 37 | 68346 | D | San Dieguito Union High | 6.54% | 7.45% | 8.12% | 4.64% 6.12% | 5.75% | | | | |
| 37 | 68353 | D | San Pasqual Union Elementary | 5.01% | 5.82% | 0.32% | | 4.22% | | | | |
| 37 | 68361 | D | Santee Elementary | 5.14% | 7.06% | 6.98% | 0.29% | 3.51% | | | | |
| 37 | 68379 | D | San Ysidro Elementary | 4.89% | 5.58% | 5.94% | 6.46% | 7.44% | | | | |
| 37 | 68387 | D | Solana Beach Elementary | 8.15% | 11.18% | 9.01% | 4.31% 7.22% | 7.09% | | | | |
| 37 | 68395 | D | South Bay Union Elementary | 6.11% | 6.15% | 6.90% | | 7.30% | | | | |
| 37 | 68403 | D | Spencer Valley Elementary | 15.10% | 15.98% | 12.57% | 6.13% 2.01% | 4.65% | | | | |
| 37 | 68411 | D | Sweetwater Union High | 4.99% | 4.63% | 4.75% | | 1.63% | | | | |
| 37 | 68437 | _ D | Vallecitos Elementary | 8.49% | .3.65% | 5.56% | 5.37% | 4.96% | | | | |
| 37 | 68452 | | Vista Unified | 4.57% | 4.61% | 3.61% | 6.04% | 8.07% | | | | |
| 37 | 73551 | | Carlsbad Unified | 5.73% | 5.83% | | 3.99% | 4.65% | | | | |
| 37 | 73569 | | Oceanside Unified | 4.53% | 4.44% | 6.48% | 4.84% | 6.18% | | | | |
| 37 | 73791 | | San Marcos Unified | 4.07% | 3.16% | 4.32% | 3.21% | 2.84% | | | | |
| 37 | 75416 | | Warner Unified | 6.17% | 7.42% | 3.74% | | 3.61% | | | | |
| 37 | 75614 | | Valley Center-Pauma Unified | 5,89% | 7.98% | 10.93% | 7.73% | 8.34% | | | | |
| | الدخسة. | | Jenet Facilità Offina | JK19-/0 | 1.90% | 6.32% | 5.82% | 5.96% | | | | |

Fiscal Year

2007-2008

Six fen and Associates **Mandate Reimbursement Services**

KEITH B. PETERSEN, MPA, JD, President E-Mail: Kbpsixten@aol.com

Sacramento

Claim File Copy 3841 North Freeway Blvd., Suite 170 Sacramento, CA 95834 Telephone: (916) 565-6104

Fax: (916) 564-6103

San Diego 5252 Balboa Avenue, Suite 900 San Diego, CA 92117 Telephone: (858) 514-8605

Fax: (858) 514-8645

February 13, 2009

CERTIFIED MAIL #7006 3450 0000 3941 8925

Ms. Virginia Brummels, Section Manager Local Reimbursement Section Division of Accounting and Reporting Office of the State Controller P.O. Box 942850 Sacramento, CA 94250

RE: Annual Reimbursement Claims

Carlsbad Unified School District S37030

Dear Ms. Brummels:

Enclosed please find the original claims and extra copies of the FAM-27 for Bonita Unified School District's reimbursement claims listed below:

| 498/83 1117/89 161/93 98/94 975/95 589/97 | The Stull Act Consolidation of LEAN and MCR Intradistrict Attendance Caregiver Affidavits Physical Performance Tests Criminal Background Checks II | 2007-2008 2007-2008 2007-2008 2007-2008 2007-2008 2007-2008 |
|--|--|--|
| 736/97 | Comprehensive School Safety Plans | 2007-2008 |

If you have any questions regarding these claims, please contact me at (858) 514-8605.

Sincerely, Thornwell

Larry Hendee, Vice-President

| , | | | | School | Mand | ated Cost Man |
|-------------------|--|--|----------------------------|---|----------------|--|
| | THE ST | ULL ACT | | | | FORM SA-1 |
| | | (02) Type of Claim | | | <u> </u> | Fiscal Year |
| | | Reimburseme | nt X | 7 | | 2007-2008 |
| | | Estimated | <u>-</u> | 7 | | |
| | | Object | Accounts | · | | |
| (a) | (b) | T | | | | |
| Salaries | | | (a) | 1 | | (f) |
| and | and | Contract | Fixed | i | | Total |
| + | Supplies | <u> </u> | | Training | | TOTAL |
| Claim Statistics: | Number of CIE's | evaluated per (03 | (A)(1) and (03)(A) | (2) | | 34 |
| Ed. Code §4466 | 62, subd. (b), as a | mended by Ch. 4 | 98/83; Reimburser | ment period begi | ns fy | 1997-98 |
| Į. | | \$ - | \$ - | \$ - | \$ | 37,020.57 |
| \$ 51,546.35 | \$ - | \$ - | \$ - | \$ - | \$ | 51,546.35 |
| Ed. Code §4466 | 2, subd. (b), as a | mended by Ch. 4 | /99; Reimburseme | nt period begins | 03/15 | 5/99 |
| \$ 17,635.01 | \$ - | \$ - | \$ - | \$. | Т. | 17,635.01 |
| \$ 23,998.59 | \$ - | \$ - | \$ - | \$ - | + | 23,998.59 |
| Claim Statistics: | Number of CIE's | and NIE's evaluate | ed per (03)(B)(1) | | +- | |
| | | | | nent period begin | le fv | 1007 00 |
| \$ | \$ - | \$ - | \$ | , | Ţ. | |
| \$ - | \$ - | \$ - | \$ | | <u> </u> | - |
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| \$ - | \$ - | \$ - | \$ - | | | |
| \$ - | \$ - | \$ - | \$ - | | | |
| \$ 130,200.52 | \$ - | \$ - | \$ - | | | 130,200.52 |
| | | ·· | | | | 100,200.32 |
| | | | [From J-380 or J-580] | | , | 1 940/ |
| | | | [Line (05) x line (04)(a)] | · · · | • | 4.84% |
| | | | | | | 6,301.71 |
| | | | | | Ψ | 136,502.23 |
| | | | | | \$ | <u> </u> |
| | | | | | | |
| | | [Line (C |)7) - {Line (08) + Line (0 | | \$ | 136.502 23 |
| | and Benefits Claim Statistics: Ed. Code §4466 \$ 37,020.57 \$ 51,546.35 Ed. Code §4466 \$ 17,635.01 \$ 23,998.59 Claim Statistics: Ed. Code §4466 \$ - \$ - \$ - \$ - \$ - | (a) (b) Salaries Materials and Supplies Claim Statistics: Number of CIE's Ed. Code §44662, subd. (b), as a statistics: Number of CIE's \$ 51,546.35 \$ Ed. Code §44662, subd. (b), as a statistics: Number of CIE's \$ 23,998.59 \$ Claim Statistics: Number of CIE's Ed. Code §44664, subd. (b), as a statistics: Number of CIE's Ed. Code §44664, subd. (b), as a statistics: Subd. (b), as a stati | Reimbursement | THE STULL ACT CLAIM SUMMARY (02) Type of Claim Reimbursement X | MANDATED COSTS | MANDATED COSTS THE STULL ACT CLAIM SUMMARY CLAIM SUMMARY |

| THE STULL ACT COMPONENTACTIVY COST DETAIL COMPONENTACTIVY COST DETAIL (02) Fiscal Year (03) Relimbursable Components: Check only one box per form to identify the correctment being claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes techniques and claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes before the claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes with a claimed and claimed. Relies employes and claimed. Relies employed and claimed. Relies employed and claimed. Relies employed and claimed. Relies employed and claimed. Relies employed employed employed employed employed. Relies employed employed employed employed. Relies employed employed employed. Relies employed employed employed. Relies employed. Re | State Controller's Office | | | | | | Sch | nool Mandate | d Cost Man |
|--|--|--|----------------------|-------------------|----------------------|-----|-----------------|-----------------|--------------|
| Commission Commission Check only one box par form to identify the component being claimed. | Program 260 | СОМР | THE ST | JLL ACT | DETAIL | | | | FORM SA-2 |
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| A. CIE Believe employee's techniques and selection process for a separative of schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and schinges and selection of schinges and sc | (03) Reimbursable Components: | Check only one box per form to id | lentify the con | ponent being | claimed. | | · | | |
| B. CIE & NIE Evaluating and assessing CIE according to City and | | Review employee's techniques and | | Evaluation to inc | clude assessment | | | | |
| Community Comm | | Review STR Results | | | | ; | | | |
| Description of Expenses (a) (b) (c) (d) (e) (f) (g) (h) Templating Personal | B. CIE & NIE | Evaluating and assessing CIE according to certain criteria | | Reducing evalua | ation to writing | | Transmitting ev | aluation to CIE | |
| (a) (b) (c) (d) (e) (g) (fi) Hourty Routing Continued Perspenses repating to evaluate and assess the performance of a CIE Administrators Various Particular Perspenses Various Season (CE) and adopticular Various Season (CE) (Fixed Particular Perspenses) Various Season (CE) and adopticular Various Season (CE) (Fixed Particular Perspenses) Administrators Various Season (CE) and adopticular Various Season (CE) (CE) (CE) (CE) (CE) (CE) (CE) (CE) | | Attaching response to personnel file | | Discussing evalu | uation with CIE | | | | |
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| Classifications, Functions Performed, and Description of Expenses or Countity and Description of Expenses or Countity or Countity and Description of Expenses or Countity or C | . (| (a) | (b) | (c) | (d) | | | | (h) |
| repaining to evaluate and assess the performance of a CIE Administrators Various \$80.32 191.7 \$ 13,288.84 tocussing the CIE's goals and objectives Administrators Various \$80.32 180.6 \$ 12,519.19 re-observation conference and discussion with CIE Administrators Various \$60.32 133.1 \$ 9,573.09 tendance at training required to perform evaluations Amistrong, Theesex Principal \$60.76 1.5 \$ 91.14 All Principal \$80.076 1.5 \$ 91.14 Bloomquist, Tom Assistent Principal \$83.55 3.5 \$ 224.76 Glordant, Marjorie Assistent Principal \$85.55 1.5 \$ 98.80 Howard, Tina Assistant Principal \$85.55 1.5 \$ 95.33 Howard, Tina Assistant Principal \$50.55 1.5 \$ 93.31 Housing, Kimbely Ann Assistant Principal \$80.55 1.5 \$ 97.23 Lord, Bill Assistant Principal \$80.55 1.5 \$ 97.23 Lord, Bill Assistant Principal \$80.55 1.5 \$ 97.23 Morales, Julio Ceesar Assistant Principal \$80.55 1.5 \$ 97.23 Sessier, Phyllis Admin Assistant \$27.66 2.0 \$ 95.32 Simin, Cynthia Amin Assistant \$27.66 2.0 \$ 95.32 Simin Synthia Amin Assi | Classifications, Fu | unctions Performed, | Rate or | Worked or | and | and | | | Travel |
| Securation Sec | | | \$69.32 | 191.7 | \$ 13,288.64 | | | | |
| Administrators Various \$89.32 138.1 \$ 9,573.09 | iscussing the CIE's goals and objectives Administrators | | \$69.32 | 180.6 | \$ 12.519.19 | • | | | |
| tendance at training required to perform evaluations Amistrong, Theresa Principal \$60.76 1.5 \$ 91.14 Billomorquist, Torn Assistant Principal \$69.93 3.5 \$ 244.76 Glordani, Marjorie Assistant Principal \$65.55 3.5 \$ 222.43 Harcock, Calina Principal \$65.93 1.5 \$ 98.90 Howard, Tina Assistant Principal \$77.89 1.5 \$ 107.84 Hussing, Kimberly Ann Principal \$77.89 1.5 \$ 107.84 Kelk, Dave Assistant Principal \$68.15 1.5 \$ 87.23 Lund, Bill Assistant Principal \$68.05 3.5 \$ 233.10 Lund, Chad Assistant Principal \$68.55 1.5 \$ 95.33 Moralles, Lullo Cesar Assistant Principal \$88.55 1.5 \$ 95.33 Moralles, Lullo Cesar Assistant Principal \$88.55 1.5 \$ 95.33 Sester, Phyllis Admin Assistant \$27.66 2.0 \$ 55.32 Simse, Cynthia Admin Assistant \$27.66 2.0 \$ 55.32 Smith, Emily Admin Assistant \$27.65 2.0 \$ 55.32 Smith | | | \$60.22 | | | | | | |
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| Kalik, Dave Assistant Principal \$58.15 1.5 \$ 67.23 Lord, Bill Assistant Principal \$66.60 3.5 \$ 233.10 Lund, Chad Assistant Principal \$86.55 1.5 \$ 97.23 Morales, Julio Ceser Assistant Principal \$58.15 1.5 \$ 87.23 Sester, Phyllis Admin Assistant \$27.66 2.0 \$ 55.32 Sims, Cynthia Admin Assistant \$27.66 2.0 \$ 55.32 Smith, Emily Admin Assistant \$28.34 2.0 \$ 52.68 Sining staff that will be performing the evaluations Vodicka, Devin Director \$75.36 1.5 \$ 113.04 Total [V] Subblet Emily Subblet S | Hancock, Catina Howard, Tina | Principal Assistant Principal | \$65.93 \$63.55 | 1.5 1.5 | \$ 98.90 \$ 95.33 | | | - | |
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| Sims, Cynthia Admin Assistant \$27.66 2.0 \$ 55.32 Smith, Emily Admin Assistant \$26.34 2.0 \$ 52.68 sining staff that will be performing the evaluations Vodricka, Devin Director \$75.36 1.5 \$ 113.04 | Morales, Julio Cesar | Assistant Principal | \$63.55 \$58.15 | 1.5 | \$ 95.33 | | | | |
| sining staff that will be performing the evaluations Vodicka, Devin Director \$75.36 1.5 \$ 113.04 | Sims, Cynthia | Admin Assistant | \$27.66 | 2.0 | \$ 55.32 | | | | |
| Vodicka, Devin Director \$75.36 1.5 \$ 113.04 | • | | Ψ20.04 | 2.0 | \$ 52.08 | | | | |
| Total 🗓 Subtotal 🗆 Page 1 of 1 \$ 37 020 57 \$ \$ \$ \$ \$ \$ \$ | | | \$75.36 | 1,5 | \$ 113.04 | | | | |
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| | Total X | Subtotal [] | Page 1 | of 1 .s | 37.020.57 | | \$ - 5 | B . | } - |

| State Controller's Office | | | | | C. | | |
|---|-------------------------|-----------------------------------|-----------------------------|------------------------------|----------------------|------------------|---------------------------|
| Rogram | | ED COSTS ULL ACT | | | | hool Mandate | |
| 260 cor | MPONENT/ACT | | DETAIL | | | | FORM SA-2 |
| (01) Claimant risbad Unified School District | | (02) Fiscal | Year | * ** | | <u> </u> | <u> </u> |
| (03) Reimbursable Components: Check only one box per form to | identify the con | nnonent boing | alaimad | | | | 2007-20 |
| A. CIF Review employee's techniques and | | Evaluation to in | clude assessment | ٠ | | | |
| strategies Review STR Results | | of techniques a | nd strategies | | | | |
| F. I. I. | | Assessment ba | sed on STR results | l | <u> </u> | | |
| to certain criteria | a . | Reducing evalu | ation to writing | | Transmitting e | valuation to CIE | |
| Attaching response to personnel file | | Discussing eval | uation with CIE | | | | |
| (04) Description of Expenses | | | | (| Object Accou | nts | |
| (a) | (b) Hourly | (c) | · (d) | (e) | (f) | (g) | (h) |
| Employee Names, Job Classifications, Functions Performed, and Description of Expenses | Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | |
| Classroom observation to evaluate and assess performance | | | · | | | | |
| Administrators Various | \$69.32 | 270.4 | \$ 18,744.13 | | | | |
| Post-observation conference and discussion with CIE Administrators Various | \$69.32 | 189.0 | \$ 13,101.48 | | | | |
| Discussing evaluation and write-up with CIE | | 100.0 | 10,101.40 | | | | |
| Administrators Various | \$69.32 | 204.2 | \$ 14,155.14 | | - | | |
| Reducing evaluation to writing, forward to personnel file Administrators Various | \$69.32 | 80.0 | \$ 5,545.60 | • | | | |
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|)— | | | | | İ | | |
| , Total X Subtotal | Page 1 c | of 1 \$ | 51,546.35 \$ | - ; | 3 - 5 | \$ - \$ | - |

State Controller's Office School Mandated Cost Manual Program MANDATED COSTS FORM THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL (01) Claimant (02) Fiscal Year sbad Unified School District 2007-2008 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE strategies of techniques and strategies Review STR Results X Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (a) (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Salaries Materials Travel Rate Worked Contract Fixed Classifications, Functions Performed, and. and or Services and Description of Expenses Benefits Assets Supplies Training **Unit Cost** Quantity Preparing to evaluate and assess the performance of a CIE Administrators Various \$69.32 90.4 \$ 6,266.53 Discussing the CIE's goals and objectives Administrators Various \$69.32 92.0 \$ 6,377.44 Pre-observation conference and discussion with CIE Administrators Various \$69.32 72.0 \$ 4,991.04 Total X Subtotal Page 1 of 1 17,635.01 \$

New 12/05

State Controller's Office School Mandated Cost Manual MANDATED COSTS THE STULL ACT **FORM** 260 SA-2 COMPONENT/ACTIVITY COST DETAIL (01) Claimant (02) Fiscal Year risbad Unified School District 2007-2008 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE strategies of techniques and strategies Review STR Results X Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses Object Accounts (a) (b) (c) (d) (e) (f) (g) (h) Employee Names, Job Classifications, Functions Performed, Hourly Hours Salaries Materials Travel Rate Worked Contract Fixed and and and and Description of Expenses O٢ or Services Assets Benefits Supplies Unit Cost Training Quantity Classroom observation to evaluate and assess performance Administrators Various \$69.32 121.5 8,422.38 Post-observation conference and discussion with CIE Administrators Various \$69.32 110.3 \$ 7,646.00 Discussing evaluation and write-up with CIE Administrators Various \$69.32 114.4 \$ 7,930.21 Total X Subtotal Page 1 of 1 23,998.59 \$ \$

New 12/05

Carlsbad Unifie. ol District 498/83 THE STULL ACT 2007-2008 Sort by Name

| | | Component | Review STAR results | Review STAB results | Doniem OTAD | Device OTAR Jesuils | Assessment based on STAR results | Assessment based on STAB results | Accompany honey on DTAD and the | Assessinent based on STAR results | Heview employee's techniques and strate | Review employee's techniques and strate | Review employee's techniques and | Evaluation to include account at the second | Lyanalion to include assessinent of lech | Evaluation to include assessment of techi | Evaluation to include assessment of tech | Evaluation to include assessment of techi | | Review employee's techniques and strate | | Review employee's techniques and strate | Review employee's techniques and strate | | Review employee's techniques and strate | Review employee's fechniques and strate | יייייי פיייייי פיייייי פיייייי | | neview employee's techniques and strate | | Heview employee's techniques and strate | i. | Heview employee's techniques and strate | - | Heview employee's techniques and strate | | Review employee's techniques and strate | Review employee's techniques and strate | | Review employee's techniques and strate | | Review employee's techniques and strate | | Review employee's factoriouse and etrate | יייין איייייייייייייייייייייייייייייייי |
|---|---------------|----------------|--|--|---|---|--|---|--|--|---|---|---|--|--|---|---|---|-------------------|--|--|--|---|--|---|--|--------------------------------|--|---|---|---|---|---|--|---|---|---|--|--------------------------------|---|-------------------|--|--------------------|--|---|
| | - | ry Activity | \$6,266.53 Preparing to evaluate and assess the performance of a CIE | \$6,377.44 Discussing the CIE's goals and objectives | \$4,991.04 Pre-observation conference and discussion with CIF | \$8 422 38 Classroom observation to evaluate and encountries. | -E-od Orassiconii observation to evaluate and assess performance | */,b4b.00 Post-observation conference and discussion with CIE | \$7,930.21 Discussing evaluation and write-up with CIE | \$13 288 64 Prenaring to evaluate and assess the page of 2000 to 2000. | 19 10 Discussion the Olds and assess the penolinance of a Old | #12,313.19 Discussing life OIE's goals and objectives | \$9,573.09 Pre-observation conference and discussion with CIE | \$18,744.13 Classroom observation to evaluate and assess nerformance | \$13.101.48 Post-observation conference and discussion with OE | \$14 155 14 Discussion availablion and units are mith our | 5.11 Discussing evaluation is the Wille-up Will OIE | 45,545.50 Incubuliy evaluation to withing, torward to personnel file 28 560 87 | 0.00/ | 991.14 Attenuarice at training required to perform evaluations 604.44 | 0.96 Attendance of tentining and tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining to the second tentining tentining to the second tentining tenti | # 35.00 Attendance at training required to perform evaluations | क । पमाजण Attendance at training required to perform evaluations कुन्नम ७६ | 4,70 | \$127.10 Attendance at training required to perform evaluations | \$95.33 Attendance at training required to perform evaluations | \$222,43 | \$98.90 Attendance at training required to perform evaluations | \$98.90 | \$95.33 Attendance at training required to perform evolutions | #55.53 | \$107.84 Attendance at training required to portour continued | 78.4 | \$87.23 Attendance at training required to perform exeluctions | \$87.23 | \$133.20 Attendance of training required to posterior accelerations | on Attendance of training required to perioring evaluations | 493.30 Aueilualice at training required to perform evaluations | 0,10 00 Auto-d-contractions | จจร.จร Auendance at training required to perform evaluations ชุดธ รร | 563 | \$87.23 Attendance at training required to perform evaluations | \$87.23 | \$55.32 Attendance at training required to perform evaluations | \$55.32 |
| | — and | \dashv | | | \$69.32 \$4,90 | \$69.32 \$8.47 | | | \$69.32 \$7,90 | \$69.32 \$13.28 | |) | | \$69.32 \$18,74 | \$69.32 \$13.10 | | , | Ŧ | o' e | | | | | | | | \$22 | | 66 | | | | | • | | | | ¥ | ₽ | | | | | | \$55 |
| _ | <u> </u> | | Š | \$9 | \$9\$ | 398 | 9 | , . | \$96 | 39\$ | 99 | 3 6 | 200 | \$69 | \$69 | 598 | 598 | | \$60.76 | 99 | 869 93 | \$60.00 | 9 | • | \$63.55 | \$63.55 | | \$65.93 | | \$63,55 | - | \$71.89 | | \$58.15 | - | \$66.60 | \$66.60 | | 463 45 | • | L | 428.15 | | \$27.66 | |
| | Ë | Vorions | Valious | various | Various | Various | Varione | vailous | Various | Various | Various | Various | valious | Various | Various | Various | Various | | Princinal | | Assistant Princinal | Assistant Principal | indiciii i simooo | A contact of the cont | Assistant Principal | Assistant Principal | | Principal | | Assistant Principal | - | Principal | | Assistant Principal | - | Assistant Principal | Assistant Principal | | Assistant Principal | | Accident Dringing | Assistant Filiticipal | A Justin Assistant | Admin Assistant | |
| | Emplovee Name | Administrators | Administrators | Administrations | Administrators | Administrators | Administrators | Administration | Administrators | Administrators | Administrators | Administrators | Administrations | Administrators | Administrators | Administrators | Administrators | Administrators Total | Armstrong Theresa | Armstrong, Theresa Total | Bloomquist, Tom | Bloomanist Tom | Bloomquist, Tom Total | Giordoni Moriorio | Glordani, Marjolle | Glordalli, Maijolle | Giordani, Marjorie Lotal | Hancock, Catina | Hancock, Catina Total | Howard, Tina | Howard, Tina Total | Huesing, Kimberly Ann | n To | Kaik, Dave | Kalk, Dave Total | Lord, Bill | Lord, Bill | Lord, Bill Total | Lund, Chad | Lund, Chad Total | ž | r Tofal | | Total | ecstel, Lights Lotal |
| | Hours | 90 40 | 00.00 | 00.00 | 72.00 | 121.50 | 110.30 | 111 10 | 14.40 | 191.70 | 180.60 | 138 10 | 07.07.0 | 270.40 | 189.00 | 204.20 | 80,00 | 1,854.60 | 1.50 | 1.50 | 2.00 | 1.50 | 3.50 | 000 | 2.50 | 0.5 | 0.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | | 1.50 | 3.50 | 1.50 | 1.50 | | _ | - | | |
| | Date | 07-08 | 07.08 | 07.00 | 90-70 | 80-70 | 07-08 | 07-08 | 07-70 | 80-/n | 02-08 | 07-08 | 07.08 | 07-70 | 80-70 | 07-08 | 02-08 | | 07-08 | | 02-08 | 07-08 | | 07-08 | 00.70 | 3 | 1 | 80-/o | | 07-08 | | 02-08 | | 02-08 | | 07-08 | 07-08 | | 07-08 | | 07-08 | | 07-08 |) ; | |

Carlsbad Unifiec ol District 498/33 THE STULL ACT 2007-2008 Sort by Name

| | , moreover, | Review employee's techniques and strate Review employee's techniques and strate Review employee's techniques and strate |
|--|---------------|--|
| | Activity | Attendance at training required to pe Attendance at training required to pe Fraining staff that will be performing |
| | Salary | \$55.32 \$55.32 \$52.68 \$52.68 \$113.04 \$1130,200.52 |
| | FH | \$27.66 \$26.34 \$75.36 |
| | Title | Admin Assistant Admin Assistant Director |
| | Employee Name | 2.00 Sims, Cynthia 2.00 Sims, Cynthia Total 2.00 Smith, Emily 2.00 Smith, Emily Total 1.50 Vodicka, Devin 1.50 Vodicka, Devin Total 1,883.10 Grand Total |
| | Hours | 2.00 2.00 2.00 2.00 1.50 1.50 1,883.10 |
| | Date | 07-08 07-08 07-08 |

Combined Schedule 1 Carlsbad Unified School District Stull Act 498/83 Termporary, Probationary, and Permanent Evaluations Fiscal Year: 2007-2008 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Principals and Vice Principals" on Permanent, Probationary, & Temporary evaluations.

Source: Combined Schedule 2.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|------------------------|--------------------------|------------------------------|
| Hours Worked (Code 11) | 90.4 | 191.7 |
| Hours Worked (Code 12) | 92.0 | 180.6 |
| Hours Worked (Code 13) | 72.0 | 138.1 |
| Hours Worked (Code 14) | 121.5 | 270.4 |
| Hours Worked (Code 15) | 110.3 | 189.0 |
| Hours Worked (Code 16) | 114.4 | 204.2 |
| Hours Worked (Code 17) | | 80.0 |

Conclusion: Findings will go forward to the SA-2.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Combined Schedule 2 Carlsbad Unified School District Stull Act 498/83 Termporary, Probationary, and Permanent Evaluations Fiscal Year: 2007-2008 Time Summary

Purpose: To summarize Total Hours Worked by Various Administrators evaluating teachers.

Source: Schedule 1A, 1B and 1C.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---------------------------|--------------------------|------------------------------|
| Code 11 | | |
| Temporary | 11.3 | 22.5 |
| Probationary | 24.8 | 56.7 |
| Permanent | 54.4 | 112.5 |
| | 90.4 | 191.7 |
| Code 12 | | |
| Temporary | 7.3 | 15.0 |
| Probationary | 24.8 | 53.1 |
| Permanent | 60.0 | 112.5 |
| 0 1 40 | 92.0 | 180.6 |
| Code 13 | | |
| Temporary | 5.8 | 12.5 |
| Probationary Permanent | 15.6 | 31.9 |
| remanent | 50.6 | 93.8 |
| Code 14 | 72.0 | 138.1 |
| Temporary | 0.0 | 00.0 |
| Probationary | 8.8 28.3 | 23.8 77.9 |
| Permanent | 84.4 | 168.8 |
| · | 121.5 | 270.4 |
| Code 15 | 121.5 | 270.4 |
| Temporary | 7.0 | 17.5 |
| Probationary | 28.3 | 49.6 |
| Permanent | 75.0 | 121.9 |
| | 110.3 | 189.0 |
| Code 16 | | |
| Temporary | 7.5 | 16.3 |
| Probationary | 31.9 | 56.7 |
| Permanent | 75.0 | 131.3 |
| | 114.4 | 204.2 |
| Code 17 | | |
| Temporary | | 6.0 |
| Probationary | | 17.7 |
| Permanent | | 56.3 |
| | | 80.0 |

Conclusion: Findings go to Combined Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

. Code 16- Final conference with instructor

Code 17- District reporting

Print Date: 1/16/2009 CBAD SA 07-08 Array

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

SixTen and Associates smp 12/28/07

Schedule 1A Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2007-2008

Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Principals and Vice Principals".

Source: Schedule 1AA Temporary and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 30 | 30 |
| Avg. time p/ evaluation preparation | 22.5 | 45.0 |
| Total Time (in minutes) | 675 | 1350 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 11.3 | 22.5 |
| # of reimbursable K-12 evaluations | 30 | 30 |
| Avg. time p/ goals & obj. conf. with instructor | 14.5 | 30.0 |
| Total Time (in minutes) | 435 | 900 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 7.3 | 15.0 |
| # of reimbursable K-12 evaluations | 30 | . 30 |
| Avg. time p/ pre-observation conf. with instructor | 11.5 | 25.0 |
| Total Time (in minutes) | 345 | 750 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 5.8 | 12.5 |
| # of reimbursable K-12 evaluations | 30 | 30 |
| Avg. time p/ classroom observation of instructor | 17.5 | 47.5 |
| Total Time (in minutes) | 525 | 1425 |
| Per Hour | 60 | . 60 |
| Hours Worked (Code 14) | 8.8 | 23.8 |
| # of reimbursable K-12 evaluations | 30 | 30 |
| Avg. time p/ post-observation conf. with instructor | 14.0 | 35.0 |
| Total Time (in minutes) | 420 | 1050 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 7.0 | 17.5 |
| # of reimbursable K-12 evaluations | 30 | 30 |
| Avg. time p/ final conf. with instructor | 15.0 | 32.5 |
| Total Time (in minutes) | 450 | 975 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 7.5 | 16.3 |
| # of reimbursable K-12 evaluations | · | 30 |
| Avg. time p/ district reporting | | 12.0 |
| Total Time (in minutes) | | 360 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 6.0 |

Conclusion: Findings will go forward to Combined Schedule 2.

| *Activity | Codes |
|-----------|---|
| Code 11- | Preparing for the evaluation |
| Code 12- | Goals and objectives conference with instructor |
| | Pre-observation conference with instructor |
| Code 14- | Classroom observation of instructor |
| Code 15- | Post-observation conference with instructor |
| Code 16- | Final conference with instructor |
| Code 17- | District reporting |

*Evaluation Criteria

| aiuation | Criteria |
|----------|-------------------------------------|
| (A) | District standards and test results |
| (B) | Instructional techniques/strategies |
| (C) | Adherence to curricular objectives |

Schedule 1C Carlsbad Unified School District 498/83 Stull Act - Temporary Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "temporary" teacher evaluations. Source: Schedule 2C and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 44 | . 44 |
| Avg. time p/ evaluation preparation | 25 | 50 |
| Total Time (in minutes) | 1100 | |
| Per Hour | 60 | 2200 |
| Hours Worked (Code 11) | 18.3 | 60 36.7 |
| Hafadah II Isaa | | 00.7 |
| # of reimbursable K-12 evaluations | . 44 | 44 |
| Avg. time p/ goals & obj. conf. with instructor | 14 | 35 |
| Total Time (in minutes) | 616 | 1540 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 10.3 | 25.7 |
| # of reimbursable K-12 evaluations | 44 | . 44 |
| Avg. time p/ pre-observation conf. with instructor | | |
| Total Time (in minutes) | 352 | 30 |
| Per Hour | | 1320 |
| Hours Worked (Code 13) | 60 5.9 | 60 |
| | 5.9 | 22.0 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ classroom observation of instructor | 20 | 55 |
| Total Time (in minutes) | 880 | 2420 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 14.7 | 40.3 |
| | 14.7 | 40.3 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ post-observation conf. with instructor | 13 | 35 |
| Total Time (in minutes) | 572 | 1540 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 9,5 | 25.7 |
| Hartman III to to | | AU. |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ final conf. with instructor | 15 | 30 . |
| Total Time (in minutes) | 660 | 1320 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 11.0 | 22.0 |
| # of reimbursable K-12 evaluations | • | |
| Avg. time p/ district reporting | | 44 |
| Total Time (in minutes) | | 15 |
| Per Hour | | 660 |
| | | 60 |
| Hours Worked (Code 17) | | 11.0 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Schdule 1AA Carlsbad Unified School District 498/83 Stull Act Temporary Fiscal Years 2007-2008 2 year time study

Prupose: To calculate a 2 year rolling average to be used for the 2007-2008 Stull Act.

Source: Schedule 1C from 2006-2007 and Schedule 3 from 2007-2008. (See 06-07 source in 06-07 claim.)

Findings:

Temporary Evaluations

| | 2006 | -2007 | 2007 | -2008 | Ave | rage |
|------------|----------|-------|------|-------|------|------|
| Activities | Α | B&C | Α | B&C | Α | B&C |
| 0005.44 | | | | | | |
| CODE 11 | 25.0 | 50.0 | 20.0 | 40.0 | 22.5 | 45.0 |
| CODE 12 | 14.0 | 35.0 | 15.0 | 25.0 | 14.5 | 30.0 |
| CODE 13 | 8.0 | 30.0 | 15.0 | 20.0 | 11.5 | 25.0 |
| CODE 14 | 20.0 | 55.0 | 15.0 | 40.0 | 17.5 | 47.5 |
| CODE 15 | 13.0 | 35.0 | 15.0 | 35.0 | 14.0 | 35.0 |
| CODE 16 | 15.0 | 30.0 | 15.0 | 35.0 | 15.0 | 32.5 |
| 2005 | | | | | | 32.0 |
| CODE 17 | <u> </u> | 15.0 | | 9.0 | | 12.0 |

Conclusion: Findings to go forward to Schedule 1A

Activities

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

(A) District standards and test results

(B) Instructional techniques/strategies

(C) Adherence to curricular objectives

Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2007-2008T Temporary Time Study Schedule 3

Source: SA 1.7-A Temporary Timesheets.

Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act.

Findings:

| | | | | | | | | * | Activi | *Activity Codes | des | | | | | | |
|--|----------------------|-----------|----|----|----|-----------|----|----------------|------------|-----------------|-----|----|----|-------|-------|-------|-------|
| | | | - | | r | | 12 | | | | 13 | | | | 14 | + | |
| Schoolsite | Staff | A | B | ပ | | <u></u> ✓ | m | ၂ | Q | A | В | ၁ | ۵ | ٨ | В | ပ | ۵ |
| Aviara Oaks Flementary | Kimberly Ann Huesing | 55 | 25 | 25 | 25 | 55 | 30 | 30 | 30 | 55 | 30 | 30 | 30 | **180 | 30 | 30 | 30 |
| Aviara Oaks Middle | Carolyn Millikin | | 20 | 20 | 20 | 9 | 10 | 10 | 10 | | 10 | 10 | 10 | | 5 | 15 | 15 |
| Buena Vista | Tina Howard | 09 | 8 | | | 09 | | | | 30 | 30 | | | **240 | **120 | **120 | **120 |
| Calavera Hills Flementary | 1= | | 9 | | | 15 | 15 | | | | 5. | 2 | | 5 | 15 | 15 | 10 |
| Calavera Hills Middle | | 40 | 40 | 40 | 40 | ည | 2 | 5 | 5 | 2 | 5 | 5 | z, | 45 | 45 | 45 | 45 |
| Carlshad Valley Academy | | 15 | 15 | | | 15 | 15 | | | 15 | | | | 09 | 90 | 09 | 90 |
| Carlshad High School | | 15 | | | | 15 | | | | 15 | | | | **120 | | | |
| | Mariorie Giordani | 15 | | | | 15 | | | | 15 | | | | 4 | | | |
| | Tom Bloomanist | 10 | | | | 10 | | | | 10 | - | | | **240 | | | Ì |
| | Rich Tubbs | 10 | | | | 10 | 10 | 10 | 5 | 2 | 10 | 10 | 10 | 2 | 15 | 15 | 10 |
| Information of the second of t | Carol Van Vooren | 15 | | | | 10 | 10 | r2 | 2 | 7 | 2 | 2 | 2 | 2 | 10 | 10 | 19 |
| | Theresa Armstrond | 10 | 9 | 10 | 10 | 10 | 5 | 5 | 10 | 5 | ည | ည | 5 | 10 | 10 | 10 | 10 |
| Pacific Rim | Robert Devich | | | | 8 | | | | 09 | | | | 30 | | | | 30 |
| Poincetta | Steve Ahle | 13 | 13 | 13 | 13 | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 18 | 6 | 6 | 6 | 6 |
| Valley Middle | Julio Cesar Morales | | | - | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Averages | | 23 | 20 | 22 | 23 | 19 | 41 | 13 | 18 | 16 | 13 | 11 | 14 | 17 | 22 | 22 | 22 |
| Summation of criteria B and C | ded C | | 42 | | - | ļ | 27 | | <u> </u> | | 23 | | | | 4 | 44 | |
| Average to be used | | 20 | 40 | | | 15 | 25 | | | 15 | 2 | | | 15 | 4 | 40 | |
| Avelages to be used | | | | | H | | | | [] | | | | II | | | | |

Conclusion: Findings will go forward to Schedule 1AA.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 15- Post-observation conference with instructor Code 14- Classroom observation of instructor

Code 16- Final conference with instructor Code 17- District reporting

Evaluation Criteria

(A) District standards and test results

(B) Instructional techniques/strategies(C) Adherence to curricular objectives(D) Suitable learning environment

**Times were not used to calculate averages

2 of 2

Carlsbad Unified School District Fiscal Year: 2007-2008T Temporary Time Study 498/83 Stull Act Schedule 3

Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act.

Source: SA 1.7-A Temporary Timesheets.

Findings:

| | | | | | | | *Act | *Activity Codes | odes | | | | |
|---|----------------------|-------|----|----|----|-----------|------|-----------------|-----------|------------|-------------|-------|-------|
| _ | | | 1 | 15 | | | - | 16 | | | _ | 17 | |
| Schoolsite | Staff | < | B | ၁ | a | A | 8 | ပ | ۵ | 4 | В | ပ | |
| Aviara Oaks Elementary | Kimberly Ann Huesing | **180 | 30 | 30 | 30 | **180 | 30 | 8 | 99 | **180 | 30 | 30 | 8 |
| Aviara Oaks Middle | Carolyn Millikin | | 10 | 10 | 10 | | 10 | 10 | 10 | | 2 | 2 | 2 |
| Buena Vista | Tina Howard | 30 | 09 | | | **120 | 09 | 30 | 30 | **120 | **120 | **120 | **120 |
| Calavera Hills Elementary Leslie Harden | y Leslie Harden | 5 | 10 | 10 | 2 | 2 | 9 | 10 | 5 | | 30 | | |
| Calavera Hills Middle | Catina Hancock | 20 | 20 | 20 | 20 | 40 | 40 | 40 | 40 | 10 | 10 | 10 | 10 |
| ന | my Keith Holley | 40 | 40 | 9 | | 20 | 20 | 20 | | 15 | | | |
| Carlsbad High School | Bill Lord | 30 | | | | 30 | | | | | | | |
| | Marjoríe Giordani | 30 | | | | 30 | | | | | | | |
| | Tom Bloomquist | 40 | | | | 20 | | | | | | | |
| Норе | Rich Tubbs | 5 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 5 | 5 | r. | 5 |
| Jefferson | Carol Van Vooren | 2 | 10 | 5 | 10 | 10 | 10 | 10 | 10 | ഹ | 5 | 5 | 22 |
| Kelly | Theresa Armstrong | 10 | 9 | 10 | 10 | 10 | 10 | 10 | 10 | 2 | 5 | 5 | 5 |
| Pacific Rim | Robert Devich | | | | 30 | | | | 30 | | | | |
| Poinsetta | Steve Ahle | 6 | 6 | 6 | 6 | | | | | - | - | - | - |
| Valley | Julio Cesar Morales | 12 | 12 | 12 | 12 | 18 | 12 | 12 | 12 | | | | |
| Averages | 1 | 19 | 20 | 16 | 15 | 19 | 21 | 18 | 19 | 7 | 1 | ω | ω |
| - m | B and C | | 36 | | | | i | 39- | | 1 1 1 1 | 6 | | |
| Averages to be used | | 15 | 35 | 2 | | 15 | 35 | 5 | | ! ! | - ၂ ၈ | -\ | |
| | | | | | • | | | | 11 | | | | |

Conclusion: Findings will go forward to Schedule 1AA.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor Code 15-

Post-observation conference with instructor Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria A - district standards and test results Criteria D - suitable learning environment

**Times were not used to calculate averages

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

| | • | | • | | | |
|---|--|---|---|------------------------|-----------------------|--------------|
| Code 13 P | e Name 12mo/11mo/10mo/hrly Work year length(circle) De Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor | Department/ Principa Exact Position Fiscal Year: Circle the years Evaluat (A) dist or (B) inst | Location Title 05-06 for which ion Criterict standard | 06-07 h you an | 07-08 e respon | nding. |
| Code 14 C | classroom observation of instructor | | | rning en | | |
| Code 15 P | ost-observation conference with instructor inal conference with instructor | | | | | |
| Code 17 D | tata | ROOM TEACHER | TIME IS | NOT RE | MRURS | FD |
| Allocate the | e average time spent on each criterion (A-D) for | | | rage Tin | | |
| each of the | following evaluation steps: | | A | В | С | ` |
| Code 11 | Preparing for the evaluation | · | C F | h c | | ا ا |
| | | | 90 | <u> </u> | 125 | 20 |
| Code 12 | Goals and objectives conference with instr | uctor | 55 | 30 | 30 | 36 |
| Code 13 | Pre-observation conference with instructor | | 55 | 30 | 30 | 30 |
| Code 14 | Classroom observation of instructor | • | 180 | 30 | 30 | 30 |
| Code 15 | Post-observation conference with instructor | F . | 180 | 30 | 30 | 35 |
| Code 16 | Final conference with instructor | | 180 | 30 | 30 | 30 |
| Code 17 | District Reporting | | 180 | 30 | 30 | 30 |
| you have repo perjury under information." Employee Sign f you have an | CERTIFICATION: The State of California requires mandates in order for the district to receive reimborted actual data or have provided a good faith esthe laws of the State of California to be true and This information is used for cost accounting purponature y questions, please contact | oursement. Your significant stimate which you "correct based on yourses only. PLEAS | gnature o certify (or | n this for declare) | m certifie under p | s that |
| | | , . ~ | | | | |

498/83 The Stull Act (K-12)

| District/COE Employee Na 33/- (/ Telephone # | MULLUM ame DO 12mo/11mo/10mo/hrly Work year length(circle) ctivities Codes: | Department/I | JOL pocation M C n Title 05-06 for which | 0 0 06-07 h you are | 07-08 | | f ~ α |
|--|---|--|---|------------------------------|------------------------------------|------------------------|----------|
| Code 12 Goals Code 13 Pre-o Code 14 Class Code 15 Post-o Code 16 Final Code 17 Distric | | (A) distr (B) instr (C) adhe (D) suite | uctional erence t able lear | o curricu ning env | ues/strai ilar obje vironmer | tegies ctives nt | `.\.` |
| Allocate the ave | erage time spent on each criterion (A-D) for powing evaluation steps: | • | Ave | rage Tin | e in Min | utes | |
| | | · . · · · · · · · · · · · · · · · · · · | Α | В | С | D |] (|
| Code 11 | Preparing for the evaluation | | | 20 | み | 20 | X |
| Code 12 | Goals and objectives conference with instructo | or . | 10 | 10 | 10 | 10 | |
| Code 13 | Pre-observation conference with instructor | . * <.' | | 10. | 10 | 10. | |
| Code 14 | Classroom observation of instructor | | , , | 15 | 15 | 15 | |
| Code 15 | Post-observation conference with instructor | | | 10 | <i>[</i> 0 | 10 | |
| Code 16 | Final conference with instructor | | | 10 | 10 | 10 | - |
| Code 17 | District Reporting | | | 2 | 7 | 7 | |
| ou have reported or state many out have reported perjury under the landomation." This Employee Signatur fyou have any qu | TIFICATION: The State of California requires the dates in order for the district to receive reimburg actual data or have provided a good faith estimates away of the State of California to be true, and cor information is used for cost accounting purpose re | sement. Your signate which you "crect based on your session of the second of the secon | inature o certify (or our perso E USE Bi | n this for declare) | m certifie under pe ledge or | es that enalty of | |
| | TENS INFORMATION ST | _;TO | | | | · | |

SA 1.7a Mac

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - TEMPORARY



Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| Employe | HOWACD e Name Ex | PRIA | n Title | AL | | · · · · · |
|---|--|---|---|--|-----------------------------------|------------------------|
| Telephor | 31.57 st 12mo/11mo/10mo/hrly Fisc | cal Year: le the years | 05-06 | 06-07 | 07-08 re respon | nding. |
| Code 11 F Code 12 G Code 13 F Code 14 C Code 15 P Code 16 F Code 17 D | ble Activities Codes: Preparing for the evaluation Coals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Cinal conference with instructor Classroom CLASSROOM | (A) dist (B) inst (C) adh (D) suit | tion Crite trict standartict tructional terence to table lead | dards ar techniq to curric rning en | jues/stra ular obje vironme | tegies ctives nt |
| Allocate the each of the | e average time spent on each criterion (A-D) for following evaluation steps: | | 1 | | ne in Min | |
| | | | . A | В | С | D |
| Code 11 | Preparing for the evaluation | | 11 | -سر . ا | | 1 |
| | Preparing for the evaluation Goals and objectives conference with instructor | · | 1,0 | ,5 | | |
| Code 12 Code 13 | | | 1,0 | ,5 | | |
| Code 12 | Goals and objectives conference with instructor | | 1,0 | ,5 | 2 | 2 |
| Code 12 | Goals and objectives conference with instructor Pre-observation conference with instructor | | 1,0 | , 5 | 2 | 2 |
| Code 12 Code 13 Code 14 | Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor | | 1.0 | , 5 | 2 | 2 |

Assurbe all hand were un how

| perjury under the laws of the State of California to be t | l faith estimate which you "cert | ify (or declare) under pen- | alty of |
|--|----------------------------------|-----------------------------|---------|
| perjury under the laws of the State of California to be t information." This information is used for cost actions | ue and correct based on your | personal knowledge or | |
| The state of the s | ing purposes only. PLEASE U | SE BLUE INK | - |
| Employee Signature | X · | = 10/6/68 | |
| | Dale | 1-10/6/01 | |
| If you have any questions, please contact | , at | • | |
| PLEASE SUBMIT THIS INFORMATION BY | **** | | |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

| Please report below the average amount of time spent (in minutes | a) by you | . 45 ! | | |
|---|---------------------|---------------|-----------------|---------------|
| the reimbursable activities for the mandated program. | s) by yo | n to imb | piement | each of |
| CUS CI | H | | | |
| District/COE Department/ | Locatio | n | | |
| L-travall Dr. | \cap | (| $a \mid l$ | |
| Employee Name Exact Positio | M'Title | -A-A | | - |
| 12mo/11mo/10mo/hriy Fiscal Year: | 05-06 | 00.07 | 67.00 | \ |
| Telephone # Work year length(circle) Circle the years | | | 07-08 respon | ding. |
| Reimbursable Activities Codes: Evaluati | ion Crite | ria: | | |
| Code 12 Code and addition (A) distr | rict stand | lards an | d test re | sults |
| Code 12 Goals and objectives conference with instructor (B) instructor | ructional | techniqu | ues/stra | tegies |
| Code 14 Classes at a second | erence t | o curricu | ılar obje | ctives |
| Code 15 Post-observation conference with instructor | abie lear | ning env | rironmer | nt · |
| Code 16 Final conference with instructor | | | | • |
| Code 17 District reporting CLASSROOM TEACHER | TIME IS | NOT REI | MBURS | ED . |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Âve | rage Tim | e in Min | utes |
| | Α | B. | С | D |
| Code 11 Preparing for the evaluation | | 10 | | |
| Code 12 Goals and objectives conference with instructor | 5 | 15 | | |
| Code 13 Pre-observation conference with instructor | ~ | - | | |
| Code 14 Classroom observation of instructor 45 mm | 5 | | O P | 10 |
| Code 15 Post-observation conference with instructor | ~ | 1 | -10 | -M |
| 30 MIN | 5 | 10 | 10 | 5 |
| Code 16 Final conference with instructor | | | | |
| SO MIN | 9 | 10 | 10 | 0 |
| Code 17 District Reporting | | 30 | | |
| EMPLOYEE CERTIFICATION TO | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school district data for state mandates in order for the district to receive reimbursement. Your sign you have reported actual data or have provided a good faith estimate which you "comperiury under the laws of the State of California to be take and competition." | nature or | this form | n certifies | d of that |
| perjury under the laws of the State of California to be true and correct based on you information." This information is used for cost accounting purposes only. PLEASE | ur persor USE BI | ial knowle | edge or | |
| Employee SignatureD | | | /124 | XC |
| f you have any questions, please contact | | l | 74 | - |
| PLEASE SUBMIT THIS INFORMATION BY; TO; | | | <u> </u> | ··········· |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

| P | lease le reim | report below the average amount of time spent (in minute abursable activities for the mandated program. | s) by yo | u to imį | olemen | t each of |
|--------------------------|--|---|--|---|--|-----------------------------------|
| | istrict | (a) likad | Cf | m | <u> </u> | · . |
| E | mploy | hnatancock Py vee Name Exact Position | mai | pal | | · |
| Te | 331 elepho | 12mb/11mo/10mo/hrly Fiscal Year: One # Work year length(circle) Circle the years | 05-06 | | 07-08 e respor | oding. |
| Co Co Co Co | ode 11 ode 12 ode 13 ode 14 ode 15 ode 16 | Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor (C) adh | ion Crite rict stan ructional erence t able lear | ria: dards ar techniq to curric ming en | nd test re ues/stra ular obje vironme | esults tegies ectives nt |
| Al ea | locate ch of t | the average time spent on each criterion (A-D) for he following evaluation steps: | | | ne in Mir | |
| - | | | Α | В | С | D |
| - | ode 11 | Preparing for the evaluation | 40. | 40 | 40 | 40 |
| Co | ode 12 | Goals and objectives conference with instructor | 5 | 5 | 5 | 5 |
| Co | de 13 | Pre-observation conference with instructor | 5 | 5 | 5 | 5 |
| Co | de 14 | Classroom observation of instructor | 45 | 45 | 45 | 45 |
| Co | de 15 | Post-observation conference with instructor | 20 | 20 | 20 | 20 |
| Co | de 16 | Final conference with instructor | 40 | 40 | 40 | 40 |
| Co | de 17 | District Reporting | 10 | (0 | 10 | 10 |
| EMP | 1 OYEF | CERTIFICATION: The State of Calif | | | -` | |
| you l perju inform | nave re iry unde mation. | E CERTIFICATION: The State of California requires that school district the mandates in order for the district to receive reimbursement. Your sign ported actual data or have provided a good faith estimate which you "er the laws of the State of California to be true and correct based on your thing information is used for cost accounting purposes only. PLEAS | gnature of certify (or | n this for declare) | m certifie | rd of s that enalty of |
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| | | BMIT THIS INFORMATION BY; TO; | | | | <u>'</u> |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - TEMPORARY

Please report below the *average* amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| Employee 331-5 | 12mg/11mg/10mg/hrl | Exact Position Y Fiscal Year: e) Circle the years | on litle 05-06 | | 07-08 |) CCY4 |
|--|--|---|-----------------------------------|--|--|------------------------|
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cli Code 15 Po Code 16 Fir | le Activities Codes: reparing for the evaluation coals and objectives conference with ins re-observation conference with instructor assroom observation of instructor cost-observation conference with instruct nal conference with instructor strict reporting CI | (A) distribution (B) institution (C) add | ructiona nerence t able lea | dards ar I techniq to curric rning en | nd test re lues/stra ular obje vironmel | tegies ctives nt |
| Allocate the each of the i | average time spent on each criterion (A following evaluation steps: | -D) for | Ave | erage Tin | ne in Min | utes |
| | | | A | В | С | D |
| Code 11 | Preparing for the evaluation | | 15 | 5 | - | |
| Code 12 | Goals and objectives conference with | instructor | 15 | 15 | | |
| Code 13 | Pre-observation conference with instru | uctor | 15 | | | |
| Code 14 | Classroom observation of instructor | | 60 | (0 | 10 | 60 |
| Code 15 | Post-observation conference with instr | uctor | 40 | 40 | 40 | |
| Code 16 | Final conference with instructor | | 20 | 90 | 20 | · . |
| Code 17 | District Reporting | | 15 | | | |
| ou have repor Frjury under th | ERTIFICATION: The State of California requandates in order for the district to receive ted actual data or have provided a good faine laws of the State of California to be true his information is used for cost accounting ature | th estimate which you set and correct based on you but to be seen only. PLEAS | gnature o certify (or | n this fon declare) | m certifie | |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - TEMPORARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/COE | Aday | 1CH | 2 | · | |
|---|--|---|--|--|----------------------|
| Employee Name | Department/ SS.5 Exact Positio | | on Prin | icipe | L |
| Telephone # 12mo/11mo/10mo/hriy Work year length(circle) | Fiscal Year: Circle the years | 05-06 for whic | | | ding. |
| Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASS | (A) distr or (B) instr (C) adh | ructional erence t able lear | dards an technique o curricu ning env | d test re ues/strat ilar objec vironmen | egies ctives t |
| Allocate the average time spent on each criterion (A-D) feach of the following evaluation steps: | or | Ave | rage Tim | e in Min | utes |
| | · <u></u> | Α | B. | С | D |
| Code 11 Preparing for the evaluation | | 15 | | | |
| Code 12 Goals and objectives conference with instr | uctor | 15 | | | |
| Code 13 Pre-observation conference with instructor | | 15 | | | |
| Code 14 Classroom observation of instructor | | 120 | | | |
| Code 15 Post-observation conference with instructo | r | 30 | | | |
| Code 16 Final conference with instructor | | 30 | · | | : |
| Code 17 District Reporting | | | · | | |
| EMPLOYEE CERTIFICATION: The State of California required data for state mandates in order for the district to receive reimployou have reported actual data or have provided a good faith experiury under the laws of the State of California to be true and information." This information is used for cost accounting purplemployee Signature f you have any questions, please contact PLEASE SUBMIT THIS INFORMATION BY | bursement. Your significate which you "of correct based on your please only. PLEAS | pnature of certify (or person E USE Blocker | n this fon declare) nal know LUE INK | n certifies under pe ledge or | s that nalty of |

498/83 The Stull Act (K-12)

| Please rep | oort below the <i>average</i> amount of time s rsable activities for the mandated progn | spent (in minute: am. | s) by yo | u to imp | olement | each of |
|--|--|--|---|---|---|----------------------|
| District/Co Mu Employee 760)331-5 | Vivie GidVdanci Name 5/96 12mo/11mg/10mo/hrly | Department/ Ussista Exact Position Fiscal Year: Circle the years | n Title | 9 _M 06-07 | regs | in |
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cl Code 15 Pc Code 16 Fir | le Activities Codes: reparing for the evaluation pals and objectives conference with instruct re-observation conference with instructor assroom observation of instructor pat-observation conference with instructor hal conference with instructor strict reporting CLASS | (A) dist tor (B) inst (C) adh | ructional ierence t able lear | iards ar techniq o currici ning en | nd test resues/strateular objectivironmen | egies ctives t |
| Allocate the each of the i | average time spent on each criterion (A-D) following evaluation steps: | or | Ave | rage Tin | ne in Minı | utes |
| | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | 15 | | | |
| Code 12 | Goals and objectives conference with instr | uctor | 15 | | | |
| Code 13 | Pre-observation conference with instructor | | 15 | | | |
| Code 14 | Classroom observation of instructor | | 4 | | | |
| Code 15 | Post-observation conference with instructor | r | 30 | | | |
| Code 16 | Final conference with instructor | | 30 | | | |
| Code 17 | District Reporting | | | · | | |
| you have report perjury under the perjury under the information." The imployee Sign for you have any | ERTIFICATION: The State of California requires nandates in order for the district to receive reimleted actual data or have provided a good faith each the laws of the State of California to be true and this information is used for cost accounting purposature questions, please contact | pursement. Your significate which you " correct based on your significant which you " correct based on your significant which you be some some significant with the significant with the significant with the significant will be seen to be significant with the significant will be seen to be significant with the significant will be seen to be significant with the significant will be seen to be seen to be significant with the significant will be seen to be seen t | gnature or certify (or our person E USE Bl Date | n this for declare) nal know LUE INK | m certifies under per ledge or | that nalty of |
| , | | , 10 | | | <u> </u> | - |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

| ort below the average amount results for the mandate | of time spent (in | minutes | s) by yo | u to im | plemen | t each o |
|---|--|---|--|--|---|---|
| ASD Rloomust | _ Depar | • | | on) | | ~Q |
| Name 5 (9 12mg/11mo/10mo Work year length(c | Exact <u>/hrly</u> Fiscal | Positio Year: | n Title 05-06 | 06-07 | 07-08 |) |
| eparing for the evaluation pais and objectives conference with e-observation conference with instractor assroom observation of instructor st-observation conference with instractor all conference with instructor atrict reporting | ructor tructor CLASSROOM TE | (A) distr (B) instr (C) adh (D) suita | rict stand ructional erence t able lear | dards and technique to curricue to cun curricue to curricue to curricue to curricue to curricue to cur | ues/stra ular obje vironme | tegies ectives nt |
| average time spent on each criterio ollowing evaluation steps: | n (A-D) for | | Ave | rage Tin | ne in Min | utes |
| | | | A | В | С | D |
| Preparing for the evaluation | · . | | 10 m | nite | | |
| Goals and objectives conference | with instructor | | 10 a | int | 5 | |
| Pre-observation conference with i | nstructor | | 10 | und | - | |
| Classroom observation of instructo | or | : | Yh | ows | | |
| Post-observation conference with | instructor | | 20 1 | yhid | 5 | |
| Final conference with instructor | | | 20 | Milm | les | |
| District Reporting | | | | | | |
| ed actual data or have provided a good a laws of the State of California to be to is information is used for east account ture | d faith estimate white and correct basting purposes only. | ch you "co sed on you PLEASE | nature or ertify (or ur persor USE BL | this form declare) nal knowle UE INK | n certifies under pe edge or | d of that nalty of |
| | Name 12mo/11mo/10mo # Work year length(Activities Codes: eparing for the evaluation pais and objectives conference with instructor est-observation conference with instructor st-observation conference with instructor st-observation conference with instructor est-observation steps: Preparing for the evaluation Goals and objectives conference Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with Final conference with instructor District Reporting RTIFICATION: The State of California and attention of the district to receive activity of the state of california to be the state of california to t | Deparation of instructor Preparing for the evaluation also and objectives conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor also conference with instructor and | Department/ Name I 2 12mo/11mo/10mo/hrlv B 4 Work year length(circle) E Activities Codes: Exact Position E Activities Codes: Exact Position E Activities Codes: Exact Position E Activities Codes: Exact Position Fiscal Year: Circle the years (A) district (B) instructor Exact Position (B) instructor Exact Position (A) district (B) instructor Exact Position (B) instructor Exact Position (B) instructor Exact Position (B) instructor Exact Position (B) instructor Exact Position (C) adh (D) suit (D) suit Exact Position (A) district (B) instructor Exact Position (B) instructor Exact Position (C) adh (D) suit (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (D) suit (E) adh (E) adh (D) suit (E) adh (E) adh (D) suit (E) adh (E | Department/Location Name Exact Position Title Signification Activities Codes: Paparing for the evaluation Passion observation conference with instructor all conference with instructor all conference with instructor activities Codes: Paparing for the evaluation Passion observation of instructor all conference with instructor all conference with instructor activities Codes: Paparing for the evaluation CLASSROOM TEACHER TIME IS Average time spent on each criterion (A-D) for Dillowing evaluation steps: A Preparing for the evaluation Classroom observation of instructor Classroom observation of instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Classroom observation of instructor Post-observation conference with instr | Department/Location Department/Location Department/Location Department/Location Activities Codes: Paring for the evaluation Assignation conference with instructor Activities Codes: Paring for the evaluation Assignation conference with instructor Assignation conference with instructor Assignation conference with instructor Assignation conference with instructor Beautrage time spent on each criterion (A-D) for District reporting Classroom observation steps: A B Preparing for the evaluation Classroom devaluation Classroom observation conference with instructor Pre-observation conference with instructor Classroom observation of instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor District Reporting Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor Post-observation conference with instructor | Department/Location Report Individual Title Department/Location Lister Position Title Exact Position Title Fiscal Year: 05-06 06-07 07-08 Circle the years for which you are responded a ground for the evaluation conference with instructor all |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

| District/Control Employee | Rich Tubs Name 5900 (12mo/11m e# Work year | amount of time sp mandated progra o/10mo/hrly length(circle) | Department Princip Exact Positi Fiscal Year: Circle the year | /Location | on 06-07 | 07-08 | |
|--|---|--|---|--|--|----------------------------------|--------------------------|
| Code 11 P Code 12 G Code 13 P Code 14 C Code 15 P Code 16 F | le Activities Codes: reparing for the evaluation coals and objectives confer re-observation conference lassroom observation of ir ost-observation conference nal conference with instru- strict reporting | rence with instructor with instructor astructor e with instructor ctor | (A) dis r (B) ins (C) ad | tion Crite trict stan tructiona herence table lead | dards ar I techniq to curric rning en | ues/stra ular obje vironme | ategies ectives nt |
| Allocate the | average time spent on ea following evaluation steps | ch criterion (A-D) fo | | | rage Tin | | |
| Suom of the | ionowing evaluation steps | | · . | Α | В | С | D |
| Code 11 | Preparing for the evalu | ation | | 10 | | | |
| Code 12 | Goals and objectives c | onference with instru | ctor | 10 | 10 | 10 | 5 |
| Code 13 | Pre-observation confer | ence with instructor | | 5 | 10 | 10 | 10 |
| Code 14 | Classroom observation | of instructor | : . | 5 | 15 | 15 | 10 |
| Code 15 | Post-observation confe | rence with instructor | | 5 | 10 | 10 | 10 |
| Code 16 | Final conference with in | structor | | 10 | 10 | 10 | 10 |
| Code 17 | District Reporting | | | 5 | 5 | 5 | 5 |
| you have report perjury under t | ERTIFICATION: The State of mandates in order for the disted actual data or have provide laws of the State of California information is used for called acture | rided a good faith est proia to be true and c | arsement. Your s imate which you orrect based on y ses only. PLEAS | ignature o "certify (or | n this for declare) nal know LUE INK | m certifie under poledge or | s that |
| | questions, please contact_ | | · | , at | | | |
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498/83 The Stull Act (K-12)

| Please re the reimb | port below the average amount of time spent (in minute ursable activities for the mandated program. | s) by yo | ou to im | plemen | t each o |
|---|---|---|--|------------------------------------|------------------------------|
| District/C | lobat Teffers | SUN | | <u> </u> | |
| Employe | of Van Vooren | e l' | | · - | - |
| (<u>160) 33/</u> Telephon | - Vi (12/19/11/10/10/11/V PISCAL YEAR | | | | |
| Code 11 P Code 12 G Code 13 P Code 14 C Code 15 P Code 16 Fi | reparing for the evaluation (A) distribution and objectives conference with instructor (B) instribution conference with instructor (C) address come observation of instructor ost-observation conference with instructor inal conference with instructor | tion Crite trict stan tructiona nerence table lea | dards ai I technic to curric rning en | ques/stra ular obje vironme | itegies ectives nt |
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| each of the | following evaluation steps: | A | В | С | T D |
| Code 11 | Preparing for the evaluation | 15 | | | |
| Code 12 | Goals and objectives conference with instructor | 10 | 10 | 5 | 5 |
| Code 13 | Pre-observation conference with instructor | 2 | 2 | 2 | 2 |
| Code 14 | Classroom observation of instructor | 2 | 10 | 10 | 10 |
| Code 15 | Post-observation conference with instructor | 2 | 10 | E | 10 |
| Code 16 | Final conference with instructor | ID | 10 | 10 | 10 |
| Code 17 | District Reporting | 5 | 5 | 5 | 5 |
| you have repor perjury under the information." T Employee Sign | ERTIFICATION: The State of California requires that school district nandates in order for the district to receive reimbursement. Your signed actual data or have provided a good faith estimate which you the laws of the State of California to be true and correct based on your his information is used for cost accounting purposes only. PLEAS ature | gnature of certify (or person E USE Bl | n this for declare) nal know _UE INK | m certifie under pe ledge or | rd of s that enalty of |
| PLEASE SUBM | IIT THIS INFORMATION BY; TO; | | | | · |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - TEMPORARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| Code 11 P Code 12 G Code 13 P Code 14 C Code 15 P | e # le Activities reparing for oals and object-observation lassroom object-observational conferer | the evaluation jectives conference with on conference with instructor is conference with instructor with instructor with instructor | /hrly Fircincle) circle) circle | (A) (B) (C) (D) | r: 0 ears for luation district instruct adhere suitab | crite t stan ctiona ence le lea | eria: dards a l technic to curric ming er | nd test re ques/stra cular obje | esults ategies ectives nt |
|---|--|--|---------------------------------|--------------------------|---|---|---|---------------------------------------|------------------------------------|
| Allocate the | average tim | le spent on each criterio | n (A-D) for | I EACH | ICK III | | | me in Mi: | |
| each of the | following ev | aluation steps: | | | | A | B | C | D |
| Code 11 | Preparir | ng for the evaluation | | | | 0 | 10 | 10 | 10 |
| Code 12 | Goals a | nd objectives conference | with instructor | | / | 0 | 10 | 10 | 10 |
| Code 13 | Pre-obs | ervation conference with i | nstructor | | | 5 | 5 | 5 | 5 |
| Code 14 | Classroo | om observation of instruct | or | | / | <u></u> | 10 | 10 | 10 |
| Code 15 | Post-obs | servation conference with | instructor | | 10 | ') | 10 | 10 | 10 |
| Code 16 | Final cor | nference with instructor | | | 10 | 0 | 10 | 10 | 10 |
| Code 17 | District F | Reporting | | | ć | 5 | 5 | 5 | 5 |
| ou have repo erjury under t tormation." T mployee Sigr | rted actual da he laws of the This information | DN: The State of California order for the district to receits or have provided a good State of California to be on is used for cost accounting the contact | d faith estima | ment. You te which y | ır sıgna ou "cer | ture of tify (or perso JSE B. e | n this for declare | m certifie) under pe | |

498/83 The Stuli Act (K-12)

| Please report below the average amount of time spent (in minutes the reimbursable activities for the mandated program. |) by yo | u to im | plement | t each of |
|---|--|---|---------------------------------------|-----------------------------------|
| District/COE Color Department/I Employee Name Exact Positio | n Title 05-06 | <u>00</u> | 2007. 2 7 07-08 | 7 |
| Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Clarectory (C) adhermal | on Crite ict stand uctional erence t able lear | ria: dards a technic o curric ning er | nd test re ques/stra cular obje | esults tegies ectives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Ave | rage Ti | me in Mir | nutes |
| | Α | В | С | D |
| Code 11 Preparing for the evaluation | | | | 30 |
| Code 12 Goals and objectives conference with instructor | | | | 60 |
| Code 13 Pre-observation conference with instructor | | | | 30 |
| Code 14 Classroom observation of instructor | -1 | | | 30 |
| Code 15 Post-observation conference with instructor | | ···· | | 30 |
| Code 16 Final conference with instructor | | | | 30 |
| Code 17 District Reporting | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school district data for state mandates in order for the district to receive reimbursement. Your sign you have reported actual data or have provided a good faith estimate which you "coperjury under the laws of the State of California to be true and correct based on you information." This information is used for cost accounting purposes only. PLEASE Employee Signature If you have any questions, please contact PLEASE SUBMIT THIS INFORMATION BY TO The State of California requires that school district to receive reimbursement. Your sign you have and correct based on you information." The state of California requires that school district to receive reimbursement. Your sign you have and correct based on your information." The state of California requires that school district to receive reimbursement. Your sign you have you not be supported as the state of California to be true and correct based on your information." This information is used for cost accounting purposes only. PLEASE PLEASE SUBMIT THIS INFORMATION BY | nature or ertify (or ur person USE BL ate | this for declare al knov UE INK | m certifie) under pe | s that enalty of |

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Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)

| Routine Evaluations of Instructors - PRO | BATH | ANG | ₹Y_ | $\sqrt{2}$ | IEM PORM | 4 |
|--|---|--|----------------------------------|--------------------------|-----------------|------------|
| Please report below the average amount of time spent (in minute the reimbursable activities for the mandated program. | es) by yo S <i>eff 18</i> | | olemen | t each o | Empioned in | |
| Employee Name Exact Positi | ncip | /1 | <u> </u> | | 2 Probotiona | 7.2 |
| Telephone # 12mo/11mo/10mo/hrly Fiscal Year: Work year length(circle) Circle the years | 05-06 | | 07-08 e respon | nding. | propation | 1 |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACHER | tion Crite trict stan tructiona nerence table lea | dards.ar I techniq to curricu ming en | ues/stra ular obje vironme | itegies ectives nt | - Both mad dist | ا میراث |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | erage Tin | ne in Mir | outes | | · |
| Code 11 Preparing for the evaluation | 13 | 13 | (3 | L3 | 54. | مستشيعة |
| Code 12 Goals and objectives conference with instructor | 18 | 18 | 8 | 8 | 327 | : |
| Code 13 Pre-observation conference with instructor | 18 | 10 | 181 | lor | from perma | |
| Code 14 Classroom observation of instructor | 9 | 9 | 9 | 9 | from perma | M |
| Code 15 Post-observation conference with instructor | cy | 9 | q | 9 | - he is double | ng |
| Code 16 Final conference with instructor | | | · · · | | | |
| Code 17 District Reporting | } | . [| . [| 1 | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school district data for state mandates in order for the district to receive reimbursement. Your state you have reported actual data or have provided a good faith estimate which you perjury under the laws of the State of California to be true and correct based on information." This information is used for cost accounting purposes only. PLEAS Employee Signature If you have any questions, please contact PLEASE SUBMIT THIS INFORMATION BY; TO | gnature of certify (or | n this for declare) hal know LUE INK | m certifie under p | es that enalty of | | |

Employee AveRAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

Routine Evaluations of Instructo

| <u> </u> | | . 170 | uline Eva | luations of in | structo | rs - TE | MPO | RAR | Y | |
|----------|-----------------|--------------------------|---|---|---------------------|----------------|--------------|--|-------------|--|
| | | port below ursable ac | v the averag ctivities for th | ge amount of tim ne mandated pro | e spent (ogram. | in minut | es) by y | ou to in | iplemei | nt each |
| | District/C | OE OE | 001/ | | <u> </u> | ()0 | ille | | 15. | |
| | | 7-0 | 1 | 1 | Dep | artmen | t/Logat | ign | | |
| | | (2) | cv /// | erolle_ | | 1/1/20 | cricl | / | | |
| | Employee | Name | <u> </u> | | Eva | ct Posit | | <u> </u> | | |
| | 731 | 5300 | | /·) | LA | ot Pusit | IOH HUG | € | | |
| • | | | <u> 12mo/1/1</u> | mo/10mo/hrly | Fisca | al Year: | 05-06 | S DE O | 7 07-08 | |
| • | Telephone | e# | Work ye | ar length(circle | | | | | / 07-08 | |
| | | | | | , . | the year | 2 IOL MUI | cn you a | re respo | nding. |
| | Reimbursab | le Activitie | s Codes: | | | Eventor | -6' O ' | | | |
| | Code 11 Pr | reparing fo | or the evaluati | ion | | (A) die | ation Crit | ena: | | |
| | Code 12 G | oals and o | biectives con | ference with insta | uctor | (A) Uis | strict star | ioaros a | no test i | esults |
| | Code 13 Pr | e-observa | ition conferen | ice with instructor | | (C) ad | structions | to even | ques/str | ategies |
| | Code 14 C | assroom o | observation of | f instructor | | (D) au | herence | to curric | ular obj | ectives |
| | Code 15 Po | ost-observ | ation confere | nce with instructor | - | (D) Su | itable lea | aming er | ivironme | ent |
| | Code 16 Fir | nal confere | ence with inst | ructor | | | | | | • |
| | Code 17 Dis | strict repor | rting | | SSROOM | TEACHE | | NOTE | **** | |
| | Allocate the | average ti | me spent on | each criterion (A-D | | LAGRE | - 1 | | | |
| | each of the f | following e | valuation ste | ach chierion (A-D |) for | | Av | erage Ti | me in Mi | nutes |
| | | | | pa. | | | | | | T |
| | C-d-44 | | | | | | A | B. | C | D |
| ` ' | Code 11 | Prepa | ring for the eve | aluation | | | 1 | | | |
| | | | | | *** | | | | | İ |
| | Code 12 | Goals | and objectives | conference with in | | | | | | + |
| | | | | A STREET, ICE WILL III | Suuctor | | 15 | ٦,٠ | | 15 |
| | Code 13 | <u> </u> | | ···· | <u> </u> | | 111 | 15 | 15 | () |
| | Code 13 | Pre-ob | servation conf | erence with instruct | or | • | , , | 1 | } | |
| | | | · | | | | 12 | 1/2 | 12 | 17 |
| | Code 14 | Classic | om observatio | on of instructor | | | | | 1 | |
| - 1 | - | | 0200, 7440 | ar or madidoloj | | | | 12 | 1,0 | |
| ſ | 0 1 1- | | | | | · | 172 | 10 | 12 | 12 |
| \cdot | Code 15 | Post-oi | oservation con | ference with instruc | tor | | | | | |
| ŀ | | | | • | | | 12 | 12 | 12 | 12 |
| - | Code 16 | Final co | onference with | le el esta | | | | | 10 | 10 |
| Í | | , mai oc | SHOLEHICE ANTIL | II ISH UCIOF | | | 18 | 1,2 | | |
| | | | | | | | 10 | 12 | 12 | 12 |
| | Code 17 | District | Reporting | | | | | | | |
| L | | | | | | | 1 | | | |
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| E | MPLOYEE CE | RTIFICATI | ON: The State | of California requir | es that cah | ool diete | | | | |
| a: | ata for state m | andates in | order for the d | istrict to receive rein | Tibursemer | nt. Your si | unatura o | el mainta | in a reco | rd of |
| yı Di | ou nave report | ed actual d | ata or have pro | isinct to receive rein ovided a good faith ifomia to be true an | estimate w | hich you " | certify (or | declare) | m cenme | s that |
| in | formation." Th | e laws of th | ie State of Cali | ifomia to be true and | d correct b | ased on y | our perso | nal know | ledge or | SHAILY OT |
| | | | on is used for | cost accounting pu | rposes only | y. PLEAS | E USE B | LUE INK | -30 01 | |
| | npioyee Signa | iture | 4 ('- | | | | Date | | of | |
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| | you have any (| quesjions, j | please contact | | | | | | | |
| | | | please contact | Y | | | | | | |

Schedule 1B Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2007-2008 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Principals and Vice Principals". Source: Schedule 1BB Probationary and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ evaluation preparation | 17.5 | 40.0 |
| Total Time (in minutes) | 1488 | 3400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 24.8 | 56.7 |
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ goals & obj. conf. with instructor | 17.5 | 37.5 |
| Total Time (in minutes) | 1488 | 3188 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 24.8 | 53.1 |
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ pre-observation conf. with instructor | 11.0 | 22.5 |
| Total Time (in minutes) | 935 | 1913 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 15.6 | 31.9 |
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ classroom observation of instructor | 20.0 | 55.0 |
| Total Time (in minutes) | 1700 | 4675 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 28.3 | 77.9 |
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ post-observation conf. with instructor | 20.0 | 35.0 |
| Total Time (in minutes) | 1700 | 2975 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 28.3 | 49.6 |
| # of reimbursable K-12 evaluations | 85 | 85 |
| Avg. time p/ final conf. with instructor | 22.5 | 40.0 |
| Total Time (in minutes) | 1913 | 3400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 31.9 | 56.7 |
| # of reimbursable K-12 evaluations | | 85 |
| Avg. time p/ district reporting | | 12.5 |
| Total Time (in minutes) | | 1063 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 17.7 |

Conclusion: Findings will go forward to Combined Schedule 2.

*Activity Codes Code 11- Preparing for the evaluation Code 12- Goals and objectives conference with instructor Code 13- Pre-observation conference with instructor Code 14- Classroom observation of instructor Code 15- Post-observation conference with instructor Code 16- Final conference with instructor Code 17- District reporting

*Evaluation Criteria

(A) District standards and test results
 (B) Instructional techniques/strategies
 (C) Adherence to curricular objectives

Schedule 1A Carlsbad Unified School District 498/83 Stull Act - Probationary Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "probationary" teacher evaluations.

Source: Schedule 2A and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ evaluation preparation | 20 | 40 |
| Total Time (in minutes) | 1140 | 2280 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 19.0 | 38.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ goals & obj. conf. with instructor | 20 | 45 |
| Total Time (in minutes) | 1140 | 2565 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 19.0 | 42.8 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ pre-observation conf. with instructor | 7 | 15 |
| Total Time (in minutes) | 399 | 855 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 6.7 | 14.3 |
| # of reimbursable K-12 evaluations | 67 | |
| Avg. time p/ classroom observation of instructor | 57 | 57 |
| Total Time (in minutes) | 20 | 60 |
| Per Hour | 1140 | 3420 |
| | 60 | 60 |
| Hours Worked (Code 14) | 19.0 | 57.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ post-observation conf. with instructor | 20 | 40 |
| Total Time (in minutes) | 1140 | 2280 |
| Per Hour | 60 | - 60 |
| Hours Worked (Code 15) | 19.0 | 38.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ final conf. with instructor | 25 | 40 |
| Total Time (in minutes) | 1425 | 2280 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 23.8 | 38.0 |
| # of reimbursable K-12 evaluations | | 57 |
| Avg. time p/ district reporting | | 15- |
| Total Time (in minutes) | | 855 |
| Per Hour | | |
| Hours Worked (Code 17) | | 60 |
| Hadis Holling (Gods 11) | | 14.3 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

- (A) District standards and test results(B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Schdule 1BB Carlsbad Unified School District 498/83 Stull Act Probationary Fiscal Years 2007-2008 2 year time study

Prupose: To calculate a 2 year rolling average to be used for the 2007-2008 Stull Act.

Source: Schedule 1A from 2006-2007 and Schedule 4 from 2007-2008. (See 06-07 source in 06-07 claim.)

Findings:

Probationary Evaluations

| | 2006 | -2007 | 2007 | -2008 | Ave | rage |
|------------|------|-------|------|-------|------|------|
| Activities | A | B&C | Α | B&C | Α | B&C |
| | | | | | | |
| CODE 11 | 20.0 | 40.0 | 15.0 | 40.0 | 17.5 | 40.0 |
| | | | | | | |
| CODE 12 | 20.0 | 45.0 | 15.0 | 30.0 | 17.5 | 37.5 |
| | | | | | | |
| CODE 13 | 7.0 | 15.0 | 15.0 | 30.0 | 11.0 | 22.5 |
| 0005.11 | | | | · | | |
| CODE 14 | 20.0 | 60.0 | 20.0 | 50.0 | 20.0 | 55.0 |
| 00DE 45 | | 10.5 | | | | |
| CODE 15 | 20.0 | 40.0 | 20.0 | 30.0 | 20.0 | 35.0 |
| 0005.40 | | 10.0 | | | | |
| CODE 16 | 25.0 | 40.0 | 20.0 | 40.0 | 22.5 | 40.0 |
| CODE 47 | - | 45.0 | | 100 | | |
| CODE 17 | | 15.0 | | 10.0 |] | 12.5 |

Conclusion: Findings to go forward to schedule 1B.

Activities

- Code 11- Preparing for the evaluation
- Code 12- Goals and objectives conference with instructor
- Code 13- Pre-observation conference with instructor
- Code 14- Classroom observation of instructor
- Code 15- Post-observation conference with instructor
- Code 16- Final conference with instructor
- Code 17- District reporting

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Carlsbad Unified School District Fiscal Year: 2007-2008 Probationary Time Study 498/83 Stull Act Schedule 4

Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act. Source: SA 1.7-B Probationary Timesheets.

Findings:

| | | | | | | | | * | *Activity Codes | V Co | les | | - | | | | |
|-------------------------------|----------------------|-------|----|------|----------------|-------|----|------|-----------------|-------------|-----|----|-----------|----------|-------|-------|-------|
| | | | 11 | _ | | | 12 | | | | 13 | _ | Γ | | | 14 | |
| Schoolsite | Staff | 4 | 'n | ပ | ٥ | A | В | ပ | ۵ | 4 | B | C | ٥ | ٩ | u | | ٥ |
| Aviara Oaks Elementary | Kimberly Ann Huesing | 20 | 20 | 20 | 20 | 30 | 30 | 99 | 8 | 98 | 99 | 98 | 8 | 45 | 45 | 45 | 45 |
| Buena Vista | Tina Howard | **120 | 09 | | | 09 | | | - | 09 | 99 | | | **240 | **240 | **240 | **240 |
| Calavera Hills Elementary | Leslie Harden | | 10 | | İ | 15 | 15 | | | | ည | 2 | | 5 | 15 | 15 | 10 |
| Calavera Hills Middle | Catina Hancock | 40 | 40 | 40 | 40 | z, | ı, | 5 | 2 | | | | | 45 | 45 | 45 | 45 |
| Carlsbad Valley Academy | Keith Holley | 15 | 15 | | | 15 | 15 | - | | 15 | | | | 8 | 09 | 09 | 9 |
| Carlsbad High | Bill Lord | 15 | | | | 15 | | - | | 15 | | | | **120 | | | 3 |
| | Marjorie Giordani | 15 | | | | 15 | - | - | | 5 | | | | **240 | | | |
| | Tom Bloomquist | 9 | | | | 10 | | | | 9 | | | | **240 | | | |
| Норе | Rich Tubbs | 10 | | | | 5 | 9 | 19 | ည | ည | 9 | 19 | 5 | 2 | 15 | 15 | 10 |
| Jefferson | Carol Van Vooren | 15 | | | | 10 | 10 | r2 | 2 | 2 | 2 | 7 | 7 | 2 | 10 | 10 | 10 |
| Kelly | Theresa Armstrong | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 5 | ري ک | 2 | 2 | 2 | 10 | 10 | 10 | 19 |
| Pacific Rim | Robert Devich | | | | 30 | | | | 09 | | | | 8 | | | | 30 |
| Poinsetta | Steve Ahle | ß | 5 | 2 | 5 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 | 27 |
| Valley middle | Julio Cesar Morales | | | - | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Averages | | 16 | 23 | 19 | 21 | 18 | 15 | 15 | 20 | 48 | 19 | 13 | 16 | 23 | 27 | 27 | 26 |
| Summation of criteria B and C | nd C | | 42 | | | ! | 30 | | <u> </u> | i ! | 32 | | |]*** | 53 | 4 |] |
| Averages to be used | | 15 | 40 | | | 15 | 30 | | | 15 | 30 | .! | | 20 | 50 | | |
| | | | | | 11 | | | | 11 | | | | 11 | | | | |

Conclusion: Findings will go forward to Schedule 1BB.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor Code 17- District reporting

Evaluation Criteria

(A) District standards and test results

Instructional techniques/strategies

Adherence to curricular objectives

(B) Instructional techniques/strateg(C) Adherence to curricular objecti(D) Suitable learning environment

**Times were not used to calculate averages

Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act.

Source: SA 1.7-B Probationary Timesheets. Findings:

| | | | | | | | *Activity Codes | it Co | des | | | | |
|---------------------------|----------------------|-----------|-------|-------|--------------|------------|-----------------|-------|-----|-------|---------|-------|-------|
| | | | 1 | 15 | | | 16 | | | | | 17 | |
| Schoolsite | Staff | ٧ | В | ပ | ۵ | ⋖ | m | ပ | ٥ | ⋖ | В | U | |
| Aviara Oaks Elementary | Kimberly Ann Huesing | 30 | 30 | 30 | 30 | 30 | 30 | 8 | 8 | 30 | 30 | 30 | 30 |
| Buena Vista | Tina Howard | 09 | **120 | | | **240 | **120 | 09 | 09 | **240 | **240 | **240 | **240 |
| Calavera Hills Elementary | Leslie Harden | 5 | 10 | 10 | 5 | 5 | 10 | 9 | 5 | | 99 | | |
| Calavera Hills Middle | Catina Hancock | 20 | 20 | 20 | 20 | 40 | 40 | 4 | 9 | 5 | 5 | rc | 5 |
| Carlsbad Valley Academy | Keith Holley | 40 | 40 | 40 | | 20 | 20 | 20 | | 15 | | | |
| Carlsbad High | Bill Lord | 30 | | | | 30 | | | | | | | |
| | Marjorie Giordani | 30 | | | | 30 | | | L | | | | |
| | Tom Bloomquist | 40 | | | | 20 | | | | | | | |
| Норе | Rich Tubbs | 5 | 10 | 2 | 10 | 2 | 5 | 2 | 5 | 2 | 5 | 5 | 75 |
| Jefferson | Carol Van Vooren | 2 | 10 | 5 | 10 | 10 | 10 | 5 | 10 | 5 | 5 | 2 | 2 |
| Kelly | Theresa Armstrong | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 |
| Pacific Rim | Robert Devich | | | | 30 | | | | 30 | | | | |
| Poinsetta | Steve Ahle | 12 | 12 | 12 | 12 | | | | | - | - | - | - |
| Valley Middle | Julio Cesar Morales | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 18 | | | | |
| Averages | | 23 | 17 | 12 | 15 | 20 | 18 | 23 | 23 | 6 | 12 | .o. | σ |
| œ | B and C | | | ; | <u> </u> |] ! | 4 | | | | - - |] | , |
| Averages to be used | | 20 | 30 | | | 20 | 40 | | | | 101 | | |

Conclusion: Findings will go forward to Schedule 1BB.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment

**Times were not used to calculate averages

2 of 2

- 4 Teaches

Employee AVERAGE Time Record for Mandated Costs

498/83 The Stull Act (K-12)

| Please rep | port below the <i>average</i> amount of time spe creable activities for the mandated program | ent (in minutes | s) by yo | u to imp | olement | each of | | |
|--|--|--|---|--|------------------------------------|-----------------------------|--|--|
| District/Co | D | Department/ | Cocation | <u> </u> | | | | |
| Employee | serly Huesis | Princ Exact Position | ipce | | | | | |
| <u>160-351-1</u> Telephon | 1 / Marks and 11 / 11 / 12 | Fiscal Year: Circle the years | 05-06 for whic | | 07-08 e respon | ding. | | |
| Code 11 Po Code 12 G Code 13 Po Code 14 Code 15 Po Code 16 Fii | le Activities Codes: reparing for the evaluation oals and objectives conference with instructor re-observation conference with instructor lassroom observation of instructor ost-observation conference with instructor nal conference with instructor strict reporting CLASSRO | (A) distr (B) instr (C) adh | ion Crite rict stand ructional erence t able lear | dards an techniq o curricu ning env | ues/strai ular obje vironmer | egies ctives nt | | |
| Allocate the | average time spent on each criterion (A-D) for following evaluation steps: | | | | ne in Min | | | |
| | ovaluation steps. | | А | В | С | D | | |
| Code 11 | Preparing for the evaluation | | 20 | 20 | 20 | 20 | | |
| Code 12 | Goals and objectives conference with instructor 30 30 20 30 | | | | | | | |
| Code 13 | Pre-observation conference with instructor | | 30_ | 30 | 30 | 3D | | |
| Code 14 | Classroom observation of instructor | | 215 | 45 | 45 | 45 | | |
| Code 15 | Post-observation conference with instructor | | 30 | 30 | 30 | 30 | | |
| Code 16 | Final conference with instructor | | 30 | 30 | 30 | 30 | | |
| Code 17 | District Reporting | | 30 | 30 | 30 | 30 | | |
| you have repor perjury under t nformation." T Employee Sign f you have any | ERTIFICATION: The State of California requires the mandates in order for the district to receive reimburated actual data or have provided a good faith estimate laws of the State of California to be true and combine information is used for cost accounting purpost nature. | rsement. Your signate which you "or rect based on your sold on your so | nature o certify (or | n this for declare) | m certifie | rd of s that naity of | | |

Arlas

Employee AVERAGE Time Record for Mandated Costs . 498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PROBATIONARY

Please report below the *average* amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/C(| Name -5400 12mo/11mo/10mo/hriv | Ruきの Department/ Pにい Exact Positio Fiscal Year: Circle the years | e いりで n Title 05-06 | 06-07 | | ding. |
|--|---|---|------------------------------------|--|-----------|------------------------|
| Code 11 Pro Code 12 Go Code 13 Pro Code 14 Cla Code 15 Po Code 16 Fir | e Activities Codes: eparing for the evaluation pals and objectives conference with instructor e-observation conference with instructor assroom observation of instructor est-observation conference with instructor all conference with instructor strict reporting CLASSR | (A) disti (B) insti | ructional erence t able lear | dards an techniq o curricu ning env | | tegies ctives nt |
| Allocate the each of the f | average time spent on each criterion (A-D) for ollowing evaluation steps: | | | | ne in Min | |
| Code 11 | Preparing for the evaluation | | A 2.0 | B [,0 | С | D. |
| Code 12 | Goals and objectives conference with instruc | etor | (.0 | | | |
| Code 13 | Pre-observation conference with instructor | | 0.) | 6,) | | |
| Code 14 | Classroom observation of instructor | | 4.0 | 2 | 4 | 4 |
| Code 15 | Post-observation conference with instructor | | L. | 2 | - | |
| Code 16 | Final conference with instructor | | 4 | 2 | | j |
| Code 17 | District Reporting | | 4 | 4 | 4 | - (/ |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. PLEASE USE BLUE INK

Employee Signature

Date

Date

18 you have any questions, please contact

at

Assun She pur Mours Change

PLEASE SUBMIT THIS INFORMATION BY

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors - PROBATIONARY

| Please rep | port below the average amount of time spent ursable activities for the mandated program. | (in minutes | s) by you | u to imp | lement | each of |
|---|---|--------------|-------------------------|-------------------------|----------------|-----------------------------|
| District/Co | <u>USD</u> | partment/ | ocatio | on [|) | |
| Employee | Name | act Positio | 1 | 1004 | <u>/</u> | |
| 121/2 | | ici Positio | nine | Γ. | <u></u> | |
| Telephone | 0.44 | al Year: | 05-06 | 06-07 | |) |
| - Cicpilotte | e# Work year/ength(circle) Circle | le the years | for whic | h you are | respon | ding. |
| Reimbursabi | le Activities Codes: | Evelvet | 0-4 | | | |
| Code 11 Pr | reparing for the evaluation | | on Crite | <u>na:</u> Iards an | d teet ro | oulto. |
| Code 12 G | oals and objectives conference with instructor | (B) instr | uctional | techniqu | ies/strat | enies |
| Code 14 C | e-observation conference with instructor | (C) adh | erence t | o curricu | lar obje | ctives |
| Code 15 Po | assroom observation of instructor ost-observation conference with instructor | (D) suita | able lear | ning env | ironmer | nt |
| Code 16 Fir | nal conference with instructor | | | | | • • |
| Code 17 Dis | strict reporting CLASSROOM | TEACHER | TIME IS | NOT PER | MDI IDer | =n |
| Allocate the | average time spent on each criterion (A-D) for following evaluation steps: | | | rage Tim | | |
| | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | | 10 | | |
| Code 12 | Goals and objectives conference with instructor | | | | | |
| | Coals and objectives conterence with instructor | | 15 | 15 | | |
| Code 13 | Pre-observation conference with instructor | | | | | |
| | r re-observation conterence with instructor | | | | <u>r</u> | .* |
| Code 14 | Classification | | | 0 | \odot | |
| Joue 14 | Classroom observation of instructor | | _ | | | |
| | | | 0 | K) | | 10 |
| Code 15 | Post-observation conference with instructor | | | | | |
| | | | 5 | 101 | (0) | 5 |
| Code 16 | Final conference with instructor | | | | | |
| | | | 5 | 0 | 10 | 5 |
| Code 17 | District Reporting | | | | - 20 | |
| | | | | 20 | | . } |
| EMPLOYEE OF | | | | | | |
| you have repor perjury under the nformation." T | ERTIFICATION: The State of California requires that so nandates in order for the district to receive reimbursem ted actual data or have provided a good faith estimate the laws of the State of California to be true and correct this information is used for cost accounting purposes o | which you "c | nature or ertify (or | n this form declare) | n certifies | rd of s that nalty of |
| =mployee Sign | lature | | ate | 1/ (0 | 1)/ <i>(</i> ^ |)X |
| f you have any | questions, please contact | | at | 7 | 1 | - U |
| PLEASE SUBM | AIT THIS INFORMATION BY; T | | <u></u> | | · | |

| Please report below the average amount of time spent (in minute the reimbursable activities for the mandated program. | s) by yc | ou to im | plemen | t each of |
|---|---------------------------------|--|--|------------------------|
| (NOT) | /- | | | |
| Employee Name 12mo/11mo/10mo/lock Exact Position | NCIT on Title | >AL | | |
| Telephone # 12mo/11mo/10mo/hriv Fiscal Year: Work year length(circle) Circle the years | 05-06 for whice | | 07-08 | ding. |
| Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District and Code 17 District and Code 18 Code 19 | ructiona ierence able lea | dards ar I technic to curric rning en | nd test re jues/stra ular obje vironmel | tegies ctives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | 1 | | MBURSI ne in Min | |
| evaluation steps: | А | В | С | D |
| Code 11 Preparing for the evaluation | 40 | 40 | 40 | 40 |
| Code 12 Goals and objectives conference with instructor | 5 | 5 | 5 | 5 |
| Code 13 Pre-observation conference with instructor | 0 | 0 | 0 | 0 |
| Code 14 Classroom observation of instructor | 45 | 45 | 45 | 4 |
| Code 15 Post-observation conference with instructor | 20 | 20 | \mathcal{H} | 7 |
| Code 16 Final conference with instructor | 40 | 40 | 40 | 40 |
| Code 17 District Reporting | 5 | 5 | 5 | 5 |
| If you have any questions, please contact | nature or ertify (or | n this fon declare) | n certifies | rd of s that nalty of |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PROBATIONARY

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| 110 1011100 | arsable activities for the mandated prog | gram. | | | • | |
|-----------------------------------|--|--|--|---------------------|------------------------|--|
| | JUST | (\ | J.A. | | | |
| District/C | OE OE | Department | Location | on . | | |
| Ku | ith Holley | | | | | |
| Employee | Name | Dγ ∢ Exact Position | OCKOC alti no | | | - |
| 331- Telephon | 6 # 12mo/11mo/10mo/hrly Work year length(circle) | Fiscal Year: | 05-06 | 06-07 | 07-08 |) |
| | | Circle the years | TOF WITE | n you a | re respor | iding. |
| Reimbursab | ele Activities Codes: | Evalua | tion Crite | ria: | | |
| Code 11 P | reparing for the evaluation | / ^ \ dia | rict stan | dards ar | nd test re | esults |
| Code 12 G | oals and objectives conference with instru | ctor (B) inst | ructiona | I technic | ues/stra | tegies |
| Code 14 C | re-observation conference with instructor lassroom observation of instructor | (C) adh | erence | to curric | ular obje | ectives |
| Code 15 Po | ost-observation conference with instructor | (D) suit | able lea | ming en | vironme | nt |
| Code 16 Fi | nal conference with instructor | | | | | |
| Code 17 Di | | SROOM TEACHER | TIME IS | NOT PE | : :IMDI IDC | ED |
| Allocate the | average time spent on each criterion (A. D. | for | 4 | | ne in Mir | |
| each of the | following evaluation steps: | | | | | |
| Code 11 | | | A | B | С | D |
| Code 11 | Preparing for the evaluation | | 15 | 15 | | |
| Code 12 | Goals and objectives conference with ins | itructor | 15 | 15 | | |
| Code 13 | Pre-observation conference with instruct | or | 15 | | | |
| Code 14 | Classroom observation of instructor | | (0) | 60 | (0 | 60 |
| Code 15 | Post-observation conference with instruct | OF | (Law) | - | la | 100 |
| | | | 40 | 40 | 40 | |
| Code 16 | Final conference with instructor | | | | | |
| | | | 20 | 20 | \gg | |
| Code 17 | District Reporting | | 15 | | | |
| | | | · · · · · · · · · · · · · · · · · · · | | <u> </u> | |
| you have repor perjury under t | ERTIFICATION: The State of California requinmendates in order for the district to receive rein rted actual data or have provided a good faith the laws of the State of California to be true and this information is used for cost accounting pure | estimate which you " d correct based on you rposes only. PLEAS | gnature o certify (or our perso E USE B | n this for declare) | m certifie under pe | rd of s that ∍nalty of |
| | | | Date | 10-12 | 5-08 | |
| | viquestions, please contact | th Holley | , at | 331-5 | 909 | |
| | THE THE ORIGINATION BY | ; TO | | | | · |

Routine Evaluations of Instructors - PROBATIONARY

Please report below the *average* amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/COE Department Employee Name Exact Posi Telephone # Department Exact Posi Work year length(circle) Fiscal Year: Circle the year Reimbursable Activities Codes: | Sch tion Title 05-06 rs for whic | 06-07 h you ar | 07-08 | |
|--|--|--|------------------------------------|------------------------|
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACHE | iation Crite istrict stand istructional dherence to uitable lead | dards an techniq o curricu ning env | ues/strai ılar obje ⁄ironmer | tegies ctives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Ave | rage Tin | ne in Min | utes |
| Code 11 Preparing for the evaluation | A is | В | С | D |
| Code 12 Goals and objectives conference with instructor | 1) | | | |
| Code 13 Pre-observation conference with instructor | 13 | · | | |
| Code 14 Classroom observation of instructor | 120 | ŕ | | |
| Code 15 Post-observation conference with instructor | 30 | | | |
| Code 16 Final conference with instructor | 30 | | | |
| Code 17 District Reporting | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school distributed data for state mandates in order for the district to receive reimbursement. Your you have reported actual data or have provided a good faith estimate which you perjury under the laws of the State of California to be true and correct based on information." This information is used for cost accordating purposes only. PLEA Employee Signature If you have any questions, please contact | signature of a signat | n this fon declare) | m certifie: under pe | |
| PLEASE SUBMIT THIS INFORMATION BY; TO; | ; at | | | |

| Please report below the average amount of time spent (in minute the reimbursable activities for the mandated program. | s) by yo | u to imp | olement | each o | of |
|--|--|--|-----------------------|---------------------------|-------------|
| District/COE Department | ldni | usi | trate | n´ | |
| Employee Name Employee Name Exact Positi | tent | -O4 | lace | Sil | |
| Telephone # 12mo/10mo/hrly Fiscal Year: Work year length(circle) Circle the years | 05-06 | | 07-08 |) dina | |
| Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor (C) add Code 14 Classroom observation of instructor | tion Crite trict stand tructional nerence t | ria: lards an techniq o curricu | d test re ues/stra | sults tegies ctives | = |
| Code 16 Final conference with instructor | | - . | | | |
| Allocate the average time spent on each criterion (A-D) for | | | MBURSE ne in Min | | 7 |
| each of the following evaluation steps: | A | B | C | D | - |
| Code 11 Preparing for the evaluation | 15 | | | | |
| Code 12 Goals and objectives conference with instructor | 15 | - | | | <u>.</u> |
| Code 13 Pre-observation conference with instructor | 15 | · | · | | |
| Code 14 Classroom observation of instructor | 4 | | hrs | | 18 Refer |
| Code 15 Post-observation conference with instructor | 30 | | | | 12 Costacts |
| Code 16 Final conference with instructor | 30 | | | | |
| | | | | | |
| Code 17 District Reporting | | } | | | |

| Please report the reimbursa | below the average amount of time able activities for the mandated progr | spent (in minutes ram. | s) by yo | u to imp | lement | each of |
|--|---|--|--|--|-------------------------------------|----------------------------|
| District/COE | 02 | CHS Department/ | Locatio | <u>jdr</u> | , v. | |
| Employee N | Blonquist | Exact Position | ant | | nc.f | <u>ol</u> |
| S31-50 Telephone# | | Fiscal Year: Circle the years | 05-06 | | | ding. |
| Code 12 Goals Code 13 Pre-o Code 14 Class Code 15 Post- Code 16 Final Code 17 Distric | aring for the evaluation s and objectives conference with instruct observation conference with instructor sroom observation of instructor observation conference with instructor conference with instructor ct reporting CLASS | (A) distr tor (B) instr (C) adh (D) suita | ructiona erence t able lear | dards an technique o curricu ning env | ues/strat ılar objed vironmen | egies ctives it |
| each of the follo | erage time spent on each criterion (A-D) to owing evaluation steps: | er | Ave | rage Tim | e in Min | utes |
| | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | /s | Mohn | tes | |
| Code 12 | Goals and objectives conference with instr | uctor - | ./ט | woh | de | |
| Code 13 | Pre-observation conference with instructor | | ĮO | nin | ti | |
| Code 14 | Classroom observation of instructor | | 4 | how | 5 | |
| Code 15 | Post-observation conference with instructo | г | 40 | mp | tes | |
| Code 16 | Final conference with instructor | | 20 | with | tos | |
| Code 17 | District Reporting | | | | | |
| ou have reported erjury under the later than the la | estions placed and a | pursement. Your sig stimate which you "o correct based on yo ooses only. PLEASE | nature o certify (or our perso E USE BI Date | n this for declare) nal knowl UE INK | n certifies under pe edge or | d of s that naity of |
| | | —, ' · · · ——— | | | | · |

| Please report below the average amount of time sp the reimbursable activities for the mandated progra | pent (in minutes m. | s) by you | u to imp | lement | each of |
|--|--|---|--|-------------------------------------|------------------------|
| District/COE | HOPE Department/ | osatio | · | · · | · |
| Employee Name | Princip Exact Position | al | | | · —— |
| Telephone # # Work year length(circle) | Fiscal Year: Circle the years | 05-06 for whic | 06-07 h you ar | | ding. |
| Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASSI | (A) distr (B) instr (C) adh | uctional erence t able lear | dards an techniq o curricu ning env | ues/strai ılar obje vironmer | tegies ctives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | | rage Tin | | |
| Continue of the state of the st | | А | В | С | D. |
| Code 11 Preparing for the evaluation | | 10 | | | |
| Code 12 Goals and objectives conference with instru | ctor | 5 | 10 | 10 | 5 |
| Code 13 Pre-observation conference with instructor | | 5 | 10 | 10 | 5 |
| Code 14 Classroom observation of instructor | | 5 | 15 | 15 | 10 |
| Code 15 Post-observation conference with instructor | | 5 | 10 | 10 | 10 |
| Code 16 Final conference with instructor | | 5 | 5 | 10 | 5 |
| Code 17 District Reporting | | 5 | 5 | 5 | 5 |
| f you have any questions, please contact | ursement. Your sig timate which you "o correct based on yo oses only. PLEAS | gnature of certify (or person E USE Block Date at | n this for declare) nal know LUE INK | m certifie under pe riedge or | s that enalty of |
| PLEASE SUBMIT THIS INFORMATION BY | ; TO | | | | · |

| District/C Carrie | pe Name Prince Exact Po 1-5599 12mo/11mo/10mo/brby Exact Po | epal sition Title | 9 06-07 | 7 07-08 re respo | |
|--|--|--|--|------------------------------------|---------------------------|
| Code 11 F Code 13 F Code 14 C Code 15 F Code 16 F Code 17 D | ble Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor Classroom TEACH | luation Crit district star instructiona adherence suitable lea | ndards and technical to currical to currical to currical to the currical to th | ues/str ular obj vironme | ategies ectives ent |
| Allocate the | e average time spent on each criterion (A-D) for e following evaluation steps: | Į. | erage Tir | | |
| | | A | В | С | D |
| Code 11 | Preparing for the evaluation | 15 | | | |
| Code 12 | Goals and objectives conference with instructor | 10 | 10 | 5 | 5 |
| Code 13 | Pre-observation conference with instructor | 2 | à | 2 | 12 |
| Code 14 | Classroom observation of instructor | 12 | 10 | 10 | 10 |
| Code 15 | Post-observation conference with instructor | 2 | (0 | 5 | 10 |
| Code 16 | Final conference with instructor | (0 | 10 | (0 | 160 |
| Code 17 | District Reporting | 5 | 5 | 5 | 5 |
| ou have repo erjury under t formation." 1 mployee Sigr | ERTIFICATION: The State of California requires that school dismandates in order for the district to receive reimbursement. Your rted actual data or have provided a good faith estimate which you he laws of the State of California to be true and correct based of his information is used for cost accounting purposes only. PLE nature | r signature o ou "certify (or n your perso ASE USE BI | n this fon declare) nal know | n certifie under po ledge or | s that |

| Please repo | ort below the <i>average</i> amount of times sable activities for the mandated pro | e spent (in minute | s) by yoı | u to imp | lement | each of |
|---|--|--|---|---|--|------------------------------|
| • | CUSA | Kell | ly | | | |
| District/CO Reb Employee | Sil Armstrong | Department/ PLM Exact Position | CUDO | on U | / | |
| 760 331 7 Telephone | | Fiscal Year: | 05-06 | 06-07 h you ar e | W | ding. |
| Code 11 Pre Code 12 Go: Code 13 Pre Code 14 Cla Code 15 Pos Code 16 Fina Code 17 Dist | | (A) dist uctor (B) inst (C) adr (D) suit r | tion Crite trict stand tructional nerence t able lear | dards and technique o curricu ning env | ues/strai ilar obje rironmer | tegies ctives it |
| Allocate the seach of the fo | average time spent on each criterion (A-Dollowing evaluation steps: |) for | Ave | rage Tim | e in Min | utes |
| | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | 10 | | to any distriction of the confidence of the conf | > |
| Code 12 | Goals and objectives conference with in | estructor | 10 | ****** | | > |
| Code 13 | Pre-observation conference with instruc | tor | 5 | · · · | | > |
| Code 14 | Classroom observation of instructor | | 10 | | | - > |
| Code 15 | Post-observation conference with instru | ctor | 10 | | | |
| Code 16 | Final conference with instructor | | 10 | | | -> |
| Code 17 | District Reporting | | 5 | Mary Constants | | -> |
| EMPLOYEE OF | DIFFORM | | | | | |
| ou have reporte perjury under the nformation." The imployee Signa | RTIFICATION: The State of California requiandates in order for the district to receive reed actual data or have provided a good faithe laws of the State of California to be true a his information is used for cost accounting puture | n estimate which you " nd correct based on you urposes only. PLEAS | gnature of certify (or our perso E USE BL | n this forr declare) | n certifie: | rd of s that enalty of |
| LEASE SUBMI | T THIS INFORMATION BY | ; TO | | | | · |
| | | | | | | |

498/83 The Stull Act (K-12)

| Please report below the <i>average</i> amount of time spent (in minutes the reimbursable activities for the mandated program. | s) by yo | u to im | plement | each c |
|---|--|--|--|------------------------|
| CUSD Pacifi | C/(1 | n m | ; | |
| Robert Deuich Princ | IPG | 1 | | - |
| Employee Name Exact Position 33/-6200 12mo/11mo/10mo/hrly Fiscal Year: | n Title 05-06 | 06.07 | 7 67 00 | \ \ |
| Telephone # Work year length(circle) Circle the years | | | 7 07-08 re respon | / iding. |
| Code 17 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor (C) adh | ructional erence t able lear | dards and technic of curric of curric of the | nd test reques/stra ular obje vironmen | tegies ctives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Ave | rage Ti | me in Min | utes |
| | A | В | С | D |
| responding for the evaluation | | | | 30 |
| Code 12 Goals and objectives conference with instructor | | | | 60 |
| Code 13 Pre-observation conference with instructor | | | | 80 |
| Code 14 Classroom observation of instructor | | | | 30 |
| Code 15 Post-observation conference with instructor | | | | 30 |
| Code 16 Final conference with instructor | | | | 30 |
| Code 17 District Reporting | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school district lata for state mandates in order for the district to receive reimbursement. Your signary on have reported actual data or have provided a good faith estimate which you "derjury under the laws of the State of California to be true and correct based on your formation." This information is used for cost accounting purposes only. PLEAS imployee Signature | inature of certify (or our perso E USE Bl | n this for declare nal knov .UE INK / () ~ | rm certifie) under pe viedge or | s that enaity of |
| you have any questions, please contact; TO; TO; | , at | | | |

SA 1.7b

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

|) | | 0.4, | | 1.1 |
|---|-------------------------------------|--------------------------------|---|----------------------------|
| Please report below the average amount of time spent (in minute the reimbursable activities for the mandated program. | es) by yo | ou to im | plemen | it each o |
| District/COE Department | g l V | set | ha | |
| Stuckling | · | ~\ | | · . |
| Telephone # 12mo/10mo/hrly Fiscal Year. | 05-06 | 06-07 | 7 07-08 | |
| Reimbursable Activities Codes: | | | re respoi | nding. |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor (C) add (D) sui | tructiona nerence | dards and technicate to curric | nd test re jues/stra ular obje vironme | itegies ectives |
| Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACHER | TIME IS | NOT RE | IMBURS | ED |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | 1 | | ne in Mir | |
| | A | В | С | D |
| Code 11 Preparing for the evaluation | 5 | . 5 | 5 | 5 |
| Code 12 Goals and objectives conference with instructor | 27. | 27 | 27 | 27 |
| Code 13 Pre-observation conference with instructor | 27 | 27 | 27 | 27 |
| Code 14 Classroom observation of instructor | 27 | 27 | 27 | 27 |
| Code 15 Post-observation conference with instructor | 12 | 12_ | 12 | 12 |
| Code 16 Final conference with instructor | | | | |
| Code 17 District Reporting | 1 | l | | ./ |
| MPLOYEE CERTIFICATION: The State of California requires that school district ata for state mandates in order for the district to receive reimbursement. Your signal have reported actual data or have provided a good faith estimate which you "cerjusy under the laws of the State of California to be true and correct based on your committee." This information is used for cost accounting purposes only. PLEASI imployee Signature you have any questions, please contact LEASE SUBMIT THIS INFORMATION BY ; TO | certify (or our person USE BL | n inis ton declare) | n certifies under.pe edge or | d of s that naity of |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PROBATIONARY

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| | CUSD | UM | 1 | | | |
|--|--|---|---|--|--|-----------------------------|
| District/C | | • | | | | |
| | | Departmen | VLocati | on | | |
| Employe | lio Cesar Morales | Drie | nap | d | | |
| ⊏mb@ye | e Name | Exact Posit | ion Title | | | |
| | 40 | | ion nuit | - | | |
| Telephon | 12mo/11mo/10mo/hrly | Fiscal Year. | 05-06 | 06-07 | 7 07-08 | |
| relebition | work year length(circle) | Circle the year | s for whi | | | |
| Deimin 1 | | | | on you a | ie respoi | iumg. |
| Code 11 D | ple Activities Codes: | Evalua | ation Crit | eria: | | |
| Code 12 G | reparing for the evaluation | / - 1 11 | strict star | idards a | nd test re | esulte |
| Code 12 C | coals and objectives conference with instruc | tor (B) ins | structiona | al technic | ues/stra | tenies |
| Code 14 C | re-observation conference with instructor | (C) ad | herence | to curric | ular obje | ctives |
| Code 15 D | classroom observation of instructor | (D) su | itable lea | mina en | vironme | nt |
| Code 16 | ost-observation conference with instructor inal conference with instructor | | | . . | | |
| Code 17 D | interior | | | | | |
| | | SROOM TEACHE | R TIME IS | NOT RE | IMBURS | ED |
| Allocate the | e average time spent on each criterion (4 D) | for | j | | ne in Mir | |
| - and the | following evaluation steps: | | | T | 1 | T |
| Code 11 | | | A | В | С | D |
| Code 11 | Preparing for the evaluation | | | | | |
| | | | | | | |
| Code 12 | Goals and objectives conference with instr | aictor | | · - | | |
| | | uctor | 15 | سرد ا | , - | 1 |
| Code 13 | Pro observation | | + | 15 | 15 | 15 |
| -525 10 | Pre-observation conference with instructor | • | 1,_ | | | ļ.· |
| | | | 1/2 | 12 | 12 | 12 |
| Code 14 | Classroom observation of instructor | | | | | |
| | | | 12 | 12 | 12 | 72 |
| Code 15 | Post-observation conference with instructo | | | - | 1 | 1/ - |
| | r ost-observation conference with instructo | r . | 12 | | | |
| | | | 10 | 12 | 12 | 12 |
| Code 16 | Final conference with instructor | | | , | | |
| - | | · | 18 | 18 | 18 | -8 |
| Code 17 | District Reporting | | 10 | | | 10 |
| | - Signification (Vehorality | | | | | |
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| MPLOYEE C | ERTIFICATION: The State of California requires | that school distric | t personn | el mainta | in a reco | rd of |
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| ou have repor erjury under the formation." T | ted actual data or have provided a good faith es he laws of the State of California to be true and his information is used for cost accounting purp | stimate which you ' correct based on y oses only. PLEAS | gnature o certify (or our perso E USE BI | n this fon declare) nal know LUE INK | m certifie: under pe ledge or | rd of s that nalty of |
| ou have repor erjury under th formation." T mployee Sign | ted actual data or have provided a good faith es he laws of the State of California to be true and his information is used for cost accounting purp ature | stimate which you ' correct based on y oses only. PLEAS | gnature of certify (or our person E USE BI | n this form declare) nal know LUE INK | m certifie: under pe ledge or | s that nalty of |
| ou have repore gjury under the formation." T mployee Sign you have any | ted actual data or have provided a good faith es he laws of the State of California to be true and his information is used for cost accounting purp | stimate which you 'correct based on youses only. PLEAS | gnature o certify (or our perso E USE BI | n this form declare) nal know LUE INK | m certifie: under pe ledge or | s that nalty of |

Schedule 1C Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2007-2008 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Principals and Vice Principals".

Source: Schedule 1CC Permanent and SA 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B&C |
|---|--------------------------|----------------------------|
| # of reimbursable K-12 evaluations | 225 | 225 . |
| Avg. time p/ evaluation preparation | 14.5 | 30.0 |
| Total Time (in minutes) | 3263 | 6750 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 54.4 | 112.5 |
| # of reimbursable K-12 evaluations | 225 | 225 |
| Avg. time p/ goals & obj. conf. with instructor | 16.0 | 30.0 |
| Total Time (in minutes) | 3600 | 6750 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 60.0 | 112.5 |
| # of reimbursable K-12 evaluations | 225 | 225 |
| Avg. time p/ pre-observation conf. with instructor | 13.5 | 25.0 |
| Total Time (in minutes) | 3038 | 5625 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 50.6 | 93.8 |
| | | |
| # of reimbursable K-12 evaluations | 225 | 225 |
| Avg. time p/ classroom observation of instructor | 22.5 | 45.0 |
| Total Time (in minutes) | 5063 | 10125 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 84.4 | 168.8 |
| # of reimbursable K-12 evaluations | 225 | 225 |
| Avg. time p/ post-observation conf. with instructor | 20.0 | 32.5 |
| Total Time (in minutes) | 4500 | 7313 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 75.0 | 121.9 |
| # of reimbursable K-12 evaluations | 225 | 225 |
| Avg. time p/ final conf. with instructor | 20.0 | 35.0 |
| Total Time (in minutes) | 4500 | 7875 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 75.0 | 131.3 |
| # of reimbursable K-12 evaluations | | 225 |
| Avg. time p/ district reporting | | 15.0 |
| Total Time (in minutes) | | 3375 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 56.3 |

Conclusion: Findings will go forward to Combined Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

| (A) | District standards and test results |
|-----|-------------------------------------|
| (B) | Instructional techniques/strategies |

(C) Adherence to curricular objectives

Schedule 1B Carlsbad Unified School District 498/83 Stull Act - Permanent Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "permanent" teacher evaluations. Source: Schedule 2B and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ evaluation preparation | 15 | 30 |
| Total Time (in minutes) | 4200 | 8400 |
| Per Hour | 60 | |
| Hours Worked (Code 11) | 70.0 | 60 140.0 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ goals & obj. conf. with instructor | 20 | 40 |
| Total Time (in minutes) | 5600 | 11200 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 93.3 | 186.7 |
| # of reimbursable K-12 evaluations | 280 | |
| Avg. time p/ pre-observation conf. with instructor | | 280 |
| Total Time (in minutes) | <u>12</u> 3360 | 20 |
| Per Hour | | 5600 |
| Hours Worked (Code 13) | 60_ | 60 |
| (| 56.0 | 93.3 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ classroom observation of instructor | 30 | 55 |
| Total Time (in minutes) | 8400 | 15400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 140.0 | 256.7 |
| | 140.0 | 250.7 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ post-observation conf. with instructor | 20 | 30 |
| Total Time (in minutes) | 5600 | 8400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 93.3 | 140.0 |
| # of reimbursable K-12 evaluations | 280 | 200 |
| Avg. time p/ final conf. with instructor | 20 | 280 |
| Total Time (in minutes) | 5600 | 35 |
| Per Hour | | 9800 |
| Hours Worked (Code 16) | 60 | 60 |
| | 93.3 | 163.3 |
| # of reimbursable K-12 evaluations | | 280 |
| Avg. time p/ district reporting | | 15 |
| Total Time (in minutes) | • | 4200 |
| Per Hour | | |
| Hours Worked (Code 17) | - | 60 70.0 |
| | | 70.0 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation
Code 12- Goals and objectives conference with instructor
Code 13- Pre-observation conference with instructor
Code 14- Classroom observation of instructor
Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

(A) District standards and test results
(B) Instructional techniques/strategies
(C) Adherence to curricular objectives
(D) Suitable learning environment

Schdule 1CC Carlsbad Unified School District 498/83 Stull Act Permanent Fiscal Years 2007-2008 2 year time study

Prupose: To calculate a 2 year rolling average to be used for the 2007-2008 Stull Act.

Source: Schedule 1B from 2006-2007 and schedule 5 from 2007-2008. (See 06-07 source in 06-07 claim.)

Findings:

Permanent Evaluations

| | 2006 | -2007 | 2007 | -2008 | Ave | erage |
|------------|----------|-------|------|-------|------|-------|
| Activities | <u> </u> | B&C | Α | B&C | Α | B&C |
| CODE 11 | 15.0 | 30.0 | 14.0 | 30.0 | 14.5 | 30.0 |
| CODE 12 | 20.0 | 40.0 | 12.0 | 20.0 | 16.0 | 30.0 |
| CODE 13 | 12.0 | 20.0 | 15.0 | 30.0 | 13.5 | 25.0 |
| CODE 14 | 30.0 | 55.0 | 15.0 | 35.0 | 22.5 | 45.0 |
| CODE 15 | 20.0 | 30.0 | 20.0 | 35.0 | 20.0 | 32.5 |
| CODE 16 | 20.0 | 35.0 | 20.0 | 35.0 | 20.0 | 35.0 |
| CODE 17 | | 15.0 | | 15.0 | | 15.0 |

Conclusion: Findings to go forward to Schedule 1C.

Activities

- Code 11- Preparing for the evaluation
- Code 12- Goals and objectives conference with instructor
- Code 13- Pre-observation conference with instructor
- Code 14- Classroom observation of instructor
- Code 15- Post-observation conference with instructor
- Code 16- Final conference with instructor
- Code 17- District reporting

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives

Carlsbad Unified School District Fiscal Year: 2007-2008 Permanent Time Study 498/83 Stull Act Schedule 5

Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act. Source: SA1.7-C Permanent Timesheets.

Findings:

| | | | | | | | | | *Ac | tivity | *Activity Codes | 60 | | | | | |
|-------------------------------|----------------------|-------|-------|-------|-------|------------|-------------|-----------------|--------------|----------|-----------------|----------|-------|-------|-------|-------|-------|
| | | | 11 | 1 | | | 12 | | | | 13 | | | | | 14 | |
| Schoolsite | Staff | A | В | ပ | ۵ | 4 | ш | ပ | Ω | A | Ш | 0 | | A | Œ | ر | ٥ |
| Aviara Oaks Elementary | Kimberly Ann Huesing | 30 | 30 | 30 | 30 | 25 | 25 | 25 | 25 | 75 | 75 | 75 | 75 | **115 | **115 | **115 | **115 |
| Aviara Oaks Middle | Carolyn Millikin | ve. | 20 | 20 | 20 | 5 | 10 | 9 | 10 | - | 9 | 10 | 9 | | 15 | 15 | 7. 7. |
| | David Kalk | · | 5 | 5 | 2 | 10 | 10 | 10 | 10 | 19 | 10 | 10 | 10 | 5 | 20 | 20 | ·c |
| Calavera Hills Elementary | Leslie Harden | | 10 | | | 15 | 15 | | | | ည | 2 | - | 2 | 15 | 15 | 10 |
| | Catina Hancock | 20 | 20 | 20 | 20 | ıС | D | 5 | 5 | | | | | 45 | 45 | 45 | 45 |
| y Academy | Keith Holley | 15 | 15 | | | 15 | 15 | | | 15 | | - | - | 20 | 30 | 30 | 30 |
| Carlsbad High | Bill Lord | 15 | | | | 15 | | | | 15 | | | | 09 | | | |
| | Marjorie Giordani | 15 | | | | 15 | - | - | | 15 | | | - | **240 | | | |
| | Tom Bloomquist | 10 | | | | 10 | | | | 10 | | | | **120 | | | |
| Hope | Rich Tubbs | 10 | | | | 5 | 5 | 5 | 5 | 2 | 2 | 5 | 5 | 5 | 10 | 10 | ιc |
| Jefferson | Carol Van Vooren | | | | | 10 | 10 | 10 | 5 | | - | | | | | | |
| Kelly | Theresa Armstrong | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | r0 | r2 | 2 | 5 | 10 | 10 | 10 | 10 |
| Pacific Rim | Robert Devich | | | | 30 | | | | 09 | _ | | | 30 | | | | 30 |
| Poinsetta | Steve Ahle | 13 | 13 | 13 | 13 | 6 | 6 | 6 | 6 | တ | о | 6 | 6 | 6 | 6 | 6 | 6 |
| Valley Middle | Julio Cesar Morales | | | | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| | Chad Lund | 005** | **300 | **300 | **300 | **150 * | **150 **150 | | **150 ** | **450 ** | **450 **450 | | **450 | 009** | 009** | **600 | 009** |
| Averages | | 14 | 15 | 16 | 18 | 12 | 12 | 11 | 15 | 17 | 16 | 16 | 20 | 19 | 18 | 18 | 17 |
| Summation of criteria B and C | nd C | | 32 | · | L | ¦ ! | 23 | ; | <u>:</u> | ¦ | 33 | <u> </u> | | | 37 |] | |
| Averages to be used | | 14 | 30 | | | 12 | 20 | | | 15 | 30 | - | | 15 | 35 | | |
| | | | | | ij | | | | 11 | | | | 11 | | | | |

Conclusion: Findings will go forward to Schedule 1CC.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Pre-observation conference with instructor Code 13-

Classroom observation of instructor Code 14-

Post-observation conference with instructor Code 15-

Code 16- Final conference with instructor Code 17- District reporting

Evaluation Criteria

(A) District standards and test results

Instructional techniques/strategies

Adherence to curricular objectives <u>@</u> (C)

Suitable learning environment

**Times were not used to calculate averages

Schedule 5

Carlsbad Unified School District 498/83 Stull Act

Fiscal Year: 2007-2008 Permanent Time Study Purpose: To calculate time spent by "Various Principals and Vice Principals" on Stull Act. Source: SA1.7-C Permanent Timesheets. Findings:

| | | | | | | * | ctivit | *Activity Codes | S a | | | | |
|-------------------------------|----------------------|-------|-------|---|-------|------------|--------|-----------------|----------|--------|-------|--------|-------|
| | | | | 15 | | L | | 16 | | | | 17 | |
| Schoolsite | Staff | ⋖ | В | ပ | Q | A | m | ပ | ۵ | ⋖ | В | Ü | _ |
| Aviara Oaks Elementary | Kimberly Ann Huesing | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 |
| Aviara Oaks Middle | Carolyn Millikin | | 10 | 10 | 10 | | 10 | 10 | 10 | | 2 | 2 | 2 |
| | David Kalk | 19 | 10 | 10 | 10 | 10 | 20 | 20 | 10 | 5 | 2 | 5 | 5 |
| Calavera Hills Elementary | Leslie Harden | 2 | 10 | 10 | 5 | 5 | 10 | 10 | 5 | | 30 | | |
| Calavera Hills Middle | Catina Hancock | _ | | | | 20 | 20 | 20 | 20 | 5 | 5 | 5 | ιά |
| Carlsbad Valley Academy | Keith Holley | 20 | 20 | 20 | | 10 | 10 | 10 | | 15 | | | |
| Carlsbad High | Bill Lord | 30 | | | | 8 | | | | | | | |
| | Marjorie Giordani | 30 | | | | 30 | | | | | | | |
| | Tom Bloomquist | 20 | | | | 20 | | | | | | | |
| Норе | Rich Tubbs | 5 | 10 | 15 | വ | ည | 3 | 10 | 5 | 5 | 5 | 5 | 5 |
| Jefferson | Carol Van Vooren | | | | | 10 | 5 | 10 | 5 | 5 | c) | 5 | 5 |
| Kelly | Theresa Armstrong | 10 | 10 | 10 | 10 | 10 | 19 | 10 | 10 | 5 | 2 | 5 | 5 |
| Pacific Rim | Robert Devich | | | | 30 | | | | 30 | | | | |
| Poinsetta | Steve Ahle | တ | 6 | 6 | 6 | - | | | | | | | Γ |
| Valley Middle | Julio Cesar Morales | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 28 | | | | |
| | Chad Lund | **450 | **450 | **450 **450 **450 **450 **300 **300 **300 **300 | **450 | **300 | **300 | **300 | **300 | **300 | **300 | **300 | **300 |
| Averages | | 21 | 18 | 19 | 18 | 20 | 19 | 19 | 19 | 16 | 17 | 15 | 15 |
| Summation of criteria B and C | | | 37 | | | ; | m | 9 | <u> </u> | -i | 191 | | |
| Averages to be used | | 20 | 35 | 5 | | 70 | 35 | 2 | | 1 | 15 | .; | |
| | | | | | 11 | | | | 11 | | | | |

Conclusion: Findings will go forward to Schedule 1CC.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment

**Times were not used to calculate averages

498/83 The Stull Act (K-12)

| Please rep | oort below the average amoursable activities for the ma | ount of time spe ndated program | ent (in minute 1. | s) by yo | ou to im | plemen | t each o | of | | |
|---|--|--|---|---|--|-------------------------------------|--------------------------|--------|----------|------|
| District/Ci | Name / Hues | ina | Department Privexact Positi | γcic | on Soci | | | | | |
| D <u>-33 -1</u> Telephone | | 11 / 1 1 | iscal Year. Circle the years | 05-06 for whic | | 07-08 | , | • | | ٠ |
| Code 11 Pr Code 12 Gr Code 13 Pr Code 14 Cl Code 15 Pc Code 16 Fir | le Activities Codes: reparing for the evaluation pals and objectives conference re-observation conference with assroom observation of instruction pal conference with instructor strict reporting | h instructor actor th instructor | (A) dis (B) ins (C) adl | tion Crite trict stan tructiona nerence table lea | dards and technical techni | ques/stra cular obje ovironme | itegies ectives nt | 1.6 | Tecic | cher |
| Allocate the | average time spent on each crowling evaluation steps: | riterion (A-D) for | | 1 | | me in Mir | | 7. | | - |
| | colownig evaluation steps: | • | | А | В | С | D | 1 | <i>:</i> | |
| Code 11 | Preparing for the evaluation | 1 | | 30 | 30 | 30 | 30 | | | |
| Code 12 | Goals and objectives confe | rence with instructo | or . | 25 | 25 | 25 | 25 | | | |
| Code 13 | Pre-observation conference | with instructor | | 75 | 75 | 75 | 75 | 1 | | |
| Code 14 | Classroom observation of in | structor | | 115 | 115 | 115 | 115 | | | |
| Code 15 | Post-observation conference | e with instructor | | 75 | 75 | 75 | 75 | | | . • |
| Code 16 | Final conference with instruc | etor | | 75 | 75 | 75 | 75 | | | |
| Code 17 | District Reporting | | | 75 | 75 | 75 | 75 | - | | |
| you have report periury under th | ERTIFICATION: The State of Cal nandates in order for the district to ited actual data or have provided the laws of the State of California this information is used for cost a mature | a good faith estim | ate which you " ect based on yous s only. PLEAS | nature o certify (or | n this for declare) | m certifie under pe | s that | ÷ | • | |
| _ | questions, please contact | | · | ate <u>(C</u> . at | -1176 | <u>-0</u> | | | • | |
| PLEASE SUBM | IT THIS INFORMATION BY | | ; TO | | | | | | | |

Routine Evaluations of Instructors - PERMANENT

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| 5 | | A2 | 2/4 | - | | | |
|-------------------------------|---|------------------|--|------------|----------------------|-----------------------|-------------|
| District/C | | Dep | artment/ | Locatio | n | 1. | |
| Car | John Millitin | - | | | | | |
| Employee | Name | Exa | ct Positio | n Title | | | |
| | 12mo/11mo/10mo/ | heli - | 137 | 0= 0= | <u>.</u> | | |
| Telephone | ⊕ # Work year length(c | . | l Year: | 05-06 | | 07-08 | |
| | | in Cie) Circie | the years | for whic | h you ar | e respor | nding. |
| Reimbursab | le Activities Codes: | | Evaluat | ion Crite | ria: | | |
| Code 11 Pr | eparing for the evaluation | | (A) dist | rict stand | dards ar | nd test re | esults |
| Code 12 Gr | pals and objectives conference with e-observation conference with instri | instructor | (B) insti | ructional | techniq | ues/stra | tegies |
| Code 14 CI | assroom observation of instructor | uctor | (C) adh | erence t | o curric | ular obje | ectives |
| Code 15 Po | st-observation conference with inst | ructor | (D) Suit | able lear | ming en | vironme | nt . |
| Code 16 Fir | nal conference with instructor | | | | | • | |
| | strict reporting | CLASSROOM | TEACHER | TIME IS | NOT RE | MBURS | ED. |
| Allocate the each of the t | average time spent on each criterior following evaluation steps: | n (A-D) for | • | Ave | rage Tin | ne in Mir | rutes |
| • | | | | Α | В | C | D |
| Code 11 | Preparing for the evaluation | | | | 2 | ٦. | 1 |
| | <u> </u> | | | <u>.</u> | 2 | 20 | 20 |
| Code 12 | Goals and objectives conference v | with instructor | | 4.0 | | | 6.1 |
| | | | | 10 | 10 | 10 | 10 |
| Code 13 | Pre-observation conference with in | nstructor | | - | 10 | 10 | |
| | | | | | 10 | 10 | 10 |
| Code 14 | Classroom observation of instructo | or | | | 10- | | 7,00 |
| | | | • | | 15 | 15 | 15 |
| Code 15 | Post-observation conference with i | instructor | | | (() | | |
| - | | | | | 10 | 10 | 10 |
| Code 16 | Final conference with instructor | | | | | | () |
| | | · | | | 10 | 10 | (0) |
| Code 17 | District Reporting | | | | ``` | _: | 1 - |
| | | | | , | 7 | 7 | die |
| MPLOYEE C | ERTIFICATION: The State of California | requires that sc | nool district | personn | | | ord of |
| ou have repor | ted actual data-or have provided a good | ive reimburseme | nt. Your sig | nature o | n this for | m certifie | s that |
| erjury under ti | he laws of the State of California to be this information is used for any topic | The and correct | pased on you | our perso | ueciare) nai know | unaer pi iledge or | enalty o |
| | The initiality is used to costact of the | Hig/pyrposes on | IV. PLEASI | E USE BI | LUE INK | | • |
| nployee Sign | | of by | <u>= </u> | Date | 10-15 | 1-08 | |
| | questions, please contact | | | , at | | | |
| EASE SUBM | MIT THIS INFORMATION BY | : TO |) | | | | |

2 Johnst

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) Routine Evaluations of Instructors - PERMANENT

| Please re | port below the average amount of time | spent (in minutes | s) by yo | u to imp | olement | each o | Ì |
|--|--|--|---|--|---|------------------------|---------------|
| the reimbi | ursable activities for the mandated prog | ram. | <u> </u> | · // | 2/1 | | |
| District/C | COE U J J | Department/ | COCOTIC | - U | 45 | <u> </u> | \mathcal{L} |
| Dar | ud talk | | - 40 | TUM | eu) | a l | |
| Employe | e Name | Exact Positio | n Title | | $-\rho$ | | |
| 231-11 | 12mo/11mo/10mo/hrly | Fiscal Year: | 05-06 | 06-07 | 07-08 | · | |
| Telephon | ne # Work year length(circle) | Circle the years | for whic | | | iding. | |
| Code 11 F Code 12 G Code 13 P Code 14 C Code 15 P Code 16 F | ble Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor Classroom observation conference with instructor Classroom observation conference with instructor Classroom observation | (A) districtor (B) instr (C) adh | ructional erence t able lear | dards and technique of curricum of curricum of the curricum of | id test re ues/stra ular obje vironmer | tegies ctives nt | = |
| Allocate the | e average time spent on each criterion (A-D) following evaluation steps: | for | Ave | rage Tin | ne in Min | utes | |
| | oraldation steps. | | Α | В | С | D | |
| Code 11 | Preparing for the evaluation | | 5 | 5 | 5 | 5 | |
| Code 12 | Goals and objectives conference with ins | tructor | 10 | 10 | 10 | 10 | |
| Code 13 | Pre-observation conference with instructo | or . | 10 | 10 | 10 | 10 | |
| Code 14 | Classroom observation of instructor | - | 5 | 20 | 20 | 5 | |
| Code 15 | Post-observation conference with instruct | or | [0. | 10 | 10 | 10 | |
| Code 16 | Final conference with instructor | | 10 | 20 | 20 | (0 | |
| Code 17 | District Reporting | | .5 | 5 | 5 | 5 | |
| you have reponently under information." imployee Sign you have an | av questions planes contest | nbursement. Your sig estimate which you "c d correct based on yo poses only. PLEASE | enature o certify (or our perso E USE Bi Date | n this fon declare) nal know LUE INK | n certifie | | |
| | | | | | | , | |

498/83 The Stull Act (K-12)

| | Please the reim | report below the average amount of time spent (in minutes bursable activities for the mandated program. | s) by yo | u to imp | lement | each of | | |
|----|--------------------------|--|-------------------------|-------------------------|----------------------|----------------------|--|--|
| | | CIRSO) CAM | | | | .*. | | |
| | District | COE Department/ | ocatio | n · | - | | | |
| | رسا | Havaer Dr. | \sim $^{\wedge}$ | | | | | |
| | Employ | ee Name Exact Positio | h Tifle | | روال | | | |
| 2 | 216 | 200 | | 1 | | | | |
| _ | Teleph | Spo # 14/- dla - S 1// 1// 1// S | 05-06 | 06-07 | (I |) | | |
| | | on circle the years | TOF WRIC | n you are | э гезрол | ding. | | |
| ٠, | Reimburs | able Activities Codes: Evaluati | on Crite | ria: | | | | |
| | Code 12 | Preparing for the evaluation Goals and objectives conference with instructor (B) instructor | ict stand | dards an | d test re | sults | | |
| | Code 13 | The of the state o | uctional erence t | techniqu | ues/stra | tegies | | |
| | Code 14 | Classroom observation of instructor (D) suits | able lear | nina env | нан орје ⁄ironmer | cuves nt | | |
| | Code 15 | Post-observation conference with instructor Final conference with instructor | | g | | | | |
| | Code 17 | | TIME 10 | NOT 5-1 | | | | |
| | 1 | District reporting CLASSROOM TEACHER the average time spent on each criterion (A-D) for | | | | | | |
| · | each of ti | ne following evaluation steps: | Average Time in Minutes | | | | | |
| | · | | Α | В | С | D | | |
| | Code 11 | Preparing for the evaluation | | 10 | | | | |
| | Code 12 | Goals and objectives conference with instructor | 15 | 7 | | | | |
| | Code 13 | Pre-observation conference with instructor | ŕ | 7 | . 5 | | | |
| | Code 14 | Classroom observation of instructor | 5 | 15 | 15 | | | |
| | Code 15 | Post-observation conference with instructor | 5 | 10 | 10 | 5 | | |
| | Code 16 | Final conference with instructor | 5 | 10 | 6 | 5 | | |
| 1 | Code 17 | District Reporting | | 2-80 | - h_ | | | |
| L | | |]. | J) | | | | |
| = | MPI OVEE | CERTIFICATION TO CO. | | | | | | |
| У | ou have re eπυιν unde | CERTIFICATION: The State of California requires that school district e mandates in order for the district to receive reimbursement. Your signorted actual data or have provided a good faith estimate which you to the laws of the State of California to be true and correct based on your this information is used for cost accounting purposes only. PLEASE | nature or ertify (or | n this form declare) | n certifies | that | | |
| E | mployee S | ignature / // At a V | ate | | IC A | 78 | | |
| | | any questions, please contact | | 1-1/ | | $\sim_{\mathcal{O}}$ | | |
| | | BMIT THIS INFORMATION BY; TO | | <u> </u> | | · | | |

Routine Evaluations of Instructors - PERMANENT

| Please report below the | verage amount of time s | spent (in minutes) by you to | |
|----------------------------|--------------------------|------------------------------|-------------------|
| the reimbursable activitie | s for the mandated progr | em | implement each of |
| _ (USD | - in the mandated progra | | |
| <u> </u> | | CHMS | |
| District/COE | Λ | Department/Location | |

| District/COE | |
|-------------------------------------|---|
| O_{Λ} | Department/Location, |
| - LAKINA HANCOCK | PRINCIPAL |
| Employee Name | Exact Position Title |
| 22 100 (01) | |
| 55 - ULIO 12mo/11mo/10mo/hrly | Fiscal Year: 05-06 06-07 (07-08) |
| Telephone # Work year length(circle | , |
| | E) Circle the years for which you are responding. |

| Telepho | one # Work year length(circle) | Fiscal Year: Circle the years | | | | ding. |
|---|---|----------------------------------|---|--|------------------------------------|------------------------|
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 | able Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor District reporting CLASSR | (A) dist (B) inst (C) adh | ion Crite rict stand ructional erence t able lear | dards an techniq o curricu ning env | ues/strat ular obje vironmer | tegies ctives nt |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | | | rage Tin | | |
| <u> </u> | | | A | В. | С | D |
| Code 11 | Preparing for the evaluation | | 20 | 20 | 20 | 20 |
| Code 12 | Goals and objectives conference with instruc | tor | 5 | 5 | 5 | 5 |

| EMPLOYEE CERTIFICATION: The State of Course |
|--|
| EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reliable to the control of the district to receive reliable to the control of the control o |
| data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that |
| you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty or perjury under the laws of the State of California to be true and |
| perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost consulting and correct based on your personal knowledge or |
| The information is used to cost accounting purposes only. PLEASE USE BLUE/INK |
| Employee Signature () / / // |
| Date DILLOY |
| If you have any questions, please contact |
| PLEASE SUBMIT THIS INFORMATION BY :TO |
| ;TO |
| |

498/83 The Stull Act (K-12)

| Please re | port below | the average amo | ount of time s | pent (in minute | es) by vo | u to im | plemen | t each |
|--|--|---|---------------------------------------|--|---|--|---|------------------------------------|
| District/C | 1500 au | livities for the mar | ndated progra | .m. (\/A | <u>-</u> | | | - |
| Employe | 5000 | 12mp/11mo/1 | Omo/hrly gth(circle) | Department Direct Exact Positi Fiscal Year: Circle the years | on Title | 06-07 | 7 07-08 re respon |) |
| Code 12 G Code 13 P Code 14 C Code 15 P | Preparing for Soals and of Pre-observat Classroom of Post-observatinal confere | the evaluation bjectives conference ion conference with bservation of instru- tion conference with nce with instructor | n instructor ctor th instructor | Evalua (A) dis (B) ins (C) ad | tion Crite trict stan tructiona herence table lea | eria: dards ar l technic to curric ming en | nd test re ques/stra ular obje vironme | esults ategies ectives nt |
| Allocate the | e average tir | ne spent on each cr valuation steps: | riterion (A-D) fo | r | 4 | | ne in Mir | |
| | Tonoving e | valuation steps: | | | Α | В | С | D |
| Code 11 | Prepar | ing for the evaluation | | | 15 | 15 | | |
| Code 12 | Goals: | and objectives confer | rence with instru | ctor | 15 | 15 | | |
| Code 13 | Pre-ob | servation conference | with instructor | | 15 | | | |
| Code 14 | Classro | om observation of in | structor | | 20 | 30 | 30 | 30 |
| Code 15 | Post-ob | servation conference | e with instructor | | 20 | 20 | 20 | |
| Code 16 | Final co | onference with instruc | etor | | 10 | 10 | 0 | |
| Code 17 | District | Reporting | | | 15 | - | | |
| you have repo perjury under t information." Employee Sigr | rted actual d the laws of tr This informat nature | ON: The State of Cal order for the district t ata or have provided the State of California tion is used for cost a contact | a good faith est | imate which you imate which you ornect based on year only. PLEAS | gnature o 'certify (or | n this for declare) | m certifie | s that |
| PLEASE SUBI | MIT THIS INF | ORMATION BY | | ; TO | | | | |

498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PERMANENT

| ites) by you | ı to imp | lement | each d |
|--|---|---|---|
| n 1 | | | |
| nt/Locatio | C+15 | 5 | |
| SIST | Pr., | 1016 | <u>l</u> |
| : 05-06 | 06-07 | 07-08 | ding. |
| district stand nstructional adherence t suitable lear | iards an techniquo curricu ning env | ues/stra ilar obje rironmer | tegies ctives nt |
| Ave | rage Tim | e in Min | utes |
| Α | В` | С | D |
| 15 | | | |
| 15 | | | |
| 1.5 | , | | |
| 60 | | | |
| 30 | | | |
| 30 | | | |
| | | | |
| | | | |
| | ition Title : 05-06 ars for which uation Criter district stand astructional adherence to suitable lear ER TIME IS Ave A | ition Title : 05-06 06-07 ars for which you are uation Criteria: district standards an instructional technique adherence to curricue suitable learning environment ER TIME IS NOT REI Average Tim A B | ition Title : 05-06 06-07 07-08 ars for which you are respond uation Criteria: district standards and test respond to the constructional techniques/strated the constructional techniques objective in the construction of the |

PLEASE SUBMIT THIS INFORMATION BY _____; TO ____

498/83 The Stull Act (K-12)

| Employee 60)33/ Telephone | Name -5/98 Work year len | /1 / * 1 \ | Department Last Exact Posi Fiscal Year: Circle the year | t/Location tion Title 05-06 | 06-07 | Une 07-08 | J) | - L |
|--|---|--|---|--|---|-----------------------------------|------------------------|--------------|
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cl Code 15 Po Code 16 Fir Code 17 Dis | le Activities Codes: leparing for the evaluation leparing for the evaluation leparing for the evaluation leparing for the evaluation leparing and objectives conference leparing leparing leparing leparing leparing leparing leparing leparing leparing leparing leparing leparing | h instructor actor th instructor CLASSR | (A) d (B) ir (C) a (D) s | ation Crite strict stand structional dherence t uitable lear | dards an techniq o curricu ning env | ues/stra ular obje vironmer | tegies ctives nt | |
| Allocate the each of the t | average time spent on each c following evaluation steps: | riterion (A-D) for | , · · · · · · · · · · · · · · · · · · · | Ave | rage Tin | ne in Min | utes | |
| | | | · | Α | В | С | D | |
| ode 11 | Preparing for the evaluation | 1 | | 15 | | | | |
| ode 12 | Goals and objectives confe | rence with instruc | tor | 15 | | | | |
| ode 13 | Pre-observation conference | with instructor | | 15 | | | | |
| ode 14 | Classroom observation of in | structor | | 4 | \ | | | hrs |
| ode 15 | Post-observation conference | e with instructor | • | 30 | | - | | B CONSTITUTE |
| ode 16 | Final conference with instru | ctor | | 30 | | | | |
| ode 17 | District Reporting | | | | | | | |
| ı have repor jury under ti | ERTIFICATION: The State of Canandates in order for the district ted actual data or have provided he laws of the State of California his information is used for cost at ature | d a good faith estill | rsement. Your mate which you | signature o i "certify (or your perso SE USE BI | n this fon declare) nal know LUE INK | n certifie: | s that enalty of | 1 |

498/83 The Stull Act (K-12)
Routine Evaluations of Instructors - **PERMANENT**

| Please report below the average amount of time spent (in minutes the reimbursable activities for the mandated program. |) by yo | u to imp | lement | each o | |
|---|---|--|--|--------|--|
| CUSO CHS | | 11 | (| | |
| District/COE Department/ | Ocatio | <u> </u> | · n · | | |
| Telephone # Work year length(circle) ACSISTE Exact Position Fiscal Year: Circle the years | n Title 05-06 | 06-076 | 07-08 e respon | ollo | |
| | on Crite | | | | |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor | | | | | |
| Code 17 District reporting CLASSROOM TEACHER | TIME IS | NOT RE | MBURSI | ΞD | |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Average Time in Minute | | | | |
| | Α | В. | С | D | |
| Code 11 Preparing for the evaluation | / 0 | un | les . | - | |
| Code 12 Goals and objectives conference with instructor | 10 | unn | te. | | |
| Code 13 Pre-observation conference with instructor | lo | wh | tes | | |
| Code 14 Classroom observation of instructor | 2 | ha | ク | - | |
| Code 15 Post-observation conference with instructor | 20 | Mou | to | | |
| Code 16 Final conference with instructor | 25 | moi | utes | | |
| Code 17 District Reporting | | - | | | |
| MPLOYEE CERTIFICATION: The State of California requires that school district lata for state mandates in order for the district to receive reimbursement. Your signou have reported actual data or have provided a good faith estimate which you "cerjury under the laws of the State of California to be true and correct based on your formation." This information is used for cost accounting purposes only. PLEASE mployee Signature you have any questions, please contact LEASE SUBMIT THIS INFORMATION BY; TO; | enature of sertify (or person of USE Blue | n this for declare) nal know UE INK | n certifie under pe ledge or \\O\\S | | |

| Please report below the average amount of | time spent (in minute: | s) by you | u to imp | lement | each o | | |
|--|---|--|---|------------------------------------|---------------|--|--|
| the reimbursable activities for the mandated | program. | , , , | | | | | |
| Carlsbad | HODE | | | | | | |
| District/COE | Department/ | Locatio | n | - | | | |
| Rilatille | 0 | .0 | | | | | |
| Employee Name | Exact Position | n Title | _ | | - | | |
| 211500 | | | | |) | | |
| Telephone # Work year length(cir | . | 05-06 | | 07-08 | | | |
| voik year length(cir | CIO) Circle the years | for whic | h you ar | e i e spor | nding. | | |
| Reimbursable Activities Codes: | Evaluat | ion Crite | ria | | | | |
| Code 11 Preparing for the evaluation | (A) dist | rict stand | | d test re | esults | | |
| Code 12 Goals and objectives conference with in | structor (B) inst | ructional | techniq | ues/stra | tegies | | |
| Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor | (0) 441 | erence t | o curric | ular obje | ctives | | |
| Code 15 Post-observation conference with instru | ctor (D) suit | able lear | ning en | /ironme | nt . | | |
| Code 16 Final conference with instructor | | | | • | | | |
| Code 17 District reporting | CLASSROOM TEACHER | TIME IS | NOT RE | MBURS | ED | | |
| Allocate the average time spent on each criterion each of the following evaluation steps: | A-D) for | Average Time in Minutes | | | | | |
| evaluation steps. | | Α | В | С | D | | |
| Code 11 Preparing for the evaluation | | 10 | | | | | |
| Code 12 Goals and objectives conference with | h instructor | 5 | 5 | 5 | 5 | | |
| Code 13 Pre-observation conference with Ins | tructor | 5 | 5 | 5 | 5 | | |
| Code 14 Classroom observation of instructor | | 5 | 10 | 10 | 5 | | |
| Code 15 Post-observation conference with in- | structor | 5 | 10 | 15 | 5 | | |
| Code 16 Final conference with instructor | | 5 | 5 | 10 | 5 | | |
| Code 17 District Reporting | | 5 | 5 | 5 | 5 | | |
| FMPLOYEE CERTIFICATION: The State of Collins :- | | | | ···· | | | |
| EMPLOYEE CERTIFICATION: The State of California in lata for state mandates in order for the district to receive ou have reported actual data or have provided a good serjury under the laws of the State of California to be transformation." This information is used for cost accounting | e reimpursement. Your si faith estimate which you " le and correct based on y g pyrposes only. PLEAS | gnature o certify (or our perso E USE B | n this for declare) nal know LUE INK | m certifie under po ledge or | s that | | |
| imployee Signature Karkan Tal | Co. | Date | -24 | -08 | | | |
| you have any questions, please contact | | . at | | | | | |
| LEASE SUBMIT THIS INFORMATION BY | ; TO | | | | | | |
| | | | | - | | | |

498/83 The Stull Act (K-12)

| District/Control Carel Employee (760) 331- Telephone | Name SS99 12mo/11mo/10mo/hrly Work year length(circle) | Department | Sov Location on Title | on 06-0(| 07-08 |) |
|---|--|--|---------------------------------------|------------------------------------|------------------------------------|---------------|
| Code 11 Pr Code 12 G | le Activities Codes: eparing for the evaluation oals and objectives conference with instruc | (A) dist | ructiona | dards ar I technic | nd test re jues/stra | itegies |
| Code 14 Cl Code 15 Pc Code 16 Fir | e-observation conference with instructor assroom observation of instructor ast-observation conference with instructor all conference with instructor strict reporting CLAS | (C) adh (D) suit | erence able lea | to curric ming en | ular obje vironme | ectives nt |
| Allocate the | de 17 District reporting CLASSROOM TEACHER TIME IS NOT REIMBURSED locate the average time spent on each criterion (A-D) for ch of the following evaluation steps: Average Time in Minutes | | | | | |
| | enorming overdealout steps. | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | | | | |
| Code 12 | Goals and objectives conference with ins | tructor | 10 | 10 | 10 | 5 |
| Code 13 | Pre-observation conference with instructor | r | | | | |
| Code 14 | Classmom observation of instructor | | | • | | |
| Code 15 | Post-observation conference with instruct | or | | - | - | |
| Code 16 | Final conference with instructor | | 10 | 10 | 10 | 5 |
| Code 17 | District Reporting | | 5 | 5 | 5 | 5 |
| you have report perjury under th information." TI Employee Signa f you have any | | estimate which you so estimate which you so correct based on you poses only, PLEASI | pnature of certify (or perso E USE Bl | n this for declare) nal know | m certifie under pe ledge or | s that |
| | THE IN CHANCHON DI | :10 | | | | |

| Please rep | port below the <i>average</i> amount of time spent (in m | ninutes | s) by yo | u to imp | iement | each c | | |
|---|---|---|------------------------------------|--|--|-------------------------|--|--|
| 0 | usable activities for the mandated program. | Kel | les | <i>-</i> - | | | | |
| District/C | ae Armstrong & | RUN | Locatib LCX | al | 1 | | | |
| | 33/ 58/10 12mo/11mo/10mo/hrly Fiscal Y | | n Title 05-06 | 06-07 | 7-08 | \ , | | |
| Telephon | | years | for whic | h you are | respor | ding. | | |
| Code 11 P Code 12 G Code 13 P Code 14 C Code 15 P Code 16 F | Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor (| A) distr B) instr C) adho D) suita | ructional erence t able lear | dards an techniquo curricu ning env | ues/stra ilar obje vironme | tegies ectives nt | | |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | | Ave | rage Tim | e in Min | in Minutes | | | |
| | | | A | В | С | D | | |
| Code 11 | Preparing for the evaluation | | 10 | | | -> | | |
| Code 12 | Goals and objectives conference with instructor | | 10 | | | D | | |
| Code 13 | Pre-observation conference with instructor | | 5 | ************ | TO THE PERSON NAMED IN | -> | | |
| Code 14 | Classroom observation of instructor | | 10 | - | | 7 | | |
| Code 15 | Post-observation conference with instructor | | 10 | yeshadiq | | 7 | | |
| Code 16 | Final conference with instructor | | 10 | | 8 | -7 | | |
| Code 17 | District Reporting | | 5 | | and the special part of th | | | |
| EMPLOYEE C | CERTIFICATION: The State of Colifornia require the | | | | | | | |
| you have repo perjury under | CERTIFICATION: The State of California requires that school mandates in order for the district to receive reimbursement. orted actual data or have provided a good faith estimate which the laws of the State of California to be true and correct base This information is used for cost accounting purposes only. | Your sig h you "c | nature of ertify (or | n this forr declare) | n certifie under pe | s that | | |
| Employee Sign | nature | | ate | 1/24/ | 08 | | | |
| | | | at | Г | | | | |
| PLEASE SUBI | MIT THIS INFORMATION BY; TO | | | | | · | | |

| Please report below the average amount of time spent (in minute the reimbursable activities for the mandated program. | s) by yo | u to imp | olement | each of | | | |
|---|---|--|-----------------------------------|------------------------|--|--|--|
| (1) | 1.0 | D | • | , | | | |
| District/COE Department/ | Location | | 'n |) | | | |
| Employee Name Exact Position | Dr Title | <u> </u> | | | | | |
| Telephone # 12mo/11mo/10mo/hrly Fiscal Year: Circle the years | 05-06 | _ | 07-08 e respor | iding. | | | |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor (C) adh | tion Crite rict stand ructional nerence t able lear | dards an techniq o curricu ning env | ues/stra ular obje vironmel | tegies ctives nt | | | |
| Allocate the average time spent on each criterion (A-D) for each of the following evaluation steps: | Ave | rage Tin | ne in Mir | n Minutes | | | |
| evaluation steps. | Α | В | С | D | | | |
| Code 11 Preparing for the evaluation | | | | 30 | | | |
| Code 12 Goals and objectives conference with instructor | | | | 60 | | | |
| Code 13 Pre-observation conference with instructor | | | | 30 | | | |
| Code 14 Classroom observation of instructor | | | | 30 | | | |
| Code 15 Post-observation conference with instructor | | | | 30 | | | |
| Code 16 Final conference with instructor | | | | 30 | | | |
| Code 17 District Reporting | | | | | | | |
| EMPLOYEE CERTIFICATION: The State of California requires that school district lata for state mandates in order for the district to receive reimbursement. Your sign to have reported actual data or have provided a good faith estimate which you regiury under the laws of the State of California to be true and correct based on your formation." This information is used for cost/accounting purposes only. PLEAS imployee Signature you have any questions, please contact LEASE SUBMIT THIS INFORMATION BY | gnature of certify (or perso E USE BL | n this for declare) nal know UE INK | n certifie under pe | s that enalty of | | | |
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| Please rep | port below the average amount o | of time spent (in r | ninutes |) by yo | u to im | plemen | t each | | |
|---|---|----------------------|---|---|--------------------------------------|---|-------------|--|--|
| | ursable activities for the mandate | d program. | | | | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | | | |
| District/C | OF | | 10in | settle | a | | | | |
| • | | Depart | ment/l | ocatio | on | | | | |
| Stove Aale Employee Name | | , ř | Minupal | | | | | | |
| • • | | Exact | Positio | n Title | | | | | |
| 3 <u>31-650</u> | | hrly Fiscal Y | ear: | 05-06 | 06-07 | 07-08 | 7 | | |
| Telephon | e# Work year length(c | ircle) Circle th | | | | | / nding. | | |
| Reimbursab | ele Activities Codes: | | Evaluati | 0-14 | | | | | |
| Code 11 P | reparing for the evaluation | | (A) distr | ict stan | darde o | nd test re | | | |
| Code 12 G | icals and objectives conference with | Instructor / | (B) instr | uctiona | technic | jues/stra | esuits | | |
| Code 13 P | re-observation conference with instr | | C) adhe | erence | to curric | ular obje | ativos | | |
| Code 14 C | lassroom observation of instructor | , | D) suite | ihle lea | roina en | vironme | ecuves | | |
| Code 15 Po | ost-observation conference with inst | ructor | -) | | ring cit | All OTHING | 11L ·. | | |
| Code 16 Fi | nal conference with instructor | | | | | | | | |
| Code 17 Di | istrict reporting | CLASSROOM TEA | ACHER " | TIME IS | NOT RE | imeries | En | | |
| Allocate the | e average time spent on each criterior following evaluation steps: | 1.(A-D) for | · | | | ne in Mi | | | |
| | Total Ing Craidadon Steps: | | • . | Α | В | С | ·D | | |
| Code 11 | Preparing for the evaluation | | | 13 | 13 | (3 | 12 | | |
| Code 12 | Goals and objectives conference v | vith instructor | | 9 | 9 | 9 | 9 | | |
| Code 13 | Pre-observation conference with in | nstructor | | .9 | 9 | 9 | 9 | | |
| Code 14 | Classroom observation of instructo | г | | 9 | 9 | 9 | 9 | | |
| Code 15 | Post-observation conference with i | nstructor | | 9 | 9 | 9 | q | | |
| Code 16 | Final conference with instructor | | | | | | · | | |
| Code 17 | District Reporting | | | | | | | | |
| MDLOVER | | | | | | | | | |
| ou have repor enjury under ti formation." T nployee Sign | ERTIFICATION: The State of California nandates in order for the district to receited actual data or have provided a good he laws of the State of California to be this information is used for cost account ature | faith estimate which | Your sign h you "co ed on you PLEASE | nature o ertify (or ur perso USE BI ate _ { _ { | n this for declare) nal know LUE INK | m certifie under pe ledge or | s that | | |
| | THIS INFORMATION BY | | | | | | | | |
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Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PERMANENT

| Di | | | | | | | | | • | |
|---|---------------------------------------|--------------------------------------|------------------------------------|-----------------------|-------------------|-------------|------------|--|----------------------|--|
| the reimb | ursable ac | the <i>averag</i> tivities for th | re amount of ne mandated | f time sp I progra | pent (in i im. | minute | s) by y | ou to im | plemer | it each |
| District/C | OE | 0)0 | / | | Depar | al | 112 | 45 | | |
| | 1 P-2 | M | 12/01 | | Depar | n (| / // | on | | |
| Employe | e Name | 2 / C | Violes) | | Event | 1.00 | 17 1 | | | |
| | -5-300 | 40 1 | \bigcirc | | Exact | Positi | ווון חכ | € | | |
| Telephon | | 12mo/11 | mo/10mo/h | <u>JLĮĀ</u> | Fiscal \ | | 05-06 | 06-07 | 7 07-08 | |
| | | WOLK NO. | at length(cir | rcie) | Circle th | e years | for whi | ch you a | re respo | nding. |
| Reimbursal | ole Activitie: | Codes: | | | | Evalua | tion Crit | | | |
| Code 11 F | Preparing fo | the evaluati | on | | | (A) dis | rict star | ena: idards a | nd test r | esults |
| Code 13 P | re-observa | ojectives con iion conferen | ference with in ce with instruc | nstructo ctor | r (| (B) insi | tructions | al technic | ues/stra | tegies |
| Code 14 C | lassroom o | bservation of | instructor | | , | (C) adi | rerence | to curric | ular obje vironme | ectives |
| Code 15 P | ost-observa | ition confere | nce with instru | uctor | ` | (D) 3un | anie ies | arung en | ivironme | nt . |
| Code 17 D | istrict.repor | nce with inst | | CI ACCD | | | | | | |
| Allocate the | average tir | ne spent on e | ech critorian | (A D) for | OOM TEA | ACHER | 1 | | | |
| each of the | following e | valuation ste | os: | (A-D) 101 | | | Av | erage Tir | ne in Mir | utes |
| | | | | | | | Α | В | С | D |
| Code 11 | Prepar | ing for the eva | luation | | | | | | | |
| Code 12 | | | | | | | | ļ | | |
| Code 12 | Goals | and objectives | conference wit | th instruc | tor | | 100 | | | |
| Code 13 | Pro oh | Donation | | | · | | 15 | 15 | 15 | 11 |
| | | SCIVATION COM | erence with ins | tructor | | | 12 | 12 | 12 | 12 |
| Code 14 | Classm | om observatio | n of instructor | · | | · · · · · | | | | 10 |
| | | | u oi itian nemi | | - 1 | ; | 12 | 12 | 12 | 12 |
| Code 15 | Post-ob | servation conf | erence with ins | etructor | | . ; | | <u> </u> | | , , |
| | · · · · · · · · · · · · · · · · · · · | : | | ou deter | | ĺ | 12 | 12 | 12 | 12 |
| Code 16 | Final co | nference with | instructor | , | | | - | | , , | |
| <u></u> | | | · | | | | 18 | 18 | 18 | 18 |
| Code 17 | District I | Reporting | | | | | | | | |
| L | | | | | | _ | | | | ĺ |
| EMPLOYEE C | ERTIFICATION | ON: The State | -f O -1/5 | <u> </u> | | | | | | |
| EMPLOYEE Condata for state no you have report perjury under the information." | ted actual da | ata or have pro | vided a good f | aith estir | nate which | you "c | ertify (or | ก เกเร ton declare) | n certifies | e that |
| Employee Sign | 1/ | | | a baileds | es only. F | LEASE | USE B | UE INK | | |
| If you have any | gueștions, r | lease contact | | | | _ 5 | ate | 10-7-0 | | |
| PLEASE SUBM | THIS INF | ORMATION R | Y | - | TC | · | at | | | |
| | | | | | _; 10 | | | | | ······································ |

Employee A _: RAGE Time Record for Manda@d Costs 498/83 The Stull Act (K-12)

Routine Evaluations of Instructors - PERMANENT

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| 0 | | ies for the mandated progr | ram. | | you to it | | onit Ca |
|---|--|--|---|-----------------------------------|--|------------------------------------|-----------------------------|
| CUST District/0 | | | VALLE! Departmen | / t/Loca | UDDLE tion | sal | ad |
| | to Loud se Name | | AGS15TE Exact Posit | | | | |
| | | 2mp/11mo/10mo/hrly ork year length(circle) | Fiscal Year: Circle the year | 05-0 | 6 06-0 | 7.07-0 | (8) |
| Code 11 Code 12 Code 13 FCOde 15 FCOde 16 FCCOde 17 CCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCCC | Classroom observation observation observation observation in a conference district reporting | evaluation ives conference with instructor conference with instructor vation of instructor conference with instructor with instructor CLASSI | (A) dis or (B) ins (C) ad (D) su | herence itable le | ndards a al techni to curri arning ei | ques/st cular ob ovironm | rategie jective ent |
| each of the | following evalua | | ir | 1 | erage Ti | | |
| Code 11 | Preparing fo | or the evaluation | | A | В | С | D |
| Code 12 | Goals and o | bjectives conference with instru | Ctor | 360 | 300 | 300 | 3 |
| Code 13 | | tion conference with instructor | | 150 | 150 | 150 | - |
| Code 14 | Classmom o | bservation of instructor | | 450 | 450 | 450 | 145 |
| Code 15 | Post-observa | tion conference with instructor | | Gov | 600 | 600 | 66 |
| ode 16 | Final confere | nce with instructor | | 740 | 450 | 450 | 45 |
| ode 17 | District Repor | ting | | 300 | 380 | 300 | 302 |
| | | | | 300 | 300 | 300 | 300 |
| njury under the comation." Ti | ne laws of the State | he State of California requires the for the district to receive reimbut have provided a good faith esting of California to be true and coused for cost/accounting purpos | nate which you "c rrect based on yo es only. PLEASE | ertify (or ur persoi USE BL | declare) nal knowl UE INK | n certifie: under pe edge or | rd of s that enalty o |
| | questions, please | Contact | D | | 0/1/0 | 4 | |

| | Di-ti- voo- | 30.2 | •41441013 | | | |
|----|---|-------------------------------------|---------------------------------|-----------------------------|------|-------|
| | District/COEC | UZD | _ Fiscal Year: | 07-08 | | |
| | Type of Training Activit | Pont Intervice y | Training Location 1:00 m 1 | 2:000 | | · |
| ٠ | Date of Activity | | Start and End Times | a sicopa | | |
| | Diameter | T | | | = | |
| | DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) | | |
| | 1 Emily Smith | Adm. Assist | CHS | Trainer Trainee | Jack | Shray |
| | 2 B. 11 - SM. VA | Aset Principal | CHS | Trainer Trainee | | |
| | 3 | | | Trainer Trainee | | |
| | 4 | | | Trainer Trainee | | |
| | 5 | | | Trainer Trainee | | |
| • | 6 | | | Trainer Trainee | | |
| | 7 | | | Trainer Trainee | | |
| | 8 | | | Trainer Trainee | | |
| ٠. | 9 | | | Trainer Trainee | | |
| | 10 | | | Trainer Trainee | | |
| | Provide a brief description of | the training curriculum or attac | h copy of agenda and materi | als: | | |
| | Brand Lantz | | | | | |
| - | | | | | | |
| | The District training coordinate | or for this event, or another dis | trict employee, needs to sign | below. | | |
| f | EMPLOYEE CERTIFICATION: The control of the control | he State of California requires the | at school district personnel ma | aintain a record of data | | · |
| F | perjury under the laws of the State information." This information is a | of Colifornia 4- L. | which you certify (or declare) | under penalty of | | |
| | Imployee Signature | | Date | / / | • | |
| | you have any questions, please | contact | at . | | | |
| 1 | LEASE SUBMIT THIS INFORMA | ATION BY | ; TO | | | |
| C | OPYRIGHT 2004 SixTen and Associates | : | | Revised July 2007 | | |

Revised July 2007

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12)

| | Training of E | valuators | |
|--|--|---|---|
| District/COE | LSO | _ Fiscal Year: | 01-08 |
| Mandafed | Costs | CHS | |
| Type of Training Activit | _ | Training Location | |
| | 2007 | 1:00 - 3: | OC |
| Date of Activity | • | Start and End Times | |
| | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 Tom Bloomsuis | | c. CHS | Trainer (rainee |
| 2 Cynthia Sims | admin. assist. | CHS | Trainer Trainee |
| | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| | | | Trainer Trainee |
| Provide a brief description of | the training curriculum or attac | h copy of agenda and materia | ils: |
| | · · · · · · · · · · · · · · · · · · · | | · |
| , . | . | | |
| The District training coordinate | or for this event, or another dis | trict employee and to : | |
| EMPLOYEE CERTIFICATION: TO | no Cini - 10 m | ator employee, needs to sign | below. |
| EMPLOYEE CERTIFICATION: TI for state mandates in order for the have reported actual data or have perjury under the laws of the Stat information." This information is to Employee Signature | e provided a good faith estimate e of California to be true and co used for cost accounting purpos | which you "certify (or declare) which you "certify (or declare) rect based on your personal known only. PLEASE USE BLUE I | certifies that you under penalty of nowledge or NK / / |
| If you have any questions, please | contact | Date_ | |
| PLEASE SUBMIT THIS INFORMA | | , at ; TO | |
| COPYRIGHT 2004 SixTen and Associates | | ; то | |

Revised July 2007

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12) Training of Evaluators

| 17 1 | Traiting of E | valuators | |
|--|-----------------------------------|---|--------------------------|
| District/COE Carlo | bad Unifeix | Fiscal Year: | 2007-2008 |
| Mondated | Costs Dascrue | in CHS | |
| ype of Training Activit | y | Training Location | |
| - Hentins | W 2007 | <u>1:00</u> - 3:0 | ٠. م |
| Date of Activity | | Start and End Times | 70 |
| | | Traine End Times | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE | 31 CODES 32 |
| | | WORK LOCATION | (circle one) |
| Marjorie Giora | ani Assistant PV | neight | Trainer Trainee |
| | Aministrative | Assistant | Trainer Trainee |
| 3 | | | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | the training curriculum or attac | ch copy of agenda and materia | als: |
| Mr. hance addr | lessed forms s | ituations requ | ired Sor |
| Submission. | | | |
| The District training coordinate | or for this event, or another dis | strict employee, needs to sign | below. |
| | | | |
| EMPLOYEE CERTIFICATION: To for state mandates in order for the have reported actual data or have | e district to receive reimbursem | nat school district personnel ma lent. Your signature on this form | aintain a record of data |
| have reported actual data or have perjury under the laws of the Statinformation." This information | e of California to be true and an | which you "certify (or declare) | under penalty of |
| Employee Signature | Lio Saccounting purpos | ses only. PLEASE USE BLUE I | INK |
| If you have any questions, please | contact | Date _ | 1-12/2000 |
| PLEASE SUBMIT THIS INFORMA | ATION BY | , at ; TO | |
| COPYRIGHT 2004 SixTen and Associates | | | |

Employee Sign-in Record Sheet for Mandated Costs 498/83 The Stull Act (K-12)

| | Training of Ev | valuators | |
|--|-----------------------------------|--|-----------------------------|
| District/COE Car le | s bad Unified | _ Fiscal Year: | 2007-08 |
| Training of Eva | aluatore | Dist Office | |
| Type of Training Activity | | | <u></u> |
| 2-12-08 | | Training Location 3:00 - 4:3 | |
| Date of Activity | | | 5 0 |
| | | Start and End Times | |
| DICTOICT FLORI | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 Devin Vodicka | Dir. Curric x Tros | | Trainer Trainee |
| 2 Tressie Armstron | / | Kelly Elem | Trainer (rainee) |
| 3 Kimberly Huesing | Grincipal | ADE Elem | Trainer Trainee |
| 4 Catina Hancoch | Principal | CAM Elem. | Trainer (Trainee |
| 5.J. Cisar Morales | ASST. Prinapal | Valley Middle | Trainer Trainee |
| 6 Chel Lund | Asst Principal | Valley Middle | Trainer (rainee) |
| 7 Dave Kalk | u | A.O. Middle | Trainer Trainee |
| 8 Inc Howard | '1 15 4 | Calavera Middle | Trainer Trainee |
| 9 70m Blooman | 71 11 | Carlsbad High | Trainer Trainee |
| 19 Marjorie Giore | | ,1 | Trainer Trainee |
| Provide a brief description of | the training curriculum or attac | ch copy of agenda and materia | alr |
| CUSD Perfor | mance Evalua | tron System | Tiva |
| for first year | principals | tion System and assistant | - Charles |
| The District training coordinat | or for this event, or another dis | strict employee, needs to sign | helow |
| EMPLOYEE CERTIFICATION: T | he State of Colifornia | | |
| EMPLOYEE CERTIFICATION: To state mandates in order for the nave reported actual data or have | e district to receive reimbursem | that school district personnel ma nent. Your signature on this form | intain a record of data |
| eriury under the laws of the Star | to of California to be to a | = willcii you certify (or declare) | under penalty of |
| nformation." This information is | used for cost accounting purpor | orrect based on your personal k ses only. PLEASE USE BLUF | nowledge or INK |
| mployee Signature | hidrile | | 10(14/08 |
| you have any questions, please | | EL DEPARTMENT . 7/ | 0-33-5010 |
| LEASE SUBMIT THIS INFORM | ATION BY CARLSBAD UNIFI | ED SCHOOL DISTRIC | 2010 |
| ODVDIG IT on a | CARLSBA | AD,CA 92009 | |
| OPYRIGHT 2004 SixTen and Associates | • | | Revised July 2007 |

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| Certificated Instructors | | | |
|---|--|------------------------------|-----------------------------|
| Statistical Data | | Fiscal | Year |
| | 05-06 | 06-07 | 07-08 |
| 1 A K-12 Probationary Teachers- Total Number | | | 85 |
| 1 B K-12 Permanent Teachers- Total Number | · | | 450 |
| 1 C K-12 Temporary Teachers- Total Number | | : | 30 |
| 1 D K-12 Classroom Teachers- A + B+ C = Total Number | | | 565 |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | | | 85 |
| 2 B K-12 Permanent Teachers- Total Number Evaluated | | | 225 |
| C K-12 Temporary Teachers- Total Number Evaluated | | | 30 |
| D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | | 7 | 340 |
| * K-12 Categorical/Grant Teachers- Total Number Evaluated | | | 70 |
| Reimbursable K-12 Evaluations- Line 2 D subtract Line 3 | | | 320 |
| C. 52012 School Improvement E.C. 52065 Native American C. 52852 Coordinated Categorical E.C. 54425(b) Chapter 1 Federal comp C. 54444.2 Migrant children E.C. 54724 Drop-out Prevention S.C. 25; 2604 Indian School Assistance Act Any state-federal-local grant- full | E.C. 62002.5 S | ion State Categ | orical |
| MPLOYEE CERTIFICATION: The State of California requires that school district state mandates in order for the district to receive reimbursement. Your signature reported actual data or have provided a good faith estimate which you "certification under the laws of the State of California to be true and correct based on your mation." This information is used for cost accounting purposes only. PLEAS | ire on this form o fy (or declare) ur | ertifies that nder penalt | rd of data t you y of |
| ployee Signature | Date /0/ | , , | |
| ou have any questions, please contact/ | | | 31-502 |

498/83 The Stull Act (K-12) Re-evaluations of Unsatisfactory Certificated Permanent Staff

| DISTRICT STATISTICS R District/COE: Carlsbal Unified | EPORT | | • |
|--|---|---|---|
| The following cost accounting statistics will assist the calculation or report the required information in the spaces provided. | f the district's r | eimbursemer | ıt. Please |
| Statistical Data: Certificate Staff on Unsatisfactory Status | | Fiscal Y | ear |
| | 05-06 | 06-07 | 07-08 |
| 5 K-12 Permanent Instructors | | | |
| A. Number on unsatisfactory status | | *************************************** | |
| B. Number of re-evaluations | | | 0 |
| | | | |
| 6 Permanent Non-Instructors: | | | |
| A. Number on unsatisfactory status | | | O |
| B. Number of re-evaluations | | | 0 |
| | | | |
| 7 Reimbursable Re-evaluations 5 B + 6 B = Total | | | D . |
| Non-reimbursable re-evaluations (Do not include in the statistics above) | | | |
| Any positions funded by these categoricals: | | | |
| E.C. 52012 School Improvement E.C. 52065 Native America E.C. 52176 LEP/Bilingual E.C. 52852 Coordinated (E.C. 54425(b) Chapter 1 Federal compensatory education E.C. 54444.2 Migrant Children E.C. 54724 Drop-out Prevention E.C. 62002.5 State Categorical U.S.C. 25; 2604 Indian School Assessed | Categorical · | | |
| Any position that is grant-funded Re-evaluations of temporary and long-term substitute teachers. | | | • * |
| EMPLOYEE CERTIFICATION: The State of California requires that school district properties in order for the district to receive reimbursement. Your signature on this finate or have provided a good faith estimate which you "certify (or declare) under perceive to be true and correct based on your personal knowledge or information." Surposes only. PLEASE USE BLUE INK | enalty of perjury ur This information | you have report ider the laws of is used for cost | ed actual the State of accounting |
| you have any questions, please contact Mary Kuly | Date | 10-3-08 20-331-5 | |
| LEASE SUBMIT THIS INFORMATION BY PERSONNEL | DEDADTACEAR | | >016 |
| 6225 EL C | D SCHOOL DIST AMINO REAL D,CA 92009 | RICT | • |
| | -1011 72009 | _ | |

California Department of Education (CDE) - School Fiscal Services Division

Restricted Indirect Cost Rates for K-12 Local Educational Agencies (LEAs) - Five Year Listing ates approved based on standardized account code structure expenditure data

dress questions to sacsinfo@cde.ca.gov, or call 916-322-1770.

* Revised April 8, 2008

| ** C = C D = D | istrict | | CA= Common Administration J = Joint Powers Agency | For | APP | ROVED | RATES | |
|-------------------|----------|----------|---|-------------------------------------|--|--|-------------------|------------------|
| | | | | 2004-05 | dae with state a | no receral pro | grams, as allow | able, in: |
| County Code | LEA Code | . | | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 |
| 37 | 10371 | Type* | | (based on 2002-03 expenditure date) | (based on 2003-04 expenditure data) | (based on 2004-05 expenditure data) | (based on 2005-06 | (based on 2006-0 |
| 37 | 67967 | + 5 | San Diego County Superintendent | 9.84% | 8.54% | | expanditure data) | expenditure data |
| 37 | 67975 | 1 5 | Alpine Union Elementary | 3.50% | 3.16% | 8.22% | 10.27% | 9.76% |
| 37 | 67983 | 1 5 | Bonsall Union Elementary | 4.54% | 4.41% | 2.99% | 3.30% | 3.27% |
| 37 | 67991 | 1 - 1 | Borrego Springs Unified | 6.07% | 8.52% | 4.71% | 4.05% | 3.67% |
| 37 | 68007 | 1 6 | Cajon Valley Union Elementary | 5.55% | 7.46% | 7.95% | 5.36% | 7.72% |
| 37 | 68023 | | Cardiff Elementary | 3.96% | 4.44% | 7.28% | 5.98% | 5.13% |
| 37 | 68031 | <u>P</u> | Chula Vista Elementary | 5.36% | 4.76% | 3.82% | 3.67% | 3.83% |
| 37 | 68049 | <u> </u> | Coronado Unified | 8.08% | 6.29% | 3.83% | 3.54% | 3.33% |
| 37 | 68056 | <u> </u> | Dehesa Elementary | 7.45% | | 6.41% | 3.97% | 4.85% |
| 37 | | D | Del Mar Union Elementary | 5.42% | 5.62% | 5.92% | 1.72% | 3.86% |
| 37 | 68080 | D | Encinitas Union Elementary | 6.33% | 6.00% | 2.98% | 2.07% | 4.80% |
| 37 | 68098 | D | Escondido Union Elementary | 5.75% | 5.04% | 5.22% | 5.19% | 4.11% |
| 37 | 68106 | D | Escondido Union High | 10.22% | 4.97% | 4.21% | 4.80% | 5.30% |
| 37 | 68114 | D . | Fallbrook Union Elementary | 6.11% | 8.07% | 7.20% | 8.03% | 10.22% |
| | 68122 | D | Fallbrook Union High | 14.4004 | 6.69% | 5.76% | 5.01% | 8.03% |
| 37 | 68130 | D | Grossmont Union High | 11.10% | 10.32% | 7.90% | 8.00% | 8.99% |
| 37 | 68155 | D | Jamui-Duizura Union Elementary | 4.68% | 5.70% | 5.03% | 3.19% | 3.38% |
| 37 | 68163 | <u> </u> | Julian Union Elementary | 1.28% | 4.56% | 5.43% | 2.00% | 3.08% |
| 37 | 68171 | _ D | Julian Union High | 9.26% | 6.16% | 1.61% | 2.70% | 4.58% |
| 37 | 68189 | D | Lakeside Union Elementary | 4.37% | 5.35% | 11.14% | 7.97% | 4.09% |
| 37 | 68197 | D | La Mesa-Spring Valley Elementary | 8.91% | .7.63% | 6.49% | 6.84% | 8.45% |
| 37 | 68205 | D | Lemon Grove Elementary | 3.14% | 3.64% | 4.17% | 2.92% | 3.62% |
| 37 | 68213 | D | Mountain Empire Unified | 11.53% | 10.06% | 9.47% | 8.06% | 6.96% |
| 37 | 68221 | D | National Elementary | 6.20% | 5.68% | 6.57% | 4.39% | |
| 37 | 68296 | D | Poway Unified | 6.18% | 5.85% | 5.94% | 6.41% | 3.84% 6.07% |
| 37 | 68304 | D | Ramona City Unified | 5.17% | 5.19% | 5.55% | 4.95% | |
| 37 | 68312 | D | Rancho Santa Fe Elementary | 6.62% | 7.67% | 6.74% | 6.46% | 4.23% |
| 37 | 68338 | D 5 | San Diego Unified | 8.29% | 11.03% | 9.99% | 9.41% | 6.52% |
| 37 | 68346 | D S | San Dieguito Union High | 3.58% | 5.83% | 3.67% | 4.64% | 8.82% |
| 37 | 68353 | D S | San Pasqual Union Elementary | 6.54% | 7.45% | 8.12% | 6.12% | 5.75% |
| 37 | 68361 | D 5 | Santee Elementary | 5.01% | 5.82% | 0.32% | 0.29% | 4.22% |
| 37 | 68379 | DS | San Ysidro Elementary | 5.14% | 7.06% | 6.98% | 6.46% | 3.51% |
| 37 | 68387 | D 5 | Solana Beach Elementary | 4.89% | 5.58% | 5.94% | 4.31% | 7.44% |
| | 68395 | D S | outh Bay Union Elementary | 8.15% | 11.18% | 9.01% | 7.22% | 7.09% |
| 37 | 68403 | D S | pencer Valley Elementary | 6.11% | 6.15% | 6.90% | | 7.30% |
| 37 | 68411 | DS | weetwater Union High | 15.10% | 15.98% | 12.57% | 6.13% 2.01% | 4.65% |
| | 68437 | | allecitos Elementary | 4.99% | 4.63% | 4.75% | | 1.63% |
| | 68452 | | ista Unified | 8.49% | 3.65% | 5.56% | 5.37% | 4.96% |
| | 73551 | | | 4.57% | 4.61% | 3.61% | 6.04% | 8.07% |
| | 73569 | | arlsbad Unified | 5.73% | 5.83% | 6.48% | 3.99% | 4.65% |
| | 73791 | D S | ceanside Unified | 4.53% | 4.44% | 4.32% | 4.84% | 6.18% |
| | 75416 | | an Marcos Unified | 4.07% | 3.16% | 3.74% | 3.21% | 2.84% |
| | 75614 | | arner Unified | 6.17% | 7.42% | | 3.78% | 3.61% |
| | 201-7 | ٧١٧: | alley Center-Pauma Unified | 5,89% | 7.98% | 10.93% | 7.73% | 8.34% |
| | | | | | 1.00/0 | D 32% 1 | 5 820/ | |

6.32%

5.96%

n and Associates

MANDATE REIMBURSEMENT SERVICES

PRODUCTIVE HOURLY RATE UPDATE

Note: Please provide the rates for the FY: 07-08, and the missing rates for FY:06-07.

SCHOOL DISTRICT NAME:

Carlsbad Unified School District

| Name | | Fisc | Fiscal Years. |
|-----------------------|----------------------------------|----------|---------------|
| | | • | - 6 |
| | AN/EDANOR ACCOUNT | 70-00 | 07-08 |
| | AVERAGE ACCOUNTING TECHNICIAN | \$ 25.38 | 3 \$ 28.56 |
| *** | AVERAGE ADMINISTRATIVE ASSISTANT | \$ 26.22 | 31.22 |
| *** | AVERAGE ADMINISTRATIVE SECRETARY | \$ 27.57 | \$ 28.90 |
| + 15.62 | AVERAGE CLERK (ALL CLERKS) | \$ 21.14 | \$ 24.16 |
| + 58-12 | AVERAGE COORDINATOR | \$ 25.86 | \$ 34.62 |
| 207•95 | AVERAGE COUNSELOR | \$ 60.48 | €9 |
| 3. = (69.3164666666 * | AVERAGE DIRECTOR | \$ 67.63 | €9 |
| 207-95 * | AVERAGE GUIDANCE TECH | \$ 23.15 | €9 |
| 69.32 0.* | AVERAGE HEALTH TECH | \$ 23.19 | \$ 26.31 |
| | AVERAGE INSTRUCTIONAL AIDE | | |
| | AVERAGE OFFICE ASSISTANT | \$ 18.66 | \$ 22.06 |
| De Anda, Hussing, | AVERAGE PRINCIPAL | \$ 73.95 | |
| | AVERAGE PSYCHOLOGIST | \$ 6111 | |
| | AVERAGE REGISTRAR | | |
| | | | |

Six __n and Associates

MANDATE REIMBURSEMENT SERVICES

| Nome | | Fisca | Fiscal Years: |
|------------------------------|---|---------------|---------------|
| Name | Title | 20-90 | 07-08 |
| | AVERAGE OFFICE ASSISTANT | \$ 18.66 | \$ 22.06 |
| | AVERAGE PRINCIPAL | \$ 73.95 | \$ 71.89 |
| - | AVERAGE PSYCHOLOGIST | \$ 61.11 | |
| | AVERAGE REGISTRAR | | |
| | AVERAGE SECRETARY | | |
| | AVERAGE SUBSTITUTE TEACHER | \$ 29.17 | |
| Gordan Howard Lund | AVERAGE VICE-PRINCIPAL | \$ 64.57 | \$ 63.55 |
| | SUBSTITUTE TEACHER (DAILY RATE WITH BENEFITS) | \$ 85.00 | \$ 85.00 |
| AAKER, CHARLES | DIRECTOR, FACILITIES | \$ 64.78 | \$ 66.40 |
| ADAMS, GWEN | TEACHER | \$ 60.21 | \$ 65.81 |
| AGRAMONTE, DENISE | ADMINISTRATIVE ASSISTANT | \$ 29.01 | |
| AHLE, STEPHEN | PRINCIPAL (POINSETTIA) | \$ 76.21 | \$ 71.23 |
| ARMSTRONG, THERESA (TRESSIE) | ASSISTANT PRINCIPAL (KELLY ELEM) | \$ 56.80 | \$ 60.76 |
| ASHTON, BRIAN | COUNSELOR | \$ 62.21 | \$ 60.09 |
| BAIMA, LANE | PHYSICAL PERFORMANCE TEST COORDINATOR (TEACHER) | \$ 34.82 | \$ 35.60 |
| BEESON, JULIE | CAMPUS SUPERVISOR | LEFT DISTRICT | \$ 19.14 |
| BLOOMQUIST, THOMAS | ASSISTANT PRINCIPAL | \$ 68.95 | \$ 69.93 |
| BOLING, JEAN MARIE | ADMINISTRATIVE SECRETARY | \$ 33.17 | \$ 37.05 |
| BOSS, VICTORIA | LIBRARY TECHNICIAN | \$ 19.83 | \$ 25.68 |

SixTen and Associates dl 1/15/2009

Si and Associates

MANDATE REIMBURSEMENT SERVICES

| Name | 77 04 | Fiscal | Fiscal Years: |
|------------------------|-------------------------------|----------------|----------------|
| | I ITIE | 20-90 | 07-08 |
| EVANS, AMY | OFFICE CLERK | LEFT DISTRICT | |
| FLANAGAN, MELODY | ATTENDANCE CLERK | \$ 20.34 | \$ CZ CC |
| FORNELLI, LINDA | NURSE | | · 6 |
| FRAZIER, SUSAN | ACCOUNTANTING TECHNICIAN | EET DISTON | 92.30 |
| FREEMAN, GAYLEN | DEPUTY SUPERINTENDENT | I EFT DISTBICT | |
| GARCIA, ALICE | ADMINISTRATIVE SECRETARY | |) i |
| GEARING, HEATHER | ADMINISTRATIVE ASSISTANT | | |
| GEARING, LINDA | ACCOUNTING TECHNICIAN | | 00.72 |
| CI ENIN CITO AND | | \$ 24.16 | \$ 28.33 |
| GLEINN, SUSAN | ADMINISTRATIVE SECRETARY | \$ 31.55 | |
| GОЕLТZ, КАТНҮ | PSYCHOLOGIST | \$ 50.41 | \$ 50.00 |
| GONZALES, ALICE (JEAN) | ADMINISTRATIVE SECRETARY | \$ 23.58 | |
| GUNZELMAN, CATHY | OFFICE ASSISTANT | | |
| HAINES DECHAIR, LUCY | DIRECTOR CURBICULINAMETTICION | Ð 0.00 - | 21.09 |
| | NOTION TO CONTRACT TO COLOR | | \$ 75.36 |
| MELODY | | | |
| HANCOCK, CATINA | PRINCIPAL | \$ 61.91 | \$ 65.03 |
| HANSEN, JUDITH | ADMINISTRATIVE ASSISTANT | - | |
| HANSEN, ROSE MARIE | ATTENDENCE CLERK | 76 00 | |
| HANSEN, SUSAN | INSTRUCTIONAL AIDE | 20.04 | \$ 77.72 \$ |
| HARDEE, LESLIE | PRINCIPAL | 60.01 | |
| | | | |

SixTen and Associates dl 12/10/2008

Si __ and Associates

MANDATE REIMBURSEMENT SERVICES

| Name | Title | | Fiscal Years: |] |
|------------------------|---|---------------|--------------------|-----------|
| HARPER, DONNA | DIRECTOR, PURCHASING & STRS | 09-07 | | ΓT |
| HARTMAN, JANE | COORDINATOR OF SPECIAL PROGRAMS | | | .00 |
| HETRICK, LINDY | ADMINISTRATIVE CO. T. T. T. T. T. T. T. T. T. T. T. T. T. | \$ 64.99 | \$ 62.78 | 8 |
| HOLLEY NOBMAN WEITH | ADMINISTRATIVE ASSISTANT | \$ 26.00 | \$ 29.04 | *** |
| CEEE, CONWANTED T | COORDINATOR, ALT ED/PRINCIPAL | \$ 76.21 | \$ 73.61 | |
| HOWARD, TINA IRENE | ASSISTANT PRINCIPAL | \$ 61.91 | | 1 5.5 ¢ ¢ |
| JACKSON, DEBRA | ADMINISTRATIVE SECRETARY | LEFT DISTRICT | | 1, |
| JENNINGS, DIANE | ADMINISTRATIVE ASSISTANT | | | |
| JIMENO, ALICE | ADMINISTRATIVE SECRETARY | 30.80 | \$ 29.78 | |
| KAIK DAVE | | \$ 26.00 | \$ 30.50 | |
| 1400 | ASSISTANT PRINCIPAL | \$ 58.50 | \$5 7 7 7 | · · |
| KRYZAK, JENNIFER | HEALTH TECHNICIAN | 30 00 | | |
| KUHN, MARY | ADMINISTARTIVE SECRETABY CONIEID TAIL | | 24.46 | · |
| ANE KIM | THE CONTINUE OF THE PERIOD IN T | \$ 31.98 | \$ 33.88 | |
| | HEALTH TECHNICIAN | \$ 24.15 | \$ 28.32 | |
| LARSON, JENNIFER | HEALTH TECHNICIAN | 30, 70 | | |
| LARSON, LESLIE | HEALTH TECHNICIAN | 00.00 | | |
| LEWIS, RICK | DIRECTOR, INFORMATION SYSTEMS | 08.130 | | |
| LORD IV, WILLIS (BILL) | | 08.58 | \$ 72.65 | |
| LUTZ, CINDY | | 68.95 | \$ 66.60 | |
| MADDOX SHE!! A | 6 | 21.90 | \$ 24.46 | |
| | PRINCIPAL \$ | 72.58 | | |
| MARTINEZ, KERRY | STAR TESTING COORDINATOR | | | |
| | | | | |

SixTen and Associates dl 12/10/2008

Si) I and Associates

MANDATE REIMBURSEMENT SERVICES

| Namo | | | | | |
|----------------------------|--|----------|---------------|-------|---------|
| Maille | Title | Fis | Fiscal Years: | ars: | |
| MARTINEZ, PAUL | MAINTENANCE MOBILED | 20-90 | H | 90-20 | \Box |
| McCORMAG KATHRYN | WORNER WORNER | \$ 34.85 | 85 \$ | 38.93 | ဗ |
| MINITION | LEAD ACCOUNTANT | \$ 37.14 | \$ 4 | 41.30 | |
| MICCORMICK, LAURA JEAN | OFFICE ASSISTANT | \$ | +- | | , T |
| MERCHANT, SHARAN | IS SPECIALIST | | | 24.38 | ωT |
| MILLIKIN, CAROLYN | PRINCIPAL (VALLEY MIDDLE) | 34.85 | 35 & | 38.93 | <u></u> |
| MIRANDA, LOLA | | \$ 76.21 | \$ 2 | 73.61 | |
| MONDERINE, ROSEMARY | | | - | | |
| MOBALES III O OTOS | SENIOR BUYER | \$ 32.38 | \$ | 38.00 | T = |
| CONTENT OF SAR | ASSISTANT PRINCIPAL | | 6 | | Т |
| MOYNAN, LINDA | STAR TESTING COORDINATOR | ્યાન | Ð | 58.15 | |
| NAVARRO, NANCY | DIRECTOR, FISCAL SERVICES | | - | | |
| NORTON TORBIE | | \$ 76.21 | | 80.72 | |
| ONNIE | ASSISTANT SUPERINTENDENT- PERSONNEL | \$ 94.20 | 6 | | |
| O'CONNELL, SUZANNE | ASSISTANT SUPERINTENDENT- INSTRIICTIONAL | | | 90.99 | |
| OGAN, LAURA | ATTENDENCE CLERK | 94.20 | ₩ | 90.99 | |
| OHLIN, EVANGELINE (VANGIE) | | \$ 20.34 | €9 | 22.72 | |
| | ADMINISTRATIVE SECRETARY | \$ 20.34 | 69 | 23.80 | |
| PAKKER, RACHEL | COUNSELOR | | | 2 | |
| PFRANG, SHARON | OFFICE ASSISTANT | | 0 | 42.55 | |
| PIERCE, ROBERT | TEACHED | \$ 18.89 | - | | |
| PINNER ROBIN | | \$ 61.86 | ↔ | 59.75 | |
| | ADMINISTRATIVE ASSISTANT | \$ 21.39 | 65 | 96.96 | |
| PRICE, JULIE | OFFICE ASSISTANT | 1 1 | | 60.62 | |
| | | 17.99 | ↔ | 21.09 | |
| DEC 07.00. | | | | | |

SixTen and Associates dl 12/10/2008

Cbad_PHR_07-08,xls

Six and Associates MANDATE REIMBURSEMENT SERVICES

| | | <u> </u> | | |
|---------------------|---|---|---------------|-------|
| Name | Title | - 1 | Fiscal Years: | |
| PULASKI, LINDA | ATTENDANCE CLEBK | 0-90 | | |
| RAMOS BADDADA | | \$ 24.15 | 2 & | 26.31 |
| INTINIOS, BARBARA | ATTENDANCE CLERK | \$ 23.55 | \$ | 26.31 |
| RAWLINGS, PHYLLIS | ADMINISTRATIVE SECRETARY | \$ 31.59 | 0 | |
| REDFIELD, JULIA | COUNSELOR | | e. | 70 70 |
| REVIER, PATRICIA | GUIDANCE TECHNICIAN | \$ 25.35 | | 5 6 |
| REYNOLDS, CATHERINE | ADMINISTRATIVE ASSISTANT | | - | 26.02 |
| RIDHELD, JULIA | | | - | 20.39 |
| ROBERTSON, CAROLYN | HEAL TU TECHNICIAN | | . | |
| | | \$ 25.35 | ₩ | 28.32 |
| ROSLUND, CYNTHIA | ADMINISTRATIVE ASSISTANT | \$ 23.58 | 8 | 26.34 |
| RUBY, VICKI | GUIDANCE TECHNICIAN | \$ 15.54 | 69 | 21 13 |
| SAGER, CARLYN (LYN) | IS SUPPORT ANALYST | \$ 36.59 | | 2 |
| SALVADORI, JEANNE | DISTRICT NURSE Left District | | | |
| SAMANIEGO, SUSANNA | RUCTIONAL ASSISTANT | | • | |
| SANCHEZ, PAULA | HEALTH TECHNICIAN | | æ | 24.43 |
| SANDHACE MADIA | | \$ 20.86 | \$ | 24.46 |
| SAINDHAGE, MAKIA | OFFICE ASSISTANT | \$ 21.86 | 6 | 24.43 |
| SANTAMARIA, ANDRES | ASSISTANT PRINCIPAL | LEFT DISTRICT | | |
| SCHROH, MELONY | COUNSELOR | £ 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 | 6 | 1 |
| SETSER, PHYLLIS E. | ADMINISTRATIVE SECRETARY | | | 20.35 |
| SHINTO, DEBRA | THE TOTAL TAXABLE TO A TAXABLE TO THE TOTAL THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL TO THE TOTAL THE TOTAL TO THE TOTAL TO THE TOTAL THE | 71.17 | 2 | 27.66 |
| | ADMINISTRATIVE ASSISTANT | \$ 25.39 | . 2 | 28.36 |

SixTen and Associates dl 12/10/2008

n and Associates

MANDATE REIMBURSEMENT SERVICES

| Name | | Fisca | Fiscal Years | |
|--------------------------|--|---------------|-----------------|------------|
| | 1 Itle | 06-07 | | |
| SIMS, CYNTHIA | ADMINISTRATIVE SECRETARY | \$ 24.77 | 80-J0 80-J0 | 7 66 |
| SMITH, CURTIS | PRINTING TECHNICIAN | | → 6 | 27.00 |
| SMITH, EMELIA (EMILY) | ADMINISTRATIVE SECRETABY | | A | 33.59 |
| STANCHI, MARGARET | TARTEST TO TO THE TOTAL PROPERTY OF THE TOTA | \$ 23.58 | €9 | 26.34 |
| STROPI E MABIA | TAIL (CARLSBAD) | \$ 81.65 | · 69 | 78.87 |
| CIVE WITCHES SINCE | OFFICE ASSISTANT | \$ 17.13 | \$ | 20.10 |
| OWEARINGEN, BARBARA | ADMINISTRATVE ASSISTANT | \$ 23.58 | \$ | 26.34 |
| SWEARINGEN, DOLORES | FOOD SERVICE WORKER | LEFT DISTRICT | | |
| TALBOT, ALICE | ACCOUNTING TECHNICIAN | € C | | |
| TEMPLETON, WILLIAM LANCE | SKILL MAINTENANCE WOBKED | 50.02 | 67 e | 29.70 |
| XGI GE NOSQWORL | | 33.19 | \$ 37 | 37.07 |
| HOMESON, IRODY | ADMINISTRATIVE ASSISTANT | \$ 33.17 | - Se | 38 00 |
| TOKORCHE©K, JAN | DATABASE ADMINISTRATOR | \$20.40 | | 8 |
| TROGDEN, ERIK | PRINCIPAL | | 44. | 44.07 |
| TRIIXAM DECOV | | \$ 70.24 | | |
| TEGG! | OFFICE ASSISTANT | \$ 19.83 | \$ | 22 15 |
| TUBBS, RICHARD | PRINCIPAL (HOPE) | \$ 65.00 | | 2 8 |
| VAN VOOREN, CAROL | PRINCIPAL (PINE & JEFFERSON) | | | 7 6 |
| VAN ZANT, STEVEN | PRINCIPAL | FOIGHOUT THE | 73.61 | <u>5</u> T |
| VILLAMAR, OFELIA | TI TO TO TO TO TO TO TO TO TO TO TO TO TO | LEFT DISTRICT | | |
| | OF ICE ASSISTANT | \$. | \$ 21.09 | - 60 |
| VODICNA, DEVIN | DIRECTOR, CURRICULUM/INSTTUCTION | \$ 78.02 | 37 | |
| WADE, PATRICIA | INSTRUCTIONAL AASSISTANT | 7000 | | g T |
| | | 10.09 | \$ 21.09 | 6(|

SixTen and Associates dl 12/10/2008

Cbad_PHR_07-08.xls

Fiscal Year

2006 - 2007

Six ien and Associates **Mandate Reimbursement Services**

KEITH B. PETERSEN, MPA, JD, President E-Mail: Kbpsixten@aol.com

San Diego

5252 Balboa Avenue, Suite 900 San Diego, CA 92117 Telephone: (858) 514-8605 Fax: (858) 514-8645

Sacramento

3841 North Freeway Blvd., Suite 170 Sacramento, CA 95834

Telephone: (916) 565-6104 Fax: (916) 564-6103

Claim File Copy

January 25, 2008

CERTIFIED MAIL # 7006 3450 0000 3941 8703

Ms. Virginia Brummels, Section Manager Local Reimbursement Section Division of Accounting and Reporting Office of the State Controller P.O. Box 942850 Sacramento, CA 94250

RE:

Annual Reimbursement Claims

Carlsbad Unified School District S37030

Dear Ms. Brummels:

Enclosed please find the original claims and extra copies of the FAM-27 for Carlsbad Unified School District's reimbursement claims listed below:

| 448/75 | Consolidation of Annual Parent Notification, | |
|---------|--|-----------|
| | Schoolsite Discipline Rules, Alternative Schools | 2006-2007 |
| 1208/76 | Pupil Health Screenings | 2006-2007 |
| 100/81 | Pupil Promotion and Retention | 2006-2007 |
| 498/83 | The Stull Act | 2006-2007 |
| 589/97 | Criminal Background Checks II | 2006-2007 |

If you have any questions regarding these claims, please contact me at (858) 514-8605.

Sincerely,

Larry Hendee, Vice-President

Dobranvell

| | | 6 |
|---|---|--|
| I further certify that there was no application other than from t claimed herein, and such costs are for a new program or increasing the claim of the Parameters and Guidelines a currently maintained by the claimant. | eased level of services of an | existing program. All offsetting savings and |
| The amounts for this Estimated Claim and/or Reimbursement actual costs set forth on the attached statements. I certify unit is true and correct. | t Claim are hereby claimed fi der penalty of perjury under | rom the State for payment of estimated and/or the laws of the State of California that the foregoing |
| Signature of Authorized Officer (USE BLUE INK) | | Date 1 03 0-6 |
| Walter Freeman | | Assistant Superintendent, Business Services |
| Type or Print Name | | Title |
| (38) Name of Contact Person for Claim | <u> </u> | |
| | Telephone Number: | (858) 514-8605 |
| ixTen and Associates | E-mail Address: | kbpsixten@aol.com |
| Form FAM-27 (New 12/05) | | |

N 12/05

| Program 260 | | • | ED COSTS JLL ACT | | | | FORM |
|--|-----------------------------|------------------------------|----------------------|----------------------------|---------------------------------------|----------|-------------|
| 260 | | CLAIM S | UMMARY | | | ŀ | SA-1 |
| 01)(ent: | | | (02) Type of Claim | | <u> </u> | <u> </u> | Fiscal Year |
| arlsbad onied School District | | | Reimburseme | nt X | | | 2006-2007 |
| | | | Estimated | | | | |
| Pirect Costs | | | Object | Accounts | · · · · · · · · · · · · · · · · · · · | | |
| 03) | (a) | (b) | (c) | (d) | (e) | | (f) |
| Reimbursable Components | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training | | Total |
| Certificated Instructional "Employees (CIE) | Claim Statistics: | Number of CIE's | evaluated per (03) |)(A)(1) and (03)(A)(2 | 2) | | 380 |
| 1. Evaluate and assess performance | Ed. Code §4466 | 2, subd. (b), as a | mended by Ch. 4 | 98/83; Reimbursen | nent period begin | s fy 1 | 997-98 |
| a. Review employee's techniques and strategies | \$ 45,248.19 | \$ - | \$ - | \$ - | \$ | \$ | 45,248.19 |
| b. Evaluation to include assessment of techniques and strategies | \$ 61,805.44 | \$ - | \$ - | \$ | \$ - | \$ | 61,805,44 |
| 2. Evaluate and assess CIE who teach certain subjects | Ed. Code §4466 | 2, subd. (b), as a | mended by Ch. 4 | /99; Reimburseme | nt period begins (| 3/15/ | 99 |
| a. Review STAR results | \$ 21,053.21 | \$ - | \$ - | \$ - | \$ | \$ | 21,053.21 |
| b. Assessment based on STAR results | \$ 29,876.50 | \$ - | \$ - | \$ - | \$ - | \$ | 29,876.50 |
| . and NIE Employees | Claim Statistics: | Number of CIE's | and NIE's evaluate | ed per (03)(B)(1) | | | |
| 1. Evaluate and assess CIE and NIE employees | Ed. Code §4466 | 4, subd. (b), as a | mended by Ch. 4 | 98/83; Reimbursen | nent period begin | s fy 1 | 997-98 |
| a. Evaluating and assessing CIE according to certain criteria | \$ - | \$ -, | \$ - | \$ - | \$ - | \$ | - · |
| b. Reducing evaluation to writing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | |
| c. Transmitting evaluation to CIE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | |
| d. Attaching response to personnel file | \$ - | \$ - | - | \$ - | \$ - | \$ | <u>-</u> . |
| e. Discussing evaluation with CIE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | - |
| 1) Total Direct Costs | \$ 157,983.34 | \$ - | \$ - | \$ - | \$ | \$ | 157,983.34 |
| firect Costs | · . | | | | | | |
| i) Indirect Cost Rate | | | | [From J-380 or J-580] | | | 6.48% |
| i) Total Indirect Costs | | | | [Line (05) x line (04)(a)] | | \$ | 10,237.32 |
|) Total Direct and Indirect Costs | | | | [Line (04)(f) + line (06)] | | \$ | 168,220.66 |
| st Reduction | | | | | | | |
|) Ler Offsetting Savings | | | | | | \$ | - |
|) Less: Reimbursements | | | | | | \$ | |
|) Total Claimed Amount | | | [Line | (07) - {Line (08) + Line (| [09)}] | \$ | 168,220.66 |

State Controller's Office School Mandated Cost Manual MANDATED COSTS Program **FORM** THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL 1) Claimant (02) Fiscal Year rishad Unified School District 2006-2007 (03) ..eimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE strategies of techniques and strategies Review STR Results Assessment based on STR results Evaluating and assessing CIE B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE according to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Salaries Materials Travel Rate Worked Contract Fixed Classifications, Functions Performed, and and and Services Assets and Description of Expenses Benefits Supplies Training **Unit Cost** Quantity Attendance at training required to perform evaluations Adams, Gwen Assistant Principal \$60.21 451.58 7.5 \$ Armstrong, Tressie Principal \$56.80 3.0 170.40 DeAnda, Jose Principal \$76.21 1.0 \$ 76.21 Holley, Keith Director \$76.21 2.0 152.42 Trogden, Erik Principal \$70.24 \$ 210.72 3.0 Training staff that will be performing the evaluations Millikin, Carolyn \$76.21 1.5 114.32 Norton, Torrie Assistant Superintendent, Personnel \$94.20 1,789.80 19.0 \$.aparing to evaluate and assess the performance of a CIE Schoolsite Administrative St. Teacher Evaluations \$70.53 214.7 15,142.79 Discussing the CIE's goals and objectives Schoolsite Administrative St. Teacher Evaluations \$70.53 17,999.26 255.2 Pre-observation conference and discussion with CIE Schoolsite Administrative St. Teacher Evaluations \$70.53 129.6 9,140.69 (05) Total Page 1 of 1 \Box Subtotal 45,248.19 \$

New 12/05

| State Controller's Office | | | | <u> </u> | School Mandate | d Cost Manual |
|---|-----------------------------------|-------------------------------------|-------------------------------------|------------------------------|-----------------------------------|--|
| Program 260 COM | | ED COSTS ULL ACT IVITY COST D | DETAIL | | | FORM SA-2 |
| ') Claimant | | (02) Fiscal | | | | <u> </u> |
| ad Unified School District | | | . * | | | 2006-2007 |
| (03) reimbursable Components: Check only one box per form to | identify the co | mponent bein | g claimed. | | | |
| A. CIE Review employee's techniques and strategies | X | Evaluation to in of techniques a | iclude assessment and strategies | | | |
| Review STR Results | | Assessment ba | sed on STR result | S | | |
| B. CIE & NIE Evaluating and assessing CIE according to certain criteria | | Reducing evalu | ration to writing | | Transmitting evaluation to CIE | |
| Attaching response to personnel file | | Discussing eval | luation with CIE | | | |
| (04) Description of Expenses | | | | 0 | bject Accounts | |
| (a) | (b) | (c) | (d) | (e) | (f) (g) | (h) |
| Employee Names, Job Classifications, Functions Performed, and Description of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Fixed Services Assets | Travel and Training |
| | | | † | | | |
| | | | | | | |
| Classroom observation to evaluate and assess performance Schoolsite Administrative Str Teacher Evaluations | \$70.53 | 354.0 | \$ 24,967.62 | | | · |
| Post-observation conference and discussion with CIE Schoolsile Administrative Str Teacher Evaluations | \$70.53 | 3 203.7 | \$ 14,366.96 | | | |
| Discussing evaluation and write-up with CIE Schoolsite Administrative Str Teacher Evaluations | \$70.53 | 223.3 | \$ 15,749.35 | | | |
| 'ucing evaluation to writing, forward to personnel file | 1. | | | | | |
| Schoolsile Administrative St. Teacher Evaluations | \$70.53 | 95.3 | \$ 6,721.51 | | | |
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| (05) Total CV Subtatal | Pega | 4 - 5 4 | | | | |

New 12/05

School Mandated Cost Manual MANDATED COSTS Program **FORM** THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL 1) Claimant (02) Fiscal Year January 1 and Unified School District 2006-2007 (03) reimbursable Components: Check only one box per form to identify the component being claimed. Evaluation to include assessment Review employee's techniques and A. CIE strategies of techniques and strategies χ -Review STR Results Assessment based on STR results Evaluating and assessing CIE B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE according to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (a) (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Salaries Materials Travel Rate Worked Contract Fixed Classifications, Functions Performed, and and and Services Assets and Description of Expenses Benefits Supplies Training Unit Cost Quantity Preparing to evaluate and assess the performance of a CIE Schoolsite Administrative St. Teacher Evaluations \$70.53 107.3 \$ 7,567.87 Discussing the CIE's goals and objectives Schoolsite Administrative St. Teacher Evaluations \$70.53 122.6 \$ 8,646.98 Pre-observation conference and discussion with CIE Schoolsite Administrative St: Teacher Evaluations \$70.53 68.6 4,838.36 (05)Total Subtotal Page 1 of 1 21,053.21 \$ \$

State Controller's Office

| State Controller's Office | | | | | Sch | ool Mandated | Cost Manual |
|--|-----------------------------------|-----------------------------------|-----------------------------------|------------------------------|----------------------|------------------|---------------------------|
| Program | | D COSTS | | - | | | FORM |
| | PONENT/ACTI | | ETAIL | | | | SA-2 |
| 1) Claimant | | (02) Fiscal Y | /ear | | | | |
| | | | | | | | 2006-2007 |
| (03) reimbursable Components: Check only one box per form to | identify the co | | | | | | |
| A. CIE Review employee's techniques and strategies | | evaluation to in of techniques a | clude assessment nd strategies | | | | |
| Review STR Results | X | Assessment ba | sed on STR results | | | • | |
| B. CIE & NIE Evaluating and assessing CIE according to certain criteria | | Reducing evalu | ation to writing | | Transmitting ev | raluation to CIE | |
| Attaching response to personnel file | | Discussing eval | uation with CIE | | • . | | |
| (04) Description of Expenses | | · | | . 0 | bject Accoun | its | |
| (a) | (b) | (c) | (d) ~ | (e) | (f) | (g) | (h) |
| Employee Names, Job Classifications, Functions Performed, and Description of Expenses | Hourly Rate or Unit Cost | Hours Worked or Quantity | Salaries and Benefits | Materials and Supplies | Contract Services | Fixed Assets | Travel and Training |
| | | | | | | | |
| | | | | | | | |
| Classroom observation to evaluate and assess performance | | | | | | 1,300 | |
| Schoolsite Administrative Str Teacher Evaluations | \$70.53 | 173.7 | \$ 12,251.06 | | 1 | | |
| Post-observation conference and discussion with CIE Schoolsite Administrative Str Teacher Evaluations | \$70.53 | 121.8 | \$ 8,590.55 | | | | |
| Discussing evaluation and write-up with CIE | | | | | | | |
| Schoolsite Administrative Str Teacher Evaluations | \$70.53 | 128.1 | \$ 9,034.89 | | | | |
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| 05) Total 🗓 Subtotal | Page | 1 of 1 | \$ 29.876.50 | ę. | | • | • |

New 12/05

Carlsbad Un' chool District 498/83 Ti. , 'ULL ACT 2006-2007 Sort by Name

| Date | Hours | Employee Name | Title | PHR | Salary | Activity | Component |
|-----------|----------|---|-------------------------------------|---------|--------------|---|---|
| 06-07 | 7.50 | Adams, Gwen Adams, Gwen Total | Assistant Principal | \$60.21 | \$451.58 | \$451.58 Attendance at training required to perform evaluations | Review employee's techniques and strategies |
| 20-90 | 3.00 | Armstrong, Tressie | Principal | \$56.80 | \$170.40 | \$170.40 Attendance at training required to perform evaluations | Review employee's techniques and strategies |
| 0 | 3.00 | Armstrong, Tressie Total | | | \$170.40 | | |
| Aug-up | 9. 0 | DeAnda, Jose DeAnda Jose Total | Principal | \$/6.21 | \$76.21 | \$/6.21 Attendance at training required to perform evaluations \$76.31 | Review employee's techniques and strategies |
| 8/15/2006 | • | Holley, Keith | Director | \$76.21 | \$152.42 | \$152.42 Attendance at training required to perform evaluations | Review employee's techniques and strategies |
| | | Holley, Keith Total | | | \$152.42 | - | |
| Oct-06 | 1.50 | Millikin, Carolyn | Principal | \$76.21 | \$114.32 | \$114.32 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| | 1.50 | Millikin, Carolyn Total | | | \$114.32 | | |
| Jan-07 | 2.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$188.40 | \$188.40 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Feb-07 | 2.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$188.40 | \$188.40 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Mar-07 | 4.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$376.80 | \$376.80 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Apr-07 | 9:0 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$94.20 | \$94.20 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| May-07 | 1.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$94.20 | \$94.20 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Aug-06 | 4.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$376.80 | \$376.80 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Sept-06 | 2.00 | Nortan, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$188.40 | \$188.40 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Oct-06 | 2.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$188.40 | \$188.40 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| Nov-06 | 1.00 | Norton, Torrie | Assistant Superintendent, Personnel | \$94.20 | \$94.20 | \$94.20 Training staff that will be performing the evaluations | Review employee's techniques and strategies |
| | 19.00 | Norton, Torrie Total | | | \$1,789.80 | | |
| 20-90 | 107.30 | | aff Teacher Evaluations | \$70.53 | \$7,567.87 | \$7,567.87 Preparing to evaluate and assess the performance of a CIE | Review STAR results |
| 20-90 | 214.70 | Schoolsite Administrative Staff Teacher Evaluations | aff Teacher Evaluations | \$70.53 | \$15,142.79 | \$15,142.79 Preparing to evaluate and assess the performance of a CIE | Review employee's techniques and strategies |
| 20-90 | 122.60 | Schoolsite Administrative Staff Teacher Evaluations | aff Teacher Evaluations | \$70.53 | \$8,646.98 | \$8,646.98 Discussing the CIE's goals and objectives | Review STAR results |
| 06-07 | 255.20 | Schoolsite Administrative Staff Teacher Evaluations | of Teacher Evaluations | \$70.53 | \$17,999.26 | \$17,999.26 Discussing the CIE's goals and objectives | Review employee's techniques and strategies |
| 20-90 | 68.60 | Schoolsite Administrative Staff Teacher Evaluations | aff Teacher Evaluations | \$70.53 | \$4,838.36 | \$4,838.36 Pre-observation conference and discussion with CIE | Review STAR results |
| 06-07 | 129.60 | | aff Teacher Evaluations | \$70.53 | \$9,140.69 | \$9,140.69 Pre-observation conference and discussion with CIE | Review employee's techniques and strategies |
| 20-90 | 173.70 | | off Teacher Evaluations | \$70.53 | \$12,251.06 | \$12,251.06 Classroom observation to evaluate and assess performance | Assessment based on STAR results |
| 06-07 | 354.00 | | off Teacher Evaluations | \$70.53 | \$24,967.62 | \$24,967.62 Classroom observation to evaluate and assess performance | Evaluation to include assessment of techniques and |
| 20-90 | 121.80 | | off Teacher Evaluations | \$70.53 | \$8,590.55 | \$8,590.55 Post-observation conference and discussion with CIE | Assessment based on STAR results |
| 06-07 | 203.70 | Schoolsite Administrative Staff Teacher Evaluations | aff Teacher Evaluations | \$70.53 | \$14,366.96 | \$14,366.96 Post-observation conference and discussion with CIE | Evaluation to include assessment of techniques and strategies |
| 20-90 | 128.10 | Schoolsite Administrative Staff Teacher Evaluations | off Teacher Evaluations | \$70.53 | \$9,034.89 | \$9,034.89 Discussing evaluation and write-up with CIE | Assessment based on STAR results |
| 06-07 | 223.30 | Schoolsite Administrative Staff Teacher Evaluations | off Teacher Evaluations | \$70.53 | \$15,749.35 | \$15,749.35 Discussing evaluation and write-up with CIE | Evaluation to include assessment of techniques and strategies |
| 20-90 | 95.30 | Schoolsite Administrative Staff Teacher Evaluations | off Teacher Evaluations | \$70.53 | \$6,721.51 | \$6,721.51 Reducing evaluation to writing, forward to personnel file | Evaluation to include assessment of techniques and strategies |
| | 2,197.90 | ٠, | Staff Total | | \$155,017.89 | | |
| 9/2/2006 | 3.00 | Trogden, Erik | Principal | \$70.24 | \$210.72 | \$210.72 Attendance at training required to perform evaluations | Review employee's techniques and strategies |
| | 3.00 | | | | | | |
| | 2,234.90 | Grand Total | | | \$157,983.34 | | |

Employee ACTUAL Time Record Sheet for Mandated Costs 498/83 The Stull Act (K-12)

Training of Evaluators 12mo/11mo/10mo/hrly Work year length(circle) Reimbursable Activities Codes:

Training evaluators: Time spent by district staff preparing and conducting training of Code 31 district staff on how to perform the reimbursable certificated employee evaluations.

Evaluator trainees: Time spent by district staff to attend training, conducted by the district Code 32 or any other source, on how to perform the reimbursable certificated employee evaluations. Each trainee can be reimbursed only once for the same training course, that is, repeat training is not reimbursed.

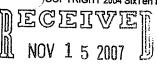
Classroom teacher time is not reimbursed unless separately compensated to attend training. NOTE: Only one code entry per line.

| Date: | Activity Code (circle one): | Describe the activity: | Time in | Substitutes & Materials cost |
|-------|-----------------------------|--------------------------|---------|------------------------------|
| 1 1 | 31 32 | FRISK Training SoyMarcos | 7.5 | WIALESTIAIS COST |
| 1 1 | 31 32 | Training Sentinces | /dO | |
| 1 1 | 31 32 | | | · |
| 1 1 | 31 32 | | | . |
| 1 1 | 31 32 | | | · |
| 1 1 | 31 32 | | | |
| 1 1 | 31 32 | | | |
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| 1 1 | 31 32 | | | |

| data for state mandates in order for the district to receive reimbursement. Your you have reported actual data or have provided a good faith estimate which yo perjury under the laws of the State of California to be true and correct based or information." This information is used for cost accounting purposes. | signature on this form certifies that |
|---|---|
| information." This information is used for cost accounting purposes only. | n your personal knowledge or PLEASE USE BLUE INK |
| If you have any questions, please contact Date | 10-5-07 |
| PLEASE SUBMIT THIS INFORMATION BY; TO; | , at |

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Revised December 2005



| | TRESSI | CUSD Fiscal Year: PRINCE FYORD PRINCE FY PRINC | PAI. | |
|------------------------------|--|--|--|---|
| Employe | e Name | Exact Position Title | | · |
| Departm | KELLY S | CHOOL 760 / 33/-5800 Telephone # 12mo | /11mo/ year lei | 10mo/hrl ngth(circl |
| Reimbursa | ble Activities | Codes: | | |
| Code 31 | Trainin district | g evaluators: Time spent by district staff preparing and cr staff on how to perform the reimbursable certificated emp | onducting oloyee eva | training of aluations. |
| Code 32 | evalua is, repe | tor trainees: Time spent by district staff to attend training, other source, on how to perform the reimbursable certifications. Each trainee can be reimbursed only once for the seat training is not reimbursed. | ated empl ame trair | loyee ning course |
| NOTE: Or | teacher time | e is not reimbursed unless separately compensated to atte | end trainir | ng. |
| Date: | Activity Code (circle one): | Describe the activity: | Time in Hours | Substitutes Materials co |
| 1 1 | 31(32) | Administrator TRAINING PRIOR to Start of School | .3 | |
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| you have rep perjury unde | oorted actual or the laws of t This informa gnature | ION: The State of California requires that school district persons order for the district to receive reimbursement. Your signature of data or have provided a good faith estimate which you "certify (on the State of California to be true and correct based on your person is used for cost accounting purposes only. PLEASE Date | on this form or declare) onal knowl USE BLU | n certifies the under pena edge or EINK |

| District/COE: CUSD | | USD Fiscal Years | Fiscal Year: | | | |
|--|---|---|---|--|--|--|
| I Se De Anda Employee Name | | da la la la la la la la la la la la la la | | | | |
| man. · | | Exact Position Title |) | | | |
| Department/Location | | on Telephone # 12mc | 12mo/11mo/10mo/hrly Work year length(circle) | | | |
| Reimbursa | ble Activities | Codes: | | | | |
| Code 31 | Trainir | ng evaluators: Time spent by district staff preparing and c staff on how to perform the reimbursable certificated emp | onductino oloyee ev | g training of aluations | | |
| Classes | Code 32 Evaluator trainees: Time spent by district staff to attend training, conducted by the district or any other source, on how to perform the reimbursable certificated employee evaluations. Each trainee can be reimbursed only once for the same training course, the is, repeat training is not reimbursed. | | | | | |
| NOTE: Or | teacher time ty one code | e is not reimbursed unless separately compensated to attree entry per line. | end traini | ng. | | |
| Date: | Activity Code (circle one): | Describe the activity: | Time in Hours | Substitutes & Materials cost | | |
| 81 106 | (31) 32 | District Admin. Training | 1 | Materials cost | | |
| 11 | 31 32 | District Admin Training FPISK Frammy | ++ | | | |
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| ou nave repa erjury under aformation:" mployee Sig you have ar | orted actual d the laws of the This information mature | ON: The State of California requires that school district persons order for the district to receive reimbursement. Your signature of ata or have provided a good faith estimate which you "certify (or set ata of California to be true and correct based on your person ion is used for cost accounting purposes only. Date Date ID Expression | declare) in this form declare) inal knowle USE BLUI | n certifies that under penalty of edge or EINK | | |

District/COE: CUSD

| D | .CVA | 331-5200 | sition Title | 10ma/ |
|----------------------|--------------------------------|--|-----------------------------|----------|
| Departm | ent/Location | on Telephone # | 12mo/1/1mg/ Work year le | ngth(c |
| Reimbursa Code 31 | ble Activities | Codes: | | |
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| Code 32 | | • | | |
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Employee ACTUAL Time Record Sheet for Mandated Costs 498/83 The Stull Act (K-12)

| | /) | () (I raining of Evaluators | | |
|--|--|---|---|--|
| District/C | 0E:(| r Shad Fiscal Ye | ar: <i>00 </i> 0 | 7 |
| Car | olyn | (8) illisin | 4 i' | |
| Employe | e Name _{//} | Exact Position T | itle | |
| Departme | ey Ment/Location | 700.221-5300 121 Telephone # Wo | mo/11mo/1 ork year ler | 10mo/hrly ngth(circle) |
| Reimbursal | ole Activities | | | |
| Code 31 | Trainin district | g evaluators: Time spent by district staff preparing an staff on how to perform the reimbursable certificated e | d conducting employee eva | training of aluations. |
| Code 32 | evalua is, repe | tor trainees: Time spent by district staff to attend training other source, on how to perform the reimbursable cert display trainee can be reimbursed only once for the training is not reimbursed. | tificated empl ne same train | loyee ning course, tha |
| NOTE: On | teacher time ly one code | e is not reimbursed unless separately compensated to entry per line. | attend trainir | ng. |
| Date: | Activity Code (circle one) : | Describe the activity: | Time in Hours | Substitutes & Materials cost |
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| you have rep perjury under information." Employee Sig | orted actual of the laws of the laws of the This information of the control of th | Date | ure on this form fy (or declare) personal know ASE USE BLU | n certifies that under penalty of ledge or IE INK |
| f you have a | ny questions, | please contact | , at | |
| -LEASE SU | | FORMATION BY; TO; | | |
| CONTRIGHT 200 | Sale Tand | sociates | Re | vised December 2005 |

| A chairing of Evaluators | | | | |
|---|--------------------------------|--|-------------------------|---|
| District/C | OE: <u>(</u> <u> </u> | 12/5 bad Unified Fiscal Year: | 20 | 06-67 |
| lori | ru l | borton ASST. Sun | <u> </u> | Derson |
| District/COE: Cardsbal Unified Fiscal Year: 200607 Torru Norton Asst. Sugt Personnel Employee Name Exact Position Title Eversonnel - 0.0. 160-331-5025 (2mo/11mo/10mo/hrly Department/Location Telephone # Work year length(circle) Reimbursable Activities Codes: | | | | |
| Levs. | onnel | - D.O. 760-371-5025 | م نـ ساد | |
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| Code 31 | Trainir district | ng evaluators: Time spent by district staff preparing and co staff on how to perform the reimbursable certificated empl | nducting loyee ev | training of aluations. |
| Code 32 | Evalua | tor trainees: Time spent by district staff to attend training, other source, on how to perform the mind training. | -anduste | معالمات المعالمات المعالمات المعالمات المعالمات المعالمات المعالمات المعالمات المعالمات المعالمات المعالمات ا |
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| Oleanan and | | | | |
| NOTE: On | teacher time | e is not reimbursed unless separately compensated to atte | nd traini | ng. |
| | , | onaly per line. | · | |
| Date: | Activity Code (circle one): | Describe the activity: | Time in | Substitutes & Materials cost |
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| 101 106 | (37) 32 | и | 2.0 | |
| 111106 | (31) 32 | L | 1.0 | |
| 11 107 | 3 1) 32 | 11 | 2.0 | |
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| 41107 | (31) 32 | c1 | 1,0 | |
| 51107 | (31) 32 | | 1,0 | |
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| EMPLOYEE | CERTIFICAT | ON: The State of California requires that school district personn order for the district to receive reimbursement. Your elements | el mainta | in a record of |
| you have rep | orted actual o | late or have provided a good folib action to will signature of | n mis ton | n certifies that |
| · · · · - | | | noi kaassi | adaa a- |
| Information." This information is used for cost accounting purposes only. Employee Signature | | | | |
| If you have any questions, please contact Torrie North | | | | |
| PLEASE SUB | BMIT THIS IN | FORMATION BY; TO | 100 | 331-30210 |
| | | 1.0 | | |

NOV 1 5 2007

Revised December 2005

|) | Employ | ee ACTUAL Time F 498/83 The | Record Sheet e Stull Act (| the state of the s | Costs | |
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| District/C0 | DE: Ler | DI-0/ SGN D/ | $\overline{}$ | Fiscal Year: | | |
| Eril | e Trac | oden | · <u>· PC</u> | nconal Position Title | | |
| Employee | | | | | | |
| Departme | C 3 | <u> 766-</u> | 331-6400 Telephone.# | 12mo/1 | 1mo/1 | <u>0mo/hrly</u> gth(circle) |
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| Code 32 | or any o | or trainees: Time spent ther source, on how to pons. Each trainee can the training is not reimbur | perform the reimine reimbursed or | bursable certificat | ed empl | oyee . |
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| data for stat you have re perjury unde information. Employee S If you have | e mandates in poited actual actual actual ar the laws of This Information and actual and actual actu | | ceive reimburseme ood faith estimate e true and correct unting purposes or | ent. Your signature which you "certify (c based on your personly. PLEASE Date , a | on this for declare on all known the BL | rm certifies that) under penalty of wledge or |
| PLEASE SUBMIT THIS INFORMATION BY; TO; | | | | | | |

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Schedule 1 Carlsbad Unified School District 498/83 Stull Act - Teacher Evaluations Fiscal Year 2006-2007 Time Summary

Purpose: To summarize Total Hours Worked by administrators evaluating teachers.

Source: Schedule 1A, 1B and 1C.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|------------------------|--------------------------|------------------------------|
| Code 11 | | |
| Probationary | 19.0 | 38.0 |
| Permanent | 70.0 | 140.0 |
| Temporary | 18.3 | 36.7 |
| | 107.3 | 214.7 |
| Code 12 | | |
| Probationary | 19.0 | 42.8 |
| Permanent | 93.3 | 186.7 |
| Temporary | 10.3 | 25.7 |
| | 122.6 | 255.2 |
| Code 13 | | |
| Probationary | 6.7 | 14.3 |
| Permanent | 56.0 | 93.3 |
| Temporary | 5.9 | 22.0 |
| | 68.6 | 129.6 |
| Code 14 | | |
| Probationary | 19.0 | 57.0 |
| Permanent | 140.0 | 256.7 |
| Temporary | <u> </u> | 40.3 |
| | 173.7 | 354.0 |
| Code 15 | | |
| Probationary | 19.0 | 38.0 |
| Permanent | 93.3 | 140.0 |
| Temporary | 9.5 | 25.7 |
| 0 - 1 - 40 | 121.8 | 203.7 |
| Code 16 | 22.0 | 00.0 |
| Probationary | 23.8 | 38.0 |
| Permanent | 93.3 | 163.3 |
| Temporary | 11.0 | 22.0 |
| Code 17 | 128.1 | 223.3 |
| Probationary | | 14.3 |
| Permanent | | 70.0 |
| Temporary | | 11.0 |
| Comporary | | 95.3 |
| | | 95.3 |

Conclusion: Findings go forward to SA-2.

*Activity Codes

- Code 11- Preparing for the evaluation
- Code 12- Goals and objectives conference with instructor
- Code 13- Pre-observation conference with instructor
- Code 14- Classroom observation of instructor
- pde 15- Post-observation conference with instructor
- ∍óde 16- Final conference with instructor

Code 17- District reporting

Print Date: 1/16/2008 CBAD SA 06-07 bob

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

SixTen and Associates smp 12/28/07

Schedule 1A Carlsbad Unified School District 498/83 Stull Act - Probationary Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "probationary" teacher evaluations.

Source: Schedule 2A and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ evaluation preparation | 20 | 40 |
| Total Time (in minutes) | 1140 | 2280 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 19.0 | 38.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ goals & obj. conf. with instructor | 20 | 45 |
| Total Time (in minutes) | 1140 | 2565 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 19.0 | 42.8 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ pre-observation conf. with instructor | 7 | 15 |
| Total Time (in minutes) | 399 | 855 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 6.7 | 14.3 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ classroom observation of instructor | 20 | 60 |
| Total Time (in minutes) | 1140 | 3420 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 19.0 | 57.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ post-observation conf. with instructor | 20 | 40 |
| Total Time (in minutes) | 1140 | 2280 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 19.0 | 38.0 |
| # of reimbursable K-12 evaluations | 57 | 57 |
| Avg. time p/ final conf. with instructor | 25 | 40 |
| Total Time (in minutes) | 1425 | 2280 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 23.8 | 38.0 |
| # of reimbursable K-12 evaluations | | 57 |
| Avg. time p/ district reporting | | 15 |
| Total Time (in minutes) | | 855 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 14.3 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

ode 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Schedule 1B Carlsbad Unified School District 498/83 Stull Act - Permanent Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "permanent" teacher evaluations.

Source: Schedule 2B and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ evaluation preparation | 15 | 30 |
| Total Time (in minutes) | 4200 | 8400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 70.0 | 140.0 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ goals & obj. conf. with instructor | 20 | 40 |
| Total Time (in minutes) | 5600 | 11200 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 93.3 | 186.7 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ pre-observation conf. with instructor | 12 | 20 |
| Total Time (in minutes) | 3360 | 5600 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 56.0 | 93.3 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ classroom observation of instructor | 30 | 55 |
| Total Time (in minutes) | 8400 | 15400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 140.0 | 256.7 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ post-observation conf. with instructor | 20 | 30 |
| Total Time (in minutes) | 5600 | 8400 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 93.3 | 140.0 |
| # of reimbursable K-12 evaluations | 280 | 280 |
| Avg. time p/ final conf. with instructor | 20 | 35 |
| Total Time (in minutes) | 5600 | 9800 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 93.3 | 163.3 |
| # of reimbursable K-12 evaluations | | 280 |
| Avg. time p/ district reporting | • | 15 |
| Total Time (in minutes) | | 4200 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 70.0 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

pde 16- Final conference with instructor

Jode 17- District reporting

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategles
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Schedule 1C Carlsbad Unified School District 498/83 Stull Act - Temporary Teacher Evaluations Fiscal Year: 2006-2007 Time Summary

Purpose: To summarize total hours spent by administrative staff on "temporary" teacher evaluations.

Source: Schedule 2C and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ evaluation preparation | 25 | 50 |
| Total Time (in minutes) | 1100 | 2200 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 18.3 | 36.7 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ goals & obj. conf. with instructor | 14 | 35 |
| Total Time (in minutes) | 616 | 1540 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 10.3 | 25.7 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ pre-observation conf. with instructor | 8 | 30 |
| Total Time (in minutes) | 352 | 1320 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 5.9 | 22.0 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ classroom observation of instructor | 20 | - 55 |
| Total Time (in minutes) | 880 | 2420 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 14.7 | 40.3 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ post-observation conf. with instructor | 13 | 35 |
| Total Time (in minutes) | 572 | 1540 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 15) | 9.5 | 25.7 |
| # of reimbursable K-12 evaluations | 44 | 44 |
| Avg. time p/ final conf. with instructor | 15 | 30 |
| Total Time (in minutes) | 660 | 1320 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 11.0 | 22.0 |
| # of reimbursable K-12 evaluations | | 44 |
| Avg. time p/ district reporting | • | 15 |
| Total Time (in minutes) | | 660 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 11.0 |

Conclusion: Findings will go forward to the Schedule 1.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

ode 16- Final conference with instructor

Jode 17- District reporting

*Evaluation Criteria

- (A) District standards and test results
- (B) Instructional techniques/strategies
- (C) Adherence to curricular objectives
- (D) Suitable learning environment

Revised December 2074

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| The following cost accounting statistics report the required information in the spa | will assi aces pro | st the capvided. | alculatio | on of the | e distric | t's reim | bursem | ent. Pl | ease |
|--|--|--|---|--------------------------|--|---|----------|-------------------------------------|-------------|
| Certificated Instructors Statistical Data | | | | | Fisca | l Year | | | de-o |
| | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 | 02-03 | 03-04 | 04-05 | |
| 1 A K-12 Probationary Teachers- Total Number | | | · | | | | | | 10 |
| 1 B K-12 Permanent Teachers- Total Number | | | | | | | · | | 456 |
| 1 C K-12 Temporary Teachers- Total Number | | | | | | | | | 44 |
| I D K-12 Classroom Teachers- A + B+ C = Total Number | | | | | | | | | 510 |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | · | | | | | | | | <u>57</u> |
| 2 B K-12 Permanent Teachers- Total Number Evaluated | | | | | | | | | <u>28</u> 0 |
| 2 C K-12 Temporary Teachers- Total Number Evaluated | | | | | | - | | | 44 |
| D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | · | | | | | | | | 381 |
| * K-12 Categorical/Grant Teachers- Total Number Evaluated | | | | | | | | | 1 |
| Reimbursable K-12 Evaluations Line 2 D subtract Line 3 | | | | | | | | | 2,80 |
| C. 54444.2 Migrant children E.C. S.C. 25; 2604 Indian School Assistance Act | 54425(b) 54724 Dr Anv et | op-out Pi | 1 Federa | E.C. | 62002.5 | lucation State Cat | egorical | | |
| MPLOYEE CERTIFICATION: The State of Califor and the control of the district to receive reimbut the control of t | nia requir rsement. you "certii sonal kno SE USE E | es that s Your sign fy (or dec wledge o BLUE INK | chool dist nature on nature) und r informa | trict perso this form | onnel mai certifies y of perju is informa | ntain a re that you ry under : ation is us | have rep | orted act of the Sta st accou | ual |

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498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| District/COE: _ | <u> </u> | 50 | \int | CHE |
|-----------------|----------|----|--------|-----|
| | | | 7 | |

The following cost accounting statistics will assist the calculation of the district=s reimbursement. Please report the required information in the spaces provided,

| report the required information in the spaces provided, | | <u> </u> | |
|--|-----------------------------|-------------------------------|------------------------------|
| Certificated Instructors Statistical Data | | Fiscal | Year |
| Statistical Data | 05-06 | 06-07 | 07-08 |
| 1 A K-12 Probationary Teachers- Total Number | | یکہ | |
| 1 B K-12 Permanent Teachers- Total Number | | 19 | |
| 1 C K-12 Temporary Teachers- Total Number | | 4 | |
| 1 D K-12 Classroom Teachers- A + B+ C = Total Number | - | -25 | |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | | | |
| 2 B K-12 Permanent Teachers- Total Number Evaluated | | 3 | |
| 2 C K-12 Temporary Teachers- Total Number Evaluated | | 0 | |
| 2 D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | | 111 | |
| 3* K-12 Categorical/Grant Teachers- Total Number Evaluated | | (X | |
| 4 Reimbursable K-12 Evaluations- Line 2 D subtract Line 3 | | 12 | |
| E.C. 54444.2 Migrant children E.C. 54724 Drop-out Prevention E.C. J.S.C. 25; 2604 Indian School Assistance Act Any state-federal-local grant- funder | C. 62002,5 : d personnel | State Categ | |
| you have any questions, please contact | on this form or declare) u | certifies that nder penalt | ord of date t you y of |
| LEASE SUBMIT THIS INFORMATION BY; TO; | | | . — |

498/83 The Stull Act (K-12) Re-evaluations of Unsatisfactory Certificated Permanent Staff DISTRICT STATISTICS REPORT

| Statistical Data: Certificate Staff on | | | | | - | | | | |
|---|---|---|---|--|--------------------------------------|---------------------|----------------------|-------------------------|---------------|
| Unsatisfactory Status | 07.00 | 00.00 | T | T | | l Year | | | 06-0 |
| 5 K-12 Permanent Instructors | 91-96 | 98-99 | 99-00 | 00-01 | 01-02 | 02-03 | 03-04 | 04-05 | 05=06 |
| A. Number on unsatisfactory status | | | | | | 77 | | | ~ |
| B. Number of re-evaluations | | | | | | | | | 0 |
| 6 Permanent Non-Instructors: | | | | | | | | | |
| A. Number on unsatisfactory status | | | | | | | | | 0 |
| B. Number of re-evaluations | | | | | | | | | 0 |
| | | | | | | | | | |
| 7 Reimbursable Re-evaluations 5 B + 6 B = Total | | | | | | | | | |
| Any positions funded by these cates. C. 52012 School Improvement E.C. 52176 LEP/Bilingual E.C. 54425(b) Chapter 1 Federal competer. C. 54444.2 Migrant Children E.C. 62002.5 State Categorical Any position that is grant-funded Re-evaluations of temporary and in | E.C. E.C. nsatory E.C. U.S. | 52065 52852 educat 54724 C. 25; 2 | Native Coordi ion Drop-o 2604 Inc | Americ nated C ut Prev lian Sch | an Categori ention nool Ass | sistance | | | |
| MPLOYEE CERTIFICATION: The State of Califor landates in order for the district to receive reimburate or have provided a good faith estimate which alifornia to be true and correct based on your penurposes only. PLEA: The state of Califor and Associates MPLOYEE CERTIFICATION: The State of Califor and Associates | you "certi sonal kno | fy (or dec | lare) und or informa | er penalt | y of perju | mat you ry under | nave rep the laws | orted act of the Sta | ual ate of |

Schedule 2A
Carlsbad Unified School District
498/83 Stull Act - "Probationary" Teacher Evaluations
Fiscal Years: 2006-2007

Purpose: To extrapolate average time spent by administrative staff evaluating probationary teachers. Time Study Source: SA 1.7-1-A Average Timesheets.

Findings:

| - | | | | | | | - | *Ac | tivity | *Activity Codes | (6 | | | | · | | |
|---------------------|------------------|-------|-------|----|----|-------------|-------|--------------|--------|-----------------|-------|-------|----------|-------|-------|-------------|-------|
| | | | 11 | 1 | | | 12 | 2 | | : | 13 | _ | | | 14 | _ | |
| Schoolsite | Staff | ∢ | 8 | ပ | ۵ | 4 | В | ပ | ۵ | 4 | m | ပ | ۵ | ۷ | В | ၁ | ۵ |
| Aviara Oaks Middle | Marg Watson | **160 | **160 | | | **120 **120 | **120 | | | **120 | **120 | | | **200 | **200 | | |
| Buena Vista | Jose DeAnda | | | | | | | | | | 9 | 10 | 9 | | 99 | 90 | 09 |
| CHE | Leslie Harden | | 10 | | | 15 | 15 | | | | ഹ | 2 | | 5 | 15 | 15 | 10 |
| CHMS | Catina Hancock | 40 | 40 | 40 | 40 | 5 | 5 | 5 | 2 | | | | | 45 | 45 | 45 | 45 |
| CVA | Keith Holley | 30 | 30 | | | 30 | 30 | | | 3 | 2 | | | **195 | **195 | | |
| Hope | Rich Tubbs | 10 | | | | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 5 | 5 | 15 | 15 | 10 |
| Kelly | Robert Devich | 30 | 30 | 20 | 20 | 80 | 80 | 80 | 8 | **160 | **160 | **160 | **160 | **240 | **240 | **240 | **240 |
| Pacific Rim | Gwenn Adams | 10 | 15 | 15 | 10 | 10 | 15 | 15 | 9 | 9 | 15 | 15 | 2 | 10 | 15 | 15 | 10 |
| | Steve Ahle | 10 | 10 | 10 | 10 | **120 | **120 | **120 | **120 | 5 | 5 | 5 | 5 | 09 | 09 | 09 | 09 |
| Valley | Carolyn Millikin | | | | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Averages | | 22 | 23 | 21 | 20 | 23 | 24 | 24 | 23 | 7 | 6 | 10 | 8 | 23 | 32 | 32 | 30 |
| Summation of criter | ia B and C | | 44 | | | | 48 | m | | } ! | 182 | | | | 63 | ; ; ! | : |
| Averages to be used | 7. | 20 | 4 | | | 20 | 45 | 2 | • | 7 | 15 | | ' | 20 | 90 | , |] |
| | | | | | | | | | | | | | ı | | | | |

Conclusion: Findings will go forward to Schedule 1A.

*Activity Codes

Code 11- Preparing for the evaluation Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Sode 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment **Times were not used to calculate averages

Schedule 2A
Carlsbad Unified School District
498/83 Stull Act - "Probationary" Teacher Evaluations
Fiscal Years: 2006-2007
Time Study

Purpose: To extrapolate average time spent by administrative staff evaluating probationary teachers. Source: SA 1.7-1-A Average Timesheets.

Findings:

| | | | | | | * | ctivity | *Activity Codes | ပ္သ | | | | |
|---------------------|------------------|-------|-------------|----|-------------|-------------|---------|-----------------|-------|-------------|-----|------|--------|
| | | | | 15 | | | 1 | 16 | | | | 7 | |
| Schoolsite | Staff | ⋖ | В | ပ | _ | ⋖ | æ | ပ | Ω | 4 | В | ပ | ۵ |
| Aviara Oaks Middle | Marg Watson | **240 | **240 **240 | | | 30 | 30 | | | 30 | 30 | | |
| Buena Vista | Jose DeAnda | | 2 | 5 | ည | | | | | | | | |
| | Leslie Harden | 5 | 15 | 15 | 9 | 5 | 10 | 10 | 5 | | 30. | | |
| CHMS | Catina Hancock | 20 | 20 | 20 | 70 | 40 | 40 | 40 | 40 | 5 | 5 | 5 | က |
| CVA | Keith Holley | **150 | **150 **150 | | : | 20 | 70 | | | 15 | | | |
| Hope | Rich Tubbs | 2 | 9 | 10 | 9 | 5 | ည | 5 | 5 | 10 | 10 | 9 | 2 |
| Kelly | Robert Devich | 09 | 09 | 09 | 09 | **210 **210 | **210 | **210 | **210 | 30 | 30 | 30 | 99 |
| Pacific Rim | Gwenn Adams | 10 | 15 | 15 | 5 | 10 | 15 | 15 | 10 | 0 | 0 | 0 | 0 |
| | Steve Ahle | 30 | 30 | 30 | 8 | | | | | | | | |
| Valley | Carolyn Millikin | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 18 | | | | |
| Averages | | 20 | 21 | 21 | 20 | 25 | 27 | 18 | 16 | 15 | 18 | 11 | 10 |
| Summation of criter | ia B and C | | | 2 | i] ! | | 4 | 44 | | i ! | 15 | i · | ; [|
| Averages to be used | p | 20 | 4 | 01 | | 25 | 4 | 40 | | - - | 15 | | |
| | | | | | | | | | | | | | |

Conclusion: Findings will go forward to Schedule 1A.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor Code 13- Pre-observation conference with instructor

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Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment **Times were not used to calculate averages

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY 498/83 The Stull Act (K-12)

| Please re | Routine Evaluations of Instruct | ors | | | |
|---|---|---|------------------------|--|---------------------------------------|
| the reimb | oursable activities for the mandated program. | · by yo | u to imp | iement | each of |
| District/0 | COE Department/ | Locatio | on A | on | • |
| ` `^ | ee Name Exact Position | n Title | Pr | мc | Spô |
| <u> </u> | Tarrior information Fiscal Year: | | | 99-00 | 00-01 |
| | Circle the years | 02-03 | 03-04 | 04-05 | 05-06 |
| | Drop | ion Crite | ria: | | |
| Code 11 | Preparing for the evaluation (A) dist Goals and objectives conference with instructor (B) instructor | rict stand | dards an | d test re | sults |
| Code 13 | Dro shasasilis | ructional | techniqu | ues/strat | egies |
| Code 14 | Classroom observation of instructor (D) suit | erence t able lear | to curricu | ılar obje | ctives |
| Code 15 | Cost-observation conterence with instructor | able leal | mig env | uonner | IŢ |
| Code 16 Code 17 | Final conference with instructor District reporting CLASSROOM TEACHER | | | | |
| | O LOSKOSKI TEACHER | TIME IS | NOT REI | MBURSE | <u>D</u> |
| each of t | the average time spent on each criterion (A-D) for he following evaluation steps: | Aver | rage Tim | e in Mi | nutes |
| | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | 160 | 160 | | |
| Code 12 | Goals and objectives conference with instructor | 120 | 100 | | |
| Code 13 | Pre-observation conference with instructor | 120 | 130 | | |
| Code 14 | Classroom observation of instructor | 200 | 200 | | |
| Code 15 | Post-observation conference with instructor | 240 | 240 | | |
| Code 16 | Final conference with instructor | 30 | 30 | | |
| Code 17 | District Reporting | 30 | 30 | | |
| form certific (or declare) on your per PLI Employee S f you have | E CERTIFICATION: The State of California requires that schoo ata for state mandates in order for the district to receive reimbures that you have reported actual data or have provided a good under penalty of perjury under the laws of the State of Californ sonal knowledge or information." This information is used for CEASE USE BLUE INK Signature any questions, please contact | rsement faith esti ia to be ost acco | . Your siq imate wh | gnature ich you correct urposes | on this "certify based only. |
| OI EAGE OF | IDAME THE INCORRATION DV | | _ | | |

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY 498/83 The Stull Act (K-12) Routine Evaluations of Instructors

PROBATIONARY

| Please report below the average amount of time spe | ent (in minutes | s) by you | ı to imp | lement | each of |
|--|---|---|--|--|------------------------|
| the reimbursable activities for the mandated program | n | | | | |
| District/COE | Department/ | Locatio | nB | | 10-0 |
| Employee Name | Exact Positio | n Title | | |) Q |
| vvork year length(circle) | Fiscal Year: 01-02 | 02-03 | 03-04 | 04-05 | 05-06 |
| Reimbursable Activities Codes: | Circle the years | for which | ı you are | e respon | ding |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor | (A) dist (B) inst (C) adh | ion Criter rict stand ructional erence to able lear | lards an technique curricu ning env | ues/strat ılar obje /ironmer | tegies ctives 1t |
| Allocate the average time spent on each criterion (A-I each of the following evaluation steps: | D) for | | | ne in Mi | |
| ovaluation steps. | | Α | В | С | D |
| Code 11 Preparing for the evaluation | | | | | |
| Code 12 Goals and objectives conference with ins | tructor | | | | |
| Code 13 Pre-observation conference with instructor | or . | | 10 | 10 | 10 |
| Code 14 Classroom observation of instructor | | | 00 | 20 | 60 |
| Code 15 Post-observation conference with instruct | or | , | 5 | 5 | 5 |
| Code 16 Final conference with instructor | | | | | |
| Code 17 District Reporting | | | | | |
| EMPLOYEE CERTIFICATION: The State of California requescord of data for state mandates in order for the district to form certifies that you have reported actual data or have proportion or declare) under penalty of perjury under the laws of the Son your personal knowledge or information." This information PLEASE USE BLUE INK Employee Signature Figure 1 Supply 1 | receive reimbu rovided a good State of Californ on is used for c | rsement. faith esti ia to be to ost acco | Your si mate wh | gnature nich you correct ourposes | on this "certify |

SA 1.7-1-A

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY 498/83 The Stuli Act (K-12) PROBATIONARY

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandatal program

| the reimbu | irsable ad | tivitles to | the man | dated progra | ipent (ir | i minute | es) by y | mi. aj·uo | plemen | t each (| of . |
|---|--|---|--|-------------------------------|----------------|--|---|---|-----------------------------------|------------------------|------|
| District/C | ` \ | 20 | 7 | adea biogi | 31 11, | • | | | | • | |
| Employee | الكحد | ۔ | tre | rde | Depa | rimeni | /Locati | on . | Col Dru | # | |
| Employee | e Name | , - | | | Exact | t Positi | on Title | , | <u>></u> ړ. | A . | |
| | | _ <u>1</u> 2mo/ | 11mo)10 | mo/hrlv · | | | | , , | _ L | 4 1-6- | 4 |
| Telephon | • | Work) | ear léng | th(circle) | | 01-02 | 97-98 02-03 | 07.A | A4 A= | | į |
| Code 11 P | e Activities | s Codes: | 4) | | An 白[6] | ne yenia | for which | in unii me | e teapor | iding | |
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cl Code 15 Pc Code 16 Fir Code 17 Dis | Dals and ol Cobserva Besidem o Ost-observa Tal confere | bjectives of tion confer bservation tion confe tice with in | onference ence with it of instruct | natructor or instructor | | (A) dis (B) ins (C) adi (D) sui | trict stan tructions Terence table les | dards ar il techniq to currici ming en | ues/stra ular obje vironmei | tegies ctives nt | • |
| | | | | CLASS | ROOM TE | EACHER | TIME IS | NOT RE | MBURS | ΞD · | |
| Allocate the | iollowing | ume sper evaluatio | nt on each on Steps: | criterion (A | -D) for | | Ave | rage Tin | | | |
| Code 11 | P | .1 | | | | | A. | В | C | D | |
| | | | evaluation | | • | | | 0 | | | |
| Code 12 | Goals | and.object | iives confe | rence with in: | structor | | 1.5 | | | | |
| Code 13 | Pre-ob | servation (| conference | with instruct | or | | | - E | <u> </u> | - | I |
| Code 14 | Classn | orn obser | vation of in | structor | | <u> </u> | | <u>- ~5</u> | _5 | | |
| Code 15 | Post-ol | servation | conference | with instruc | tor | | 5 | 15 | 45 | 0 | |
| Code 16 | Final co | nference | with instruc | tor | | | 5 | 15 | 15 | D | |
| Cade 17 | District | Reporting | - | | <u> </u> | | 5 | 10 | 10 | 5 | |
| | | | | | _ · | | | <u>- 27</u> | | | |
| EMPLOYEE CI record of data f form certifies th (or declare) und on your persona PLEAS Employee Signa If you have any PLEASE SUBMI | ier penalty il knowled E USE BL ature questions, | of perjury ge or infor UE INK please co | actual da under the mation, "T | 恒 Of have or | Dvided - | good for co | 2011GIA, | Lorit 8ia | nature o | 1 this | |

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY

Employee Signature

If you have any questions, please contact PLEASE SUBMIT THIS INFORMATION BY

498/83 The Stull Act (K-12)

PROBATIONARY

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

Department/Location

Exact Position Title

| 221/11 | W) | | | | 1 | 11,00 | ru |
|--------------------|---|-----------------|-------------|-------------|--|-------------|----------|
| 221-64 | 12mo//1mo/10mo/hrly | | Year: | | | 99-00 | |
| Telephone# | Work year length(circle | | | | 03-04 | | |
| Solveti i mobile A | | Circle t | | | h you are | respon | ding \ |
| | Activities Codes: aring for the evaluation | | | ion Crite | | | u _ |
| Code 12 Goals | s and objectives conference with instr | uotor | | | dards and | | |
| | bservation conference with instructor | | | | techniqu o curricu | | |
| | sroom observation of instructor | | | | ning env | | |
| | observation conference with instructor | nr | (D) Suit | abic icai | ming env | II OHIHI EI | н. |
| | conference with instructor | • | | | | | |
| Code 17 Distri | | ASSROOM T | EACHER | TIME IS | NOT REI | MBURSE | ΞD |
| Allocate the a | verage time spent on each criterio | | | | rage Tim | | |
| each of the fo | ollowing evaluation steps: | | | Α | В | С | D |
| Code 11 | | | | | | | |
| Code 11 | Preparing for the evaluation | | | 40 | 40 | 40 | 40 |
| Code 12 | Goals and objectives conference w | rith instructor | r | 5 | 5 | 5 | 5 |
| | | | | <u> </u> | 1- | | \vdash |
| Code 13 | Pre-observation conference with in | structor | | 0 | 0 | | 0 |
| <u> </u> | | | | 1 | | | 1 |
| Code 14 | Classroom observation of instructo | r | | 45 | 45 | 45 | 45 |
| Code 15 | Post-observation conference with in | nstructor | | 10 | NA | WA. | 45) |
| | | | | 14 | 40 | | W |
| Code 16 | Final conference with instructor | | | 40 | 40 | 40 | 40 |
| Code 17 | District Reporting | · | | \ \ \ | _ | | - |
| | · · | | | 5 | 2 | 5 | 5 |
| | | | | | | | |
| EMPLOYEE C | FRTIFICATION: The State of Californ | ia requires t | hat scho | al diatria | norconi | من مصادد | tain a |

record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only.

PLEASE USE BLUE INK

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY

498/83 The Stull Act (K-12)

PROBATIONARY

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| (455) | | | - | | |
|--|--|---|---|-----------------------------------|-----------------------|
| District/COE D | epartment/L | ocatio | n CV | A | |
| _ Righth Hollar | | | | | |
| Employee Name | xact Position | Title | Dire | ctor | |
| Telephone # 12mo/11mo/10mo/hrly Fi | iscal Year; (01-02 (| 97-9 <u>8</u> 02-03 | 98-99 03-04 | 99-00 04-05 | 00-01 05-06 |
| Reimbursable Activities Codes: | ircle the years fo | or which | i you are | respon | aing |
| Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor | Evaluation (A) district (B) instruction (C) adher (D) suitation (D) suit | ct stand uctional erence to ble lear | lards and technique curricu ning env | ies/strat lar objed ironmer | egies ctives it |
| Allocate the average time spent on each criterion (A-D) each of the following evaluation steps: |) for | Aver | age Tim | e in Mii | nutes |
| each of the following evaluation steps: | | Α | В | С | D |
| Code 11 Preparing for the evaluation | | 30 | 30 | | |
| Code 12 Goals and objectives conference with instr | ructor | 30 | 3D | | |

| | TOHOWING AVAILISTIAN STANS: | | | | |
|---------|---|-----|-----|---|---|
| | Tollowing evaluation steps: | Α | В | С | D |
| Code 11 | Preparing for the evaluation | 30 | 20 | | |
| Code 12 | Goals and objectives conference with instructor | 30 | 30 | | |
| Code 13 | Pre-observation conference with instructor | 5 | 5 | , | - |
| Code 14 | Classroom observation of instructor | 196 | 195 | | |
| Code 15 | Post-observation conference with instructor | 150 | 150 | | |
| Code 16 | Final conference with instructor | 10 | 10 | | |
| Code 17 | District Reporting | 15 | | | - |

| | EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a |
|----------|--|
| | record of data for state mandates in order for the district to receive reimbursement. Your signature on this |
| | form certifies that you have reported actual data or have provided a good faith estimate which you "certified declare" and the stimate which you "certified declare" and the stimate which you "certified declare" and the stimate which you "certified declare" and the stimate which you "certified declare" and the stimate which you "certified declare" and the stimate which you be stimated as the stimate which you be stimated as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared as the stimated declared declared as the stimated declared |
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| f it has | er declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. |
| | PLEASH USE BLUETINK |
| £ | V-15 200 () X |
| | Employee Signature Date 4 27-0) |
| D V | PLEASE USE BLUE INK This information is used for cost accounting purposes only. PLEASE USE BLUE INK Employee Signature If you have any questions, please contact is keiter to live accounting purposes only. Date 927-07 This information is used for cost accounting purposes only. PLEASE USE BLUE INK Date 927-07 This information is used for cost accounting purposes only. This information is used for cost accounting purposes only. PLEASE USE BLUE INK Employee Signature If you have any questions, please contact is keiter to live accounting purposes only. |
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| | PLEASE SUBMIT THIS INFORMATION BY : TO |
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| PROBA | Employee TIONARY | AVERAGE Tim 498/83 The S Routine Evaluat | Stull Act | (K-12) | | ed Co PROI | sts BATIC | NARY |
|---|---|--|-------------------------|---|---|--|--|-----------------------------------|
| Please rep | ort below the a | verage amount of times for the mandated pro | e spent /in | minutes | s) by yo | u to imp | olement | each of |
| District/C(| Carlsball | | Depa | rtment/ | Locatio | Hope | | |
| Employee | Name | | | . ~ | INLIA | ^ | | |
| 33159 Telephone | | ho/11mo/10mo/hrly rk year length(circle | <u>e</u>) | Year: 01-02 | 02-03 | 03-04 | 04-05 | 05-06 06/ |
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cl Code 15 Pc Code 16 Fin Code 17 Di | e-observation co assroom observa- ost-observation conference was strict reporting | valuation es conference with instr onference with instructor ation of instructor onference with instructo ith instructor CLA | uctor r ASSROOM T | (A) distr (B) instr (C) adh (D) suita | ion Crite rict stand ructional erence t able lear | ria: dards ar techniq o currici ning en | id test re ues/stra ular obje vironme | esults tegies ectives nt |
| Allocate the | e average time following eval | spent on each criterior | n (A-D) for | | Avei | age Tin | ne in Mi | nutes |
| | | eation steps. | | | Α | В | С | D |
| Code 11 | Preparing fo | or the evaluation | | | 10 | | | |
| Code 12 | Goals and c | bjectives conference wi | th instructor | • | 5 | 5 | 5 | 5 |
| Code 13 | Pre-observa | ition conference with ins | tructor | | 5 | 10 | 10 | 5 |
| Code 14 | Classroom | observation of instructor | | | 5 | 15 | 15 | 10 |
| Code 15 | Post-observ | ation conference with in | structor | | 5 | 10 | 10 | 10 |
| Code 16 | Final confer | ence with instructor | | | 5 | 5 | 5 | 5 |
| Code 17 | District Repo | orting | | | 10 | 10 | 10 | 5 |
| form certifies 色间面弧 on your perso NOV 1P片A Employee Sig If you have an | that you have re | ase contact | ave provided | e reimbui l a good l f Californ ised for c | rsement faith esti | Your si mate whate whate true and ounting p | gnature nich you correct ourposes | on this "certify |

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY 498/83 The Stull Act (K-12)

CUSO

PROBATIONARY

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/ | COE VOBERT DEVICH | Depart | tment/ | Locatio | n KEI | LY SCH | 100L |
|--|--|----------|--|---|---|--|---------------------------------|
| Employe | ee Name | Exact | Positio | n Title | PRI | neu | OA L |
| Telépho | | 4 | 01-02 | 02-03 | 98-99 03-04 h you ar | 04-05 | (05-06) |
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 | able Activities Codes: Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor District reporting CLASSE | or | (A) distr (B) instr (C) adh (D) suita | ion Crite rict stand ructional erence t able lear | ria: dards an techniq to curricu ning env | id test re ues/strai ular obje vironmer | sults tegies ctives nt |
| Allocate each of t | the average time spent on each criterion (A the following evaluation steps: | | | | rage Tin | | |
| | • | <u> </u> | _ | A | В | С | D |
| Code 11 | Preparing for the evaluation | | | 30 | 30 | 20 | 20 |
| Code 12 | Goals and objectives conference with in | structor | | 80 | 80 | 80 | 80 |
| Code 13 | Pre-observation conference with instruc | tor | | 160 | 160 | 160 | 160 |
| Code 14 | Classroom observation of instructor | | | 240 | a40 | a40 | 240 |
| Code 15 | Post-observation conference with instruc | ctor | | 60 | 60 | 60 | 60 |
| Code 16 | Final conference with instructor | | | 210 | 2/0 | 210 | 210 |
| Code 17 | District Reporting | | | 30 | 30 | 30 | 30 |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to reseive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based to the control of the con

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| iII / | | 5-4- | 10/10/ | > |
| Ellipibyee Angrature If you have any questions, please contact | | Date | at | _ / |
| BY: PLEASE SUBMIT THIS INFORMATION BY | · | · TO | | |

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY 498/83 The Stull Act (K-12)

| | | o/os The Stul | | | | <i>-,</i> , , , , , | NAF |
|--------------------|---|---------------------|-------------------|---------------------------|-------------------------|-----------------------|-----------------|
| Please report he | ROUTIN | ne Evaluation | s of Instr | uctors | | | |
| the reimbursable | elow the <i>average</i> a e activities for the n | mount of time sp | oent (in min m | utes) by yo | u to imp | lement | each |
| Carle | |) | | | | \circ | ١٨ |
| District/COE | May Man | <u>'</u> | Departme | | \mathcal{L} | 2:6:0 | \bigcup_{i} |
| Gwenn | Name | | | | | | |
| Employee Nan | | | Event Dr | _ 545 - 75541 | 1 00 | Lata | 1 X |
| 331-626 | γ | | Exact Po | sition litle | ASS | 3151U | K11 - 1 |
| Telephone # | | <u>2/10mo/hrly</u> | Fiscal Yea | ır: 97-98 | 98-99 | 99-00 | 00-0 |
| • | | ength(circle) | O1- | -02 02-03 | 03-04 | 04-05 | 05-0 |
| Reimbursable Acti | Vities Codes: | | | iluation Crite | ria: | | |
| Code 11 Preparir | ng for the evaluation and objectives confere | ance with instructo | (A) | district stan | dards an | d test re | sults |
| Code 13 Pre-obs | ervation conference v | with instructor | | instructiona adherence | i tecnniq to currici | ues/stra: Jar obie | egies ctives |
| Code 14 Classro | om observation of ins servation conference | structor | (D) | suitable lea | rning en | /ironmer | nt |
| Code 16 Final co | nference with instruct | tor | | • • | | | |
| Code 17 District r | | | ROOM TEACI | HER TIME IS | NOT RE | MBURSI | ΞD |
| Allocate the ave | rage time spent on owing evaluation ste | each criterion (A | -D) for | Ave | rage Tin | ne in Mi | nutes |
| | wing evaluation ste | :ps: | | Α | В | С | D |
| Code 11 F | reparing for the evalu | uation | | _ | 111 | 10 | 10 |
| | • | | | | 15 | 15 | 11 |
| Code 12 | oals and objectives ∂ | conference with in | structor | 10 | ı ji | | 17 |
| | | · | | 10 | 15 | 15 | 1 |
| Code 13 | re-observation confe | rence with instruc | tor | 10 | 15 | 15 | 10 |
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| Code 14 | | | | | | | |
| COURT IT | lassroom observation | n of instructor | • | | 15 | 1 | 15 |
| | · | | | 10 | 15 | 15 | 10 |
| | Classroom observation | | otor | 10 | 15 | 15 | 10 |
| Code 15 P | ost-observation confe | erence with instruc | otor | | 15 15 | 15 15 | /C |
| Code 15 P | · | erence with instruc | ctor | | 15 15 | 15 15 | /C |
| Code 15 P | ost-observation confe | erence with instruc | etor | | 15 15 15 | 15 15 15 | 10 10 |
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Employee AVERAGE Time Record for Mandated Costs PROBATIONARY

Code 15

Code 16

Code 17

498/83 The Stull Act (K-12)

PROBATIONARY

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Routine Evaluations of Instructors

ρf

| the reimburs | sable activities for the mandated program. | minutes | s) by you | ı to imp | lement | each d |
|---|---|---|---|--|--|---------------------------|
| District/CO Steve Employee 331-629 | Name Exact | Si fic rtment/ . ^ Position Year: | on Title | | 00.00 | 00.04 |
| Telephone | # Work year length(circle) | | 02-03 | 03-04 | 04-05 | 00-01 05-06 |
| Code 11 Pre Code 12 Gos Code 13 Pre Code 14 Cla Code 15 Pos | eparing for the evaluation als and objectives conference with instructor e-observation conference with instructor essroom observation of instructor st-observation conference with instructor al conference with instructor | (A) dist (B) inst (C) adh (D) suit | ion Crite rict stand ructional erence t able lear | ria: dards an techniquo o curricu ning env | d test re ues/strat ilar objec rironmer | sults regies ctives |
| Allocate the | average time spent on each criterion (A-D) for following evaluation steps: | -ACHER | | age Tim | | |
| | Tollowing evaluation steps: | | . A. | В | С | D |
| Code 11 | Preparing for the evaluation | | (J~ | 10- | lun | lam |
| Code 12 | Goals and objectives conference with instructor | | 24 | 24 | Zh | Ph |
| Code 13 | Pre-observation conference with instructor | | あり | Ø, | Sm | Sm |
| Code 14 | Classroom observation of instructor | | | | | |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based in the control based on the control based for cost accounting purposes only.

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|---|-------------------------------------|
| If you have thy questions, please contact | Date U - / - 07 |
| BY: PLEASE SUBMIT THIS INFORMATION BY; TO | 0 |

Classroom observation of instructor

Final conference with instructor

District Reporting

Post-observation conference with instructor

Employee AVERAGE Time Record for Mandated Costs PROBATIONARY

498/83 The Stull Act (K-12)

PROBATIONARY

Routine Evaluations of Instructors

| P | Please report below the <i>average</i> amount of time spent (in minutes) by you to | implement | t each of |
|----|--|-----------|-----------|
| th | he reimbursable activities for the mandated program. | . • | - |

| the reimbursable activities for the mandated | program. |
|---|---|
| Carlsbad USD | A (4 |
| District/COE | Department/Location √ ally, |
| Carolyn Millikin | |
| Employee Name | Exact Position Title |
| Telephone # 12mo/11mo/10mo/h Work year length(cir | cle) 01-02 02-03 03-04 04-05 05-06 🕼 |
| Reimbursable Activities Codes: | Circle the years for which you are responding |
| Code 11 Preparing for the evaluation | Evaluation Criteria: (A) district standards and test results |
| Code 12 Goals and objectives conference with in | nstructor (B) instructional techniques/strategies |
| Code 13 Pre-observation conference with instruc | ctor (C) adherence to curricular objectives |
| Code 14 Classroom observation of instructor | (D) suitable learning environment |

Code 16 Final conference with instructor Code 17 District reporting CLASSROOM TEACHER TIME IS NOT REIMBURSED

Code 15 Post-observation conference with instructor

| | CLASSROOM TEACHE | K IIME 13 | NOI RE | MIDUKS | עב |
|---------|--|-----------|---------|----------|-------|
| | e average time spent on each criterion (A-D) for following evaluation steps: | Ave | age Tin | ne in Mi | nutes |
| | Tonowing evaluation steps. | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | | | |
| Code 12 | Goals and objectives conference with instructor | 15 | 15 | 15 | 15 |
| Code 13 | Pre-observation conference with instructor | 12 | 12 | 12 | 12 |
| Code 14 | Classroom observation of instructor | 12 | 12 | 12 | 12, |
| Code 15 | Post-observation conference with instructor | 12 | 12 | 12 | اک |
| Code 16 | Final conference with instructor | 18 | /8 | 18 | B |
| Code 17 | District Reporting | | | | |

| | ENPLOYEE CERTIFICATION: The State of California requires that sch | ool distric | ct personnel maintair | na |
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| | record of data for state mandates in order for the district to receive reim | bursemer | nt. Your signature or | n this |
| being the party and | , <u>torm</u> certifies that vou have reported actual data or have provided a god | nd faith es | stimate which you "c | ertific |
| harmen being | (or declare under penalty of perjury under the laws of the State of Califo | ornia to be | e true and correct ha | ased |
| II ALON | on your personal knowledge or information." This information is used for | r cost acc | counting purposes o | niy. |
| T. JUV | 1 5 2001 EASE USE BLUE MK | | | , |
| <u> </u> | Employee Signature | D-4- | 9-24-07 | |
| BY: | Employee Signature // // // // // // If you have any questions, please contact | Date | | |
| | | | , at | |
| | PLEASE SUBMIT THIS INFORMATION BY TO | | | |
| | | | | |
| | | | | |

Carlsbad Uni. 3chool District 498/83 Stull Act - "Permanent" Teacher Evaluations Fiscal Years: 2006-2007 Time Study

Scherile 2B

Purpose: To extrapolate average time spent by administrative staff evaluating permanent teachers. Source: SA 1.7-1-B Average Timesheets.

Findings:

| | | | | | | | | *Ac | *Activity Codes | Codes | | | | | | | |
|----------------------|------------------|-------|-------|-------|-------|-----------|--------|--------|-----------------|-----------------|-------|--------|-------|----------------------------|-------|-------|-------|
| | | | 11 | _ | | | 12 | 2 | - | | 13 | | - | | 14 | _ | |
| Schoolsite | Staff | 4 | М | ပ | ۵ | 4 | В | ပ | ۵ | 4 | 8 | ပ | ۵ | 4 | æ | ن | _ |
| Aviara Oaks Middle | Marg Watson | | | | | | | | | | - | | | | 1 | , | 1 |
| Buena Vista | Jose DeAnda | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 * | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 |
| 뿔 | Leslie Harden | | 10 | | | 15 | 15 | | | - | 5 | 5 | | 5 | 15 | 15 | 10 |
| CHMS | Catina Hancock | 20 | 20 | 20 | 20 | 5 | 5 | 5 | 5 | 0 | 0 | 0 | 0 | 45 | 45 | 45 | 45 |
| CVA | Keith Holley | 30 | 30 | | | 30 | 30 | | | 5 | 5 | | | 80 | 80 | | |
| Hope | Rich Tubbs | 10 | | ! | | 2 | 5 | 5 | 5 | 2 | 5 | 5 | 5 | 5 | 10 | 10 | 10 |
| Kelly | Robert Devich | **100 | **100 | **100 | **100 | 09 | 09 | 09 | 09 | 45 | 45 | 45 | 45 | **420 | **420 | 0 | **420 |
| Pacific Rim | Gwenn Adams | 15 | 10 | 15 | 10 | 15 | 10 | 15 | 9 | 9 | 10 | 10 | 10 | 10 | 10 | + | 10 |
| : | Steve Ahle | 10 | 10 | 10 | 10 | **120 * | **120 | **120 | **120 | 5 | 5 | 5 | 5 | 09 | 09 | 09 | 09 |
| Valley | Carolyn Millikin | | | | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| Averages | | 17 | 16 | 15 | 13 | 21 | 20 | 20 | 19 | 12 | 11 | 12 | 13 | 31 | 33 | 25 | 25 |
| Summation of criteri | ia B and C | | 31 | _ | | | 4 | † ¦ | - | ; † | ¦3 | ļ ¦ | | | | | 1 |
| Averages to be used | | 15 | 30 | 0 | | 70 | 4 | | 1 1 | 12 | 20 | | ' | 30 | 55 | | |
| | • | | | | • | | | | ł | | | | lł | | | | |

Conclusion: Findings will go forward to Schedule 1B

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment

**Times were not used to calculate averages

498/83 Stull Act - "Permanent" Teacher Evaluations Carlsbad Unif. ,chool District Fiscal Years: 2006-2007 Scherne 2B Time Study

Purpose: To extrapolate average time spent by administrative staff evaluating permanent teachers. Source: SA 1.7-1-B Average Timesheets. Findings:

| | | | | | | * | ctivity | *Activity Codes | ြ | | | | |
|---------------------|------------------|-------|------------------|-------------------|-------------------|-------------|-----------|-----------------|-------------------|----|----|--------------|-------|
| | | | , | 15 | | | | 16 | | | | 7 | ļ |
| Schoolsite | Staff | ٧ | В | ပ | ٥ | 4 | B | ပ | ۵ | 4 | В | ပ | |
| Aviara Oaks Middle | Marg Watson | | | | | | | | | | | | |
| Buena Vista | Jose DeAnda | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 **2.5 | **2.5 | **2.5 | **2.5 | ** | * | * | * |
| <u> </u> | Leslie Harden | 2 | 15 | 15 | 10 | 5 | 9 | 10 | 5 | | 30 | | |
| CHMS | Catina Hancock | 10 | 10 | 10 | 10 | 70 | 20 | 20 | 20 | 2 | 5 | 5 | 5 |
| CVA | Keith Holley | 70 | 20 | | | 0/ | 20 | | | | | | |
| Hope | Rich Tubbs | 5 | 10 | 15 | 5 | 5 | 5 | 10 | 2 | 5 | 5 | 5 | 5 |
| Kelly | Robert Devich | **100 | **100 | **100 **100 **100 | **100 **200 **200 | **200 | **200 | **200 **200 | **200 | 30 | 30 | 30 | 30 |
| Pacific Rim | Gwenn Adams | 10 | 10 | 10 | 10 | 10 | 19 | 10 | 9 | | | | |
| | Steve Ahle | 30 | 30 | 30 | 30 | | | | | | | | |
| Valley | Carolyn Millikin | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 18 | | | | |
| Averages | | 20 | 22 | 15 | 13 | 21 | 22 | 14 | 12 | 13 | 18 | 13 | 13 |
| Summation of criter | ria B and C | · | (? | 82 | | | | 36 3 | } | | 15 | | ; |
| Averages to be used | ø | 20 | 67 | 30 | | 20 | 60 | 35 | 1 | | 15 | | |
| | | | | | | | | | ,, | | | | |

Conclusion: Findings will go forward to Schedule 1B

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Post-observation conference with instructor Code 16- Final conference with instructor Code 15-

Code 17- District reporting

Evaluation Criteria

Criteria C - adherence to curricular objectives Criteria D - suitable learning environment Criteria B - instructional techniques/strategies Criteria A - district standards and test results

**Times were not used to calculate averages

Employee AVERAGE Time Record for Mandated Costs **PERMANENT** 498/83 The Stull Act (K-12) Routine Evaluations of Instructors PERMANENT

| Please ron of believed | |
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| r lease report below the average amount of time and the second | • |
| Please report below the average amount of time spent (in minutes) by you to implement the reimbursable activities for the mandated program | |
| the reimbursable activities for the mandated program. | t each of |
| "To toly but sable activities to the mandated program | C CUCIT OF |
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| the reimbu | rsable activities for the mandate | of time spent (in ed program. | n minute | s) by yo | ou to im | piement | t each of |
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| District/CC | va water | | ırtment/ | 'Locati | | Ion | |
| Employee | ` | Exact | t Positio | in Title | \mathcal{L} | 1 1 100 | pà |
| 331-101 | . * IZIIIO/ J IMO/10ma | · | | | | | - |
| Telephone | # Work year length(| circle) | Year: 01-02 | 02-03 | 03-04 | 99-QO 04-05 | 05.06 |
| Reimbursabl | e Activities Codes: | Circle 1 | ne years Evaluat | for which | ch you a | re respor | nding. |
| Code 12 Go Code 13 Pr Code 14 Cla Code 15 Po Code 16 Fir Code 17 Dis | eparing for the evaluation pals and objectives conference with e-observation conference with instance assroom observation of instructor st-observation conference with instance all conference with instructor etrict reporting | tructor structor CLASSROOM T | (A) dist (B) inst (C) adh (D) suit | rict stan ructiona erence able lea | dards a d technic to curric rning en | nd test re ques/stra ular obje vironme | tegies ctives nt |
| Allocate the | average time spent on each cr following evaluation steps: | iterion (A-D) for | · | 1 - | | ne in Mi | |
| | | | | Α | В | C | D |
| Code 11 | Preparing for the evaluation | • | | 0 | 6 | | |
| Code 12 | Goals and objectives conferer | nce with instructor | | 0 | 0 | | |
| Code 13 | Pre-observation conference w | ith instructor | | 0 | 0 | | |
| Code 14 | Classroom observation of instr | ructor | | 0 | 0 | | |
| Code 15 | Post-observation conference w | vith instructor | | 0 | | | |
| Code 16 | Final conference with instructo | г | | 0 | | | |
| Code 17 | District Reporting | | | 0 | 0 | | |
| form certifies to (or declare) un on your person PLEAS | ERTIFICATION: The State of Califor state mandates in order for the hat you have reported actual data der penalty of perjury under the later later and knowledge or information." This USE BLUE INK | or have provided | a good fa California sed for co | aith esti a to be to ost acco | . Your si mate wh true and unting p | gnature i lich you ' correct l urposes | on this certify cased only. |
| f you have any PLEASE SUBN | ature questions, please contact #IT THIS INFORMATION BY | | D: | ate (' | , at _ | 7 <i>33/-</i> | 6100 |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

Read report below the everage amount of time spent (in minutes) by you to implement each of

| | se Anda | Depai | tment/ | Locati | on | | ٠. ' | پ |
|---|--|--------------|--|---|--|--|--|--------------|
| | Name | | Positio | in Title | 3 | | ځ | 6-6 |
| Aleghone | Spring to the property of the | :) | U IPUZ | リン・ロス | U.S. U.4 | | 05-0 | 1 3 |
| 200 12 Ga 201 13 Ph 201 14 Cla 201 15 Ph | i ACIVILA recort. Sparing for the evaluation Sparing for | uctor r | (A) distr (B) instr (C) adh (D) suite | ict stan uotions erence ible les | iderds and technical techn | nd test r jues/str ular obj vironme | esulte ategies ectives ent | |
| Michael The | CLA Average time opent on each criterior following evaluation steps: | SSROOM TE | ACHER' | | NOT RE | | | - |
| 865 74 | (to 1) 10 10 10 10 10 10 10 10 10 10 10 10 10 | : | _ | A | В | C. | mutes | -12 |
| | Preparing for the evaluation | | | 2.5 | 2.5 | 2.5 | | _ |
| | Goals and objectives conference wit | n instructor | | 2.5 | 2.5 | 2.5 | | |
| 13 | Pre-obseivation conference with inst | ructor | | 2.5 | 2.5 | 2.5 | 2.5 | |
| | Classroom observation of Instructor | <u> </u> | | 1.5 | 13.5 | 2.5 | 2.5 | ' |
| 1615 | Post-observation conference with ins | tructor | | 2.5 | 2.5 | 2.5 | 2.5 | |
| 10 10 | Final conference with instructor | 1 | 2 | 2.5 | 2.5 | 2.5 | 2.5 | |
| 17 | District Reparting | | ; | 7 | | 1 | . (| * |
| PLOYEE CE POT CEE T SOUME TO SOUME OUT PLEAS PLEAS TOYER SIGNE THE ANY | ERTIFICATION: The State of California of Signs mandates in order for the district you have reported actual data or have penalty of penalty under the laws of the l | e provided e | Coca foi | th eating to be to t accou | TOUL SIG | nature. | ain a on this "certify based only. | Resulting |

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) Routine Evaluations of Instructors PERMANENT

| Please report bolow the arrangement | | | | |
|--|----------------|--|-----------------|-------|
| Please report below the <i>average</i> amount of ti the reimbursable activities for the mandated or | me enant (in | main.ut\t | | |
| the reimbursable activities for the mandated p | me shellf (II) | FIGURATES) BY VALLET | implement on | ah -£ |
| Ine reimbursable activities for the mandated | | , and a source of the source o | , implement eac | CHOI |
| The light area of the light area in | rogram | | • | |
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| District/CO | DΕ | | ' | Depai | rtment/ | Locatio | on S | V | |
|--|---|--|--------------------|----------|---|--|--|---|----------------------------|
| Employee | Name | | | Exact | Positio | n Title | | | ϵ |
| Telephone | | 12mo/11mo/10mo Work year length | o/hrly (circle) | | Year: 01-02 | 02-03 | 98-99 03-04 | 04-05 | 00-0° |
| Code 12 Go Code 13 Pr Code 14 Cl Code 15 Pc | eparing for color of the color | or the evaluation objectives conference with ation conference with ins observation of instructor vation conference with in- rence with instructor | tructor | r | (A) dist (B) inst (C) adh (D) suit | rict stand ructional erence t able lear | h you are ria: dards and technique to curricue ning env | d test re ues/stra llar obje ironmer | esults tegies ctives |
| Allocate the | e average followin | e time spent on each co g evaluation steps: | riterion (A | D) for | | | age Tim | | |
| | · - · · · | | | • . | | A | В | C: | D |
| Code 11 | Prep | aring for the evaluation | | | • | | | * | |
| Code 12 | Goal | s and objectives confere | nce with in | structor | | | | | |
| Code 13 | Pre-c | bservation conference w | vith instruc | or | - | | 10 | 10 | 10 |
| Code 14 | Class | room observation of inst | tructor | | | | 20 | 20 | 20 |
| Code 15 | Post- | observation conference | with instruc | tor | | | 5 | 5 | 5 |
| ode 16 | Final | conference with instructo | or | | | | | | |
| ode 17 | Distric | ot Reporting | | | | | | | <u> </u> |
| m certifies to declare) ur declare) ur your person PLEA. Toployee Sign you have an | that you hader penanal knowled SE USE Enature | ATION: The State of Ca mandates in order for the layer reported actual data lty of perjury under the layedge or information." The LUE INK St. please contact | a or have p | rovided | a good f Californi ed for co | sement. aith estii | Your sig mate whi | nature : ch you : | on this 'certify |

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| رخ District/CO | USD. | illener | iment/ | i aaatla | . em | <u> </u> | <u></u> |
|--|--|-----------|---|---|---|--|---------------------------------|
| Employee | Name Marage | 1 | Positio | | | ۱ <i>۱</i> ۲۱ - | מר נוספ |
| Telephone | · · · · · · · · · · · · · · · · · · · | Fiscai | Year: 01-02 | 97-98 02-03 | 98-99 03-04 h;you an | 04-05 | 00-01 05-06 |
| Code 11 Pre Code 12 Go Code 13 Pre Code 14 Cla Code 15 Pos | Activities Codes: Page 1 parties Codes: Page 2 parting for the evaluation Pals and objectives conference with instructor Posservation conference with instructor Page 2 parting conference with instructor Page 2 parting conference with instructor Page 2 parting conference conference with instructor Page 2 parting conference conference conference with instructor Page 2 parting conference | | (A) dist (B) inst (C) adh (D) suit | rict stand nuotional Perence t Able lear | na: fards an fechnique o curricu ning env | d test re Les/stra Ilar obje Vironmer | sults tegies ctives nt |
| Allocate the each of the | e average fime spent on each criterion (A following evaluation steps: | (-D) for | | | age Tin | | |
| | | , | | A | В | C | . D |
| Code 11 | Preparing for the evaluation | | | | 10 | · | |
| Gode 12 | Goals and objectives conference with in | rstructor | | 15 | 15 | | |
| Code 13 | Pre-observation conference with instruc | tor | | | | | |
| Code 14 | Classroom observation of instructor | | | -5 | 25 15 | 5 | 10 |
| Code 15 | Post-observation conference with instru | Ctor | | 5 | 15 | 15 | 10 |
| Code 16 | Final conference with instructor | , | | 5 | 10 | 15 | <u>10</u> |
| Code 17 | District Reporting | | | <u>-</u> | 20 | 10 | <u>.5</u> _ |
| MPLOYEE C | ERTIFICATION: The State of California rec for state mandates in order for the district to | uites tha | t school | district p | Personna | el mainta | ain a |

record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only.

| Employee Signature If you have any question | s, please contact | Hardee | Date | 10/0/0 | 7 |
|--|-------------------|--------|------|--------|---|
| PLEASE SUBMIT THIS | INFORMATION BY | ; To | | | ı |

MILLA

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

Department/Location

| (it | AMA HUNCACH | * . | | | | \bigcirc \mathbb{N} | |
|--|--|--------------|---|------------------------------------|-----------------------------------|--|------------------------|
| Employee I | Name | Exact | Positio | n Title | Pr | ivitio |) n |
| 351-64 | 12mo/11mo/10mo/hrly | Fiscal | Year | 97-98 | 98-99 | 99-00 | 00-01 |
| Telephone | # Work year length(circle) |) | 01-02 | 02-03 | 03-04 | 04-05 | 05-06 |
| Reimbursable | Activities Codes: | Circle t | he years | for whic | h you ar | e respon | ding |
| Code 11 Pre Code 12 Goa Code 13 Pre Code 14 Clas Code 15 Pos Code 16 Fina | eparing for the evaluation als and objectives conference with instru- e-observation conference with instructor ssroom observation of instructor st-observation conference with instructor all conference with instructor | | (A) dist (B) inst (C) adh (D) suit | ructional erence t able lear | dards an techniq to curricu | nd test re lues/stra ular obje vironmer | tegies ctives nt |
| Allocate the each of the | average time spent on each criterion following evaluation steps: | (A-D) for | | 1 | | ne in Mi | |
| | | | | Α | В | C | D |
| Code 11 | Preparing for the evaluation | | | 20 | 20 | 20 | 10 |
| Code 12 | Goals and objectives conference wit | h instructor | | 5 | 5 | 5 | 5 |
| Code 13 | Pre-observation conference with inst | tructor | | 0 | 0 | 0 | 0 |
| Code 14 | Classroom observation of instructor | | | 45 | 45 | 45 | 45 |
| Code 15 | Post-observation conference with ins | structor | | 10 | 10 | 10 | 10 |
| Code 16 | Final conference with instructor | | | 20 | 20 | 20 | 20 |
| Code 17 | District Reporting | | | 5 | 5 | 5 | 5 |
| MPLOYEE C ecord of data | ERTIFICATION: The State of California for state mandates in order for the distributed was been stated as the control of the co | requires the | at schoo e reimbui | l district rsement | personn Your si | el maint gnature | ain a on this |

| on your personal knowledge as information in This is the State of California to be true and correct based |
|---|
| on your personal knowledge or information." This information is used for cost accounting purposes only. |
| DI TAGE LIGHT STATE OF THIS INDITITATION IS USED FOR COST ACCOUNTING DUPPOSES ONLY |
| PLEASE USE BLUE INK |
| Employee Signature Date Date Date Date |
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form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/COE Employee Name 12mo/11mo/10mo/hrly Work year length(circle) Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instructor Code 13 Pre-observation conference with instructor | Circle the years Evalua (A) dis ctor (B) ins | 97-98 02-03 for which trict standard | 98-99 03-04 h you are ria: dards an | 99-00 04-05 e respon d test re | 00-01 05-06 ding sults |
|---|---|---|---|---|---------------------------------|
| Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLAS | (D) sui SROOM TEACHER | nerence t table lear | ning en | /ironmer | nt |
| Allocate the average time spent on each criterion each of the following evaluation steps: | (A-D) for | | age Tin | ne in Mir | |
| Code 11 Preparing for the evaluation | | A 30 | 3 <i>D</i> | С | D |
| Code 12 Goals and objectives conference with | instructor | 3D | 30 | | |
| Code 13 Pre-observation conference with instr | uctor | 5 | 5 | | |
| Code 14 Classroom observation of instructor | | 80 | 80 | | |
| Code 15 Post-observation conference with inst | ructor | 70 | 10 | | |
| Code 16 Final conference with instructor | | 70 | 70 | | |
| Code 17 District Reporting | | | | | |
| | | | | | |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify or declare, under penalty of perjury under the laws of the State of California to be true and correct based encyant personal knowledge or information." This information is used for cost accounting purposes only.

| □ 1•. | Employee Signature If you have any questions, please contact PLEASE SUBMIT THIS INFORMATION BY | Date 9 27-07 , at <u>33(529</u> |
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| | | |

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

| Please rep | Routine Evaluations of Instr | | | | |
|---------------------------|---|-------------------------------|-----------------------|------------|--|
| the reimbu | ort below the average amount of time spent (in min reable activities for the mandated program. | utes) by yo | ou to im | plemen | t eacl |
| | a landated program. | | | | |
| District/C | OF A HOY | | | | |
| | Departme | ent/Locati | on /) | | |
| mployee | Name 5vert B | rincipa | U | | |
| | ace () | Sition l'itle | 9 | | |
| Telephone | # Tiscal Yea | | 98-99 | 99-00 | 00-0 |
| | Circle the w | 02 02-03 | 03-04 | 04-05 | 05-0 |
| Code 11 Pr | EVa | luation Crit | eria: | | |
| Code 12 G | pals and objectives conference with instructor (D) | district star instructions | idards a Altechnic | nd test re | esults |
| Code 13 Pr | e-observation conference with instructor (C) | adherence | to curric | ular obie | ectives |
| Code 15 Po | ost-observation conference with instructor | suitable lea | rning er | vironme | nt |
| Code 16 Fii Code 17 Di | nal conference with instructor strict reporting CLASSROOM TEACH | | | | • |
| | e average time spent on each criterion (A-D) for | | | | |
| each of the | o dvorage time spent on each criterion (A-D) for spent on steps: | Ave | rage Ti | me in M | inutes |
| | | A | В | C | , D |
| Code 11 | Preparing for the evaluation | 10 | | , | |
| Code 12 | Goals and objectives conference with instructor | | | + | |
| | | 5. | 5 | 1.5 | 15 |
| Code 13 | Pre-observation conference with instructor | 5 | | | |
| 2-d-dd | | _ | 5 | 5 | 5 |
| Code 14 | Classroom observation of instructor | 15 | 10 | 10 | 5 |
| | David I | | 1,0 | 1/0 | 2 |
| -Ode 15 | | i | | | |
| ∪ode 15 | Post-observation conference with instructor | 15 | 10 | 15 | <u></u> |
| Code 15 | | 5 | 10 | 15 | 5 |
| | Final conference with instructor | 5 | 10 | 15 | <i>5</i> |
| | | 5 | <u> </u> | 15 | <i>5 5</i> |

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

Please report below the *average* amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| (| $\mathcal{L}(\mathcal{L}(\mathcal{A}))$ | | | | | | |
|--|--|---------------|---|------------------------------------|---|---|------------------------|
| District/(| RUBERT DEVICH | Depai | rtment/ | Locatio | on KE | LLY SCI | HOOL |
| | ee Name | Exact | Positio | n Title | PRI | nclpi | 74 |
| Telepho | ne # Work year length(circle) | Fiscal | 01-02 | 02-03 | 03-04 | 04-05 | 00-01 (05-06 |
| Reimbure | able Activities Codes: | Circle t | he years | for whic | h you ar | e respon | ding |
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 | Preparing for the evaluation Goals and objectives conference with instructor Pre-observation conference with instructor Classroom observation of instructor Post-observation conference with instructor Final conference with instructor | or ROOM TI | (A) dist (B) inst (C) adh (D) suit | ructiona ierence i able leai | dards ar I techniq to currici rning en | nd test re ues/stra ular obje vironmen | tegies ctives nt |
| Aliocate each of t | the average time spent on each criterion (A | | | | | ne in Mi | |
| | | | | A | В | C | . D |
| Code 11 | Preparing for the evaluation | | • | 100 | 100 | 100 | 100 |
| Code 12 | Goals and objectives conference with in | structor | | 60 | 60 | 60 | 60 |
| Code 13 | Pre-observation conference with instruc | tor | | 45 | 45 | 45 | 45 |
| Code 14 | Classroom observation of instructor | | | 420 | 420 | <u> </u> | |
| Code 15 | Post-observation conference with instruc | ctor | | 160 | 100 | 100 | 100 |
| Code 16 | Final conference with instructor | | | 200 | 200 | 200 | 200 |
| Code 17 | District Reporting | | | 30 | 30 | 30 | 30 |
| EMDLOVE | E OFFICIOATION TO | | | | | | |
| | E CERTIFICATION: The State of California rec | uires th | at schoo | district | Derconn | el maint | oin o |

| | record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of portunity and or the control of the control |
|----|---|
| | PLEASE USE BLUE INK |
| | MOV 1 5 2007 Employee Signature If you have any questions, please contact |
| н. | PLEASE SUBMIT THIS INFORMATION BY : TO |

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) **PERMANENT**

Routine Evaluations of Instructors

| Dioppo rom and Lata 11 | |
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| Fiedse (EDOIT DEIOW the syers | a consumb of the |
| I OF CIT DOIGHT HIC BY CI A | e amount of time spent (in minutes) by you to implement each of |
| the minute and the second | and a wind open (iii initiales) by voll to implement cook of |
| UR FRIMDITISABLE activities for the | e mandated program. |
| THE STANDER OF THE STANDERS TO SELECTION OF THE STANDERS TO SELECTION OF THE STANDERS TO SELECTION OF THE STANDERS TO SELECTION OF THE STANDERS TO SELECTION OF THE STANDERS TO SELECTION OF THE | E Mandated program |
| | - managa program, |
| | |

| District/Co | Name | damo | E | | nt/Locati | | | |
|---|---|--|---|-----------------------------|---|---|---|-------------------------------------|
| Telephone | e # | 12mo/11mo/10m Work year length | <u>io/hrly</u> Fis (circle) | scai Year 01- | 97-98 02 02-03 ars for whi | 98-99 03-04 | 99-00 04-05 | 00-0 |
| Code 12 G Code 13 Pt Code 14 Cl Code 15 Pc Code 16 Fi Code 17 Di | reparing for oals and ob re-observati assroom observating conferer strict report | the evaluation jectives conference wo on conference with inspervation of instructor tion conference with ince with instructor ing | ith instructor structor nstructor CLASSROO | (A) (B) i (C) i (D) s | uation Criticalistrict star nstructions adherence suitable lea | eria: dards and dards and technic to curric rning en | nd test ro lues/stra ular obje vironme | esults ategies ectives ent |
| Allocate the | e average to following | time spent on each c evaluation steps: | riterion (A-D) | for | | | ne in M | |
| | | | | | A | В | С | D |
| Code 11 | Prepar | ing for the evaluation | | | 15 | 10 | .15 | 150 |
| Code 12 | Goals a | and objectives confere | ence with instru | ctor | 15 | 10 | 15 | 10 |
| Code 13 | Pre-obs | servation conference v | with instructor | | 10 | 10 | 10 | 10 |
| Code 14 | Classro | om observation of ins | tructor | | 10 | 10 | 10 | 10 |
| Code 15 | Post-ob | servation conference | with instructor | | 10 | 10 | 10 | 10 |
| Code 16 | Final co | nference with instruct | or | | 10 | 10 | 10 | 10 |
| Code 17 | District I | Reporting | | | | | | |
| orm certifies i or declare) ur or your person | that you have the property of | FION: The State of Ca andates in order for the ve reported actual dat of perjury under the la ge or information." The UEVNK | a or have provi | ded a goo | oursement of faith esti ornia to be t r cost acco | Your si mate wh | gnature lich you correct urposes | on this |

PLEASE SUBMIT THIS INFORMATION BY_

Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

| Please report belother the reimbursable | ow the <i>average</i> a | mount of time spe | ent (in r | ninutes) by you to | implement ea | ch of |
|---|-------------------------|-------------------|-----------|--------------------|--------------|-------|
| | | landated progran | n. | , | | |

| Reimburs Code 11 Code 12 Code 13 Code 14 Code 15 | 291 (12mg/11mg/10mg/hrly | Exact Fiscal | 01-02 he years Evaluat (A) dist (B) inst (C) adh | 97-98 02-03 for which crites standard crites and crites | 98-99 03-04 th you and tria: dards and techniq to curricu | 99-00 04-05 e respon id test re ues/stra ular obje vironmer | esults tegies ctives |
|--|--|-----------------|---|--|---|---|----------------------------|
| Code 17 | District reporting CLASS | ROOM T | EACHER | TIME IS | NOT RE | MBURSI | ED |
| each of t | the average time spent on each criterion (A | \-D) for | | Ave | rage Tin | ne in Mi | nutes |
| | | | · | A | В | С | . D |
| Code 11 | Preparing for the evaluation | · . | | (um | Cum | lum | 100 |
| Code 12 | Goals and objectives conference with in | nstructor | | 2h: | 2h | Zh | ZL |
| Code 13 | Pre-observation conference with instruc | otor | | Sm | 5m | Sm | 5~ |
| Code 14 | Classroom observation of instructor | | | lh | 14 | ľh | 14 |
| Code 15 | Post-observation conference with instru | ctor | | 302 | 30m | 30 ~ | 30m |
| Code 16 | Final conference with instructor | | | | | | |
| Code 17 | District Reporting | | | | | | |
| MPLOYE | E CERTIFICATION: The State of California red | | | | | | |

record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify on your personal Rhowledge or information." This information is used for cost accounting purposes only.

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| mployee Signature ytf you have any questions, please contact | ne | Date 0 - (- 0 7 |
|--|------|------------------|
| PLEASE SUBMIT THIS INFORMATION BY | : TO | |

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Employee AVERAGE Time Record for Mandated Costs PERMANENT 498/83 The Stull Act (K-12) PERMANENT

Routine Evaluations of Instructors

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/COE Carolyn Millikin Employee Name | Department/ | | | | inley M |
|--|--|--|---|--|--------------|
| Telephone # Work year length(circle) Reimbursable Activities Codes: Code 11 Preparing for the evaluation Code 12 Goals and objectives conference with instruction | Fiscal Year: 01-02 Circle the years Evaluat (A) dist | 97-98 02-03 for whic tion Crite rict stand | 98-99 03-04 h you are ria: dards an | 99-00 04-05 e respon | sults |
| Code 13 Pre-observation conference with instructor Code 14 Classroom observation of instructor Code 15 Post-observation conference with instructor Code 16 Final conference with instructor Code 17 District reporting CLASS | (C) adh (D) suit | nerence t able lear | o curricu | ues/stra ular obje vironmer IMBURSI | ctives nt |
| Allocate the average time spent on each criterion (/ | A-D) for | Avei | age Tin | ne in Mi | nutes |
| - Cope | | A | В | С | D |
| Code 11 Preparing for the evaluation | | | | | |
| Code 12 Goals and objectives conference with i | nstructor | 15 | 15 | 15 | 15 |
| Code 13 Pre-observation conference with instru | ctor | 12 | 12 | 12 | 12 |
| Code 14 Classroom observation of instructor | | (2 | 12 | 12 | 12 |
| | | | | | |
| Code 15 Post-observation conference with instru | ictor | 12 | 12 | 12 | 12 |
| Code 15 Post-observation conference with instru Code 16 Final conference with instructor | nctor | 18 | 18 | 18 | 18 |

record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify on your personal knowledge or information." This information is used for cost accounting purposes only.

NOV 1 PLEASE USE BLUE NOW.

| Employee Signature By: If you have any questions, please contact | Dat | 9-24-07 |
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| | | , at |
| PLEASE SUBMIT THIS INFORMATION BY TO |) | |

Scheadle 2C
Carlsbad Unified School District
498/83 Stull Act - "Temporary" Teacher Evaluations
Fiscal Years: 2006-2007
Time Study

Purpose: To extrapolate average time spent by administrative staff evaluating temporary teachers. Source: SA 1.7-1-C Average Timesheets.

Findings:

| | | | | | | | | *Ac | *Activity Codes | Code | ر س | | | | | | |
|-------------------------------|------------------|-----------|-------|--------------|---------------------|--------------|-------|------------|-----------------|-------------|--------|------------|-------|-------|-------|-------|-------|
| | | | 11 | _ | | | 12 | 2 | | | 13 | 8 | | ٠, | 14 | | |
| Schoolsite | Staff | A | 8 | ပ | D | 4 | В | ပ | Ω | ٨ | В | ပ | ۵ | 4 | В | ပ | ۵ |
| Aviara Oaks Middle | Marg Watson | **480 | **480 | | | **360 **480 | **480 | | | **360 **360 | *360 | | | *** | **600 | | |
| Buena Vista | Jose DeAnda | **2.5 | **2.5 | **2.5 | **2.5 | **5 | **5 | **5 | **5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 |
| CVE | Leslie Harden | | 10 | | | 15 | 15 | | | | 2 | 5 | | 5 | 15 | 15 | 10 |
| CHMS | Catina Hancock | 40 | 40 | 40 | 40 | 2 | 2 | 5 | 5 | | | | | 09 | 09 | 09 | 09 |
| CVA | Keith Holley | 30 | 30 | | | 30 | 30 | | | 5 | 5 | | | **195 | **195 | | |
| Hope | Rich Tubbs | 10 | | | | 2 | 2 | 2 | 5 | 5 | 19 | 10 | 3 | 52 | 15 | 15 | 10 |
| Kelly | Robert Devich | 09 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | | 30 | 30 | | 10 | 20 | 10 | 30 |
| Pacific Rim | Gwenn Adams | 10 | 15 | 40 | .40 | 10 | 15 | 30 | တ္တ | 19 | 15 | 30 | 8 | 10 | 15 | 30 | 30 |
| | Steve Ahle | 10 | 10 | 10 | 10 | **120 **120 | | **120 | **120 | က | 5 | 5 | 5 | 09 | 09 | 09 | 09 |
| Valley | Carolyn Millikin | | | | | 15 | 15 | 15 | 15 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 |
| | J. Cesar Morales | | | | | വ | 25 | 25 | 2 | 19 | 25 | 25 | 10 | 10 | 20 | 20 | 20 |
| Averages | | 27 | 23 | 30 | 30 | 14 | 18 | 18 | 15 | 8 | 13 | 17 | 12 | 22 | 27 | 28 | 29 |
| Summation of criteria B and C | ia B and C | | 53 | í ¦ ~ | | ; - | 36 |) | ! | | | ; | - | J | 55 | | : |
| Averages to be used | | 25 | 50 | _ | | 14 | 35 | 2 | | ∞ | 30 | | | 20 | 55 | | |
| | | | | | | | | | 11 | | | | 11 | | | | |

Conclusion: Findings will go forward to Schedule 1A. Average not used.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment **Times were not used to calculate averages

Schewale 2C
Carlsbad Unified School District
498/83 Stull Act - "Temporary" Teacher Evaluations
Fiscal Years: 2006-2007
Time Study

Purpose: To extrapolate average time spent by administrative staff evaluating temporary teachers. Source: SA 1.7-1-C Average Timesheets. Findings:

| | | | | | | * | ctivity | *Activity Codes | S | | - | | | |
|-----------------------|------------------|---------------------|-------------|-------|-------|-----------|---------|-----------------|-------|------|------|----------------|------|--|
| | | | | 15 | | | | 16 | | | 17 | 2 | | |
| Schoolsite | Staff | ۷ | В | ပ | ۵ | ٧ | 8 | ပ | Ω | A | m | ပ | ۵ | |
| Aviara Oaks Middle | Marg Watson | **720 | **720 **720 | | | 06** | 06** | | | **90 | 06** | | | |
| Buena Vista | Jose DeAnda | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **2.5 | **1 | ** | * | * | |
| | Leslie Harden | 5 | 15 | 15 | 10 | 5 | 10 | 10 | 2 | | 30 | | | |
| S | Catina Hancock | 20 | 20 | 20 | 20 | 40 | 40 | 40 | 40 | 5 | 5 | 5 | 5 | |
| | Keith Holley | **150 | **150 **150 | | | **70 | 02** | | | 15 | | | | |
| Hope | Rich Tubbs | 2 | 10 | 10 | 10 | 5 | z, | 5 | 5 | 10 | 10 | 10 | 10 | |
| | Robert Devich | 10 | 10 | 10 | 10 | 15 | 15 | 15 | 15 | 10 | 10 | 10 | 9 | |
| Pacific Rim | Gwenn Adams | 10 | 15 | 30 | 30 | 10 | 15 | 15 | 15 | | | | | |
| , | Steve Ahle | 30 | 30 | 30 | 30 | | | | | | | | | |
| Valley | Carolyn Millikin | 12 | 12 | 12 | 12 | 18 | 18 | 18 | 18 | | | | | |
| Rio Seco | Cheryl Bowen | 10 | 25 | 25 | 10 | 15 | 15 | 15 | 15 | 25 | 40 | 35 | 20 | |
| Averages | | 13 | 17 | 19 | 17 | 15 | 17 | 17 | 16 | 13 | 19 | 15 | Ξ | |
| Summation of criteria | ia B and C | | [67 | 36 | | | | 34 | + - · | | 16 | | | |
| Averages to be used | O. | 13 | 3 | 35 | | 15 | က | 0 | | | 15 | 1 | | |
| | | | | | | | | | 11 | | | | | |

Conclusion: Findings will go forward to Schedule 1A.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

Criteria A - district standards and test results Criteria B - instructional techniques/strategies Criteria C - adherence to curricular objectives Criteria D - suitable learning environment **Times were not used to calculate averages

Employee AVERAGE Time Record for Mandated Costs TEMPORARY 498/83 The Stull Act (K-12) TEMPORARY

Routine Evaluations of Instructors

| []]=========== | | |
|--|--|-----------------------------|
| FIGURE (COOK DELOW) the average | | |
| | difficult of time enert (in minutes) L | |
| the reimbursable activities for the | amount of time spent (in minutes) by | / Vall to implement seek of |
| The reimburgable activities for the | (| You to implement each or |
| THE LEWISHING SADIE ACTIVITIES TOUTINE | Mandated program | |
| | , mandated phonism | • |
| | | |

Department/Location //

| | V 9 1 | UC/30 n | | | | $\overline{}$ | | ٠, - |
|---|--|---|------------------|---|---|--|---|---------------------------------|
| | e Name | | Exact | Positio | n Title | P) | unc | PEDC |
| Telepho | ne# v | 2mo/11mo/10mo/hrly Vork year length(circle) | Fiscal | Year: 01-02 | 97-98 02-03 | 98-99 03-04 | 99-00 | 00-01 |
| Reimburs | ble Activities Co | des: | Circle | ne years | for which | h you are | respon | ding |
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 Code 17 | Preparing for the Goals and object Pre-observation Classroom obse Post-observation Final conference District reporting | e evaluation tives conference with instruction conference with instructor rvation of instructor conference with instructor with instructor CLAS | etor SROOM TI | (A) dist (B) inst (C) adh (D) suit | rict standructional rerence sable lead | eria: dards an I techniqui to curricu ming env | d test re ues/strat ılar obje rironmer | sults tegies ctives at |
| Allocate | the average tim | e spent on each criterion (| A-D) for | | | age Tim | | |
| each of t | he following ev | aluation steps: | * * | | А | В | С | D |
| Code 11 | Preparing | for the evaluation | | · | 480 | 480 | | , |
| Code 12 | Goals and | d objectives conference with | instructor | | 360 | 480 | | |
| Code 13 | Pre-obser | vation conference with instru | ıctor | | 360 | 360 | | |
| Code 14 | Classroon | n observation of instructor | | . (| 000 | 600 | - | |
| Code 15 | Post-obse | rvation conference with instr | uctor | | 720 | 720 | | |
| Code 16 | Final confe | erence with instructor | | | 90 | 90 | | |
| Code 17 | District Re | porting | | | 90 | 90 | | |
| | | | | | | | | |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only. PLEASE USE BLUE INK

| Employee Signature If you have any questions, please contact | Date | 16-11-07 , at 331-600 |
|--|------|--------------------------|
| PLEASE SUBMIT THIS INFORMATION BY; TO | | , at <u></u> |

SA 1.7-1-C

Employee AVERAGE Time Record for Mandated Costs FEMPORARY 498/83 The Stull Act (K-12) TEMPORARY Routine Evaluations of instructors

The report below the average amount of time spent (in minutes) by you to implement each of the mandated program.

| | ØE | Depar | tment/ | Locati | ion . | • | |
|-------------------------------|--|----------------------|--|---|--|---|-------------------------------------|
| Employee | Name | Exact | Positic | ın Title | . , , . 3 | | · · |
| relephon | 12mo/11mo/10mo/hrly 3.# Work year length(circle) | Fiscal \ | (ear: 01-02 | 97-98 02-03 | 98-9 | 9 99-00 04-05 | |
| | Spaining for the evaluation pais and objectives conference with instruct be been valion conference with instructor paison observation of instructor paison valion conference with instructor paison are not with instructor paison reporting. | or | (A) diet (B) instr (C) adh (D) sult | ict star uctions prence able les | enu: idarde a il technic to curic iming en | nd test r ques/str pular obje pular obje | esults etegies ectives ent |
| Allocate th | average time spent on each criterion (A | ROOM TE/ L-D) for | WRIT | | | <u>IMBURE</u> no in M | |
| 38de 11 | Action to the last of the last | | | A | В | C | Þ |
| 25 08-1 1 | Praparing for the evaluation. | | | 7.5 | 2.5 | 2.5 | 2.5 |
| 10 de 12 | | | | <i>V</i> | | | |
| in the second | Goals and objectives conference with in | etructor | · . | 6 | 5 | 1 | Z |
| | Pre-observation conference with instruc | | | .6 | 5 | 5 | 2.75 |
| 646 | | | | 2.5 | 7.5 | 7.5 | 2/5 |
| ode 13 | Pre-observation conference with instruc | tor | | 2.5 | 7.5 | 7.5 | 3,1 |
| orde 13 | Pre-observation conference with instruc | tor | | 2.5 | 25 | 2.5 | 2 |
| code 12 code 15 code 15 | Pre-observation conference with instruction Chaserson observation of instructor Post-observation conference with instruc | tor | | 2.5 | 7.5 | 7.5 | 2.5 |

Englished CERTIFICATION: The State of California requires that school district personnel maintain a specific order for state in order for the district to receive relimburaement. Your signature on this cartific that you have reported actual data or have provided a good faith estimate which you "certify under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only.

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Employee AVERAGE Time Record for Mandated Costs IPORARY 498/83 The Stull Act (K-12) TEMPORA Routine Evaluations of Instructors TEMPORARY TEMPORARY

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| District | COE | Depa | artment | Locatio | | | |
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| 3 <u>211</u> | 200 12ma/11ma/10ma/hr | h/ Elman | l Year: | | | | |
| Telepho | one# Work year length(circ | ije) Ti Liscal | | | 98-99 03-04 | 99-00 | 00-01 |
| Reimbura | able Activities Codes; | <u>Circle</u> | the years | for which | t vou an | U4-U5 Birghor | 05-06 wiles |
| Code 11 | Preparing for the equipment | | THE OWNER | <u> 30 (), C. N. De</u> | | | |
| C000 12 | Goals and objectives conference with in- | structor . | (B) inst | rict sian: Nictiona | dards an techniq | d test re | esulis Itanian |
| rone Jk. | Pre-observation conference with instruct Classroom observation of instructor | | مولا رجار | ichualics . | lo currie: | Jias obie | reflyac |
| COUR 15 | POSI-Observation conference with instance | tor: | (U).suft | | ming env | /ironme | At, |
| ANNE 10 | rinal conterence with instructor | | | | • | | |
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| each of (| the average time spent on each criteri he following evaluation steps: | on (A-D) for | | Ave | age Tim | ie în Mî | nutes |
| · | | | • | A | В | С | D |
| Code 11 | Preparing for the evaluation. | , | 1 | | , | | |
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| Code 12 | Goals and objectives conference | with instructor | | | | | ' |
| | | | 117 | 15 | 15 | | · |
| Code 13 | Pre-observation conference with it | structor | · | | | | |
| | | $\overline{\circ}$ | ·kn_ | | 5 | 5 | |
| Code 14 | Classroom observation of instruct |)r | | | | | |
| | | <u>15 r</u> | 20 IU | 5 | 15 | 1.5 | 10 |
| Code 15 | Post-observation conference with j | nstructor . | - | - | 12 | | |
| | | 20 m | أريموا | 5 | _15 | [= | 1 |
| Code 16 | Final conference with instructor | | | | | - | - ₩_). |
| | | <u>1000</u> | IIN | 51 | 10 | 10 | _ |
| Code 17 | District Reporting | | | | | | |
| | | 53 M | LIN | | 30 | | |
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| ecord of da | CERTIFICATION: The State of Californita for state mandates in order for the dist sthat you have reported actual data or harder possible. | a requires tha Tist to receive | it school | district p | ersonne | mainte | in a |
| or declara) | s under you have reported actual data or h | AND DIOVIDED | a post w | | TOUT SIG | nature o | on this |
| n your pers | under penalty of perjury under the laws o sonal knowledge or information. This info | f the State of | California | to be to | We and o | iollect p | cenny Jased |
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| mployee Si you have a | iny questions, please contact | erdes | Da | ite | | 0/0 | ∍7 |
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Employee AVERAGE Time Record for Mandated Costs TEMPORARY 498/83 The Stull Act (K-12) **TEMPORARY**

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

<u>2mo/11mo/10mo/hrlv</u>

Department/Location

Exact Position Title

Fiscal Year

District/CC

| Telepho | | | 98-99 | | 00-01 |
|-------------------------|---|-----------|-----------|------------------------|--|
| | Circle the years | 02-03 | 03-04 | 04-05 | 05-06 |
| Reimbursa | Die Activities Codes: Evaluation | or Write | n you are | respon | ding \ |
| Code 11 | reparing for the evaluation (A) distr | | | d test re | oulto. |
| Code 12 | Goals and objectives conference with instructor (R) instru | uctional | technica | u test re ues/strat | togics |
| Code 13 | Pre-observation conference with instructor (C) adher | erence i | o curricu | ılar obje | ctives |
| Code 14 | Classroom observation of instructor (D) suits | ble lear | ning env | ironmer | rt Clives |
| Code 15 | Ost-observation conference with instructor | | imig City | | 7L, |
| Code 16 | Final conference with instructor | | | | |
| | District reporting CLASSROOM TEACHER | TIME IS | NOT REI | MBURSI | ED . |
| Allocate to each of the | the average time spent on each criterion (A-D) for he following evaluation steps: | | | ne in Mi | |
| | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | / , . | , | | \ |
| • | | 40 | 140 | 40 | 140 |
| Code 12 | Goals and objectives conference with instructor | | | | |
| <u> </u> | | 5 | 5 | 5 | 5 |
| Code 13 | Pre-observation conference with instructor | - <u></u> | <u> </u> | | |
| | | Ally | \ | | - |
| Code 14 | Classroom observation of instructor | | | | |
| | Oldon oper various of mistructor | 60 | 10 | 100 | 1100 |
| | | (bU | b4 | b U | bD |
| Code 15 | Post-observation conference with instructor | M | n PAT | ~ PA | |
| | | 10 | 20 | HO., | 20 |
| Code 16 | Final conference with instructor | 1.0 | , | , | |
| | (| 40 [| 40 1 | .40 | 40 |
| Code 17 | District Day (| - | -1 | | 10 |
| Code I/ | District Reporting | | 5 | 5 | M |
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| ECORD OF DE | E CERTIFICATION: The State of California requires that school | district | personn | el maint | ain a |
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| | es that you have reported actual data or have provided a good f | aith esti | mate wh | ich you | "certify |

(or declare) under penalty of perjury under the laws of the State of California to be true and correct based on your personal knowledge or information." This information is used for cost accounting purposes only.

; TO

PLEASE USE BLUE INK

Employee Signature
If you have any questions, please contact

PLEASE SUBMIT THIS INFORMATION BY

Employee AVERAGE Time Record for Mandated Costs TEMPORARY 498/83 The Stull Act (K-12) TEMPORARY

Routine Evaluations of Instructors

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/C | OE OE | 11110 | Depa | rtment/ | Locatio | on Cl | 1A | - |
|--|--|---|------------|---|--|---|--|----------------------------|
| Employe | e Name | HOTTLEY | Exact | Positio | n Title | Di | recti | ग |
| 731-5 Telephon | De # | 12mo/11mo/10mo/hrly Work year length(circle) | | he years | 02-03 for whic | h you are | 04-05 | 00-01 05-06 |
| Code 11 Code 12 Code 13 Code 14 Code 15 Code 16 | Preparing for Goals and of Pre-observat Classroom o Post-observa | r the evaluation pjectives conference with instruction conference with instructor bservation of instructor ation conference with instructor ence with instructor | | (A) dist (B) inst (C) adh (D) suit | rict stand rict stand ructional erence t able lear | ria: dards an techniq to curricu ming env | d test re ues/stra ılar obje vironme ı | esults tegies ctives |
| Allocate teach of t | the average he following | time spent on each criterion (| | | 1 . | | ne in Mi | |
| | | | | <u> </u> | A | В | С | D |
| Code 11 | Prepa | ring for the evaluation | | • | 30 | 30 | | |
| Code 12 | Goals | and objectives conference with | instructor | · . | 30 | 30 | | |
| Code 13 | Pre-ol | oservation conference with instru | ctor | | min | 5: | | |
| Code 14 | Classi | room observation of instructor | | | 195 min | 195 mir | · | |
| Code 15 | Post-c | bservation conference with instr | uctor | | Bonin | Sin | | |
| Code 16 | Final o | conference with instructor | | | 10 _{mi} 1 | 12.V | | |
| Code 17 | Distric | t Reporting | · | | 15 | | | |
| EMPLOVE | | | | | | | | |

EMPLOYEE CERTIFICATION: The State of California requires that school district personnel maintain a record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based your personal knowledge or information." This information is used for cost accounting purposes only.

| N CE ST VPILEASE USE BLUE INK | $\langle \cdot, \cdot \rangle$ | y parposes only. |
|---------------------------------------|--------------------------------|---------------------------|
| #mployee/Signature | Da Kaita Halley | te 9-27-07 at 331-509r |
| BY: PLEASE SUBMIT THIS INFORMATION BY | ; то | |

Employee AVERAGE Time Record for Mandated Costs 498/83 The Stull Act (K-12) **TEMPORARY TEMPORARY**

Routine Evaluations of Instructors

Please report below the average amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

District/COE

| | Richa Tubbs | Departmen | it/Locatio | n . | | |
|---|---|--|---|--|---|-----------------------------------|
| Employee I | | Exact Posi | tion Title | | | |
| 331 S9 Telephone | 7 3311107 1 111107 1011107 1111 | Fiscal Year: 01-0 Circle the yea | 2 02-03 | | 04-05 | 00-01 05-06 |
| Code 11 Pre Code 12 Goa Code 13 Pre Code 14 Cla Code 15 Pos Code 16 Fina | Activities Codes: eparing for the evaluation als and objectives conference with instructor e-observation conference with instructor est-observation conference with instructor at conference with instructor al conference with instructor trict reporting CLASS | (A) d tor (B) ir (C) a | iation Crite istrict stand istructional dherence t uitable lear | ria: dards an l techniq to curricu rning env | d test re ues/stra ular obje vironme | esults tegies ectives nt |
| Allocate the | average time spent on each criterion (| | | rage Tin | | |
| each of the | following evaluation steps: | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | 10 | | | |
| Code 12 | Goals and objectives conference with | instructor | 5 | 5 | 5 | 5 |
| Code 13 | Pre-observation conference with instru | ıctor | 5 | 10 | 10 | 5 |
| Code 14 | Classroom observation of instructor | | 5 | 15 | 15 | 10 |
| Code 15 | Post-observation conference with instr | uctor | 5 | 10 | 10 | 10 |
| Code 16 | Final conference with instructor | | 5 | 5 | 5 | 5 |
| | | | | | | |

| | y a many reported detail data of have provided a got | od laith estimate which you "certif |
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| | or declare) under penalty of perjury under the laws of the State of Calif | fornia to be true and correct based |
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| Υ, | PLEASE USE BLUE INK | 51 1 |
| | Employee signature If you have any questions, please contact | Date 9/24/07 |
| <u> </u> | If you have any questions, please contact | at |
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| | | |

record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify

Routine Evaluations of Instructors

Please report below the **average** amount of time spent (in minutes) by you to implement each of the reimbursable activities for the mandated program.

| District/CO | | Department/l | _ocatio | n Vej | LY SCH | lool |
|---|--|---------------------------------------|--|---|-----------|------------------------|
| Employee | BERT DEVICH | | - | | | |
| • • | | Exact Positio | n Title | PRI | WCLF | PAL |
| 760/331- | 5800 (12mo/11mo/10mo/hrly | Fiscal Year: | | 98-99 | | 90-01 |
| Teléphone | # Work year length(circle) | | 02-03 | 03-04 | 04-05 | (05-06 |
| Reimbursable | Activities Codes: | Circle the years Evaluate | for whic | h you are | respon | ding |
| Code 11 Pre Code 12 Gos Code 13 Pre Code 14 Cla Code 15 Pos Code 16 Fins | eparing for the evaluation als and objectives conference with instructor e-observation conference with instructor essroom observation of instructor est-observation conference with instructor al conference with instructor | (A) distructor (B) instructor (C) adh | rict stand ructional erence t able lear | iards an techniqu o curricu ning env | vironmer | tegies ctives nt |
| Allocate the | average time spent on each criterior following evaluation steps: | ı (A-D) for | Aver | rage Tim | ne in Mil | nutes |
| | | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | 60 | 30 | 30 | 30 |
| Code 12 | Goals and objectives conference wi | th instructor | 30 | 30 | 30 | 30 |
| Code 13 | Pre-observation conference with ins | tructor | | 30 | 30 | |
| Code 14 | Classroom observation of instructor | | 10 | 20 | 10 | 30 |
| Code 15 | Post-observation conference with in | structor | 10 | 10 | 10 | 10 |
| Code 16 | Final conference with instructor | | 15 | 15 | 15 | 15 |
| Code 17 | District Reporting | | 10 | 10 | 10 | 10 |
| EMPLOYEE C | CERTIFICATION: The State of California | requires that school | ol district | personn | el maint | ain a |

| Tonyour berson a common person of pe | nation." This infor | mation is used for | nia to be true and corre cost accounting purpos | ct based es only. |
|--|---------------------|--------------------|--|----------------------|
| NOV 1 25 SIOTATUTE | | /- / | Date 10-10 | -() |
| If you have any questions, please cont BY: | tact | | , at | |
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record of data for state mandates in order for the district to receive reimbursement. Your signature on this form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based

Routine Evaluations of Instructors

| | port below the average amount of times a structure of the mandated process of the mandated process of the mandated process of the structure | ogram. | | ., | | |
|--|--|---------------------------------------|--|---|--|-----------------------------------|
| District/Co | enn Adams | Department | /Locatio | on Po | uific | Rin |
| Employee | Name | Exact Position | on Title | <u></u> | Princ | ipal |
| Telephone | | 01-02 | 02-03 | 03-04 | 99-00 04-05 | 05-06 |
| Code 11 Pr Code 12 Go Code 13 Pr Code 14 Cl Code 15 Pc Code 16 Fi | le Activities Codes: reparing for the evaluation coals and objectives conference with instructor assroom observation of instructor ost-observation conference with instructor and conference with instructor strict reporting CL | (A) distructor (B) inst | rict stan rict stan ructiona nerence table lea | eria: dards ar I techniq to curric rning en | nd test re lues/stra ular obje vironmei | esults tegies ectives nt |
| Allocate the | e average time spent on each criterio following evaluation steps: | n (A-D) for | | | ne in Mi | |
| | one mig evaluation steps. | | Α | В | С | D |
| Code 11 | Preparing for the evaluation | | 10 | 15 | 40 | 40 |
| Code 12 | Goals and objectives conference wi | th instructor | 10 | 15 | 30 | 30 |
| Code 13 | Pre-observation conference with ins | tructor | 10 | 15 | 30 | 30 |
| Code 14 | Classroom observation of instructor | · · · · · · · · · · · · · · · · · · · | 10 | 15 | 30 | 30 |
| Code 15 | Post-observation conference with in | structor | 10 | 15 | 30 | 30 |
| Code 16 | Final conference with instructor | | 10 | .15 | 15 | 15 |
| Code 17 | District Reporting | | \bigcirc | | 0 | 0 |
| orm certifies or declare) u n your perso | CERTIFICATION: The State of California for state mandates in order for the distribution that you have reported actual data or hander penalty of perjury under the laws of nal knowledge or information." This info | ave provided a good | rsement faith est | . Your si mate wh | gnature nich you | on this "certify |

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| E. | Routine Evaluatio | ns of Ir | nstruct | ors | | | | |
| the reimbur | ort below the average amount of time sable activities for the mandated prog | spent (in ram. | minutes | s) by yo | u to imp | lement | each of | f |
| District/CO | 50 | | | c R | _ | | | |
| | | Depar | rtment/ | Location | on i | | | • |
| Stur | Ithe | P | ر، مر | igu | ' | | | |
| Employee | | Exact | Positio | n Title | • | | | |
| 331-67 Telephone | | Fiscal | Year: | 97-98 | 98-99 | | 00-01 | |
| | in the state of th | Circle t | 0 1-02. he vears | 02-03 for whic | 03-04 | 04-05 | 05-06 | |
| Reimbursable | e Activities Codes: | | <u>=valuat</u> | ion Crite | ria: | | | - ' |
| Code 12 Go Code 13 Pre Code 14 Cla Code 15 Pos | eparing for the evaluation pals and objectives conference with instruct e-observation conference with instructor assroom observation of instructor st-observation conference with instructor al conference with instructor | ctor | (A) dist (B) inst (C) adh | rict stand ructional rerence t able lear | dards and technique to curricu | ues/strat ilar obie | tegies ctives | ·· |
| Code 17 Dis | | SROOM T | FACHER | TIME IS | NOT DE | | - - | Cro |
| | average time spent on each criterion (| | ACHER | 1 | • | | | 7 |
| each of the | following evaluation steps: | (A-D) for | | Ave | rage Tim | e in Mi | nutes | |
| | | | | A | В | С | D | } |
| Code 11 | Preparing for the evaluation | | | 10 - | 10, | 10 | LO | 1 |
| Code 12 | Goals and objectives conference with | instructor | | 2h | 2h | Zh | 2 h | |
| Code 13 | Pre-observation conference with instru | uctor | | 5- | 54 | 5~ | 5- | |
| Code 14 | Classroom observation of instructor | | | 1h | 14 | 14 | 1 h | |
| Code 15 | Post-observation conference with instr | ructor | | 30 m | 30~ | 30m | 30 m | |
| Code 16 | Final conference with instructor | | | | • | | | • |
| Code 17 | District Reporting | | | · | | | | |
| form certifies to the clark the certifies to the certifie | CERTIFICATION: The State of California reformed for state mandates in order for the district that you have reported actual data or have repenalty of perjury under the laws of | e provided | e reimbu a good Californ sed for d | rsement faith esti lia to be cost acco | . Your sig | gnature ich you correct urposes | on this "certify based only. | |

PLEASE SUBMIT THIS INFORMATION BY _

Employee AVERAGE Time Record for Mandated Costs TEMPORARY 498/83 The Stull Act (K-12) Routine Evaluations of Instructors **TEMPORARY**

| the reimbu | ort below the average amount of sable activities for the mandated | time spent (in minute | s) by you | u to imp | olement | each (|
|---|--|--|--|---------------------------------|-----------------------------------|------------------------|
| Employee 33 1-5. Telephone | Name 12mo/11mo/10mo/h Work year length(cire | Department Exact Positi Irly Fiscal Year: rcle) 01-02 Circle the years | on Title 97-98 02-03 for which | 98-99 03-04 h you ar | e respon | 00-01 05-06 ding |
| Code 12 Go Code 13 Pr Code 14 Cla Code 15 Pc Code 16 Fir Code 17 Dis | | nstructor (B) ins ctor (C) ad (D) sui uctor | trict stand tructional herence t table lear | techniq o currici ning en | ues/stra ular obje vironmer | tegies ctives nt |
| each of the | e average time spent on each crite following evaluation steps: | erion (A-D) for | Aver | age Tin | ne in Mi |] |
| Code 11 | Preparing for the evaluation | | 1- | В | С | D |
| Code 12 | Goals and objectives conferenc | e with instructor | 15 | 15 | 15 | 15 |
| Code 13 | Pre-observation conference with | n instructor | 12 | 12 | 12 | 12 |
| Code 14 | Classroom observation of instru | ctor | 12 | 45 | 45 | 12 |
| Code 15 | Post-observation conference wit | th instructor | 12 | 12 | 12 | 12 |
| Code 16 | Final conference with instructor | o | 18 | 18 | 18 | 18 |
| - Code 10 | · · · · · · · · · · · · · · · · · · · | | 1 1 | | | |

Routine Evaluations of Instructors

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| Please report below the average amount of time spent (in minutes) by you to implement each the reimbursable activities for the mandated program. | in of |

| Carlshad 9)11) District/COE | | Depar | tment/l | Locati | on Va | they s | Wolle |
|--|--|------------|-----------------------------------|--------------------------------|--------------------------------------|---|---------------------------|
| Employee Name | Morals | | | | | is fact | |
| 760-731-5388 1 Telephone # V | 2mo/11md/10mo/hrly /ork year length(circle) | Fiscal ` | Year: 01-02 | 97-98 02-03 | 98-99 03-04 | 99-00 04-05 | 00-01 05-06 |
| Reimbursable Activities Co | des: | Circle th | ie years Evaluati | for whi | ch you ar eria: | re respo | nding |
| Sode 13 Pre-observation Code 14 Classroom obse | tives conference with instructor conference with instructor rvation of instructor conference with instructor with instructor | | (B) insti (C) adh (D) suita | ructiona erence able lea | al technic to curric arning en | nd test re ques/stra ular obje vironme | ategies ectives ent |
| Allocate the average times | e spent on each criterion | (A-D) for | | 1 | | me in M | |
| | aldation steps. | | - | A | В | С | D |
| Code 11 Preparing | for the evaluation | | | | | | |
| Code 12 Goals and | l objectives conference with | instructor | | . 5 | 25 | 21 | -5 |
| Code 13 Pre-obse | vation conference with instr | uctor | - | 10 | 25 | 25 | 10 |
| | | | | | | | |
| | n observation of instructor | | - | 10 | 20 | 20 | 20 |
| Code 14 Classroor | n observation of instructor | ructor | | 10 | 25 | 20 | 20 |
| Code 14 Classroor Code 15 Post-obse | | ructor | | | | | |

form certifies that you have reported actual data or have provided a good faith estimate which you "certify (or declare) under penalty of perjury under the laws of the State of California to be true and correct based present the laws of the State of California to be true and correct based or cost accounting purposes only.

This information is used for cost accounting purposes only.

Employed Signature

If you have any questions, please contact

Date (0 - 2 - 200)

The district to receive reinbursement. Your signature on this contact is provided a good faith estimate which you "certify to receive reinbursement."

Date (0 - 2 - 200)

The district to receive reinbursement. Your signature on this contact is provided a good faith estimate which you "certify to receive reinbursement."

Date (0 - 2 - 200)

The district to receive reinbursement. Your signature on this contact is provided a good faith estimate which you "certify to receive reinbursement."

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The district to receive reinbursement. Your signature on this contact is provided a good faith estimate which you "certify to receive reinbursement."

Date (0 - 2 - 200)

The district to receive reinbursement. Your signature on this contact is provided a good faith estimate which you "certify to be true and correct based on the provided a good faith estimate which you "certify to be true and correct based on the provided and the prov

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xTen and Associates

MANDATE REIMBURSEMENT SERVICES

| Name | | | Fiscal Years: |
|-----------------------|---|----------|---------------|
| | l I'lle | 02-06 | 20-90 |
| (J. CEXIV MOVELES) | AVERAGE VICE-PRINCIPAL | \$ 53.49 | \$ 64.57 |
| | SUBSTITUTE TEACHER (DAILY RATE WITH BENEFITS) | \$ 85.00 | \$ 85.00 |
| AAKER, CHARLES | DIRECTOR-MAINT/OPERATIONS | \$ 59.32 | \$ 64.78 |
| ADAMS, GWEN | ASSISTANT PRINCIPAL | \$ 57.89 | \$ 60.21 |
| AGRAMONTE, DENISE | ADMINISTRATIVE ASSISTANT | \$ 26.31 | \$ 29.01 |
| AHLE, STEPHEN | PRINCIPAL - PACIFIC | \$ 73.27 | \$ 76.21 |
| ARMSTRONG, THERESA | ASSISTANT PRINCIPAL | \$ 59.61 | \$ 56.80 |
| ASHTON, BRIAN | COUNSELOR | \$ 58.46 | \$ 62.21 |
| BAIMA, LANE | PHYSICAL PERFORMANCE TEST COORDINATOR (TEACHER) | | \$ 34.82 |
| BEESON, JULIE | CAMPUS SUPERVISOR | \$ 15.38 | LEFT DISTRICT |
| BLOOMQUIST, THOMAS | ASSISTANT PRINCIPAL | \$ 66.30 | \$ 68.95 |
| BOLING, JEAN MARIE | ADMINISTRATIVE SECRETARY | \$ 32.84 | \$ 33.17 |
| BOSS, VICTORIA | LIBRARY TECHNICIAN | \$ 19.64 | \$ 19.83 |
| BURNS, KRIS | ACCOUNTING MANAGER | \$ 42.71 | LEFT DISTRICT |
| CAMPBELLLAHR, BETTY J | SPECIAL PROJECTS COORDINATOR | \$ 18.95 | \$ 20.30 |
| CHIRICHETTI, DONNA | HEALTH TECHNICIAN | \$ 23.91 | \$ 24.15 |
| CHRISMAN, KARL ROBERT | PRINCIPAL - HOPE | \$ 69.79 | LEFT DISTRICT |
| CHRISTIAN, MARY | ADMINISTRATIVE ASSISTANT | \$ 26.24 | \$ 27.31 |
| CISNEROS, LAURA | OFFICE ASSISTANT | \$ 19.64 | \$ 11.46 |
| | | | |

SixTen and Associates dl 9/20/2007

Sixt and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fisca | Fiscal Years: |
|------------------|--------------------------|----------|---------------|
| Ivame | Title | 02-06 | 20-90 |
| CONNALLY, KATHY | LIBRARY TECHNICIAN | \$ 21.68 | \$ 23.00 |
| CONROY, LYNN | HEALTH TECHNICIAN | \$ 22.77 | \$ 24.15 |
| CORDELL, RON | COUNSELOR | \$ 59.47 | \$ 65.19 |
| DAGY, DINA | GUIDANCE TECH | \$ 17.84 | \$ 18.92 |
| DANIELS, CANDICE | ADMIN SECRETARY | \$ 24.48 | \$ 25.96 |
| DAVILA, VERA | OFFICE ASSISTANT | \$ 21.65 | €9 |
| De ANDA, JOSE | PRINCIPAL- BV | \$ 73.27 | \$ 76.21 |
| De LUCA, MARY | GUIDANCE TECH | \$ 23.92 | \$ 24.16 |
| DELGADO, DELORES | DIR. OF SECONDARY | \$ 75.02 | LEFT DISTRICT |
| DEVICH, ROBERT | PRINCIPAL - KELLY | \$ 69.79 | \$ 72.58 |
| DOLKAS, THERESE | REGISTRAR | \$ 31.24 | \$ 31.55 |
| DRAWBAUGH, SALLY | ADMINISTRATIVE SECRETARY | \$ 27.03 | \$ 27.31 |
| DURHAM, ELLEN | SUPT SECRETARY | \$ 49.46 | \$ 51.44 |
| EVANS, AMY | OFFICE CLERK | \$ 20.98 | LEFT DISTRICT |
| FLANAGAN, MELODY | ATTENDANCE CLERK | \$ 19.18 | \$ 20.34 |
| FORNELLI, LINDA | NURSE/HEALTH SERVICES | \$ 26.71 | \$ 34.11 |
| FRAZIER, SUSAN | ACCOUNTANTING TECHNICIAN | \$ 26.33 | LEFT DISTRICT |
| FREEMAN, GAYLEN | DEPUTY SUPERINTENDENT | \$ 87.93 | LEFT DISTRICT |
| GEARING, LINDA | ACCOUNTING TECHNICIAN | \$ 23.92 | \$ 24.16 |

SixTen and Associates dl 9/20/2007

⊭n and Associates

S

MANDATE REIMBURSEMENT SERVICES

| Namo | | | Fiscal | Fiscal Years: | |
|------------------------|--|----|--------|---------------|-------|
| | l Itle | 0 | 02-06 | 20-90 | |
| GLENN, SUSAN | ADMIN SECRETARY | €> | 31.24 | €9 | 31.55 |
| GOELTZ, КАТНҮ | PSYCHOLOGIST | ₩. | 45.35 | \$ | 50.41 |
| GONZALES, ALICE (JEAN) | ADMIN SECRETARY | €9 | 23.35 | 8 | 23.58 |
| GUNZELMAN, CATHY | OFFICE ASSISTANT | €9 | 18.69 | €9 | 18.89 |
| HANCOCK, CATINA | ASSISTANT PRINCIPAL | 69 | 59.53 | ₩ | 61.91 |
| HANSEN, JUDITH | ADMINISTRATIVE SECRETARY | € | 23.35 | € | 24.77 |
| HANSEN, ROSE MARIE | ATTENDENCE CLERK | ₩. | 20.13 | € | 20.34 |
| HANSEN, SUSAN | INSTRUCTIONAL AIDE | €> | 18.69 | \$ | 18.89 |
| HARPER, DONNA | DIRECTOR, PURCHASING & STRS | € | 54.96 | \$ | 96.09 |
| HARTMAN, JANE | ASSISTANT PRINCIPAL (TEACHER ON SP. ASSIGN.) | ↔ | 55.48 | 9 | 64.99 |
| HETRICK, LINDY | ADMINISTRATIVE SECRETARY | € | 24.51 | \$ | 26.00 |
| HOLLEY, NORMAN /KEITH | PRINCIPAL | ₩ | 73.27 | \$ | 76.21 |
| HOWARD, TINA IRENE | ASSISTANT PRINCIPAL | € | 59.53 | 9 \$ | 61.91 |
| JACKSON, DEBRA | ADMINISTRATIVE SECRETARY | € | 22.24 | LEFT DISTRICT | |
| JENNINGS, DIANE | ADMIN ASSISTANT | € | 30.50 | \$ | 30.80 |
| JIMENO, ALICE | ADMINISTRATIVE SECRETARY | €9 | 25.75 | \$ 2 | 26.00 |
| KALK, DAVE | ASSISTANT PRINCIPAL | €> | 44.22 | \$ | 58.50 |
| KRYZAK, JENNIFER | HEALTH TECHNICIAN | € | 19.67 | \$ 2 | 20.86 |
| KUHN, MARY | ADMINISTARTIVE SECRETARY-CONFIDENTIAL | € | 30.46 | 8 | 31.98 |

SixTen and Associates di 12/11/2007

Six and Associates MANDATE REIMBURSEMENT SERVICES

| N | | | Fiscal | Fiscal Years: | |
|-----------------------|---|----------------|--------|---------------|-------|
| | Title | 90-90 | | 20-90 | |
| LANE, KIM | HEALTH TECHNICIAN | €9 | 23.91 | € | 24.15 |
| LARSON, JENNIFER | HEALTH TECHNICIAN | €9 | 25.11 | € | 25.36 |
| LARSON, LESLIE | HEALTH TECHNICIAN | ₩. | 21.68 | \$ | 21.90 |
| LEWIS, RICK | DIRECTOR, INFORMATION SYSTEMS | ↔ | 62.28 | \$ | 68.58 |
| LORD, WILLIS (BILL) | ASSISTANT PRINCIPAL | € | 64.57 | \$ | 68.95 |
| LUTZ, CINDY | HEALTH TECHNICIAN | € | 21.68 | € | 21.90 |
| MADDOX, SHEILA | PRINCIPAL | € | 69.79 | €9 | 72.58 |
| MARTINEZ, PAUL | MAINTENANCE III | \$ | 34.50 | €9 | 34.85 |
| McCORMAC, KATHRYN | LEAD ACCOUNTANT | ₩ | 33.68 | € | 37.14 |
| McCORMICK, LAURA JEAN | OFFICE ASSISTANT | € | 16.96 | € | 17.99 |
| MERCHANT, SHARAN | IS SPECIALIST | € 9 | 33.50 | € | 34.85 |
| MILLIKIN, CAROLYN | PRINCIPAL-VALLEY | \$ | 73.27 | \$ | 76.21 |
| MONDERINE, ROSEMARY | PURCHASING AGENT | €9 | 32.06 | \$ | 32.38 |
| NAVARRO, NANCY | DIRECTOR, DIST FINANCIAL SERVICES | \$ | 69.61 | \$ | 76.21 |
| NORTON, TORRIE | ASSISTANT SUPERINTENDENT- PERSONNEL | \$ | 81.30 | 5 | 94.20 |
| O'CONNELL, SUZANNE | ASSISTANT SUPERINTENDENT- INSTRUCTIONAL | \$ | 81.30 | 6 | 94.20 |
| OGAN, LAURA | ATTENDENCE CLERK | φ | 20.13 | \$ | 20.34 |
| OHLIN, VANGIE | ADMINISTRATIVE ASSISTANT | \$ | 18.66 | \$ | 20.34 |
| PFRANG, SHARON | OFFICE ASSISTANT | \$ | 18.15 | ₩ | 18.89 |
| | | | | |] |

SixTen and Associates dl 9/20/2007

5 of 8

Six___ and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fisc | Fiscal Years: | |
|--------------------------|----------------------------|----------|-----------------|-------|
| Name | Title | 02-06 | 09-02 | |
| SHINTO, DEBRA | ACCT TECHNICIAN | \$ 23.93 | ⇔ | 25.39 |
| SIMS, CYNTHIA | ADMIN SECRETARY | \$ 23.35 | €9 | 24.77 |
| SMITH, CURTIS | PRINTING TECHNICIAN | \$ 29.77 | \$ | 30.07 |
| SMITH, EMELIA (EMILY) | ADMIN ASSISTANT | \$ 23.35 | € | 23.58 |
| STANCHI, MARGARET | ASSISTANT PRINCIPAL | \$ 69.61 | € | 81.65 |
| STROPLE, MARIA | OFFICE ASSISTANT | \$ 16.15 | € | 17.13 |
| SWEARINGEN, BARBARA | ADMIN ASSISTANT | \$ 23.35 | ↔ | 23.58 |
| SWEARINGEN, DOLORES | FOOD SERVICE WORKER | \$ 16.43 | 3 LEFT DISTRICT | |
| TALBOT, ALICE | ACCT TECHNICIAN | \$ 26.33 | €9 | 26.59 |
| TEMPLETON, WILLIAM LANCE | SKILL MAINTENANCE WORKER | \$ 30.38 | \$ | 33.19 |
| THOMPSON, TRUDY | ADMIN ASSISTANT | \$ 32.84 | 69 | 33.17 |
| TOKORCHECK, JAN | COMPUTER TECHNICIAN | \$ 32.86 | €9 | 33.19 |
| TROGDEN, ERIK | PRINCIPAL MIDDLE SCHOOL | \$ 65.63 | \$ | 70.24 |
| TRUXAW, PEGGY | OFFICE ASSISTANT | \$ 19.64 | \$ | 19.83 |
| TUBBS, RICHARD | PRINCIPAL-HOPE | \$ 54.61 | 49 | 65.00 |
| VAN VOOREN, CAROL | PRINCIPAL-PINE & JEFFERSON | \$ 69.79 | €9 | 76.21 |
| VAN ZANT, STEVEN | PRINCIPAL | \$ 73.27 | LEFT DISTRICT | |
| VILLAMAR, OFELIA | OFFICE ASSISTANT | \$ 16.96 | € | 17.99 |
| VODICKA, DEVIN | PRINCIPAL | \$ 73.27 | ₩. | 78.02 |

SixTen and Associates dl 9/20/2007

Six_n and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fiscal | Fiscal Vears: |
|-----------------------|----------------------------------|----------|---------------|
| Name | Title | 0E.06 | |
| WADE, PATRICIA | INSTRUCTIONAL AIDE | \$ 18.69 | \$ 18.89 |
| WALLACE, AUTUMN | ADMINISTRATIVE ASSISTANT | \$ 23.80 | LEFT DISTRICT |
| WALLS, SHARON | PERSONNEL SPECIALIST | \$ 31.28 | \$ 33.17 |
| WARNER, MARLENE | LIBRARY TECHNICIAN | \$ 25.11 | \$ 25.35 |
| WATSON, MARGARET | PRINCIPAL - MIDDLE SCHOOL | \$ 66.14 | \$ 76.21 |
| WILSON, WILLIAM | PSYCHOLOGIST | | \$ 71.80 |
| WRIGHT, CHARLES SCOTT | PRINCIPAL - CARLSBAD | \$ 82.43 | LEFT DISTRICT |
| YODER, KAREN | ADMIN ASSISTANT | \$ 24.51 | \$ 24.77 |
| ZAK, SHARON | TEST SITE COORDINATOR- (TEACHER) | | \$ 32.78 |
| | | | |
| | | | |
| | | | |
| | | | |

California Department of Education - School Fiscal Services Division

stricted Indirect Cost Rates for K-12 Local Educational Agencies - Five Year Listing

Address questions to sacsinfo@cde.ca.gov, or call (916) 322-1770.

| | | | | APPROVED RATES | | | | | |
|-------------|-------------|----------------|----------------------------------|--|--|--|--|--|--|
| | | | | For us | se with state an | d federal progr | ams, as allowa | hle in: | |
| Γ | | | T | 2002-03 | 2003-04 | 2004-05 | 2005-06 | 2006-07 | |
| Co. | . CDS | | Name (sorted by CDS code) | (based on 2000-01 expenditure data) | (based on 2001-02 expenditure data) | (based on 2002-03 expenditure data) | (based on 2003-04 expenditure data) | (based on 2004-05 expenditure data) | |
| 37 | 67967 | C | San Diego County Superintendent | 8.11% | 8.05% | 9.84% | 8.54% | 8.22% | |
| 37 | 67975 | D D | Alpine Union Elementary | 2.86% | 3.46% | 3.50% | 3.16% | 2.99% | |
| 37 | 67983 | | Bonsall Union Elementary | 4.86% | 4.15% | 4.54% | 4.41% | 2.99% 4.71% | |
| 37 | 67991 | - B | Borrego Springs Unified | 8.30% | 5.40% | 6.07% | 8.52% | | |
| 37 | 68007 | <u> </u> | Cajon Valley Union Elementary | 5.42% | 4.56% | 5.55% | 7.46% | 7.95% | |
| 37 | 68023 | <u> </u> | Cardiff Elementary | 4.74% | 3.68% | 3.96% | 4.44% | 7.28% | |
| 37 | 68031 | - D | Chula Vista Elementary | 5.54% | 4,07% | 5.36% | 4.76% | 3.82% | |
| 37 | 68049 | | Coronado Unified | 6.01% | 8.47% | 8.08% | 6.29% | 3.83% | |
| 37 | | D | Dehesa Elementary | 3.36% | 7.82% | 7.45% | 5.62% | 6.41% | |
| 37 | 68056 | _ <u>D</u> | Del Mar Union Elementary | 4.67% | 2.44% | 5.42% | 6.00% | 5.92% | |
| 37 | 68080 | _ <u>D</u> _ | Encinitas Union Elementary | 5.00% | 4,57% | 6.33% | | 2.98% | |
| _ | 68098 | _ <u>D</u> _ | Escondido Union Elementary | 4.68% | 4.69% | 5.75% | 5.04% | 5.22% | |
| 37 | 68106 | D | Escondido Union High | 6.22% | 9.05% | 10.22% | 4.97% | 4.21% | |
| 37 | 68114 | D | Fallbrook Union Elementary | 7.61% | 5.46% | 6.11% | 8.07% | 7.20% | |
| 37 | 68122 | D | Fallbrook Union High | 7.15% | 10.46% | 11.10% | 6.69% | 5.76% | |
| 37 | 68130 | D | Grossmont Union High | 1.56% | 3,41% | 4.68% | 10.32% | 7.90% | |
| 37 | 68155 | _ D | Jamul-Dulzura Union Elementary | 7.47% | 4.34% | 1.28% | 5.70% | 5.03% | |
| 37 | 68163 | D | Julian Union Elementary | 5.73% | 6.57% | 9.26% | 4.56% | 5.43% | |
| 37 | 68171 | <u>D</u> _ | Julian Union High | 11.04% | 8.04% | | 6.16% | 1.61% | |
| 37 | 68189 | _ <u>D</u> | Lakeside Union Elementary | 6.14% | 9.03% | 4.37% | 5.35% | 11.14% | |
| 37 | 68197 | | La Mesa-Spring Valley Elementary | 3.35% | 3.01% | 8.91% | 7.63% | 6.49% | |
| 37 | 68205 | D | Lemon Grove Elementary | 7.38% | 9.96% | 3.14% | 3.64% | 4.17% | |
| 97 | 68213 | | Mountain Empire Unified | 6.39% | 5.11% | 11.53% | 10.06% | 9.47% | |
| Ĺ | 68221 | | National Elementary | 5.73% | 6.32% | 6.20% | 5.68% | 6.57% | |
| <u>ُ ام</u> | 68296 | | Poway Unified | 4.53% | 5.00% | 6.18% | 5.85% | 5.94% | |
| 37 | 68304 | D | Ramona City Unified | 5.99% | 4.66% | 5.17% | 5.19% | 5.55% | |
| 37 | 68312 | D | Rancho Santa Fe Elementary | 5.33% | 6.59% | 6.62% | 7.67% | 6.74% | |
| _37_ | 68338 | D . | San Diego City Unified | 2.30% | 3.19% | 8.29% | 11.03% | 9.99% | |
| 37 | 68346 | D | San Dieguito Union High | 5.35% | 6,29% | 3.58% | 5.83% | 3.67% | |
| _37 | 68353 | D: | San Pasqual Union Elementary | 9.39% | 4.72% | 6.54% | 7.45% | 8.12% | |
| 37 | 68361 | _D_ : | Santee Elementary | 7.87% | 4.72% | 5.01% | 5.82% | 0.32% | |
| 37 | 68379 | D | San Ysidro Elementary | 4.35% | | 5.14% | 7.06% | 6.98% | |
| 37 | 68387 | <u>D</u> : | Solana Beach Elementary | 7.90% | 5.42% | 4.89% | 5.58% | 5.94% | |
| 37 | 68395 | D (| South Bay Union Elementary | 5.90% | 6.01% | 8.15% | 11.18% | 9.01% | |
| 37 | 68403 | D [8 | Spencer Valley Elementary | 14.49% | 4.54% | 6.11% | 6.15% | 6.90% | |
| 37 | 68411 | D 8 | Sweetwater Union High | 4.15% | 16.09% | 15.10% | 15.98% | 12.57% | |
| 37 | 68437 | DΙ | /allecitos Elementary | 8.50% | 6.06% | 4.99% | 4.63% | 4.75% | |
| 37 | 68452 | <u>D \</u> | /ista Unified | 3.15% | 7.47% | 8.49% | 3.65% | 5.56% | |
| 37 | 73551 | D C | Carlsbad Unified | 5.70% | 4.09% | 4.57% | 4.61% | 3.61% | |
| 37 | 73569 | D C | Oceanside Unified | 5.06% | 5.03% | 5.73% | 5.83% | 6.48% | |
| 37 | 73791 | D S | an Marcos Unified | | 4.15% | 4.53% | 4.44% | 4.32% | |
| 37 | 75416 | D V | Vamer Unified | 3.21% | 4.45% | 4.07% | 3.16% | 3.74% | |
| 37 | 75614 | | alley Center-Pauma Unified | 1.33% | 5.26% | 6.17% | 7.42% | 10.93% | |
| | | | | 2.01% | 1.07% | 5.89% | 7.98% | 6.32% | |

^{*} C = County Office of Education

D = District

J = Joint Powers Agency

Fiscal Year

2005 - 2006

Six en and Associates Mandate Reimbursement Services

KEITH B. PETERSEN, MPA, JD, President E-Mail: Kbpsixten@aol.com

San Diego

5252 Balboa Avenue, Suite 900 San Diego, CA 92117 Telephone: (858) 514-8605 Fax: (858) 514-8645 Sacramento

3841 North Freeway Blvd., Suite 170 Sacramento, CA 95834 Telephone: (916) 565-6104 Fax: (916) 564-6103

Claim File Copy

December 28, 2006

CERTIFIED MAIL #7003 3110 0000 2900 4884

Ms. Virginia Brummels, Section Manager Local Reimbursement Section Division of Accounting and Reporting Office of the State Controller P.O. Box 942850 Sacramento, CA 94250

RE:

Annual Reimbursement Claims

Carlsbad Unified School District S37030

Dear Ms. Brummels:

Enclosed please find the original claims and extra copies of the FAM-27 for Carlsbad Unified School District's reimbursement claim listed below:

| 1184/75 | Habitual Truants | 2005-2006 |
|---------|-------------------------|-----------|
| 1208/76 | Pupil Health Screenings | 2005-2006 |
| 498/83 | The Stull Act | 2005-2006 |
| 98/94 | Caregiver Affidavits | 2005-2006 |

If you have any questions regarding these claims, please contact me at (858) 514-8605.

Sincerely,

Larry Hendee, Vice-President

Signature of Authorized Officer (USE BLUE INK)

Walter Freeman

Type or Print Name

(38) Name of Contact Person for Claim

SixTen and Associates

Form FAM-27 (New 12/05)

Date

//////

Assistant Superintendent, Business Services

Title

(858) 514-8605

E-mail Address: kbpsixten@aol.com

| | | | | · · · · · · · · · · · · · · · · · · · | School | Mand | lated Cost Manu |
|--|-------------------|---------------------|--------------------|---------------------------------------|--------------------|-----------|-----------------|
| Program | | MANDAT | ED COSTS | | | | |
| 260 | | THE ST | ULL ACT | | | 1 | FORM |
| | | CLAIM S | SUMMARY | | | | SA-1 |
| (01) Camant | | | (02) Type of Claim | | | | Fiscal Year |
| Carlsbad Unified School District | | | Reimburseme | ent X |] | | 2005-2006 |
| | | | Estimated | | _] | | |
| Direct Costs | | X. | Object | Accounts | <u></u> | | |
| (03) | (a) | (b) | (c) | T | (-) | | |
| Doimhannahla | Salaries | Materials | (6) | (d) | (e) | | (f) |
| Reimbursable | and | and | Contract | Fixed | Travel and | | Total |
| Components | Benefits | Supplies | Services | Assets | Training | | i Ulai |
| A. Certificated Instructional Employees (CIE) | Claim Statistics: | Number of CIE's | evaluated per (03) | (A)(1) and (03)(A)(2 | 2) | 1 | 30 |
| 1. Evaluate and assess performance | Ed. Code §4466 | 62, subd. (b), as a | mended by Ch. 49 | 98/83; Reimbursen | nent period begin | is fy | 1997-98 |
| a. Review employee's techniques and strategies | \$ 23,546.25 | | \$ - | \$ - | \$ 2,193.3 | \neg | 25,739.59 |
| b. Evaluation to include assessment of techniques and strategies | \$ 48,662.25 | \$ - | \$ - | \$ - | \$. | - \$ | 48,662.25 |
| Evaluate and assess CIE who teach certain subjects | Ed. Code §4466 | 2, subd. (b), as a | mended by Ch. 4/ | 99; Reimbursemer | nt period begins (| 03/15 | i/99 |
| a. Review STAR results | \$ 12,558.00 | \$ - | \$ - | \$ - | \$ | - \$ | 12,558.00 |
| Assessment based on STAR results | \$ 12,558.00 | \$ - | \$ - | \$ - | \$ - | . \$ | 12,558.00 |
| B. CIE and NIE Employees | Claim Statistics: | Number of CIE's | and NIE's evaluate | ed per (03)(B)(1) | | \dagger | |
| Evaluate and assess CIE and NIE employees | Ed. Code §4466 | 4, subd. (b), as ar | mended by Ch. 49 | 98/83; Reimbursem | ent period begin | s fv ' | 1997-98 |
| a. Evaluating and assessing CIE according to certain criteria | \$ - | \$ - | \$ - | \$ - | \$. | \$ | |
| b. Reducing evaluation to writing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | - |
| c. Transmitting evaluation to CIE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | - |
| d. Attaching response to personnel file | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | - |
| e. Discussing evaluation with CIE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ | - |
| 04) Total Direct Costs | \$ 97,324.50 | \$ - | \$ - | \$ - | \$ 2,193.34 | \$ | 99,517.84 |
| ndirect Costs | | . | | | | ,I | |
| 05) Indirect Cost Rate | | | | [From J-380 or J-580] | | | 5.83% |
| 06) Total Indirect Costs | | | | [Line (05) x Ine (04)(a)] | | \$ | 5,674.02 |
| 17) Total Direct and Indirect Costs | | | | [Line (04)(f) + ine (06)] | | \$ | 105,191.86 |
| ost Reduction | | | | | | <u>L</u> | |
| 6, Offsetting Savings | | | | · | | \$ | - |
| 9) Less: Other Reimbursements | · | | | | | \$ | |
| 0) Total Claimed Amount | | | [Line (| 07) - {Line (08) + Line (| 09)}] | \$ | 105,191.86 |
| au 12/05 | | | · | | | • | .00,101.00 |

State Controller's Office School Mandated Cost Manual MANDATED COSTS Program **FORM** THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL ∛laimant (02) Fiscal Year ad Unified School District 2005-2006 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE X strategies of techniques and strategies Review STR Results Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Salaries Materials Travel Classifications, Functions Performed, Rate Worked Contract Fixed and and and and Description of Expenses Services Assets Benefits Supplies Unit Cost Training Quantity Preparing to evaluate and assess the performance of a CIE Administrators Various \$62.79 150.0 \$ 9,418.50 Discussing the CIE's goals and objectives Administrators Various \$62.79 125.0 \$ 7,848.75 Pre-observation conference and discussion with CIE Administrators Various \$62.79 100.0 \$ 6,279.00 andance at training required to perform evaluations Ahle, Stephen Principal \$73.27 4.0 293.08 Chrisman, Karl Robert Principal \$69.79 4.0 279.16 DeAnda, Jose **Principal** \$73.27 3.0 \$ 219.81 Devich, Robert Principal \$69.79 4.0 279.16 Maddox, Sheila Principal \$69.79 3.0 209.37 Millikin, Carolyn Principal \$73.27 3.0 219.81 Tubbs, Richard Assistant Principal \$54.61 3.0 163.83 Watson, Margaret Principal \$66.14 8.0 529.12 X (05)Total Subtotal Page 1 of 1 23,546.25 \$ \$

New 12/05

2,193.34

State Controller's Office School Mandated Cost Manual MANDATED COSTS Program **FORM** THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL (01 ∛aimant (02) Fiscal Year C ad Unified School District 2005-2006 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE strategies of techniques and strategies Review STR Results Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Salaries Materials Travel Rate Worked Contract Classifications, Functions Performed, Fixed and and and and Description of Expenses Services Assets Benefits Supplies Training **Unit Cost** Quantity Classroom observation to evaluate and assess performance Administrators Various 20,406.75 \$62.79 325.0 \$ Post-observation conference and discussion with CIE Administrators Various \$62.79 150.0 \$ 9,418.50 Discussing evaluation and write-up with CIE Administrators Various \$62.79 125.0 \$ 7,848.75 lucing evaluation to writing, forward to personnel file Administrators Various \$62.79 175.0 \$ 10,988.25 (05)X Total Subtotal Page 1 of 1 48,662.25 \$

New 12/05

State Controller's Office School Mandated Cost Manual MANDATED COSTS Program **FORM** THE STULL ACT 260 SA-2 COMPONENT/ACTIVITY COST DETAIL **}laimant** (02) Fiscal Year ad Unified School District 2005-2006 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and Evaluation to include assessment A. CIE strategies of techniques and strategies X Review STR Results Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (a) (b) (c) (d) (e) (f) (g) (h) Hourly Hours Employee Names, Job Classifications, Functions Performed, Salaries Materials Travel Rate Worked Contract Fixed and and and and Description of Expenses or Services Assets Benefits Supplies Training **Unit Cost** Quantity Preparing to evaluate and assess the performance of a CIE Administrators Various \$62.79 100.0 \$ 6,279.00 Discussing the CIE's goals and objectives Administrators Various \$62.79 50.0 \$ 3,139.50 Pre-observation conference and discussion with CIE Administrators Various \$62.79 50.0 \$ 3,139.50 (05)X Total Subtotal Page 1 of 1 12,558.00 \$ \$ \$

New 12/05

State Controller's Office School Mandated Cost Manual MANDATED COSTS Program THE STULL ACT FORM 260 COMPONENT/ACTIVITY COST DETAIL SA-2 Çlaimant (02) Fiscal Year and Unified School District 2005-2006 (03) Reimbursable Components: Check only one box per form to identify the component being claimed. Review employee's techniques and A. CIE Evaluation to include assessment strategies of techniques and strategies Review STR Results X Assessment based on STR results Evaluating and assessing CIE according B. CIE & NIE Reducing evaluation to writing Transmitting evaluation to CIE to certain criteria Attaching response to personnel file Discussing evaluation with CIE (04) Description of Expenses **Object Accounts** (a) (b) (c) (d) (e) (f) (g) (h) Hourly Employee Names, Job Hours Salaries Classifications, Functions Performed, Materials Rate Worked Travel Contract Fixed and and Description of Expenses and or and Services Supplies Assets Benefits **Unit Cost** Training Quantity Classroom observation to evaluate and assess performance Administrators Various \$62.79 100.0 \$ 6,279.00 Post-observation conference and discussion with CIE Administrators Various \$62.79 50.0 \$ 3,139.50 Discussing evaluation and write-up with CIE Administrators Various \$62.79 50.0 \$ 3,139.50 (05)Total X Subtotal Page 1 of 1 12,558.00 \$

New 12/05

Carlsbad Unified ol District 498/83 THE STULL ACT 2005-2006 Sort by Name

| Component | Review STAR resulfs | | | Accompany board on OTAB | Assessment based on STAB results | | Devices completed by the control of | Dogwy employee's techniques and strategies | Darion completes techniques and strategies | review eniployee's lectiniques and strategies | Evaluation to include assessment of techniques and strategies | Evaluation to include assessment of techniques and strategies | Evaluation to include assessment of techniques and strategies | Evaluation to include assessinent of techniques and strategies | Davigus amplements techniques and state in | i ceview en proyects techniques and surregies | Review employee's fechniques and strategies | colford and committee of the colford and and and and and and and and and an | Review employee's factinisas and otratorios | construction of the second sec | Review employee's techniques and stratogics | cores employees techniques and strategies | Review employee's fachnicules and stratanias | control of the committees and stategies | Povious employeds techniques and effections | cores cuprofees techniques and stategies | Review employee's techniques and etratorics | coron display oce confindace and statistics | Review employee's fechniques and strategies | |
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| Salary Activity | \$6,279.00 Preparing to evaluate and assess the performance of a CIE | \$3,139.50 Discussing the CIE's goals and objectives | 3,139.50 Pre-observation conference and discussion with CIE | 3.279.00 Classroom observation to evaluate and assess performance | \$3,139,50 Post-observation conference and discussion with CIE | \$3.139.50 Discussing evaluation and write-up with CIF | 3.418.50 Preparing to evaluate and assess the partomance of a CIE | 7.848.75 Discussing the CIE's goals and objectives | 3.279.00 Pre-observation conference and discussion with OIE | 406 75 Classroom observation to evaluate and second performance | 418.50 Post-observation conference and discussion with OIC | 848 75 Discussion evaluation and write-up with OLE | 988.25 Reducing evaluation to writing forward to nersonnel file | 324.50 | 2293.08 Attendance at fraining required to perform evaluations | | Attendance at training required to perform evaluations | | Attendance at training required to perform evaluations | | Attendance at training required to perform evaluations | | Attendance at training required to perform evaluations | | Attendance at training required to nerform evaluations | | \$163.83 Attendance at training required to perform evaluations | 163.83 | Attendance at training required to perform evaluations | |
| PHR 8 | \$62.79 \$ | \$62.79 | \$62.79 | \$62.79 | | | | \$62.79 \$7 | | • | | \$62.79 \$7 | 67 | 26\$ | \$73.27 | Ÿ, | \$69.79 | - | | 0 7 | • | • | 97 | €> | • | 69 | | € | | \$ 66\$ |
| ife | Various \$6 | Various \$6 | Various \$6; | Various \$6, | Various \$6; | Various \$6. | Various \$6; | Various \$6, | Various \$6; | Various \$62 | | Various \$62 | Various \$62 | | Principal \$73 | | | otal | Principal \$73.27 | | Principal \$69.79 | | Principal \$69.79 | | Principal \$73.27 | | Assistant Principa \$54.61 | | Principal \$66.14 | |
| lame | | | | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Va | Administrators Total | Ahle, Stephen Pri | Ahle, Stephen Total | Chrisman, Karl Robert Principal | Chrisman, Karl Robert Total | | DeAnda, Jose Total | Devich, Robert Pri | Devich, Robert Total | | Maddox, Sheila Total | | Millikin, Carolyn Total | | otal | Watson, Margaret Prii | Watson, Margaret Total Grand Total |
| Hours | 100.00 | 20.00 | 20.00 | 100.00 | 20.00 | 20.00 | 150.00 | 125.00 | 100.00 | 325.00 | 150.00 | 125.00 | 175.00 | 1,550.00 | 4.00 | 4.00 | 4.00 | 4.00 | 3.00 | 3.00 | | 4.00 | 3.00 | | | | 3.00 | • | | 8.00 1,582.00 |
| Date | 02-08 | 90-90 | 02-06 | 02-06 | 02-06 | 90-90 | . 90-90 | 02-06 | 02-06 | 02-06 | 90-90 | 02-06 | 02-00 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | | 10/25/2005 | |

| District/C | rep | The STEUS AHLE POOC | <u> </u> | 5-86 | _ | | | |
|---------------------------------|---------------------------------|---|---------------------|------------------------------|--------------|--|--|--|
| Departme | RR | Exact Position Title 33 (-6299 12mo/ Work y | 1mo/1 | Omo/hriv igth(circle) | - | | | |
| Reimbursal Code 31 | Trainin district | g evaluators: Time spent by district staff preparing and cor staff on how to perform the reimbursable certificated emplo | oyee eva | luations. | | | | |
| Code 32 | evaluat is, reps | tor trainees: Time spent by district staff to attend training, continuous of the source, on how to perform the reimbursable certifications. Each trainee can be reimbursed only once for the sate training is not reimbursed. | ed empl me train | oyee ing course, th | | | | |
| Classroom NOTE: On | teacher time ly one code | is not reimbursed unless separately compensated to atter | nd trainir | 1g. | | | | |
| Date: | Activity Code (circle one) : | Describe the activity: | Time in Hours | Substitutes & Materials cost | 1 | | | |
| 10,2505 | 3(32) | FISK Wary | 4 | \sim | 1 | | | |
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| 1 1 | 31 32 | | | | 1 | | | |
| $I \subseteq I$ | 31 32 | | | | 1 | | | |
| you have ren | ofted actual o | ION: The State of California requires that school district personing order for the district to receive reimbursement. Your signature of late or have provided a good faith estimate which you "certify (or the State of California to be true and counter which you "certify"). | in this for | m certifies that | | | | |
| information." | This Informa | tion is used for cost accounting purposes only. Certify (or estate of California to be true and correct based on your personal purposes only. PLEASE | inal know | iledae ar | , | | | |
| Employee Signature Date 10-5 05 | | | | | | | | |
| | | please contact, at | | | | | | |
| PLEASE SU | BMIT THIS IN | FORMATION BY; TO | | | | | | |

| District/COE | usis | Fiscal Year: | 05-06 |
|--|---|--|---|
| Type of Training Activity | | Training Location | E HODE |
| Date of Activity | 10/25/05 | Start and End Times | (OC) |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1336 Chvisman | principe 1 | Hope Elem | Trainer (Trainee) |
| 2 | 1 | 7 | Trainer Trainee |
| ,3 | | | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | • | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | of the training curriculum or a | attach copy of agenda and ma | aterials: |
| FRISK | | · · · · · · · · · · · · · · · · · · · | |
| | | | |
| The District training coordin | ator for this event, or anothe | r district employee, needs to | sign below. |
| MPLOYEE CERTIFICATION: To state mandates in order for the ave reported actual data or have erjury under the laws of the Stationmation." This information is imployee Signature | The State of California requires ne district to receive reimburser re provided a good faith estimate of California to be true and cused for cost accounting purposes. | that school district personnel mant. Your signature on this formate which you "certify (or declare) correct based on your personal knows only. Date | aintain a record of data n certifies that you under penaity of nowledge or LEASE USE BLUE INK |
| you have any questions, pleas | e contact | et e | |
| LEASE SUBMIT THIS INFORM | IATION BY | _; то | · |

| District/Co To S e Employee B T Departme | Del | Fiscal Year. Principa Exact Position Title 331-5499 Telephone # Work y | 1mo/1 | Omo/hrty | - |
|---|--|--|--|---|---------------------------------|
| Code 32 | is, rept | rimainees: Time spent by district staff to attend training, or hear source, on how to perform the reimbursable certifications. Each trainee can be reimbursed only once for the said training is not reimbursed. | oyee eva onducte ed empl me train | aluations. d by the distriction oyee ling course, th | |
| Classroom NOTE: On | | is not reimbursed unless separately compensated to atter antry par line. | na veinir | ig. | · |
| Date: | Autivity Code (circle one) : | Describe the activity: | Time in Hours | Substitutes & Materials cost | <u></u> |
| 10 25/05 | 37(32) | FRISK Training | 3 | ? Di | strict Pd. 8 this truming |
| 1 1 | 31 32 | \$ c. 4 | | · · · · · · · · · · · · · · · · · · · | Arus min |
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| EMPLOYEE data for state you have rependery unde information." Employee Si If you have E | mandrives in conted account of ac | OM: The State of California requires that school district personn prizer for the district to receive reimbursement. Your signature of state of California to be true and correct based on your personnia to be true and correct based on your personnia to be used for post accounting purposes only. PLEASE Date 223 please contact ORMATION BY | n this for declare) and know USE BLL O | m certifies that under pensity ledge or | of |

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| District/COE | D/520E | Fiscal Year: 2 | 205 |
| FRISK | , | $\langle - \rangle \cap 1$ | - N - N - I |
| Type of Training Activity | | Training Location | 1 V/ V |
| 100,250 | 5 | Training Location | VOLILIA |
| Date of Activity | | Start and End Times | /17 |
| | | otali and Line innes | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle ope) |
| 1 CUS PSLAD | Principal/Killy | Kelly School | Trainer (Trainee |
| 2 Robert DE | FUICH C | \mathcal{O} | Trainer Trainee |
| .3 | | | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | <u> </u> | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description o | f the training curriculum or a | ttach copy of agenda and ma | aterials: |
| | | | |
| | | | |
| | | district employee, needs to | |
| have reported actual data or have beijury under the laws of the Stanformation." This information is | e provided a good faith estimat te of California to be true and o | / | n certifies that you |
| you have any questions, please | | Date, at | |
| LEASE SUBMIT THIS INFORM | | , at _; TO | |

Revised December 2005

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| District/COE | | / |
|--|---------------------------------|-----------------------------|
| FOR AN ANGENIA | Fiscal Year: | |
| Type of Training Activity Englage Suforma | SDCOE - Nax | 40000001 |
| 10-25 0 Enployee Person | Training Location | · · |
| Date of Activity | 2 8.30 AM - 1 | 1:30 AM |
| The state of the s | Start and End Times | |
| DISTRICT EMPLOYEE DISTRICT EMPLOYEE | Diamer | |
| POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 Sheila Maddon Principal | Aviara Dalas Flor | |
| The state of the s | 2322.700 | Trainer Traines |
| The state of the s | | Trainer Traines |
| The second secon | 8 | Trainer Traines |
| | | Trainer Trainee |
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| Harris Marie 200 and Marie Mily Williams To | | Trainer Trainee |
| | | Trainer Trainee |
| D. 新元···································· | | Trainer Train ce |
| のとして、「大学学」を記しています。 1970年 1971年 197 | | Trainer Trainee |
| ovide a brief description of the training available | | |
| ovide a brief description of the training curriculum or at | ach copy of agenda and mate | ∍rials: |
| Marie Carlos Car | | |
| e District training coordinator for this event, or another | | |

| • | Training Of LV | aluators | Ø | |
|--|--|--|---|----------------|
| District/COE | | Fiscal Year: | 05/04 | |
| FRISK Tra | ining | National Ci | ty VAII | egindale |
| Type of Training Activity | 1 105-8° 201 | Training Location | | 9 |
| 10-25-06 | - assure date signer | 030 1/32 | CALLY (| i ^f |
| Date of Activity | pros see Mars spring | Start and End Times | - K Y : - 1 | |
| | | | | |
| DISTRICT EMPLOYEE | DISTRICT EMPLOYEE | DISTRICT EMPLOYEE | 31 CODES 32 | |
| NAME (PRINT) | POSITION/TITLE | WORK LOCATION | (circle one) | · |
| 1 Carolyn Millikin | trincipal | Valley MS | Trainer Trainee | |
| 2 | | <u>,</u> | Trainer Trainee | |
| .3 | | | Trainer Trainee | |
| 4 | | | Trainer Trainee | |
| 5 | | | Trainer Trainee | |
| 6 | | | Trainer Trainee | |
| 7 | | | Trainer Trainee | |
| 8 | | | Trainer Trainee | |
| 9 | | | Trainer Trainee | |
| 10 | | | Trainer Trainee | |
| Provide a brief description of | of the training curriculum or at | tach copy of agenda and ma | aterials: | |
| FKISK Tra | ining - Haw + | - when to write | te up an | |
| employee +. | Row to include | | | |
| The District training coordin | ator for this event, or another | | | |
| EMPLOYEE CERTIFICATION: 1 | | | | • |
| have reported actual data or have perjury under the laws of the Stainformation." This information is | re provided a good faith estimate the of California to be true and co used for cost accounting purpo | ent. Your signature on this form which you "certify (or declare) correct based on your personal be ses only. | n certifies that you) under penalty of knowledge or ! FASE HISE BILLE INK | |
| Employee Signature | elly 11.12+ | Date 2-23- | 06 | |
| If you have any questions, pleas | e contact | at | | |
| PLEASE SUBMIT THIS INFORM | MATION BY | ; TO | | |

| <u>.</u> | rialining of Ev | aluators | |
|---|--|---|---|
| District/COE Carlsba | d USD | Fiscal Year: <u>0</u> 5- | Db |
| - FRISK | | National City | 1Alley middle |
| Type of Training Activity | 1 11mg - 88/14 | Training Location | 1 |
| 10-25/06) - assu | cause date signed 06 mentaging | 830-1130 | 3 |
| Type of Training Activity 10-25 (06) - 0.56 Activity | Was plat be Mand 3 848 | Start and End Times | |
| | | | |
| DISTRICT EMPLOYEE NAME (PRINT) | DISTRICT EMPLOYEE POSITION/TITLE | DISTRICT EMPLOYEE WORK LOCATION | 31 CODES 32 (circle one) |
| 1 RICHARD TUBBS | ASSISTANT PRINCIPAL | VALLEY MIDDLE / CUSD | Trainer Trainee |
| 2 | | <u> </u> | Trainer Trainee |
| .3 | | | Trainer Trainee |
| 4 | | | Trainer Trainee |
| 5 | | | Trainer Trainee |
| 6 | | | Trainer Trainee |
| 7 | | | Trainer Trainee |
| 8 | | | Trainer Trainee |
| 9 | • | | Trainer Trainee |
| 10 | | | Trainer Trainee |
| Provide a brief description of | of the training curriculum or a | ttach copy of agenda and ma | iterials: |
| | how to plan, prepare, an | | |
| | ator for this event, or another | | |
| EMPLOYEE CERTIFICATION: 1 for state mandates in order for the have reported actual data or have perjury under the laws of the Steinformation." This information is amployee Signature If you have any questions, pleas | re provided a good faith estimate the of California to be true and cused for cost accounting purpo | the which you "certify (or declare) correct based on your personal kees only. Date 2/22/16 | n certifies that you under penality of nowledge or EASE USE BLUE INK |
| PLEASE SUBMIT THIS INFORM | NATION BY | ; TO | |
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| District/COE | 5-8213 | Fiscal Year: 🔘 | 5-0/e | · |
| YZZAF | | Training Location | Magnelia | • |
| Type of Training Activit | Y | Training Location | V | |
| 10-55-05 | | 8:00-4:0 | 5 8 | • |
| Date of Activity | | Start and End Times | | • |
| DISTRICT EMPLOYEE | DISTRICT EMPLOYEE | DISTRICT EMPLOYEE | 31 CODES 32 | -] |
| NAME (PRINT) | POSITION/TITLE | WORK LOCATION | (circle one) | |
| Mary Worker | Rencipel | Magnalia | Trainer Trainee | |
| 2 | | | Trainer Trainee | |
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| 9 | | | Trainer Trainee | |
| 10 | | | Trainer Trainee | |
| Provide a brief description | of the training curriculum or | attach copy of agenda and ma | aterials: | .* |
| | | ani of labor | | |
| | | selinduded nece | | 2 . 2 |
| The District training coordin | ator for this event, or anothe | er district employee, needs to | aims balance | |
| EMPLOYEE CERTIFICATION: or state mandates in order for to ave reported actual data or has erjury under the laws of the State of the Sta | The State of California requires the district to receive reimburse ve provided a good faith estimate of California to be true and a used for cost accounting purp | that school district personnel m ment. Your signature on this for ate which you "certify (or declare) correct based on your personal i | aintain a record of data in certifies that you under penalty of knowledge or LEASE USE BLUE IN | Softie Coment |
| f you have any questions, pleas | | , at | - | |
| LEASE SUBMIT THIS INFORM | MATION BY | _ ; TO | | |

evaluator relevantements

HOLS LINE SIL

rou are accountable

As an evaluator you are accountable for providing a practical and straightforward method of documenting unsatisfactory employee performance.

Protect yourself and your employer!

- Documentation and file-building techniques
 - Primary documentation components
- Legally sufficient disciplinary memoranda
 - Personnel files
- Progressive discipline; and more!

Cet the information you need

- Effect positive change through clear communication
 - Identify the common elements necessary for legally sufficient documentation; and
 - Simplify the drafting of documentation by establishing a common framework

Steven J. Andelson is a senior partner with the law firm of Atkinson, Andelson, Loya, Ruud & Romo. He received his Bachelors degree with honors from UCLA and his Juris Doctor from UC Davis. He has 30 years of experience with public education institutions. He is the author of the FRISK Documentation Model and co-author of the School Law Update.

Atkinson, Andelson, Loya, Ruud & Romo represents private and public sector employers throughout California, including school districts, community colleges, county offices of education, special districts

describerations of the second

New and experienced administrators, classified management.

Content:

In-depth review of the critical feedback elements evaluators should use in addressing performance problems and their application in promoting positive change, satisfying just cause requirements and providing a clear understanding of performance expectations. Related examples and hypotheticals will be discussed and analyzed.

EFIFORM STATE

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Cost.

\$95.00 per person

tocation:

San Diego County Office of Education 6401 Linda Vista Rd., Room 306 San Diego, CA 92111-7399 (858) 292-3511

SESSION !

PATE: Thursday December 1, 2005

SIGN IN: 8:30 AM

SESSION: 9:00 AM - 11:30 AM

PLEASE DIRECT QUESTIONS TO: Linda Gant

Human Resource Services Division 858) 292-3511 • Fax (858) 292-5648 And State State Herseld

Schedule 1A Carlsbad Unified School District 498/83 Stull Act Fiscal Year: 2005-2006 Time Summary

Purpose: To calculate "Total Hours Worked" for "Various Principals and Vice Principals".

Source: Schedule 2A and 1.8-1.

Findings:

| Various Administrators | Evaluation Criteria A | Evaluation Criteria B & C |
|---|--------------------------|------------------------------|
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ evaluation preparation | 20 | 30 |
| Total Time (in minutes) | 6000 | 9000 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 11) | 100.0 | 150.0 |
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ goals & obj. conf. with instructor | 10 | 25 |
| Total Time (in minutes) | 3000 | 7500 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 12) | 50.0 | 125.0 |
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ pre-observation conf. with instructor | 10 | 20 |
| Total Time (in minutes) | 3000 | 6000 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 13) | 50.0 | 100.0 |
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ classroom observation of instructor | 20 | 65 |
| Total Time (in minutes) | 6000 | 19500 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 14) | 100.0 | 325.0 |
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ post-observation conf. with instructor | 10 | 30 |
| Total Time (in minutes) | 3000 | 9000 |
| Per-Hour | 60 | 60 |
| Hours Worked (Code 15) | 50.0 | 150.0 |
| # of reimbursable K-12 evaluations | 300 | 300 |
| Avg. time p/ final conf. with instructor | 10 | 25 |
| Total Time (in minutes) | 3000 | 7500 |
| Per Hour | 60 | 60 |
| Hours Worked (Code 16) | 50.0 | 125.0 |
| # of reimbursable K-12 evaluations | | 300 |
| Avg. time p/ district reporting | | 35 |
| Total Time (in minutes) | | 10500 |
| Per Hour | | 60 |
| Hours Worked (Code 17) | | 175.0 |

Conclusion: Findings will go forward to the SA-2.

*Activity Codes Code 11- Prepar Code 12- Goals

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor
Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

*Evaluation Criteria

(A) District standards and test results

(B) Instructional techniques/strategies

(C) Adherence to curricular objectives

(D) Suitable learning environment

498/83 The Stull Act (K-12) Routine Evaluations of Instructors DISTRICT STATISTICS REPORT

| DISTITUTE OF OFFICE OF OFFICE OF OFFICE OF OFFICE OF OFFICE OF OFFICE OF | District/COE: (ARLSBAN) | UNIFIELS |
|--|-------------------------|----------|
|--|-------------------------|----------|

The following cost accounting statistics will assist the calculation of the district's reimbursement. Please report the required information in the spaces provided.

| Certificated Instructors | | , | | | Fisca | al Year | | V | |
|--|-------|-------|-------|---------------|-------|---------|-------|---------|-----------|
| Statistical Data | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 | 02-03 | 03-04 | 04-05 | 05-0 |
| 1 A K-12 Probationary Teachers- Total Number | 61 | 94 | 45 | 96 | 121 | 44 | 12 | 12 | 24 |
| 1 B K-12 Permanent Teachers- Total Number | 306 | 273 | 283 | *** | 349 | 424 | | | -114 |
| 1 C K-12 Temporary Teachers- Total Number | 79 | 36 | 90 | 65 | 61 | 83 | 66 | 77 | 92 |
| 1 D K-12 Classroom Teachers- A + B+ C = Total Number | 446 | 403 | 468 | 501 | 531 | 551 | 554 | | 56 |
| 2 A K-12 Probationary Teachers- Total Number Evaluated | 53 | 89 | 86 | 90 | 117 | 40 | 11 | 10 | 19 |
| 2 B K-12 Permanent Teachers- Total Number Evaluated | 144 | 130 | 15 | _ | 147 | 202 | 233 | 220 | 21 |
| 2 C K-12 Temporary Teachers- Total Number Evaluated | 75 | 33 | 86 | 60 | 58 | APRIL. | 61 | - Print | <u>87</u> |
| 2 D K-12 Classroom Teachers- A + B+ C = Total Number Evaluated | 272 | 252 | | 313 | 312 | | 305 | 7.7 | 92 |
| 8* K-12 Categorical/Grant Teachers- Total Number Evaluated | 20 | 7 | 21 | 22 | 11 | 31 | 26 | 2 | 21 |
| Reimbursable K-12 Evaluations Line 2 D subtract Line 3 E.C. 52012 School Improvement E.C. | 152 | 232 | 276 | 291 | 320 | 290 | 279 | 280 | 3N |

| A + B+ C = Total Number Evaluated | 272 | 152 | 297 | 313 | 342 | 321 | 305 | 201 | |
|--|--|------------------------|------------------------|--------------------|----------------------|----------|------------|-----------|-------|
| 3* K-12 Categorical/Grant Teachers- Total Number Evaluated | 20 | 10 | 21 | 22 | U | 31 | 16 | 21 | 7 |
| 4 Reimbursable K-12 Evaluations Line 2 D subtract Line 3 | 252 | 132 | 276 | 291 | 320 | 290 | 210 | 280 | 300 |
| E.C. 54444.2 Migrant children E.C. LS.C. 25; 2604 Indian School Assistance Act | 52065 N 54425(b 54724 D Any s |) Chapter rop-out F | r 1 Feden revention | al compe n E.C. | nsatory e 62002.5 | State Ca | tegorical | | |
| MPLOYEE GERTIFICATION: The State of Californandates in order for the district to receive reimbulate or have provided a good faith estimate which california to be true and correct based on your peruposes only. PLEA | sense Small | ify (or de | clare) un or inform | i mile intil | i cerunes | inat you | i nave rei | ported ac | tual |
| mployee Signature | 1093 | | | | Date | 3- | 1-06 | | |
| ou have any questions, please contact | rie No | rton | | | , at | 760-3 | 31-5025 | <u> </u> | |
| LEASE SUBMIT THIS INFORMATION BY | | | _ ; TO _ | | | | | | |
| | | | | | | | Ca | 184-211 | giral |

498/83 The Stull Act (K-12)

Re-evaluations of Unsatisfactory Certificated Permanent Staff DISTRICT STATISTICS REPORT

| District/COE: ARLSDAD UN | HE | <u>N</u> | - - | | | | | | • . |
|---|------------------------|---------------------------------------|---------------------------------------|-------------------------|--|---|-----------|--|-----------------|
| The following cost accounting statistics report the required information in the spa | will assi aces pro | st the co ovided. | alculatio | on of the | distric | t's reim | bursem | ent. Pl | ease |
| Statistical Data: Certificate Staff on | | | | | Fisca | l Year | | | |
| Unsatisfactory Status | 97-98 | 98-99 | 99-00 | 00-01 | 01-02 | 02-03 | 03-04 | 04-05 | 05-06 |
| 5 K-12 Permanent Instructors | | | | | | | | | |
| A. Number on unsatisfactory status | 2 | 1 | 3 | 2 | - 1 | 3 | 4 | 2 | 1 |
| B. Number of re-evaluations | 1 | 1 | 2 | 2 | O | 1 | 3 | 2_ | 0 |
| 6 Permanent Non-Instructors: | | | | | | | | | |
| A. Number on unsatisfactory status | 1 | | 2 | 1 | y | 1 | 1 | 2 | 1 |
| B. Number of re-evaluations | 1 | 1 | 1 | Ô | - | 0 | 1 | The state of the s | 0 |
| 7 Reimbursable Re-evaluations 5 B + 6 B = Total Non-reimbursable re-evaluations (Do no | 2 | Z_in the | 3 | | e de la company | Z | 4 | 4 | 0 |
| Any positions funded by these ca | | | Statistic | s above | ∌) | | | | |
| E.C. 52012 School Improvement E.C. 52176 LEP/Bilingual E.C. 54425(b) Chapter 1 Federal compe E.C. 54444.2 Migrant Children E.C. 62002.5 State Categorical | E.C ensatory E.C | . 5285 educa . 5472 | 2 Coord tion 4 Drop- | out Pre | Categor | | e Act | | |
| Any position that is grant-funded Re-evaluations of temporary and | long-te | rm subs | stitute te | eachers | | | | | |
| 1 Delinaria | ursement 1 vou "cer | . Your sig tify (or de lowledge | gnature or eclare) un or inform | n this for ider pena | n certifies Ity of perj his inform | s that you jury under nation is o | I have re | ported ac | tual tate of |
| you have any questions, please contact To | rrie No | orton | | | Date | | 31-502 | | |
| PLEASE SUBMIT THIS INFORMATION BY | | | : TO | | , at _ | 700-3 | 001-002 | ر | |

Fiscal Years: 1997-98 thru 2005-06 iool District 498/83 Stull Act Carlsbad Unified

Schedi ''A

Purpose: To summarize time spent by "various principals and vice principals" on Stull Act. Time Study

Source: SA 1.7-1 Average Timesheets.

Findings:

| | | | | | | | | *Ac+i | *Activity Codes | dec | | | | | | | |
|------------------------------------|------------------|-------|------|------|------|-------|------|-------|-----------------|-------|------|----------|------|------------|------|------|------|
| | | | | | | | | Į | 7 | 200 | | | | | | | _ |
| | | | 7 | | | | 12 | | | | 13 | ~ | | | , | 14 | |
| Schoolsite | Staff | ∢ | 8 | ၁ | D | ٧ | В | ပ | ۵ | 4 | В | ပ | ٥ | 4 | М | ပ | ٥ |
| ** Aviara Oaks Elem. Sheila Maddox | Sheila Maddox | 2,100 | | | | 2,280 | | | | | 210 | | 210 | | 450 | | 450 |
| Aviara Oaks Middle | Steve VanZant | | 30 | 30 | | 30 | | | 30 | 30 | - | | 30 | 50 | 100 | 100 | 100 |
| Buena Vista | | | | | | | | | | | | | | | 3 | | 8 |
| Calavera Hills Elem. | Devin Vodicka | 45 | 5 | 5 | 5 | 5 | 9 | 5 | 5 | 2 | 10 | 2 | 5 | 19 | 06 | 10 | 10 |
| Calavera Hills Middle Erik Trogden | Erik Trogden | 15 | 15 | 15 | 15 | 10 | 9 | 10 | 9 | | 15 | | 15 | 09 | 09 | 09 | 09 |
| Carlsbad Alternative | | | | | | | | | | | | | | - | | 3 | |
| | Dolores Delgado | 40 | | | | 20 | | | | 15 | - | | | 40 | | | |
| | Tom Bloomquist | 10 | | 10 | | 5 | 2 | 5 | 2 | 5 | 15 | 2 | 5 | 10 | 10 | 10 | 10 |
| Carlsbad High | Margaret Stanchi | 15 | | 10 | | 5 | 5 | 5 | 5 | 5 | 15 | 5 | 5 | 9 | 10 | 10 | 10 |
| | Willis T. Lord | 10 | | 10 | | 5 | 5 | 5 | 2 | 5 | 15 | 2 | 2 | 2 | 10 | 10 | 10 |
| | Scott Wright | 10 | | 10 | | 5 | 2 | r. | 5 | 5 | 15 | 5 | 2 | 9 | 10 | 10 | 10 |
| Hope | Bob Chrisman | 09 | 10 | 10 | 10 | 30 | 30 | 30 | 30 | 20 | 20 | 20 | 20 | 20 | 09 | 30 | 30 |
| Jefferson | Carol Van Vooren | 40 | 20 | 5 | 5 | 5 | 5 | D. | 5 | 5 | ıçı | rs | 5 | 2 | 10 | 20 | 5 |
| Kelly | R. Devich | 30 | 30 | 30 | 09 | 45 | 09 | 30 | 09 | 30 | 30 | 15 | 15 | 88 | 09 | 09 | 09 |
| Magnolia | Marg Watson | 10 | 10 | 5 | 5 | 9 | 10 | 2 | 5 | ည | 15 | 5 | 10 | 5 | 20 | 10 | 10 |
| Pacific Rim | Stephen Ahle | 45 | | 15 | 10 | 10 | 20 | 15 | 15 | 5 | 5 | 5 | - | 35 | | | |
| Vallev Middle | Carolyn Millikin | 5 | | | | 5 | 15 | 20 | ည | 5 | 15 | 20 | 5 | 5 | 15 | 20 | 5 |
| | Richard Tubbs | 10 | | | | 5 | 15 | 15 | 10 | r. | 10 | 10 | 5 | 2 | 15 | 20 | 10 |
| Averages | | 24.6 | 17.1 | 12.9 | 15.7 | 13.0 | 15.0 | 11.9 | 13.9 | 10.4 | 14.2 | 8.8 | 10.0 | 20.1 | 36.2 | 28.5 | 25.4 |
| Summation of criteria B and C | ia B and C | | 30 | | | | 27 | 7 | ! | ····· | 23 | <u> </u> | | ; | 65 | } | 1 |
| Averages to be used | - | 20 | 30 | | | 10 | 25 | 2 | | 19 | 50 | | | 50 | 65 | 5 | |
| | | | | | | | | | | ł | | | | 1 | | | |

Conclusion: Findings will go forward to Schedule 1A.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

Code 13- Pre-observation conference with instructor

Code 14- Classroom observation of instructor

Code 15- Post-observation conference with instructor

Code 16- Final conference with instructor

Code 17- District reporting

Evaluation Criteria

District standards and test results €

Instructional techniques/strategies

Adherence to curricular objectives

Suitable learning environment @ (C) (D)

** Aviara Oaks Elem. -- Data for this schoolsite not averaged in. Data received is total time for all reviews, not a per review average.

ool District 498/83 Stull Act Carlsbad Unified Schedi

Fiscal Years: 1997-98 thru 2005-06 Time Study

Purpose: To summarize time spent by "various principals and vice principals" on Stull Act. Source: SA 1.7-1 Average Timesheets.

Findings:

| | | | | | | * | ctivity | *Activity Codes | | | | | |
|------------------------------------|------------------|------|------|------|------|----------|---------|-----------------|--------------|--------------|--------------|------|------|
| | - | | | 15 | | | | 16 | | _ | | 17 | |
| Schoolsite | Staff | ٧ | В | ပ | Q | ٨ | m | ပ | ۵ | 4 | m | ပ | |
| ** Aviara Oaks Elem. Sheila Maddox | . Sheila Maddox | | 330 | | 330 | <u> </u> | 180 | | 180 | | 09 | | 09 |
| Aviara Oaks Middle | Steve VanZant | | 10 | 10 | 10 | 15 | 15 | 15 | 15 | 30 | 30 | 30 | 30 |
| Buena Vista | | | | | | | | | | | 3 | | 3 |
| Calavera Hills Elem. | Devin Vodicka | ις: | 10 | 5 | 10 | 9 | 10 | 10 | 9 | 19 | 10 | ıC | ις |
| Calavera Hills Middle Erik | Erik Trogden | | 30 | | 30 | 30 | | 30 | | | | , | , |
| Carlsbad Alternative | | | | | | | | | | | | | |
| - | Dolores Delgado | 20 | | | | 40 | | | | 30 | | | |
| | Tom Bloomquist | | 10 | 10 | 10 | 2 | 10 | 10 | 5 | | | | |
| Carlsbad High | Margaret Stanchi | | 10 | 10 | 10 | 2 | 10 | 10 | 5 | ļ | | | |
| | Willis T. Lord | | 10 | 10 | 10 | 5 | 10 | 10 | 5 | | | | |
| | Scott Wright | | 10 | 10 | 9 | 2 | 10 | 10 | 5 | | - | | |
| Норе | Bob Chrisman | 20 | 40 | 30 | 30 | 30 | 20 | 30 | 20 | 10 | 20 | 20 | 20 |
| Jefferson | Carol Van Vooren | 5 | 5 | 5 | 5 | 2 | 5 | 5 | 5 | 5 | 5 | 5 | ı.c |
| Kelly | R. Devich | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 99 | 09 | 09 | 09 |
| Magnolia | Marg Watson | 5 | 20 | 5 | 2 | 5 | 15 | ß | 10 | 15 | 15 | 75 | Ę |
| Pacific Rim | Stephen Ahle | | 20 | | | 20 | | | | 10 | | | 2 |
| Valley Middle | Carolyn Millikin | 5 | 15 | 20 | 5 | 2 | 15 | 20 | 5 | 420 | | | 09 |
| | Richard Tubbs | 5 | 15 | 15 | 15 | 5 | 15 | 15 | 10 | 2 | 5 | 5 | 5 |
| Averages | | 11.9 | 16.8 | 13.3 | 13.8 | 14.3 | 13.8 | 15.4 | 10.4 | 59.5 | 20.7 | 18.6 | 24.4 |
| Summation of criteria B | ia B and C | | ဗ | 30 | | | 29 | . 6 | <u> </u> | - - | က်]] | 39 | |
| Averages to be used | | 10 | 3 | 30 | | 10 | 25 | 5 | | | 35 | 5 | |
| | • | | | | | | | | | | | | |

Conclusion: Findings will go forward to Schedule 1A.

*Activity Codes

Code 11- Preparing for the evaluation

Code 12- Goals and objectives conference with instructor

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Code 15- Post-observation conference with instructor Code 14- Classroom observation of instructor

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Evaluation Criteria

District standards and test results

Instructional techniques/strategies (B)

Adherence to curricular objectives

Suitable learning environment 00

** Aviara Oaks Elem. -- Data for this schoolsite not averaged in. Data received is total time for all reviews, not a per review average.

ilifornia Department of Education - School Fiscal Services Division

cted Indirect Cost Rates - Five Year Listing
(/ ed March 2005 by CDE based on SACS expenditure data)
Address questions to faisinfo@cde.ca.gov, or call (916) 322-1770.

| • | | | | | APP | ROVED | RATES | |
|--------|-------|----------------|---|--|--|--|---|--|
| | | • | | Por u | ise with state ar | ıd federal progr | ams, as allowal | ole, in: |
| | | 1 | T | 2001-02 | 2002-03 | 2003-04 | 2004-05 | 2005-06 |
| Co. | | Type' | Name (sorted by CDS code) San Diego County Superintendent | (based on 1999-00 expenditure data) | (based on 2000-01 expenditure data) | (based on 2001-02 expenditure data) | (based on 2002-03 expenditure data). | (based on 2003-04 expenditure data) |
| 37 | | | Alpine Union Elementary | 7.73% | 8.11% | 8.05% | 9.84% | 8.54% |
| 37 | | B | Bonsail Union Elementary | 2.31% | 2.86% | 3.46% | 3.50% | 3.16% |
| 37 | 67983 | T B | Borrego Springs Unified | 3.42% | 4.86% | 4.15% | 4.54% | 4,41% |
| 37 | 67991 | D | Colon Valley United | 10.81% | 8.30% | 5.40% | 6.07% | 8.52% |
| 37 | 68007 | <u> </u> | Calon Valley Union Elementary Cardiff Elementary | 6.21% | 5.42% | 4.56% | 5.55% | 7.46% |
| 37 | 68023 | <u> </u> | Chula Vista Elementary | 5.49% | 4,74% | 3.68% | 3.96% | 4.44% |
| 37 | 68031 | B | Coronado Unified | 6.34% | 5.54% | 4.07% | 5.36% | 4.76% |
| 37 | 68049 | 5 | | 5.17% | 6.01% | 8.47% | 8.08% | 6.29% |
| 37 | 68056 | <u> </u> | Dehesa Elementary | 2.95% | 3.36% | 7.82% | 7.45% | 5.62% |
| 37 | 68080 | <u> </u> | Del Mar Union Elementary | 4.30% | 4.67% | 2.44% | 5.42% | 6.00% |
| 37 | 68098 | <u> </u> | Encinitas Union Elementary | 4.67% | 5.00% | 4.57% | 6.33% | 5.04% |
| 37 | 68106 | D | Escondido Union Elementary | 5.54% | 4.68% | 4.69% | 5.75% | |
| 37 | 68114 | D | Escondido Union High | 8.08% | 6.22% | 9:05% | 10.22% | 4.97% |
| 37 | 68122 | | Fallbrook Union Elementary | 7.37% | 7.61% | 5.46% | 6.11% | 8.07% |
| 37 | 68130 | D | Fallbrook Union High | 6.42% | 7.15% | 10.46% | 11.10% | 6.69% |
| 37 | 68155 | <u>D</u> | Grossmont Union High | 4.32% | 1.56% | 3.41% | 4.68% | 10.32% |
| 37 | | _ <u>D</u> _ | Jamui-Dulzura Union Elementary | 7.21% | 7.47% | 4.34% | 1.28% | 5.70% |
| 37 | 68163 | <u>D</u> | Julian Union Elementary | 2.30% | 5.73% | 6.57% | 9.26% | 4.56% |
| 37 | 68171 | | Julian Union High | 3.03% | 11.04% | 8.04% | 4.37% | 6.16% |
| 37 | 68189 | _ <u>D</u> | Lakeside Union Elementary | 4.50% | 6.14% | 9.03% | | 5.35% |
| 31 | 68197 | _ <u>D</u> | La Mesa-Spring Valley Elementary | 3.34% | 3.35% | 3.01% | 8.91% 3.14% | 7.63% |
| i | 68205 | _ <u>D</u> | Lemon Grove Elementary | 4.75% | 7.38% | 9.96% | 11.53% | 3.64% |
| | 68213 | _ <u>D</u> _ | Mountain Empire Unified | 8.24% | 6.39% | 5.11% | | 10.06% |
| الاير. | 68221 | | National Elementary | 5.30% | 5.73% | 6.32% | 6.20% | 5.68% |
| - | 68296 | | Poway Unified | 4.64% | 4.53% | 5.00% | 6.18% | 5.85% |
| 37 | 68304 | _ <u>D</u> | Ramona City Unified | 7.09% | 5.99% | 4,66% | 5.17% | 5.19% |
| | 68312 | _D_ | Rancho Santa Fe Elementary | 2.48% | 5.33% | | 6.62% | 7.67% |
| 37 | 68338 | _D | San Diego City Unified | 3.14% | 2.30% | 6.59% 3.19% | 8.29% | 11.03% |
| 37 | 68346 | _ D _ ; | San Dieguito Union High | 5.57% | 5.35% | | 3.58% | 5.83% |
| 37 | 68353 | D | San Pasqual Union Elementary | 7.53% | 9.39% | 6.29% | 6.54% | 7:45% |
| 37 | 68361 | D (| Santee Elementary | 7.13% | 7.87% | 4.72% | 5.01% | 5.82% |
| 37 | 68379 | D | San Ysidro Elementary | 2.58% | 4.35% | 4.72% | 5.14% | 7.06% |
| 37 | 68387 | D 8 | Solana Beach Elementary | 6.86% | 7.90% | 5,42% | 4.89% | 5.58% |
| 37 | 68395 | _D_{5 | South Bay Union Elementary | 8.46% | 5.90% | 6.01% | 8.15% | 11.18% |
| 37 | 68403 | _D_ S | Spencer Valley Elementary | 6.41% | | 4.54% | 6.11% | 6.15% |
| 37 | 68411 | D S | Sweetwater Union High | 4.17% | 14.49% | 16.09% | 15.10% | 15.98% |
| 37 | 68437 | D V | /allecitos Elementary | 9.87% | 4.15% | 6.06% | 4.99% | 4.63% |
| 37 | 68452 | _D \ | /ista Unified | 3.36% | 8.50% | 7.47% | 8.49% | 3.65% |
| 37 | 73551 | D C | Carlsbad Unified | 6.55% | 3.15% | 4.09% | 4.57% | 4.61% |
| 37 | 73569 | D C | ceanside Unified | | 5.70% | 5.03% | 5.73% | 5.83% |
| 37 | 73791 | | an Marcos Unified | 4.94% | 5.06% | 4.15% | 4.53% | 4.44% |
| 37 | 75416 | | Varner Unified | 2.75% | 3.21% | 4.45% | 4.07% | 3.16% |
| 37 | 75614 | | alley Center-Pauma Unified | 3.87% | 1.33% | 5.26% | 6.17% | 7.42% |
| | | | Taking Offinod | 6.06% | 2.01% | 1.07% | 5.89% | 7.98% |

^{*} C = County Office of Education; D = District; J = Joint Powers Agency; CA = Common Administration District

¹Rate calculated due to reorganized district(s)

²Rate assigned due to negative rate

URSEMENT SERVICES

ODUCTIVE HOURLY RATE UPDATE

as for the FY: 05-06, and the missing rates for FY:04-05.

72.08 D 53.49 125.57

| Z | |
|---|--|

Carlsbad Unified School District

| 105,57 | | | Fiscal | Fiscal Voors. | |
|-----------|-------|---|--------|---------------|-------|
| | Title | 9 | 04-05 | 05-06 | |
| 62.•785 * | AV | AVERAGE ADMIN ASSISTANT | | \$ | 25.79 |
| | AV | AVERAGE BUS DRIVER | | | |
| | AV | AVERAGE CLERK (SCHOOLSITE) | | ₩ | 20.69 |
| | AV | AVERAGE COUNSELOR | | | |
| | AV | AVERAGE DIRECTOR | | ₩ | 63.80 |
| | AV | AVERAGE HEALTH CLERK | | €9 | 22.98 |
| | AV | AVERAGE HIGH SCHOOL PRINCIPAL SECRETARY | | € | 25.26 |
| | AV | AVERAGE OFFICE ASSISTANT | | 69 | 18.18 |
| | AVI | AVERAGE PRINCIPAL | | 69 | 72.08 |
| | AVI | AVERAGE PSYCHOLOGIST | | | |
| | AVI | AVERAGE SCHOOL (ADM) SECRETARY | | 8 | 26.40 |
| | AVER | ERAGE SUBSTITUTE TEACHER | | | |
| | AVI | AVERAGE VICE-PRINCIPAL | | 65 | 53 49 |
| | SUI | SUBSTITUTE TEACHER (DAILY RATE WITH BENEFITS) | | | |

Six_n and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fiscal | Fiscal Years: | |
|------------------------|---------------------------------------|----------|---------------|----------|
| мате | Title | 04-05 | 90-20 | Γ |
| AACKER, CHARLES | DIRECTOR-MAINT/OPERATIONS | | \$ 59.32 | 32 |
| ADAMS, GWEN | ASSISTANT PRINCIPAL | \$ 27.31 | \$ 57.89 | 89 |
| AGUILAR, LUCY | ADMIN ASSISTANT | | | |
| AHLE, STEPHEN | PRINCIPAL - PACIFIC | | \$ 73.27 | 27 |
| BAIMA, LANE | PHYSICAL PERFORMANCE TEST COORDINATOR | | | |
| BASISTA, LISA | ASSISTANT PRINCIPAL | | | Τ. |
| BEESON, SHARON | GUIDANCE TECH | | \$ 15.38 | - m |
| BLOOMQUIST, THOMAS | ASSISTANT PRINCIPAL | | \$ 66.30 | õ |
| BOLING, JEAN MARIE | ADMINISTRATIVE SECRETARY | | \$ 32.84 | 7. |
| BOONE, BILL | | | | |
| BOSS, VICTORIA | LIBRARY TECHNICIAN | | \$ 19.64 | ¥ |
| BRUEN, KARIE | COUNSELOR | | | Τ |
| BURNS, HAROLD | LEAD CUSTODIAN | | | |
| BURTIS, GLORIA | STAR TEST COORDINATOR | | | |
| CALZIA, SHARON | DP OPERATIONS CLERK | | \$ 33.50 | 100 |
| CAMPBELL-LAHR, BETTY J | SPECIAL PROJECTS COORDINATOR | | \$ 18.95 | 55 |
| CHIRICHETTI, DONNA | HEALTH TECHNICIAN | | \$ 23.91 | <u> </u> |
| CHRISMAN, KARL ROBERT | PRINCIPAL - HOPE | | \$ 69.79 | 60 |
| CICONTE, JENNIFER | HEALTH TECHNICIAN | | | 1 |
| | | | | 7 |

SixTen and Associates te 11/18/2006

Six _≠n and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fiscal | Fiscal Years: | ٠ |
|------------------|--------------------------|----------|---------------|-------|
| Name | Title | 04-05 | 90-20 | |
| CISNEROS, LAURA | OFFICE ASSISTANT | | \$ | 19.64 |
| CONNALLY, KATHY | LIBRARY TECHNICIAN | | \$ | 21.68 |
| CONROY, LYNN | HEALTH TECHNICIAN | | \$ 22 | 22.77 |
| DAILY, LAURA | OFFICE ASSISTANT | | | |
| DANIELS, CANDICE | ADMIN SECRETARY | \$ 22.63 | \$ 5 | 24.48 |
| DAVILA, VERA | OFFICE ASSISTANT | - | 8 | 21.65 |
| De ANDA, JOSE | PRINCIPAL- BV | | \$ | 73.27 |
| De LUCA, MARY | GUIDANCE TECH | | \$ 23 | 23.92 |
| DELGADO, DELORES | DIR. OF SECONDARY | | \$ 75 | 75.02 |
| DEVICH, ROBERT | PRINCIPAL - KELLY | | \$ | 69.79 |
| DOLKAS, THERESE | REGISTRAR | | 3, | 31.24 |
| DRAWBAUGH, SALLY | ADMINISTRATIVE SECRETARY | | \$ 27 | 27.03 |
| DURHAM, ELLEN | SUPT SECRETARY | | \$ 46 | 49.46 |
| EVANS, AMY | OFFICE CLERK | | \$ 20 | 20.98 |
| FLANAGAN, MELODY | ATTENDANCE CLERK | | \$ 16 | 19.18 |
| FORNELLI, LINDA | RESOURCE NURSE | | | |
| FRAZIER, SUSAN | ACCOUNTANTING TECHNICIAN | | \$ | 26.33 |
| FREEMAN, CHERYL | TEST SITE COORDINATOR | | | |
| FREEMAN, GAYLEN | DEPUTY SUPERINTENDENT | | \$ 87 | 87.93 |
| | | | | 1 |

SixTen and Associates te 11/18/2006

Six_n and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fiscal | Fiscal Years: | |
|-----------------------|---------------------------------------|----------|---------------|-------|
| Name | Title | 04-05 | 90-90 | |
| JIMENO, ALICE | ADMINISTRATIVE SECRETARY | | 8 | 25.75 |
| KRYZAK, JENNIFER | HEALTH TECHNICIAN | \$ 21.00 | \$ | 19.67 |
| KUHN, MARY | ADMINISTARTIVE SECRETARY-CONFIDENTIAL | | € | 30.46 |
| LANE, KIM | HEALTH TECHNICIAN | | € | 23.91 |
| LARSON, JENNIFER | HEALTH TECHNICIAN | | \$ | 25.11 |
| LARSON, LESLIE | HEALTH TECHNICIAN | | \$ | 21.68 |
| LEWIS, RICK | DIRECTOR, INFORMATION SYSTEMS | | € | 62.28 |
| LINDLEY, PEGGY | ADMINISTRATIVE SECRETARY | | \$ | 28.20 |
| LORD, WILLIS (BILL) | ASSISTANT PRINCIPAL | | € | 64.57 |
| LUTZ, CINDY | HEALTH TECHNICIAN | | \$ | 21.68 |
| МАДДОХ, Н | ASST. SUPERINTENDENT | | | |
| MADDOX, SHEILA | PRINCIPAL | | €9 | 62.69 |
| MARSHALL, KIM | PRINCIPAL-VALLEY M | | | |
| MARTINEZ, PAUL | MAINTENANCE III | | \$ | 34.50 |
| McCORMACK, KATHRYN | LEAD ACCOUNTANT | | 8 | 33.68 |
| McCORMICK, LAURA JEAN | OFFICE ASSISTANT | | € | 16.96 |
| McKEE, CAROLE | STAR ADMINISTRATOR | | | |
| MILLER, BARBARA | DIRECTOR | | € | 72.83 |
| MILLIKIN, CAROLYN | PRINCIPAL | | \$ | 73.27 |

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Six_an and Associates

MANDATE REIMBURSEMENT SERVICES

| | | Fisca | Fiscal Years: | |
|--------------------------|----------------------------------|----------|---------------|-------|
| Name | Title | 04-05 | 02-06 | |
| SANDHAGE, MARIA CECILIA | OFFICE ASSISTANT | \$ 24.28 | € | 21.65 |
| SANTAMARIA, ANDRES | ASSISTANT PRINCIPAL | \$ 56.21 | \$ | 59.53 |
| SCHROH, MELONY | SCHOOL COUNSELOR | | | |
| SETSER, PHYLLIS E. | ADMIN SECRETARY | | \$ 2 | 24.51 |
| SHINTO, DEBRA | ACCT TECHNICIAN | | \$ 2% | 23.93 |
| SIMS, CYNTHIA | ADMIN SECRETARY | | \$ 2% | 23.35 |
| SMITH, CURTIS | PRINTING TECHNICIAN | | \$ 26 | 29.77 |
| SMITH, EMELIA (EMILY) | ADMIN ASSISTANT | | \$ 23 | 23.35 |
| SONNICH, STEVE | DIRECTOR OF CLASSIFIED PERSONNEL | | | |
| STANCHI, MARGARET | ASSISTANT PRINCIPAL | | 39 \$ | 69.61 |
| SWEARINGEN, BARBARA | ADMIN ASSISTANT | | \$ 23 | 23.35 |
| SWEARINGEN, DOLORES | FOOD SERVICE WORKER | | \$ 16 | 16.43 |
| TALBOT, ALICE | ACCT TECHNICIAN | | \$ 26 | 26.33 |
| TEMPLETON, THOMAS | ACCOUNTING MANAGER | | | |
| TEMPLETON, WILLIAM LANCE | SKILL MAINTENANCE WORKER | | \$ 30 | 30.38 |
| THOMPSON, TRUDY | ADMIN ASSISTANT | | \$ 32 | 32.84 |
| TOKORCHECK, JAN | COMPUTER TECHNICIAN | | \$ 32 | 32.86 |
| TROGDEN, ERIC | ASSISTANT PRINCIPAL | | \$ 65 | 65.63 |
| TRUXAW, PEGGY | OFFICE ASSISTANT | | \$ 19 | 19.64 |
| | | | | |

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MANDATE REIMBURSEMENT SERVICES

| | | Fiscal Years: | Years: |
|-----------------------|--------------------------|---------------|----------|
| Name | Title | 04-05 | 05-06 |
| TUBBS, RICHARD | TEACHER, TOSA | | \$ 54.61 |
| VAN VOOREN, CAROL | PRINCIPAL | | \$ 69.79 |
| VAN ZANT, STEVEN | PRINCIPAL | | \$ 73.27 |
| VILLAMAR, OFILIA | OFFICE ASSISTANT | | \$ 16.96 |
| VODICKA, DEVIN | PRINCIPAL | | \$ 73.27 |
| WADE, ВЕТН | ADMIN SCHOOL SECRETARY | | |
| WADE, PATRICIA | INSTRUCTIONAL AIDE | | \$ 18.69 |
| WALLACE, AUTUMN | ADMINISTRATIVE ASSISTANT | | \$ 23.80 |
| WALLS, SHARON | PERSONNEL SPECIALIST | | \$ 31.28 |
| WARNER, MARLENE | LIBRARY TECHNICIAN | | \$ 25.11 |
| WARREN, DEBORAH | TEST SITE COORD | | |
| WATSON, MARGARET | PRINCIPAL | | \$ 66.14 |
| WRIGHT, CHARLES SCOTT | PRINCIPAL - CARLSBAD | | \$ 82.43 |
| YODER, KAREN | ADMIN ASSISTANT | , | \$ 24.51 |
| ZAK, SHARON | TEST SITE COORDINATOR | | |
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| | | | |

SixTen and Associates te 11/18/2006

DECLARATION OF SERVICE BY EMAIL

I, the undersigned, declare as follows:

I am a resident of the County of Sacramento and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On June 19, 2105, I served the:

IRC Filing; and Notice of Complete Filing and Schedule for Comments

Incorrect Reduction Claim

The Stull Act, 14-9825-I-02

Education Code Sections 44660-44665;

Statutes 1983, Chapter 498; Statutes 1999, Chapter 4

Fiscal Years: 2005-2006, 2006-2007, 2007-2008, and 2008-2009

Carlsbad Unified School District, Claimant

by making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on June 19, 2015 at Sacramento, California.

Jill L. Magee

Commission on State Mandates 980 Ninth Street, Suite 300 Sacramento, CA 95814

(916) 323-3562

6/19/2015 Mailing List

COMMISSION ON STATE MANDATES

Mailing List

Last Updated: 6/17/15

Claim Number: 14-9825-I-02

Matter: The Stull Act

Claimant: Carlsbad Unified School District

TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

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