

## **ITEM 1**

### **Election of Officers**

Government Code Section 17528  
California Code of Regulations, Title 2, Section 1181.4

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#### **EXECUTIVE SUMMARY**

##### **Background**

At the January 25, 2013 meeting, the Commission on State Mandates (Commission) elected Ana Matosantos, Director of Finance, Chairperson of the Commission, and John Chiang, State Controller, Vice-chairperson.

##### **Statutory Authority**

State law requires the members to elect a chairperson and vice -chairperson of the Commission on State Mandates. (Gov. Code, § 17528.)

##### **Commission's Regulations** (Cal. Code Regs., tit. 2, § 1181.4)

Scheduling. The election of officers occurs at the January meeting of each year, except that in the calendar year following the statewide election of constitutional officers, the election may be postponed.

Eligibility. Commission members, as defined by Government Code section 17525, are eligible to be officers. The Commission consists of seven members as follows:

- The Controller (John Chiang)
- The Treasurer (Bill Lockyer)
- The Director of Finance (Michael Cohen)
- The Director of the Office of Planning and Research (Ken Alex)
- A public member with experience in public finance (Sarah Olsen)
- A county supervisor (Don Saylor)
- A city council member (Carmen Ramirez)

Conduct of Election. The Commission's regulations do not describe an election procedure. However, the regulations specify that Robert's Rules of Order are the Commission's default rules. Under Robert's Rules, there are two ways to hold the election:

1. Nominations may be made and a vote taken. A nomination does not require a second. A motion may be made to elect a member chairperson or vice chairperson. A motion requires a second.

Duties. The duties of the chairperson and vice-chairperson are summarized below:

- Duties of Chairperson. The chairperson shall preside over all meetings of the Commission at which he or she is present. He or she has all the rights and responsibilities of the other members. He or she has the right to introduce motions or proposals and to speak and vote on them while he or she is presiding. The chairperson may appoint one or more members of the Commission as a subcommittee to investigate and report to the Commission on any matter within the scope of the purposes of the Commission or to form advisory groups to assist the Commission or its subcommittees in fulfilling their purposes.
- Duties of Vice-chairperson. The vice-chairperson shall preside over all meetings of the Commission at which the chairperson is not present. He or she has all the rights and responsibilities of the other members. He or she has the right to introduce motions or proposals and to speak and vote on them while he or she is presiding.

### **Recommendation**

Staff recommends that the current chairperson conduct the elections of chairperson and vice-chairperson.