

**COMMISSION ON STATE MANDATES**

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March 30, 2016

Ms. Elizabeth Pianca Deputy County Counsel Office of the County Counsel, County of Santa Clara 70 West Hedding Street, East Wing, Ninth Floor San Jose, CA 95110-1770	Ms. Jill Kanemasu State Controller's Office Accounting and Reporting 3301 C Street, Suite 700 Sacramento, CA 95816
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*And Parties, Interested Parties, and Interested Persons (See Mailing List)*

Re: **Decision**

*Domestic Violence Treatment Services – Authorization and Case Management,*  
07-9628101-I-01

Penal Code Sections 273.5(e), (f), (g), (h), and (i); 1000.93, 1000.94,  
1000.95, and 1203.097; Statutes 1992, Chapters 183 and 184;  
Statutes 1994, Chapter 28X; Statutes 1995, Chapter 641  
Fiscal Years 1998-1999, 1999-2000, and 2000-2001  
County of Santa Clara, Claimant

Dear Ms. Pianca and Ms. Kanemasu:

On March 25, 2016, the Commission on State Mandates adopted the decision on the above-entitled matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Heather Halsey".

Heather Halsey  
Executive Director

BEFORE THE  
 COMMISSION ON STATE MANDATES  
 STATE OF CALIFORNIA

IN RE INCORRECT REDUCTION CLAIM  
 ON:  
 Penal Code Sections 273.5(e), (f), (g), (h), and  
 (i); 1000.93, 1000.94, 1000.95, and 1203.097  
 Statutes 1992, Chapters 183 and 184; Statutes  
 1994, Chapter 28X; Statutes 1995, Chapter 641  
 Fiscal Years 1998-1999, 1999-2000, and  
 2000-2001  
 County of Santa Clara, Claimant

Case No.: 07-9628101-I-01  
*Domestic Violence Treatment Services –  
 Authorization and Case Management*  
 DECISION PURSUANT TO  
 GOVERNMENT CODE SECTION 17500  
 ET SEQ.; CALIFORNIA CODE OF  
 REGULATIONS, TITLE 2, DIVISION 2,  
 CHAPTER 2.5, ARTICLE 7  
 (Adopted March 25, 2016)  
 (Served March 30, 2016)

**DECISION**

The Commission on State Mandates (Commission) heard and decided this incorrect reduction claim (IRC) during a regularly scheduled hearing on March 25, 2016. Jim Spano and Masha Vorobyova appeared on behalf of the State Controller’s Office (Controller). The County of Santa Clara did not appear, but filed a letter indicating that it was standing on the record submitted.

The law applicable to the Commission’s determination of a reimbursable state-mandated program is article XIII B, section 6 of the California Constitution, Government Code section 17500 et seq., and related case law.

The Commission adopted the proposed decision to deny the IRC for lack of jurisdiction by a vote of 6-0 as follows:

<b>Member</b>	<b>Vote</b>
Ken Alex, Director of the Office of Planning and Research	Yes
John Chiang, State Treasurer, Vice Chairperson	Yes
Richard Chivaro, Representative of the State Controller	Yes
Sarah Olsen, Public Member	Yes
Eraina Ortega, Representative of the Director of the Department of Finance, Chairperson	Yes
Carmen Ramirez, City Council Member	Yes
Don Saylor, County Supervisor	Absent

**Summary of the Findings**

This IRC addresses reductions made by the State Controller’s Office (Controller) to reimbursement claims of the County of Santa Clara (claimant) for fiscal years 1998-1999,

1999-2000, and 2000-2001 under the *Domestic Violence Treatment Services – Authorization and Case Management* program. The Controller reduced costs claimed based on claimant’s overstatement of productive hourly rates for its probation officers, unsupported or ineligible salaries and benefits claimed, overstated indirect costs claimed based on the claimant’s failure to calculate indirect costs using its revised countywide cost allocation plan, and the claimant’s failure to deduct offsetting fee revenue received from administering the batterer’s treatment program.

Based on the analysis herein, the Commission finds that the three-year period of limitations for filing an IRC began to accrue when the final audit report was issued on February 26, 2004. Because this IRC was filed August 15, 2007, more than three years later, it was not timely filed and therefore the Commission has no jurisdiction to hear and decide this IRC.

## COMMISSION FINDINGS

### I. Chronology

- 01/18/2000 Claimant signed its reimbursement claim for fiscal year 1998-1999.<sup>1</sup>
- 01/11/2001 Claimant signed its original reimbursement claim for fiscal year 1999-2000.<sup>2</sup>
- 10/25/2001 Claimant signed its amended reimbursement claim for fiscal year 1999-2000.<sup>3</sup>
- 12/20/2001 Claimant signed its reimbursement claim for fiscal year 2000-2001.<sup>4</sup>
- 10/08/2003 Controller issued the Draft Audit Report.<sup>5</sup>
- 12/12/2003 Claimant filed comments on the Draft Audit Report.<sup>6</sup>
- 02/26/2004 Controller issued the Final Audit Report.<sup>7</sup>
- 08/15/2007 Claimant filed this IRC.<sup>8</sup>
- 09/04/2007 Claimant refiled the IRC to include the Controller’s August 3, 2006 remittance advice.<sup>9</sup>
- 09/07/2007 Commission staff deemed the IRC filing complete.

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<sup>1</sup> Exhibit A, IRC, pages 89-109.

<sup>2</sup> Exhibit A, IRC, pages 110-116.

<sup>3</sup> Exhibit A, IRC, pages 117-139.

<sup>4</sup> Exhibit A, IRC, pages 140-183.

<sup>5</sup> Exhibit A, IRC, page 26. The Draft Audit Report is not part of the record of this IRC.

<sup>6</sup> Exhibit A, IRC, pages 41-48.

<sup>7</sup> Exhibit A, IRC, pages 23-40.

<sup>8</sup> Exhibit A, IRC.

<sup>9</sup> Exhibit B, Supplemental filing (remittance advice coversheet). The remittance advice is included in Exhibit A, IRC, page 336.

- 10/30/2009 Controller issued the Revised Audit Report.<sup>10</sup>
- 07/03/2015 Controller filed late comments on the IRC.<sup>11</sup>
- 08/04/2015 Claimant filed late rebuttal comments.<sup>12</sup>
- 08/18/2015 Commission staff requested that claimant provide additional information on the IRC.
- 08/28/2015 Claimant responded to the request for additional information on the IRC.<sup>13</sup>
- 12/22/2015 Commission staff issued the Draft Proposed Decision.<sup>14</sup>
- 01/11/2016 Claimant filed comments on the Draft Proposed Decision.<sup>15</sup>
- 03/22/2016 Claimant filed a letter with the Commission indicating that a representative of the county would not be present at the hearing and that it stands on the record submitted.

## **II. Background**

### **A. Domestic Violence Treatment Services Program**

On April 23, 1998, the Commission partially approved the *Domestic Violence Treatment Services– Authorization and Case Management* test claim. The test claim statutes provide that if a defendant is convicted of a domestic violence crime and granted probation as part of sentencing, the defendant is required to successfully complete the batterer’s treatment program administered by county probation departments as a condition of probation.<sup>16</sup> The Commission

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<sup>10</sup> Exhibit C, Controller’s late comments on the IRC, pages 33-52.

<sup>11</sup> Exhibit C, Controller’s late comments on the IRC. Note that pursuant to Government Code section 17553(d) “the Controller shall have no more than 90 days after the claim is delivered or mailed to file any rebuttal to an incorrect reduction claim. The failure of the Controller to file a rebuttal to an incorrect reduction claim shall not serve to delay the consideration of the claim by the Commission.” However, in this instance, due to the backlog of IRCs, these late comments have not delayed consideration of this item and so have been included in the analysis and proposed decision.

<sup>12</sup> Exhibit D, Claimant’s late rebuttal comments on the IRC.

<sup>13</sup> Exhibit E, Claimant’s response to request for additional information.

<sup>14</sup> Exhibit F, Draft Proposed Decision.

<sup>15</sup> Exhibit G, Claimant’s comments on the Draft Proposed Decision.

<sup>16</sup> See Commission on State Mandates, Statement of Decision on CSM 96-281-01, *Domestic Violence Treatment Services – Authorization and Case Management*. The test claim was filed on statutes enacted in 1992, 1994, and 1995. Before 1992, the Legislature established procedures for the diversion of persons arrested for misdemeanor domestic violence offenses prior to the determination of guilt or innocence. The diversion program created an alternative to criminal prosecution and conviction of the accused batterer. The accused was required to enroll in, and complete, a batterer’s treatment program. The accused could avoid prosecution and conviction if the accused successfully completed the batterer’s program. The 1992 and 1994 legislation

determined that many activities pled in the test claim did not impose costs mandated by the state because the activities associated with the defendant's completion of a batterer's treatment program, which is now a condition of probation, changes the penalty for a crime within the meaning of Government Code section 17556(g).<sup>17</sup> However, the Commission partially approved the claim, finding that the following activities impose a reimbursable state-mandated program on counties:

- Administration and regulation of the batterers' treatment programs (Pen. Code, § 1203.097(c)(1), (c)(2), and (c)(5)), offset by the claimant's fee authority under Penal Code section 1203.097(c)(5)(B);
- Providing services for victims of domestic violence (Pen. Code, § 1203.097(b)(4));
- Assessing the future probability of the defendant committing murder. (Pen. Code, § 1203.097(b)(3)(I)).

The Commission adopted parameters and guidelines on November 30, 1998 that provide reimbursement for the following activities:

- A. Administration and regulation of batterer's treatment programs (Pen. Code, §§ 1203.097(c)(1), (c)(2) and (c)(5)) offset by the claimant's fee authority under Penal Code section 1203.097(c)(5)(B).
  1. Development of an approval and annual renewal process for batterers' programs, not previously claimed under former Penal Code sections 1000.93 and 1000.95. (One-time activity.)
    - a. Meeting and conferring with and soliciting input from criminal justice agencies and domestic violence victim advocacy programs.

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required county probation departments to administer and regulate domestic violence batterer's treatment programs and perform other related case management duties for domestic violence divertees and their victims. The 1995 legislation eliminated the diversion program as a pretrial option for an accused batterer and transformed the batterer's treatment program into a condition of probation, if part of the punishment and sentencing following conviction included probation. (Commission on State Mandates, Decision 96-281-01, p. 4.)

<sup>17</sup> *Id.*, pages 7 and 8. The denied activities included the following: referring the defendant to an appropriate alternative batterer's program if the original program is unsuitable; monitoring the defendant's progress in the batterer's program, receiving and reviewing reports of violation, and reporting such findings to the court; requesting a hearing for further sentencing when the defendant is not performing satisfactorily in the assigned program, is not benefiting from the program, has not complied with the condition of probation, or has engaged in criminal conduct; providing information obtained from the investigation of the defendant's history to the batterer's treatment program upon request; investigating the defendant's history to determine the appropriate batterer treatment program, determining which community program would benefit the defendant, and reporting such findings to the court; assessing the defendant after the court orders the defendant to a batterer's program; and determining the amount, means, and manner of restitution the defendant must pay to the victim or battered women's shelter.

- b. Staff training regarding the administration and regulation of batterers' treatment programs. (One-time for each employee performing the mandated activity.)
  2. Processing of initial and annual renewal approvals for vendors, including:
    - a. Application review.
    - b. On-site evaluations.
    - c. Notification of application approval, denial, suspension or revocation.
- B. Victim Notification. (Pen. Code, § 1203.097 (b)(4).)
  1. The probation department shall attempt to:
    - a. Notify victims regarding the requirement for the defendant's participation in a batterer's program.
    - b. Notify victims regarding available victim resources.
    - c. Inform victims that attendance in any program does not guarantee that an abuser will not be violent.
  2. Staff training on the following activities:
    - a. Notify victims regarding the requirement for the defendant's participation in a batterer's program, and inform victims that attendance in any program does not guarantee that an abuser will not be violent. (One-time for each employee performing the mandated activities.)
    - b. Notify victims regarding available victim resources. (Once-a-year training for each employee performing the mandated activity.)
- C. Assessing the future probability of the defendant committing murder. (Pen. Code, § 1203.097(b)(3)(I).)
  1. Evaluation and selection of a homicidal risk assessment instrument.
  2. Purchasing or developing a homicidal risk assessment instrument.
  3. Training staff on the use of the homicidal risk assessment instrument.
  4. Evaluation of the defendant using the homicidal risk assessment instrument, interviews and investigation, to assess the future probability of the defendant committing murder.

In the event a local agency obtains a new homicidal risk assessment instrument, documentation substantiating the improved value of the new instrument is required to be provided with the claim.<sup>18</sup>

Section V. of the parameters and guidelines allows reimbursement for employee salaries and benefits, to be claimed as follows:

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<sup>18</sup> Exhibit A, IRC, pages 69-70.

Identify the employee(s), and/or show the classification of the employee(s) involved. Describe the reimbursable activities performed and specify the actual time devoted to each reimbursable activity by each employee, productive hourly rate and related fringe benefits.<sup>19</sup>

Section V. also allows reimbursement for the cost of training an employee “to perform the mandated activities.” The parameters and guidelines require the claimant to “identify the employee(s) by name and job classification,” and “provide the title and subject of the training session, the date(s) attended and the location.”<sup>20</sup>

Section VI. of the parameters and guidelines, which addresses the required data to support the claim, states:

For audit purposes, all costs claimed shall be traceable to source documents (e.g. employee time records, invoices, receipts, purchase orders, contracts, worksheets, calendars, declarations, etc.) that show evidence of the validity of such costs and their relationship to the state mandated program. All documentation in support of the claimed costs shall be made available to the State Controller’s Office, as may be requested, and all reimbursement claims are subject to audit during the period specified in Government Code section 17558.5, subdivision (a).<sup>21</sup>

The parameters and guidelines were amended in January 2010 (eff. July 1, 2005) to add boilerplate language requiring claimants to keep contemporaneous source documents. Because the reimbursement claims at issue in this IRC were for costs incurred in fiscal years 1998-1999, 1999-2000, and 2000-2001, the parameters and guidelines applicable to this claim are those adopted on November 30, 1998.

#### B. The Controller’s Audits and Summary of the Issues

The Controller issued a final audit report on February 26, 2004, reducing costs claimed by \$748,645.<sup>22</sup> The claimant filed this IRC on August 15, 2007, and based on additional documentation the claimant submitted with its IRC, the Controller issued a revised final audit report on October 30, 2009, to supersede the prior final audit report. The revised final audit report increases allowable costs by \$100,881 and reduces costs claimed during the audit period by \$647,794.<sup>23</sup> The Controller’s final revised audit reductions and findings are explained below.

#### *Finding One, Reduction of Costs Claimed for Salaries and Benefits*

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<sup>19</sup> Exhibit A, IRC, page 70.

<sup>20</sup> Exhibit A, IRC, page 71.

<sup>21</sup> Exhibit A, IRC, pages 71-72.

<sup>22</sup> Exhibit A, IRC, pages 22-50.

<sup>23</sup> Exhibit C, Controller’s late comments on the IRC, pages 33-64. Although in the revised audit, finding 1 increased allowable costs claimed by \$104,417, the revised finding 2 (on indirect costs) decreased allowable costs by \$3,536, so the net increase in allowable costs from the original to the revised audit totals \$100,881. See Exhibit C, Controller’s late comments on the IRC, pages 9, 11, and 14.

The Controller issued a final audit report on February 26, 2004, reducing salary and benefit costs claimed, and related indirect costs by \$705,080. The Controller found that the claimant incorrectly calculated its productive hourly rate and claimed employee costs that were unsupported or ineligible for reimbursement.<sup>24</sup>

The claimant has withdrawn from its IRC the challenge to the Controller's reduction of costs based on the claimant's calculation of productive hourly rates.<sup>25</sup> However, the findings and reductions based on unsupported or ineligible salary and benefit costs claimed are still disputed. Finding 1 of the revised final audit report and comments filed by the Controller on the IRC summarize the reductions as follows:

A. For administration and regulation of batterer's treatment programs, the county claimed salaries and benefits totaling \$90,949 (\$25,841 for FY 1998-1999, \$56,665 for FY 1999-2000, and \$8,443 for FY 2000-2001) that were unsupported.<sup>26</sup> The Controller's reductions and revised findings are as follows:

1. The county estimated five hours per month for each of the 10 officers for fiscal year 1998-1999 (600 hours) and 11 officers for fiscal year 1999-2000 (660 hours) for providing resources over the telephone to victims. No documentation was provided to substantiate the activities performed and time spent on them.

Subsequently, the county conducted a time study in June 2003 and submitted it with the IRC to document the time spent providing resources over the telephone to victims. The time study showed the average time per case was 15 minutes. After reviewing the time study, the Controller accepted the 15-minute time standard, but rejected as unreasonable the application of the time standard to all cases in the Domestic Violence Unit during the year. Once the defendant is assigned to the probation department, the department sends letters notifying victims of available resources. Therefore, the Controller presumed that victim contacts with the department "would ensue" shortly after receiving the letters. The Controller applied the 15-minute time standard to new cases assigned during the year. The Controller allowed 324.25 hours of the 600 hours claimed for fiscal year 1998-1999 and 165 hours of the 660 hours claimed for fiscal year 1999-2000.<sup>27</sup>

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<sup>24</sup> Exhibit A, IRC, pages 22-50.

<sup>25</sup> Exhibit D, Claimant's late rebuttal comments on the IRC, page 4; Exhibit E, Claimant's response to request for additional information, page 1.

<sup>26</sup> The revised audit report reinstated \$46,114 in salaries and benefits. Exhibit C, Controller's late comments on the IRC, page 42.

<sup>27</sup> Exhibit C, Controller's late comments on the IRC, pages 16 and 42 (revised final audit report). Page 22 of the Controller's comments show the amounts claimed and reinstated for this activity combined with 1.B.4. (speaking over the phone with victims): "The county overstated the hours of providing resources to victims via telephone contact by 1,270.5 hours for the audit period. The time study standard of 15 minutes applied to new cases in the unit only substantiated 649.50 hours, instead of the 1,920 hours claimed."

2. The county claimed 26 hours for fiscal year 1998-1999 and 30 hours for fiscal year 1999-2000 for its investigative unit to perform activities for the administration and regulation component, which was determined to be unallowable because no documentation was provided to substantiate the activities performed and time spent on the activities. In addition, the auditor's interviews of the investigative officers revealed this is not a function that this unit performs.

Moreover, the Controller determined that the county claimed these hours based on an "inadequate" time study conducted in May 1999. Thirty-one officers participated in the time study. Of the 31 officers recording time, only two officers indicated hours for the administrative component, totaling 2 hours and 15 minutes. The claimant then calculated the employee hours claimed by dividing the 2.25 hours by the 48 cases in the unit for the month of May 1999, which generated a time standard of 0.05 hours for the function. The time standard was multiplied by the total number of cases for each fiscal year to arrive at the claimed hours.<sup>28</sup>

3. The county claimed 536 hours for fiscal year 1999-2000 and 224 hours for fiscal year 2000-2001 for staff training, for a total of 760 claimed training hours. The county provided course rosters and sign-in sheets to substantiate 456 hours claimed for training by the Probation Department's Certification Unit (232 hours claimed in fiscal year 1999-2000 and 224 hours claimed in fiscal year 2000-2001). The Controller originally reduced many of the hours claimed because Probation Department personnel stated that individuals attending the training did not perform activities related to the administration and regulation of the batterer's treatment program.

Based on the declaration provided with the IRC, the Controller revisited the issue and reviewed the course content of the training, determining that the course topics fell within the allowable training activities of the program's parameters and guidelines. Of the 57 probation officers receiving training, 11 were assigned to the Domestic Violence Treatment Services Program during the audit period, per the declaration of Rita Loncarich. The remaining probation officers were assigned to General Supervision and Investigation, which also handles domestic violence related charges. The Controller determined that 456 documented training hours (of 760 hours claimed) are allowable.<sup>29</sup>

4. The county claimed 102 hours for fiscal year 1999-2000 and 66 hours for fiscal year 2000-2001 for meeting and conferring with criminal justice agencies. County personnel stated that a different unit within the Probation Department claimed the additional hours and provided a memorandum by the department's supervisor, which included the number of hours and stated that department staff were at meetings. The

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<sup>28</sup> Exhibit C, Controller's late comments on the IRC, pages 20, 22, and 43 (revised final audit report).

<sup>29</sup> Exhibit C, Controller's late comments on the IRC, pages 20, 22, and 43 (revised final audit report). The revised audit reinstated \$18,867 in allowable salaries and benefits and \$18,283 in related indirect costs.

Controller originally found that this documentation did not identify who attended such meetings.

The Controller revised this finding to reinstate all hours reduced after the IRC was filed because the management information reports submitted with the IRC substantiated all the claimed meeting hours. The revised audit reinstates claimed direct costs of \$6,936, and \$6,757 in related indirect costs.<sup>30</sup>

B. For victim notification, the county claimed salaries and benefits totaling \$136,569 (\$52,285 for FY 1998-1999, \$36,227 for FY 1999-2000, and \$48,057 for FY 2000-2001) that were unsupported or ineligible for the following reasons:<sup>31</sup>

1. For fiscal years 1998-1999 and 1999-2000, the documentation provided by the county did not support the total number of letters sent to notify victims regarding the requirement for the defendant's participation in the batterer's program, to notify victims regarding available victim resources, and to inform victims that attendance in any program does not guarantee that an abuser will not be violent.<sup>32</sup>

In comments on the draft audit report, the claimant stated it "concur[s] with this finding."<sup>33</sup> However, in the IRC, claimant requests the Commission to "reverse the audit findings" and reinstate all the Controller's audit reductions.<sup>34</sup>

2. For the entire audit period, the county was unable to support all of the hours it claimed for the officers to make field contact with the victims. The county submitted field contact logs to support these hours; however, the total hours claimed did not reconcile to the hours in the field contact logs.

In comments on the IRC, the Controller stated that it allowed the hours validated by the declaration of Ms. Tong submitted with the IRC; i.e., one hour per field contact case supported with field contact logs, which totaled 131 hours for fiscal year 1998-1999, 343 hours for fiscal year 1999-2000, and 435 hours for fiscal year 2000-2001. The Controller determined that 909 cases were allowable for the audit period, which resulted in allowable costs totaling \$37,719 in salaries and benefits and \$36,588 in related indirect costs.<sup>35</sup>

The Controller further states that the field contact issue primarily pertains to fiscal year 1998-1999, where the Controller disallowed 408 employee hours claimed. The Controller states:

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<sup>30</sup> Exhibit C, Controller's late comments on the IRC, pages 20 and 43 (revised final audit report).

<sup>31</sup> For victim notification, the original audit found salaries and benefits totaling \$143,277 (\$52,285 for FY 1998-1999, \$36,227 for FY 1999-2000, and \$48,057 for FY 2000-2001) that were unsupported or ineligible.

<sup>32</sup> Exhibit C, Controller's late comments on the IRC, pages 17 and 43 (revised final audit report).

<sup>33</sup> Exhibit A, IRC, page 46.

<sup>34</sup> Exhibit A, IRC, pages 2 and 6-7.

<sup>35</sup> Exhibit C, Controller's late comments on the IRC, page 20.

From January through June 1999, the auditor validated 111 of the 240 cases reviewed. These 111 cases were allowed for reimbursement. The files were purged for the first half of the fiscal year, July through December. From the county's summary schedule for that period, 182 cases were listed for that time period. The auditor tested 72 cases (approximately 40%) and traced these costs to the county's system to review the field officer's field visit log comments. Out of 72 cases tested, only 8 were validated. This represents a pass rate of 11%, which was applied to the remaining 182 cases to yield an additional 20 cases. This methodology is a more valid approach to approximate valid purged cases

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3. For the entire audit period, the county claimed costs for the time spent to prepare letters sent to victims for notification of the defendant's violation of probation, scheduled hearings, and status changes in cases. The Controller found that these activities are not reimbursable under the mandate.<sup>37</sup>

In comments on the draft audit report, the claimant stated "we concur that this is not a reimbursable activity."<sup>38</sup> However, the IRC requests the Commission to "reverse the audit findings" and reinstate all the Controller's audit reductions.<sup>39</sup>

4. For fiscal year 2000-2001, the county claimed estimated hours spent talking with victims on the telephone. No documentation was provided to substantiate the activities performed or the time spent on such activities.

The claimant submitted additional time study documentation with its IRC. The Controller reviewed the time study and accepted the 15-minute time standard for new cases only. The Controller applied the hours to 641 new cases in the Domestic Violence Unit, resulting in 160.25 allowable hours for victim telephone contacts.<sup>40</sup>

- C. For assessment of future probability of defendant committing murder, the county claimed salaries and benefits totaling \$75,050 (\$12,573 for FY 1998-1999, \$59,434 for FY 1999-2000, and \$3,043 for FY 2000-2001) that were unsupported. The county used a fiscal year 1998-1999 time study of 4.68 hours for each case to support time spent performing the activity in fiscal year 1999-2000. The county did not perform a time study during fiscal year 1999-2000; however it did perform a time study for 2000-2001, which resulted in 1.59 hours for each case, a decline from the previous time study. The county stated that the reduction was due to the learning curve and efficiency of probation officers

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<sup>36</sup> Exhibit C, Controller's late comments on the IRC, pages 21-22 and 44 (revised final audit report).

<sup>37</sup> Exhibit C, Controller's late comments on the IRC, pages 17 and 44 (revised final audit report).

<sup>38</sup> Exhibit A, IRC, page 47.

<sup>39</sup> Exhibit A, IRC, pages 2 and 6-7.

<sup>40</sup> Exhibit C, Controller's late comments on the IRC, pages 21 and 44 (revised final audit report). The revised audit report increased allowable salaries and benefits by \$6,708 and related indirect costs by \$6,323 for fiscal year 2000-2001.

performing mandate-related activities. The Controller calculated the costs for fiscal year 1999-2000 using the average of the fiscal year 1998-1999 and 2000-2001 time study results (3.14 hours per case).<sup>41</sup>

### Finding Two, Overstated Indirect Costs

In finding 2, the Controller reduced \$44,881 in costs claimed for overstated indirect cost rates for the audit period because the claimant revised its countywide cost allocation plan, but did not apply the revised amounts when computing the indirect cost rate. The Controller recalculated indirect costs by multiplying the allowable salaries and benefits by the revised indirect cost rates.<sup>42</sup>

### Finding Three, Offsetting Fee Revenues

In finding 3 of the revised audit report, the Controller reduced costs claimed by \$2,250 for offsetting revenues that claimant received for processing vendor renewals for the batterer treatment programs.<sup>43</sup> In comments on the draft audit report, the claimant stated that it concurred with the audit finding.<sup>44</sup> However, the claimant's IRC requests a determination that all costs reduced by the Controller be reinstated.<sup>45</sup>

## **III. Positions of the Parties**

### **A. County of Santa Clara**

Claimant disputes the Controller's findings, and requests that the Commission direct the Controller to reinstate all costs reduced. The claimant argues that the costs claimed are supported by valid time studies, reports, declarations, and time logs.<sup>46</sup>

After filing the IRC, the claimant withdrew the challenge to the Controller's reduction of costs based on the claimant's calculation of productive hourly rates.<sup>47</sup> The claimant continues to dispute all other reductions.

In comments on the Draft Proposed Decision, the claimant disagrees that the remittance advice does not provide the notice required by Government Code section 17558.5 to trigger the period

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<sup>41</sup> Exhibit C, Controller's late comments on the IRC, pages 21, 22, and 44.

<sup>42</sup> Exhibit A, IRC, page 38 (final audit report). Exhibit C, Controller's late comments on the IRC, page 51 (revised final audit report). As the Controller said in the revised audit report: "We recalculated the overstated indirect costs based on the revised amounts identified in Finding 1. Consequently, overstated indirect costs increased by \$3,536, from \$41,345 to \$44,881."

<sup>43</sup> Exhibit A, IRC, page 39.

<sup>44</sup> Exhibit A, IRC, page 48 (comments on the final audit report).

<sup>45</sup> Exhibit A, IRC, pages 2 and 6-7.

<sup>46</sup> Exhibit A, IRC, pages 11-15, 200-210, 212-213, 215-324, 326, 328-334.

<sup>47</sup> Exhibit D, Claimant's late rebuttal comments on the IRC, page 4; Exhibit E, Claimant's response to request for additional information, page 1.

of limitations. Claimant argues that because the IRC was deemed complete by Commission staff, the Commission effectively waived any right to later claim the IRC was not timely filed.<sup>48</sup>

#### B. State Controller's Office

It is the Controller's position that the revised audit adjustments are correct and that this IRC should be denied. The Controller reinstated some of the costs claimed based on documentation submitted with the IRC.

#### IV. Discussion

Government Code section 17561(b) authorizes the Controller to audit the claims filed by local agencies and school districts and to reduce any claim for reimbursement of state mandated costs that the Controller determines is excessive or unreasonable.

Government Code Section 17551(d) requires the Commission to hear and decide a claim that the Controller has incorrectly reduced payments to the local agency or school district. If the Commission determines that a reimbursement claim has been incorrectly reduced, section 1185.9 of the Commission's regulations requires the Commission to send the statement of decision to the Controller and request that the costs in the claim be reinstated.

The Commission must review questions of law, including interpretation of the parameters and guidelines, de novo, without consideration of legal conclusions made by the Controller in the context of an audit. The Commission is vested with exclusive authority to adjudicate disputes over the existence of state-mandated programs within the meaning of article XIII B, section 6.<sup>49</sup> The Commission must also interpret the Government Code and implementing regulations in accordance with the broader constitutional and statutory scheme. In making its decisions, the Commission must strictly construe article XIII B, section 6 and not apply it as an "equitable remedy to cure the perceived unfairness resulting from political decisions on funding priorities."<sup>50</sup>

With regard to the Controller's audit decisions, the Commission must determine whether they were arbitrary, capricious, or entirely lacking in evidentiary support. This standard is similar to the standard used by the courts when reviewing an alleged abuse of discretion of a state agency.<sup>51</sup> Under this standard, the courts have found that:

When reviewing the exercise of discretion, "[t]he scope of review is limited, out of deference to the agency's authority and presumed expertise: 'The court may not reweigh the evidence or substitute its judgment for that of the agency. [Citation.]'" ... "In general ... the inquiry is limited to whether the decision was

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<sup>48</sup> Exhibit G, Claimant's comments on the Draft Proposed Decision, pages 3-4.

<sup>49</sup> *Kinlaw v. State of California* (1991) 54 Cal.3d 326, 331-334; Government Code sections 17551, 17552.

<sup>50</sup> *County of Sonoma v. Commission on State Mandates* (2000) 84 Cal.App.4th 1264, 1281, citing *City of San Jose v. State of California* (1996) 45 Cal.App.4th 1802, 1817.

<sup>51</sup> *Johnston v. Sonoma County Agricultural Preservation and Open Space Dist.* (2002) 100 Cal.App.4th 973, 983-984. See also *American Bd. of Cosmetic Surgery, Inc. v. Medical Bd. of California* (2008) 162 Cal.App.4th 534, 547.

arbitrary, capricious, or entirely lacking in evidentiary support. . . .” [Citations.]  
When making that inquiry, the “ ‘ ‘court must ensure that an agency has adequately considered all relevant factors, and has demonstrated a rational connection between those factors, the choice made, and the purposes of the enabling statute.” [Citation.]’ ”<sup>52</sup>

The Commission must review the Controller’s audit in light of the fact that the initial burden of providing evidence for a claim of reimbursement lies with the claimant.<sup>53</sup> In addition, sections 1185.1(f)(3) and 1185.2(c) of the Commission’s regulations require that any assertions of fact by the parties to an IRC must be supported by documentary evidence. The Commission’s ultimate findings of fact must be supported by substantial evidence in the record.<sup>54</sup>

**The Commission Does Not Have Jurisdiction to Hear and Decide This Incorrect Reduction Claim Because It Was Not Timely Filed.**

The IRC was filed on August 15, 2007,<sup>55</sup> almost three and one-half years after the final audit report was issued on February 26, 2004.<sup>56</sup> The IRC was deemed complete, however, based on a later-issued remittance advice, a computer-generated document dated August 3, 2006, which was submitted by the claimant as a supplemental filing.<sup>57</sup>

Claimant argues that the IRC was timely filed based on the remittance advice dated August 3, 2006, and that if the remittance advice was not the type of document needed to trigger the filing of an IRC, then the IRC should have been rejected as incomplete by Commission staff in 2007. Claimant also asserts that by deeming the IRC filing complete, the Commission effectively waived any right to claim the IRC was not timely filed.<sup>58</sup> The completeness review performed by Commission staff is not a legal review, however. It is simply a check to determine if the elements required for filing an IRC have been met.<sup>59</sup> Thus, the completeness review cannot be relied on to determine this question of law.

For the reasons below, the Commission finds that the three-year period of limitations for filing an IRC began to accrue when the final audit report was issued on February 26, 2004. Thus, the

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<sup>52</sup> *American Bd. of Cosmetic Surgery, Inc. v. Medical Board of California* (2008) 162 Cal.App.4th 534, 547-548.

<sup>53</sup> *Gilbert v. City of Sunnyvale* (2005) 130 Cal.App.4th 1264, 1274-1275.

<sup>54</sup> Government Code section 17559(b), which provides that a claimant or the state may commence a proceeding in accordance with the provisions of section 1094.5 of the Code of Civil Procedure to set aside a decision of the Commission on the ground that the Commission’s decision is not supported by substantial evidence in the record.

<sup>55</sup> Exhibit A, IRC, page 2.

<sup>56</sup> Exhibit A, IRC, page 22-50.

<sup>57</sup> Exhibit B, Supplemental filing (remittance advice coversheet), dated August 3, 2006, filed September 4, 2007. The remittance advice is attached to the IRC (Exhibit A), page 336.

<sup>58</sup> Exhibit G, Claimant’s comments on the Draft Proposed Decision, pages 3-4.

<sup>59</sup> California Code of Regulations, title 2, section 1185.2.

IRC filed August 15, 2007, more than three years later, was not timely filed. Therefore, the Commission does not have jurisdiction to hear and decide this IRC.

Under the statutory mandates scheme, a reimbursement claim filed by a local agency is subject to the initiation of an audit by the Controller within the time periods specified in Government Code section 17558.5(a). Government Code section 17558.5(c) then requires the Controller to notify the claimant of any adjustment to a claim for reimbursement that results from an audit or review. The “notification shall specify the claim components adjusted, the amounts adjusted, interest charges on claims adjusted to reduce the overall reimbursement to the local agency . . . , and the reason for the adjustment.”<sup>60</sup> Government Code sections 17551 and 17558.7 then allow a claimant to file an IRC with the Commission if the Controller reduces a claim for reimbursement.

Former section 1185(b) of the Commission’s regulations, in effect when the final audit report was issued in this case, required IRCs to be filed “no later than three (3) years following the date of the Office of State Controller’s remittance advice or other notice of adjustment notifying the claimant of a reduction.”<sup>61</sup> The statute of limitations for filing an IRC is currently in section 1185.1(c), which similarly provides that “[a]ll incorrect reduction claims shall be filed with the Commission no later than three years following the date of the Office of State Controller’s final state audit report, letter, remittance advice, or other written notice of adjustment to a reimbursement claim.”

“Critical to applying a statute of limitations is determining the point when the limitations period begins to run.”<sup>62</sup> Thus, given the multiple documents issued by the Controller in this case, the threshold issue is when the right to file an IRC based on the Controller’s reductions accrued, and consequently when the applicable period of limitations began to run against the claimant.

The goal of any underlying limitations statute or regulation is to require diligent prosecution of known claims so that the parties have the necessary finality and predictability for resolution while evidence remains reasonably available and fresh.<sup>63</sup> The California Supreme Court has described statutes of limitations as follows:

A statute of limitations strikes a balance among conflicting interests. If it is unfair to bar a plaintiff from recovering on a meritorious claim, it is also unfair to require a defendant to defend against possibly false allegations concerning long-forgotten events, when important evidence may no longer be available. Thus, statutes of limitations are not mere technical defenses, allowing wrongdoers to avoid accountability. Rather, they mark the point where, in the judgment of the legislature, the equities tip in favor of the defendant (who may be innocent of wrongdoing) and against the plaintiff (who failed to take prompt action): “[T]he period allowed for instituting suit inevitably reflects a value judgment concerning

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<sup>60</sup> Government Code section 17558.5(c).

<sup>61</sup> Former California Code of Regulations, title 3, section 1185(b) (Register 2003, No. 17).

<sup>62</sup> *Poosh v. Phillip Morris USA, Inc.* (2011) 51 Cal.4th 788, 797.

<sup>63</sup> *Addison v. State of California* (1978) 21 Cal.3d 313, 317; *Jordach Enterprises, Inc. v. Brobeck, Phleger & Harrison* (1998) 18 Cal.4th 739, 761.

the point at which the interests in favor of protecting valid claims are outweighed by the interests in prohibiting the prosecution of stale ones.”<sup>64</sup>

The general rule, supported by a long line of cases, holds that a statute of limitations accrues when a cause of action arises; when the action can be maintained.<sup>65</sup> Generally, “a plaintiff must file suit within a designated period after the cause of action accrues.”<sup>66</sup> The cause of action accrues, the Court said, “when [it] is complete with all of its elements.”<sup>67</sup> Put another way, the courts have held that “[a] cause of action accrues ‘upon the occurrence of the last element essential to the cause of action.’”<sup>68</sup> Although the courts have carved out some exceptions to the statute of limitations, and have delayed or tolled the accrual of a cause of action when a plaintiff is justifiably unaware of facts essential to a claim or when latent additional injuries later become manifest,<sup>69</sup> those exceptions are limited and do not apply when a plaintiff has sufficient facts to be on notice or constructive notice that a wrong has occurred and that he or she has been injured.<sup>70</sup> The courts do not toll a statute of limitations because the full extent of the claim, or its

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<sup>64</sup> *Poosh v. Phillip Morris USA, Inc.*, (2011) 51 Cal.4th 788, 797.

<sup>65</sup> See, e.g., *Osborn v. Hopkins* (1911) 160 Cal. 501, 506 [“[F]or it is elementary law that the statute of limitations begins to run upon the accrual of the right of action, that is, when a suit may be maintained, and not until that time.”]; *Dillon v. Board of Pension Commissioners* (1941) 18 Cal.2d 427, 430 [“A cause of action accrues when a suit may be maintained thereon, and the statute of limitations therefore begins to run at that time.”].

<sup>66</sup> *Ibid* [citing Code of Civil Procedure section 312].

<sup>67</sup> *Ibid* [quoting *Norgart v. Upjohn Co.* (1999) 21 Cal.4th 383, 397].

<sup>68</sup> *Seelenfreund v. Terminix of Northern California, Inc.* (1978) 84 Cal.App.3d 133 [citing *Neel v. Magana, Olney, Levy, Cathcart & Gelfand* (1971) 6 Cal.3d 176].

<sup>69</sup> *Royal Thrift and Loan Co. v. County Escrow, Inc.* (2004) 123 Cal.App.4th 24, 43 [“Generally, statutes of limitation are triggered on the date of injury, and the plaintiff’s ignorance of the injury does not toll the statute... [However,] California courts have long applied the delayed discovery rule to claims involving *difficult-to detect injuries or the breach of fiduciary relationship.*” (Emphasis added.); *Poosh v. Phillip Morris USA, Inc.* (2011) 51 Cal.4th 788, 802, where the court held that for statute of limitations purposes, a later physical injury caused by the same conduct “can, in some circumstances, be considered ‘qualitatively different’.” The court limited its holding to latent disease cases, and did not decide whether the same rule applied in other contexts. (*Id.* at page 792.)

<sup>70</sup> *Jolly v. Eli Lilly & Co.* (1988) 44 Cal.3d 1103, 1110 [belief that a cause of action for injury from DES could not be maintained against multiple manufacturers when exact identity of defendant was unknown did not toll the statute]; *Goldrich v. Natural Y Surgical Specialties, Inc.* (1994) 25 Cal.App.4th 772, 780 [belief that patient’s body, and not medical devices implanted in it, was to blame for injuries did not toll the statute]; *Campanelli v. Allstate Life Insurance Co.* (9th Cir. 2003) 322 F.3d 1086, 1094 [Fraudulent engineering reports concealing the extent of damage did not toll the statute of limitations, nor provide equitable estoppel defense to the statute of limitations]; *Abari v. State Farm Fire & Casualty Co.* (1988) 205 Cal.App.3d 530, 534 [Absentee landlord’s belated discovery of that his homeowner’s policy might cover damage caused by subsidence was not sufficient reason to toll the statute]. See also *McGee v. Weinberg*

legal significance, or even the identity of a defendant, is not yet known at the time the cause of action accrues.<sup>71</sup>

For IRCs, the “last element essential to the cause of action” which begins the running of the period of limitations pursuant to Government Code section 17558.5 and former section 1185 (now § 1185.1) of the Commission’s regulations, is a notice to the claimant of the adjustment that includes the reason for the adjustment. Government Code section 17558.5(c), the substance of which was also in effect at the time the audit report was issued, provides in pertinent part:

The Controller shall notify the claimant in writing within 30 days after issuance of a remittance advice of any adjustment to a claim for reimbursement that results from an audit or review. The notification shall specify the claim components adjusted, the amounts adjusted, interest charges on claims adjusted to reduce the overall reimbursement to the local agency or school district, and the reason for the adjustment...<sup>72</sup>

An IRC to challenge the Controller’s findings pursuant to Government Code sections 17551 and 17558.7 can be maintained as soon as the Controller issues a notice reducing a claim for reimbursement which specifies the reason for adjustment in accordance with Government Code section 17558.5(c). The Commission’s regulations provide local governments three years following the notice of adjustment required by Government Code section 17558.5(c), in whatever written form provided by the Controller, to file an IRC with the Commission, or otherwise be barred from such action. In addition, the IRC must include a copy of the “written notice of adjustment from the Office of the State Controller that explains the reason(s) for the reduction or disallowance.”<sup>73</sup> This interpretation is consistent with previously adopted Commission decisions.<sup>74</sup>

Here, the record shows that the Controller issued a draft audit report on October 8, 2003, which the claimant responded to on December 12, 2003, “agreeing with the audit results with the exception of Finding 1.”<sup>75</sup> The Controller made no changes to the adjustments or findings

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(1979) 97 Cal.App.3d 798, 804 [“It is the occurrence of some ... cognizable event rather than knowledge of its legal significance that starts the running of the statute of limitations.”].

<sup>71</sup> *Scafidi v. Western Loan & Building Co.* (1946) 72 Cal.App.2d 550, 566 [“Our courts have repeatedly affirmed that mere ignorance, not induced by fraud, of the existence of the facts constituting a cause of action on the part of a plaintiff does not prevent the running of the statute of limitations.”]. See also, *Baker v. Beech Aircraft Corp.* (1974) 39 Cal.App.3d 315, 321 [“The general rule is that the applicable statute...begins to run when the cause of action accrues even though the plaintiff is ignorant of the cause of action or of the identity of the wrongdoer.”].

<sup>72</sup> See former Government Code section 17558.5(b) (Stats. 2002, ch. 1128, eff. Jan. 1, 2003).

<sup>73</sup> California Code of Regulations, title 2, section 1185.1(c) and (f)(4); See also, Former California Code of Regulations, title 2, section 1185(c) and (d)(4) (Register 2010, No. 44).

<sup>74</sup> See Commission on State Mandates, Decision, *Collective Bargaining*, 05-4425-I-11, adopted December 5, 2014, and Decision, *Handicapped and Disabled Students*, 05-4282-I-03 adopted September 25, 2015.

<sup>75</sup> Exhibit A, IRC, page 26 (final audit report).

following receipt of the claimant's comments, and issued a final audit report on February 26, 2004, stating that "[t]he fiscal impact of the findings reported in the draft report remains unchanged."<sup>76</sup> The final audit report identifies the amounts reduced for this program for costs claimed for fiscal years 1998-1999, 1999-2000, and 2000-2001, and contains three detailed findings made by the Controller that explain the reasons for the Controller's reductions (Finding 1, unsupported salaries and benefits and related indirect costs; Finding 2, overstated indirect costs; and Finding 3, unreported reimbursements).<sup>77</sup> There is no evidence that the claimant did not receive the final audit report. The IRC itself states that "[o]n February 26, 2004, the State Controller's Office ("SCO") issued its final audit report on the County of Santa Clara's ("County's") claims for costs incurred based on the legislatively created Domestic Violence Treatment Services Program . . . for July 1, 1998 through June 30, 2001."<sup>78</sup>

The February 26, 2004 final audit report does include an express invitation for the claimant to participate in an additional informal audit review process, and invites the claimant to submit additional documentation to the Controller: "The auditee should submit, in writing, a request for a review and all information pertinent to the disputed issues within 60 days after receiving the final report."<sup>79</sup> This language could support a finding that the final audit report did not, in fact, constitute the Controller's final determination on the subject claims and thus did not provide the "last essential element to the cause of action" that would begin the running of the statute of limitations.<sup>80</sup> There is no evidence in the record, however, that the claimant submitted a request for a review or otherwise participated in the additional review process for this audit within the 60-day time period offered by the Controller. Rather, the record shows that the claimant first responded to the Controller's February 26, 2004 final audit report with the filing of this IRC, which included additional documentation in support of its claim for the salaries and benefits reduced in Finding 1 that resulted in the Controller later reinstating some of the costs originally reduced.<sup>81</sup>

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<sup>76</sup> Exhibit A, IRC, page 36 (final audit report).

<sup>77</sup> Exhibit A, IRC, pages 30-38 (Finding 1), 38 (Finding 2), and 39 (Finding 3).

<sup>78</sup> Exhibit A, IRC, page 6.

<sup>79</sup> Exhibit A, IRC, page 22 (final audit report).

<sup>80</sup> California Code of Regulations, title 2, section 1185 (Register 2003, No. 17). See also Adopted Decision, *Handicapped and Disabled Students*, 05-4282-I-03, where the Commission did find that a later remittance advice constituted the first notice of adjustment when the cover letter for the "final audit report" contained the same exact language as here *and* there was evidence in the record that the claimant did participate in the informal audit review process which resulted in the Controller to modifying the reductions and issuing a remittance advice based on the corrected reductions.

<sup>81</sup> The Commission's ultimate findings of fact must be supported by substantial evidence in the record. Government Code section 17559(b), which provides that a claimant or the state may commence a proceeding in accordance with the provisions of section 1094.5 of the Code of Civil Procedure to set aside a decision of the Commission on the ground that the Commission's decision is not supported by substantial evidence in the record. See also, California Code of

Moreover, the August 3, 2006 remittance advice is a computer-generated document that provides no reason for the audit adjustments and, thus, does not provide the notice required by Government Code section 17558.5(c) to trigger the period of limitations for filing an IRC. Instead, the remittance advice shows that \$0 was due to the claimant for the “reimbursement of state mandated costs” and identifies “payment offsets” relating to adjustments made by the Controller to reimbursement claims filed by the claimant for several state-mandated programs, including the original \$748,645 reduction for the *Domestic Violence Treatment Services* claims at issue here. In any event, the right to file an IRC had already accrued and the limitations period began to run before the remittance advice was issued.

Therefore, based on the evidence in the record, an IRC could have been filed as soon as the final audit report dated February 26, 2004 was issued. The final audit report provides the “last essential element to the cause of action” that began the running of the period of limitations against the claimant. Thus, for the IRC to be timely, it had to be filed by February 26, 2007. Because the IRC was filed on August 15, 2007, it was not timely filed within the three-year period of limitations. Therefore, the Commission does not have jurisdiction to hear and decide this IRC.

## **V. Conclusion**

Based on the foregoing, the Commission finds that the three-year period of limitations for filing an IRC began to accrue when the final audit report was issued on February 26, 2004. Because this IRC was filed August 15, 2007, more than three years later, it was not timely filed and therefore the Commission has no jurisdiction to hear and decide this IRC.

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Regulations, title 2, section 1187.5, requiring that all oral or written representations of fact shall be under oath or affirmation.

**COMMISSION ON STATE MANDATES**

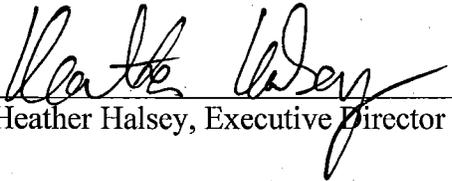
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**RE: Decision**

*Domestic Violence Treatment Services – Authorization and Case Management,*  
07-9628101-I-01

Penal Code Sections 273.5(e), (f), (g), (h), and (i); 1000.93, 1000.94,  
1000.95, and 1203.097; Statutes 1992, Chapters 183 and 184;  
Statutes 1994, Chapter 28X; Statutes 1995, Chapter 641  
Fiscal Years 1998-1999, 1999-2000, and 2000-2001  
County of Santa Clara, Claimant

On March 25, 2016, the foregoing decision of the Commission on State Mandates was adopted on the above-entitled matter.

  
Heather Halsey, Executive Director

Dated: March 30, 2016

**DECLARATION OF SERVICE BY EMAIL**

I, the undersigned, declare as follows:

I am a resident of the County of Sacramento and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On March 30, 2016, I served the:

**Decision**

*Domestic Violence Treatment Services – Authorization and Case Management,*  
07-9628101-I-01

Penal Code Sections 273.5(e), (f), (g), (h), and (i); 1000.93, 1000.94,  
1000.95, and 1203.097; Statutes 1992, Chapters 183 and 184;

Statutes 1994, Chapter 28X; Statutes 1995, Chapter 641

Fiscal Years 1998-1999, 1999-2000, and 2000-2001

County of Santa Clara, Claimant

by making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on March 30, 2016 at Sacramento, California.



Jill L. Magee

Commission on State Mandates  
980 Ninth Street, Suite 300  
Sacramento, CA 95814  
(916) 323-3562

# COMMISSION ON STATE MANDATES

## Mailing List

**Last Updated:** 3/24/16

**Claim Number:** 07-9628101-I-01

**Matter:** Domestic Violence Treatment Services - Authorization and Case Management

**Claimant:** County of Santa Clara

### TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

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