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Arthur M. Palkowitz, Esq.
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February 12, 2015

VIA ELECTRONIC MAIL ONLY

Heather Halsey, Executive Director
COMMISSION ON STATE MANDATES
980 9th Street, Suite 300
Sacramento, CA 95814
Heather.Halsey@csm.ca.gov

Re: California Assessment of Student Performance and Progress (CAASPP, 14-TC-01)

Dear Ms. Halsey:

Please be advised we request Vallejo City Unified School District ("Vallejo") join as a claimant in the aforementioned test claim. Vallejo alleges the following:

1. Vallejo's state mandated costs are from the same statutes and regulations;
2. Vallejo agrees on all issues of the Test Claim;
3. Vallejo's activities and costs stated in their declaration shall be incorporated in the Test Claim; and
4. Vallejo has designated one contact person, same as the other claimants, to act as the resource for information regarding the Test Claim. (CCR §1183.1(f).)

Please find attached to this correspondence Vallejo's Declaration in support of the costs incurred and the new activities mandated that are from the same statutes and regulations included in the Test Claim.

Thank you very much for your cooperation.

Very truly yours,

STUTZ ARTIANO SHINOFF & HOLTZ
A Professional Corporation

A handwritten signature in black ink is written over the typed name of Arthur M. Palkowitz, Esq. The signature is cursive and somewhat stylized, with a large loop at the end.

Arthur M. Palkowitz, Esq.

AMP:dlk
Attachment

1. TEST CLAIM TITLE

California Assessment of Student
Performance and Progress (14-TC-01)

2. CLAIMANT INFORMATION

Vallejo City Unified School District

Name of Local Agency or School District

Ramona Bishop

Claimant Contact

Superintendent

Title

655 Walnut Avenue

Street Address

Vallejo, CA 94592

City, State, Zip

707.556.8921

Telephone Number

Fax Number

RBishop@vallejo.k12.ca.us

E-Mail Address

3. CLAIMANT REPRESENTATIVE INFORMATION

Claimant designates the following person to act as its sole representative in this test claim. All correspondence and communications regarding this claim shall be forwarded to this representative. Any change in representation must be authorized by the claimant in writing, and sent to the Commission on State Mandates.

Arthur M. Palkowitz

Claimant Representative Name

Attorney

Title

Stutz Artiano Shinoff & Holtz, APC

Organization

2488 Historic Decatur Rd., Suite 200

Street Address

San Diego, CA 92106

City, State, Zip

619.232.3122

Telephone Number

619.232.3264

Fax Number

apalkowitz@sashlaw.com

E-Mail Address

For CSM Use Only

Filing Date:

Test Claim #:

4. TEST CLAIM STATUTES OR EXECUTIVE ORDERS CITED

Please identify all code sections (include statutes, chapters, and bill numbers) (e.g., Penal Code Section 2045, Statutes 2004, Chapter 54 [AB 290]), regulations (include register number and effective date), and executive orders (include effective date) that impose the alleged mandate.

Statutes of 2013-2014, Chapter 489 (A.B. No. 484), Effective January 1, 2014.

Statutes of 2014-Chapter 32 (S.B. No. 858); Effective June 20, 2014.

Statutes of 2014-Chapter 327 (A.B. No. 1599); Effective September 15, 2014:

Education Code Sections 60602, 60602.5, 60603, 60604, 60607, 60610, 60611, 60612, 60640, 60641, 60642.6, 60643, 60643.6, 60648, 60648.5, 60649, 60810, 99300 and 99301.

REGULATIONS

California Code of Regulations- July 23, 2014

Title 5 California Code of Regulations § 850-864 inclusive. (Register no. 2014; No. 30; Effective date July 23, 2014)

Copies of all statutes and executive orders cited are attached.

Sections 5, 6, and 7 are attached as follows:

5. Written Narrative: pages _____ to _____.

6. Declarations: pages _____ to _____.

7. Documentation: pages _____ to _____.

Sections 5, 6, and 7 should be answered on separate sheets of plain 8-1/2 x 11 paper. Each sheet should include the test claim name, the claimant, the section number, and heading at the top of each page.

5. WRITTEN NARRATIVE

Under the heading "5. Written Narrative," please identify the specific sections of statutes or executive orders alleged to contain a mandate.

Include a statement that actual and/or estimated costs resulting from the alleged mandate exceeds one thousand dollars (\$1,000), and include all of the following elements for each statute or executive order alleged:

- (A) A detailed description of the new activities and costs that arise from the mandate.
- (B) A detailed description of existing activities and costs that are modified by the mandate.
- (C) The actual increased costs incurred by the claimant during the fiscal year for which the claim was filed to implement the alleged mandate.
- (D) The actual or estimated annual costs that will be incurred by the claimant to implement the alleged mandate during the fiscal year immediately following the fiscal year for which the claim was filed.
- (E) A statewide cost estimate of increased costs that all local agencies or school districts will incur to implement the alleged mandate during the fiscal year immediately following the fiscal year for which the claim was filed.
- (F) Identification of all of the following funding sources available for this program:
 - (i) Dedicated state funds
 - (ii) Dedicated federal funds
 - (iii) Other nonlocal agency funds
 - (iv) The local agency's general purpose funds
 - (v) Fee authority to offset costs
- (G) Identification of prior mandate determinations made by the Board of Control or the Commission on State Mandates that may be related to the alleged mandate.
- (H) Identification of a legislatively determined mandate pursuant to Government Code section 17573 that is on the same statute or executive order.

6. DECLARATIONS

Under the heading "6. Declarations," support the written narrative with declarations that:

- (A) declare actual or estimated increased costs that will be incurred by the claimant to implement the alleged mandate;
- (B) identify all local, state, or federal funds, and fee authority that may be used to offset the increased costs that will be incurred by the claimant to implement the alleged mandate, including direct and indirect costs;
- (C) describe new activities performed to implement specified provisions of the new statute or executive order alleged to impose a reimbursable state-mandated program (specific references shall be made to chapters, articles, sections, or page numbers alleged to impose a reimbursable state-mandated program);
- (D) If applicable, describe the period of reimbursement and payments received for full reimbursement of costs for a legislatively determined mandate pursuant to Section 17573, and the authority to file a test claim pursuant to paragraph (1) of Section 17574(c).
- (E) are signed under penalty of perjury, based on the declarant's personal knowledge, information or belief, by persons who are authorized and competent to do so.

7. DOCUMENTATION

Under the heading "7. Documentation," support the written narrative with copies of all of the following:

- (A) the test claim statute that includes the bill number alleged to impose or impact a mandate; and/or
- (B) the executive order, identified by its effective date, alleged to impose or impact a mandate; and
- (C) relevant portions of state constitutional provisions, federal statutes, and executive orders that may impact the alleged mandate; and
- (D) administrative decisions and court decisions cited in the narrative. Published court decisions arising from a state mandate determination by the Board of Control or the Commission are exempt from this requirement; and
- (E) statutes, chapters of original legislatively determined mandate and any amendments.

8. CLAIM CERTIFICATION

*Read, sign, and date this section and insert at the end of the test claim submission.**

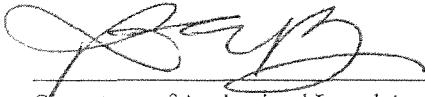
This test claim alleges the existence of a reimbursable state-mandated program within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. I hereby declare, under penalty of perjury under the laws of the State of California, that the information in this test claim submission is true and complete to the best of my own knowledge or information or belief.

Ramona Bishop

Print or Type Name of Authorized Local Agency
or School District Official

Superintendent, Vallejo City Unified School Dis.

Print or Type Title



Signature of Authorized Local Agency or
School District Official

2/11/15

Date

** If the declarant for this Claim Certification is different from the Claimant contact identified in section 2 of the test claim form, please provide the declarant's address, telephone number, fax number, and e-mail address below.*

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
 Claimants: Santa Ana Unified School District, Porterville Unified School District,
 Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
 Section: 6 – Declaration

SECTION NUMBER: 6
Heading: DECLARATION

I, Ramona Bishop, Superintendent for the Vallejo City Unified School District, declare as follows:

Section A. The actual or estimated increased costs that will be incurred by the claimant to implement the alleged mandate.

It is estimated the increased costs that will be incurred by the claimant Vallejo City Unified School District to implement the alleged mandate is as follows:

	2013-2014 <u>Actual Costs</u>	2014-2015 <u>Est. Costs</u>
<u>Device Costs</u> Include all costs that were incurred from purchasing devices for administrators, teachers, staff, and student (SEAC compliant tablets, laptops, carts, PCs, iPads, MacBooks, Chromebooks)	\$542,171.62I laptop carts \$75,600.31 lab	\$543,653.22 laptop carts \$86,400.00 lab
<u>Bandwidth Costs</u> Include all costs that were incurred from installing and/or updating hardware and software to meet district connectivity and Internet speed requirements	\$ N/A	\$ N/A
<u>Accessories</u> Include all costs that were incurred from purchasing computer and tablet peripherals such as ear buds, mice keyboards, etc. for administrators, teachers, staff, and student in order to properly administer the assessment	\$3,122.97 mice \$23,897.50 Headsets	\$3,747.00 mice \$7,980.00 Headsets
<u>Miscellaneous</u> Include all costs that were incurred from purchasing miscellaneous items such as asset tags, packing supplies, testing furniture, etc.	\$7,541.41 Furniture	\$ N/A
<u>Staff Time</u> Include all costs that were incurred from training administrators, teachers, and staff to administer the assessment and use the devices, hardware, and software; training administrators, teachers, and staff to help students use the devices, hardware, and software; hiring additional	\$ N/A	\$ \$6,243.69

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 Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
 Section: 6 – Declaration

employees and/or directing employees to install the necessary hardware and software		
TOTAL	\$652,333.81	\$648,023.91

Section B. Identify all local, state, or federal funds, and fee authority that may be used to offset the increased costs that will be incurred by the claimant to implement the alleged mandate, including direct and indirect costs:

Common Core Implementation Block Grant

Section C. Describe new activities performed to implement specified provisions of the new statute or executive order alleged to impose a reimbursable state-mandated program (specific references shall be made to chapters, articles, sections or page numbers alleged to impose a reimbursable state mandated program):

1. Statutes 2013-2014 Chapter 489 (A.B. No. 484); Sections 3, 5, 9, 12, 15, 16, 28, 28.5.
2. Statutes 2014 Chapter 32 (S.B. No. 858); Sections 49.
3. Statutes 2014 Chapter 327 (A.B. No. 1599); Sections 17, 18, 19, 22, 24, 26.
4. Title 5, California Code of Regulations Sections 850-864.

New Activities

1. Administration of the achievement tests (Smarter Balanced Field Tests, California Standard Test (CST), CMA, CAPA, California Measurement of Academic Performance and Progress for the 21st Century (CalMAPP21), California Assessment of Student Performance and Progress (CAASPP), a consortium summative assessment in English language arts and mathematics to all pupils in grades 3 through 8, inclusive. For grades 9 and 10 students selected for the scientific sample are/were expected to participate. In grade 11 all students selected for the scientific sample are expected to participate. (Ed. Code, §§ 60640, subds. (b-h, k), 60641, subd. (a); Cal. Code Regs., tit. 5, §§ 851, 852, subd. (b), 853, and 855.)
2. For the 2013-14 school year, each LEA shall administer the Smarter Balanced field tests for ELA and mathematics in the manner prescribed by the CDE pursuant to the authority granted by Education Code § 60640(f)(2). (Cal. Code Regs., tit. 5, §§ 855, subd. (a)(1).)

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

3. For the 2013-14 school year, the CST and CMA for science in grades 5, 8, and 10, and CAPA for ELA and mathematics in grades 2 through 11 and science in grades 5, 8, and 10, shall be administered to each pupil during a testing window of 25 instructional days that includes 12 instructional days before and after completion of 85 percent of the school's, track's, or program's instructional days. Testing for all pupils, including makeup testing, is to be completed within this 25 instructional day window. (Cal. Code Regs., tit. 5, §§ 855, subd. (a)(2).)
4. Science grade level assessments in grades 5, 8, and 10 that measure content standards adopted pursuant to Section 60605, until a successor assessment is implemented pursuant to subparagraph (B). (Cal. Educ. Code § 60640)
5. In the 2014-15 school year, the CAASPP tests pursuant to Education Code section 60640(b) shall be administered to each pupil during the following testing windows: Unless otherwise stated in these regulations, the testing window shall not begin until at least 66 percent of a school's annual instructional days have been completed, and testing may continue up to and including the last day of instruction for the regular school calendar. For a 180-day school year, 66 percent of a school year occurs after the 120th instructional day. This allows for a 12-week window for testing. (Cal. Code Regs., tit. 5, §§ 855, subd. (b)(1).)
6. For the grade 11 Smarter Balanced assessments and CAASPP tests administered after January 2015, the testing window shall not begin until at least 80 percent of a school's annual instructional days have been completed, and testing may continue up to and including the last day of instruction for the regular school calendar. For a 180-day school year, 80 percent of a school year occurs after the 144th instructional day. This allows for a 7-week window for testing. (Cal. Code Regs., tit. 5, §§ 855, subd. (b)(2).)
7. The CST and CMA for science in grades 5, 8, and 10, and CAPA, or its successor alternate assessment, for ELA and mathematics in grades 2 through 11 and science in grades 5, 8, and 10 shall be administered to each pupil during a testing window of 25 instructional days that includes 12 instructional days before and after completion of 85 percent of the school's, track's, or program's instructional days unless the SBE makes a determination by the close of its September 2014 regular meeting that these tests shall be administered during the window defined in subdivision (b)(1) above. If an LEA elects to administer the primary language test, it shall do so during the same window. (Ed. Code, §§ 60640, Cal. Code Regs., tit. 5, §§ 855, subd. (b)(3).)

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Section: 6 – Declaration

8. The CDE, with the approval of the SBE President or designee, may require LEAs to more fully utilize the testing window and may also limit the usage of the interim assessments in instances where the CDE determines that it is necessary to do so to ensure that the capacity of the California K-12 High Speed Network (K12HSN) is not exceeded. (Cal. Code Regs., tit. 5, §§ 855, subd. (c).)
9. Administration of the assessments in English language arts and mathematics shall occur in 2014-15 school year. (Ed. Code, §§ 60648.5, subds. (b-h, k), 60641, subd. (a); Cal. Code Regs., tit. 5, §§ 851, 852, subd. (b), 853, and 855.)
10. LEAs shall make arrangements for the testing of all eligible pupils in alternative education programs or programs conducted off campus, including, but not limited to, non-classroom based programs, continuation schools, independent study, community day schools, county community schools, juvenile court schools, or NPSs. (Cal. Code Regs. tit. 5, § 851.)
11. Administration of an additional test to pupils of limited English proficiency who are enrolled in grades 2 through 11, if the pupil was initially enrolled in any school district less than 12 months before the date that the English language test was given. (Ed. Code, § 60640, subd. (g); Cal. Code Regs., tit. 5, § 851, subd. (a).)
12. Exemption of pupils from the CAASSP Program tests upon request of their parent or guardian. (Ed. Code, §§ 60615, 60640, subd. (j); Cal. Code Regs., tit. 5, § 852, subd. (a).)
13. Exemption from testing for pupils if the pupil's individualized education program has an exemption provision. (Ed. Code, § 60640, subds. (e), (j); Cal. Code Regs., tit. 5, § 852, subd. (b).)
14. Determination of the appropriate grade level test for each pupil in a special education program. (Cal. Code Regs., tit. 5, § 852, subd. (b).)
15. Each year the LEA shall notify parents or guardians of their pupil's participation in the CAASPP assessment system in accordance with Education Code section 60604. (Cal. Code Regs., tit. 5, § 852, subd. (a).)

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

16. All pupils shall be permitted the following embedded universal tools on the CAASPP tests for English language arts (including the components of reading, writing, and listening) and mathematics as specified below:
- (1) breaks for reading, writing, listening, and mathematics;
 - (2) calculator for specific mathematic items;
 - (3) digital notepad for reading, writing, listening, and mathematics;
 - (4) English dictionary for writing (ELA-performance task - pupil long essay(s) not short paragraph responses);
 - (5) English glossary for reading, writing, listening, and mathematics;
 - (6) expandable passages for reading, writing, listening, and mathematics;
 - (7) global notes for writing (ELA-performance task - pupils long essay(s) not short paragraph responses);
 - (8) highlighter for reading, writing, listening, and mathematics;
 - (9) keyboard navigation for reading, writing, listening, and mathematics;
 - (10) mark for review for reading, writing, listening, and mathematics;
 - (11) math tools for specific mathematics items;
 - (12) spell check for specific writing items;
 - (13) strikethrough for reading, writing, listening, and mathematics;
 - (14) writing tools for specific pupil generated responses; or
 - (15) zoom for reading, writing, listening, and mathematics. (Cal. Code Regs., tit. 5, § 853.5 (a)(1-15).)
17. All pupils shall be permitted the following non-embedded universal tools on the CAASPP tests for English language arts (including the components of reading, writing, and listening), mathematics, science, and primary language as specified below:
- (1) breaks;
 - (2) English dictionary for ELA performance task - pupil long essay(s) not short paragraph responses;
 - (3) scratch paper;
 - (4) thesaurus for ELA performance task - pupil long essay(s) not short paragraph responses;
 - (5) color overlay for science and primary language test;
 - (6) math tools (i.e., ruler, protractor) for specific mathematics items;
 - (7) simplify or clarify test administration directions (does not apply to test questions); or
 - (8) pupil marks in paper-pencil test booklet (other than responses including highlighting). (Cal. Code Regs., tit. 5, § 853.5 (b)(1-8).)
18. All pupils shall be permitted the following embedded designated supports when determined for use by an educator or group of educators or specified in a pupil's IEP or

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
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Section: 6 – Declaration

Section 504 Plan on the CAASPP tests for English language arts (including the components of reading, writing, and listening) and mathematics as specified below:

- (1) color contrast for reading, writing, listening, and mathematics;
- (2) masking for reading, writing, listening, and mathematics;
- (3) text-to-speech for writing, listening, mathematics, and reading items but not reading passages;
- (4) translated test directions for mathematics;
- (5) translations (glossary) for mathematics;
- (6) translations (stacked) for mathematics; or
- (7) turn off any universal tool for reading, writing, listening, and mathematics.
(Cal. Code Regs., tit. 5, § 853.5 (c)(1-7).)

19. All pupils shall be permitted the following non-embedded designated supports when determined for use by an educator or a group of educators or specified in a pupil's IEP or Section 504 Plan on the CAASPP tests for English language arts (including the components of reading, writing, and listening), mathematics, science, and primary language as specified below:

- (1) translated directions for mathematics, science and primary language test;
- (2) bilingual dictionary for writing;
- (3) access to translation glossaries/word lists for science and primary language test;
- (4) color contrast for reading, writing, listening, and mathematics;
- (5) color overlay for reading, writing, listening, and mathematics;
- (6) magnification;
- (7) read aloud for writing, listening, mathematics, and reading items but not reading passages;
- (8) scribe for reading, listening, and mathematics;
- (9) separate setting;
- (10) translations (glossary) for mathematics; (only for consortium-provided glossaries that correspond to the embedded designated supports in subdivision (c)).
- (11) noise buffers (e.g., individual carrel or study enclosure, or noise-cancelling headphones);
- (12) special lighting or acoustics, assistive devices (specific devices may require CAASPP contractor certification), and/or special or adaptive furniture;
- (13) translations (glossary) for science and primary language test; or
- (14) administration of the test at the most beneficial time of day for the pupil.
(Cal. Code Regs., tit. 5, § 853.5 (d)(1-14).)

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

20. The following embedded accommodations shall be provided on the CAASPP tests for English language arts (including the components of reading, writing, and listening) and mathematics when specified in a pupil's IEP or Section 504 Plan:
 - (1) American Sign Language for listening and mathematics;
 - (2) Braille for reading, writing, listening, and mathematics;
 - (3) closed captioning for listening;
 - (4) text-to-speech for reading passages for grades 6 through 8, inclusive, and 11; or
 - (5) streamlining for reading, writing, listening, and mathematics.(Cal. Code Regs., tit. 5, § 853.5 (e)(1-5).)

21. The following non-embedded accommodations shall be provided on the CAASPP tests for English language arts (including the components of reading, writing, and listening), mathematics, science, and primary language when specified in a pupil's IEP or Section 504 Plan:
 - (1) read aloud for primary language test;
 - (2) American Sign Language for listening, mathematics, and science;
 - (3) Braille for paper-pencil tests;
 - (4) Abacus for mathematics and science;
 - (5) Alternate Response Options for reading, writing, listening, and mathematics;
 - (6) Calculator for specific mathematics items;
 - (7) Multiplication Table for mathematics beginning in grade 4;
 - (8) Print on Demand for reading, writing, listening, and mathematics;
 - (9) Read Aloud for reading passages in grades 6 through 8, inclusive, and grade 11; blind pupils in grades 3 through 8, inclusive, and grade 11 who do not yet have adequate Braille skills;
 - (10) Scribe for writing, science, and primary language test;
 - (11) Speech-to-Text; or
 - (12) Large-Print version of a paper-pencil test.(Cal. Code Regs., tit. 5, § 853.5 (f)(1-7).)

22. A LEA may submit a request in writing to the CDE, prior to the administration of a CAASPP test for approval for the use of an individualized aid. The LEA CAASPP coordinator or the CAASPP test site coordinator shall make the request on behalf of the LEA ten business days prior to the pupil's first day of CAASPP testing. The CDE shall respond to the request within four business days from the date of receipt of the written request. Written requests must include:
 - (1) LEA name and CDS code;
 - (2) school/test site and school code;

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

- (3) school/test site address, city, and zip code;
 - (4) LEA CAASPP coordinator name, phone number, and email address;
 - (5) CAASPP test site coordinator name, phone number, and email address;
 - (6) school/test site testing window dates;
 - (7) SSID(s) for the pupil(s) for which the individualized aid is being requested;
 - (8) CAASPP test and grade; and
 - (9) the individualized aid being requested.
(Cal. Code Regs., tit. 5, § 853.5 (g)(1-7).)
23. Individualized aids that change the construct being measured by a CAASPP test invalidate the test score and results in a score that cannot be compared with other CAASPP results. Scores for pupils' tests with individualized aids that change the construct being measured by a CAASPP test will not be counted as participating in statewide testing (and impacts the accountability participation rate indicator) but pupils will still receive individual score reports with their actual score. The following non-embedded individualized aids have been determined to change the construct being measured on the CAASPP tests for English language arts (including the components for reading, writing, and listening), mathematics, science, and primary language and are specified below, but not limited to:
- (1) English dictionary for reading, listening, mathematics, science, and primary language;
 - (2) Thesaurus for reading, listening, mathematics, science and primary language;
 - (3) Translated Test Directions for reading, writing, or listening;
 - (4) Bilingual Dictionary for reading, listening, mathematics, science and primary language;
 - (5) Translations (glossary) for reading, writing, and listening;
 - (6) Read aloud for reading passages in grades 3, 4, and 5;
 - (7) American Sign Language for reading passages in grades 3, 4, and 5 and reading passages for primary language;
 - (8) Calculator for non-specified mathematics items or science;
 - (9) Math tools (i.e., ruler, protractor) for non-specified mathematics items; and
 - (10) Multiplication Table for mathematics in grade 3.
(Cal. Code Regs., tit. 5, § 853.5 (h)(1-7).)
24. If a consortium (in which California is a participant) approves of a universal tool(s), designated support(s), and/or accommodation(s) not listed in subdivisions (a) through (f), the CDE shall allow its use. (Cal. Code Regs., tit. 5, § 853.5 (h).)
25. Designation of a CAASPP district coordinator. (Cal. Code Regs., tit. 5, §§ 857-859.)

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

26. On or before September 30 of each school year, the superintendent of each LEA shall:
 - (1) designate from among the employees of the LEA an LEA CAASPP coordinator;
 - (2) identify school(s) with pupils unable to access the CBA version of a CAASPP test(s) in accordance with Education Code section 60640(e); and
 - (3) report to the CAASPP contractor(s) the number of pupils enrolled in the school identified in subdivision (2) that are unable to access the CBA version of a CAASPP test. (Cal. Code Regs. tit. 5, § 857 (a)(3).)
27. The LEA CAASPP coordinator, or the LEA superintendent, shall be available through September 30 of the following school year to complete the LEA testing activities. The LEA shall notify the contractor(s) of the identity and contact information for the LEA CAASPP coordinator and the superintendent. The LEA CAASPP coordinator shall serve as the LEA representative and the liaison between the LEA and the contractor(s) and the LEA and the CDE for all matters related to the CAASPP assessment system. (Cal. Code Regs. tit. 5, § 857 (b).)
28. The LEA CAASPP coordinator's responsibilities shall be those defined in the contractor's(s') or consortium's administrative manuals and documentation, and shall include, but are not limited to, overseeing the LEA's preparation, registration, coordination, training, assessment technology, administration, security, and reporting of the CAASPP tests. The LEA CAASPP coordinator shall ensure current and ongoing compliance with the minimum technology specifications as identified by the CAASPP contractor(s) or consortium. The LEA CAASPP coordinator shall ensure the training of all CAASPP test site coordinators who will oversee the test administration at each school or test site. (Cal. Code Regs. tit. 5, § 857 (c)(d)(e).)
29. Designation of a CAASPP test site coordinator at each test site. (Cal. Code Regs., tit. 5, §§ 857-859.)
30. At each test site, including, but not limited to, each elementary, middle, and high school or other grade-span designated school, each charter school, each court-school, each school or program operated by an LEA, and all other public programs serving pupils, inclusive, the superintendent of the LEA or the LEA CAASPP coordinator shall designate a CAASPP test site coordinator from among the employees of the LEA. The CAASPP test site coordinator, or the site principal or his or her designee, shall be available to the LEA CAASPP coordinator by telephone through September 30 of the

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

following school year for purposes of resolving discrepancies or inconsistencies in materials or errors in reports. (Cal. Code Regs. tit. 5, § 858 (a).)

31. The CAASPP test site coordinator's responsibilities shall be those defined in the contractor's(s') and CDE's administrative manuals and documentation, and shall include, but are not limited to, overseeing the test site's preparation, coordination, training, registration, administration, security, and reporting of the CAASPP tests. (Cal. Code Regs. tit. 5, § 858 (b).)
32. The CAASPP test site coordinator shall be responsible for the training of test examiners, translators, proctors, and scribes. (Cal. Code Regs. tit. 5, § 858 (c).)
33. All LEA CAASPP coordinators and CAASPP test site coordinators shall sign the CAASPP Test Security Agreement, before receiving any of the test materials or tests administered pursuant to Education Code section 60640 and perform all the tasks included in the agreement. (Cal. Code Regs. tit. 5, § 859.)
34. Inclusion of Program test results in each pupil's record of accomplishment. (Ed. Code, §§ 60607, subd. (a), 60641, subd. (a).)
35. Submission of a report on all program and demographic pupil data to the Superintendent of Public Instruction or CDE. (Cal. Code Regs., tit. 5, § 861.)
36. Submission to the State Department of Education information the Department deems necessary, including but not limited to, all program and pupil data, to permit the Superintendent of Public Instruction to prepare a report analyzing, on a school-by-school basis, the results and test scores of the Program. (Cal. Code Regs., tit. 5, § 861.)
37. Administration of the tests includes the following items:
 - (1) All staffing costs, including the LEA CAASPP coordinator and the CAASPP test site coordinators, staff training and other staff expenses related to testing.
 - (2) All expenses incurred at the LEA and school/test site(s) related to testing.
 - (3) All transportation costs of delivering and retrieving tests and test materials within the LEA and to NPSs.
 - (4) All costs associated with transmitting the pupil report(s) to parents/guardians.

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

- (5) All costs associated with activities intended to provide the complete and accurate data required in section 861.(b) This amount does not include any funding for the purposes of reimbursing any LEA for primary language tests for non-eligible pupils. (Cal. Code Regs. tit. 5, § 862.5.)
38. Reporting of individual program test results in writing to each pupil’s parent or guardian and to the pupil’s school and teachers as well as maintaining the pupil’s scores with the pupil’s permanent school records. (Ed. Code, § 60641, subs. (a; b); Cal. Code Regs., tit. 5, § 863.)
 39. Reporting of district-wide, school-level, and class-level results to the school district’s governing board or county office of education. (Ed. Code, § 60641.)
 40. LEAs shall comply with any and all requests from CAASPP contractor(s) in accordance with Education Code section 60641; and abide by any and all instructions provided by the CAASPP contractor or consortium, whether written or oral, that are presented for training or provided for in the administration of a CAASPP test. (Cal. Code Regs., tit. 5, § 864.)
 41. Provide grade 11 assessments to pupils, parents or legal guardians. (Ed. Code, § 60641, subd. (e).);
 42. Provide interim and formative assessment tools for kindergarten and grades 1-12. (Ed. Code, § 60642.6.);
 43. Each pupil shall have an individual record of accomplishment by the end of grade 12 that includes the results of the achievement test required and administered annually as part of the Measurement of Academic Performance and Progress (MAPP), or any predecessor assessments, established pursuant to Article 4 (commencing with Section 60640), results of end-of-course exams he or she has taken, and the vocational education certification exams he or she chose to take. (Education Code 60607; Cal. Code Regs., tit. 5, § 863)

Additional Activities
CA LEGIS 327 (2014)(A.B. 1599)

44. Each pupil shall have an individual record of accomplishment by the end of grade 12 that includes the results of the achievement test required and administered annually as part of

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

the California Assessment of Student Performance and Progress (CAASPP), or any predecessor assessments, established pursuant to Article 4 (commencing with Section 60640), results of end-of-course examinations he or she has taken, and the vocational education certification examinations he or she chose to take. (Education Code 60607)

45. A pupil or his or her parent or guardian may authorize the release of pupil results or a record of accomplishment to a postsecondary educational institution for the purpose of credit, placement, or admission and the results of an individual pupil on the CAASPP may be released to a postsecondary educational institution for the purpose of credit, placement, or admission. (Education Code 60607)
46. State agencies or local educational agencies shall not use a comparison resulting from the scores and results of the California Assessment of Student Performance and Progress (CAASPP) assessments and the assessment scores and results from assessments that measured previously adopted content standards. The districtwide, school-level, and grade-level results of the CAASPP in each of the grades designated pursuant to Section 60640, but not the score or relative position of any individually ascertainable pupil, shall be reported to the governing board of the school district at a regularly scheduled meeting, and the countywide, school-level, and grade-level results for classes and programs under the jurisdiction of the county office of education shall be similarly reported to the county board of education at a regularly scheduled meeting. Aggregated, disaggregated, or group scores or reports that include the results of the CAASPP assessments, inclusive of the reports developed pursuant to Section 60630, shall not be publicly reported to any party other than the school or local educational agency where the pupils were tested, if the aggregated, disaggregated, or group scores or reports are comprised of 10 or fewer individual pupil assessment results. (Education Code 60641)
47. A local educational agency shall be reimbursed by the contractor selected pursuant to this article for any unexpected expenses incurred due to scheduling changes that resulted from the late delivery of testing materials in connection with the California Assessment of Student Performance and Progress. (Education Code 60643.6)
48. The test or series of tests developed or acquired pursuant to subdivision (a) shall have sufficient range to assess pupils in grades 2 to 12, inclusive, in English listening, speaking, reading, and writing skills. Pupils in kindergarten and grade 1 shall be assessed in English listening and speaking, and, once an assessment is developed, early literacy skills. The early literacy assessment shall be administered for a period of four years beginning after the initial administration of the assessment or until July 1, 2017, whichever occurs last. (Education Code 60643.6)

Test Claim: California Assessment of Student Performance and Progress (CAASPP)
Claimants: Santa Ana Unified School District, Porterville Unified School District,
Plumas Unified School District, Plumas County Office of Education, Vallejo City Unified School District
Section: 6 – Declaration

49. Training and review of the CAASSP Program requirements as outlined in the test claim legislation and regulations by school district staff.
50. Developing and implementation of internal policies, training, procedures and forms relating to the administration of the CAASPP Program. Developing internal policies, procedures, and forms to implement the CAASP. (One-time)
51. In California, all students in grades 3 through 8 and 11 will participate in the 2015 Smarter Balanced tests, which include both ELA and mathematics content areas. These tests are administered online.
52. In 2015 the CSTs in Science are to be administered to students in grades 5, 8, and 10.
53. In 2015 the CMA for Science tests are to be administered to students in grades 5, 8, and 10 who have an individualized education program (IEP).
54. In 2015 the CAPA for Science tests are individually administered performance assessments for students in grades 5, 8, and 10 who have significant cognitive disabilities and who are unable to take either the CSTs even with accommodations or modifications or the CMA with accommodations.
55. In 2015 the STS are multiple-choice tests that allow Spanish-speaking English learners in grades 2 through 11 to demonstrate their knowledge of the California content standards by taking a reading/language arts (RLA) assessment in their primary language.

Section D.

Not Applicable.

Section E.

I certify by my signature below, under penalty of perjury under the laws of the State of California, that the statements made in this document are true and complete to the best of my own personal knowledge or information and belief.

Dated: February 9, 2015



RAMONA BISHOP, ED.D, SUPERINTENDENT OF
SCHOOLS, VALLEJO CITY UNIFIED SCHOOL
DISTRICT

DECLARATION OF SERVICE BY EMAIL

I, the undersigned, declare as follows:

I am a resident of the County of Yolo and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On February 18, 2015, I served the:

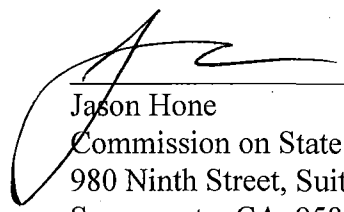
**Vallejo City Unified School District Request to Join Test Claim; and
Notice of Addition of Co-Claimant**

California Assessment of Student Performance and Progress (CAASPP), 14-TC-01
Education Code Sections 60602, 60603, 60604, 60607, 60610, 60611, 60612, 60640,
60641, 60642.6, 60643, 60643.6, 60648, 60648.5, 60649, 60810, 99300, and 99301;
Statutes 2013-2014, Chapter 489 (AB 484); Statutes 2014 Chapter 32, (SB 858);
Statutes 2014, Chapter 327 (AB 1599);
California Code of Regulations, Title 5, Section 850 through 864, inclusive;
(Register 2014, No. 30; Effective Date: July 23, 2014)

Plumas County Office of Education, Plumas Unified School District, Porterville Unified
School District, Santa Ana Unified School District, and Vallejo City Unified School
District, Claimants

By making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on February 18, 2015 at Sacramento, California.



Jason Hone
Commission on State Mandates
980 Ninth Street, Suite 300
Sacramento, CA 95814
(916) 323-3562

COMMISSION ON STATE MANDATES

Mailing List

Last Updated: 2/18/15

Claim Number: 14-TC-01

Matter: California Assessment of Student Performance and Progress (CAASPP)

Claimants: Plumas County Office of Education
Plumas Unified School District
Porterville Unified School District
Santa Ana Unified School District
Vallejo City Unified School District

TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

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