1. INCORRECT REDUCTION CLAIM TITLE

Interagency Child Abuse and Neglect Reports

FY 1999-00 through FY 2012-13

2. CLAIMANT INFORMATION

City of Palmdale

Name of Local Agency or School District

Karen Johnston

Claimant Contact

Finance Director Title

38300 Sierra Highway, Suite D

Street Address

Palmdale, CA 95330

City, State, Zip

661-267-5411

Telephone Number

661-267-5082

Fax Number

kjohnston@cityofpalmdale.org

E-Mail Address

3. CLAIMANT REPRESENTATIVE INFORMATION

Claimant designates the following person to act as its sole representative in this incorrect reduction claim. All correspondence and communications regarding this claim shall be forwarded to this representative. Any change in representation must be authorized by the claimant in writing, and sent to the Commission on State Mandates.

Annette S. Chinn

Claimant Representative Name

President Title

Cost Recovery Systems, Inc.

Organization

705-2 East Bidwell Street #294

Street Address

Folsom, CA 95630

City, State, Zip

916-939-7901

Telephone Number

916-939-7801

Fax Number

achinners@aol.com

E-Mail Address

iling Dat	e:
	RECEIVED
	November 07, 2017
- I	Commission on
	State Mandates

4. IDENTIFICATION OF STATUTES OR **EXECUTIVE ORDERS**

Please specify the subject statute or executive order that claimaint alleges is not being fully reimbursed pursuant to the adopted parameters and guidelines.

Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 (formerly 11161.7), 11169, 11170, and 11174.34 (formerly 11166.9)

5. AMOUNT OF INCORRECT REDUCTION

Please specify the fiscal year and amount of reduction. More than one fiscal year may be claimed.

Fiscal Year 1999-00--2012-13

Amount of Reduction \$2,552,314.00

TOTAL: \$2,552,314.00

6. NOTICE OF INTENT TO CONSOLIDATE

Please check the box below if there is intent to consolidate this claim.

Yes, this claim is being filed with the intent to consolidate on behalf of other claimants.

Sections 7 through 11 are attached as follows:

7. Written Detailed Narrative:	pages 1 to 6 .
8. Documentary Evidence and Declarations:	Exhibit <u>A-B</u> .
9. Claiming Instructions:	Exhibit <u>C</u> .
10. Final State Audit Report or Other Written Notice	
of Adjustment:	Exhibit <u>D</u> .
11. Reimbursement Claims:	Exhibit <u>E</u> .

(Revised June 2007)



PALMDALE a place to call home

JAMES C. LEDFORD Mayor

STEVEN D. HOFBAUER Mayor Pro Tem

LAURA BETTENCOURT Councilmember

> AUSTIN BISHOP Councilmember

JUAN CARRILLO Councilmember

38300 Sierra Highway

Palmdale, CA 93550-4798

Tel: 661/267-5100

Fax: 661/267-5122

TDD: 661/267-5167

Auxiliary aids provided for

communication accessibility

upon 72 hours notice and request.

Re: City of Palmdale. Interagency Child Abuse and Neglect Investigation Reports Program - Incorrect Reduction Claim, FY 99-99 through FY 12-13

The City of Palmdale was audited by the (State Controller's Office (SCO) beginning March, 2015. The Final Audit Report was issued May 19, 2016.

The City has two areas that it believes were incorrectly reduced:

ISSUE 1:

November 3, 2017

Ms. Heather Halsey

Executive Director

Sacramento, CA 95814

Commission on State Mandates 980 Ninth Street, Suite 300

SCO's interpretation of eligible activities was excessively restrictive and denies local agencies reimbursement of reasonably necessary, actual activities involved in the preliminary investigative process to "Complete an investigation to determine whether a report of suspected child abuse or sever neglect is unfounded, substantiated, or Inconclusive..."

"Government Code (GC) sections 17500 through 17617 provide for the reimbursement of costs incurred by local agencies for costs mandated by the State. These are costs that local agencies are required to incur after July 1, 1980, as a result of any statute enacted after January 1, 1975, or any executive order implementing such statute which mandates a new program or higher level of service of an existing program."

"All claims received by the SCO will be reviewed to verify all actual costs claimed. An adjustment of the claim will be made if the amount claimed is determined to be excessive, improper, or unreasonable."

Per Code of Regulations, Title 2, section 1183.1, "Reasonably necessary activities are defined in the regulations as "those methods not specified in statute or executive order that are necessary to carry out the mandated program."

Claiming Instructions and Parameters and Guidelines Component 3.a.1) Complete an investigation for purposes of preparing the report state: "this activity includes review of the initial Suspected Child Abuse Report (Form 8572),

Burds

conducting initial interviews with parents, victims, suspects, or witnesses, where applicable, and making a report of the findings of those interviews, which may be reviewed by a supervisor." Are eligible for reimbursement

SCO argues that eligible activities are STRICTLY LIMITED TO this list of tasks. Claimant disagrees and believes that these were general guidelines meant to provide direction, and not meant to be an exclusive and exhaustive list of eligible tasks that take place during the preliminary investigative process to determine if the child abuse or neglect case is founded or unfounded. To assume so is unreasonable and violates the intent of State Mandate Statutes which ensure the reimbursement of actual costs incurred to comply with the State mandated program.

The specific activities in denied by the SCO in dispute are:

1) Review preliminary documents and materials to determine if interviews are necessary. This may include checking to see if a report was already written (duplication), call CPS or reporting agency to obtain more details of the case, checking prior history, and other considerations.

(SCO is only allowing time to review the SCAR)

- 2) identify involved parties.
- 3) schedule and set up interviews via phone and/or email when needed
- 4) travel to meet with parties involved in the investigation
- 5) inspection of home (in instances related to allegations of neglect) to determine living conditions- food, running water, safe living conditions etc.

Relying on parent interviews or locating other possible witnesses to determine living conditions is often not appropriate or reasonable. The inspection of the child's living conditions is not being done to "collect evidence for criminal prosecution", but to determine if the child is suffering neglect – specifically to determine if the case is founded or unfounded. We believe the Commission would find this activity eligible since it is done prior to or in conjunction with the first interview phase of the investigation. It is Patrol level staff that would do this activity (not Detective level which review which would occur during the evidence collection phase for criminal prosecution.)

On pages 34 of the December 2013 Statement of Decision California Department of Social Services (CDSS) argues (and Commission agrees) that only an investigation similar to one that is conducted by CDSS– and not as detailed as those conducted by law enforcement agencies - should be allowed.

CDSS testimony states that, "prior to the actual interviews, the social worker must make a multitude of considerations to first decide whether an inperson investigation is necessary". That is exactly the same process law enforcement goes through in reviewing each case, however those activities and costs are being disallowed by SCO auditors.

Page 35 CDSS describes the process their staff goes through to make the determination as to whether the investigation requires referral to the Department

of Justice (DOJ) under CANRA (Child Abuse and Neglect Reporting). "In summary, these rules require the social worker to first decide whether an inperson investigation is necessary, which includes consideration of a <u>multitude of considerations</u>. If an in-person investigation of reported child abuse is determined to be necessary, the CDSS regulations at MPP 31-114 describe what steps are necessary for the conduct of the investigation."

"These rules require direct contact with all alleged child victims, and at least one adult who has information regarding the allegations. If after that stage the social worker does not find the referral to be unfounded, the social worker must conduct and in person investigation with all the children present at the time of the initial in person investigation, all parents who have access to the child alleged to be at risk of abuse, noncustodial parents if he/she has regular or frequent in person contact with the child, and make necessary collateral contacts with persons having knowledge of the condition of the child. Based on these investigative activities, the social worker is required under CDSS regulations at MPP 31-501 to determine whether the results of the investigation require referral to the Department of Justice under CANRA."

Page 37 the Commission concludes: "Therefore, because in-person interviews and writing a report of the findings are the last step taken by law enforcement before determining whether to proceed with a criminal investigation or close the investigation, and the last step that county welfare departments take before determining whether to forward the report to the DOJ and possibly refer the matter to law enforcement, that degree of investigative effort must be the last step that is necessary to comply with the mandate."

Based on the Statement of Decision discussion, we believe that the activities listed above and performed by law enforcement agencies **before** this "last step" in the investigative process are eligible for reimbursement.

SCO's reductions of time for the investigative steps conducted prior to the inperson interviews and report writing are incorrect and time reduced should be restored.

ISSUE 2:

Disallowance of Overhead/Indirect Cost

The SCO denied the inclusion of the default 10% Indirect Cost Rate Proposal (ICRP) or overhead costs to the City's claim for reimbursement allowed by the claiming instructions. The SCO auditor stated that "there is already adequate overhead included in the contracted county billed hourly rates of the Deputy and Sergeant". They also contend that direct labor costs are not claimed – only contract costs, which are not subject to the ICRP.

First the City believes the issue should not be whether the SCO believes there is "adequate" overhead included, but whether the City's ACTUAL overhead costs incurred are being reimbursed. Evidence shows that there was additional overhead both within the contract (Supplemental position purchase such as additional Station Clerks and Sergeants) and Citywide overhead OUTSIDE the

contract that justifies the allowance of the default allowable overhead costs claimed.

The Claiming instructions under Indirect Costs state, "Indirect costs (or overhead) are those costs incurred for a common or joint purpose, benefiting more than one program and are not directly assignable to a particular program without efforts disproportionate to the result achieved. Indirect costs may include both (1) the overhead costs for the unit preforming the mandate and (2) the costs of central government services distributed through the central service cost allocation plan and not otherwise treated as direct costs."

The City has attached the Cost Schedules for each year showing the Supplemental costs incurred through the contract as well as has prepared sample ICRPs to show that the default overhead rate of 10% is justified.

The City disagrees with the SCO's contention that "direct labor costs" were not incurred and therefore that precludes them from obtaining reimbursement of actual indirect costs. Direct labor costs have been incurred via contracted employee.

We are happy to report costs in whatever column for form the SCO desires, but believe the city is entitled to fair compensation of all direct and indirect actual costs related to the mandated program.

The Contract schedules show that Deputy hourly rates did NOT include all overhead - such as, additional supplemental administrative and support positions purchased (Sergeants, Lieutenants, Office Clerks, etc.), and internal City wide overhead charges are included in the rates. (City wide Cost Plan Costs and other direct charges paid by the city including facility charges.)

The contract language clearly specifies (LA Sheriff Contracts found in Appendix B) that under section 3.0 DEPLOYMENT OF PERSONNEL

"3.2 a New SH-AD 575 Deployment of Personnel Form shall be authorized and signed annually...

4.1 For the purpose of performing said general law enforcement services, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary to maintain the agreed level of services to be rendered hereunder.

4.2 Notwithstanding the foregoing, the City may provide additional resources for the County to utilize in the performance of the services.

4.3 "....the City shall furnish at its own cost and expense all necessary office space, and the Sheriff shall have authority to negotiate with the city regarding which entity shall pay for furniture and furnishings, office supplies, janitor service, telephone, light, water and other utilities."

4.5 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationary or notices, forms and the like must be issued

in the name of said City, the same shall be supplied by the City at its own cost and expense."

These sections of the contract demonstrate that the City is indeed incurring substantial additional overhead charges in connection with the provision of law enforcement services in addition to the direct Deputy charges, and thus the allowance of the 10% default ICRP or overhead rate is reasonable and justified.

Additional Overhead incurred within the contract:

In the Los Angeles County Sheriff Contract, most overhead charges are included in the cost of each Deputy in the contract rate. This overhead includes services such as dispatch, special unit services (homicide, sexual crimes, forensics, etc.), equipment, and other overhead positions such as a base level of administrative and clerical support.

In addition to this base amount of overhead built into the sworn staff rates, each city has the option of purchasing additional supplemental overhead positions to their contract if they require and can afford additional support (such as clerical) or administrative staff (dedicated Lieutenants, and extra Sergeants or Watch Deputies). Each fiscal year, the City purchased additional supplemental overhead positions through the contract. (See Appendix B)

In some years the cities may be able to afford more direct staff and more overhead items and others years they cannot. In the lean years, response times and customer service may decline due to limited fiscal resources. When the actual overhead rates were calculated, they were found to range between 12% - 15%. (See Appendix B)

Additional Overhead incurred outside of the contract:

In addition to the Cost Plans determined that the City incurred approximately \$1 million in City Staff costs related to the management and oversight of the Sheriff's Contract/Public Safety program (or 5% of total Law Enforcement Contract with the County). This should also be an allowable cost per the Claiming Instructions. (See attached Cost Allocation Plan documentation in APPENDIX B)

These additional overhead costs also include including the donation of 11 acres of land (estimated value of \$1.3 million) as well as for city provided infrastructure improvements associated with the construction of the Palmdale Sheriff's Station in 2004 (See Appendix B)

Conclusion

Issue 1: We request the restoration of time for preliminary investigative activities (items 1-5 listed on page 2) that occurred prior to the in person interviews and report writing. These activities were necessary to determine if the child abuse or neglect cases were founded, unfounded or inconclusive pursuant State law.

Issue 2: We request the restoration of the additional 10% default overhead/ICRP costs in the claims to compensate the city for actual indirect costs incurred and not reimbursed in the hourly rates allowed by the SCO.

Attached is our supporting documentation.

Please contact me at (661) 267-5082 or our consultant Annette Chinn at (916) 939-7901 with any questions.

Sincerely,

Kaun Johnsten

Ms. Karen Johnston, C.P.A. Finance Manager

CHAINGEBRIEFICATION.

Read, sign, and date this section and insert at the end of the incorrect reduction claim submission.*

This claim alleges an incorrect reduction of a reimbursement claim filed with the State Controller's Office pursuant to Government Code section 17561. This incorrect reduction claim is filed pursuant to Government Code section 17551, subdivision (d). I hereby declare, under penalty of perjury under the laws of the State of California, that the information in this incorrect reduction claim submission is true and complete to the best of my own knowledge or information or belief.

Karen Johnston Print or Type Name of Authorized Local Agency or School District Official Finance Director Print or Type Title

Signature of Authorized Local Agency or School District Official

11/6/2017 Date

* If the declarant for this Claim Certification is different from the Claimant contact identified in section 2 of the incorrect reduction claim form, please provide the declarant's address, telephone number, fax number, and e-mail address below.

1 Ja

(Revised June 2007)

APPENDIX A – Statement of Decision

BEFORE THE COMMISSION ON STATE MANDATES STATE OF CALIFORNIA

IN RE TEST CLAIM:

Penal Code Sections 11165.1, 11165.2, 11165.3, 11165.4, 11165.5, 11165.6, 11165.7, 11165.9, 11165.12, 11166, 11166.2, 11166.9, 11168 (Including Former Penal Code Section 11161.7), 11169, and 11170

Statutes 1977, Chapter 958; Statutes 1980, Chapter 1071; Statutes 1981, Chapter 435; Statutes 1982, Chapters 162 and 905; Statutes 1984, Chapters 1423 and 1613; Statutes 1985, Chapter 1598; Statutes 1986, Chapters 1289 and 1496; Statutes 1987, Chapters 82, 531 and 1459; Statutes 1988, Chapters 269, 1497 and 1580; Statutes 1989, Chapter 153; Statutes 1990, Chapters 650, 1330, 1363 and 1603; Statutes 1991, Chapter 132; Statutes 1992, Chapters 163, 459 and 1338; Statutes 1993, Chapters 219, 346 and 510; Statutes 1996, Chapters 1080 and 1081; Statutes 1997, Chapters 842, 843 and 844; Statutes 1999, Chapters 475 and 1012; Statutes 2000, Chapters 287 and 916;

California Code of Regulations, Title 11, Sections 901, 902 and 903; Department of Justice Forms SS 8572 ("Suspected Child Abuse Report") and ; SS 8583 ("Child Abuse Investigation Report"); Case No.: 00-TC-22

Interagency Child Abuse and Neglect Investigation Reports

STATEMENT OF DECISION PURSUANT TO GOVERNMENT CODE SECTION 17500 ET SEQ.; CALIFORNIA CODE OF REGULATIONS, TITLE 2, DIVISION 2, CHAPTER 2.5, ARTICLE 7

(Adopted on December 6, 2007)

Filed on June 29, 2001,

By County of Los Angeles, Claimant.

STATEMENT OF DECISION

The Commission on State Mandates ("Commission") heard and decided this test claim during a regularly scheduled hearing on December 6, 2007. Sergeant Dan Scott, of the County of Los Angeles Sheriff's Department, and Leonard Kaye appeared on behalf of the claimant, County of Los Angeles. Susan Geanacou and Carla Castañeda appeared for the Department of Finance.

The law applicable to the Commission's determination of a reimbursable state-mandated program is article XIII B, section 6 of the California Constitution, Government Code section 17500 et seq., and related case law.

The Commission adopted the modified staff analysis to partially approve this test claim at the hearing by a vote of 7 to 0.

Summary of Findings

The County of Los Angeles filed a test claim on June 29, 2001, alleging that amendments to California's mandatory child abuse reporting laws impose a reimbursable state-mandated program. A child abuse reporting law was first added to the Penal Code in 1963, and initially required medical professionals to report suspected child abuse to local law enforcement or child welfare authorities. The law was regularly expanded to include more professions required to report suspected child abuse (now termed "mandated reporters"), and in 1980, California reenacted and amended the law, entitling it the "Child Abuse and Neglect Reporting Act," or CANRA. As part of this program, the Department of Justice (DOJ) maintains a Child Abuse Centralized Index, which, since 1965, maintains reports of child abuse statewide. The index is now used by government agencies conducting background checks on individuals who will interact with children in employment or volunteer settings.

A number of changes to the law have occurred, particularly with a reenactment in 1980, and substantive amendments in 1997 and 2000. Claimant alleges that all of these changes have imposed a reimbursable state-mandated program.

Initially, Department of Finance (DOF) and the Department of Social Services (DSS) both opposed the test claim, arguing that the claim alleges duties of law enforcement and child protective services that were required by prior law. Where the state agencies acknowledge that some new duties may have been imposed, they contend that adequate funding has already been provided to counties as part of the joint federal-state-local funding scheme for child welfare. At the test claim hearing on December 6, 2007, DOF stated agreement with the staff analysis.

The Commission finds that the test claim statutes and executive orders have created numerous new local duties for reporting child abuse to the state, as well as record-keeping and notification activities that were not required by prior law, thus mandating a new program or higher level of service.

At this time, there is no evidence in the record to demonstrate that the mandated activities have been offset or funded by the state or federal government in a manner and amount "sufficient to fund the cost of the state mandate." On the contrary, Welfare and Institutions Code section 10101 indicates that "the state's share of the costs of the child welfare program shall be 70 percent of the actual nonfederal expenditures for the program, or the amount appropriated by the Legislature for that purpose, whichever is less." Conversely, counties must have a share of costs for child welfare services of at least 30 percent of the nonfederal expenditures. In addition, there is no evidence that the counties are required to use the funds identified for the costs of mandated activities.

Therefore, the Commission finds that Government Code section 17556, subdivision (e) does not apply to disallow a finding of costs mandated by the state, but that all claims for reimbursement for the approved activities must be offset by any program funds already received from non-local sources.

Conclusion

The Commission concludes that Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 (formerly 11161.7), 11169, 11170, as added or amended by Statutes 1977, chapter 958, Statutes 1980, chapter 1071, Statutes 1981, chapter 435, Statutes 1982, chapters 162 and 905, Statutes 1984, chapters 1423 and 1613, Statutes 1985, chapter 1598, Statutes 1986, chapters 1289 and 1496, Statutes 1987, chapters 82, 531 and 1459, Statutes 1988, chapters 269, 1497 and 1580, Statutes 1989, chapter 153, Statutes 1990, chapters 650, 1330, 1363 and 1603, Statutes 1992, chapters 163, 459 and 1338, Statutes 1993, chapters 219 and 510, Statutes 1996, chapters 1080 and 1081, Statutes 1997, chapters 842, 843 and 844, Statutes 1999, chapters 475 and 1012, and Statutes 2000, chapter 916; and executive orders California Code of Regulations, title 11, section 903, and "Child Abuse Investigation Report" Form SS 8583, mandate new programs or higher levels of service within the meaning of article XIII B, section 6 of the California Constitution, and impose costs mandated by the state pursuant to Government Code section 17514, for cities and counties for the following specific new activities:

Distributing the Suspected Child Abuse Report Form

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Distribute the child abuse reporting form adopted by the Department of Justice (currently known as the "Suspected Child Abuse Report" Form SS 8572) to mandated reporters. (Pen. Code, § 11168, formerly § 11161.7.)

Reporting Between Local Departments

Accepting and Referring Initial Child Abuse Reports when a Department Lacks Jurisdiction:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Transfer a call electronically or immediately refer the case by telephone, fax, or electronic transmission, to an agency with proper jurisdiction, whenever the department lacks subject matter or geographical jurisdiction over an incoming report of suspected child abuse or neglect. (Pen. Code, § 11165.9.)

<u>Cross-Reporting of Suspected Child Abuse or Neglect from County Welfare and Probation</u> <u>Departments to the Law Enforcement Agency with Jurisdiction and the District Attorney's</u> <u>Office:</u>

A county probation department shall:

• Report by telephone immediately, or as soon as practically possible, to the law enforcement agency having jurisdiction over the case, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department. (Pen. Code, § 11166, subd. (h), now subd. (j).)

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (h), now subd. (j).)

A county welfare department shall:

• Report by telephone immediately, or as soon as practically possible, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.

This activity does not include making an initial report of child abuse and neglect from a county welfare department to the law enforcement agency having jurisdiction over the case, which was required under prior law to be made "without delay." (Pen. Code, § 11166, subd. (h), now subd. (j).)

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency, including the law enforcement agency having jurisdiction over the case, to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (h), now subd. (j).)

<u>Cross-Reporting of Suspected Child Abuse or Neglect from the Law Enforcement Agency to the</u> <u>County Welfare and Institutions Code Section 300 Agency, County Welfare, and the District</u> <u>Attorney's Office:</u>

A city or county law enforcement agency shall:

- Report by telephone immediately, or as soon as practically possible, to the agency given responsibility for investigation of cases under Welfare and Institutions Code section 300 and to the district attorney's office every known or suspected instance of child abuse reported to it, except acts or omissions coming within Penal Code section 11165.2, subdivision (b), which shall be reported only to the county welfare department. (Pen. Code, § 11166, subd. (i), now subd. (k).)
- Report to the county welfare department every known or suspected instance of child abuse reported to it which is alleged to have occurred as a result of the action of a person responsible for the child's welfare, or as the result of the failure of a person responsible for the child's welfare to adequately protect the minor from abuse when the person responsible for the child's welfare knew or reasonably should have known that the minor was in danger of abuse. (Pen. Code, § 11166, subd. (i), now subd. (k).)

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2006, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (i), now subd. (k).)

Receipt of Cross-Reports by District Attorney's Office:

A district attorney's office shall:

• Receive reports of every known or suspected instance of child abuse reported to law enforcement, county probation or county welfare departments, except acts or omissions of general neglect coming within Penal Code section 11165.2, subdivision (b). (Pen. Code, § 11166, subds. (h) and (i), now subds. (j) and (k).)

Reporting to Licensing Agencies:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Report by telephone immediately or as soon as practically possible to the appropriate licensing agency every known or suspected instance of child abuse or neglect when the instance of abuse or neglect occurs while the child is being cared for in a child day care facility, involves a child day care licensed staff person, or occurs while the child is under the supervision of a community care facility or involves a community care facility licensee or staff person. The agency shall also send, fax, or electronically transmit a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision. The agency shall send the licensing agency a copy of its investigation report and any other pertinent materials.

As of July 31, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166.2.)

Additional Cross-Reporting in Cases of Child Death:

A city or county law enforcement agency shall:

• Cross-report all cases of child death suspected to be related to child abuse or neglect to the county child welfare agency. (Pen. Code, § 11166.9, subd. (k), now § 11174.34, subd. (k).)

A county welfare department shall:

- Cross-report all cases of child death suspected to be related to child abuse or neglect to law enforcement. (Pen. Code, § 11166.9, subd. (k), now § 11174.34, subd. (k).)
- Create a record in the Child Welfare Services/Case Management System (CWS/CMS) on all cases of child death suspected to be related to child abuse or neglect. (Pen. Code, § 11166.9, subd. (l), now § 11174.34, subd. (l).)

• Enter information into the CWS/CMS upon notification that the death was subsequently determined not to be related to child abuse or neglect. (Pen. Code, § 11166.9, subd. (l), now § 11174.34, subd. (l).)

Investigation of Suspected Child Abuse, and Reporting to and from the State Department of Justice

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

- Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice. (Pen. Code, § 11169, subd. (a); Cal. Code Regs., tit. 11, § 903, "Child Abuse Investigation Report" Form SS 8583.)
- Forward to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated or inconclusive, as defined in Penal Code section 11165.12. Unfounded reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a form approved by the Department of Justice and may be sent by fax or electronic transmission. (Pen. Code, § 11169, subd. (a); Cal. Code Regs., tit. 11, § 903, "Child Abuse Investigation Report" Form SS 8583.)

Notifications Following Reports to the Central Child Abuse Index

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

- Notify in writing the known or suspected child abuser that he or she has been reported to the Child Abuse Central Index, in any form approved by the Department of Justice, at the time the "Child Abuse Investigation Report" is filed with the Department of Justice. (Pen. Code, § 11169, subd. (b).)
- Make relevant information available, when received from the Department of Justice, to the child custodian, guardian ad litem appointed under section 326, or counsel appointed under section 317 or 318 of the Welfare and Institutions Code, or the appropriate licensing agency, if he or she is treating or investigating a case of known or suspected child abuse or severe neglect. (Pen. Code, § 11170, subd. (b)(1).)
- Inform the mandated reporter of the results of the investigation and of any action the agency is taking with regard to the child or family, upon completion of the child abuse investigation or after there has been a final disposition in the matter. (Pen. Code, § 11170, subd. (b)(2).)
- Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect investigation reports contained in the index from the Department of Justice when investigating a home for the placement of dependent children. The notification shall

include the name of the reporting agency and the date of the report. (Pen. Code, 11170, subd. (b)(5), now subd. (b)(6).)

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Obtain the original investigative report from the reporting agency, and draw independent conclusions regarding the quality of the evidence disclosed, and its sufficiency for making decisions regarding investigation, prosecution, licensing, or placement of a child, when a report is received from the Child Abuse Central Index. (Pen. Code, § 11170, subd. (b)(6)(A), now (b)(8)(A).)

Any city or county law enforcement agency, county probation department, or county welfare department shall:

• Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect reports contained in the index from the Department of Justice regarding placement with a responsible relative pursuant to Welfare and Institutions Code sections 281.5, 305, and 361.3. The notification shall include the location of the original investigative report and the submitting agency. The notification shall be submitted to the person listed at the same time that all other parties are notified of the information, and no later than the actual judicial proceeding that determines placement. (Pen. Code, § 11170, subd. (c).)

Record Retention

Any city or county police or sheriff's department, or county probation department if designated by the county to receive mandated reports shall:

• Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 8 years for counties and cities (a higher level of service above the two-year record retention requirement pursuant to Gov. Code §§ 26202 (cities) and 34090 (counties).) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years. (Pen. Code, § 11169, subd. (c).)

A county welfare department shall:

Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 7 years for welfare records (a higher level of service above the three-year record retention requirement pursuant to Welf. & Inst. Code, § 10851.) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years. (Pen. Code, § 11169, subd. (c).)

The Commission concludes that any test claim statutes, executive orders and allegations not specifically approved above, do not mandate a new program or higher level of service, or impose costs mandated by the state under article XIII B, section 6.

BACKGROUND

This test claim alleges that amendments to California's mandatory child abuse reporting laws impose a reimbursable state-mandated program. A child abuse reporting law was first added to the Penal Code in 1963, and initially required medical professionals to report suspected child abuse to local law enforcement or child welfare authorities. The law was regularly expanded to include more professions required to report suspected child abuse (now termed "mandated reporters"), and in 1980, California reenacted and substantively amended the law, entitling it the "Child Abuse and Neglect Reporting Act," sometimes referred to as "CANRA."

The court in *Planned Parenthood Affiliates v. Van de Kamp* (1986) 181 Cal.App.3d 245, pages 258-260, provides an overview of the complete Child Abuse and Neglect Reporting Act, following the 1980 reenactment at Penal Code section 11164 et seq. (footnotes omitted):

The law is designed to bring the child abuser to justice and to protect the innocent and powerless abuse victim. (See Comment, *Reporting Child Abuse: When Moral Obligations Fail* (1983) 15 Pacific L.J. 189.) The reporting law imposes a mandatory reporting requirement on individuals whose professions bring them into contact with children. (*Id.*, at pp. 189-190.) Physical abuse, sexual abuse, willful cruelty, unlawful corporal punishment and neglect must be reported.

¶....¶

The reporting law applies to three broadly defined groups of professionals: "health practitioners," child care custodians, and employees of a child protective agency. "Health practitioners" is a broad category subdivided into "medical" and "nonmedical" practitioners, and encompasses a wide variety of healing professionals, including physicians, nurses, and family and child counselors. (§§ 11165, subds. (i), (j); 11165.2.) "Child care custodians" include teachers, day care workers, and a variety of public health and educational professionals. (§§ 11165, subd. (h); 11165.1 [first of two identically numbered sections]; 11165.5.) Employees of "child protective agencies" consist of police and sheriff's officers, welfare department employees and county probation officers. (§ 11165, subd. (k).)

The Legislature acknowledged the need to distinguish between instances of abuse and those of legitimate parental control. "[T]he Legislature recognizes that the reporting of child abuse ... involves a delicate balance between the right of parents to control and raise their own children by imposing reasonable discipline and the social interest in the protection and safety of the child [I]t is the intent of the Legislature to require the reporting of child abuse which is of a serious nature and is not conduct which constitutes reasonable parental discipline." (Stats. 1980, ch. 1071, § 5, p. 3425.)

To strike the "delicate balance" between child protection and parental rights, the Legislature relies on the judgment and experience of the trained professional to distinguish between abusive and nonabusive situations. "[A]ny child care custodian, medical practitioner, nonmedical practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment *whom he or*

she knows or reasonably suspects has been the victim of child abuse shall report the known or suspected instance of child abuse to a child protective agency '[R]easonable suspicion' means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his or her training and experience, to suspect child abuse." (§ 11166, subd. (a), italics added.) As one commentator has observed, "[t]he occupational categories ... are presumed to be uniquely qualified to make informed judgments when suspected abuse is not blatant." (See Comment, Reporting Child Abuse: When Moral Obligations Fail, supra., 15 Pacific L.J. at p. 214, fn. omitted.)

The mandatory child abuse report must be made to a "child protective agency," i.e., a police or sheriff's department or a county probation or welfare department. The professional must make the report "immediately or as soon as practically possible by telephone." The professional then has 36 hours in which to prepare and transmit to the agency a written report, using a form supplied by the Department of Justice. The telephone and the written reports must include the name of the minor, his or her present location, and the information that led the reporter to suspect child abuse. (§§ 11166, subd. (a); 11167, subd. (a); 11168.) Failure to make a required report is a misdemeanor, carrying a maximum punishment of six months in jail and a \$1,000 fine. (§ 11172, subd. (e).)

The child protective agency receiving the initial report must share the report with all its counterpart child protective agencies by means of a system of cross-reporting. An initial report to a probation or welfare department is shared with the local police or sheriff's department, and vice versa. Reports are cross-reported in almost all cases to the office of the district attorney. (§ 11166, subd. (g).) Initial reports are confidential, but may be disclosed to anyone involved with the current investigation and prosecution of the child abuse claim, including the district attorney who has requested notification of any information relevant to the reported instance of abuse. (§ 11167.5.)

A child protective agency receiving the initial child abuse report then conducts an investigation. The Legislature intends an investigation be conducted on every report received. The investigation should include a determination of the "person or persons apparently responsible for the abuse." (Stats. 1980, ch. 1071, § 5, pp. 3425-3426.) Once the child protective agency conducts an "active investigation" of a report and determines that it is "not unfounded," the agency must forward a written report to the Department of Justice, on forms provided by the department. (§§ 11168, 11169.) An "unfounded" report is one "which is determined by a child protective agency investigator to be false, to be inherently improbable, to involve an accidental injury, or not to constitute child abuse as defined in Section 11165." (§ 11165.6, subd. (c)(2).)

The Department of Justice retains the reports in a statewide index, a computerized data bank known as the "Child Abuse Central Registry," which is to be continually updated and "shall not contain any reports that are determined to be unfounded." (§ 11170, subd. (a).) If a child protective agency subsequently

determines that a report is "unfounded," it must so inform the Department of Justice who shall remove the report from its files. (§ 11169.)

The reports in the registry are not public documents, but may be released to a number of individuals and government agencies. Principally, the information may be released to an investigator from the child protective agency currently investigating the reported case of actual or suspected abuse or to a district attorney who has requested notification of a suspected child abuse case. Past reports involving the same minor are also disclosable to the child protective agency under investigation. In addition, future reports involving the same minor will cause release of all past reports to the investigating law enforcement agencies. (§§ 11167.5, subd. (b)(1); 11167, subd. (c); 11170, subd. (b)(1).)

As part of the earlier versions of California's mandated reporting laws, a Child Abuse Centralized Index has been operated by the Department of Justice (DOJ) since 1965.¹ In addition, in January 1974, Congress enacted the federal "Child Abuse Prevention and Treatment Act," known as CAPTA (Pub.L. No. 93-247). This established a federal advisory board and grant funding for states with comprehensive child abuse and neglect reporting laws. This law has been continually reenacted and currently provides grant funds to all eligible states and territories for child abuse and neglect reporting, prevention, and treatment programs.²

Claimant's Position

The County of Los Angeles's June 29, 2001³ test claim filing alleges that amendments to child abuse reporting statutes since January 1, 1975, and related DOJ regulations and forms, have resulted in reimbursable increased costs mandated by the state. The test claim narrative and declarations allege that the test claim statutes and executive orders imposed new activities on the claimant in the following categories:

- 1. Program Implementation
- 2. Initial Case Finding and Reporting
- 3. Taking and Referring Reports
- 4. Cross-Reporting and District Attorney Reporting
- 5. Investigation and File Queries, Maintenance
- 6. Child Abuse Central Index Reporting
- 7. Notifications

The filing includes declarations of representatives from the County of Los Angeles Department of Children and Family Services, the District Attorney's Office, and the Sheriff's Department.

¹ Former Penal Code section 11165.1, as amended by Statutes 1974, chapter 348.

² 42 United States Code section 5106a.

³ The potential reimbursement period begins no earlier than July 1, 1999, based upon the filing date for this test claim. (Gov. Code, § 17557.)

Claimant filed comments on September 7, 2007, expressing agreement with the draft staff analysis findings and conclusions, and attaching exhibits related to the county's implementation of the program.

Department of Finance Position

In comments filed December 10, 2001, DOF alleges the test claim does not meet filing standards, stating that "[t]he claimant has failed to set forth clearly and precisely which specific statutory provisions, enacted on or after 1975, imposed new mandates on local government, as required by [Commission regulations.]"

Addressing the substantive issues raised, DOF argued that no reimbursable state-mandated program has been imposed by any of the test claim statutes or executive orders. DOF asserted that the claim "attempts to characterize as "new duties" many of the long-standing statutory obligations of local law enforcement, probation, and child protective agencies to receive and refer reports concerning allegations of child abuse."

DOF also contended that "[a]rticle XIII B, section 6 requires subvention only when the costs in question can be recovered *solely* from local tax revenues. [footnote (fn): *County of Fresno v. State of California* (1991) 53 Cal.3d 482, 487.] The Child Welfare Program, of which child protective services are a part, is funded by a combination of federal, state and local funds. [fn: Welfare and Institutions Code § 10101, Exhibit 4, attached.]" DOF argued that because of this joint funding, "the test claim legislation is not subject to state subvention."

On July 20, 2007, DOF filed a response to Commission staff's request for additional information to address the assertion that the test claim activities have been funded. DOF's response included a CD containing pages from the Budget Act regarding Item 5180-151-0001, and DSS County Fiscal Letters, from fiscal year 1999-2000 through 2006-2007. This filing is discussed further at Issue 3 below.

On September 12, 2007, DOF filed comments on the draft staff analysis stating concurrence with the recommendation to partially approve the test claim, but concluding that if the analysis is approved by the Commission, "the claimant's statements that the activities have neither been offset or funded by the state or federal government must be fully substantiated."

Department of Social Services Position

DSS's comments on the test claim filing, submitted December 10, 2001, conclude that for any new activities alleged "no additional reimbursement is warranted. The existing funding scheme adequately reimburses local government for costs associated with the delivery of child welfare services which includes the provision of services and level of services mandated under current law." DSS's comments regarding specific test claim activities will be addressed in the analysis below.

COMMISSION FINDINGS

The courts have found that article XIII B, section 6, of the California Constitution⁴ recognizes the state constitutional restrictions on the powers of local government to tax and spend.⁵ "Its

⁴ Article XIII B, section 6, subdivision (a), provides: (a) Whenever the Legislature or any state agency mandates a new program or higher level of service on any local government, the state shall provide a subvention of funds to reimburse that local government for the costs of the

purpose is to preclude the state from shifting financial responsibility for carrying out governmental functions to local agencies, which are 'ill equipped' to assume increased financial responsibilities because of the taxing and spending limitations that articles XIII A and XIII B impose."⁶ A test claim statute or executive order may impose a reimbursable state-mandated program if it orders or commands a local agency or school district to engage in an activity or task.⁷ In addition, the required activity or task must be new, constituting a "new program," or it must create a "higher level of service" over the previously required level of service.⁸

The courts have defined a "program" subject to article XIII B, section 6, of the California Constitution, as one that carries out the governmental function of providing public services, or a law that imposes unique requirements on local agencies or school districts to implement a state policy, but does not apply generally to all residents and entities in the state.⁹ To determine if the program is new or imposes a higher level of service, the test claim statutes and executive orders must be compared with the legal requirements in effect immediately before the enactment.¹⁰ A "higher level of service" occurs when the new "requirements were intended to provide an enhanced service to the public."¹¹

Finally, the newly required activity or increased level of service must impose costs mandated by the state.¹²

The Commission is vested with exclusive authority to adjudicate disputes over the existence of state-mandated programs within the meaning of article XIII B, section 6.¹³ In making its

program or increased level of service, except that the Legislature may, but need not, provide a subvention of funds for the following mandates: (1) Legislative mandates requested by the local agency affected. (2) Legislation defining a new crime or changing an existing definition of a crime. (3) Legislative mandates enacted prior to January 1, 1975, or executive orders or regulations initially implementing legislation enacted prior to January 1, 1975.

⁵ Department of Finance v. Commission on State Mandates (Kern High School Dist.) (2003) 30 Cal.4th 727, 735.

⁶ County of San Diego v. State of California (1997) 15 Cal.4th 68, 81.

⁷ Long Beach Unified School Dist. v. State of California (1990) 225 Cal.App.3d 155, 174.

⁸ San Diego Unified School Dist. v. Commission on State Mandates (2004) 33 Cal.4th 859, 878, (San Diego Unified School Dist.); Lucia Mar Unified School Dist. v. Honig (1988) 44 Cal.3d 830, 835 (Lucia Mar).

⁹ San Diego Unified School Dist., supra, 33 Cal.4th 859, 874-875 (reaffirming the test set out in *County of Los Angeles v. State of California* (1987) 43 Cal.3d 46, 56; see also *Lucia Mar, supra*, 44 Cal.3d 830, 835.)

¹⁰ San Diego Unified School Dist., supra, 33 Cal.4th 859, 878; Lucia Mar, supra, 44 Cal.3d 830, 835.

¹¹ San Diego Unified School Dist., supra, 33 Cal.4th 859, 878.

¹² County of Fresno v. State of California (1991) 53 Cal.3d 482, 487; County of Sonoma v. Commission on State Mandates (2000) 84 Cal.App.4th 1265, 1284 (County of Sonoma); Government Code sections 17514 and 17556.

decisions, the Commission must strictly construe article XIII B, section 6, and not apply it as an "equitable remedy to cure the perceived unfairness resulting from political decisions on funding priorities."¹⁴

Issue 1: What is the scope of the Commission's jurisdiction on this test claim?

DOF challenged the sufficiency of the test claim pleadings in their comments filed December 10, 2001. Government Code section 17551 requires the Commission to hear and decide upon a claim by a local agency or school district that the claimant is entitled to reimbursement pursuant to article XIII B, section 6 of the California Constitution. Government Code section 17521 defines the test claim as the first claim filed with the Commission alleging that a particular statute or executive order imposes costs mandated by the state. Thus, the Government Code gives the Commission jurisdiction only over those statutes or executive orders pled by the claimant in the test claim. At the time of the test claim filing on June 29, 2001, section 1183, subdivision (e), of the Commission regulations required the following content for an acceptable filing:¹⁵

All test claims, or amendments thereto, shall be filed on a form provided by the commission [and] shall contain at least the following elements and documents:

(1) A copy of the statute or executive order alleged to contain or impact the mandate. The specific sections of chaptered bill or executive order alleged must be identified.

The regulation also required copies of all "relevant portions of" law and "[t]he specific chapters, articles, sections, or page numbers must be identified," as well as a detailed narrative describing the prior law and the new program or higher level of service alleged.

The test claim cover pages list "Penal Code Part 4, Title 1, Chapter 2, Article 2.5: The Child Abuse and Neglect Report Act, as Specified, and as Added or Amended by Chapter 1071, Statutes of 1980 and Subsequent Statutes, Including Penal Code Section 11168, and as Including Former Penal Code Section 11161.7, Amended by Chapter 958, Statutes of 1977." The title pages also include specific references to three regulations and two state forms, pled as executive orders.

The Commission identifies specific allegations in the test claim narrative or in the claimant's rebuttal comments filed February 15, 2002, regarding Penal Code sections 11165.1, 11165.2, 11165.3, 11165.4, 11165.5, 11165.6, 11165.7, 11165.9, 11165.12, 11166, 11166.2, 11166.9, 11168, 11169, and 11170, as added or amended by Statutes 1980, chapter 1071, through amendments by Statutes 2001, chapter 916. The test claim allegations also include former Penal Code section 11161.7, as amended by Statutes 1977, chapter 958, as it was later incorporated into Penal Code section 11168. The claim alleges reimbursable costs are imposed on the county Department of Children and Family Services, the District Attorney's Office, and the Sheriff's

¹³ *Kinlaw v. State of California* (1991) 54 Cal.3d 326, 331-334; Government Code sections 17551 and 17552.

¹⁴ County of Sonoma, supra, 84 Cal.App.4th 1265, 1280, citing City of San Jose v. State of California (1996) 45 Cal.App.4th 1802, 1817.

¹⁵ The required contents of a test claim are now codified at Government Code section 17553.

Department. The Commission takes jurisdiction over these statutes and code sections, along with the executive orders pled, and these will be analyzed below for the imposition of a reimbursable state mandated program.

In addition, San Bernardino Community College District filed interested party comments on the draft staff analysis on September 7, 2007, requesting that the test claim findings be made for the legal requirements "for all police departments and law enforcement agencies, and not exclude school district police departments without a compelling reason." On December 5, 2007, a request was received from DOF to postpone the hearing on *ICAN* until a final decision is reached in *Department of Finance v. Commission on State Mandates*, [California Court of Appeal Case No. C056833 (POBOR)]. In order to allow the County of Los Angeles claim to move forward on the December 6, 2007 hearing agenda, the test claim statutes and executive orders pled in 00-TC-22, as they may apply to other types of local governmental entities, were severed and consolidated with another pending test claim, *Child Abuse and Neglect Reporting*, 01-TC-21, filed by the San Bernardino Community College District. Therefore, *this* statement of decision is limited to findings for cities and counties.

Issue 2: Do the test claim statutes and executive orders mandate a new program or higher level of service on cities and counties within the meaning of article XIII B, section 6 of the California Constitution?

A test claim statute or executive order mandates a new program or higher level of service within an existing program when it compels a local agency or school district to perform activities not previously required, or when legislation requires that costs previously borne by the state are now to be paid by local government.¹⁶ Thus, in order for a statute to be subject to article XIII B, section 6 of the California Constitution, the statutory language must order or command that local governmental agencies perform an activity or task, or result in "a transfer by the Legislature from the State to cities, counties, cities and counties, or special districts of complete or partial financial responsibility for a required program for which the State previously had complete or partial financial responsibility."¹⁷

The test claim allegations will be analyzed by areas of activities, as follows: (a) mandated reporting of child abuse and neglect (b) distributing the Suspected Child Abuse Report Form; (c) reporting between local departments; (d) investigation of suspected child abuse, and reporting to and from the state Department of Justice; (e) notifications following reports to the Child Abuse Central Index; and (f) record retention. The prior law in each area will be identified.

(A) Mandated Reporting of Child Abuse and Neglect

Penal Code Section 11166, Subdivision (a):

Penal Code section 11166,¹⁸ subdivision (a), as pled, provides that "a mandated reporter shall make a report to an agency specified in Section 11165.9 whenever the mandated reporter, in his

¹⁶ Lucia Mar Unified School Dist., supra, 44 Cal.3d 830, 836.

¹⁷ California Constitution, article XIII B, section 6, subdivision (c).

¹⁸ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992,

or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. The mandated reporter shall make a report to the agency immediately or as soon as is practicably possible by telephone and the mandated reporter shall prepare and send a written report thereof within 36 hours of receiving the information concerning the incident." Penal Code section 11165.9 requires reports be made "to any police department, sheriff's department, county probation department if designated by the county to receive mandated reports, or the county welfare department. It does not include a school district police or security department."

Mandated child abuse reporting has been part of California law since 1963, when Penal Code section 11161.5 was first added. Former Penal Code section 11161.5, as amended by Statutes 1974, chapter 348, required specified medical professionals, public and private school officials and teachers, daycare workers, summer camp administrators, and social workers to report on observed non-accidental injuries or apparent sexual molest, by making a report by telephone and in writing to local law enforcement and juvenile probation departments, or county welfare or health departments. The code section began:

(a) In any case in which a minor is brought to a physician and surgeon, dentist, resident, intern, podiatrist, chiropractor, or religious practitioner for diagnosis, examination or treatment, or is under his charge or care, or in any case in which a minor is observed by any registered nurse when in the employ of a public health agency, school, or school district and when no physician and surgeon, resident, or intern is present, by any superintendent, any supervisor of child welfare and attendance, or any certificated pupil personnel employee of any public or private school system or any principal of any public or private school, by any teacher of any public or private school, by any licensed day care worker, by an administrator of a public or private summer day camp or child care center, or by any social worker, and it appears to the [reporting party] from observation of the minor that the minor has physical injury or injuries which appear to have been inflicted upon him by other than accidental means by any person, that the minor has been sexually molested, or that any injury prohibited by the terms of Section 273a has been inflicted upon the minor, he shall report such fact by telephone and in writing, within 36 hours, to both the local police authority having jurisdiction and to the juvenile probation department;¹⁹ or in the alternative, either to the county welfare department, or to the county health department. The report shall state, if known, the name of the minor, his whereabouts and the character and extent of the injuries or molestation.

The list of "mandated reporters," as they are now called, has grown since 1975. The detailed list, now found at Penal Code section 11165.7,²⁰ includes all of the original reporters and now also

chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

¹⁹ Subdivision (b) provided that reports that would otherwise be made to a county probation department are instead made to the county welfare department under specific circumstances.

²⁰ Added by Statutes 2000, chapter 916.

includes: teacher's aides and other classified school employees; county office of education employees whose employment requires regular child contact; licensing workers; peace officers and other police or sheriff employees; firefighters; therapists; medical examiners; animal control officers; film processors; clergy and others.

The Commission finds that the duties alleged are not required of local entities, but of mandated reporters as individual citizens. The statutory scheme requires duties of individuals, identified by either their profession or their employer, but the duties are not being performed on behalf of the employer or for the benefit of the employer, nor are they required by law to be performed using the employer's resources. Penal Code section 11166 also includes the following provision, criminalizing the failure of mandated reporters to report child abuse or neglect:²¹

Any mandated reporter who fails to report an incident of known or reasonably suspected child abuse or neglect as required by this section is guilty of a misdemeanor punishable by up to six months confinement in a county jail or by a fine of one thousand dollars (\$1,000) or by both that fine and punishment.

Failure to make an initial telephone report, followed by preparation and submission of a written report within 36 hours, on a form designated by the Department of Justice, subjects the mandated reporter to criminal liability. This criminal penalty applies to mandated reporters as individuals and does not extend to their employers. In addition, under Penal Code section 11172, mandated reporters are granted immunity as individuals for any reports they make: "No mandated reporter shall be civilly or criminally liable for any report required or authorized by this article, and *this immunity shall apply even if* the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect *outside of his or her professional capacity or outside the scope of his or her employment.*" [Emphasis added.] Therefore, the Commission finds that the duties are required of mandated reporters as individuals, and Penal Code section 11166, subdivision (a), does not mandate a new program or higher level of service on local governments for the activities required of mandated reporters.

Definitions of Child Abuse and Neglect: Penal Code Sections 11165.1, 11165.2, 11165.3, 11165.4, 11165.5, and 11165.6:

Penal Code section 11165.6,²² as pled, defines "child abuse" as "a physical injury that is inflicted by other than accidental means on a child by another person." The code section also defines the term "child abuse or neglect" as including the statutory definitions of sexual abuse (\S 11165.1²³), neglect (\S 11165.2²⁴), willful cruelty or unjustifiable punishment (\S 11165.3²⁵),

²¹ This provision was moved to Penal Code section 11166 by Statutes 2000, chapter 916. Prior to that, the misdemeanor provision was found at section 11172, as added by Statutes 1980, chapter 1071.

²² As repealed and reenacted by Statutes 2000, chapter 916.

²³ Added by Statutes 1987, chapter 1459; amended by Statutes 1997, chapter 83 and Statutes 2000, chapter 287. Derived from former Penal Code section 11165 and 11165.3.

²⁴ Added by Statutes 1987, chapter 1459. Derived from former Penal Code section 11165.

²⁵ Added by Statutes 1987, chapter 1459.

unlawful corporal punishment or injury (§ 11165.4^{26}), and abuse or neglect in out-of-home care (§ 11165.5^{27}).

The test claim alleges that all of the statutory definitions of abuse and neglect in the Child Abuse and Neglect Reporting Act result in a reimbursable state-mandated program. While the definitional code sections alone do not require any activities, they do require analysis to determine if, in conjunction with the other test claim statutes, they mandate a new program or higher level of service by increasing the "scope of child abuse and neglect that is initially reported to child protective services,"²⁸ as suggested by the claimant.

Former Penal Code section 11161.5 mandated child abuse reporting when "the minor has physical injury or injuries which appear to have been inflicted upon him by other than accidental means by any person, that the minor has been sexually molested, or that any injury prohibited by the terms of Section 273a has been inflicted upon the minor." The prior law of Penal Code section 273a²⁹ follows:

(1) Any person who, under circumstances or conditions likely to produce great bodily harm or death, willfully causes or permits any child to suffer, or inflicts thereon unjustifiable physical pain or mental suffering, or having the care or custody of any child, willfully causes or permits the person or health of such child to be injured, or willfully causes or permits such child to be placed in such situation that its person or health is endangered, is punishable by imprisonment in the county jail not exceeding 1 year, or in the state prison for not less than 1 year nor more than 10 years.

(2) Any person who, under circumstances or conditions other than those likely to produce great bodily harm or death, willfully causes or permits any child to suffer, or inflicts thereon unjustifiable physical pain or mental suffering, or having the care or custody of any child, willfully causes or permits the person or health of such child to be injured, or willfully causes or permits such child to be placed in such situation that its person or health may be endangered, is guilty of a misdemeanor.

The Commission finds that the definition of child abuse and neglect found in prior law was very broad, and required mandated child abuse reporting of physical and sexual abuse, as well as non-accidental acts by any person which could cause mental suffering or physical injury. Prior law

²⁶ Added by Statutes 1987, chapter 1459; amended by Statutes 1988, chapter 39, and Statutes 1993, chapter 346.

²⁷ Added by Statutes 1987, chapter 1459; amended by Statutes 1988, chapter 39, Statutes 1993, chapter 346, and Statutes 2000, chapter 916. The cross-reference to section 11165.5 was removed from section 11165.6 by Statutes 2001, chapter 133.

²⁸ Test Claim Filing, page 13.

²⁹ Added by Statutes 1905, chapter 568; amended by Statutes 1963, chapter 783, and Statutes 1965, chapter 697. The section has since had the penalties amended, but the description of the basic crime of child abuse and neglect remains good law at Penal Code section 273a.

also required mandated reporting of situations that injured the health or may endanger the health of the child, caused or permitted by any person.

The Commission finds these sweeping descriptions of reportable child abuse and neglect under prior law encompass every part of the statutory definitions of child abuse and neglect, as pled. Even though the definitions have been rewritten, in *Williams v. Garcetti* (1993) 5 Cal.4th 561, 568, the Court stated a fundamental rule of statutory construction: "Where changes have been introduced to a statute by amendment it must be assumed the changes have a purpose'" [Citation omitted.] That purpose is not necessarily to change the law. 'While an intention to change the law is usually inferred from a material change in the language of the statute [citations], a consideration of the surrounding circumstances may indicate, on the other hand, that the amendment was merely the result of a legislative attempt to clarify the true meaning of the statute."' The Commission finds that the same acts of abuse or neglect that are reportable under the test claim statutes were reportable offenses under pre-1975 law.

Penal Code section 11165.1 provides that "sexual abuse," for purposes of child abuse reporting, includes "sexual assault" or "sexual exploitation," which are further defined. Sexual assault includes all criminal acts of sexual contact involving a minor, and sexual exploitation refers to matters depicting, or acts involving, a minor and "obscene sexual conduct." Prior law required reporting of "sexual molestation," as well as "unjustifiable physical pain or mental suffering."

"Sexual molestation" is not a defined term in the Penal Code. However, former Penal Code section 647a, now section 647.6, criminalizes actions of anyone "who annoys or *molests* any child under the age of 18." In a case regularly cited to define "annoy or molest," *People v. Carskaddon* (1957) 49 Cal.2d 423, 425-426, the California Supreme Court found that:

The primary purpose of the above statute is the 'protection of children from interference by sexual offenders, and the apprehension, segregation and punishment of the latter.' (*People v. Moore, supra*, 137 Cal.App.2d 197, 199; *People v. Pallares*, 112 Cal.App.2d Supp. 895, 900 [246 P.2d 173].) The words 'annoy' and 'molest' are synonymously used (Words and Phrases, perm. ed., vol. 27, 'molest'); they generally refer to conduct designed 'to disturb or irritate, esp. by continued or repeated acts' or 'to offend' (Webster's New Inter. Dict., 2d ed.); and as used in this statute, they ordinarily relate to 'offenses against children, [with] a connotation of abnormal sexual motivation on the part of the offender.' (*People v. Pallares, supra*, p. 901.) Ordinarily, the annoyance or molestation which is forbidden is 'not concerned with the state of mind of the child' but it is 'the objectionable acts of defendant which constitute the offense,' and if his conduct is 'so lewd or obscene that the normal person would unhesitatingly be irritated by it, such conduct would 'annoy or molest' within the purview of' the statute. (*People v. McNair*, 130 Cal.App.2d 696, 697-698 [279 P.2d 800].)

By use of the general term "sexual molestation" in prior law, rather than specifying sexual assault, incest, prostitution, or any of the numerous Penal Code provisions involving sexual crimes, the statute required mandated child abuse reporting whenever there was evidence of "offenses against children, [with] a connotation of abnormal sexual motivation." Thus, sexual abuse was a reportable offense under prior law, as under the definition at Penal Code section 11165.1.

Penal Code section 11165.2 specifies that "neglect," as used in the Child Abuse and Neglect Reporting Act, includes situations "where any person having care or custody of a child willfully causes or permits the person or health of the child to be placed in a situation such that his or her person or health is endangered," "*including* the intentional failure of the person having care or custody of a child to provide adequate food, clothing, shelter, or medical care." Not providing adequate food, clothing, shelter, or medical care is tantamount to placing a child "in such situation that its person or health may be endangered," as described in prior law, above. Thus the same circumstances of neglect were reportable under prior law, as under the definition pled.

The prior definition of child abuse included situations where "[a]ny person ... willfully causes or permits any child to suffer, or inflicts thereon unjustifiable physical pain or mental suffering." The current definition of "willful cruelty or unjustifiable punishment of a child," found at Penal Code section 11165.3 carries over the language of Penal Code section 273a, without distinguishing between the misdemeanor and felony standards.³⁰

The definition of unlawful corporal punishment or injury, found at Penal Code section 11165.4, as pled, prohibits "any cruel or inhuman corporal punishment or injury resulting in a traumatic condition." Again, prior law required reporting of any non-accidental injuries, "willful cruelty," and "unjustifiable physical pain or mental suffering," which encompasses all of the factors described in the definition for reportable "unlawful corporal punishment or injury." The current law also excludes reporting of self-defense and reasonable force when used by a peace officer or school official against a child, within the scope of employment. This exception actually narrows the scope of child abuse reporting when compared to prior law.

Penal Code section 11165.5 defines "abuse or neglect in out-of-home care" as all of the previously described definitions of abuse and neglect, "where the person responsible for the child's welfare is a licensee, administrator, or employee of any facility licensed to care for children, or an administrator or employee of a public or private school or other institution or agency." Prior law required reporting of abuse by "any person," and neglect by anyone who had a role in the care of the child.³¹ Thus any abuse reportable under section 11165.5, would have been reportable under prior law, as detailed above. As further evidence of this redundancy, Statutes 2001, chapter 133, effective July 31, 2001, removed the reference to "abuse or neglect in out-of-home care" from the general definition of "child abuse and neglect" at Penal Code section 11165.6.

Therefore, the Commission finds that Penal Code sections 11165.1, 11165.2, 11165.3, 11165.4, 11165.5, and 11165.6, do not mandate a new program or higher level of service by increasing the scope of child abuse and neglect reporting.

³⁰ Penal Code section 273a distinguishes between those "circumstances or conditions likely to produce great bodily harm or death" (felony), and those that are not (misdemeanor).

³¹ *People v. Toney* (1999) 76 Cal.App.4th 618, 621-622: "No special meaning attaches to this language [care or custody] "beyond the plain meaning of the terms themselves. The terms 'care or custody' do not imply a familial relationship but only a willingness to assume duties correspondent to the role of a caregiver." (*People v. Cochran* (1998) 62 Cal.App.4th 826, 832, 73 Cal.Rptr.2d 257.)"

Penal Code Section 11165.7:

The claimant also requests reimbursement for training mandated reporters. The test claim filing, at page 43, makes the following allegation (all brackets are in the claimant's original text):

Mandated reporters [Section 11165.7] report child abuse [as defined in Section 11165.6] that is suspected [Section 11166(a)] and such reporters are required to undergo training in accordance with Section 11165.7 subdivisions (c) and (d):

"(c) Training in the duties imposed by this article shall include training in child abuse identification and training in child abuse reporting. As part of that training, school districts shall provide to all employees being trained a written copy of the reporting requirements and a written disclosure of the employees' confidentiality rights.

(d) School districts that do not train the employees specified in subdivision (a) in the duties of child care custodians under the child abuse reporting laws shall report to the State Department of Education the reasons why this training is not provided."

Claimant's quote of Penal Code section 11165.7,³² subdivisions (c) and (d) is accurate, as amended by Statutes 2000, chapter 916. Penal Code section 11165.7, subdivision (a), is the list of professions that are mandated reporters; subdivision (b), as pled, provided that volunteers who work with children "are encouraged to obtain training in the identification and reporting of child abuse."

The specific language regarding training in the test claim statute refers to school districts.³³ A separate test claim was filed for training activities on this same code section by San Bernardino Community College District on behalf of school districts. This will be heard by the Commission at a separate hearing: *Child Abuse and Neglect Reporting* (01-TC-21). The analysis for Penal Code section 11165.7 in this test claim is limited to cities and counties.

³² Added by Statutes 1987, chapter 1459; amended by Statutes 1991, chapter 132, Statutes 1992, chapter 459, and Statutes 2000, chapter 916.

³³ Although this is addressed in more detail in the 01-TC-21 test claim, some history of Penal Code section 11165.7 is helpful to put the training language into legislative context. Prior to amendment by Statutes 2000, chapter 916, subdivision (a) did not provide the complete list of mandated reporters, but instead defined the term "child care custodian" for the purposes of the Child Abuse and Neglect Reporting Act. The definition provided that a "child care custodian" included "an instructional aide, a teacher's aide, or a teacher's assistant employed by any public or private school, who has been trained in the duties imposed by this article, if the school district has so warranted to the State Department of Education; [and] a classified employee of any public school who has been trained in the duties imposed by this article, if the school has so warranted to the State Department of Education." All other categories of "child care custodian" defined in former Penal Code section 11165.7, including teachers, child care providers, social workers, and many others, were not dependent on whether the individual had received training on being a mandated reporter.

The Commission finds, based on the plain meaning of the statute,³⁴ that there is no express duty in the test claim statute for local agencies, as employers or otherwise, to provide training to mandated reporters in child abuse identification and reporting. Rather, as described in *Planned Parenthood, supra*, 181 Cal.App.3d 245, 259, at footnote 4: "[t]he Legislature has enacted numerous provisions to ensure these occupational categories [mandated reporters] receive the necessary training in child abuse detection. (See, e.g., Bus. & Prof. Code, §§ 28, 2089, 2091.)" So, while the Business and Professions Code requires that specific professionals, including psychologists, clinical social workers, marriage and family therapists, physicians, and surgeons, receive training on mandated child abuse reporting as part of their initial licensing and continuing education requirements, the training is not required to be provided by local agency employers pursuant to the test claim statutes.³⁵ Therefore, the Commission finds that Penal Code section 11165.7, subdivisions (c) and (d), does not mandate a new program or higher level of service on local agencies for training mandated reporters.

(B) Distributing the Suspected Child Abuse Report Form:

<u>Penal Code Section 11168, Including Former Penal Code Section 11161.7, and the</u> <u>"Suspected Child Abuse Report" Form SS 8572:</u>

Penal Code section 11161.7 was added by Statutes 1974, chapter 836, and required DOJ to issue an optional form, for use by medical professionals to report suspected child abuse. Then, Statutes 1977, chapter 958, one of the test claim statutes, amended section 11161.7 and for the first time required a mandatory reporting form to be adopted by DOJ, to be distributed by county welfare departments.

The 1980 reenactment of the child abuse reporting laws moved the provision to Penal Code section 11168,³⁶ which now requires:

The written reports required by Section 11166 shall be submitted on forms adopted by the Department of Justice after consultation with representatives of the various professional medical associations and hospital associations and county probation or welfare departments. Those forms shall be distributed by the agencies specified in Section 11165.9.

³⁴ "If the terms of the statute are unambiguous, the court presumes the lawmakers meant what they said, and the plain meaning of the language governs." (*Estate of Griswold* (2001) 25 Cal.4th 904, 911.)

³⁵ The activity of training on the requirements of the Child Abuse and Neglect Reporting Act, is one that, while not explicitly required by the plain language of the statute, may be found to be one "of the most reasonable methods of complying with the mandate" during the parameters and guidelines part of the test claim process. California Code of Regulations, title 2, section 1183.1, subdivision (a)(4), requires the parameters and guidelines to contain a description of the reimbursable activities, including "those methods not specified in statute or executive order that are necessary to carry out the mandated program."

³⁶ As added by Statutes 1980, chapter 1071 and amended by Statutes 2000, chapter 916. Derived from former Penal Code section 11161.7, added by Statutes 1974, chapter 836, and amended by Statutes 1977, chapter 958.

The Commission finds that agencies specified in section 11165.9 did not have a duty to distribute the state-issued "Suspected Child Abuse Report" (Form SS 8572), or any other child abuse reporting form, prior to Statutes 1977, chapter 958. Therefore, the Commission finds that Penal Code section 11168, as pled, mandates a new program or higher level of service, as follows:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Distribute the child abuse reporting form adopted by the Department of Justice (currently known as the "Suspected Child Abuse Report" Form SS 8572) to mandated reporters.

(C) Reporting Between Local Departments

Accepting and Referring Initial Child Abuse Reports when a Department Lacks Jurisdiction: Penal Code Section 11165.9:

Penal Code section 11165.9,³⁷ as pled, requires:

Reports of suspected child abuse or neglect shall be made by mandated reporters to any police department, sheriff's department, county probation department if designated by the county to receive mandated reports, or the county welfare department. It does not include a school district police or security department. Any of those agencies shall accept a report of suspected child abuse or neglect whether offered by a mandated reporter or another person, or referral by another agency, even if the agency to whom the report is being made lacks subject matter or geographical jurisdiction to investigate the reported case, unless the agency can immediately electronically transfer the call to an agency with proper jurisdiction. When an agency takes a report about a case of suspected child abuse or neglect in which that agency lacks jurisdiction, the agency shall immediately refer the case by telephone, fax, or electronic transmission to an agency with proper jurisdiction.

As discussed above, the prior law of Penal Code section 11161.5, subdivision (a), required the mandated reporters to report child abuse "by telephone and in writing, within 36 hours, to both the local police authority having jurisdiction and to the juvenile probation department; or in the alternative, either to the county welfare department, or to the county health department."

Thus, police, sheriff's, probation, and county health and welfare departments were required to accept mandated child abuse reports under prior law;³⁸ however, one aspect of Penal Code section 11165.9 creates a new duty. Now, local police, sheriff's, probation or county welfare departments, *even when they lack jurisdiction* over the reported incident "shall accept a report of suspected child abuse or neglect whether offered by a mandated reporter or another person, or referral by another agency" unless they take action to immediately transfer the telephone call to the proper agency. Otherwise, they must accept the report, and then forward it "immediately" by telephone, fax or electronic transmission to the proper agency. Prior law placed the burden solely on the mandated reporter to file the report with an agency with proper jurisdiction. With the change made by Statutes 2000, chapter 916, a local police, sheriff's, probation or county welfare department with improper jurisdiction must take affirmative steps to accept and refer a

³⁷ As added by Statutes 2000, chapter 916. Derived from former Penal Code section 11165.

³⁸ Former Penal Code section 11161.5, subdivision (a).

child abuse report, rather than simply telling a caller that they have contacted the wrong department. Therefore, the Commission finds that Penal Code section 11165.9, as added by Statutes 2000, chapter 916, mandates a new program or higher level of service, as follows:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Transfer a call electronically or immediately refer the case by telephone, fax, or electronic transmission, to an agency with proper jurisdiction, whenever the department lacks subject matter or geographical jurisdiction over an incoming report of suspected child abuse or neglect.

<u>Cross-Reporting of Suspected Child Abuse or Neglect from County Welfare and Probation</u> <u>Departments to the Law Enforcement Agency with Jurisdiction and the District Attorney's</u> <u>Office:</u>

Penal Code Section 11166, Subdivision (h):³⁹

Penal Code section 11166, subdivision (h), as pled, requires reporting from the county probation or welfare departments to the law enforcement agency with jurisdiction, and to the district attorney's office. The law requires county welfare or probation departments to report by telephone, fax or electronic transmission "every known or suspected instance of child abuse or neglect" to the law enforcement agency with jurisdiction, the local agency responsible for investigation of Welfare and Institutions Code section 300 cases (such as a child protective services department), and to the district attorney's office. There is an exception to reporting cases to law enforcement and the district attorney when they only involve general neglect, or an inability to provide "regular care due to the parent's substance abuse." If an initial telephone report is made, a written report by mail, fax or electronic transmission must follow within 36 hours.

Statutes 2000, chapter 916, operative January 1, 2001, modified the reporting requirements by allowing the initial reports to be made by fax or electronic means, rather than initially by telephone. Thus, there is now the option of meeting the mandate requirements in a single step if the initial report is made by fax or electronic transmission. Statutes 2005, chapter 713, operative January 1, 2006, following the filing of the test claim, made the same change for reports from law enforcement agencies. This statute also re-lettered the subdivisions from (h) to (j).

The prior law of former section 11161.5, subdivision (a), required "cross-reporting" by county welfare or health departments to the local police authority with jurisdiction and juvenile probation departments, as follows:

Whenever it is brought to the attention of a director of a county welfare department or health department that a minor has physical injury or injuries which appear to have been inflicted upon him by other than accidental means by any person, that a minor has been sexually molested, or that any injury prohibited by the terms of Section 273a has been inflicted upon a minor, he shall file a report

³⁹ Subsequent amendments (not pled) re-lettered subdivision (h). The subdivision is now lettered (j). For consistency with the pleadings, the subdivision will be referred to as (h) in the discussion.

without delay with the local police authority having jurisdiction and to the juvenile probation department as provided in this section.

Thus, prior law did require county welfare departments to file a report of suspected child abuse or neglect "with the local police authority with jurisdiction," "without delay."⁴⁰ However, all of the other local child abuse cross-reporting duties were added by Statutes 1980, chapter 1071, or in later amendments.

The Commission finds that Penal Code section 11166⁴¹ mandates a new program or higher level of service on county probation and welfare departments for the following activities, as of the beginning of the reimbursement period, July 1, 1999:

A county probation department shall:

- Report by telephone immediately, or as soon as practically possible, to the law enforcement agency having jurisdiction over the case, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.
- Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.

A county welfare department shall:

• Report by telephone immediately, or as soon as practically possible, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to

⁴⁰ A common definition of the word "immediately," which is used in the current statute, is "without delay," which is used in the prior law. (American Heritage Dict. (4th ed. 2000).)

⁴¹ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992, chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.

This activity does not include making an initial report of child abuse and neglect from a county welfare department to the law enforcement agency having jurisdiction over the case, which was required under prior law to be made "without delay."

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency, including the law enforcement agency having jurisdiction over the case, to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.

<u>Cross-Reporting of Suspected Child Abuse or Neglect from the Law Enforcement Agency to the</u> the County Welfare and Institutions Code Section 300 Agency, County Welfare, and the District <u>Attorney's Office:</u>

Penal Code Section 11166, Subdivision (i):42

Penal Code section 11166, subdivision (i) provides the requirement that law enforcement agencies must relay known or suspected child abuse and neglect reports by telephone to the Welfare and Institutions Code section 300 agency for the county, and to the district attorney's office, with an exception for reporting cases of general neglect to the district attorney. The law enforcement agency must also cross-report to the county welfare department all reports of suspected child abuse or neglect alleged to have occurred as a result of the action of a person responsible for the child's welfare. A written report by mail, fax or electronic transmission must follow any telephone report within 36 hours.

Statutes 2000, chapter 916, operative January 1, 2001, modified the reporting requirements by allowing the initial reports to be made by fax or electronic means, rather than initially by telephone. Thus, there is now the option of meeting the mandate requirements in a single step if the initial report is made by fax or electronic transmission. Statutes 2005, chapter 713, operative January 1, 2006, following the filing of the test claim, made the same change for reports from law enforcement agencies. This statute also re-lettered the subdivisions from (i) to (k).

The Commission finds that Penal Code section 11166, subdivision (i)⁴³ mandates a new program or higher level of service on city and county law enforcement agencies for the following activities, as of the beginning of the reimbursement period, July 1, 1999:

⁴² Subsequent amendments (not pled) re-lettered subdivision (i). The subdivision is now lettered (k). For consistency with the pleadings, the subdivision will be referred to as (i) in the discussion.

⁴³ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992, chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

A city or county law enforcement agency shall:

- Report by telephone immediately, or as soon as practically possible, to the agency given responsibility for investigation of cases under Welfare and Institutions Code section 300 and to the district attorney's office every known or suspected instance of child abuse reported to it, except acts or omissions coming within Penal Code section 11165.2, subdivision (b), which shall be reported only to the county welfare department.
- Report to the county welfare department every known or suspected instance of child abuse reported to it which is alleged to have occurred as a result of the action of a person responsible for the child's welfare, or as the result of the failure of a person responsible for the child's welfare to adequately protect the minor from abuse when the person responsible for the child's welfare knew or reasonably should have known that the minor was in danger of abuse.
- Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2006, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.

<u>Receipt of Cross-Reports by District Attorney's Office:</u> <u>Penal Code Section 11166, Subdivisions (h) and (i)</u>:

The claimant also alleges that Penal Code section 11166, by requiring cross-reporting of suspected child abuse *to* the district attorney, imposes a consequential "duty of the District Attorney to receive, monitor or audit those reports."⁴⁴ The activity of "receiving" the suspected child abuse reports on the part of the district attorney is one that is implicit as a reciprocal duty in response to the requirement that law enforcement, probation and county welfare departments provide such reports. Therefore, the Commission finds that Penal Code section 11166 also mandates a new program or higher level of service, as follows:

A district attorney's office shall:

• Receive reports of every known or suspected instance of child abuse reported to law enforcement, county probation or county welfare departments, except acts or omissions of general neglect coming within Penal Code section 11165.2, subdivision (b).

The test claim includes a declaration from the Los Angeles County District Attorney's Office, stating that the agency "is required to audit each case so reported and ensure that, pursuant to the test claim legislation, appropriate investigative agency's reports are completed by these agencies." As described by the California Supreme Court in *Dix v. Superior Court* (1991) 53 Cal.3d 442, 451, "[t]he prosecutor ordinarily has sole discretion to determine whom to charge, what charges to file and pursue, and what punishment to seek." The test claim statutes have not altered that level of independence, nor has the plain meaning of the test claim statutes required any new duties of the district attorney's office to monitor or audit the reports received. To the

⁴⁴ Claimant's February 15, 2002 Comments, page 14.

extent that such follow-up activities are necessary, they are part of the prosecutor's ordinary, discretionary, duty to determine whom and what to charge, as described in the *Dix* case.

Therefore, the Commission finds that the activities of monitoring and auditing the suspected child abuse reports, as alleged, are not required by the plain meaning of the test claim statutes, and they do not mandate a new program or higher level of service upon the district attorney's office.

<u>Reporting to Licensing Agencies:</u> <u>Penal Code Section 11166.2:</u>

Penal Code section 11166.2, ⁴⁵ as pled, "any agency specified in Section 11165.9 shall immediately or as soon as practically possible report by telephone to the appropriate licensing agency" when suspected child abuse or neglect "occurs while the child is being cared for in a child day care facility, involves a child day care licensed staff person, or occurs while the child is under the supervision of a community care facility or involves a community care facility licensee or staff person." In addition, the reporting agency "shall also send, fax, or electronically transmit a written report thereof within 36 hours of receiving the information." Finally, the reporting "agency shall send the licensing agency a copy of its investigation report and any other pertinent materials."

Statutes 2001, chapter 133, operative July 31, 2001, following the filing of the test claim, modified the reporting requirements by allowing agencies to make the initial reports by fax or electronic means, rather than initially by telephone. Thus, reporting agencies now have the option of meeting the mandate requirements in a single step if they make the initial report by fax or electronic transmission.

No cross-reports were required to be made to community care licensing or other licensing agencies under prior law. Therefore, the Commission finds Penal Code section 11166.2 mandates a new program or higher level of service, for the following new activity:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Report by telephone immediately or as soon as practically possible to the appropriate licensing agency every known or suspected instance of child abuse or neglect when the instance of abuse or neglect occurs while the child is being cared for in a child day care facility, involves a child day care licensed staff person, or occurs while the child is under the supervision of a community care facility or involves a community care facility licensee or staff person. The agency shall also send, fax, or electronically transmit a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision. The agency shall send the licensing agency a copy of its investigation report and any other pertinent materials.

As of July 31, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.

⁴⁵ As added by Statutes 1985, chapter 1598 and amended by Statutes 1987, chapter 531; Statutes 1988, chapter 269; Statutes 1990, chapter 650; and Statutes 2000, chapter 916.

Additional Cross-Reporting in Cases of Child Death: Penal Code Section 11166.9, Subdivisions (k) and (l):

Claimant also alleges in comments filed on February 15, 2002, at page 17, that new activities were required when Penal Code section 11166.9 was amended by Statutes 1999, chapter 1012, adding subdivisions (k) and (l).⁴⁶ Previously the code section addressed the statewide effort to identify and address issues related to child deaths, but did not require any mandatory activities of local government.

With the amendment by Statutes 1999, chapter 1012, Penal Code section 11166.9, subdivision (k) requires "Law enforcement and child welfare agencies shall cross-report all cases of child death suspected to be related to child abuse or neglect whether or not the deceased child has any known surviving siblings."

In addition, pursuant to subdivision (l), the county child welfare department must also create a record in a state reporting system regarding the case of a child death. Therefore, the Commission finds that Penal Code section 11166.9, subdivisions (k) and (l), mandates a new program or higher level of service, for the following new activities:

A city or county law enforcement agency shall:

• Cross-report all cases of child death suspected to be related to child abuse or neglect to the county child welfare agency.

A county welfare department shall:

- Cross-report all cases of child death suspected to be related to child abuse or neglect to law enforcement.
- Create a record in the Child Welfare Services/Case Management System (CWS/CMS) on all cases of child death suspected to be related to child abuse or neglect.
- Enter information into the CWS/CMS upon notification that the death was subsequently determined not to be related to child abuse or neglect.

⁴⁶ As added by Statutes 1992, chapter 844 and amended by Statutes 1995, chapter 539; Statutes 1997, chapter 842; Statutes 1999, chapter 1012; Statutes 2000, chapter 916. This code section has since been renumbered Penal Code section 11174.34, by Statutes 2004, chapter 842, without amending the text. For consistency with the pleadings, the section will be referred to as 11166.9 in the discussion.

(D) Investigation of Suspected Child Abuse, and Reporting to and from the State Department of Justice

<u>Penal Code Sections 11165.12, 11166, Subdivision (a), 11169, Subdivision (a), and 11170; and the Automated Child Abuse Reporting System (ACAS): California Code of Regulations, Title 11, Sections 901, 902, and 903; and the "Child Abuse Investigation Report" Form SS 8583:</u>

Penal Code section 11169, subdivision (a),⁴⁷ as pled, requires "[a]n agency specified in section 11165.9," to forward a written report to DOJ, by mail, fax or electronic transmission "of every case it investigates of known or suspected child abuse or neglect which is determined not to be unfounded," other than cases of general neglect. The reports are required to be in a form approved by DOJ.

Penal Code section 11165.12⁴⁸ provides the definitions of unfounded, substantiated and inconclusive reports. Each requires a determination "by the investigator who conducted the investigation." Unfounded reports -- those which have been found following an active investigation to be false, inherently improbable, the result of an accidental injury, or otherwise not satisfying the statutory definition of child abuse and neglect -- are not to be reported to DOJ. Thus, only substantiated and inconclusive reports are to be forwarded to DOJ, pursuant to section 11169, subdivision (a), as described above.

California Code of Regulations, title 11, section 901, provides definitions for the Automated Child Abuse System, or ACAS. Section 902 states the purpose of ACAS "as the index of investigated reports of suspected child abuse received," and is a reference file "used to refer authorized individuals or entities to the underlying child abuse investigative files maintained at the reporting CPA."⁴⁹ The Commission finds that California Code of Regulations, title 11, sections 901 or 902, do not require any activities that are not otherwise described in statute, and thus do not mandate a new program or higher level of service.

Penal Code section 11169, subdivision (a) provides that "[t]he reports required by this section shall be in a form approved by the Department of Justice and may be sent by fax or electronic transmission." California Code of Regulations, title 11, section 903, designates the current form SS 8583 as "the standard reporting form for submitting summary reports of child abuse to DOJ," and describes mandatory information which must be included on the form "in order for it to be considered a "retainable report" by DOJ and entered into ACAS."

The prior law, former Penal Code section 11161.5, subdivision (a), required all written child abuse reports received by the police to be forwarded to the state, as follows:

⁴⁷ As added by Statutes 1980, chapter 1071 and amended by Statutes 1981, chapter 435, Statutes 1985, chapter 1598, Statutes 1988, chapters 269 and 1497, Statutes 1997, chapter 842, and Statutes 2000, chapter 916.

⁴⁸ As added by Statutes 1987, chapter 1459 and amended by Statutes 1990, chapter 1330, Statutes 1997, chapter 842, and Statutes 2000, chapter 916.

⁴⁹ "CPA" refers to "child protective agency," which is defined in California Code of Regulations, title 11, section 901, subdivision (f), as referring back to the agencies listed in Penal Code section 11165.9.

Copies of all written reports received by the local police authority shall be forwarded to the Department of Justice.

Thus, prior law only required a local police authority that received a written report of child abuse to forward a copy of the report to the state, as received.

The claimant further alleges that "investigation" is newly required by the test claim statutes and regulations, in order to complete Form SS 8583, pled as an executive order, for submittal to DOJ. The state agencies dispute that investigation is a new activity. DSS, in comments filed December 10, 2001, states: "Department staff believes that the requirement for the county welfare department to conduct an independent investigation in response to allegations of abuse and neglect is not a newly imposed duty." Neither DSS nor DOF's comments cite any provision of law demonstrating that independent investigation of child abuse reports was required by prior law.

Claimant correctly cites the 1999 *Alejo v. City of Alhambra* appellate court decision,⁵⁰ in which the court found that the duty to investigate reports of suspected child abuse and neglect is mandatory. The *Alejo* case concerned a claim of "negligence per se" against the city and the individual police officer for failing to investigate a report from a father that his three-year-old son was being physically abused by the mother's live-in boyfriend. The negligence per se doctrine is used to litigate situations where a violation of a statute or regulation ultimately leads to an injury of a type that the law was intended to prevent. In this case, the court found that the police violated a statute that required the investigation of child abuse reports, which led to the three-year-old child being further abused by the mother's boyfriend. First, the court determined that the police have no general duty to investigate individual reports of child abuse or neglect:

We acknowledge, as a general rule one has no duty to come to the aid of another. (*Williams v. State of California* (1983) 34 Cal.3d 18, 23 [192 Cal.Rptr. 233, 664 P.2d 137].) Accordingly, there is no duty owed by police to individual members of the general public because "[a] law enforcement officer's duty to protect the citizenry is a general duty owed to the public as a whole." (*Von Batsch v. American Dist. Telegraph Co.* (1985) 175 Cal.App.3d 1111, 1121 [222 Cal.Rptr. 239].) Therefore, absent a special relationship or a statute creating a special duty, the police may not be held liable for their failure to provide protection. (*Id.* at p. 1122.)⁵¹

Since the court determined that the police have a general duty to protect the public at large, but not a duty to protect specific individuals in the absence of another statute, the opinion then examines whether any specific statute was violated by the police for failing to investigate the report of child abuse. The court determined that Penal Code section 11166, subdivision (a), "creates such a duty."⁵²

As we read section 11166, subdivision (a), it imposes two mandatory duties on a police officer who receives an account of child abuse.

⁵⁰ Alejo v. City of Alhambra (1999) 75 Cal.App.4th 1180.

⁵¹ *Id.* at page 1185.

⁵² *Ibid*.

Although section 11166, subdivision (a) does not use the term "investigate," it clearly envisions some investigation in order for an officer to determine whether there is reasonable suspicion to support the child abuse allegation and to trigger a report to the county welfare department and the district attorney under section 11166, subdivision (i) and to the Department of Justice under section 11169, subdivision (a). The latter statute provides in relevant part: "A child protective agency shall forward to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse which is determined not to be unfounded A child protective agency shall not forward a report to the Department of Justice unless it has conducted an active investigation and determined that the report is not unfounded, as defined in Section 11165.12." An "unfounded" report is one "which is determined by a child protective agency investigator to be false, to be inherently improbable, to involve an accidental injury, or not to constitute child abuse, as defined in Section 11165.6." (§ 11165.12, subd. (a).) "Child abuse" is defined in section 11165.6 as "a physical injury which is inflicted by other than accidental means on a child by another person."

¶...¶

Contrary to the city's position, the duty to investigate and report child abuse is mandatory under section 11166, subdivision (a) if a reasonable person in Officer Doe's position would have suspected such abuse. The language of the statute, prior cases and public policy all support this conclusion.⁵³

Thus, the court finds that the test claim statutes do mandate investigation, and the Commission must follow this statement of law when reaching its conclusions in this test claim. However, the court was not examining the law from a mandates perspective, and made the finding based on current law. For its purposes, the court had no need to determine whether the earlier versions of the child abuse reporting law initially created the duty to investigate.

The investigation activity identified in the test claim is one that is necessary in order to complete the state "Child Abuse Investigation Report" Form SS 8583. Penal Code section 11169, subdivision (a), as added by Statutes 1980, chapter 1071, and substantively amended by Statutes 1985, chapter 1598, provides that the "agency specified in Section 11165.9" must first conduct an active investigation to determine whether the child abuse or severe neglect "report is not unfounded" before sending a completed report form to the state.⁵⁴ No earlier statutes required any determination of the validity of a report of child abuse or neglect before completing a child abuse investigation sufficient to determine whether a report of suspected child abuse or neglect is unfounded, substantiated, or inconclusive, as defined by Penal Code section 11165.12, is newly mandated by Penal Code section 11169, subdivision (a), as described by the court in *Alejo*.⁵⁵

⁵³ Id. at pages 1186-1187. [Emphasis added.]

⁵⁴ Penal Code section 11169.

⁵⁵ Alejo v. City of Alhambra, supra, 75 Cal.App.4th 1180, 1186.

The Commission finds that Penal Code section 11169, subdivision (a), the California Code of Regulations, title 11, section 903, and the state "Child Abuse Investigation Report" Form SS 8583, mandate a new program or higher level of service, as follows:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

- Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice.
- Forward to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated or inconclusive, as defined in Penal Code section 11165.12. Unfounded reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a form approved by the Department of Justice and may be sent by fax or electronic transmission.

(E) Notifications Following Reports to the Child Abuse Central Index

Penal Code Section 11169, Subdivision (b):

Penal Code section 11169, subdivision (b), as amended by Statutes 2000, chapter 916, for the first time requires that when "an agency specified in section 11165.9," forwards a report of suspected child abuse or neglect to DOJ:

the agency shall also notify in writing the known or suspected child abuser that he or she has been reported to the Child Abuse Central Index. The notice required by this section shall be in a form approved by the Department of Justice. The requirements of this subdivision shall apply with respect to reports forwarded to the department on or after the date on which this subdivision becomes operative.

DSS's December 10, 2001 comments concur with the claimant that written notification is a new activity, but disputes the claim for reimbursement based upon the existing funding scheme. DOF's comments on the test claim filing similarly acknowledge "that this particular requirement was added to the child abuse reporting scheme after 1975, and that it may result in trace cost increases to the claimant," but concludes that such costs are subject to a federal-state-local funding ratio and "not subject to state subvention."

The Commission finds that the statute requires an entirely new duty that was not mandated by prior law. Therefore, the Commission finds that the plain language of Penal Code section 11169, subdivision (b), mandates a new program or higher level of service, for the following new activity:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall: • Notify in writing the known or suspected child abuser that he or she has been reported to the Child Abuse Central Index, in any form approved by the Department of Justice, at the time the "Child Abuse Investigation Report" is filed with the Department of Justice.

The potential reimbursement period for this activity begins no earlier than January 1, 2001—the operative date of Statutes 2000, chapter 916.

Penal Code Section 11170:

Penal Code section 11170⁵⁶ describes the duties of the DOJ to maintain the Child Abuse Central Index and make reports available. It refers to reports made pursuant to Penal Code section 11169. As described above, Penal Code section 11169 requires reports to be made by "an agency specified in Section 11165.9." When "submitting agency," "investigating agency" or similar terms are used in Penal Code section 11170, the statute refers back to the agencies that submitted the initial Child Abuse Investigation Reports pursuant to section 11169—which in turn are the agencies identified in Penal Code section 11165.9.

The pre-1975 law of former Penal Code section 11161.5 provided that if the DOJ records resulted in reports or information being returned to the reporting agency, the reports received were required to be made available to specified individuals "having a direct interest in the welfare of the minor" and others, including probation and child welfare departments, as follows:

Reports and other pertinent information received from the department shall be made available to: any licensed physician and surgeon, dentist, resident, intern, podiatrist, chiropractor, or religious practitioner with regard to his patient or client; any director of a county welfare department, school superintendent, supervisor of child welfare and attendance, certificated pupil personnel employee, or school principal having a direct interest in the welfare of the minor; and any probation department, juvenile probation department, or agency offering child protective services.

Penal Code section 11170, subdivision (b)(1), requires that after information is received by "an agency that submits a report pursuant to Section 11169" from the DOJ "that is relevant to the known or suspected instance of child abuse or severe neglect reported by the agency," "[t]he agency shall make that information available to the reporting medical practitioner, child custodian, guardian ad litem" or appointed counsel, "or the appropriate licensing agency, if he or she is treating or investigating a case of known or suspected child abuse or severe neglect." While the requirement is similar to prior law, there was no duty in prior law for the reporting agency to make reports and information available to the child custodian, guardian ad litem, appointed counsel or licensing agency. Therefore, the Commission finds that Penal Code section 11170, subdivision (b)(1) mandates a new program or higher level of service for the following activity:

⁵⁶ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 162, Statutes 1984, chapter 1613, Statutes 1985, chapter 1598, Statutes 1986, chapter 1496, Statutes 1987, chapter 82, Statutes 1989, chapter 153, Statutes 1990, chapters 1330 and 1363, Statutes 1992, chapters 163 and 1338, Statutes 1993, chapter 219, Statutes 1996, chapter 1081, Statutes 1997, chapters 842, 843, and 844, Statutes 1999, chapter 475, and Statutes 2000, chapter 916.

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Make relevant information available, when received from the Department of Justice, to the child custodian, guardian ad litem appointed under section 326, or counsel appointed under section 317 or 318 of the Welfare and Institutions Code, or the appropriate licensing agency, if he or she is treating or investigating a case of known or suspected child abuse or severe neglect.

Another new provision, Penal Code section 11170, subdivision (b)(2) creates a duty for the agency that investigated a mandated report of child abuse to report back to the mandated reporter on the conclusion of the investigation. Penal Code section 11170, subdivision (b)(2) refers to the investigating agency of a report made pursuant to Penal Code section 11166, subdivision (a), which in turn requires mandated reports be made to agencies specified in section 11165.9. There was no duty in prior law for agencies listed in 11165.9 to provide such information, therefore, the Commission finds that Penal Code section 11170, subdivision (b)(2), mandates a new program or higher level of service for the following activity:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Inform the mandated reporter of the results of the investigation and of any action the agency is taking with regard to the child or family, upon completion of the child abuse investigation or after there has been a final disposition in the matter.

Penal Code section 11170, subdivision (b)(5), now numbered (b)(6),⁵⁷ requires the DOJ to make information available to "investigative agencies or probation officers, or court investigators" "responsible for placing children or assessing the possible placement of children" regarding any known or suspected child abusers residing in the home. When such information is received by an investigating agency, the statute requires that the agency notify the person that they are in the Child Abuse Central Index. There was no duty in prior law for the investigating agency to provide such information; therefore, the Commission finds that Penal Code section 11170, subdivision (b)(5), now (b)(6), mandates a new program or higher level of service for the following activity:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect investigation reports contained in the index from the Department of Justice when investigating a home for the placement of dependant children. The notification shall include the name of the reporting agency and the date of the report.

Claimant alleges that there is a new program or higher level of service required by Penal Code section 11170, subdivision (b)(6)(A), now renumbered (b)(8)(A).⁵⁸ The subdivision, as pled,

⁵⁷ This subdivision was renumbered by Statutes 2004, chapter 842.

⁵⁸ This subdivision was renumbered by Statutes 2004, chapter 842.

provides that an investigating party, including any agency named in section 11169 that is required to make reports to the Child Abuse Central Index (these are the agencies receiving child abuse and neglect reports pursuant to section 11165.9), as well as district attorney's offices, and county licensing agencies, that receives information from the state Child Abuse Central Index is:

responsible for obtaining the original investigative report from the reporting agency, and for drawing independent conclusions regarding the quality of the evidence disclosed, and its sufficiency for making decisions regarding investigation, prosecution, licensing, or placement of a child.

The Commission finds that the words "responsible for" in this statute are vague and ambiguous, and may be interpreted alternatively as either mandatory (e.g. "investigators *shall obtain* the original report,") or discretionary, (e.g. if the investigator finds it necessary for the investigation, they are to obtain the original report from the local reporter, rather than from the state.) Therefore it is necessary to look at extrinsic evidence of legislative intent.⁵⁹ The statutory language was added by Statutes 1990, chapter 1330 (Sen. Bill No. (SB) 2788), as double joined with Statutes 1990, chapter 1363 (Assem. Bill No. (AB) 3532.) The legislative history for SB 2788 yields a reading of "responsible for" as a mandatory term. Specifically, the Assembly Public Safety Committee, Republican Analysis, (Reg. Sess. 1989-1990) on SB 2788, version dated August 28, 1990, states:

this bill would *require* any appropriate person or agency responsible for child care oversight to, upon notification that a report exist[s], seek the original information pertaining to the incident and make an independent decision on the merits of the report for investigation, prosecution or licensure determination. [Emphasis added.]⁶⁰

Therefore, the Commission finds that Penal Code section 11170, subdivision (b)(6)(A), now (b)(8)(A), mandates a new program or higher level of service, as follows:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department, county licensing agency, or district attorney's office shall:

⁵⁹ "Because the words themselves provide no definitive answer, we must look to extrinsic sources." *People v. Woodhead* (1987) 43 Cal.3d 1002, 1008.

⁶⁰ The court in *Kaufman & Broad Communities, Inc. v. Performance Plastering, Inc.* (2005) 133 Cal.App.4th 26, 31, "set forth a list of legislative history documents that have been recognized by the California Supreme Court or this court as constituting cognizable legislative history," including reports of the Assembly Committee on Public Safety (*supra* at p. 33.)

Further, although an author's letter to the Governor is not a reliable form of legislative history on its own, Sen. Newton R. Russell's August 31, 1990 letter to the Governor is consistent with the committee analysis cited above: "SB 2788 will also insert language stating that all authorized persons and agencies, if conducting either child abuse or child care licensing investigation, and having access to information form the CACI, are required to obtain, and make independent conclusions from, the <u>original child abuse report</u>." [Emphasis in original.]

• Obtain the original investigative report from the reporting agency, and draw independent conclusions regarding the quality of the evidence disclosed, and its sufficiency for making decisions regarding investigation, prosecution, licensing, or placement of a child, when a report is received from the Child Abuse Central Index.

Penal Code section 11170, subdivision (c) requires that the DOJ provide information from the Child Abuse Central Index "to any agency responsible for placing children pursuant to …the Welfare and Institutions Code," section 305 et seq., "upon request," when relevant to a child's potential "placement with a responsible relative pursuant to" Welfare and Institutions Code sections 281.5, 305, and 361.3.

Welfare and Institutions Code section 305 et seq. refers to temporary custody and detention of dependent children. Welfare and Institutions Code section 281.5 refers to placement by a probation officer; section 305 refers to temporary custody by "any peace officer";⁶¹ and section 361.3 concerns placement with a relative by "the county social worker and court." Thus, when any law enforcement agency, probation department, or child welfare department receives information regarding placement of a child with a relative from DOJ, as described in Penal Code section 11170, subdivision (c), the agency receiving the information is statutorily obligated to notify the individual "that he or she is in the index." There was no duty in prior law to provide such information; therefore, the Commission finds that Penal Code section 11170, subdivision (c), mandates a new program or higher level of service for the following activity:

Any city or county law enforcement agency, county probation department, or county welfare department shall:

• Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect reports contained in the index from the Department of Justice regarding placement with a responsible relative pursuant to Welfare and Institutions Code sections 281.5, 305, and 361.3. The notification shall include the location of the original investigative report and the submitting agency. The notification shall be submitted to the person listed at the same time that all other parties are notified of the information, and no later than the actual judicial proceeding that determines placement.

Also, the claimant, at page 34 of the test claim filing, alleges that Penal Code section 11170, subdivision (d) requires that the claimant "provide certain information when necessary for outof-state law enforcement agencies." The Commission finds that the subdivision is directed solely to "the department," which, when used through the rest of section 11170, refers to the state Department of Justice. The context of subdivision (d) does not suggest a different usage was intended.⁶² Therefore the Commission finds that Penal Code section 11170, subdivision (d), does not mandate a new program or higher level of service.

Similarly, claimant alleges a mandate from Penal Code section 11170, subdivision (e), which provides that an individual may make a request to DOJ to "determine if he or she is listed in the

⁶¹ Peace officers are defined at Penal Code section 830 et seq.

⁶² "Terms ordinarily possess a consistent meaning throughout a statute." *People v. Standish* (2006) 38 Cal.4th 858, 870.

Child Abuse Central Index." If they are listed, DOJ is required to provide "the date of the report and the submitting agency." Then "[t]he requesting person is responsible for obtaining the investigative report from the submitting agency pursuant to paragraph (13) of subdivision (a) of Section 11167.5." Penal Code section 11167.5 indicates that reports are available pursuant to the Public Records Act (Gov. Code, § 6250, et seq.) The duties expressed in Penal Code section 11170, subdivision (e) are imposed on the state or individuals; any related activities for local governments are required by prior law, specifically Government Code section 6253 of the Public Records Act, not the test claim statutes. Therefore, the Commission finds that Penal Code section 11170, subdivision (e), does not mandate a new program or higher level of service.

(F) Record Retention

Penal Code Section 11169, Subdivision (c):

Penal Code section 11169, subdivision (c), requires:

Agencies shall retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice pursuant to subdivision (a) for the same period of time that the information is required to be maintained on the Child Abuse Central Index pursuant to this section. Nothing in this section precludes an agency from retaining the reports for a longer period of time if required by law.

The time for retention of records on the Child Abuse Central Index is controlled by Penal Code section 11170,⁶³ as follows:

(3) Information from an inconclusive or unsubstantiated report filed pursuant to subdivision (a) of Section 11169 shall be deleted from the Child Abuse Central Index after 10 years if no subsequent report concerning the same suspected child abuser is received within that time period. If a subsequent report is received within that 10-year period, information from any prior report, as well as any subsequently filed report, shall be maintained on the Child Abuse Central Index for a period of 10 years from the time the most recent report is received by the department.

Reading the two sections together, the record retention period for each of the underlying local investigatory files is a minimum of 10 years, much longer if a subsequent report on the same suspected child abuser is received during the 10 year period. DSS and DOF dispute the claim for mandate reimbursement for record retention activities. DSS asserts that the duty to retain the child protective agency's investigative file documenting each investigation is not a new duty, citing Welfare and Institutions Code section 10851 and regulatory requirements for three years

⁶³ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 162, Statutes 1984, chapter 1613, Statutes 1985, chapter 1598, Statutes 1986, chapter 1496, Statutes 1987, chapter 82, Statutes 1989, chapter 153, Statutes 1990, chapters 1330 and 1363, Statutes 1992, chapters 163 and 1338, Statutes 1993, chapter 219, Statutes 1996, chapter 1081, Statutes 1997, chapters 842, 843, and 844, Statutes 1999, chapter 475, and Statutes 2000, chapter 916.

of records retention.⁶⁴ DOF also cites the pre-existing three-year record retention requirement, and concludes that "the longer retention requirement for child abuse investigation records imposes no new costs, and may in fact avoid the costs of record destruction. Finally, if the records are stored electronically, a longer retention period should result in no additional costs whatsoever." The Commission notes that the Welfare and Institutions Code record retention requirement is only applicable to public social services records. Records required to be held by city police and county sheriff's departments are only subject to the more general Government Code sections 26202 and 34090, which allow counties and cities, respectively, to authorize destruction of records after two years.

Statutes 1997, chapter 842 added the records retention requirements to Penal Code sections 11169 and 11170, resulting in a longer records retention period than otherwise required by prior law; thus mandating a higher level of service. Therefore, the Commission finds that Penal Code section 11169, subdivision (c) mandates a new program or higher level of service, for the following:

Any city or county police or sheriff's department, or county probation department if designated by the county to receive mandated reports shall:

• Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 8 years for counties and cities (a higher level of service above the two-year record retention requirement pursuant to Gov. Code §§ 26202 (cities) and 34090 (counties).) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years.

A county welfare department shall:

• Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 7 years for welfare records (a higher level of service above the three-year record retention requirement pursuant to Welf. & Inst. Code, § 10851.) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years.

Issue 3: Do the test claim statutes found to mandate a new program or higher level of service also impose costs mandated by the state pursuant to Government Code section 17514?

Reimbursement under article XIII B, section 6 is required only if any new program or higher level of service is also found to impose "costs mandated by the state." Government Code section 17514 defines "costs mandated by the state" as any *increased* cost a local agency is required to incur as a result of a statute or executive order that mandates a new program or higher level of service. The claimant alleges costs in excess of \$200, the minimum standard at the time of filing the test claim, pursuant to Government Code section 17564.

⁶⁴ DSS also cites the record retention requirement for juvenile courts (Welf. & Inst. Code, § 826), but it is irrelevant to the test claim allegations which address the records of the investigating agency, not those of the courts.

The only Government Code section 17556 exception that may apply to this test claim with respect to counties is subdivision (e), which provides, that "[t]he commission shall not find costs mandated by the state," if:

•••

(e) The statute, executive order, or an appropriation in a Budget Act or other bill provides for offsetting savings to local agencies or school districts that result in no net costs to the local agencies or school districts, or includes additional revenue that was specifically intended to fund the costs of the state mandate in an amount sufficient to fund the cost of the state mandate.

Both DSS and DOF's December 10, 2001 comments assert that there are state funds available that can be used for new state-mandated child abuse reporting-related activities. However, neither letter was specific in stating what funds were available for the activities.

On May 9, 2007, Commission staff requested that the state agencies provide additional information in this regard, to "identify what funds have been appropriated and allocated to each county for child abuse and neglect reporting and investigation services." On July 20, 2007, DOF filed a response to the request, stating that:

Counties receive allocations from: 1) Title IV-E federal funds, 2) Temporary Assistance for Needy Families (TANF) block grants, 3) Title XIX Funds, 4) Title XX Funds, 5) Title IV-B Funds, and 6) the General Fund. Funds are appropriated in the annual Budget Act under Item 5180-151-0001. Additionally, transfer authority exists in other budget items that may be used for activities associated with ICAN. Attached for your reference is a compact disc (CD) containing the Budget Act appropriations (Item 5180-151-0001) for fiscal years 1999-2000 through 2006-2007. The sections contain the funds appropriated for Department of Social Services' local assistance programs. Please note that these appropriations do not specify the multiple programs or specific activities that may be funded with the appropriation.

The following describes the purpose of the various funds allocated to the counties.

- General Fund appropriations are used to match Title IV-E funds based on the 70/30 (state/county) share of nonfederal funds. Title IV-E funds and General Fund appropriations are also used to provide "augmentation funds" to counties beyond the predetermined formulas based on caseload. Augmentation funding occurs when a county has spent its share and additional money is needed to support County Welfare Services (CWS) programs.
- TANF funds and county funds pay for emergency assistance, including investigation and crisis resolution activities performed by social workers.
- Title IV-B funds are used to provide services and support to preserve families, protect children, and prevent child abuse and neglect.
- Title IV-E funds can be used for case management and emergency assistance activities as well as training and professional development of a child welfare workforce. These funds are budgeted based on a county welfare department's

caseload and the number of social worker staff and clerical staff, using the specific county's salaries, benefits, and associated overhead costs.

- Title XIX funds are used for medical care assistance of CWS programs.
- Title XX funds are used to provide for more flexibility in the delivery of child welfare services. These funds are not used for medical care or employee wages.

DOF's CD also includes copies of the DSS County Fiscal Letters from 1999-2000 through 2006-2007, as well as a table summarizing county welfare funding for those fiscal years.

Despite all of the documentation provided, there is no evidence in the record to demonstrate that the mandated activities have been offset or funded by the state or federal government in a manner and amount "sufficient to fund the cost of the state mandate." On the contrary, Welfare and Institutions Code section 10101 indicates that "the state's share of the costs of the child welfare program shall be 70 percent of the actual nonfederal expenditures for the program or the amount appropriated by the Legislature for that purpose, whichever is less." Conversely, counties must have a share of costs for child welfare services of at least 30 percent of the nonfederal expenditures. Even the augmentation funds are only available, according to DOF's letter, "when a county has spent *its share* and additional money is needed." In addition, the funding information is limited to county welfare departments and does not include costs incurred by local law enforcement, when they perform the mandated activities identified.

DOF's December 10, 2001 comments cite the *County of Fresno, supra*, 53 Cal.3d. at page 487, to conclude that because test claim activities are jointly funded, "the test claim legislation is not subject to state subvention." The *County of Fresno* decision addressed a challenge to the constitutionality of Government Code section 17556, subdivision (d), which provides an exception to a finding of costs mandated by the state when the local government may pay for the new activities through service charges, fees, or assessments. In determining that the limit expressed by subdivision (d) was constitutional, the California Supreme Court stated that "the Constitution requires reimbursement only for those expenses that are recoverable solely from taxes." However, contrary to DOF's suggestion, the *County of Fresno* decision does not apply as this test claim does not have facts addressing available fees, service charges, or assessments for mandatory child abuse reporting.

Government Code section 17556, subdivision (e) requires that there must be "no net costs," or appropriated funds must be "*specifically intended* to fund the costs of the state mandate in an *amount sufficient* to fund the cost of the state mandate." To interpret the law as the December 10, 2001 state agency comments urge would render much of the language of Government Code section 17556, subdivision (e) meaningless. The Commission finds that section 17556, subdivision (e) does not apply to disallow a finding of costs mandated by the state, but that all claims for reimbursement for the approved activities must be offset by any program funds already received and applied to the program from non-local sources. There is no evidence that the counties are required to use the funds identified by DOF for the expenses of the mandated activities.

Thus, for the activities listed in the conclusion below, the Commission finds that the new program or higher level of service also imposes costs mandated by the state within the meaning

of Government Code section 17514, and none of the exceptions of Government Code section 17556 apply.

CONCLUSION

The Commission concludes that Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 (formerly 11161.7), 11169, 11170, as added or amended by Statutes 1977, chapter 958, Statutes 1980, chapter 1071, Statutes 1981, chapter 435, Statutes 1982, chapters 162 and 905, Statutes 1984, chapters 1423 and 1613, Statutes 1985, chapter 1598, Statutes 1986, chapters 1289 and 1496, Statutes 1987, chapters 82, 531 and 1459, Statutes 1988, chapters 269, 1497 and 1580, Statutes 1989, chapter 153, Statutes 1990, chapters 650, 1330, 1363 and 1603, Statutes 1992, chapters 163, 459 and 1338, Statutes 1993, chapters 219 and 510, Statutes 1996, chapters 1080 and 1081, Statutes 1997, chapters 842, 843 and 844, Statutes 1999, chapters 475 and 1012, and Statutes 2000, chapter 916; and executive orders California Code of Regulations, title 11, section 903, and "Child Abuse Investigation Report" Form SS 8583, mandate new programs or higher levels of service within the meaning of article XIII B, section 6 of the California Constitution, and impose costs mandated by the state pursuant to Government Code section 17514, for cities and counties for the following specific new activities:

Distributing the Suspected Child Abuse Report Form:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

Distribute the child abuse reporting form adopted by the Department of Justice (currently known as the "Suspected Child Abuse Report" Form SS 8572) to mandated reporters. (Pen. Code, § 11168, formerly § 11161.7.)⁶⁵

Reporting Between Local Departments

Accepting and Referring Initial Child Abuse Reports when a Department Lacks Jurisdiction:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Transfer a call electronically or immediately refer the case by telephone, fax, or electronic transmission, to an agency with proper jurisdiction, whenever the department lacks subject matter or geographical jurisdiction over an incoming report of suspected child abuse or neglect. (Pen. Code, § 11165.9.)⁶⁶

<u>Cross-Reporting of Suspected Child Abuse or Neglect from County Welfare and Probation</u> <u>Departments to the Law Enforcement Agency with Jurisdiction and the District Attorney's</u> <u>Office:</u>

A county probation department shall:

• Report by telephone immediately, or as soon as practically possible, to the law enforcement agency having jurisdiction over the case, to the agency given the

⁶⁵ As added by Statutes 1980, chapter 1071 and amended by Statutes 2000, chapter 916. Derived from former Penal Code section 11161.7, as amended by Statutes 1977, chapter 958.

⁶⁶ As added by Statutes 2000, chapter 916, operative January 1, 2001.

responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department. (Pen. Code, § 11166, subd. (h), now subd. (j).)⁶⁷

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (h), now subd. (j).)⁶⁸

A county welfare department shall:

• Report by telephone immediately, or as soon as practically possible, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.

This activity does not include making an initial report of child abuse and neglect from a county welfare department to the law enforcement agency having jurisdiction over the case, which was required under prior law to be made "without delay." (Pen. Code, \S 11166, subd. (h), now subd. (j).)⁶⁹

• Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency, including the law enforcement agency having jurisdiction over the case, to which it is required to make a telephone report under this subdivision.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (h), now subd. (j).)⁷⁰

⁷⁰ *Ibid*.

⁶⁷ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992, chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

⁶⁸ Ibid.

⁶⁹ Ibid.

<u>Cross-Reporting of Suspected Child Abuse or Neglect from the Law Enforcement Agency to the the County Welfare and Institutions Code Section 300 Agency, County Welfare, and the District Attorney's Office:</u>

A city or county law enforcement agency shall:

- Report by telephone immediately, or as soon as practically possible, to the agency given responsibility for investigation of cases under Welfare and Institutions Code section 300 and to the district attorney's office every known or suspected instance of child abuse reported to it, except acts or omissions coming within Penal Code section 11165.2, subdivision (b), which shall be reported only to the county welfare department. (Pen. Code, § 11166, subd. (i), now subd. (k).)⁷¹
- Report to the county welfare department every known or suspected instance of child abuse reported to it which is alleged to have occurred as a result of the action of a person responsible for the child's welfare, or as the result of the failure of a person responsible for the child's welfare to adequately protect the minor from abuse when the person responsible for the child's welfare knew or reasonably should have known that the minor was in danger of abuse. (Pen. Code, § 11166, subd. (i), now subd. (k).)⁷²
- Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision.

As of January 1, 2006, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, § 11166, subd. (i), now subd. (k).)⁷³

Receipt of Cross-Reports by District Attorney's Office:

A district attorney's office shall:

• Receive reports of every known or suspected instance of child abuse reported to law enforcement, county probation or county welfare departments, except acts or omissions of general neglect coming within Penal Code section 11165.2, subdivision (b). (Pen. Code, § 11166, subds. (h) and (i), now subds. (j) and (k).)⁷⁴

⁷³ Ibid.

⁷¹ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992, chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

⁷² Ibid.

⁷⁴ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 905, Statutes 1984, chapter 1423, Statutes 1986, chapter 1289, Statutes 1987, chapter 1459, Statutes 1988, chapters 269 and 1580, Statutes 1990, chapter 1603, Statutes 1992, chapter 459, Statutes 1993, chapter 510, Statutes 1996, chapters 1080 and 1081, and Statutes 2000, chapter 916.

Reporting to Licensing Agencies:

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

• Report by telephone immediately or as soon as practically possible to the appropriate licensing agency every known or suspected instance of child abuse or neglect when the instance of abuse or neglect occurs while the child is being cared for in a child day care facility, involves a child day care licensed staff person, or occurs while the child is under the supervision of a community care facility or involves a community care facility licensee or staff person. The agency shall also send, fax, or electronically transmit a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under this subdivision. The agency shall send the licensing agency a copy of its investigation report and any other pertinent materials.

As of July 31, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours. (Pen. Code, $\S 11166.2.$)⁷⁵

Additional Cross-Reporting in Cases of Child Death:

A city or county law enforcement agency shall:

• Cross-report all cases of child death suspected to be related to child abuse or neglect to the county child welfare agency. (Pen. Code, § 11166.9, subd. (k), now § 11174.34, subd. (k).)⁷⁶

A county welfare department shall:

- Cross-report all cases of child death suspected to be related to child abuse or neglect to law enforcement. (Pen. Code, § 11166.9, subd. (k), now § 11174.34, subd. (k).)⁷⁷
- Create a record in the Child Welfare Services/Case Management System (CWS/CMS) on all cases of child death suspected to be related to child abuse or neglect. (Pen. Code, § 11166.9, subd. (l), now § 11174.34, subd. (l).)⁷⁸
- Enter information into the CWS/CMS upon notification that the death was subsequently determined not to be related to child abuse or neglect. (Pen. Code, § 11166.9, subd. (l), now § 11174.34, subd. (l).)⁷⁹

⁷⁵ As added by Statutes 1985, chapter 1598 and amended by Statutes 1987, chapter 531; Statutes 1988, chapter 269; Statutes 1990, chapter 650; and Statutes 2000, chapter 916.

⁷⁶ As amended by Statutes 1999, chapter 1012, operative January 1, 2000. This code section has since been renumbered as Penal Code section 11174.34, without amendment, by Statutes 2004, chapter 842.

⁷⁷ Ibid.

⁷⁸ Ibid.

⁷⁹ Ibid.

Investigation of Suspected Child Abuse, and Reporting to and from the State Department of Justice

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

- Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice. (Pen. Code, § 11169, subd. (a); Cal. Code Regs., tit. 11, § 903, "Child Abuse Investigation Report" Form SS 8583.)
- Forward to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated or inconclusive, as defined in Penal Code section 11165.12. Unfounded reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a form approved by the Department of Justice and may be sent by fax or electronic transmission. (Pen. Code, § 11169, subd. (a); Cal. Code Regs., tit. 11, § 903, "Child Abuse Investigation Report" Form SS 8583.)⁸¹

Notifications Following Reports to the Child Abuse Central Index

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, or county welfare department shall:

- Notify in writing the known or suspected child abuser that he or she has been reported to the Child Abuse Central Index, in any form approved by the Department of Justice, at the time the "Child Abuse Investigation Report" is filed with the Department of Justice. (Pen. Code, § 11169, subd. (b).)⁸²
- Make relevant information available, when received from the Department of Justice, to the child custodian, guardian ad litem appointed under section 326, or counsel appointed under section 317 or 318 of the Welfare and Institutions Code, or the appropriate licensing agency, if he or she is treating or investigating a case of known or suspected child abuse or severe neglect. (Pen. Code, § 11170, subd. (b)(1).)⁸³

⁸⁰ Code section as added by Statutes 1980, chapter 1071, amended by Statutes 1981, chapter 435, Statutes 1985, chapter 1598, Statutes 1988, chapters 269 and 1497, Statutes 1997, chapter 842, and Statutes 2000, chapter 916. Regulation as filed and operative July 17, 1998.

⁸¹ Ibid.

⁸² As amended by Statutes 1997, chapter 842, Statutes 1999, chapter 475, and Statutes 2000, chapter 916. The potential reimbursement period for this activity begins no earlier than January 1, 2001—the operative date of Statutes 2000, chapter 916.

⁸³ As added by Statutes 1980, chapter 1071; amended by Statutes 1981, chapter 435, Statutes 1982, chapter 162, Statutes 1984, chapter 1613, Statutes 1985, chapter 1598, Statutes 1986,

- Inform the mandated reporter of the results of the investigation and of any action the agency is taking with regard to the child or family, upon completion of the child abuse investigation or after there has been a final disposition in the matter. (Pen. Code, § 11170, subd. (b)(2).)⁸⁴
- Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect investigation reports contained in the index from the Department of Justice when investigating a home for the placement of dependant children. The notification shall include the name of the reporting agency and the date of the report. (Pen. Code, § 11170, subd. (b)(5), now subd. (b)(6).)⁸⁵

Any city or county police or sheriff's department, county probation department if designated by the county to receive mandated reports, county welfare department, county licensing agency, or district attorney's office shall:

Obtain the original investigative report from the reporting agency, and draw independent conclusions regarding the quality of the evidence disclosed, and its sufficiency for making decisions regarding investigation, prosecution, licensing, or placement of a child, when a report is received from the Child Abuse Central Index. (Pen. Code, § 11170, subd. (b)(6)(A), now (b)(8)(A).)⁸⁶

Any city or county law enforcement agency, county probation department, or county welfare department shall:

• Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect reports contained in the index from the Department of Justice regarding placement with a responsible relative pursuant to Welfare and Institutions Code sections 281.5, 305, and 361.3. The notification shall include the location of the original investigative report and the submitting agency. The notification shall be submitted to the person listed at the same time that all other parties are notified of the information, and no later than the actual judicial proceeding that determines placement. (Pen. Code, § 11170, subd. (c).)

⁸⁶ Ibid.

chapter 1496, Statutes 1987, chapter 82, Statutes 1989, chapter 153, Statutes 1990, chapters 1330 and 1363, Statutes 1992, chapters 163 and 1338, Statutes 1993, chapter 219, Statutes 1996, chapter 1081, Statutes 1997, chapters 842, 843, and 844, Statutes 1999, chapter 475, and Statutes 2000, chapter 916.

⁸⁴ Ibid.

⁸⁵ As amended by Statutes 1997, chapter 844, Statutes 1999, chapter 475, and Statutes 2000, chapter 916. This subdivision was renumbered by Statutes 2004, chapter 842.

Record Retention

Any city or county police or sheriff's department, or county probation department if designated by the county to receive mandated reports shall:

• Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 8 years for counties and cities (a higher level of service above the two-year record retention requirement pursuant to Gov. Code §§ 26202 (cities) and 34090 (counties).) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years. (Pen. Code, § 11169, subd. (c).)⁸⁷

A county welfare department shall:

Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of 7 years for welfare records (a higher level of service above the three-year record retention requirement pursuant to Welf. & Inst. Code, § 10851.) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years. (Pen. Code, § 11169, subd. (c).)⁸⁸

The Commission concludes that any test claim statutes, executive orders and allegations not specifically approved above, do not mandate a new program or higher level of service, or impose costs mandated by the state under article XIII B, section 6.

⁸⁷ As amended by Statutes 1997, chapter 842.

⁸⁸ Ibid.

APPENDIX B – SHERIFF CONTRACTS & INDIRECT COSTS SUPPORT

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ICRP Discussions with SCO

Palmdale ICRP

Subj: 7/27/2015 10:54:20 A.M. Pacific Daylight Time Date: AChinnCRS@aol.com From: DBreinak@sco.ca.gov To: KJohnston@cityofpalmdale.org CC:

Hi Doug,

In response to your question about the validity of including the 10% ICRP on our claims:

While it is true that the hourly rate includes Sheriff overhead, there is also additional City overhead that should be considered and included on top of that which is charged by LA Sheriff.

Please see the FY 10-11 Budget beginning on page 233.

http://www.cityofpalmdale.org/Portals/0/Documents/City%20Hall/Budget/10-11 adopted budget.pdf

As can be seen in the Public Safety Budget, the city incurs additional costs related to the administration and support of the Sheriff contract. There are staff who administer the contract and billings as well as civilian staff who work in tandem with Sheriff to accomplish safety goals. Besides the staffing and other direct costs shown on the budget document, there is also city-wide overhead, such as Finance, City Clerk, HR, Legal and City Manager/Admin support that is not included in the budget. The cost allocation report done for 13-14 indicated that Citywide overhead is approximately \$1,001,171 for the Public Safety Department

Also, in 2006, the City donated land for the construction of the new Sheriff's facility. All these things are additional overhead costs paid by the city to support the sheriff's charges. (see attached)

In addition to ongoing operating costs funded by the city, capital costs are also provided to support the facility and infrastructure required by the Sheriff's department.

In 2004, the City donated 11 acres of vacant land that was purchased by CRA in April 1997 for approximately \$1.3 million. The City also provided infrastructure improvements of approximately \$1.01 million.

In consideration of all these additional costs, we believe that it is reasonable to allow the default State 10% ICRP rate claimed.

Thank you,

-

Annette S. Chinn Cost Recovery Systems, Inc. 705-2 E. Bidwell Street #294 Folsom, CA 95630

phone (916) 939-7901 fax (916) 939-7801

Subj:**RE: Audit Status Update**Date:8/19/2015 2:51:49 P.M. Pacific Daylight TimeFrom:KJohnston@cityofpalmdale.orgTo:DBrejnak@sco.ca.govCC:AChinnCRS@aol.com

Doug,

It seems unreasonable for you to disallow all indirect cost just because we contract out our law enforcement. The City places a lot of time in managing the contract and the City's Public Safety expenditures for FY2014-15 of \$20,183.365 of which 97.9% is the contract cost. When preparing the City's 2013-14 cost allocation report, overhead of \$1,001,171 was allocated to the Public Safety department. What would you need to allow the City to claim indirect cost based on this information?

Karen Johnston, C.P.A. Finance Manager/City Treasurer

City of Palmdale Administrative Services Department Finance Division 38300 Sierra Highway, Ste. D Palmdale, CA 93550 Tel: 661-267-5411 – FAX: 661-267-5082 www.cityofpalmdale.org



City offices are open Monday – Thursday, 7:30am-6:00pm We are closed every Friday

From: DBrejnak@sco.ca.gov [mailto:DBrejnak@sco.ca.gov] Sent: Monday, August 17, 2015 3:01 PM To: Karen Johnston Subject: Audit Status Update

Hi Karen,

I just wanted to contact you and give you an update on the current audit status.

I have completed the staff interviews and the case file testing with the Sheriff's Department. The Sheriff was very accommodating and helpful during the audit, especially Sergeant Zarris. I have included a brief write-up of each of the issues to date in the attached word document. The issues are the same as previously discussed throughout the audit.

Annette just provided me with her basis for the amended claim figures. I will review them and provide you with the updated adjustment figures in the upcoming weeks. Once we have finalized our figures, we can discuss a date to schedule the exit conference.

Please let me know if you have any questions or comments concerning the audit. My office phone number has changed, it is now (916) 237-0702.

Thanks,

Douglas Brejnak

Associate Management Auditor State Controller's Office Division of Audits/Mandated Cost Audits Bureau Office: (916) 327-0702 dbrejnak@sco.ca.gov

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Subj:Re: Indirect Costs - PalmdaleDate:3/2/2016 3:55:07 P.M. Pacific Standard TimeFrom:AChinnCRS@aol.comTo:DBrejnak@sco.ca.govCC:kjohnston@cityofpalmdale.org

No worries- thank you Doug.

Regarding your rational for not allowing overhead:

1) there is no duplication in the Sergeant position as the Supplemental Sergeant position in the ICRP is the Administrative Sergeant (Sergeant Zarris currently) --not the other Sergeants that would be reviewing and approving the reports that we can claimed costs for. Those "direct" Watch and Patrol Sergeants are already built into the contract deputy rates and are not individually itemized. Sergeant Zarris is the an overall administrator, not the watch Sergeant or Patrol Sergeants who reviews the Deputies daily reports. I verified this with him and you're welcome to do so as well.

2) Regarding the differences/fluctuations you are mentioning - can you verify that you are looking at the same fiscal year ICRPs? Each year, the cities, during their contract negotiations period, get to choose (like on a menu) what level of services they want for the year - so it's common to have variations in staffing. I noticed that when the economy was bad, may extra admin positions like Station Clerks and Admin Sergeants were no longer purchased by cities due to budget constraints - so early fiscal year ICRPS were higher than in more recent years.

3) There are definitely additional Sergeants and Deputies built into the contract - but NOT the positions that are shown and paid for separately in the contract. Each city I work with in LA county has different additional staffing that they purchase each year based on city budgetary and other priorities. It's clearly listed as separate items at the bottom of the contract if the city chooses to buy more administrative and supplemental staffing. So the ICRP rate calcs are valid and not duplicative of any direct costs.

4) Also in the calculation of the ICRPs as I sent for your review, the rates are based on and applied to the same base (dollars of direct staff charges) so there is not issue of misapplication of rate to direct cost base.

I hope my explanations are clear. We can discuss further during the meeting next week (though I won't be physically present - just conference call). However, we're both in the Sacramento area, so can meet if we need to discuss in more depth. Or wait for the IRC process, though I think we'd all prefer not to go that route.

Thanks again Doug. Happy travels!

Annette S. Chinn Cost Recovery Systems, Inc. 705-2 E. Bidwell Street #294 Folsom, CA 95630

phone (916) 939-7901 fax (916) 939-7801

In a message dated 3/2/2016 10:46:47 A.M. Pacific Standard Time, DBrejnak@sco.ca.gov writes:

Hi Annette,

Sorry it took me a few days to respond, I am currently out of the office this week. Issues with the ICRP are only secondary to the issue that indirect cost rates are to be applied only to claimant salary costs and the city only claimed contract services.

The main problem with the ICRP is that these are all direct contract costs to the city not indirect costs. Furthermore, the city claimed costs for two positions (Sergeant and 56-Hour Deputy). These claimed positions were verified by two LASD time studies, my internal control review, the audit time surveys, and whatever interviews you performed to create the amended claim.

Then in the 10/22/15 proposed ICRP, the city identifies three new additional positions (Sergeant, Watch Deputy,

Station Clerk). The 1/12/16 proposal increases to 7 different positions (2 Sergeant (SAO), 1 Sergeant Motor, 1 station clerk, and 3 watch deputies). It is very inconsistent.

Additionally, I have spoken with LASD contracts and they say the sergeant and 56-hour deputy positions already include overhead built into the contract rates. In the end I do not see any justification for the ICRP even if indirect costs were allowed to be applied to non salary costs.

I apologize for any grammar issues, I had to send this from my cell phone. If you have any questions, we can discuss them at the exit conference.

Thanks,

Doug

Sample LA Sheriff Contract



MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT BY AND BETWEEN COUNTY OF LOS ANGELES AND CITY OF PALMDALE

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A-2803

MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT BY AND BETWEEN COUNTY OF LOS ANGELES AND CITY OF PALMDALE

This Municipal Law Enforcement Services Agreement (hereinafter referred to as "Agreement") is made and entered into this 1st day of September 2009 by and between the COUNTY OF LOS ANGELES, (hereinafter referred to as "County") and the CITY OF PALMDALE (hereinafter referred to as "City").

RECITALS

Whereas, the City is desirous of contracting with the County for the performance of law enforcement services by the Los Angeles County Sheriff's Department (hereinafter referred to as "Sheriffs Department"); and

Whereas, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and

Whereas, such law enforcement services agreements are authorized and provided for by the provisions of Section 56 1/2 and 56 3/4 of the County Charter and California Government Code Section 51301.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1.0 SCOPE OF SERVICES

- 1.1 The County agrees, through the Sheriff of the County of Los Angeles (hereinafter referred to as "Sheriff"), to provide general law enforcement services within the corporate limits of the City to the extent and in the manner hereinafter set forth in this Agreement.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff under the County Charter and the statutes of the State of California, and under the City

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municipal codes.

1.3 General law enforcement services performed hereunder may include, if requested by the City, supplemental security support, supplemental sworn officer support, and supplemental professional civilian support staff.

2.0 ADMINISTRATION OF PERSONNEL

- 2.1 During the term of this Agreement, the Sheriff or his designee shall serve as Chief of Police of the City and shall perform the functions of the Chief of Police at the direction of the City.
- 2.2 The rendition of the services performed by the Sheriffs Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 2 3 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the Sheriff and the City.
- 2.4 With regard to Sections 2.2 and 2.3 above, the Sheriff, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.5 All City employees who work in conjunction with the Sheriffs Department pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employee as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted by the City and the County.
- 2.6 For the purpose of performing services and functions, pursuant to this Agreement and only for the purpose of giving official status to the performance thereof, every County officer and/or employee engaged in performing any such service and function shall be deemed to be an

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officer or employee of the City while performing such service for the City, as long as the service is within the scope of their duties performing law enforcement services pursuant to this Agreement.

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- 2.7 The City shall not be called upon to assume any liability for the direct payment of any Sheriffs Department salaries, wages, or other compensation to any County personnel performing services hereunder for said City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the City.
- 2.8 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

3.0 DEPLOYMENT OF PERSONNEL

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the Sheriff and indicated on a Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form, attached hereto as Attachment A and incorporated herein by this reference.
- 3.2 A new SH-AD 575 Deployment of Personnel form shall be authorized and signed annually by the City and the Sheriff or his designee each July 1, and attached hereto as an Amendment to this Agreement.
- 3.3 Should the City request a change in level of service other than pursuant to the annual July 1 readjustment, an additional SH-AD 575 Deployment of Personnel form shall be signed and authorized by the City and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 3.4 The most recent dated and signed SH-AD 575 Deployment of Personnel form attached to this Agreement shall be the staffing level in effect between the County and the City.
- 3.5 The City is not limited to the services indicated in Attachment A, but the

City may also request any other service in the field of public safety, law, or related fields within the legal power of the Sheriff to provide. Such other services shall be reflected in an amended SH-AD 575 Deployment of Personnel form under the procedures set forth in Sections 3.2 and 3.3 above.

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4.0 PERFORMANCE OF AGREEMENT

- 4.1 For the purpose of performing said general law enforcement services, County shall furnish and supply all necessary labor, supervision, equipment, communication facilities, and supplies necessary maintain the agreed level of service to be rendered hereunder.
- 4.2 Notwithstanding the foregoing, the City may provide additional resources for the Count^y to utilize in performance of the services.
- 4.3 When and if both parties to this Agreement concur as to the necessity of maintaining a law enforcement headquarters or Sheriff's Department substation within the City which would not normally be provided by the Sheriff, the City shall furnish at its own cost and expense all necessary office space, and the Sheriff shall have authority to negotiate with the City regarding which entity shall pay for furniture and furnishings, office supplies, janitor service, telephone, light, water and other utilities.
- 4.4 It is expressly further understood that in the event a local office or building is maintained in said City, such local office or building may be used by the Sheriff in connection with the performance of his duties in territory outside of the City, provided, however, that the performance of such outside duties shall not be at any additional cost to the City.
- 4.5 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of said City, the same shall be supplied by the City at its own cost and expense.

5.0 INDEMNIFICATION

5.1 The parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977, and/or a Joint

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A-2803 Indemnity Agreement approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Agreement as if set out in full herein.

- 5.2 The parties hereto have also executed a County-City Special Indemnity Agreement approved by the Board of Supervisors on August 25, 2009. This document is made a part of and incorporated into this Agreement as if set out in full herein.
- 5.3 In the event the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

6.0 TERM OF AGREEMENT

- 6.1 The term of this Agreement shall be from September 1, 2009 through June30, 2014, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the County Board of Supervisors and with the consent of the City Council, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.
- 6.3 Nine (9) months prior to the expiration of this Agreement, the parties shall meet and confer in good faith to discuss the possible renewal or extension of this Agreement pursuant to Section 6.2 above. The parties shall reach an agreement as to the terms of any renewal or extension period no later than six (6) months prior to the expiration of this Agreement. Absent mutual agreement by the parties within that time frame, this Agreement shall expire at the conclusion of the then-existing term.

7.0 RIGHT OF TERMINATION

- 7.1 Either party may terminate this Agreement as of the first day of July of any year upon notice in writing to the other party of not less than sixty (60) days prior thereto.
- 7.2 Notwithstanding any provision herein to the contrary, the City may terminate this Agreement upon notice in writing to the County given within sixty (60) days of receipt of written notice from the County of any increase in the

A-2803 rate for any service to be performed hereunder, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the City's notice to the County.

- 7.3 This Agreement may be terminated at anytime, with or without cause, by either party upon written notice given to the other party at least one hundred eighty (180) days before the date specified for such termination.
- 7.4 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

8.0 BILLING RATES

- 8.1 The City shall pay the County for the services provided under the terms of this Agreement at the rates set forth on Attachment A, Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form, as established by the County Auditor-Controller.
- 8.2 The rates set forth on Attachment A, Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, and attached hereto as an Amendment to this Agreement, to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.
- 8.3 The City shall be billed based on the service level provided within the parameters of Attachment A, Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form.
- 8.4 The cost of other services requested pursuant to Section 3.5 of this Agreement and not set forth in Attachment A, Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form shall be determined by the Auditor-Controller in accordance with the policies and procedures established by the County Board of Supervisors.

7

9.0 PAYMENT PROCEDURES

- 9.1 The County, through the Sheriff, shall render to said City within ten (10) days after the close of each calendar month a summarized invoice which covers all services performed during said month, and said City shall pay County for all undisputed amounts within sixty (60) days after date of said invoice.
- 9.2 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) days after the dispute resolution is memorialized.
- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.
- 9.4 Notwithstanding the provisions of California Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to the City of the County's intention to do so.

10.0 NOTICES

Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the

A-2803



A-2803

attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

Notices to County of Los Angeles shall be addressed as follows:

Los Angeles County Sheriffs Department Contract Law Enforcement Bureau Attn: Unit Commander 4700 Ramona Boulevard Monterey Park, California 91754 Phone #: Fax

Notices to City of shall be addressed as follows:

City of Palmdale Attn: Anne V. Ambrose Address: 38300 Sierra Hwy., Palmdale, CA 93550 Phone #: (661) 267-5181 Fax #: (661) 267-5554

11.0 AMENDMENTS

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the County Board of Supervisors and an authorized representative of the City. Notwithstanding, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments and/or supplemental agreements referenced in Sections 1.3, 3.0, 4.3, 8.2, and 9.2 of this Agreement.

12.0 AUTHORIZATION WARRANTY

12.1 The City represents and warrants that the person executing this Agreement for the

City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.

12.2 The County represents and warrants that the person executing this Agreement for

the County is an authorized agent who has actual authority to bind the

A-2803 County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

13.0 ENTIRE AGREEMENT

This Agreement, Attachment A, and any executed Amendments thereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.

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A-2803

MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT BY AND BETWEEN COUNTY OF LOS ANGELES AND CITY OF PALMDALE

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> IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be executed by the Chairman of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, and the City has caused this Agreement to be executed on its behalf by its duly authorized representative.

COUNTY OF LOS ANGELES By DON VABE Chairman, Board of Supervisors ATTEST: OF LOS SACHI HAMAI Executive Officer-Clerk LUS ANGELES Board of Supervisors AUG 2 5 2009 #19 Deputy ØCT 28 2009 CITY OF RALMDALE HIA. HAMA EXECUTIVE OFFICER By James C. Legford, Jr., Mayor ATTEST: Victoria L. Hancock, CMC, City Clerk APPROVED AS TO FORM: APPROVED AS TO FORM: **ROBERT E. KALUNIAN** Acting County Counsel Vm. Matthew Ditzhazy Deputy County Counsel Číty Attorney 11



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

CONTRACT CITY LAW ENFORCEMENT SERVICES

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Service Level Authorization

CITY: Palmdale

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FISCA	AL YEAR:	EFFECTIN	/E DATE:	ATE:7/1/200			
CODE	SERVICES			SERVICE UNITS PURCHASED			
#		NEW	PREVIOUS	CHANGE	USE ONLY		
	DEPUTY SHERIFF SERVICE UNIT						
306	40 Hour	6.0000	6.0000				
307	56 Hour	36.0000	34.0000	2.0000			
308	70 Hour	00.0000			-		
310	Non-Relief	1.0000	0.0000	1.0000			
301	DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL) 40 Hour						
302	56 Hour						
303	70 Hour						
305	Non-Relief	1.0000	0.0000	1.0000	_		
	GROWTH DEPUTY, UNITS (Non-Relief Only)						
335	Deputy	14.0000	19.0000	-5.0000			
358	Deputy (with a dedicated vehicle)	1 0000	0.0000	1.0000			
336 359	Deputy, B-1 Deputy, B-1 (with a dedicated vehicle)	1.0000	2.0000	-1.0000			
309	Deputy, b-1 (wint a dedicated vehicle)	+					
383	GRANT UNITS (Non-Relief Only)	3.0000	3.0000				
360	Deputy Deputy (with a dedicated vehicle)	3.0000	3.0000				
384	Deputy B-1	2.0000	2,0000				
361	Deputy B-1 (with a dedicated vehicle)		2.0000				
342	SUPPLEMENTAL POSITIONS (Non-Relief Only) Lieutenant						
353	Sergeant (SAO)	2.0000	3.0000	-1.0000			
348	Sergeant (Motor)	1.0000	0.0000	1.0000			
354	Watch Deputy	5 0000	0.0000	4.0000			
305	Motor Deputy	5.0000	6.0000	-1.0000			
325 347	CSA Security Officer	1	<u>+</u> +				
347	Law Enforcement Tech	+	++		-		
340	Operations Asst I	+	<u> </u>	······································			
344	Operations Asst II	1	1				
345	Operations Asst III	1	1				
351	Stn Clerk II	1.0000	1.0000				
329	Crime Analyst						
331	Custody Assistant						
	Other (Need to insert cost on Pg 2)						
					-		
AITN:	Routine City Helicopter Billing Agreement (Indicate)	YES	NO				

SH-AD 575 (REV. 3/09)

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HOURS OF SERVICE & ESTIMATED CHARGES CITY: Paimdale 7/1/2009 Page 2 of 3

SERVICE UNITS				LLABILITY @ 4 %	TOTAL COST WITH	YEARLY HOURS PER		ANNUAL	REQUIRED
		1. C. 1. C. 1.			LIABILITY	SERVICE UNIT		(MINUTES)	N. MERCHAED
DEPUTY SHERIFF SERVICE UNIT				1	N. C. C. C. C. C. C.	1			I
40 Hour	\$228,392	6			and the second	11		l I	
56 Hour	\$319,749		1,370,352.00		1,452,573.12		12,516	750,960	6,996
70 Hour	\$399,686		11,510,964.00	690,657.84	12,201,621.84	2920	105,120	6,307,200	58,752
Non-Relief		0	0.00		0.00	3650	0	0	
(inter-) (differ	\$207,629	1	207,629.00	12,457.74	220,086.74	1789	1,789	107,340	
	Wather Balling				C.L. Constanting of the		1		
EPUTY SHERIFF SERVICE UNIT (BONUS LEVE				1					
40 Hour	\$237,130	0					1		1
56 Hour	\$331,982	0	0.00		0.00	2086	0	0	0.000
70 Hour	\$414,978	0	0.00		0.00	2920	0	0	0.000
Non-Relief	\$215,573	1	0.00		0.00	3650	0	0	0.000
	04210,313		215,573.00	12,934,38	228,507.38	1789	1,789	107,340	1.000
ROWTH DEPUTY UNITS (Non-Relief Only)				1					
Deputy	\$142.446	14	1,994,244.00	110 664 04					
Deputy (with dedicated vehicle)	\$159,838	0	1,994,244.00		2,113,898.64	1789	25,046	1,502,760	14.000
Deputy, B-1	\$150 442	1	150,442.00		0.00	1789	0	0	0.000
Deputy B-1 (with dedicated vehicle)	\$157,834	0	150,442.00		159,468.52	1789	1,789	107,340	1.000
	100.000			0.00	0.00	1789	0	0	0.000
	A STREET, A							L	
RANT UNITS (Non-Relief Only)					1.				
Deputy	\$142,446	3	427,338.00	25,640.28	452.978.28				
Deputy (with dedicated vehicle)	\$159.838	0	0.00	. 0.00	432,978.28	1789	5,367	322,020	3.0000
Deputy B-1	\$150,442	2	300,884.00	18,053.04		1789	0	0	0.0000
Deputy B-1 (with dedicated vehicle)	\$167/834	ō	0.00	0.00	0.00	1789 1789	3,578	214,680	2.0000
	125 100 100		0.00	0.00	0.00	1/89	0	0	0.0000
	100000000000				and a second				
IPPLEMENTAL POSITIONS (Non-Relief Only)	1.5								100
Lieutenant	\$223,475	0	0.00	N/A		4700			
Sergeant (SAO)	\$185.881	2	371,752,00	N/A	371,762.00	1789	0	0	0.0000
Sergeant (Motor)	\$196 106	1	196,106.00		207,872,36	1789	3,578	214,680	2.0000
Watch Deputy	\$146,739	0	0.00		207,872,38	1789	1,789	107,340	1.0000
Motor Deputy	\$215.573	5	1,077,885.00		1,142,536,90	1789	0	0	0.0000
CSA	\$51 713	0	0.00		1,142,538.90		8,945	536,700	5.0000
Security Officer	\$82 165	0	0.00		0.00	1789	0	0	0.0000
Law Enforcement Tech	\$79,191	0	0.00		0.00	1789	0	0	0.0000
Operations Asst I	\$70,909	0	0.00	N/A	0.00	1789	0	0	0.0000
Operations Asst II	\$88,083	0	0.00		0.00	1789	0	0	0.0000
Operations Asst III	\$100,868	0	0.00		0.00	1789	0	0	0.0000
Stn Clerk II	\$65.582	1	65,582,00		65,582.00	1789	0	0	0.0000
Crime Analyst	\$99,343	0	0.00			1789	1,789	107,340	1.0000
Custody Assistant	\$86 727	0	0.00	0.00		1789	0	0	0.0000
Other (Need to insert cost in next column)	AND ALL PROPERTY.	0	0.00		0.00	1789	0	0	0.0000
	State State					1789	0	0	0.0000
	Second States								
					1.5.7673.7574.754	Learning and the second second			
ESTIMATED COST FOR SERVICE UNITS **			\$17,888,741.00	l.			1	1	
			LIABILITY @ 6% =	\$1 047 083 82	2月22日1月2日			ALL ON THE OWNER OF THE OWNER OF	2700 Database
			TOTAL ESTIN		\$18,935,824,82		HOURS	CONTRACT.	PERSONNEL
					\$10,300,824.8Z				
						DEPUTY	158,783	9,526,980	88.7480
						DEPUTY, B-1	7,156	429,360	4.0000
						LT/SERGEANT	5,367	322,020	3.0000
						CSA	0	0	0.0000
						CIVE IAN	1,789	107,340	1.0000

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PAGE 3 OF 3

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

CONTRACT CITY LAW ENFORCEMENT SERVICES

DEPLOYMENT SURVEY

	TOTAL						EPLOY]	TOTAL
SERVICE UNIT	UNITS PURCHASED		DAY		TF EM	DAY	LAW PM	DEP	SPECIAL ASSIGN.	D.B.	TEAM LDR	UNITS ASSIGNED
DEPUTY, GENERALIST	······											
40 Hour	6	1							6			6
56 Hour	36	7	10	12	2	4	1					36
70 Hour	0											0
Non-Relief	1		1									1
Motor	5	1						5				5
DEPUTY, BONUS I		11						1				
40 Hour	0											0
56 Hour	0											0
70 Hour	0	_										0
Non-Relief	1									1		1
GROWTH DEPUTY		Π										
Deputy	14	1	2	4	1	1	3		2			14
Deputy, Dedicated Veh.	0											0
B-1	1									1		1
B-1, Dedicated Veh.	0][0
RANT DEPUTY		1										
Deputy	3			1	1		2	1				3
Deputy, Dedicated Veh	0							1				0
B-1	2			1				1	2			2
B-1, Dedicated Veh.	0			1				1				0

*NOT License Detail and Crossing Guard are billed on an hourty basis and billed monthly as service is provided.

License Detail processes business license & renewal applications: Yes No. License Detail acts on violations observed within the city Yes No REPORT PREPARED BY: 55 DATE: DATE: S APPROVED BY: C STATION CON 8 7 DATE: CITY APPROVAL BY: 6 ke this change on behalf of the City AL "I certify that I am authorized to m 9/3/09 PROCESSED AT CLEB BY: ochor DATE: BILLING MENO REQUIRED: "BLUE" REQUIRED; MINUTE PROGRAM:

LA Sheriff Cost Schedules

Patrol Officer Rate

FY 1999-00 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$231,560	=	\$231,560 =	\$79.52
Thouny Rate	(56 hrs/week x 52 weeks/yr)	-	2912 hrs/year	Hour

STREET, STREET,

COUNTY OF LOS ANGELES

SHERIFF'S DEPARTMENT "A Tradition of Service"

CONTRACT CITY LAW ENFORCEMENT RATES FISCAL YEAR 1999-2000 AS PUBLISHED BY THE AUDITOR-CONTROLLER

	المتنابعين بواعدينا ويجرب مقارفة فتصحب المتعار فينا		•
			\$147,490.52
Deputy Sheriff Service Unit	\$139,142	8,348.52	165,400.28
One Deputy, No-Relief	158,038	9,362.28	103,400.20
One Deputy, 40 Hour	218,453	13.107.18	231,560.18
One Deputy, 56 Hour	327,680	19,660.80	347,340.80
One Deputy, So Hour		18,724.58	330,800.58
One Deputy, 84 Hour	312,076	28,214.36	483,120.36
Two Deputy, 40 Hour	436,906	20,46	
Two Deputy, 56 Hour			
the Unit (Bonus 1)	· · · · · · · · · · · · · · · · · · ·	8,903.46	157,294.48
Deputy Sheriff Service Unit (Bonus 1)	148,391	9,984.60	176,394.60
One Deputy. No streams	186,410	13,978.44	246,952.44
One Deputy, 40 Hour	232,974	13,310,74	370,428.66
One Deputy, 56 Hour	349,461	20,967.66	•
One Deputy, 84 Hour		N/A	119,483.00
	119,483	NIM	
Sergeant (Supplemental)			
		5,837.34	103,126.34
Supplemental Support Service Units	97,289		53,589.00
	53,589	NVA	44,444.00
Supervising Sheriff Stn Clerk	44,444	NIA	36,388.00
Station Clerk II	36,388	N/A	54,109.82
Latermodiate Clerk	51,047	3,062.82	58,172.58
E standard Technician	52,993	3,179.58	56,172.00
Law Enforcement Tech / W Vehicle	48,628	N/A	48,628.00
Operations Assistant I	60,228	N/A	60,228.00
Operations Assistant II		NA	68,885.00
Operations Assistant II	68,885	N/A	89,908.00
Operations Assistant III	69,908	3,492.66	61,703.66
Crime Analyst	58,211	2,537.10	44,822.10
Custody Assistant	42,285	3,711.84	65,575.84
Security Assistant	61,864	3,111.04	
Security Officer	•		
		8,145.48	143,903.48
Miscellaneous Service Units	135,758	2,428.62	42,905.62
Catalina Island Deputy	40,477	2,420.02	25,179.24
Catalina PCO	23,754	1,425.24	86,384.00
Contailing CSO	86,384	NIA	10.56
GTAR Deputy (formeny Same)	9,96	. 0.60	60.72
Crossing Guard (hourly)	57.28	3.44	00.7*
License Detail (hourly)	ý nev		
Ficense Deten (month)			32,039.55
a service Officer	30,226	1,813.58	JZ, UJJ. 30
Community Service Officer	24,775	1,488.50	26,261.50
With Vehicle	. 14.32	200	15.18
Without Vehicle		0.70	12.41
Hourly, with vehicle	11.71	· .	
Hourly, without vehicle	00 700	5,567.40	98,357.40
•	92,790		
Growth Deputy			
	and the second		CLED:ER

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Patrol Officer Rate FY 2000-01 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$239,749 per patrol unit	-	\$239,749	=	\$82.33
	(56 hrs/week x 52 weeks/yr)	•	2912 hrs/year		Hour

. COUNTY OF LOS ANGELES

SHERIFF'S DEPARTMENT

" A Iradilion of Service" Since 1820

CONTRACT CITY LAW ENFORCEMENT RATES FISCAL YEAR 2000-2001 AS PUBLISHED BY THE AUDITOR-CONTROLLER

A KSERVICE UNT / A STATE OF A STA	NANYEARE CAN	NUABILITAN		
	一		TOME	
Deputy Sheriff Service Unit				90000
One Deputy, No-Relief	P444 000			
One Deputy, 40 Hour	\$144.062	8,643.72	\$152,705.72	
One Deputy, 56 Hour	161.558	9,893.36	171,249.36	
One Deputy, 70 Hour	226,178	13,570.68	239.748.68	,
One Deputy, 84 Hour	282,722	18,983.32	299,885.32	
Two Deputy, 40 Hour	339,267	20,356.02	359,623.62	
Two Deputy, 56 Hour	323.111	19,386.66	342,497.66	
	452.356	27,141.38	479,497.38	
Deputy Sheriff Service Unit (Bonus 1)				
One Deputy, No-Relief	153,340	9,200.40	2 00 0000000000000000000000000000000000	
One Deputy, 40 Hour	177,960	9,200.40	182,540.40	
One Deputy, 56 Hour	240,744	14.444.84	182,277.60	
One Deputy, 70 Hour	300,930	18.055.80	255,168.64	
One Deputy, 84 Hour	361,116		318,985.80	
	401,110	21,666.96	382,782.98	
Supplemental Support Service Units				
Captain	173,372	NA	173,372.00	
Lieulenani	138,382	·N/A	138,382,00	
Sergeant (Supplemental)	122,013	NA	122.013.00	
Sergeant (Motor)	128,601	7,716.06	136,317.08	
Walch Deputy	99,279	5,958.74	105,235,74	
Miscellaneous Service Units	• •			
Catalina Island Deputy	144.988	8,699.28	153,687,28	
Catalina PCO	45,041	2,702.46	47,743.48	
Catalina CSO	26.808	1.608_48	28,418.48	
S.T.A.R. Deputy (formerly SANE)	89,507 5	N/A	89,507.00	
Crossing Guard (hourly)	9.95	0.60	10.55	
License Detail (hourly)	55.75	3.35	- 59.10	
Growth Deputy	95,108	5,706.48	100,814,48	
Growth Deputy, 8-1	102,078	6,124.68	108,202.68	
			-	-

a 68.62.02.15.09

Patrol Officer Rate

FY 2001-02 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$245,569	=	\$245,569	=	\$84.33
-	(56 hrs/week x 52 weeks/yr)	-	2912 hrs/year		Hour

ATTACHMENT 3

COUNTY OF LOS ANGELES

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SHERIFF'S` DEPARTMENT ^o A Tradition of Service² Stree 1850

CONTRACT CITY LAW ENFORCEMENT RATES

AS PUBLISHED BY THE AUDITOR-CONTROLLER

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		an an an Anna an Anna an Anna Anna an Anna an		
			<u> versen (</u> reserver)	
Deputy Sheriff Service Unit,		\$e -		
Deputy, No-Rellef		\$147,560 7	8,853.60	\$156,413.60
Deputy, 40 Hour		165,478	9,928.68	175,405.68
Deputy, 56 Hour-		231,669	13,900.14	245,569.14
Deputy, 70 Hour		289,586	17,375.16	306,961.18
Deputy, 84 Hour		347,503	20,850.18	368,353.10
Doputy Sheriff Service Unit (Bonus 1)		1		
Deputy, No-Relief		158,280	9,376.80	165,656.8
Deputy, 40 Hour		175,257	10,515.42	185,772.42
Deputy, 56 Hour		245,360	14,721.60	260,081.6
Deputy, 70 Hour,		306,700	18,402.00	325,102.0
Deputy, 84 Hour		368,040	22,082.40	390,122.4
Supplemental Support Service Units				100 AFA 0
Caotain		187,350	N/A	187,350.0
Lieutenant		143,626	N/A	143,526.0
Sergeant (Supplemental)		127,858-	N/A	127,858.0
Sergeant (Motor)		134,707	8,082.42	142,789.4 109,411.0
Watch Deputy		103,218	6,193.08	109,411.0
Afiscellaneous Service Unite			0.075.44	156,799.4
Catalina Island Deputy		147,924	8,875.44 2,849.40	50.339.4
Catalina PCO · `		47,480	2,649.40	29,213.6
Catalina CSO	٢.	27.550	1,653.0V N/A	93,760.0
S.T.A.R. Deputy		93,760	0.62	10.9
Crossing Guard (hourly)		- 10.37 - 61.86	3.71	65.5
License Detail (hourly)		01.00	· · · · · · ·	
the the market		99.834	5,990.04	105,824.0
Growth Deputy		107,157	6,429.42	113,586.4
Growth Deputy, E-1				-
			· · ·	

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Patrol Officer Rate FY 2002-03 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$254,343	=	\$254,343 =	\$87.34
	(56 hrs/week x 52 weeks/yr)		2912 hrs/year	Hour

ATTACHMENT 1

COUNTY OF LOS ANGELES

SHERIFF'S DEPARTMENT " A Tradition of Service" Since 1850

CONTRACT CITY LAW ENFORCEMENT RATES

FISCAL YEAR 2002-2003 AS PUBLISHED BY THE AUDITOR-CONTROLLER

SERVICEUNIT	YEARLY	LIABILITY	TOTAL
	RATE	@ 6 %	
Deputy Sheriff Service Unit			
One Deputy, No-Relief	\$155,809	9,348.54	\$165,157.54
One Deputy, 40 Hour	171,390	10,283.40	181,673.40
One Deputy, 56 Hour	239,946	14,396.76	254,342.76
One Deputy, 70 Hour	299,932	17,995.92	317,927.92
One Deputy, 84 Hour	359,919	21,595.14	381,514.14
Two Deputy, 40 Hour	342,780	20,566.80	363,346.80
Two Deputy, 56 Hour	479,892	28,793.52	508,685.52
Deputy Sheriff Service Unit (Bonus 1)			
One Deputy, No-Relief	165,254	9,915.24	175,169.24
One Deputy, 40 Hour	181,779	10,906.74	192,685.74
One Deputy, 56 Hour	254,491	15,269.46	269,760.46
One Deputy, 70 Hour	318,114	19,086.84	337,200.84
One Deputy, 84 Hour	381,737	22,904.22	404,641.22
Supplemental Support Service Units			
Captain	200,847	N/A	200,847.00
Lieutenant	150,055	N/A	150,055.00
Sergeant (Supplemental)	131,532	N/A	131,532.00
Sergeant (Motor)	144,165	8,649.90	152,814.90
Watch Deputy	109,112	6,546.72	115,658.72
Miscellaneous Service Units			
Catalina Island Deputy	159,807	9,588.42	169,395.42
Catalina PCO	50,594	3,035.64	53,629.64
Catalina CSO	35,547	2,132.82	37,679.82
S.T.A.R. Deputy (formerly SANE)		N/A	0.00
Crossing Guard (hourly)	10.61	0.64	11.25
License Detail (hourly)	71.08	4.26	75.34
Growth Deputy	106,496	6,389.76	112,885.76
Growth Deputy, B-1	114,511	6,870.66	121,381.66

CLEB:ER:04-15-02 ATTACHMENT 1A

COUNTY OF LOS ANGELES

Patrol Officer Rate FY 2003-04 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$260,971 per patrol unit	=	\$260,971	=	\$89.62
	(56 hrs/week x 52 weeks/yr)		2912 hrs/year		Hour

COUNTY OF LOS ANGELES SHERIFF'S DEPARTMENT " A Tradition of Service" Since 1850

CONTRACT CITY LAW ENFORCEMENT RATES

FISCAL YEAR 2003-2004 AS PUBLISHED BY THE AUDITOR-CONTROLLER

SERVICE UNIT	YEARLY RATE		TOTAL
Deputy Sheriff Service Unit	\$450 960	9,592.14	\$169,461.14
One Deputy, No-Relief	\$159,869 175,856	10,551.36	186,407.36
One Deputy, 40 Hour	246,199	14,771.94	260,970.94
One Deputy, 56 Hour	307,749	18,464.94	326,213.94
One Deputy, 70 Hour	369,298	22,157.88	391,455.88
One Deputy, 84 Hour	351,713	21,102.78	372,815.78
Two Deputy, 40 Hour	492,398	29,543.88	521,941.88
Two Deputy, 56 Hour	452,550	20,0 10.00	
Deputy Sheriff Service Unit (Bonus 1)	169,047	10,142.82	179,189.82
One Deputy, No-Relief	185,952	11,157.12	197,109.12
One Deputy, 40 Hour	260,332	15,619.92	275,951.92
One Deputy, 56 Hour	200,352 325,415	19,524.90	344,939.90
One Deputy, 70 Hour	325,415	23,429.88	413,927.88
One Deputy, 84 Hour	550,450	20,420.00	
Supplemental Support Service Units	202,800	N/A	202,800.00
Captain	202,800	N/A	149,863.00
Lieutenant	136,821	N/A	136,821.00
Sergeant (Supplemental)	130,021	8,653.44	152,877.44
Sergeant (Motor)	144,224 111,692	6,701.52	118,393.52
Watch Deputy	111,032	0,101.02	
Miscellaneous Service Units	163,486	9,809.16	173,295.16
Catalina Island Deputy	52,406	3,144.36	55,550.36
Catalina PCO	36,851	2,211.06	39,062.06
Catalina CSA	101,153	N/A	101,153.00
S.T.A.R. Deputy (formerly SANE)*	10.98	0.66	11.64
Crossing Guard (hourly)	58.26	3.50	61.76
License Detail (hourly)	55.20	0.00	
	105,561	6,333.66	111,894.66
Growth Deputy	113,918	6,835.08	120,753.08
Growth Deputy, B-1	110,010	-,	

Patrol Officer Rate

FY 2004-05 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	4101012	=	\$262,842	=	\$90.26
	(56 hrs/week x 52 weeks/yr)		2912 hrs/year		Hour

HOURS OF SERVICE & ESTIMATED CHARGES

			04-05						
SERVICE UNITS	S. UNITS	TOTAL		LIABILITY	eolal -	YEARLY	ZANNUAL	ANHUAL	PERSONNEL
	cost to	UNITS		0.0%	STUDIES	HOURS PER	GOALLA HOURSD	GOAL (MHUTES)	REQUIRED
	r cand to re								
40 Hour	\$177,117	3	531,351.00	31,681.05	563,232.05	2088 .	6,264	375,840	3.5010
56 Hour	\$247,964	7	1.735,748.00	104,144.88	1,839,892.88	2920	20,440	1,226,400	11.4240
70 Hour	\$309,955	0	00.0	0.00		3650	0	0	
84 Hour	\$371,946	0	0.00	0.00	0.00	4380	0	0	the second se
Non-Relief	\$161,016	3	483,048.00	28,982.88	512,030,88	1778	5,334	320,040	3.0000
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL 40 Hour	\$187,286	0	.0.00	0.00	0.00	2088	o	0	0.0000
56 Hour	\$262,200	0	0.00	0.00		2920	0	0	0.0000
70 Hour	\$327,750	0	0.00	0.00		3650	0	0	0,0000
84 Hour	\$393,300	0	0.00	0.00	and the second design of the s	4380	0	0	0.0000
Non-Relief Motor	\$170,260	2	340,520.00	20,431,20		1778	3,556	213,360	2:0000
	a1/0,200		170,260.00	10,215,60	180,475.60	1//8	1,770	106,680	I.MAN
GROWTH DEPUTY Non-Relief	\$108,928	0	0.00	0.00	0.00	1778	0	0	0.0000
GROWTH DEPUTY, B-1 Non-Relief	\$117,423	0	0,90	0.00	0.00	1778	0	0	0.0000
GRANT UNITS (Non-Relief Only)									
Deputy	\$108.928	G	. 0.00	0.00	0.00	1778	0	0	0.0000
Deputy No Vehicle	\$106,390	0	0.00	the second s	0.00	1778	Ő	0	0.0000
Deputy B-1	\$117,423	0	0.00	0.00	and the second se	1778	ō	0	0.0000
Deputy B-1 No Vehicle	\$114.885	ō	0.00	0.00		1778	ō	0	0.0000
Sergeant	\$140.812	0	0.00	N/A	0.00	1778	0	0	0.0000
a n									
SUPPLEMENTAL POSITIONS (Non-Relief Only)				,					
Lieutenant	\$153,516	0	0.00	NA	0.00	1778	0	0	0.0000
Sergeant	\$140,812	1	140,812.90	NA	140,812.00	1778	1,778	106,680	1.0000
Sergeant (Motor) Watch Deputy	\$148,415	0	0.00	0.00	0.00	1778	0	0	0.0000
CSA With Vehicle	\$114,834	0	0.00	0.00		1778 1778	0` 0	0	0.0000
No Vehicle	\$38,680	0	0.00	0.00	2 Manual and a state of the second seco	1778	0	0	
Security Officer	\$69,445	ō	6.00	0.00		1778	ō	0	0.0000
Law Enforcement Tech / No Vehicle	\$59,454	1	59,454.00	3,587.24	the second s	1778	1,778	106,680	1.0000
Law Enforcement Tech with Veh use	\$62,042	0	0.00	0.00		1778	0	0	the state of the s
Operations Asst I	\$56,628	0	0.00	NA	0.00	1778	0	0	0.0000
Operations Asst II	\$70,174	0	0.00	NA	0.03	1778	0	0	
Operations Asst III	\$80,357	. 0	0.00	N/A	0.00	1778	0	0	
Stn Clerk II Crime Analyst	\$52,389	0	60.0	NA	the second s	1778	0	0	
Custody Assistant	\$66.184	0	0.00	N/A 0.00	Contraction of the local division of the loc	1778	0	0	the second s
Other (Need to Insent cost on Pg 2)	Unknown -	0	0.00	Contraction of the local division of the loc	0.00	1778	0	0	and the second day of the second day is a second day of the second
	200 mt	×		0.00		1110		¥	
	TRACK CAS								
ESTIMATED COST FOR SERVICE UNITS **			\$3,451,193.00					SERVICE	
			LIABILITY & 6% =	\$199,222.86	\$3.860.415.86		HOURS	MINUTES	PERSONNEL
			I OTAL COTM	ALED GUST	2.23,000,415.86	DEPUTY	32,038	1,922,280	17.9250
						DEPUTY, B-1	5,334	320,040	3.0000
1. DOES NOT INCLUDE LIABILITY INSURANCE COS	13-2					LT/SERGEANT	1,778	106.680	
			•			CISCHOLANI	. 0	100,000	0.0000
		· ,				CIVILIAN	1,778	106,680	

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REV: 404

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Patrol Officer Rate

FY 2005-06 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$278,119 (56 brs/week x 52 weeks/vr)	=	\$278,119	=	\$95.51
	(56 hrs/week x 52 weeks/yr)	-	2912 hrs/year	•	Hour

COUNTY OF LOS ANGELES

SHERIFF'S DEPARTMENT

"A Tradition of Service" Since 1850

CONTRACT CITY LAW ENFORCEMENT RATES

Fiscal Year 2005 - 2006

AS PUBLISHED BY THE AUDITOR-CONTROLLER

eputy Sheriff Service Unit	YEARLY RATE	LIABILITY @ 6 %	TOTAL
Deputy Sheriff Service Unit			
	\$170,374	\$10,222.44	\$180,596.44
One Deputy, 40 Hour	187,412	11,244.72	198,656.72
NALE DEED NO.	262,376	15,742.56	278,118.56
One Deputy, 70 Hour	327,971	19,678.26	347,649.26
	393,565	23,613.90	417,178.90
Two Deputy, 40 Hour	374,823	22,489.38	397,312.38
Two Deputy, 56 Hour	524,753	31,485.18	556,238.18
Deputy Sheriff Service Unit (Bonus 1)			
	179,534	10,772.04	190,306.04
	197,488	11,849.28	209,337.28
One Deputy, 56 Hour	276,483	16,588.98	293,071.98
	345,603	20,736.18	366,339.18
One Deputy, 84 Hour	414,724	24,883.44	439,607.44
Supplemental Support Service Units			
	219,001	N/A	219,001.00
	180,725	N/A	180,725.00
Sergeant (Supplemental)	150,591	N/A	150,591.00
- · · · ·	158,874	9,532.44	168,406.44
Watch Deputy	122,428	7,345.68	129,773.68
Miscellaneous Service Units			
	179,359	10,761.54	190,120.54
	51,966	3,117.96	55,083.96
Catalina CSA	40,619	2,437.14	43,056.14
Crossing Guard (hourly)	11.26	0.68	11.94
	67.01	4.02	71.03
Growth Deputy Items			
	115,756	6,945.36	122,701.36
	132,282	7,936.92	140,218.92
	124,076	7,444.56	131,520.56
	140,602	8,436.12	149,038.12

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CLEB:RAH:03-24-05

Patrol Officer Rate FY 2006-07 Costs

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

\$100.39 Hourly Rate= \$292,335 = (56 hrs/week x 52 weeks/yr) \$292,335 2912 hrs/year Hour

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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: 240459 July 1, 2005

EBRVICS JAITS			P			VELALY NOUAS POR SEANACE UNIT			reneonest Reounto
	P	gaaddad in gerolaad							
EPUTY SHERIFF SERVICE UNIT			0.00	0.000	6.60 B 10 B	2055	0		50,592
AD HOW	5168 982	31	9,649,628.00	512.065.60	1. S. A. S.	2820	60,520	5,431,200	0,000
59 hour	\$275 768	31	0.00	0.000		\$650	6,357	501 396	4.70
78 Hous	1 3344 755 8179,085	4.7	841,640 10	50,001.41	AND	1778	0.39/		and the state of the second
Non-Asias	11/3,003 I			2	A CONTRACTOR OF THE OWNER		{}		
EPUTY SHERIFF SERVICE LINIT (BONUS LEVEL)						2008			0,004
40 haw	1 \$207.146	· 0	0.00	6.0033	Same in the	2020	0	0	0.60
66 HONT	- 6290,004	D	0.00	m em Use	STATES AND A CONTRACTOR OF A CALL &	3650	0	0	2.00
70 Hour	1 8552,606	0	378,830.00	92 567 80	AND AND AND ALLO	1778	3,653	213,360	3.00
Non-Religi Molor	1 1188,818			33 868 70	AND WEDD BAT WAL	1778	0,334	320,040	all
Non-Retis	8188.318		300,007,00	UNITED I	1. <u>66.15</u> 				
ROWTH DEPUTY UNITS (New Faller Only)	1.10		2 119 073.05	-14 62A AP+		1770	80.225	1,813,850	17.00
Part in Dar with and the second	8124,169	17	201,928,50	18 870 68	1	1778	3.556	213 580	3.00
Deputy (wat decessor volucit)	\$140,854		397 616.00	29 Bed 08 8	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	1778	5,334	320,040	0.00
Barn fu Bat	\$152,472		0.001	0.005	$\sigma = e^{i\sigma} \left[\left(\frac{1}{2} \right) \right]$	1774	0	0	Q area
Deputy 8-1 July poticaled vehicle)	\$140.087	0		р. И	A state of the second state	-			
Contraction of the local division of the loc	1		+	18	1997 - The Part of		- H		
							7.112	479.720	4.00
RANT UNITS (Non-Relief City)	1124.769		466.676.00	20,900,58	stands posteray scelle		178	109 580	1.00
Danuty	3140 684		140,654.00	8,438.64		1778	3,638	213 360	2.00
Deputy (declicated valuate)	\$132,472	2	234,044 001	15,090,84		1778	0	0	0.00
Deputy B-1 (peoplecied venicle)	\$148,657	D	0.00	0.60	1	1775	ŏi	al	0 00
Conductor C-1	\$101.037	۵	0.00	Felay					
Semeent		1		P					
والمتحدة ومساعمهم والمروحات والمعتمين فالمتحدة والمتحدة والمحادثات والمتحرية والمتحدة والمتحارك فللمتك	1								
SUPPLEMENTAL POSITIONS (Non-Rolley Only)			0.05	SUA P	大学学校的学校 的学校,在1999年代,1999年代	1778	0	0	2.6
Louistan	3164,101:		327 314.00	NA	Standard No. 4 Standard	1778	3.556	213,950 406,680	1.0
Bamera	1 \$161 857	and the second se	178.545.00	10 232 65	Company of the Yang and	1778	1,778	auto auto	D.0
Bergsagt (Motor)	- \$170.548		0.00	0.005	ALL 01 10 10 10 10 10 10 10 10 10 10 10 10	1778	0		C.O.
Watch Danwiv	9150'031 849,495	0	. 0.00	0.00	C	1778	0	- di	0.0
CBA	1 205.677	0	0.00	0.00		1770		al	0.0
Security Other	\$67,542	0	0.00	0.00	and the second	1779	<u>a</u>	0	0.0
Low Enforcement Tech	1.162.011	0	0.00	NUA	 	1770	0	al	0,0
Operationa Accil	118.861	Concession of the local division of the loca	0.00	RUA	Carlos	1778	0	al	2.0
Cheragens Assi II	868 055 -	0	00.0	NA	WEARDA LANSING OLD	1778	1,770	104,620	1,0
Operations Asse In	\$87,354		57,364,00	NA	and the state of the	1776	6	0	00
BIA Cierk II	TAKAD8	6	00.0	NIA	Charles and the	1778		01	0.6
Crane Anelysi	\$75,704	0	0.00	0.00		1778		0	0.0
Cuelogy Aythi IASI	Uninnen	1 0		0.90		1/10			
Other (Nees to insert cast on Pg 2)	1.1.	1							
	 •	<u></u>	\$14.675.828.10				WOURD	- jubil marife	PTRIAK
ESTIMATED COST FOR SERVICE UNITS*	25		LINGLITY & FA	MATED COST	S	3		1492.916	78.3
					1	DEMIL	141,840	1,065,600	10.0
						DRAUTY, M-1	17,780	320,040	3.0
						LYREAGEAN		0	0.1
1						C\$9			
						CIVILLAN		105,680	3.6

NCV 444

Patrol Officer Rate FY 2007-08 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate= \$314,189 = \$314,189 = \$107.89 (56 hrs/week x 52 weeks/yr) 2912 hrs/year ** Hour

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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Palendate 2019 1, 2007

SERVICE UNTS	cont coav			.UADLITY		YEARLY HOURS PER SERVICE UNIT		ANNUAL GOAL (MINUTES)	PERSONAEL REQUIRED
								0	6,000
EPUTY SHERIFF SERVICE UNIT	\$211,718	0	0.00	0 50	0.00	2086	90,520	5,431,200	50 592
AD Hour	\$296,405	31	9,183,555 00	551 313 30)	. 9,739,868.30	2520		0	0,000
55 Hour	\$370.507	0	0 00]	000		3850	13,591	821,435	7,700
70 Hour	\$192.471	77	1,432 025.70	88,921 60		1778		02.0.00	
Non-Relief	0102.47								
EPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)	., ·	1. I.			0.00	2065	0	0	0.00
40 Hous	\$220,467	0	0.00	0.00		2920	01	0	0 00
SS Hour	\$308,653	0	0.00	6 00	and the second se	3650	0	0	0.00
70 Hour	\$385,817	0	0.60	6.00	1	1778	5.334	320,040	3 00
Non-Relati Motor	\$200,424	3	601,272.00	25,075 32	637,348.32	1778	5.334	320,040	3 00
Non-Relia	\$200,424	3	601,272.00	36,078.32	637,386,36	110			
GROWTH DEPUTY UNITS (Non-Relief Only)	1			A	2,564,275.88	1778	32,004	1 \$20,240	18.00
Decidy	\$134,395	18	2,419,128.00	165 141 00	645,548.48	1778	7,1121	425,720	4 60
Occuty (with dedicated vehicle)	\$152,252	4	609.008.00	30,340 40	. 300,206:44	1778	3,555	213.360	2.00
Deputy, B-1	\$141,887	2	223,774 00	0.00	0.00	1773	0	0	0.00
Deputy 8-1 (with dedicated vehicle)	\$159,743	0	6 00	0.00	the street				
	1					1			
GRANT UNITS (Non-Relief Only)	1		537,584.00	32,255 04	369,839.04	1778	7,112	426 720	4 00
Deputy	5134,398	1	152,252.00	9,135 12		1773	1,778	105.680	2 00
Deputy (dedicated vehicle)	\$152,252	1	1 283,774.00	17.026 44	100,800,44	1773	3,556	213.350	
Deputy B-1	\$141,887	2	203,774.00	0.00		1778	0	0	0,00
Occuty 5-1 (deducated vehicle)	\$159,743	0	0.00	N/A		1773	0	0	0.00
Sergean	\$173,843	0	000						
	1.	1	1		a state for t				1
SUPPLEMENTAL POSITIONS (Non-Rolled Only)	1 -	}				-1773		0	0.00
	\$209,270	0	0 00	NIA		1778	3,556	213,350	2.00
Lieutenant	\$173,943	1 2	1 347.886.00	MA		1778	1 778	108.580	1 00
Sergeani	\$163,511	1 1	183,511 00			1776	0	0	0.0
Sergeani (Malor)	\$138,862	0	0.00			1775		0	0 01
Watch Deouly	549,858	0	0.00			1773	0	0	
CSA	\$57,869	1 0	0.00				6	0	0.0
Security Officer	\$69,296	0	000			1779		0	
Law Enlorcement Tech	565.994	0	0.00			1779			the second s
Operations Assi	\$81,912	0	0.00			1778	ŏ		And in case of the local division of the loc
Operations Assta	\$93,817	0	0 00			1773	1,778	105,600	
Operations Assi ill	\$61,053	1	\$1,053.00			1778	0	100,000	
Sin Clerk II	\$94,284	đ	0.00	NUP		1778	0		
Come Analyst	\$80.653	0	0 00		0.00	1778			
Custopy Assistant Other (Need to insert cost on Pg 7)	Unknown	and a survey of the survey of		0.00		1778	¥	}	1
Und Intered at Asset Cost Girt 41									
ESTIMATED COST FOR SERVICE UNITS	<u> </u>		\$16,751,095.70	1 1955 529 40			MOVES	HIMVIES .	PERSONN
			TOTAL EST	MATED COST	\$17,731,575.10	3		9,132,998	85 2
						BEPUIT			
						DEPUTY, B-1	17,755	1.055,804	
						L'ISERGEAN		320,04	0.0
						cso		105,69	
						CTVR LAN			

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Patrol Officer Rate

FY 2008-09 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$310,657	=	\$310,657	=	\$106.68
•	(56 hrs/week x 52 weeks/yr)		2912 hrs/year		Hour

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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Palmdale 7/1/2003

SERVICE UNITS	Los T COST	TOTAL			CONTRACT CONTRACT	YEARLY HOURS PER		ANNUAL GOAL	FEQUIRED
		PURCHASED			LANCIDS	BERVICE UNIT	SCARE REAL	- Tenh D (Es)	
	\$221 920	0	5.00	0.00	0.00	2086	0	2	0.000
			10,563,358,00	633.801.48				5,956,800	54.57
			0.00	0.00	0.00			0	0.00
Non-Relief	\$201,745	7.7	1,553,436.50	93,205.19	1.645,642.69	1815	13.976	838,530	7,70
	6920 853	0	0.00	0.00	0.00	2085	0	0	0.00
			0.00	0.00	0.00				0.00
				0.00	0.00				0.00
				75,553.56	1,334,778.56				5.00
Non-Relief	\$209,871	0	0.00	0.00	0.00	1615	0	0	0.00
was because units the Delinf Delin									
	\$139.065	19	2.642,235.00	158,534.10	2,800,769.10	1815			19,00
		0	0.00	0.00	0.00				0.00
		2	293,788.00	17,627.28					2.00
Deputy B-1 (with dedicated vehicle)	\$164,464	Ō	0.00	0.00	, 0.00	1815	0	0	0.00
IT UNITS (Non-Relief Only)		_	1	AC 414 TA	442 325 70	1815	5 445	326 700	3.00
Depuly								020,100	0.00
Deputy (dedicated vehicle)								217 800	2.00
Deputy B-1									0.00
									0.00
Sargeant	\$181,978	<u>c</u>	0.00	<u>N/A</u>	0.00	1615			0.00
SHENTAL DOSITIONS (Non-Pellet Only)									
	5218 784	0	0.00	NIA	0.00	1815	0	0	0.00
		3	545,934,00	N/A	545,934.00				3.00
				0.00	0.00	1815			0.00
				0.00	. 0.00	1815			0.00
				0.00	0.00	1815			0.00
				0.00	0.00	1815		0	0.00
				0.00	0.00	1815			0.00
			0.00	N/A	0.00	1815			0.00
		0	0.00	N/A	0.00	1815			0.00
		0	0.00	N/A	0.00	1815			0.00
		1	64.815.00	N/A	64,815.00				1.00
		0	0.00	N/A	0.00				0.00
						1815			0.00
Other (Need to insert cost in next column)	305,034	0	0.00			1815	0	0	0.00
							<u>t</u>		
ESTIMATED COST FOR SERVICE UNITS "			\$17.633.775.50						
			LIABILITY @ 5% =		118 655 157 00		HOURS	MINUTES	PERSONNE
			TO TAL EST	THATEU CUST	410,000,101,49	DEPUTY	153 186	9,191,130	84.3
									10.0
									3.0
							0,140	0	0.0
						CIVILIAN	1.815	108,900	1,0
	YY SHERIFF SERVICE UNIT JO Hour S6 Hour T0 Hour T0 Hour Non-Relief YSHERIFF SERVICE UNIT (BONUS LEVEL) 9 Hour 9 Hour 70 Hour Non-Relief Non-Re	Mail VY SHERIFF SERVICE UNIT 30 Hour 5221,820 56 Hour 5310,587 70 Hour 5330,587 70 Hour 5330,587 YO Hour 5300,587 YO Hour 5300,587 YO Hour 5330,587 YO Hour 5320,282 YO Hour 5320,283 YO Hour 5320,871 Non-Relief Motor 500,871 Non-Relief 209,871 Non-Relief 209,871 Non-Relief 500,871 Deputy B.1 (Non-Relief Only) Deputy B.1 (Min dedicated vehicle) \$166,934 Deputy B.1 (dedicated vehicle) \$165,635 Deputy B.1 (dedicated vehicle) \$164,644 Deputy B.1 (dedicated vehicle) \$164,644 Deputy B.1 (dedicated vehicle) \$164,644 Sargeant \$181,	Dente Outrition TV SHERIFF SERVICE UNIT 20 Hour 5221 820 0 30 Hour 5310,687 34 70 Hour 5368,559 0 10 Hour 5326,359 0 11 Hour 5320,745 7.7 11 Security (BONUS LEVEL) 6230,858 0 12 Hour 5320,857 0 12 Hour 5320,857 0 12 Hour 5320,857 0 12 Hour 5320,857 0 13 Hour 5320,857 0 13 Hour 5320,857 0 13 Hour 533,065 19 13 Hour 533,065 19 13 Hour 533,065 0 14 Hour 533,065 19 15 Hour 533,065 0 15 Hour	EXACUSIVE Unit Unit Unit Y SHERIFF SERVICE UNIT 5221,820 0 0.00 10 Hour \$310,687 34 10,563,158.00 10 Hour \$310,687 34 10,563,158.00 10 Hour \$320,745 7.7 1.553,436.50 10 Hour \$320,745 7.7 1.553,436.50 11 SHERIFF SERVICE UNIT (BONUS LEVEL) \$201,745 7.7 1.553,436.50 11 SHERIFF SERVICE UNIT (BONUS LEVEL) \$230,871 6 0.00 150 Hour \$2404,001 0 0.00 170 Non-Relief \$209,871 5 1.259,226.00 Non-Relief \$209,871 0 0.00 Non-Relief \$209,871 0 0.00 Dapuly Init dedicated vehicle \$156,635 0 0.00 Dapuly S16,635 0 0.00 0.00 Dapuly Init dedicated vehicle \$166,934 2 203,786.00 Depuly B-1 (dedicated vehicle) \$166,934 2	SERVICE UNIT Out the product of the produ	SERVICE UNIT UNIT	ERVICE UNIT Units Units	SERVICE UNIT WORK (AUE OF PERCIAUE OF	LIAUTI Under Track Under Track <t< td=""></t<>

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Patrol Officer Rate FY 2009-10 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$319,749	=	\$319,749	Ξ	\$109.80
	(56 hrs/week x 52 weeks/yr)	e.	2912 hrs/year	-	Hour

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Page 2 of 3

NOURS OF SERVICE & ESTIMATED CHARGES CITY: Paimdale 7/1/2009

SERVICE UNITO				LLABILITY CI 5 %	C.	YEARLY HOURS PER		. ANNUAL	REQUIRE
					Contraction in the	SERVICE UNIT		(MINISTER).	
	1. A. A.								
DEPUTY SHERIFF SERVICE UNIT						1.0.2			
40 Hour	:\$228;392	6	1.370.352 00	82,221,12	1,452,573.12	2086	12,516	750,960	6.
56 Hour	\$319 749	36	11,510,964 00		12,201,821.84	2920	105,120	6,307,200	58
70 Hour	\$399,686	0	0.00	0.03	9.00	36SC	0	0	Ö
Non-Relief	\$207,629	_1_	207,629.00	12,457.74	220,086.74	1780	1,789	107,340	1
	A Vietz								
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)	A Start		1				1		
40 Hour	\$237 130	0	0.00	0.00	0.00	2096	0	0	0
56 Hour	3331982:	0	0.00	0.00	0.00	2920	C	e	C
70 Hour	35414,976	Ū	0.00	0.00		3650	o	ō	0
Non-Relief	1\$215.573.	1	215,573.00		· 228,507.38	1789	1,789	107,340	1
	L'Engennie.		×101010.00	14,000,000					
	10000 25 11								
GROWTH DEPUTY UNITS [Non-Relief Only]			1		1				
	1.1		1001 244 00	110 254 24	2443 825 64	1725	26 049	1 502 760	14
Deputy	-5142,446	14	1,994,244.00		2,113,898.64	1739 1789	25,046	1,502,760	
Deputy (with dedicated vehicle)	159:836	0	0.00	0.00				107 210	
Deputy, B-1	-5150,642	1	150,442.00		159,468.52	1789	1,789	107,340	1
Deputy B-1 (with dedicated vehicle)	/\$167;834	0	0.00	0.00	0.00	1789	0	0	<u> </u>
	3.5-20								
	142 A45		1 1						
GRANT UNITS (Non-Relief Only)	(在北洋港)								
Deputy	3142345:	3	427,338 00			1769	5,367	322,020	3
Deputy (with dedicated vehicle)	\$159,838	0	0.00			1789	0	0	0
Deputy B-1	\$150.442	Z	300,684.00			1789	3,578	214,650	2
Deputy B-1 (with dedicated vehicle)	5167834	ò	0.00	0.00	0.00	1789	0	0	0
	いた逆義権								
SUPPLEMENTAL POSITIONS (Non-Relief Only)	all the states								
Ligulenant	15223 475	0	00.0	N/A	0.00	1789	ol	0	e
Serbeant (SAO)	\$185,881	2	371,762.00	NIA	371,752.00	1789	3,578	214,680	2
Sergeant (Molor)	\$495:105-	1	196,106.00	11,756.36	207,872.36	1789	1,789	107.340	1
Watch Deputy	-\$148,739	0	0.00		0.00	1789	0	0	C
Motor Deputy	÷\$245:573	5	1.077.855.00		1,142,530.90	1789	8,945	536,700	
CSA	C.35tr713	0	0.00	0,00	0.00	1789	0	010,100	
Security Officer	\$62,165	ō	0.00		0.00	1789	ő		
Law Enforcement Tech	\$579 191	0	0.00		0.00	1789	Ő	0	
Operations Asst I		0	0.00	0.00 N/A	0.00	1789	0		
	\$70,909				0.00			0	
Operations Assi II		0	0.00	N/A N/A	0.00	1789	0	0	
Operations Asst III	\$100,868		0.00				0		
Sin Clerk II	\$65,582	1	65,582.00	N/A	65,582.00	1789	1,789	107,340	
Crime Analyst	* \$99:343	0	0.00		. 0,00	1769	0	0	0
Custody Assistant	1.585,727.	0	000	0 00	0.00	1789	0	0	
Other (Need to insert cost in next column)	342	0	0.00	N/A	0.80	1789	0	C	C
····	1.7346.5.1								
	233272				l				
100 INV -									
ESTIMATED COST FOR SERVICE UNITS **			\$17,868,741.00				1		
			LABILITY @ 5%=] }		KOURS	MINITES	PERSON
			TOTAL ESTI	MATED COST	\$18,835,824.82				
						DEPUTY	158,783	9,526,980	y.
						DEPUTY, 8-1	7,156	429,360	
						LT/SERGEANT	5,367	322,020	
						CHA	0		5
						GIVILIAN	1,789	107,340	1

44

Patrol Officer Rate FY 2010-11 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate=	\$338,277		\$338,277	=	\$116.17		
	(56 hrs/week x 52 weeks/yr)	-	2912 hrs/year	-	Hour		

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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Paindale 7/1/2010

SERVICE UNITS		NUT NUT NUT		≪'DABHJTY ∰4%		YEARLY HOURS PER BERVICE UNIT		Antibiotics Biology Contractions	PERSONNEL. REQUIRED	
									1	
DEPUTY SHERIFF SERVICE UNIT	1. 11.				1,449,757.87	2056	12,518	750,960	6 9950	
40 Hour	\$232,333	8	1.393,998.00	55.759.92	12,177,958.04	2920	105,120	8,307,200	58.7520	
S6 Hour	-\$325.268	36	11,709,575.00	468,383.04	0.04	3650	0	0	0 0000	
70 Hour	3406:583	0	0.00	0.00	1 848,302.44	1789	5,945	536,700	5.0000	
Non-Relief	: \$211,212.	5	1.056,060.00	42,242.40	1000000					
						T			Contract Streets	ť,
	199		1			.	i			
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)			0.00	0.00	8:00	2086	0	<u></u>	0,0000	
40 Hour	\$241,642		0.00	0,00	6.00	2920	0	0	0.0000	
56 Hour	\$422:873	1 ő 1	0.00	0.00	0.00	3650	0	322,020	3.0000	
70 Hour	\$219.874	3	659.022.00	26,360.88	645,382.95	1789	5,367	322,020	3.0000	
Non-Relief	1015,014				No			 		
	1				1		1		1	
GROWTH DEPUTY UNITS (Non-Relief Only)	1 8 1 1 1	1 1		E MORANTA	1,065,626.28	1759	12,523	751,380	7,0000	
Gitast fille at the fille	\$144,816	7	1.014,832.00	40,593.28		1769	12,323	101,000	0.0000	
Deputy Deputy (with dedicated vehicle)	\$164,548	0	0.00	0.00		1769	1,789	107,340	1.0000	
Deputy, 8-1	\$153.064	1	153.094.00	6,123.78		1789	0	D	0.0000	
Depity B-1 (with dedicated vehicle)	3172,566	0	0.00	0.00						
and the second s	1									
					1. A. 19 . A.	l'		1		
GRANT UNITS (Non-Relief Only)	1.1.1	3	434,928.00	17,397,12	452, 325, 12	1789	5,357	322.020	3.0000	
Deputy	\$144.976		0.00	0.00		1789	0	0	0.0000	
Deputy (with dedicated vehicle)	\$184,548		305,188.00	12.247 52	318,435.82	1789	3,578	214,580	2.0000	
Deputy B-1 (MOTOR)	15153.094	0	0.00	0.00		1789	0	0	Q.0000	
Deputy B-1 (with dedicated vehicle)	1.							J		
	1.1.1.				1. N					
SUPPLEMENTAL POSITIONS (Non-Relief Only)	· · · · · · · · ·	-	· ·		1 . S. S. S.		_		0 0000	
	\$226,348	0	0.00	N/A		1789	3,578	214,580	2,0000	
Lieutenant Sergeani (SAO)	\$158.307.	2	376,794.00	N/A		1789	1,789	107,340	1.0000	
Sergeani (Molor)	\$199,471	1 1	199.471.00		207,449,84	1789	,,, 68	0	0.0000	
Walch Deputy	\$150,322	0	0.00			1789	5,387	322,020	3.0000	
Motor Deputy	\$218.674	3	659.022.00			1789	0,007	0	0.0000	
CSA	\$57,817		0.00	0.0	the second s	1789		0	0,0000	
Security Officer	\$88,854	0	0.00		ليحسب مستحم وسيت وال	1789	0		0.0000	
Law Enforcement Tech	378,756	0	0.00		and the second second second second	1789	0		0.0000	
Operations Assi I	: \$72,273	0	0.00			1789	0	0	0.0000	
Operations Asst II	\$88,776	0	0.00				0		0.0000	
Operations Assi III	3102,807	0	0.00				1,769	107.340	1.0000	
Sin Cierk II	1066:844	1	0.00				0	0		
Crime Analysi	\$100,586	1 0	0.00		0.00	1789	0		0.0000	
Custody Assistant	588,395	1 0	. 0.00			1789	0	0	0.0000	
Other (Need to insert cost in next column)	fin	+			1		L			
		1		1	1	1		J		
	<u></u>		1	1	1. S. S. S. X.					
ESTIMATED COST FOR SERVICE UNITS **			\$15.028.829.00	1					PERSONNEL	
ESTIMATED COST FOR SERVICE ONTO			LIABILITY & 4% -	\$703.447.54	· · · · · · · · · · · · · · · · · · ·		HOURS	158 Car (6)	-cnessances	
			TOTAL EET	MATED COS	1 \$15,733,276,54	1	149,838	8,990,280	83,7480	
						DEPUTY				
						DEPUTY, 8-1 LT/SERGEANT				
						LT/SERGEANT			0.0000	
						CRA				

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Patrol Officer Rate FY 2011-12 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate= \$348,681 = \$348,681 = **\$119.41** (56 hrs/week x 52 weeks/yr) 2920 hrs/year Hour

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HOURS OF SERVICE & ESTIMATED CHARGES

CITY:	Palmdale	7/1/2011

SERVICE UNITS	UNIT COST	TOTAL UNITS PURCHASED	CIAC CTIMAN 0 DECIDEN	@4%	TOTAL COST WITH VUABILITY	YEARLY HOURS PER SERVICE UNIT		ANNUAL GOAL (MINUTES)	PERSONNEL REQUIRED
DEPUTY SHERIFF SERVICE UNIT 40 Hour 56 Hour 70 Hour Non-Relief	\$239,478 \$335,270 \$419,087 \$217,708	6 36 0 8	1,436,868.00 12,069,720,00 0,00 1,741,664.00	57,474.72 482,788,80 0.00 69,666.56	1,494,342.72 12,552,508.80 0.00 1,811,330.55	2086 2920 3650 1789	12,516 105,120 0 14,312	750,960 6,307,200 0 858,720	6.9960 58.7520 0.0000 8.0000
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL 40 Hour 56 Hour 70 Hour Non-Relief) \$252,766 \$353,673 \$442,341 \$229,788	0 0 0 4	0.00 0.00 0.00 919,152.00	0.00	0.00 0.00 0.00 955,918.08	2086 2920 3650 1789	0 0 0 7,156	0 0 0 429,360	0.0000 0.0000 0.0000 4.0000
GROWTH DEPUTY UNITS (Non-Relief Only) Deputy Deputy (with dedicated vehicle) Deputy, B-1 Deputy B-1 (with dedicated vehicle)	\$146,732 \$166,935 \$159,355 \$179,742	4 0 0 0	586,928.00 0.00 0.00 0.00	0.00	0.00	1789 1789 1789 1789	7,156 0 0	429,360 0 0 0	4.0000 0.0000 0.0000
GRANT UNITS (Non-Relief Only) Deputy (with dedicated vehicle) Deputy B-1 (Motor) Deputy B-1 (with dedicated vehicle)	\$146,732 \$166,935 \$159,355 \$179,742	3 0 2 0	440,196.00 0.00 318,710.00 0.00	0.00	331,458,40	1789 1789 1789 1789	5,367 0 3,578 0	322,020 0 214,680 0	3.0000 0.0000 0.0000
SUPLEMENTAL POSITIONS (Non-Relief Only) Lieutenant Sergeant (SAO) Sergeant (Motor) Watch Deputy Motor Deputy CSA	\$231,501 \$192,725 \$203,408 \$156,059 \$229,788 \$52,726	0 2 1 0 3 0	0.00 385,450.00 203,408.00 0.00 689,364.00 0.00	N/A 8,136.32 0.00 27,574.56 0.00	0.00 716,938.56 0.00	1789 1789 1789 1789 1789 1789 1789	0 3,578 1,789 0 5,367 0	0 214,680 107,340 0 322,020	0.0000 2.0000
C.I. Security Officer Law Enforcement Tech (With Vehicle) Operations Asst I Operations Asst II Operations Asst II Sth Clerk II Crime Analyst	\$88,245 \$80,102 \$72,374 \$89,942 \$102,997 \$66,936 \$101,721 \$88,518	0 0 0 0 1 0 0 0	0.00 0.00 0.00 0.00 66,936.00 0.00 0.00	0.00 N/A N/A N/A N/A N/A	0.00 0.00 0.00 0.00 66,936.00 0.00	1789 1789 1789 1789 1789 1789 1789 1789	0 0 0 0 1,789 0 0	0 0 0 0 107,340 0 0 0	
Custody Assistant Other (Need to insert cost in next column) ESTIMATED COST FOR SERVICE UNITS **	400,010	0	C.00 \$18,858,396,00 LIABILITY @ 4% =	N/A	0.00	1789	HOURS		0.0000
SH-AD 575 (REV. 4/11)		T-1922-04777			<u> </u>	DEPUTY DEPUTY, B-1 LT/SERGEANT CSA CIVILIAN		8,990,280 644,040 322,020 0 107,340	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
4 K. - 2									
भ कर 4 डेर 1									
1									

Patrol Officer Rate FY 2012-13 Cost

Los Angeles County - Contract Cities Law Enforcement Services

The City contracts with the County Sheriff's Department for police patrol services. These officers perform the mandated law enforcement activities described in this claim.

HOURLY RATE CALCULATION:

The hourly rate of a patrol unit (single officer) is calculated as follows:

Hourly Rate = \$356,454 = \$356,454 = \$122.07 (56 hrs/week x 52 weeks/yr) = 2920 hrs/year Hour

HOURS OF SERVICE & ESTIMATED CHARGES CITY: PALMDALE 7/1/201

7/1/2012

	SERVICE UNITS	UNIT 1 COST	TOTAL UNITS PURCHASED	A CONTRACTOR A CONTRACTOR CONTRACTOR CONTRACTOR	LIABILITY @4%	TOTAL COST WITH LIABILITY	YEARLY HOURS PER SERVICE UNIT	ANNUAL GOAL (HOURS)	ANNUAL GOAL (MINUTES)	PERSONNEL REQUIRED
EPUT	TY SHERIFF SERVICE UNIT 40 Hour 56 Hour	\$244,817 \$342,744	6 36 0	1,468,902.00 12,338,784.00 0.00	58,756.08 493,551.36 0.00	1,527,658.08 12,832,335.36 0.00	2086 2920 3650	12,516 105,120	750,960 6,307,200	6.9960 58.7520 0.0000
=	70 Hour Non-Relief	\$428,430 \$222,561	10	2,225,610.00	89,024.40	2,314,634.40	1789	17,890	1,073,400	10.0000
EPUI	TY SHERIFF SERVICE UNIT (BONUS LEVEL) 40 Hour	\$258,706	0	0.00	0.00	0.00	2086	0	0	0.0000
	56 Hour 70 Hour	\$362,188 \$452,735	0	0.00	0.00	0.00	2920 3650	0	0	0.0000
_	Non-Relief	\$235,187	4	940,748.00	37,629.92	978,377.92	1789	7,156	429,360	4.0000
	TH DEPUTY UNITS (Non-Relief Only)	¢4.40.475	0	0.00	0.00	0.00	1789	0	0	0.0000
D	eputy (with dedicated vehicle)	\$148,175 \$168,561	0	0.00	0.00	0.00	1789	0	0	0.0000
	eputy, B-1 eputy B-1 (with dedicated vehicle)	\$161,093 \$181,479	0	0.00	0.00 0.00	0.00	1789 1789	0	0	1018 2010000 1110 June 1
		Support Statute								
EF D	T UNITS (Non-Relief Only) Peputy	\$148,175	3	444,525.00	17,781.00	462,306.00	1789 1789	<u>5,367</u> 0	322,020	3.0000
D	eputy (with dedicated vehicle)	\$168,561 \$161,093	2	0.00	12,887.44	335,073.44	1789	3,578	214,680	2.0000
	veputy B-1 (with dedicated vehicle)	\$181,479	0	0.00	0.00	0.00	1789	0	0	0.0000
	EMENTAL POSITIONS (Non-Relief Only)	topa cod	^	0.00			1780			0.0000
S	ieutenant ergeant (SAO)	\$233,821 \$194,496	0	0.00 388,992.00	N/A N/A	0.00 388,992.00	1789 1789	3,578	0 214,680	2.0000
	ergeant (Motor) Vatch Deputy	\$205,194 \$159,375	1	205,194.00	8,207.76 0.00	213,401.76	1789 1789	1,789 0	107,340 0	1.0000
N	Notor Deputy	\$235,187	2	470,374.00	18,814.96 0.00	489,188.96	1789 1789	3,578 0	214,680	2.0000
S	SA ecurity Officer	\$55,996 \$95,568	0	0.00	0.00	0.00	1789	0	0	0.0000
	aw Enforcement Tech	\$80,393 \$74,456	0	0.00	0.00 N/A	0.00	1789 1789	0	0	0.0000
C	perations Asst II	\$92,488	0	0.00	N/A	0.00	1789	Ö	0	0.0000
	perations Asst III	\$105,912 \$68,863	0	0.00 68,863.00	N/A N/A	0.00 68,863.00	1789 1789	0 1,789	0 107,340	0.0000
···· C	rime Analyst	\$106,441 \$86,318	0	0.00	N/A 0.00	0,00	1789 1789	0	0	0.0000
	ustody Assistant ther (Need to insert cost in next column)	00,010	0	0.00	0.00 N/A	0,00	1789	0	0	0.0000
		and a second s								
F	STIMATED COST FOR SERVICE UNITS **			\$18,874,178.00						
				LIABILITY @ 4% =	\$736,652.92			HOURS	MINUTES	PERSONNEL
- 2012					MATED COST	519.610.830.92		1) 1	
ų.					MATED COST	\$19,610,830.92		144,471	8,668,260	80.7480
270 					MATED COST	\$19,610,830:92	DEPUTY, B-1 LT/SERGEANT	10,734 5,367	8,668,260 644,040 322,020	6.0000 3.0000
200 					MATED COST	<u>\$19,610,830.92</u>	DEPUTY, B-1	10,734	644,040 322,020 0	6.0000
ų,	H-AD 575 (REV. 4/12)				MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
1/.					MATED COST	\$*9,610,830.92 	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
1/.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 1					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 11. 11.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 11. 11.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
17. 17. 19.					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 1					MATED COST	\$*9,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 1					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 11. 12.					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
11. 1					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000
ų.					MATED COST	\$19,610,830.92	DEPUTY, B-1 LT/SERGEANT CSA	10,734 5,367 0	644,040 322,020 0	6.0000 3.0000 0.0000

Sample ICRPS Calculations

		ICRP INPUT	SCREEN
	Agency: [City of Palmdale	
_	Fiscal Year	Department	ICRP Depart. Rate Ben Rate
Dept 1	2006-07	Sheriff	15.4% 0.0%
Dept 2	2007-08	Sheriff	14.0% 0.0%
Dept 3	2008-09	Sheriff	13.0% 0.0%
Dept 4	2009-10	Sheriff	11.9% 0.0%
Dept 5	2010-11	Sheriff	12.3% 0.0%
Dept 6	2011-12	Sheriff	
Dept 7	2012-13	Sheriff	11.9% 0.0%
Dept 8			
Dept 9			
Dept 10			

© COST RECOVERY SYSTEMS, INC.

INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2006-07

Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime	\$14,575,820		\$525,641	\$14,050,179
Benefits Total	\$14,575,820		\$525,641	\$14,050,179
Services & Supplies Liability for other staff besides 56 hr deputies	\$339,144		\$339,144	
Total Capital Expenditures	\$339,144		\$339,144	
Total				
Total Expenditures	\$14,914,964		\$864,785	\$14,050,179
Cost Plan Costs CiITY WIDE COSTS Cost Allocation Plan Costs	\$1,001,171		\$1,001,171	
ALLOCATION OF LAND/FACILITYCOSTS (\$15 million / 50 yrs depreciation schedule)	\$300,000		\$300,000	
Total	\$1,301,171		\$1,301,171	
Total Alloc. Indirect Costs	\$16,216,135		\$2,165,956	\$14,050,179
ICRP RATE = (Rate is Based on Salaries)	15.4%	<u>\$2,165,956</u> \$14,050,179	<u>= Total Allowable</u> Total Direct	

City of Palmdale Sheriff Fiscal Year

2006-07

Name/Position	100% Admin. or Support Staff Annual Salary
Sergeant SAO (2)	\$323,314
Sergeant Motor (1) at 85%	\$144,963
Stn. Clerk II	\$57,364
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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: BUILDED JUN 1, 2006

ADIVIST JAITS				an Caller !!		VEARLY NOUNE PER			- REGUNED'
				Description 1		BEMACH UNIT		1 mmuren 1	•••
2 · · · · · · · · · · · · · · · · · · ·		al Martin Propins							- 0.00
			1		· · · · · · · · · · · · · · · · · · ·	1		1	
EPLITY SHERIFF SERVICE UNIT		0	0.00	0.00		2088	ol	0	0.0004
40 Hour	\$198,992	31	9.649.428.00	\$12.985.69	100 C 100	2820	00,520	5,431,200	50,592
55 kind	8275 768	0	0.00	0.60	100000000000000000000000000000000000000	1860	A		0,000
70 Hour	\$179,025 1	4.7	01 693.148	30,901,411	Contraction States (CO)	3778	8,357	501 996	4.700
Non-Ralest					A CALLER AND A CALLER A				
أشكره أرجله المتحد والمستعد ومنتجر والمتحدي والمرومين المناه والمتحد والمتحد والمتحد والمحدول والمتحد	<u> </u>		1		San and a state of the				
eputy sheriff bervice unit (Bonus Level)			1	S.				ام	0.000
40 haur	· \$307.146	• C	0.00	0.00		2000		al	0.600
56 hour	- 6000.004	0	0.00	0.00		2020		ă	0.000
70 Keur	6492,608	0	0,00	0.60		3650	3,865	213,360	2.000
Non-Robel Molor	1 1 100, 316 -	1	378,630.00	22,567.30	Contraction of the second	1778	8,334	320,040	3.000
Non-Rotal	\$184.378	3	564,645,00	33,098.70	A LOOP REAL PROPERTY	1/10	0,034	Den with	
					And a survey of the second				and the second secon
	1					1			
ROWTH DEPUTY UNITS (Nea-Failer Only)	#124.4D3	17	2 110 079.00	120,652.33	STATES OF STREET	1770	80.225	1,813,850	17.000
Dank	5140,654		201 328 20			1778	3 355	213 380	2.000
Deputy (with datiened wateria)	\$152.472		307 415.00	23 844 04	STATE PERMIT	1778	5,334	320,040	3.000
Doputy B-3		0	0.00	0 00	10.18 Con 27 19 19 19 19	1770	0	0	0.000
Deputy 8-1 (who pericated vehicle)	3149.007				在1997年1998年1998年1				
	1								
Saut Hurts (Non-Relief Ont)	1 1								
in the second seco	+ 5124.362	4	490,676.00	20,500.56		1778	7.112	429.720	# 000 1.000
Decuty (decicates vehicle)	3140.664	1	540,654.00	8,439.84		1778	1.778	109 680	2.000
	1 8182,472	2	224,954 001	15,682.64	Test in a second second	1778	3,838	213 360	0,000
Deputy B-1 (Sediccial variate)	1 \$148.967 T	0	0.00	0 80	10.2 (La 24 / 1 - 24 / 25]	1770	0	9	0.000
Sector 1	\$101.057	ĥ	1 00	MA		1770	6		d the
Semeen	1 ····				1115 Aux 112 210				
	1 1							1 1	
EUPPLEMENTAL POSITIONS (Non-Robert Only)	1.11 0 1		0.00	#+T-1		1778	0	0	0.00
Lioutonant	3104,101-	0		EV-M	and the second sec	1770	3 555	213 950	2.00
Bornatin	1 3161 057	2	323 314.00 178,845,00		in the second	1778	1.778	106,680	1.00
Borgaam (Maion	- \$970,548 -	1	0.00	10 202.00	(1770	0	0	0.00
Watch Drawty	9150,031	0	. 0.00			Provide the second s	O O	0	0.00
CEA	\$49,498	6	0.00	0.02	12-12-12-12-12-12-12-12-12-12-12-12-12-1	1778	0	0	0.00
Security Officer	\$25.677	0	0.00	0.00	- 1	1773	0	a	0.00
Low Enforcement Tech	\$67,542	0	0.00	PUIA		1778	0	0	0.00
Operations Acril	1-562,011	0	0.00	AUA	Second Store Barries	1778	0	0	0,00
Operations Assall	178.881	0	60.0	NUA NIA		1778	0	D	2.00
Operations Asself	660.056 .		57,384,00	101	Paneters Specification	1775	1,770	106,080	1,00
Bia Chink II	\$87,354	0	51,300,00	N/A		1778	C C	0	0.00
Come Analysi	\$48,483.	0	0.00	0.00	Service And	1778	C C	0	0.00
Cuplogy Autiliant	\$75,705	0	- NACA	0.00		1776	0	0	0.00
Other (Need to tract cast on Pg 2)	Uningen				Contraction of the second				
·	1 1					1	L		-
			#40 CTE 992 4A		Contract of the		1		
Estimated Cost for Service Units **			1 514,575,820,10	6851,702.53			MOURA	Titlands:	PTROUMER
			TOTAL EST	MATED COST	Barris Martin				
						DEDUTY	141,849	1,452,916	75.20
						DRPUTY, M-1	17,780	1,080,600	10.00
						LTHERGEANT	5,334	320,040	3,60
						C20	0	0	1.00
						CNILLAN	1,778	105,680	1.00
								1	1

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INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2007-08

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Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime Benefits	\$16,751,096		\$564,923	\$16,186,173
Total	\$16,751,096		\$564,923	\$16,186,173
Services & Supplies				
Liability (less that for 56 hr deputy)	\$399,216		\$399,216	
Total	\$399,216		\$399,216	
Capital Expenditures	······································			
Total	······································			
Total Expenditures	\$17,150,312		\$964,139	\$16,186,173
			······	
Cost Plan Costs CIITY WIDE COSTS Cost Allocation Plan Costs	\$1,001,171		\$1,001,171	
ALLOCATION OF LAND/FACILITYCOSTS	\$300,000		\$300,000	
(\$15 million / 50 yrs depreciation schedule) Total	\$1,301,171		\$1,301,171	
Total Alloc. Indirect Costs	\$18,451,483		\$2,265,310	\$16,186,173
ICRP RATE = (Rate is Based on Salaries)	14.0%	<u>\$2,265,310</u> \$16,186,173	<u>= Total Allowable</u> Total Direct S	Indirect Costs

<u>City of Palmdale</u> <u>Sheriff</u> Fiscal Year

2007-08

100% Admin. or Support Staff

Name/Position Annual Salary Sergeant SAO (2) Sergeant Motor (1) at 85% \$347,886 \$155,984 Stn. Clerk II \$61,053 TOTAL INDIRECT SALARIES \$564,923

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Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Palendate: July 1, 2007

SERVICE UNITS	Sec.			UADLITY		YEARLY HOURS PER		ANKUAL .	PERSONNEL
	n cor			604		SERVICE UNIT		(NINUTES) -	
			1						
EPUTY SHERIFF SERVICE UNIT	2.4						0		0.00
40 Mcu:	\$211,718	0	0.00	0 00	0.00	2085	90,520	5.431.200	50 59
55 Haur	\$296,405	31	9,183,555.00	551,313 30	. 9,739,868.30	2920		3,431,200	5,00
70 Hour	\$370,507	0	0 00	0 00		3650		621,436	7,70
Non-Relist	5192.471	77	1,432,025,70	88,621 60	1,570,948.30	1778	12,591	<u>B21,450</u>	7.10
	Į								
EPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)			0.00	0.00	1. S. S. S. S. S. S.	2065	ō	0	0,00
10 How	5220,467	0		G CO		2020		ŏ	0 00
55 Hour	\$308,653	0	0.00	6.00	0.00	3650	0	0	0.00
70 Hour	\$385,817				637,348,32	1778	5.334	320,040	3 00
Non-Rebel Molor	\$200,424	3	501,272.00	35,076 32	637,348.32	1778	5.334	320.040	3 02
Non-Relia	\$200,424	3	601,272.00	36,076.32	637,308.32		3,3,54		5.03
			1		1 State State				
ROWTH DEPUTY UNITS (Non-Relief Only)	\$134,395	18	2.419,128.00	145,147 88	2,564,275.88	1778	32,004	1 520,240	18.00
Occurry Arith ded grand unburted	5152,252	4	1 609.008.00		: 645,548.45	1778	7,112	425,720	4 60
Deputy (with dedicated vehicle)	\$141.887	2	283,774 00	17.076 44		1778	3,556	213.360	2 00
Decuty, 8-1 Geouty 8-1 (with dedicated vehicle)	\$159,743	ō	000			1778	0	0	0 00
Deputy 8-1 (with dedicated vertice)	3100,190	<u> </u>							
		1	1		563 839 04				
RateT UNITS (Non-Relief Only)	5134.398		537,584.00	32,755 04	569,839.04	1778	7,112	426 720	4 60
Deputy		$\frac{1}{1}$	1 152,252,00	9,135 12		1775	1,778	105,680	1.00
Deputy (dedicated vehiclo)	S152,252		1 283,774,00	17.025 44		1773	3.556	213,350	2 00
Deputy B-1	\$141.887	2	1 233,774.00	0.00		1778	0	6	0.00
Orputy 3-1 (dedicated vehicle)	5159,743	0	1 0.00			1773	0	0	0 00
Seizeam	31/2,843		1 000	150					
	1.	1	1	1	a state of the second				
UPPLEMENTAL POSITIONS (Non-Rollef Only)	- 1	1	1						
Lieutenant	\$209,270	<u>Q</u>	000	NEA		-1773	0	0	0.00
Sergeant	\$173,943	2	1 347.886.00	NCA	347,886.00	1778	3,556	213,360	2.60
Sergeani (Motor)	\$183,511	1 1	183,511 00			1778	1,775	106.580	1 00
Watch Deputy	\$138,862	0	0.00	0.00		1776	0	0	0,00
CSA	\$49,658	0	0,00	0.00		1779	0	0	0.00
Security Officer	\$57,869	0	0.00	0.00	0.00	1773	0	0	00
Law Enlorcement Tech	\$69,298	0	0.00	0.00		1779	0	0	0.00
Operations Asst (\$85,994	9	0.00	N'A		1779	3	0	0.00
Gaerasons Ass: I	581,912	0	0.00			1778	0	0	0.01
Operations Asst 13	\$93.817	0	1 000			1779	0	0	0.0
Sin Clerk II	561,053	1	51,053 00			1778	1,778	105,630	1.0
Come Analyst	\$94,284	0	1 0.00			1778	0	0	<u> </u>
Custoay Ansistant	580.653	0	1 000	0.00		1778	0	<u> </u>	9.04
Other (Heed to inseri cost on Pg 2)	Unknown	0		6.00	and the second se	1778	0	0	0.00
		<u></u>		<u> </u>					
	1	1		ļ		1	L	J	
ESTIMATED COST FOR SERVICE UNITS **			\$16,751,095.70	1	Section 20		1		
			LIABILITY @ 5% =	3685 579 40			HOURS	MONUTES	PERSONNE
				MATED COST	\$17,731,825.10		(, a ta t
					and the second	DEPUTY	152,217	9,132,995	85 25
						DEPUTY, Q-1	17,750	1.055.800	10 0
						L'ISERGEAUT	5,334	320,040	30
								0	0.0
						CSO CTALIAN	0 1,778	0	0.64

INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2008-09

Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits				
Salaries & Wages	\$17,633,776		\$528,859	\$17,104,91
Overtime				
Benefits				
Total	\$17,633,776		\$528,859	\$17,104,91
Services & Supplies		in tenter		
Liability (less 56 hr deputies)	\$387,581		\$387,581	
Total apital Expenditures	\$387,581		\$387,581	
Total		······································		
Fotal Expenditures	\$18,021,357	······································	\$916,440	\$17,104,917
	· · · · · · ·			
Cost Plan Costs			- .	· · · · · · · · · · · · · · · · · · ·
CIITY WIDE COSTS	\$1,001,171		\$1,001,171	
Cost Allocation Plan Costs				
ALLOCATION OF LAND/FACILITYCOSTS (\$15 million / 50 yrs depreciation schedule)	\$300,000		\$300,000	

\$1,301,171

\$19,322,528

13.0%

\$17,104,917

Total

(Rate is Based on Salaries)

Total Alloc. Indirect Costs

ICRP RATE =

59

\$1,301,171

\$2,217,611

Total Direct Salaries

\$2,217,611 = Total Allowable Indirect Costs

\$17,104,917

<u>City of Palmdale</u> <u>Sheriff</u> Fiscal Year 2008-09						
Name/Position	100% Admin. or Support Staff Annual Salary					
Sergeant (3) at 85% Stn. Clerk II	\$464,044 \$64,815					
TOTAL INDIRECT SALARIES	\$528,859					

Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Polmdal: 71/1/200 7/1/2003

		CITY:	Palmdale		7/1/2003					
				12 1949						
	NAME OF TAXABLE	CLEATOTAL AND	No. 20 Sector	UABILITY	LC A STATE	YEARLY	$\mathcal{F}_{\mathcal{F}}$	ANNUAL:	FEQUIRED	
SERVICE UNITS	0.00	UNITE	ALC: NO DEC	01%	STREEDOL HAT REPORT	HOURS PER		GOAL	REGNISED	
		PURCHASED			and therein a state	SERVICE UNIT		THIN UTESY		
	in the second second									
EPUTY SHERIFF SERVICE UNIT	12								0.0000	
40 Hour	\$221,920	0	0.00	0.00	0.00	2086	99,280	5,955,800	\$4,5720	
56 Hour	\$310,687	34	10,563,358.00	633.801.48	11,197,159.48		53.200	0,000,000	0.0000	
70 Hour	\$386,359	0	0.00	0.00	0.00	3650	13.976	838.530	7,7000	
Non-Relief	\$201,745	7.7	1.553,436.50	93,205.19	1,645,642.89	1815	13.370			
			}							
										1
EPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)	\$230,858	0	0.00	0.00	0.00	2085	0	0	0.0000	
40 Hour	\$323,201	0	0.00	0.00	0.00	2520	0	0	0.0000	
58 Hour	\$404,001	0	0.00	0.00	0.00	3650	0	0	0.0000	
70 Hour	\$209,871	6	1,259,228.00	75,553.56	1,334,778.56	1815	10,590	653,400	5.0000	
Non-Relief Motor	\$209,871	0	0.00	0.00	0.00	1815	0	0	0.0000	
Non-Relief	4403,077									
SROWTH DEPUTY UNITS (Non-Rollet Only)	\$139.085	19	2.642,235.00	158.534.10	2,800,769.10	1815	34,485	2.055,100	19,0000	
Deputy	\$156,835	0	0.00	0.00		1815	0	0	0.0000	
Deputy (with dedicated vehicle)	5156,835	2	293,788,00	and the second se		1215	3.630	217,800	2.0000	
Deputy. B-1		0	1 0.00			1875	0	0	0.0000	
Deputy 8-1 (with dedicated vehicle)	\$164.464	<u> </u>	1							
	1	1					{ }			
GRANT UNITS (Non-Relief Only)	l.				442,225.70	1815	5,445	326,700	3.0000	
Occuly	\$139.065	3	417,195.00			1015	0	0	0.0000	
Deputy (dadicated vehicle)	\$156,635	0	0.00		Contraction of the local division of the loc	1815	3,630	217,800	2.0000	
Deputy B-1	\$146,894	2	293,788.00			1815	0	0	0.0000	
Deputy B-1 (dodicaled vehicle)	5164.464	0	0.00			1815	ő		0.0000	
Sergeant	\$181,978	6	0.00	NI	0.00	101.0				
	+			i i	1					
SUPPLEMENTAL POSITIONS (Non-Relief Only)					0.00	1615			0.0000	
Lieulenani	5218.784	0	0.00			1815	5,445	325,700	3 0000	
Sorgeani	5181,978	3	545,934,00				0		0,0000	
Sergeant (Molor)	\$191,985	0	0.00			1815	1 0		0.000.0	
Watch Dopuly	\$144,453	0	0.00			1815	0			
CSA	\$50,845	Q	0.00			1815	0			
Security Officer	\$61,439	0	0.00			1815	0			
Law Enlorcement Tech	\$17,075	0	0.03			1615				
Operations Assi i	\$70.075	0	0.00			1815	0			
Operations Assi II	\$87,031	0	0.00			1615			00000	
Operations Asst III	\$99,665	0	0.00			1815	0		1.0000	
Sin Clerk II	-564,815	1	64,815.00	N/,		1815	1.815			
	\$98,217	0	0.00			1815	0			
Crime Analyst	\$85,594	- O	0.00		0.00	1815	0			
Cuslody Assistant Other (Need to insert cost in next column)	+	e	0.00			1815	9	0	0.0000	
willer france to mater coast in man coloring			1				+	l	[
	1		+			Į	<u></u>	1		
ESTIMATED COST FOR SERVICE UNITS "			\$17.633.775.50							
Calimated Cost Lou Service Onto			LABILITY @ 5% =			1	HOURS	MINUTES	PERSONNEL	
				MATED COS		1		11		
						DEPUTY				
						OFPUTY, 8-1				
						LTIDERGEAN				
						C54		-	0.0000.0	
						CIVILIAN	1.815	108,900	1,0000	
						CIVILION	1.414	11 100.000	(

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INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2009-10

Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime Benefits	\$17,888,741		\$604,037	\$17,284,704
Total	\$17,888,741	. t ^a kanan	\$604,037	\$17,284,704
Services & Supplies				
Liability (less 56 hr deputies)	\$156,426		\$156,426	
Total	\$156,426		\$156,426	
Capital Expenditures	and the second		· · · · · · · · · · · · · · · · · · ·	
Total				
Total Expenditures	\$18,045,167		\$760,463	\$17,284,70
Cost Plan Costs				
COST Plan Costs CIITY WIDE COSTS	\$1,001,171		\$1,001,171	

Cost Plan Costs				
CIITY WIDE COSTS	\$1,001,171		\$1,001,171	
Cost Allocation Plan Costs				
ALLOCATION OF LAND/FACILITYCOSTS	\$300,000		\$300,000	
(\$15 million / 50 yrs depreciation schedule)				
Total	\$1,301,171		\$1,301,171	
Total Alloc. Indirect Costs	\$19,346,338	· · · · · · · · · · · · · · · · · · ·	\$2,061,634	\$17,284,704
· · · · · · · · · · · · · · · · · · ·				
ICRP RATE =	11.9%	<u>\$2,061,634</u>	= Total Allowable	Indirect Costs
(Rate is Based on Salaries)		\$17,284,704	Total Direct	Salaries

City of Palmdale **Sheriff** Fiscal Year 2009-10 100% Admin. or Support Staff Name/Position Annual Salary Sergeant SAO (2) Sergeant Motor (1) at 85% Station Clerk \$371,765 \$166,690 \$65,582 **TOTAL INDIRECT SALARIES** \$604,037

Page 2 of 3

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Palmdale 7/1/2009

SERVICE UNITS				LIADILITY		YEARLY		. ANNUAL	PERSONN
				61X		HOURS PER SERVICE UNIT		, GOAL,	REQUIRE
	1.8.9								
DEPUTY SHERIFF SERVICE UNIT	1			1			1		
40 Hour	:\$228:392	6	1,370,352 00		1,452,573.12	2086	12,516	750,960	6,
56 Hour	*\$319:749	36	11,510,964 00		12,201,621.84	2920	105,120	6,307,200	58,
70 Hour	\$399;606*	0	0.00		0.00	36SC	0	D	0
Non-Relie!	\$207,629	1	207,629.00	12,457.74	220,096,74	1780	1,769	107,340	1,
	1. 1987								í
	12.1.2								
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)		[1	1			1		1
40 Haur	\$237,130	0	0.00	0.00	0.00	2098	0		0.
56 Hour	\$331962	0	0.00	0.00	0.00	2920	C	é	Ū,
70 Hour	-\$414,920"	0	0.00	0.00		3650	ō	0	0.
Non-Relief	:\$215.573	1	215,573.00			1789	1,789		
	12354 Web.			12,00 .00	Pro-1941.40	1/08	1,703	107,340	1.
	198934.1.								
ROWTH DEPUTY UNITS (Non-Reliet Only)			1			}			1
Deputy	15142,446	14	1054 244 00					1	
Deputy (with dedicated vehicle)	40142,940 .	0	1.984,244.00		2,113,888.66	1789	25,046	1,502,760	14.
Deputy B-1	\$169:838 - -\$350:442		0.00	0.00	0.00	1789	0	0	Ŭ.
Deputy B-1 (with dadicated vehicle)		1	150,442.00		159,468.52	1789	1,789	107,340	1.
Cepany B-1 (wall dedicated vehicle)	151676834	0	0.00	0.00	0.00	1789	0	O	0.
	3.300								
RANT UNITS (Non-Relief Only)	142446								
RANT UNITS (Non-Relief Only)	意开放之子	_	}			f 8		1 1	
Deputy	3142946:	3	427,338 00	25,540.28	452,378.28	1769	5.367	322.020	3.
Deputy (with dedicated vehicle)	\$159,838	0	0.00	0.00	0.00	1789	0	0	Q.
Deputy 8-1	S150.442	Z	300,884,00	18,053.04	318,5J7.04	1789	3.578	214,680	2.
Deputy B-1 (with dedicated vehicle)	S167/834	0	0.00	0.00	0.00,	1789	0	0	0,
	17. 现在所有							4	
	\$125 A15		1					h	
UPPLEMENTAL POSITIONS (Non-Relief Only)	1.252				•			1 1	
Liculenant	\$223 475	0	0.00	N/A	0.00	1789	0		
Sergeant (SAO)	S185.881 :	2	371,762.00	NIA	371.762.00	1789	3,578	214,880	0.0
Sergeant (Molor)	\$195:105-	1	196,106.00	11,766.36	207.872.36	1789	1,789		2
Watch Deputy	15148739.3	0	0.00	0.00	0.00	1789		107,340	1.
Motor Deputy	\$215 578	5	1.077.855.00	64.671.90	1.142.538.90		0	0	0.
CSA	C551-713-1	0	0.00	0,00		1789	8,945	538,700	5.
Security Officer	\$62,165	0	0.00	0.00	0.00	1789	0	0	0.
Law Enforcement Tech	5579:191	ŏ			- 0.00	1789	0	0	0.
Operations Asat 1	\$70,909	ö	0.00	0.00	9.00	1789	0	0	0.
Operations Assi il			0.00	N/A	0.00	1789	0	0	0.
Operations Asst III		0	0.00	N/A	0.00	1789	0	Ō	0.1
	-\$100,868:	0	0.00	N/A	. 8.00	1789	0	0	0.0
Sin Clerk II	:\$65,582 -	1	65,582.00	N/A	65,582.00	1789	1,789	107,340	1.
Crime Analyst	\$99:343	0	0.00	NA	• 0,00	1769	0	O	0.0
Cuslody Assistant	**\$86,727-**	0	0 00	0.00	0.00	1789	0	ő	0.0
Other (Need to insert cost in next column)	142.9	0	0.00	N/A	0.80	1789	0	0	00
	With the second								
	" " Te								
			1	1					
ESTIMATED COST FOR SERVICE UNITS			\$17,888,741.00		1		1		
			LABILITY @ \$%=		1		KOURS	WHUTES	PERSONN
				MATED COST	\$18,935,824.82		THE REAL PROPERTY IN COLUMN 2		CERTAIN
						DEPUTY	158,783	9,526,980	
						DEPUTY, 6-1	7,156		38,7
								429,360	4.0
						LT/GERGEANT	5,367	322,020	3.0
						CEA	01	01	0.0
						CIVILIAN	1,789	107,340	10

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INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2010-11

Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime	\$18,029,829	······	\$612,188	\$17,417,641
Benefits Total	\$18,029,829		\$612,188	\$17,417,641
Services & Supplies				
Liability (less 56 hr deputies)	\$235,065		\$235,065	
Tatal	1005.005			
Total	\$235,065		\$235,065	
Capital Expenditures				
Total				
Total Expenditures	\$18,264,894		\$847,253	\$17,417,641
Cost Plan Costs CiITY WIDE COSTS Cost Allocation Plan Costs	\$1,001,171		\$1,001,171	
ALLOCATION OF LAND/FACILITYCOSTS (\$15 million / 50 yrs depreciation schedule)	\$300,000		\$300,000	
Total	\$1,301,171		\$1,301,171	
Total Alloc. Indirect Costs	\$19,566,065		\$2,148,424	\$17,417,641
ICRP RATE =	12.3%	<u>\$2,148,424</u>	= Total Allowable	Indirect Costs

\$17,417,641

Total Direct Salaries

(Rate is Based on Salaries)

<u>City of Pa</u> <u>Sheri</u> Fiscal Y	<u>ff</u> ′ear
2010-1	11
	100% Admin. or Support Staff
Name/Position	Annual Salary
Sergeant SAO (2)	0070 70 4
Sergeant Motor(1) at 85%	\$376,794 \$169,550
Station Clerk	\$65,844
	\$00,0 H
······································	
· · · · · · · · · · · · · · · · · · ·	
·	
TOTAL INDIRECT SALARIES	\$612,188

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			OF SERVICE &	ESTIMATED						
		CITY:	Palmdale		7/1/2010					
SERVICE UNITS				· LABILITY :		YEARLY HOURS PER		S. acres	PERSONNEL REGURED	
				8+5		BERVICE UNIT	and a second s		REGIMEN	
	1									
DEPUTY SHERIFF SERVICE UNIT	1.14				A Same					
40 Hour	42032,330	8	1.393,998.00	55.759.92	1,449,757.02	2086	12,516	750,960	<u>6 9980</u> 58,7520	
56 Hour 70 Hour	3406,583	36 0	11,709,575.00 0.00			3650	105,120	0.301,200	0 0000	
Non-Relei	- 5211,212.	5	1.056.060.00			1782	5,945	536,700	5.0000	
			1.000.000.00	10.010.11						
	St.			1			1			$(a_1, b_2) \in [0, \infty)$
DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL)			1]		a				
40 Hour	\$241,642	0	0.00		0100	2086	0	0	0.0000	
56 Hour 70 Hour	.1338,299	00	0.00			2920	0	0	0.0000	
Ncn-Relief	\$472;873 \$219,874	3	859,022.00			3850	5,367	322,020		
IVVLITAGIIO/	36.30,014	·····	000,022.00	20.000.00	100,044.00	1103	0,301	JEE, J20	3.0000	
			1				1			
ROWTH DEPUTY UNITS (Non-Relief Only)	1. 1. 1. 1.	8			··· > 12.35	1				
Osputy	\$144,876	7	1,014,632.00	40,593.28	1,065,626.28	1769	12,523	751,380	7.0000	
Deputy (with dedicated vehicle)	.\$164.648*	0	0.00			1768	0	0	0.0000	
Deputy 8-1 Deputy 8-1 (with dedicated vehicle)	3153,564	1	153.094.00	6,123.76		1789	1,789	107.340	1.0000	
	1	·····	0.00	0.00	0.00	1/00	Ŭ	⁰	0.0000	
			1					}		
RANT UNITS (Non-Rollef Only)			}			1.				
Серику	1.3444 310	3	434,928.00	17,397,12	452, 325, 12	1789	5,357	322.020	3.0000	
Deputy (with dedicated vehicle)	1184,548	0	0.00	0 00		1789	0	0	0.0000	
Deputy B-1 (MOTOR)	15153.094	2	308,188.00	12.247 52		1789	3,578	214,680	2,0000	
Deputy B-1 (with dedicated vehicle)	i-\$1172,568	0	0.00	0.00	.0.00	1789	0	0	0.0000	
							·		i	
UPPLEMENTAL POSITIONS (Non-Relief Only)	3228,348							1 1		
Lieulenant	3228,348	0	0.00	N/A	0.90	1789	0	o	0 0000	
Sergeant (SAO)	\$188.397.	2	376,794.00	N/A	378,794:00	1789	3,578	214,680	2.0000	
Sergeant (Molor)	. \$193,47.1	11	189.471.00	7,978.84		1789	1,789	107,340	1.0000	
Watch Deputy	\$150,322	0	0.00	0.00		1789	D	0	0.0000	
Motor Deputy CSA	\$219.674 \$52.819	3	659.022.00	26.360.88	. 685,382.84	1789	5,387	322,020	3.0000	1
Security Clficer	352,817	0	0.00	0.00		1789	0	0	0.0000	
Law Enforcement Tech	378,758	0	0.00	0.00		1789	ő	0	0.000.0	
Operations Assi I	372 273 -	0	0.00	N/A	0.06	1789	ő	0	0.0000	
Operations Asst II	\$89,776 .	D	0.00	N/A	0:00	1789	Q	ő	0.0000	
Operations Assi III	3102:807.1	0	0.00	N/A	0.00	1789	0	0	0.0000	
Sin Clerk II	166:844	1	66,844.00	N/A	66 844.00	1789	1,785	107,340	1.0000	
Crime Analysi	3100,566	0	0.00	N/A	0:00	1789	0	0	0.0000	
Custody Assistant	588,395	0	0.00	0.00	0.00	1789	0	0	0.0000	
Other (Need to insert coal in next column)		0	, 0,00	N∕A	8.00	1789	0	0	0.0000	
	الشيب سيستحد		[]			L	·	┟┈━━━━━┥		
ESTIMATED COST FOR SERVICE UNITS **			\$15,029,829.00		· · · · · · · · · · · · · · · · · · ·					
			LIABILITY & 4% -				HOURS	and the second second	PERSONNEL	
				MATED COST	\$18,732,276,84					
						DEPUTY	149,838	6,990,280	63.7480	
						DEPUTY, 8-1	10,734	644,040	8.0000	
						LT/SERGEANT	5,367	322,020	3.0000	
						LT/SERGEANT CBA CR/XLIAN	5,367 0 1.789	322,020 0 107,340	3.0000 0.0000 1.0000	

HOURS OF SERVICE & ESTIMATED CHARGES

Page 2 of 3

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INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2011-12

Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime Benefits	\$18,858,396		\$625,283	\$18,233,113
Total	\$18,858,396	- · · · · · · · · · · · · · · · · · · ·	\$625,283	\$18,233,113
Services & Supplies Liability (less 56 hr deputies)	\$253,451		\$253,451	
Total Capital Expenditures	\$253,451		\$253,451	
Total	• • • • • • • • • • • • • • • • • • •	·	······	
lotai				
Total Expenditures	\$19,111,847		\$878,734	\$18,233,113
Cost Plan Costs CilTY WIDE COSTS Cost Allocation Plan Costs	\$1,001,171		\$1,001,171	
ALLOCATION OF LAND/FACILITYCOSTS (\$15 million / 50 yrs depreciation schedule)	\$300,000		\$300,000	
Total	\$1,301,171	·····	\$1,301,171	
Total Alloc. Indirect Costs	\$20,413,018		\$2,179,905	\$18,233,113
ICRP RATE =	12.0%	<u>\$2,179,905</u>	= Total Allowable	Indirect Costs

\$18,233,113

Total Direct Salaries

(Rate is Based on Salaries)

<u>City of Pa</u> <u>Sheri</u> Fiscal Y 2011-	ff_ ′ear
Name/Position	100% Admin. or Support Staff Annual Salary
Sergeant SAO (2) Sergeant Motor(1) at 85% Station Clerk	\$385,450 \$172,897 \$66,936
TOTAL INDIRECT SALARIES	\$625,283

HOURS OF SERVICE & ESTIMATED CHARGES CITY: Palmdale 7/1/2011

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DEPUTY INSERT SERVICE UNIT Although	SERVICE UNITS	UNIT	UNITS	OVAL DEGRAPHICA DEGRAPHICA	LIABILITY @4%	TOTAL COST WITH UABILITY	YEARLY HOURS PER		ANNUAL GOAL	PERSONNEL REQUIRED
GLIGU Table 1400 State 200 1/200		ALL	A CONTRACTOR OF A CONTRACTOR		1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 -		SERVICE UNIT		(MINUTES)	1 g
55 box 655 box 73 box		\$239,478	6	1,436,868,00	57 474 72	1 494 349 73	2086	10 516	750.000	c
No. No. <td></td>										
PERUTY SHERUF SEENACE UNIT GONUS LEVEL PERUTY SHERUF SEENACE UNIT GONUS LEVEL SEENACE UNIT GO						0.00	3650	<i>,</i> 0	0	0.00
40 Hour 2022 200 0 0.00 0.00 0.00 200 200 200 0.00 <t< td=""><td></td><td></td><td>8</td><td>1,741,664.00</td><td>69,666.56</td><td></td><td>1789</td><td>14,312</td><td>858,720</td><td>8.000</td></t<>			8	1,741,664.00	69,666.56		1789	14,312	858,720	8.000
40 Hour 2022 200 0 0.00 0.00 0.00 200 200 200 0.00 <t< td=""><td>DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL</td><td>New York</td><td></td><td></td><td>Adami, Marangan, Mandalik</td><td></td><td></td><td></td><td></td><td></td></t<>	DEPUTY SHERIFF SERVICE UNIT (BONUS LEVEL	New York			Adami, Marangan, Mand alik					
	40 Hour	\$252,766	0	0.00	0.00	0.00	2086		0	0.000
Internal Part of the second seco				0.00	0,00	0.00				
HORMYT DEPUTY UNTS (Non-Relief Only) 1/16/200 0.00000000000000000000000000000000000										0.000
HOWTH DEPUTY UNTS (New-Relief Only) Deputy Liver Section 2007 (1979) 118 Deputy Liver Section 2007 (1979) 117 Deputy Liver Section 2007 (1979)			4	919,152.00	30,760,08		1789	7,156	429,360	4,000
Based Sector Strike (with dedicated which) Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Strike Str	ROWTH DEPUTY UNITS (Non-Relief Only)									
Ling Control Control <thcontrol< th=""> <thcontrol< th=""> <thcont< td=""><td>Deputy</td><td>\$146,732</td><td></td><td>586,928.00</td><td>23,477.12</td><td>610,405,12</td><td>1789</td><td>7,156</td><td>429 360</td><td>4 000</td></thcont<></thcontrol<></thcontrol<>	Deputy	\$146,732		586,928.00	23,477.12	610,405,12	1789	7,156	429 360	4 000
Dampo, B.L. (with, designated velocity) 4172 / 42 0 0.00 <th0.00< th=""> 0.00 0.00<td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>0</td><td>0</td><td>0.000</td></th0.00<>								0	0	0.000
RATY UNTS (Mon-Relief Only) 5140.733 3 440.195 0 7.807.84 457.673.84 (7.780 5.307 22.000 10.0000 10.000 10.000 10.0000 10.0000 10.0000 10.0000						and the second se				
RANT UNTS (ton-Relief Only) 5145 23 3 440.195.00 17.697.24 457.803.24 17.99 5.87 22.00 5.00 0.00 0.00 0.00 0.00 0.00 0.0		and the second s				the second state of the se				PTL 14 1
Deput/ Deput/ Deput/ PLICMENTAL POSITIONS (Mon-Relief Only) Strip St	RANT UNITS (Non-Relief Only)								· · * *	
Lingdown								5,367	322,020	3.000
Dapping B-1 (with diadicated whole) \$170,742 0 000 59,7420 1786 3,972 24,800 200 000 UPPLEMENTAL POSITIONS (kon-Relaf Oray) 233,591 0 0.00 0.00 1786 0									0	
UPPLEMENTAL POSITIONS (Mon-Relief Only) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Sergent (Moo) Satisational Satisational Satisational Satisational Sergent (Satisational Satisational Satisational Sergent (Satisational Satisatisatisational Satisatisational Satisational Satisati						the second s				
UPPLEMENTAL POSITIONS (Mon-Relief Only) Sampani (BAC) Sampani (B		120202421		-		the second s	1105		Ÿ	0.001
Late (stat) (stat) (stat) 0 0.00 N/A 0.00 1769 0	UPPLEMENTAL POSITIONS (Non-Relief Only)	S. C. States			14 III 1993					
Sergent (SAD) \$102,725 2 385,460.00 N/A 385,460.00 1769 3,769 17,660 2200 Sergent (SAD) \$220,005 0 0.00 0.00 7769 100 100 100 100 100 100 100 1769 10 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100 100	Lieutenant						1789	0	0	0.000
Watch Deputy 5456,059 0 0.00 0.00 0.00 0.00 1062 0.00						385,450.00	1789		214,680	2.000
Moto Dpuly \$228,728 3 699,344.00 779,558.45 199 538.7 322.00 0.00 Security Officer \$58,245 0 0.00 0.00 0.00 199 0 0 0.00 Security Officer \$58,245 0 0.00 0.00 0.00 199 0 0 0.00 Destingtonent Tech (Win Vahicla) \$80,02 0 0.00 0.00 1799 0 0 0.00 Destingtonent Tech (Win Vahicla) \$80,02 0 0.00 NAA 0.00 1799 0 0 0.000 Destingtonent Tech (Win Vahicla) \$199,22 1 0.00 NAA 0.00 1799 0 0 0.000 Destingtonent Tech (Win Vahicla) \$199,292 0 0.000 NAA 0.000 1789 0 0 0.000 Destingtonent Tech (Win Vahicla) \$199,294,00 0.000 NAA 0.000 1789 0 0 0.000 Citina Analytiki	Watch Deputy									1.000
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INDIRECT COST RATE PROPOSAL City of Palmdale <u>Sheriff</u> Fiscal Year 2012-13

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Description of Costs	Total Costs	Excludable Unallowable Costs	Allowable Indirect Costs	Allowable Direct Costs
Salaries & Benefits Salaries & Wages Overtime Benefits	\$18,874,178	- d il	\$632,270	\$18,241,908
Total	\$18,874,178		\$632,270	\$18,241,908
Services & Supplies				
Liability (less 56 hr deputies)	\$243,102		\$243,102	
Total	\$243,102		\$243,102	
Capital Expenditures		·····	ψ2-τ0, τ02	
Total				
Fotal Expenditures	\$19,117,280		\$875,372	\$18,241,908
Cost Plan Costs CIITY WIDE COSTS Cost Allocation Plan Costs	\$1,001,171		\$1,001,171	
ALLOCATION OF LAND/FACILITYCOSTS (\$15 million / 50 yrs depreciation schedule)	\$300,000		\$300,000	
Total	\$1,301,171		\$1,301,171	
Total Alloc. Indirect Costs	\$19,117,280		\$2,176,543	\$18,241,908
ICRP RATE = (Rate is Based on Salaries)	11.9%	<u>\$2,176,543</u> \$18,241,908	= Total Allowable Total Direct	

<u>City of Pa</u> <u>Sheri</u> Fiscal Y 2012-7	ff_ ′ear
	100% Admin. or Support Staff
Name/Position	Annual Salary
Sergeant SAO (2) Sergeant Motor(1) at 85%	\$388,992
Station Clerk	\$174,415 \$68,863
OTAL INDIRECT SALARIES	\$632,270

HOURS OF SERVICE & ESTIMATED CHARGES

100110	Q1 Q2	
CITY:	PALMDALE	

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SERVICE UNITS	UNIT 10 COST	TOTAL VINITS VI PURCHABED		64%	TOTAL COST WITH LIABILITY	YEARLY HOURS PER SERVICE UNIT	ANNUAL (GOAL (HOURB)	ANNUAL GOAL (MINUTES)	PERSONNEL REQUIRED
UTY SHERIFF SERVICE UNIT 40 Hour 56 Hour 70 Hour	\$244,817 \$342,744 \$428,430 \$222,561	6 36 0 10	1,468,902.00 12,338,784.00 0.00 2,225,610.00	58,756.08 493,551.36 0.00 89,024.40	<u>1,527,658.08</u> 12,832,335.36 0.00 2,314,634.40	2086 2920 3650 1789	<u>12,516</u> 105,120 0 17,890	750,960 6,307,200 0 1,073,400	6.9960 58.7520 0.0000 10.0000
Non-Relief PUTY SHERIFF SERVICE UNIT (BONUS LEVEL) 40 Hour 56 Hour 70 Hour Non-Relief	antigen magnetic Nacionalistation	0 0 0 4	0.00 0.00 0.00 940,748.00	0.00 0.00 0.00	0.00 0.00 0.00 978,377,92	2086 2920 3650 1789	0 0 0 7,156	0 0 0 429,360	0.0000 0.0000
Noti-Renet COWTH DEPUTY UNITS (Non-Relief Only) Deputy Deputy (with dedicated vehicle) Deputy B-1 (with dedicated vehicle)	\$148,175 \$168,561 \$161,093 \$181,479	0 0 0 0	0.00 0.00 0.00 0.00	0.00	0.00 0.00 0.00 0.00	1789 1789			
RANT UNITS (Non-Rellef Only) (Non-Rellef Only) Deputy (with dedicated vehicle) Deputy B-1 (with dedicated vehicle)	\$148,175 \$168,561 \$161,093 \$181,479		444,525.00 0.00 322,186.00 0.00	0.00	<u>482,306.00</u> 0.00 335,073.44 0.00	1789 1789	5,367 (3,578 (214,680	0 0.000 0 2.000 0 0.000
UPPLEMENTAL POSITIONS (Non-Relief Only) Liautenant Sergeant (SAO) Sergeant (Motor) Watch Deputy	\$233,821 \$194,496 \$205,194 \$159,375	2 1 0	0.0 388.992.0 205.194.0 0.0 470,374.0	0 N/A 0 8,207.76 0 0.00	0.0 489,188.9	0 1789 6 1789 0 1789 6 1789	3,57 1,78 3,57	9 107,34 0 8 214,68	0 1.000 0 0.000 0 2.000
Motor Deputy CSA Security Officer Law Enforcement Tech Operations Asst I Operations Asst II Operations Asst III	\$235,187 \$55,996 \$95,568 \$80,393 \$74,456 \$92,488 \$105,912	0 0 0 0 0 20 0	0.0 0.0 0.0 0.0 0.0 0.0	0 0.00 0 0.00 0 0.00 0 N/A 0 N/A 0 N/A	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0 1789 0 1789 0 1789 0 1789 0 1789 0 1789 0 1789		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0.000 0 0.000 0 0.000 0 0.000 0 0.000 10 0.000
Custody Assistant Custody Assistant Other (Need to insert cost in next column)	\$68,863 \$106,44 \$86,318	0 6 0	68,863.0 0.0 0.0	00 N/A 00 0.00 00 N/A	0.0	0 1789 0 1789			0 0.00
ESTIMATED COST FOR SERVICE UNITS	•		\$18.874,178.0 LIABILITY @ 4% TOTAL ES	0 = \$736,652.92 TIMATED COS	T\$19,610,830.9	DEPUTY, DEPUTY, LT/SERGE	B-1 10,7 ANT 5,3 CSA	71 8,668,2 34 644,0 67 322,0	60 80.74 40 6.00 20 3.00 0 0.00
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PROOF OF ADDITIONAL OVERHEAD COSTS INCURRED –

COST ALLOCATION PLAN (excerpts)



City of Palmdale

Full Cost Allocation Plan for Use Fiscal Year 2013-14

- Based on Fiscal Year 2013-14 Budgeted Expenditures
- Full Cost Iteration

January 3, 2014

32605 Temecula Parkway, Suite 100 Temecula, CA 92592 Toll free: 800.676-7516

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A.	Full Cost Allocation Plan Detail Exhibit A

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Full Cost Allocation Plan for Fiscal Year 2013-14 – City of Palmdale Prepared by NBS – January 2014

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City of Palmdale Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014

36 23 10 9 103 794 FORFEITURE 15 066 1012520-1 S ENFORCEMENT GRANTS 1,788 2,843 20,536 750 806 8,090 5,102 1,157 1012510- LAW ı ÷ 1 Э 13,317 137,136 109,521 34,613 38,386 19,451 71,329 17,331 136,976 198,245 28,357 107,100 51,239 38,171 1,001,171 1012500-PUBLIC SAFETY S 1,298 544 2,063 585 2,690 5,869 840 13.889 1012300-ANIMAL ı ī 1 I CONTROL S 1012200-BUILDING AND SAFETY 28,155 33,732 2,287 959 10,346 347,394 38,647 31,531 1,480 43,895 12,795 35,217 108,351 5 1,559 19 COMMISSION ω 30 8 1,399 84 12 PLANNING 1012110-1 S 122,439 76,816 103,989 8,020 73,339 16,472 48,697 58,741 55,180 2,356 3,641 111,770 789,811 PLANNING 108,351 1012100ω \$ Geographic Information Systems Public Works - Administration AME Government Facilities Information Services Human Resources **Risk Management** Allocated Costs Communications Equipment Use **City Manager** Building Use City Attorney General City City Council City Clerk Finance FUND/ DEPT ACCOUNT NUMBER 1011000 1011100 1011400 1011600 1011700 1011200 1011300 1011410 1011500 1013230 1013400 1011800 1013100 EQUIP BLDG

TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE AND SUPPORT SERVICES



Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014

Allocation 3 Page 7

PURPOSE

A Cost Allocation Plan is an analytical tool through which a city can apportion administrative or indirect services costs to individual departments or cost centers within its organization. Allocated costs are typically termed "city-wide overhead". Most overhead/indirect service costs are those expenditures which provide support services or oversight to each department city-wide and typically include: legislative, managerial, financial, administrative, legal, personnel, technology, building and equipment use, and risk management activities. Allocated costs may also include services within non-administrative/support services departments that provide targeted benefit to specific departments. A general example of this would be specific skill sets from one department that actually exist to provide support to a department outside its own.

The methods for allocating costs within this analysis are described briefly below:

- An organizational analysis is conducted to identify entire departments or functions within departments city-wide which provide either overhead or indirect services broadly or specifically to departments outside their own. In addition to evaluating published data sources, NBS conferred with City staff on multiple occasions to identify and consider allocable overhead and indirect services across all City departments.
- Line-item expenditures in each support service department are reviewed for their inclusion. For example, large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services would be excluded. The resulting "allocable" expenditures are then linked to each overhead/indirect service identified through the organizational analysis to create allocable cost pools.
- An allocation factor is assigned to each cost pool. An allocation factor is a data set used as the basis for distributing overhead/indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department or estimates of how time is spent across departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated or a reasonable and generally accepted means of apportioning benefit for the function allocated.
- Cost allocations are performed. Each cost pool is distributed across departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.
- Various outcomes are generated based on the total share of overhead/indirect service costs identified for each department.

Data Sources

The Cost Allocation Plan was developed based on operations and costs from FY 2013-14.

The following data sources were used to support the development of this Cost Allocation Plan for the City of Palmdale:

- Budget expenditure statements for FY 2013-14
- Various correspondences with City staff to support the nature and purposes of line item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation statistic data reflecting FY 2012-13 and FY 13-14.
- A complete listing of all City personnel and their forecasted salary and benefit expenditures for FY 2013-14

The City's FY 2013-14 budget expenditure information is the most significant source of information affecting the Cost Allocation Plan's results. It should be noted that consultants did not conduct separate efforts to audit or validate the City's financial management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study has accepted the City's expenditure reports and staff input as the most appropriate and reasonable basis for development of the Plan.

Beyond expenditure information provided by the City, original data sets were also developed to support the work of this study, including: estimated staff time at various levels of detail, and allocation statistics. To develop these data sets, consultants prepared questionnaires and conducted meetings and in-person and telephone interviews with individual departments. Consultants and departmental management reviewed and questioned all responses to ensure the best possible set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "support services" overhead costs to various departments, revenue funds, and grant funded programs. The key deliverables for this project include two versions of the plan:

Full Cost Allocation Plan

Exhibit A to this report presents a version of the Cost Allocation Plan which allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. This version of the plan is typically applied as the internal budgeting tool for establishing overhead support costs at the department level.

OMB A-87 Annual Cost Allocation Plan

This version of the Cost Allocation Plan complies with the stipulations of *Title 2*, *Code of Federal Regulations*, *Part 225*, *Cost Principles for State*, *Local*, *and Indian Tribal Governments (formerly known as OMB A-87)*. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, only costs which are considered allocable for these purposes are considered in the results of this Plan. The results for this version of the Cost Allocation plan are provided separately from this report.

It should be noted, however, that both a Full and OMB A-87 version of a Cost Allocation Plan are developed utilizing guidelines for cost allocation set forth by the original OMB A-87 Circular, as well as Generally Accepted Accounting Principles (GAAP).

Full Cost Allocation Plan for Fiscal Year 2013-14 – City of Palmdale Prepared by NBS - January 2014

SUPPORT SERVICE DEPARTMENT NARRATIVES

The full cost allocation plan allocates 13 General Fund central service units based on a variety of factors to operating units, along with Building Use and Equipment Use. The plan identified total allocable costs of approximately \$15.2 million from the following central service units to other City operating units:

Alle	Allocable Budget Unit					
BLDG	Building Use	\$ 1,051,720				
EQUIP	Equipment Use	1,153,464				
1011000	City Council	164,300				
1011100	City Manager	698,960				
1011200	City Clerk	692,290				
1011300	Human Resources	543,650				
1011400	City Attorney	2,107,480				
1011410	Risk Management	1,162,080				
1011500	Finance	1,336,800				
1011600	Information Services	1,228,380				
1011700	Communications	640,620				
1011800	General City	1,422,480				
1013100	Public Works - Administration	489,320				
1013230	Geographic Information Systems	178,670				
1013400	Government Facilities	2,333,290				
Grand Total		\$15,203,504				

Note: Although Building Use and Equipment Use are not formal departments/organizational units within the City, allowances for building and equipment use can be allocated through the Cost Allocation Plan.

A description of each support service unit is provided below, along with a general explanation of how functional costs of each unit were allocated in the Plan:

Building Use

A calculation is utilized to charge depreciation to departments that are housed in buildings owned by the General Fund. Each building's original acquisition and improvement costs are identified and the annual depreciation amount is allocated to the departments housed in the building. Where there are multiple occupants, the cost is allocated to the departments or divisions housed there based on square footage. This methodology follows OMB-A 87 guidelines and generally accepted accounting principles. Building use allowance expenditures are assigned amongst two different cost pools and allocated to each department presumed to benefit from use of identified buildings and improvements. The cost pools and allocation factors are:

- All City Hall Departments Costs are allocated based on the square footage per department occupying City Hall.
- Other General Government Buildings Costs are allocated directly to the operating units that benefit from building use.

Equipment Use

Similar to the Building Use Charge, a calculation is utilized to charge depreciation to departments and their divisions that have purchased equipment. Original acquisition costs are identified and the annual depreciation amount is allocated to the departments utilizing the equipment. This methodology follows OMB-A 87 guidelines and generally accepted accounting principles. Equipment Use allowance costs are derived from the FY 2011-12 Citywide fixed asset reports maintained by the Finance department. Equipment use allowance expenditures are assigned amongst two different cost pools and allocated to each department presumed to benefit from use of identified equipment. The cost pools and allocation factors are:

- General Government Equipment Use Costs are allocated on FY 2013/14 Expenditures per department.
- Department Equipment Use Costs are allocated directly to the operating units that benefit from equipment use.

City Council (1011000)

The City Council is the five-member legislative body of the City of Palmdale. The Mayor is separately elected, and four Council members are elected at-large for four-year terms. The City Council also sits as the governing board for the Palmdale Redevelopment Agency and the Palmdale Civic. The Council establishes City policies, which staff implements under the City Manager's direction. The City Council is also advised by various commissions, committees and boards comprised of citizens appointed by the City Council. The City Council appoints the City Manager and the City Attorney.

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst two different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- City-wide Support Legislative 50% of allocable costs are allocated based on the number of agenda items per department.
- City-wide Support Fiscal Administrative 50% of allocable costs are allocated based on FY 2013-14 departmental expenditures.

City Manager (1011100)

The City Manager's Department provides overall leadership and direction for carrying out the policy directives of the City Council and setting the standards for delivering excellent public services to the Citizens of Palmdale. It establishes the goals and objectives for operational performance of all City departments and functions including the City's fiscal policies and establishment of the City's annual budget. The Manager's Department provides strategic guidance to the City Council on intergovernmental affairs that affect the region and carries out negotiations and essential communication on important matters affecting fiscal stability, public safety, and securing fundamental public resources for the City.

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst two different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- City-wide Support Leadership 50% of allocable costs are allocated based on the number of full time equivalent (FTE) employees per department.
- City-wide Support Fiscal Administrative 50% of allocable costs are allocated based on FY 2013-14 departmental expenditures.

City Clerk (1011200)

The Clerk Department performs all municipal clerk functions mandated under the Federal and State Constitutions, the California Government and Election Codes. The Clerk Department supports the City Council by recording and maintaining the official records and legislative history of the City. Department staff provides access to a wide range of public information to elected officials, appointed bodies, the public and City staff. Clerk staff manages the appointment and term expiration process for commissioners serving on City commissions and other advisory bodies, and administers municipal elections as the City's Election official. The City Clerk also manages the records management function.

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst five different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- General City-wide Clerk Support costs are allocated based on the number of full time equivalent (FTE) employees per department.
- City Council Support costs are allocated based on the FY 2012-13 number of agenda items per department.
- General City-wide Clerk Fiscal Support –costs are allocated based on FY 2013-14 departmental expenditures.
- o Records Management FY 2012-13 Records County by Department.
- Elections Support Not Allocated.

Full Cost Allocation Plan for Fiscal Year 2013-14 – City of Palmdale Prepared by NBS - January 2014

Human Resources (1011300)

The Human Resources Department provides the City with professional human resources support by recruiting and assessing new employees; conducting classification and compensation studies; administering staff training and development programs; performing employee relations activities, including new employee orientation; overseeing the performance program and providing advice and guidance to managers and supervisors on grievance and discipline issues; and assisting the City Manager's Office with labor relations.

100% of the allocable costs of support services provided by this organizational unit are allocated based on the number of FY 2013-14 FTE per department.

City Attorney (1011400)

The City Attorney represents and defends the interests of the City and related entities in judicial and administrative proceedings; advises the City Council, the boards of related City entities, appointed commissions, and staff related to the establishment of City laws, policies, and procedures; and prepares legal documents to implement and enforce City laws and policies, including ordinances, resolutions, regulations, and contracts.

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst three different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- Citywide Support costs are allocated based on FY 2012-13 number of agenda items per department.
- Code Enforcement Support not allocated.
- Direct Support Costs are allocated directly to the operating units that benefit from the City Attorney' office support.

Risk Management (1011410)

100% of the allocable costs of risk management general liability function provided by the department are allocated based on a five year claims history per department.

Finance (1011500)

The Finance Department is responsible for providing financial expertise and guidance to the City Council and City Departments, managing the City's daily financial operations, and maintaining the financial integrity of the City.

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst seven different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

 General Accounting – costs are allocated based on the FY 2012-13 total transactions per Fund/Department.

- Procurement costs are allocated based on the FY 2012-13 purchase order transaction count per department.
- Accounts Payable –costs are allocated based on the FY 2012-13 accounts payable transactions per Fund/Department.
- Budget Administration costs are allocated based on FY 2013-14 departmental expenditures per Fund/Department.
- Treasury costs are allocated based on FY 2013-14 departmental expenditures per Fund/Department.
- o Payroll Services costs are allocated based on FY 2013-14 FTE per Fund/Department.
- Debt Management Administration –costs are allocated based on FY 2011-12 Debt Transactions per Fund/Department.

Information Services (1011600)

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst six different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- Citywide Support costs are allocated based on the FY 2011-12 PC Count by Fund/Department.
- Helpdesk Support costs are allocated based on the FY 2012-13 Helpdesk Work Order Count by Fund/Department.
- Disaster Recovery costs are allocated based on the FY 2011-12 PC Count by Fund/Department.
- Web Programs costs are allocated based on the FY 2011-12 PC Count by Fund/Department.

Communications (1011700)

100% of the allocable costs of Communications provided by this organizational unit are allocated based on the number of FY 2013-14 FTE per department.

General City (1011800)

100% of the allocable costs of the General City budget unit are allocated based on the FY 2013-14 expenditures per Fund/Department.

Public Works Administration (1013100)

100% of the allocable costs of Public Works Administration provided by this organizational unit are allocated based on the 2013-14 Public Works expenditures per Division.

Geographic Information Systems (1013230)

100% of the allocable costs of the Geographic Information System budget unit are allocated based on the FY 2013-14 expenditures per Fund/Department.

Government Facilities (1013400)

100% of the allocable Fiscal Year 2013-14 operating expenditures for this department have been assigned amongst six different cost pools and allocated to each department presumed to benefit from the services provided by each cost pool. The cost pools and allocation factors are:

- Citywide Building Maintenance costs are allocated based on square footage occupied of City Owned Buildings.
- Custodial Services Support –costs are allocated based on FY 2012-13 Monthly Invoice Amount per Fund/Department.
- o Playhouse Support costs are allocated Direct to the Playhouse.
- Library Support costs are allocated Direct to the Library.
- o Aero Institute Support costs are allocated Direct to the Aero Institute.
- Supplies- Pool Chemicals costs are allocated Direct to Aquatics.

NAVIGATING THE COST ALLOCATION PLAN

The schedules showing the complete Cost Allocation Plan are attached to this report and are organized as follows:

- Table of Contents
- Allocation 1 Summary of Allocable Budget Units: This worksheet identifies each support service department and the costs allocated to each identified cost pool.
- Allocation 2 Allocation Inventory: This worksheet identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided.
- Allocation 3 Total Allocation of City-wide Administrative & Support Services: This worksheet summarizes the total city-wide overhead and indirect costs allocated to each budget unit.
- Schedules 1.1 through 15.6 Allocation of Each Cost Pool These worksheets detail the
 allocation of each cost pool to budget units that benefit from the support services provided. Per
 OMB A-87 guidelines, the allocations are performed as a "two-step" process. A first pass of
 allocation calculations allows all support service departments to send costs to both themselves
 and all benefitting departments. A final second pass of allocation calculations sends all resulting
 allocations to support service departments from the first pass to benefitting departments based on
 the same approaches described in the Support Service Department Narratives section of this
 report.
- Workspace Costs 1-15 Derivation of Cost Pools These worksheets detail the allocation of city-wide overhead and indirect costs to each cost pool for each support service budget unit.
- Workspace Expense 1-15 Allocable Budget Unit Detail These worksheets detail the budgets for each support service department. Total amounts to be allocated, and adjustments for nonallocable items, are identified in these worksheets.
- Workspace Allocations 1-15 Derivation of Allocations These worksheets detail the allocation factor data detail.
- Workspace Summary 1-15 Summary These worksheets detail the summary of allocated costs by Central Service budget unit.
- Workspace C Factor Data This worksheet provides statistical information for each factor used to allocate costs to individual budget units.
- Workspace D Labels, and Chart of Accounts The information contained in this worksheet
 provides an updateable list of budget units that exist primarily to provide city-wide support
 services. Finally, it identifies a chart of accounts for the City that may be updated to account for
 future changes in the organization. This worksheet does not contain any modeling outcomes, but
 it does inform the outcomes generated throughout the cost allocation model.

EXHIBIT A

Full Cost Allocation Plan Detail

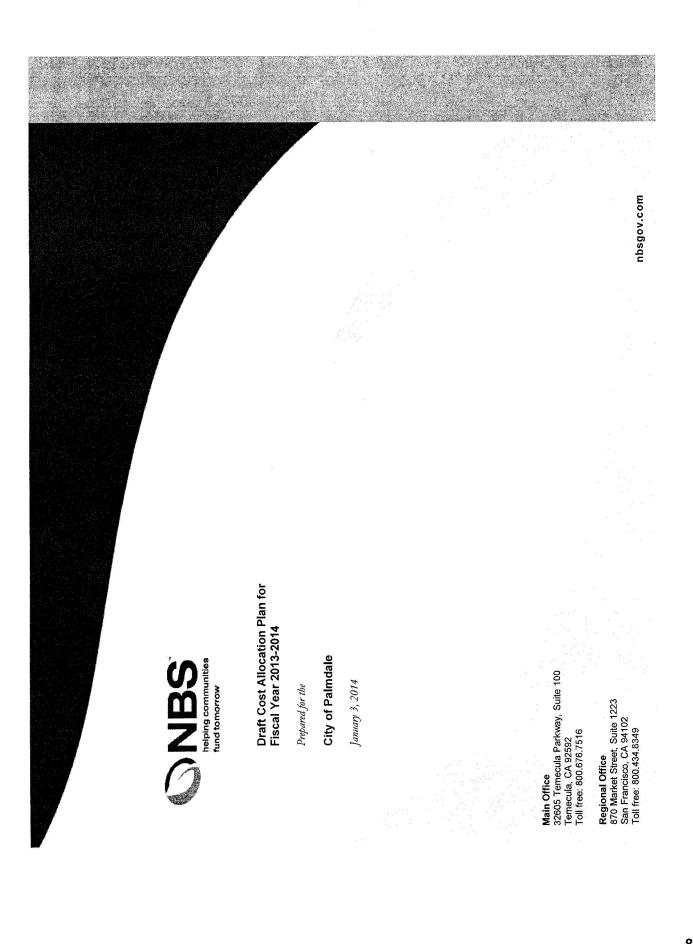


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9.4 Finance - Budget Administration			& SUPPORT SERVICES	Purpose SUMMARY OF ALLOCABLE BUDGET UNITS ALLOCATION INVENTORY TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE ALLOCATION INVENTORY TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE Central Service Budget Unit Allocation Detail Building Use - City Hall Building Use - Other GG Bldgs. Equipment Use - General Government Equipment Use Equipment Use - General Government Equipment Use Equipment Use - Gitywide Support - Legislative City Council - Citywide Support - Fiscal Administrative City Clerk - General Citywide Clerk Support City Clerk - General Citywide Clerk Fiscal Support City Clerk - Bender Support City Clerk - Elections Support City Clerk - Elections Support City Attorney - Citywide KIPR Support City Attorney - Citywide KIPR Support City Attorney - Citywide Support City Attorney - Code Enforcement Support
				Finance - General Accounting Finance - Procurement Finance - Accounts Payable
9.1 Finance - General Accounting 9.2 Finance - Procurement 9.3 Finance - Accounts Payable				Risk Management - Risk Management - General Liability
				City Attorney - Code Entorcement Support City Attorney - Direct Fund/Department Support
				City Attorney - Citywide Support
				Human Resources - Citywide HR Support
				City Clerk - Records Management City Clerk - Elections Support
				City Clerk - General Citywide Clerk Fiscal Support City Clerk - Records Management
				City Clerk - City Council Support
				Equipment Use - Equipment Use Per Department
				Equipment Use - General Government Equipment Use
				Building Use - City Hall Building Use - Other GG Bldgs.
				Central Service Budget Unit Allocation Detail
			& SUPPORT SERVICES	ALLOCATION INVENTORY TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE
ocation 2 ocation 3	ocation 2 ocation 3	ocation 2 ocation 3		SUMMARY OF ALLOCABLE BUDGET UNITS
ocation 1 Scation 3 Scation 3	ocation 1 Scation 2 Socation 3	ocation 1 Scation 2 Socation 3		Purpose

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SCHEDULES	
No.	Purpose
9.7	Finance - Debt Management Administration
10.1	Information Services - Citywide Support
10.2	Information Services - Helpdesk Support
10.3	Information Services - Disaster Recovery
10.4	Information Services - Web Programs
10.5	Information Services - Info Svcs - GIS
10.6	Information Services - Hardware Replacement
11.1	Communications - Citywide Support
12.1	General City - Citywide Support
13.1	Public Works - Administration - Public Works Department Support
14.1	Geographic Information Systems - Direct Department Support
15.1	Government Facilities - Citywide Building Maintenance
15.2	Government Facilities - Custodial Svcs Support (Contract)
15.3	Government Facilities - Playhouse Support
15.4	Government Facilities - Library Support
15.5	Government Facilities - Aero Institute Support
15.6	Government Facilities - Supplies - Pool Chemicals
WORKSPACES	
1-15 Costs	Central Service Incoming Cost Allocation Detail
1-15 Expenses 1-15 Allocations	Allocable Budget Unit Detail and Derivation of Cost Pools Allocation Factor Data Detail
1-15 Summary	Summary of Allocated Costs by Central Service Budget Unit
	Central Suffirmary of Allocation Factor Data Iteration Selection, Labels, List of Allocable Budget Units, List of Receiving Budget Units

Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014 **City of Palmdale**

SUMMARY OF ALLOCABLE BUDGET UNITS

		Total Allocable	Allo	Allocable Cost Pool Derived from Total Expense [b]	Derived from T	otal Expense [6		
	Allocable Budget Unit	Expense [a]	1	2	3	4	9	9	7
BLDG	Building Use	\$ 1,051,720	\$ 47,740	\$ 1,003,980 \$	\$ '	,	4) 1	6) 1	ï
EQUIP	Equipment Use	1,153,464	351,326	802,138	ı	,	ī	I	I
1011000	City Council	164,300	82,150	82,150	ı	ı	1	I	I
1011100	City Manager	698,960	349,480	349,480	,	ı	ı	1	Î
1011200	City Clerk	692,290	93,247	93,247	93,527	251,180	161,090	ı	l.
1011300	Human Resources	543,650	543,650	ı	ı	ı	ı	ı	ı
1011400	City Attorney	2,107,480	2,007,480	,	100,000	ı	ı	ı	I
1011410	Risk Management	1,162,080	1,162,080	ı	·	ı	I	1	ĩ
1011500	Finance	1,336,800	442,710	197,260	197,260	149,440	152,810	167,300	30,020
1011600	Information Services	1,228,380	383,190	795,190	35,000	15,000	T	1	I
1011700	Communications	640,620	640,620	I	I	ĩ	1	ı	ı
1011800	General City	1,422,480	1,422,480	ı	1	ı	,	ı	·
1013100	Public Works - Administration	489,320	489,320	1	ı	ı	ı	ı	ı
1013230	Geographic Information Systems	178,670	178,670	x	I	т	ı	ı	ı
1013400	Government Facilities	2,333,290	1,942,590	284,000	20,600	11,000	15,100	60,000	I
Grand Total		\$ 15,203,504	\$ 10,136,733	\$ 10,136,733 \$ 3,607,444 \$	\$ 446,387 \$	426,620 \$	\$ 329,000 \$	\$ 227,300 \$	30,020

Notes

[a] Total Allocable Expense is FY 13/14 Expenditures less any unallocable costs and adjustments. Does not exclude unallocable functions / "cost pools". Expenditures sourced from City of Palmdale "FY 13-14 Adopted Budget.xls". Reference Workspaces 1-15 EXP for determination of Allocable Expense, and Allocation 3 Schedule for any unallocable cost pools

[b] In cases where more than one cost pool is listed, time records and/or time estimates were used to derive the allocation of the budget unit's total expense. Reference Workspaces 1-15 EXP.

Allocation Basis	Square Footage per City Hall Occupant Dept. Share of Building Use Allocation - GG Bldg.	FY 13/14 Budget Expenditures per Fund/Dept Direct to Fund/Dept Identified on Fixed Asset Sch.	FY 12/13 Agenda Items per Dept FY 13/14 Budget Expenditures per Fund/Dept	FY 13/14 FTE per Fund/Dept FY 13/14 Budget Expenditures per Fund/Dept	FY 13/14 FTE per Fund/Dept FY 12/13 Agenda Items per Dept FY 13/14 Budget Expenditures per Fund/Dept FY 12/13 Records Count by Fund/Dept Not Allocated	FY 13/14 FTE per Fund/Dept	FY 12/13 Agenda Items per Dept Not Allocated Direct to Fund/Dept Supported	5 Year Claims History by Fund/Department	FY 12/13 Total Transactions per Fund/Dept FY 12/13 P.O. Count per Fund/Dept FY 12/13 AP Transactions per Fund/Dept	Allocation 2 Page 5
Total xpense [a]	47,740 1,003,980 1,051,720	351,326 802,138 1,153,464	82,150 82,150 164,300	349,480 349,480 698,960	93,247 93,247 93,527 93,527 251,180 161,090 692,290	543,650 543,650	2,007,480 - 100,000 2,107,480	1,162,080 1,162,080	442,710 197,260 197,260	
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Allocable Cost Pool	 1.1 City Hall 1.2 Other GG Bldgs. Subtotal Building Use 	2.1 General Government Equipment Use2.2 Equipment Use Per DepartmentSubtotal Equipment Use	3.1 Citywide Support - Legislative3.2 Citywide Support - Fiscal AdministrativSubtotal City Council	 4.1 Citywide Support - Leadership 4.2 Citywide Support - Fiscal Administrativ Subtotal City Manager 	 5.1 General Citywide Clerk Support 5.2 City Council Support 5.3 General Citywide Clerk Fiscal Support 5.4 Records Management 5.5 Elections Support Subtotal City Clerk 	6.1 Citywide HR Support Subtotal Human Resources	7.1 Citywide Support7.2 Code Enforcement Support7.3 Direct Fund/Department SupportSubtotal City Attorney	8.1 Risk Management - General Liability Subtotal Risk Management	9.1 General Accounting9.2 Procurement9.3 Accounts Payable	
Allocable Budget Unit	BLDG Building Use BLDG Building Use	EQUIP Equipment Use EQUIP Equipment Use	1011000 City Council 1011000 City Council	1011100 City Manager 1011100 City Manager	1011200 City Clerk	1011300 Human Resources	1011400 City Attorney 1011400 City Attorney 1011400 City Attorney	1011410 Risk Management	1011500 Finance 1011500 Finance 1011500 Finance	Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014
	Total Allocable Cost Pool Expense [a]	Allocable Budget UnitAllocable Cost PoolTotalAllocable Budget UnitExpense [a]Expense [a]Building Use1.1 City Hall\$ 47,740Building Use1.2 Other GG Bldgs.\$ 1,003,980Subtotal Building Use\$ 1,051,720	Allocable Budget UnitAllocable Cost PoolTotalAllocable Buddet UnitAllocable Cost PoolExpense [a]Building Use1.1 City Hall\$ 47,740Building Use1.2 Other GG Bldgs.\$ 1,003,980Building Use2.1 General Government Equipment Use\$ 351,326Equipment Use2.2 Equipment Use Per Department\$ 802,138Equipment Use2.2 Equipment Use Per Department Use\$ 1,153,464	Allocable Budget UnitAllocable Cost PoolTotalAllocable Buddet UnitAllocable Cost PoolExpense [a]Building Use1.1 City Hall\$ 47,740Building Use1.2 Other GG Bldgs.\$ 1,003,980Building Use1.2 Other GG Bldgs.\$ 1,003,980Building Use2.1 General Government Equipment Use\$ 1,051,720Equipment Use2.1 General Government Equipment Use\$ 1,051,720Equipment Use2.2 Equipment Use Per Department\$ 802,138DoCity Council3.1 Citywide Support - Legislative\$ 82,150DoCity Council3.2 Citywide Support - Fiscal Administrative\$ 82,150DoCity Council\$ 00 city Council\$ 1,053,054DoCity Council\$ 1,051,050\$ 1,053,054DoCity Council3.2 Citywide Support - Fiscal Administrative\$ 82,150DoCity Council\$ 1,053,054\$ 1,053,054DoCity Council\$ 1,053,054\$ 1,053,054DoSubtotal City Council\$ 1,053,054DoSubtotal City Council\$ 1,053,054	Allocable Budget Unit Allocable Cost Pool Total Allocable Budget Unit Allocable Cost Pool Expense [a] Building Use 1.1 City Hall \$ 47,740 Building Use 1.2 Other GG Bldgs. \$ 1,003,980 Building Use 2.1 General Government Equipment Use \$ 1,003,980 Equipment Use 2.1 General Government Equipment Use \$ 1,051,720 Equipment Use 2.1 General Government Equipment Use \$ 1,051,720 Do City Council 3.1 Citywide Support - Legislative \$ 1,153,464 Do City Council 3.1 Citywide Support - Legislative \$ 1,153,464 Do City Council 3.2 Citywide Support - Legislative \$ 1,153,464 Do City Manager 4.1 Citywide Support - Leadership \$ 1,64,300 Do City Manager 4.1 Citywide Support - Fiscal Administrative \$ 349,480 Do City Manager 4.2 Citywide Support - Fiscal Administrative \$ 349,480 Do City Manager 5 349,480 \$ 349,480 Do City Manager 8 349,480 \$ 349,480 Do City Manager 8 349,480 \$ 349,480	Allocable Budget Unit Allocable Cost Pool Expense [s] Building Use 1.1 City Hall \$ 47,740 Building Use 1.1 City Hall \$ 47,740 Building Use 1.2 Other GG Bldgs. \$ 1,051,720 Building Use 1.2 Other GG Bldgs. \$ 1,051,720 Building Use 2.1 General Government Equipment Use \$ 1,051,720 Equipment Use 2.1 General Government Equipment Use \$ 351,326 D0 City Council 3.1 Citywide Support - Legislative \$ 802,138 D0 City Council 3.1 Citywide Support - Legislative \$ 82,150 D0 City Manager 4.1 Citywide Support - Legislative \$ 82,150 D0 City Manager 4.1 Citywide Support - Leadership \$ 1,63,360 D0 City Manager 4.1 Citywide Support - Leadership \$ 83,440 D0 City Manager 5.1 General Citywide Support - Storncil \$ 34,480 D0 City Centk 5.1 General Citywide Support - Storncil \$ 93,247 D0 City Clerk 5.1 General Citywide Support - Storncil \$ 93,247 D0 City Clerk 5.1 General Citywide Support - Storncil \$ 93,247 D0 City Clerk 5.1 General Citywide Support - Fiscal Administrative	Allocable Budget Unit Allocable Cost Pool Fonas Ed Building Use 1.1 City Hall \$ 47,740 Building Use 1.1 City Hall \$ 1,051,720 Building Use 1.2 Other GG Bldgs. \$ 1,051,720 Building Use 1.2 Other GG Bldgs. \$ 1,051,720 Building Use 2.1 General Government Equipment Use \$ 1,051,720 D0 City Council 2.1 General Government Equipment Use \$ 802,138 D0 City Council 3.1 Citywide Support - Legislative \$ 82,150 D0 City Council 3.1 Citywide Support - Fiscal Administrative \$ 82,150 D0 City Manager 4.1 Citywide Support - Fiscal Administrative \$ 82,150 D0 City Manager 4.1 Citywide Support - Fiscal Administrative \$ 82,150 D0 City Manager 5.1 General Citywide Clerk Support \$ 93,247 D0 City Manager 5.1 General Citywide Support - Fiscal Support \$ 93,247 D0 City Clerk 5.1 General Citywide Support \$ 93,247 D0 City Clerk 5.1 General Citywide Clerk Fiscal Support \$ 93,247 D0 City Clerk 5.1 General Citywide Clerk Fiscal Support \$ 93,247 D0 City Clerk 5.1 General Citywide Clerk Fiscal Supp	Allocable Budget Unit Allocable Cost Pool Fotal Building Use 1.1 City Hall \$ 47,740 Building Use 1.1 City Hall \$ 47,740 Building Use 1.2 Other GG Bldgs. \$ 1,003,980 Building Use 1.2 Cher GG Bldgs. \$ 1,003,980 Building Use 2.1 General Government Equipment Use \$ 1,003,464 City Council 3.1 Citywide Support - 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Fiscal Administrative 5 33,340 5 Do City Council 3.1 Citywide Support - Leadership 5 1,43,300 5 1,43,364 Do City Manager 4.1 Citywide Support - Fiscal Administrative 5 33,440 5 33,440 5 Do City Clerk 5.1 General Citywide Clerk Support 5 33,527 5 33,527 5 33,527 5 5 5 5,34,400 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5,5,464 5,5,464 5,5,46</td><td>Allocable Bunget Unit Allocable Cost Pool From Section Building Use 1:1 City Hall 3:0 City Constant 5:0 City Constant Building Use 1:1 City Hall Subtotal Building Use 5:0 City Constant 5:0 City Constant Building Use 1:1 City Hall Subtotal Equipment Use 5:0 City Constant 5:0 City Citer 5:0 City Cite</td></t<>	Allocable Budget Unit Allocable Cost Pool Froms Edit Building Use 1.1 City Hall 5 47.740 Building Use 1.2 Other GG Bldgs. 1.2 Other GG Bldgs. 5 1,003390 Building Use 1.2 Other GG Bldgs. 1.2 Cher GG Bldgs. 5 1,0051,720 Building Use 2.1 General Government Use 5 1,0051,720 5 1,013,360 Do City Council 3.1 Citywide Support - Fiscal Administrative 5 82,150 33,340 Do City Council 3.1 Citywide Support - Fiscal Administrative 5 33,340 5 Do City Council 3.1 Citywide Support - Leadership 5 1,43,300 5 1,43,364 Do City Manager 4.1 Citywide Support - Fiscal Administrative 5 33,440 5 33,440 5 Do City Clerk 5.1 General Citywide Clerk Support 5 33,527 5 33,527 5 33,527 5 5 5 5,34,400 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5 5,44,300 5,5,464 5,5,464 5,5,46	Allocable Bunget Unit Allocable Cost Pool From Section Building Use 1:1 City Hall 3:0 City Constant 5:0 City Constant Building Use 1:1 City Hall Subtotal Building Use 5:0 City Constant 5:0 City Constant Building Use 1:1 City Hall Subtotal Equipment Use 5:0 City Constant 5:0 City Citer 5:0 City Cite

Allocable Budget Unit	Allocable Cost Pool	Total Expense [a]	al se [a]	Allocation Basis
	9.4 Budget Administration 9.5 Treasury	ۍ <u>ب</u> ب	149,440 152,810 167 300	FY 13/14 Budget Expenditures per Fund/Dept FY 13/14 Budget Expenditures per Fund/Dept EV 13/14 ETE per Fund/Dent
1011500 Finance 1011500 Finance	9.7 Debt Management Administration Subtotal Finance		30,020 30,020	FY 11/12 Debt Transactions per Fund/Dept
1011600 Information Services 1011600 Information Services	10.1 Citywide Support 10.2 Helpdesk Support	\$ \$	383,190 795,190	PC Count by Fund/Dept Helpdesk Work Order Count by Fund/Dept
1011600 Information Services 1011600 Information Services	10.3 Disaster Recovery 10.4 Web Programs Subtotal Information Services	ა ა ა - კ	35,000 15,000 1,228,380	PC Count by Fund/Dept PC Count by Fund/Dept
1011700 Communications	11.1 Citywide Support Subtotal Communications	ათ ი ი ი	640,620 640,620	FY 13/14 FTE per Fund/Dept
1011800 General City	12.1 Citywide Support Subtotal General City	\$ 1,4 7,4	1,422,480 1,422,480	FY 13/14 Budget Expenditures per Fund/Dept
1013100 Public Works - Administration	13.1 Public Works Department Support Subtotal Public Works - Administration	8 8	489,320 489,320	FY 13/14 Public Works Expenditures per Div
1013230 Geographic Information Systems	14.1 Direct Department Support Subtotal Geographic Information Systems	⇔ ↔	178,670 178,670	FY 13/14 Budget Expenditures per Fund/Dept
1013400 Government Facilities	15.1 Citywide Building Maintenance	\$ 5 0 0 0	1,942,590 284,000	Square Footage of City Owned Buildings Contract Monthly Invoice Amount per Fund/Dept
	15.3 Playhouse Support		20,600	Direct to Playhouse
1013400 Government Facilities	15.4 Library Support	₩ ₩	11,000 15,100	Direct to Library Direct to Aero Institute
	15.6 Supplies - Pool Chemicals		60,000	Direct to Aquatics
	Subtotal Government Facilities	\$ 2,3	2,333,290	
Grand Total		\$ 15,2	15,203,504	
Notes [a] Reference Schedule Allocation 1				

Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014 **City of Palmdale**

ALLOCATION INVENTORY

Allocation 2 Page 6

ALLOCATION SUMMARY

1011400- City Attorney		Citywide Support	Ē	Code Enforcement Support	Щ.	Direct Fund/Department Support		Tota	ē
BLDG- Building Use	Ь	ï	θ	I	\$		\$		ı
EQUIP- Equipment Use	θ	ł	φ	t	\$	L	\$		ı
1011000- City Council	θ	I	Ь	i	\$,	S		h
	⇔	100,638	မာ	,	\$	ı	\$	100	100,638
	\$	296,882	S	1	Ś	'	\$	296	296,882
1011300- Human Resources	ŝ	55,351	θ	I	ŝ	1	\$	55	55,351
	ŝ	100,638	\$	ı	\$,	\$	100	100,638
1011410- Risk Management	ŝ	ì	φ	J	\$	1	ŝ		
1011500- Finance	θ	785,693	\$	Ļ	Ś	ı	69	785	785,693
1011600- Information Services	Ś	11,554	\$	ı	\$	1	\$	11	11,554
1011700- Communications	⇔	5,777	Ś	ı	\$	1	69	ų	5,777
	θ	,	\$	1	\$	ĩ	\$		1
	\$	589,269	θ	ι	Ś	ļ	\$	583	589,269
	ୢୄୠ	ų	ŝ	s	\$	ļ	\$)
	ŝ		Ь	1	S	т	\$		4
PLANNING	Ś	103,989	ω	ı	θ	t	69	103	103,989
	↔	ı	\$	ı	θ	1	\$. 1
	Ф	I,	θ	. 1	θ	1	Ś		,
	69	ı	s	ı	\$	L	69		J.
PUBLIC SAFETY	Ś	17,331	S	ı	ŝ	ı	\$	17	17,331
	\$	ı	ŝ	I	θ	ı	\$		ł
	69	ı	ω	I	θ	1	\$		I
	Ś	·	Ś	1	\$	Т	\$		ł
	⇔	ı	Ф	ı	\$	T	\$		ı
EMERGENCY PREI	θ	ı	φ	ı	\$	ī	\$,
	↔	·	Ь	ł	\$	T	\$		1
	\$	'	Ś	ı	\$	T	\$		1
	ŝ	ı	θ	ı	Ś	1	\$,
	Ś	Ĩ	φ	•	\$	1	S		ī
1013101- AVIATION & AEROSPACE COMM	θ	ı	\$	ì	\$	1	6		a
ENGINEERING	÷	ı	S	T	69	ī	\$		1
1013210- DRAINAGE ADMINISTRATION	S	·	69	I	S	1	\$,
REGIONAL BASIN I	\$	ı	ŝ	ı	\$,	Ś		1
	θ	ı	ŝ	ĩ	φ		\$		ı
	θ	T	S	Ţ	θ	ſ	\$		ī
	\$	ľ	Ś	t	69	'	\$		ı
	Ś	ī	ŝ	1	Ś	,	ф		T
1013411- PARK-N-RIDE	↔	ı	θ	1	\$		€Э		ī

ALLOCATION SUMMARY

1011410- Risk Management	Ri Manag General	Risk Management - èeneral Liability		Total
BLDG- Building Use	φ	ı	ŝ	ı
	ى	ı	θ	ı
	\$	ı	\$	ı
1011100- City Manager	\$	ı	Ś	ı
1011200- City Clerk	ω	L	\$	ı
1011300- Human Resources	Ś	125,648	ŝ	125,648
Ξ.	\$	ı	↔	,
1011410- Risk Management	↔	ı	↔	r
	\$	ı	\$	
1011600- Information Services	\$	ı	\$	•
	\$	ı	θ	ī
Ξ.	Ф	ı	θ	T
	⇔	844,492	θ	844,492
1013230- Geographic Information Systems	\$	ı	\$	·
1013400- Government Facilities	69	3	S	ı
-	в	ı.	S	T
	Ś	Ŧ	\$	I
	Ś	12,795	\$	12,795
	Ś	ı	\$	ī
-	ŝ	38,386	θ	38,386
	ŝ	1	\$	ł
	S	ı	ŝ	ī
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	⇔	I	\$	ı
_	⇔	ſ	\$	ı
	θ	ı	\$	ı
	Ф	ı	\$,
	⇔	T	\$	t
	θ	I	θ	ī
	φ	ì	\$	ł
_	Ь	ı	\$	1
	S	r	€	ı
μ.	Ś	ı	\$	ı
	Ь	ï	θ	ı
	⇔	T	Ś	ı
¢,	⇔	ı	↔	L
	ഗ	25,591	↔	25,591
1013411- PARK-N-RIDE	\$	ī	\$	ı

ALLOCATION SUMMARY

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BLDG- Building Use	÷	ı	ŝ	r	Ś	ı	Ś	I
EQUIP- Equipment Use	S	ı	Ś	I	s	ı	ŝ	ľ
1011000- City Council	\$	68,055	\$	i	θ	1,339	⇔	253
1011100- City Manager	÷	3,139	⇔	510	ŝ	2,848	Ś	1,076
1011200- City Clerk	\$	4,565	φ	3,083	θ	3,043	Ф	1,143
1011300- Human Resources	\$	8,361	\$	3,109	θ	2,921	\$	837
1011400- City Attorney	\$	25,464	ŝ	459	φ	6,232	Ь	3,293
	\$	633	÷	51	ŝ	341	\$	1,78
	\$	19,520	в	3,822	S	3,359	∽	2,058
	S	3,984	S	7,471	\$	2,994	\$	3,85
	\$	8,720	\$	1,235	S	2,105	s	1,197
	\$	4,557	θ	2,532	Ś	7,678	ŝ	12,204
1013100- Public Works - Administration	¢	23,025	ŝ	36,121	θ	5,840	\$	1,310
	θ	2,443	θ	432	⇔	326	Ф	334
	Ь	27,605	\$	52,299	\$	33,616	\$	4,359
1012100- PLANNING	\$	31,299	θ	2,840	\$	6,344	\$	3,146
1012110- PLANNING COMMISSION	\$	1,273	Ś	93	\$	Ĩ	ዓ	4
1012200- BUILDING AND SAFETY	\$	15,124	Ф	1,482	ь	2,905	Ś	1,97
1012300- ANIMAL CONTROL	\$	216	θ	I	Ь	208	Ф	1,12
	¢	24,358	⇔	5,341	в	6,107	\$	37,857
1012510- LAW ENFORCEMENT GRANTS	\$	544	\$	1,019	↔	415	φ	1,54
1012520- FORFEITURE	φ	216	÷	123	θ	415	\$	20
1012530- YOUTH AND FAMILY SERVICES	S	15	в	I	\$	30	φ	f
1012540- PUBLIC SECURITY	S	8,556	⇔	432	θ	3,320	Ş	1,025
1012550- EMERGENCY PREPAREDNESS	69	819	Ś	1,173	ŝ	504	S	21
1012560- PARKING ENFORCEMENT	\$	8,162	Ś	2,717	\$	3,794	S	17
1012570- DO NOT USE-PS-PARTNERS	\$	ï	в	r	θ	т	Ь	1.
1012575- DO NOT USE-FIA-PARTNERS	\$,	⇔	ı	⇔	,	φ	Ľ
1012580- COMMUNITY SERVICE OFFICERS	Ф	2,279	Ф	,	⇔	1,690	Ş	451
1013101- AVIATION & AEROSPACE COMM	\$	ţ	⇔	ı	⇔	т	\$	1
1013200- ENGINEERING	\$	7,089	⇔	895	Ь	1,334	Ş	539
	\$	804	θ	123	Ś	949	ω	53
	\$	343	\$	278	Ś	534	θ	67
1013220- TRAFFIC ENGINEERING	Ş	15,050	Ś	7,379	ى	21,284	⇔	3,366
	\$	1	Ś	·	Ф	ī	ŝ	1
1013300- STREET MAINTENANCE	\$	16,986	Ф	19,172	⇔	25,078	∽	8,196
	U	6 546	ų	1 106	¢	TOP L	e	
	•		•	1,100	A	181,c	A	4

ALLOCATION SUMMARY

1011500- Finance	Tree	Treasury	à	ıyroll	Debt Management Administratio	ot iment tration		otal
RI DG- Building Use	\$	ı	\$	ī	Ś	ı	Ф	τ
FOURP- Fouriement Use	Ś	t	\$	I	Ь	ı	в	Ĩ
101100- City Council	\$	259	\$	н	ŝ	a	⇔	69,906
1011100- City Manager	Ś	1,100	ଚ	4,590	ŝ	ł	ŝ	13,264
1011200- City Clerk	\$	1,169	⇔	4,590	\$	r	Ь	17,593
	\$	856	Ф	4,590	ŝ	a	Ф	20,674
	\$	3,367	⇔	6,120	Ь	1	မာ	44,936
	\$	1,829	€	r	θ	ı	φ	4,643
	69	2,105	S	18,361	Ф	,	Ь	49,226
	\$	3,985	ŝ	•	s	a.	ŝ	22,331
Commur	\$	1,224	⇔	3,785	Ф	1	θ	18,265
General	Ь	12,479	θ	ı	69	I	⇔	39,450
Public V	ф	1,340	ŝ	7,570	в	ı	Ś	75,206
	\$	341	φ	1,892	\$	1	Ś	5,768
	\$	4,457	θ	22,709	\$	a,	θ	145,045
	\$	3,217	Ś	26,494	¢	ſ	Ś	73,339
	ŝ	16	\$	т	ŝ	ī	Ś	1,399
	\$	2,020	ь	15,140	Ф	9	Ь	38,647
	\$	1,146	ю	ı	\$	ĩ	ŝ	2,690
	ŝ	38,711	⇔	24,602	ŝ	ı	\$	136,976
1012510- LAW ENFORCEMENT GRANTS	s	1,580	⇔	ĩ	ф	1	ŝ	5,102
FORFEI	¢	20	Ф	1	ф	ì	θ	794
	¢	,	Ф	ı	Ф	ı	S	45
1012540- PUBLIC SECURITY	θ	1,048	⇔	1,892	ŝ	ï	ŝ	16,273
1012550- EMERGENCY PREPAREDNESS	\$	215	€	T	φ	ì	\$	2,921
	\$	260	⇔	I	\$	x	Ś	16,235
1012570- DO NOT USE-PS-PARTNERS	\$	•	↔	I	G	ı	φ,	T
1012575- DO NOT USE-FIA-PARTNERS	\$	ı	€	x	6	ı	\$	1 0
1012580- COMMUNITY SERVICE OFFICERS	Ś	461	G	ı	Ь	·	\$	4,881
1013101- AVIATION & AEROSPACE COMM	÷	ì	θ	ı	ŝ	1	ഗ	1
1013200- ENGINEERING	ዓ	551	S	3,785	Ф	1	ഗ	14,194
1013210- DRAINAGE ADMINISTRATION	⇔	55	\$	ı	ŝ	Ţ	\$	1,985
1013211- REGIONAL BASIN MAINTENANCE	Ф	69	θ	ı	ф	r	\$	1,290
1013220- TRAFFIC ENGINEERING	¢	3,442	ω	13,247	ŝ	ı	€ 0	63,767
1013231- SCAG GRANT	φ	т	ა	ı	ŝ	,	Ś	ł
1013300- STREET MAINTENANCE	ŝ	8,381	↔	51,096	ଚ	ı	6	128,910
1013410- TRANSIT SERVICES	s	4,530	\$	1,892	\$		6	27,285
1013411- PARK-N-RIDE	↔	138	ю	ı	€	ł	Ь	3,790

Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014 **City of Palmdale**

ALLOCATION SUMMARY

Subort Subort<	1011600- Information Services		Citvwide		lelpdesk	Dis	aster				
Res 1 2 5 1 1 1 1 1			Support		Support	Red	overy	Web	Programs		Total
Reset 2 5 1 6 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 4 5 7 5 4 5 7 5 4 5 7 5 7 5 5 7 5 3 <td>BLDG- Building Use</td> <td>\$</td> <td>I</td> <td>ŝ</td> <td>Ŧ</td> <td>ŝ</td> <td>,</td> <td>\$</td> <td></td> <td>Ś</td> <td></td>	BLDG- Building Use	\$	I	ŝ	Ŧ	ŝ	,	\$		Ś	
1000 244 5 165 5 71 5 nett 5 7,260 5 16,504 5 16,57 5 66 5 7 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 1 5 5 1 5 5 3 3 5 3 </td <td>EQUIP- Equipment Use</td> <td>\$</td> <td>ı</td> <td>φ</td> <td>'n</td> <td>Ф</td> <td>Т</td> <td>s</td> <td>ı</td> <td>↔</td> <td>1</td>	EQUIP- Equipment Use	\$	ı	φ	'n	Ф	Т	s	ı	↔	1
Trees 1157 2 1157 2 466 5 2 ment 5 10,805 5 96,470 5 961 5 2,833 5 4,66 5 2,833 5 4,66 5 2,833 5 4,66 5 2,833 5 4,575 6,465 5 961 5 2,833 5 7,79 5 5 3,54 5 5,476 5 1,417 5 7,79 5 5 5,476 5 1,417 5 7,79 5 5 2,448 5 7,79 5 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 7 5 5 7 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 5 </td <td>1011000- City Council</td> <td>S</td> <td>1,809</td> <td>θ</td> <td>254</td> <td>ୢୄୢୄ</td> <td>165</td> <td>S</td> <td>71</td> <td>θ</td> <td>2,299</td>	1011000- City Council	S	1,809	θ	254	ୢୄୢୄ	165	S	71	θ	2,299
Transition 5 7,236 5 16,505 5 661 5 2283 5 ment 5 9,043 5 8,347 5 9,47 5 9,45 5 1 3 2,45 5 3,447 5 9,44 5 3,44 5	1011100- City Manager	Ś	12,662	ى↔	200,604	ŝ	1,157	ŝ	496	69	214,918
10833 5 96,477 5 991 5 425 5 1 inibitation 5 19,044 5 6,644 5 6,544 5 35,45 5 35,45 5 35,45 5 35,45 5 36,43 5 25,44 5 36,44 5<	1011200- City Clerk	\$	7,236	ø	16,505	ŝ	661	Ś	283	Ś	24,685
3 9.044 5 8.634 5 8.63 5 3.34 5 3 19.38 5 70,552 5 1,417 5 779 5	1011300- Human Resources	\$	10,853	ŝ	95,477	ŝ	991	ŝ	425	⇔	107,747
Risk Management 5	1011400- City Attorney	\$	9,044	Ь	8,634	Ś	826	ŝ	354	⇔	18,858
Finance 779	1011410- Risk Management	\$	ı	\$	T	Ś	ı	θ	F	¢	ŀ
Information Services 5 23,516 5 19,045 5 2,148 5 921 5 General University 5 - 5	1011500- Finance	Ф	19,898	\$	70,592	Ф	1,817	ŝ	677	\$	93,086
Communications 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 5 5 1 5 1 4 5 3 1 5 3 7 5	1011600- Information Services	\$	23,516	Ś	19,045	ŝ	2,148	Ś	921	\$	45,629
General City 5 94,736 5 14,905 5 5,653 5 7 5 7/08 5 7/08 5 7/08 5 7 5 7/08 5 7 5 7 5 7 5 7 5 7 6 5 7 6 5 7 6 5 7 6 5 7 6 5 7 6 5 7 7 6 7 7 8 7 7 8 7 7 8 7 7 9 7 7 8 7 7 8 7 7 8 7 7 8 7 7 8 7	1011700- Communications	¢	1	\$, 1	Ś	ı	ŝ	ı	⇔	ı
Public Works - Administration 5 94,736 5 114,905 5 8.653 5 3.708 5 2 Geographic Information Systems 5 4,031 5 - 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 7 5 5 7 5 5 <td></td> <td>⇔</td> <td>ı</td> <td>Ś</td> <td>T</td> <td>Э</td> <td>·</td> <td>Ś</td> <td>T</td> <td>θ</td> <td>ı</td>		⇔	ı	Ś	T	Э	·	Ś	T	θ	ı
Geographic Information Systems 4,031 5 - 5 158 5 158 5 PLANING Comment Facilities 5 - 5 - 5 - 5 - 5 - 5 552		\$	94,736	⇔	114,905	\$	8,653	Ś	3,708	÷	222,003
Government Facilities 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5		S	4,031	⇔	1	\$	368	Ф	158	θ	4,557
PLANNING PLANNING PLANNING FLANNING FLAN FLAN <th< td=""><td></td><td>ы</td><td>1</td><td>θ</td><td>'n</td><td>\$</td><td>J</td><td>Ś</td><td>I</td><td>Ь</td><td>ı</td></th<>		ы	1	θ	'n	\$	J	Ś	I	Ь	ı
PLANNING COMMISSION 5 - 5 1 0 - 5 5 5 5 1 05 5 1 05 5 1 05 5 1 05 5 1 05 5 1 05 5 1 05 5 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1 05 1		\$	14,110	↔	42,790	Ф	1,289	Ś	552	θ	58,741
BUILDING AND SAFETY 3 12,645 5 1,105 5 473 5 ANIMAL CONTROL 5 1 <td< td=""><td></td><td>\$</td><td>I</td><td>\$</td><td>ı</td><td>⇔</td><td>ı</td><td>Ś</td><td>¥</td><td>⇔</td><td>J</td></td<>		\$	I	\$	ı	⇔	ı	Ś	¥	⇔	J
ANIMAL CONTROL \$ - \$ 5 - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$		\$	12,094	\$	21,545	Ф	1,105	ю	473	S	35,217
PUBLIC SAFETY 33,248 5 3,366 5 1,557 5 1 LAW ENFORCEMENT GRANTS 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5	1012300- ANIMAL CONTROL	\$	1	⇔	1	Ś	,	θ	ı	ω	·
LAW ENFORCEMENT GRANTS 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 <td></td> <td>\$</td> <td>42,329</td> <td>\$</td> <td>59,248</td> <td>ŝ</td> <td>3,866</td> <td>\$</td> <td>1,657</td> <td>S</td> <td>107,100</td>		\$	42,329	\$	59,248	ŝ	3,866	\$	1,657	S	107,100
FORFEITURE 5 - 5 - 5 - 5 - 5 YOUTH AND FAMILY SERVICES 5 - 5 - 5 - 5 - 5 PUBLIC SECURITY EMERGENCY PREPAREDNESS 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 5 - 5 <td></td> <td>\$</td> <td>ı</td> <td>\$</td> <td>1</td> <td>\$</td> <td>ı</td> <td>\$</td> <td>ı</td> <td>Ś</td> <td></td>		\$	ı	\$	1	\$	ı	\$	ı	Ś	
YOUTH AND FAMILY SERVICES 5 - 5 - 5 - 5 - 5 - 5 <td></td> <td>\$</td> <td>ı</td> <td>\$</td> <td>ι</td> <td>Ş</td> <td>ł</td> <td>\$</td> <td>ı</td> <td>ю</td> <td>L</td>		\$	ı	\$	ι	Ş	ł	\$	ı	ю	L
PUBLIC SECURITY 5 - 5 5 - 5 5 - 5		\$	ı	θ	ı	Ş	J	\$	1	S	,
EMERGENCY PREPAREDNESS 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 <td></td> <td>\$</td> <td>ı</td> <td>Ф</td> <td>ı</td> <td>Ф</td> <td>ı</td> <td>\$</td> <td>L</td> <td>S</td> <td>,</td>		\$	ı	Ф	ı	Ф	ı	\$	L	S	,
PARKING ENFORCEMENT 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5		\$	ı	\$	ı	\$	1	θ	ı	S	1
DO NOT USE-PS-PARTNERS 5 - 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5<		S	ı	69	1	ŝ	ı	\$	ı	G	
DO NOT USE-FIA-PATNERS S - S S - S S - S S - S S - S <td></td> <td>S</td> <td>1</td> <td>69</td> <td>ı</td> <td>ŝ</td> <td>J</td> <td>s</td> <td>,</td> <td>ю</td> <td>,</td>		S	1	69	ı	ŝ	J	s	,	ю	,
COMMUNITY SERVICE OFFICERS 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 5 - 5 5 - 5 5 - 5 5 - 5		ŝ	,	\$	ι	S	ı	\$	1	θ	ı
AVIATION & AEROSPACE COMM \$ - \$ 5 - \$ 5 - \$ 5 - \$ \$ 5 - \$ \$ 5 5 - \$<		S	,	\$	ı	ь	I	ŝ	ı	\$	ı
ENGINEERING \$ - \$ - \$ - \$ - \$ <td< td=""><td>1013101- AVIATION & AEROSPACE COMM</td><td>Ś</td><td>и</td><td>\$</td><td>ı</td><td>ക</td><td>ı</td><td>Ś</td><td>ı</td><td>↔</td><td>1</td></td<>	1013101- AVIATION & AEROSPACE COMM	Ś	и	\$	ı	ക	ı	Ś	ı	↔	1
DRAINAGE ADMINISTRATION \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ <td></td> <td>\$</td> <td>r</td> <td>⇔</td> <td>I</td> <td>θ</td> <td>3</td> <td>θ</td> <td>ļ</td> <td>θ</td> <td>,</td>		\$	r	⇔	I	θ	3	θ	ļ	θ	,
REGIONAL BASIN MAINTENANCE \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ - \$ \$ 5 - \$ <		\$	ı	€	ı	Ф	i	69	ł	θ	j,
TRAFFIC ENGINEERING \$ 4,031 \$ - \$ 368 \$ 158 \$		\$	ŗ	⇔	ı	θ	I	\$	ł	⇔	ı
SCAG GRANT \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 5 - \$ \$ - \$ \$ - \$ \$ - \$ \$ 5		\$	4,031	↔	·	Ь	368	Ф	158	⇔	4,557
STREET MAINTENANCE \$ - </td <td></td> <td>⇔</td> <td>•</td> <td>\$</td> <td>ı</td> <td>φ</td> <td>I</td> <td>Ф</td> <td>ŀ</td> <td>↔</td> <td>1</td>		⇔	•	\$	ı	φ	I	Ф	ŀ	↔	1
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о о о о о о о о о о о о о о о о о о о	1013410- TRANSIT SERVICES	\$	ı	⇔	ı	ŝ	ī	\$	ı	\$	l
	1013411- PARK-N-RIDE	\$	ł	θ	,	φ	ī	ю	I	ю	ı

Prepared by NBS for the City of Palmdale 6 Fiscal Year 2013-2014

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ALLOCATION SUMMARY

1011700- Communications		Citywide Support		Total
BLDG- Building Use	Ś		θ	ı
EQUIP- Equipment Use	θ	T	Ś	1
1011000- City Council	Ś	ı	S	L
1011100- City Manager	ŝ	11,122	θ	11,122
1011200- City Clerk	ŝ	11,122	θ	11,122
1011300- Human Resources	S	11,122	⇔	11,122
1011400- City Attorney	S	14,829	⇔	14,829
1011410- Risk Management	S	J	\$	J
1011500- Finance	S	44,487	⇔	44,487
1011600- Information Services	S	ı	↔	ł
1011700- Communications	S	7,415	⇔	7,415
1011800- General City	Ś	ı	69	,
1013100- Public Works - Administration	S	15,766	\$	15,766
1013230- Geographic Information Systems	\$	3,941	θ	3,941
	ŝ	47,297	\$	47,297
1012100- PLANNING	Э	55,180	\$	55,180
1012110- PLANNING COMMISSION	\$	4	\$	
1012200- BUILDING AND SAFETY	\$	31,531	Ф	31,531
1012300- ANIMAL CONTROL	\$	ı	θ	1
-	φ	51,239	\$	51,239
1000	⇔	ı	↔	I.
1012520- FORFEITURE	θ	•	θ	·
1012530- YOUTH AND FAMILY SERVICES	Ś	1	θ	ı
1012540- PUBLIC SECURITY	ŝ	3,941	\$	3,941
_	⇔	L	\$	ı
	⇔	·	\$	ı
	Ь		\$,
	θ	I	S	1
1012580- COMMUNITY SERVICE OFFICERS	S	ı	\$	L.
1013101- AVIATION & AEROSPACE COMM	Ś	ı	Э	1
1013200- ENGINEERING	Ь	7,883	\$	7,883
1013210- DRAINAGE ADMINISTRATION	Ś	ı	\$	ı
1013211- REGIONAL BASIN MAINTENANCE	Ф	ı	\$	ĩ
34 - C	θ	27,590	\$	27,590
	θ	ı	\$	1
••	Ф	106,419	\$	106,419
	Ф	3,941	\$	3,941
1013411- PARK-N-RIDE	Ф	ı	Э	I

ALLOCATION SUMMARY

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1044000

1011800- General City	<u>ب</u> ة <u>ج</u>	Citywide Support		Total
BLDG- Building Use	\$	ı	θ	ī
EQUIP- Equipment Use	ഗ	r	θ	,
1011000- City Council	S	1,508	୶	1,508
1011100- City Manager	\$	6,415	ŝ	6,415
1011200- City Clerk	φ	6,813	ŝ	6,813
1011300- Human Resources	\$	4,990	ŝ	4,990
1011400- City Attorney	⇔	19,631	Ś	19,631
1011410- Risk Management	θ	10,666	Ś	10,666
	φ	12,269	÷	12,269
1011600- Information Services	\$	19,145	\$	19,145
1011700- Communications	Ş	5,880	θ	5,880
1011800- General City	S	59,959	Ф	59,959
1013100- Public Works - Administration	ഗ	6,862	ŝ	6,862
1013230- Geographic Information Systems	\$	1,748	Ф	1,748
1013400- Government Facilities	Ś	22,825	ዓ	22,825
1012100- PLANNING	Ś	16,472	Ś	16,472
1012110- PLANNING COMMISSION	ଚ	84	Ś	84
1012200- BUILDING AND SAFETY	\$	10,346	ŝ	10,346
1012300- ANIMAL CONTROL	Ś	5,869	⇔	5,869
1012500- PUBLIC SAFETY	S	198,245	\$	198,245
	S	8,090	Ś	8,090
1012520- FORFEITURE	S	103	÷	103
1012530- YOUTH AND FAMILY SERVICES	Ş	1	Ь	1
1012540- PUBLIC SECURITY	Ь	5,365	69	5,365
1012550- EMERGENCY PREPAREDNESS	Ś	1,101	Ф	1,101
	φ	4,045	ŝ	4,045
_	Ь	t	↔	1
	ф	T	⇔	1
	φ	2,363	69	2,363
1013101- AVIATION & AEROSPACE COMM	Ф	t	ى	ł
1013200- ENGINEERING	φ	2,824	θ	2,824
	θ	280	\$	280
_	φ	352	θ	352
	Ф	17,626	\$	17,626
	⇔	1	ഗ	ì
	\$	42,922	ن ې	42,922
	ω.	23,200	69 (23,200
1013411- PAKK-N-KIDE	,	/06	А	/06

ALLOCATION SUMMARY

1013230- Geographic Information Systems	S er L	Direct Department Support		Total
BLDG- Building Use	Ś	1	Ь	ı
EQUIP- Equipment Use	67	т	θ	,
	\$	221	↔	221
1011100- City Manager	69	939	↔	939
1011200- City Clerk	Ь	266	θ	266
1011300- Human Resources	\$	730	θ	730
	ŝ	2,872	θ	2,872
1011410- Risk Management	\$	1,561	↔	1,561
1011500- Finance	Ф	1,795	θ	1,795
1011600- Information Services	\$	2,801	θ	2,801
1011700- Communications	ь	860	θ	860
1011800- General City	Ь	8,773	θ	8,773
1013100- Public Works - Administration	Ś	942	↔	942
1013230- Geographic Information Systems	69	240	⇔	240
	\$	3,265	⇔	3,265
1012100- PLANNING	в	2,356	↔	2,356
1012110- PLANNING COMMISSION	\$	12	θ	12
	Ф	1,480	θ	1,480
1012300- ANIMAL CONTROL	\$	840	↔	840
1012500- PUBLIC SAFETY	в	28,357	⇔	28,357
	Ś	1,157	θ	1,157
	Ś	15	θ	15
	S	ı	ω	
1012540- PUBLIC SECURITY	69	767	ω	767
1012550- EMERGENCY PREPAREDNESS	Ь	157	↔	157
	Ś	579	θ	579
	ŝ	I	ω	,
	ω	I	θ	
-	ŝ	338	θ	338
1013101- AVIATION & AEROSPACE COMM	ŝ	1	θ	ı
	ю	404	θ	404
	Ś	40	θ	40
	s	50	θ	50
	\$	2,521	θ	2,521
	\$,	θ	,
	জ	6,140	θ	6,140
	ନ	3,318	s	3,318
1013411- PARK-N-RIDE	Э	101	∽	101

ALLOCATION SUMMARY

BDC- Building Use 5		N	Maintenance	9	Contract)	5	Support	LIDTARY SUPP	inddino
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City Council City Manager City Manager City Manager City Manager File Management Fisk Management Fisk Management Fisk Management Fisk Management Fisk Management Fisk Management Fisk Management Fish Manageme	EQUIP- Equipment Use	ŝ	L	69	ı	\$	J	S	'
City Manager \$ 27,324 \$ 27,324 \$ 31,767 \$ 31,668 \$ 37,571 \$ 5 \$ 31,668 \$ 37,571 \$ 5 \$ 31,668 \$ 37,571 \$ 5 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,668 \$ 31,688 \$ 31,668 \$ 31,668 </td <td>1011000- City Council</td> <td>\$</td> <td>32,378</td> <td>Ś</td> <td>ı</td> <td>φ</td> <td>J</td> <td>Ś</td> <td>ı</td>	1011000- City Council	\$	32,378	Ś	ı	φ	J	Ś	ı
City Clerk \$ 31,767 \$ 4,208 <td>1011100- City Manager</td> <td>⇔</td> <td>27,324</td> <td>Ś</td> <td>1</td> <td>\$</td> <td>1</td> <td>\$</td> <td>ĩ</td>	1011100- City Manager	⇔	27,324	Ś	1	\$	1	\$	ĩ
Human Resources\$44,208City Attorney\$4,276City Attorney\$37,571Finance\$37,571Information Services\$37,571Seneral City\$37,571Communications\$9,108General City\$76,975Communications\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$76,975Geographic Information Systems\$108,351Geographic Information Systems\$108,351Geographic Information Systems\$108,351Geographic Information Systems\$108,351Science State\$\$\$ANIMAL CONTROL\$\$\$ANIMAL CONTROL\$\$\$ANIMAL CONTROL\$\$\$CORFILURE\$\$\$CORFILURE\$\$\$CORFILURE\$\$\$CORFILURE\$\$\$CONTH AND FERVICES\$\$\$PARKING ENFORCEMENT\$\$\$COMMUNITY SERVICES\$\$\$PARKING ENFORCEMENT\$\$\$COMMUNITY SERVICE\$\$\$ <td></td> <td>\$</td> <td>31,767</td> <td>Ś</td> <td>ı</td> <td>\$</td> <td>ı</td> <td>\$</td> <td>·</td>		\$	31,767	Ś	ı	\$	ı	\$	·
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General City 5 76,975 5		\$	9,108	ω	1	\$	т	\$	1
Public Works - Administration576,9755Geographic Information Systems5-55Geographic Information Systems5-55Government Facilities5108,35155PLANNING5108,351555PLANNING COMMISSION5108,35155PLANNING COMMISSION5108,35155PLANNING COMMISSION5108,35155PLANNING COMMISSION5108,35155BUILDIG CONTROL531,86855PUBLIC SAFETY531,868555PUBLIC SECURITY55555PUBLIC SECURITY555555PUBLIC SECURITY555555PUB		\$	I	\$	ı	\$,	\$	1
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BUILDING AND SAFETY ANIMAL CONTROL PUBLIC SAFETY ANIMAL CONTROL FORFEITURE FORFEITURE FORFEITURE YOUTH AND FAMILY SERVICES PUBLIC SECURITY EMERGENCY PREPAREDNESS PUBLIC SECURITY EMERGENCY PREPAREDNESS PUBLIC SECURITY EMERGENCY PREPAREDNESS PUBLIC SECURITY EMERGENCY PREPAREDNESS PUBLIC SECURITY EMERGENCY PREPAREDNESS POUTH AND FAMILY SERVICES PUBLIC SECURITY EMERGENCY PREPAREDNESS POUTH AND FAMILY SERVICES POUTH AND FAMILY SERVICE OFFICERS AVIATION & AEROSPACE COMM ENCINERING ENCINERING REGIONAL BASIN MAINTENANCE TRAFFIC ENGINEERING SCAG GRANT STREET MAINTENANCE TRAFFIC ENGINEERING SCAG GRANT		\$	I	Ь	ı	\$	ı	\$	1
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LAW ENFORCEMENT GRANTS FORFEITURE YOUTH AND FAMILY SERVICES PUBLIC SECURITY EMERGENCY PREPAREDNESS PARKING ENFORCEMENT DO NOT USE-FIA-PARTNERS DO NOT USE-FIA-PARTNERS DO NOT USE-FIA-PARTNERS DO NOT USE-FIA-PARTNERS SCOMMUNITY SERVICE OFFICERS AVIATION & AEROSPACE COMM ENGINEERING SCOMMUNITY SERVICE OFFICERS AVIATION & AEROSPACE COMM ENGINEERING SCAG GRANT SCAG GRANT STREFT MAINTENANCE TRAFFIC ENGINEERING SCAG GRANT STREET MAINTENANCE TRAFFIC ENGINEERING SCAG GRANT		\$	31,868	⇔	6,303	Ś	,	S	,
FORFEITURE\$\$\$YOUTH AND FAMILY SERVICES\$\$\$YOUTH AND FAMILY SERVICES\$\$\$PUBLIC SECURITY\$\$\$EMERGENCY PREPAREDNESS\$\$\$PARKING ENFORCEMENT\$\$\$DO NOT USE-FIA-PARTNERS\$\$\$DO NOT USE-FIA-PARTNERS\$\$\$SCOMMUNITY SERVICE\$\$\$SCAG GRANT\$\$\$STREET MAINTENANCE\$\$STREET MAINTENANCE\$\$STREET MAINTENANCE\$\$STREET MAINTENANCE\$\$STREET MAINTENANCE		\$	ı	ю	ı	Ś	ı	S	ï
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· SCAG GRANT \$ - \$ • STREET MAINTENANCE \$ 20,873 \$ • TRANSIT SERVICES \$ 20,332 \$ • PARK-N-RIDE \$ - \$		ŝ	T	ω	1	⇔	ı	\$	ı
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TRANSIT SERVICES \$ 20,332 \$ PARK-N-RIDE \$ - \$		\$	20,873	θ	22,437	⇔	,	⇔	J
PARK-N-RIDE \$	÷	\$	20,332	θ	25,967	∽	J	\$	L
		\$	1	в	L	ь	Ţ	ω	L

Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014

Workspace C - Factor Data

City of Palmdale Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014

	Budget Unit	Square Footage per City Hall Occupant Dept.	Share of Building Use Allocation - GG Bldg.	FY 13/14 Budget Expenditures per Fund/Dept	Direct to Fund/Dept Identified on FY Fixed Asset Sch. Ite	/ 12/13 Agenda FY ims per Dept Fun	FY 13/14 FTE per Fund/Dept	FY 12/13 Records Count by Fund/Dept
BLDG	Building Use	'	I	I	ſ	L	ı	ı
EQUIP	Equipment Use	I	,	,	·	ı	ı	ı
1011000	City Council	5,300	13,569	164,300	jı	ı	,	I
1011100	City Manager	4,473	ī	698,960	4	20	с С	184
1011200	City Clerk	200	7,735	742,290	I	59	e	6,324
1011300	Human Resources	2,236	7,115	543,650	ı	11	ი	5,959
1011400	City Attorney	200		2,138,980	ı	20	4	1,071
1011410	Risk Management	I	•	1,162,080		ĩ	ł	4
1011500	Finance	8,204	20,173	1,336,800	,	136	12	17,192
1011600	Information Services	4,096	5,076	2,085,990	ı	2	,	ı
1011700	Communications	1,491	'	640,620	1	~	2	
1011800	General City	I	1	6,532,910	·	ł	ĩ	I
1013100	Public Works - Administration	I	21,820	701,460	389,458	102	4	8,695
1013230	Geographic Information Systems	ı	ľ	178,670		ı	-	1
1013400	Government Facilities		I	2,333,290	I,	T	12	1,016
1012100	PLANNING	T	122,439	1,683,880	ı	18	14	22,195
1012110	PLANNING COMMISSION		r	8,600	,	ī	ı	ų
1012200	BUILDING AND SAFETY	ı	r	1,057,630	,	ī	Ø	6,321
1012300	ANIMAL CONTROL	T	1	600,000	·	ı	r	1
1012500	PUBLIC SAFETY	I	13,317	20,265,490	93,310	S	13	560
1012510	LAW ENFORCEMENT GRANTS	I	ı	826,970	,	ı	I	
1012520	FORFEITURE	ı	I	10,500	T	1	ì	ı
1012530	YOUTH AND FAMILY SERVICES	ı	i		ľ	ı	1	362
1012540	PUBLIC SECURITY	ı	1	548,470	1	ľ	~	ı
1012550	EMERGENCY PREPAREDNESS	ı		112,530	,	I	ī	I
1012560	PARKING ENFORCEMENT	I	ı	413,540	T	1	ł	259
1012570	DO NOT USE-PS-PARTNERS	ı	ı	ı	ı	3	1	,
1012575	DO NOT USE-FIA-PARTNERS	ı	ı	,	I	,	ı	ı
1012580	COMMUNITY SERVICE OFFICERS	ı	•	241,530	T	ı	ı	1
1013101	AVIATION & AEROSPACE COMM	ı	,	ł	ſ	1	H.	ļ
1013200	ENGINEERING	н	ı	288,690		\$	2	12,309
1013210	DRAINAGE ADMINISTRATION	ı	1	28,630	ì		ı	ŧ
1013211	REGIONAL BASIN MAINTENANCE		1	36,000	,	ı	·	,
1013220	TRAFFIC ENGINEERING	ı	ı	1,801,820	•	T	2	1,566
1013231	SCAG GRANT	н	τ	ı	•	I	ı	1
1013300	STREET MAINTENANCE	ł	1	4,387,660	,	I	27	1,016
1013410	TRANSIT SERVICES	ı	49,236	2,371,570		I	-	ı
1013411	PARK-N-RIDE	τ	,	72,150	1	ł	æ	,
1013500	PARK MAINTENANCE	L	'	3,114,440	T	i	7	ĩ

Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014

Workspace C - Factor Data

City of Palmdale Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014

	Budget Unit	5 Year Claims History by Fund/Department	FY 12/13 Total Transactions per Fund/Dept	FY 12/13 P.O. Count per Fund/Dept	FY 12/13 AP Transactions per Fund/Dept	FY 11/12 Debt Transactions per Fund/Dept	r PC Count by C Fund/Dept F	telpdesk Work Drder Count by tund/Dept
BLDG	Building Use	ı				ı	ı	F
FOUIP	Equipment Use	ι				1		h
1011000	City Council	ı				ı	~	
1011100	City Manager					Ţ	7	290
1011200	City Clerk					ř	4	65
1011300	Human Resources	10				Î	9	376
1011400	City Attorney		4,267	18	256	ı	5	34
1011410	Risk Management	,				ı	ı	1
1011500	Finance	1				ſ	11	278
1011600	Information Services	ı				ı	13	75
1011700	Communications	ı				I	ı	
1011800	General City	1				Ľ	1	
1013100	Public Works - Administration	66				I	47	384
1013230	Geographic Information Systems	1				1	2	1
1013400	Government Facilities	,				x	3	1 2
1012100	PLANNING	ſ					7	143
1012110	PLANNING COMMISSION	·				·		ļ
1012200	BUILDING AND SAFETY					1	9	72
1012300	ANIMAL CONTROL	`				1	1	L
1012500	PUBLIC SAFETY	ŝ				I	21	198
1012510	LAW ENFORCEMENT GRANTS	,				1	t	,
1012520	FORFEITURE	I				1		τ
1012530	YOUTH AND FAMILY SERVICES	1				1	ı	ſ
1012540	PUBLIC SECURITY	i				I	ı	I
1012550	EMERGENCY PREPAREDNESS	Ŧ				•	I	I
1012560	PARKING ENFORCEMENT	ı				1	I	ľ
1012570	DO NOT USE-PS-PARTNERS	T				ı	1	ı
1012575	DO NOT USE-FIA-PARTNERS	E				L	,	ı
1012580	COMMUNITY SERVICE OFFICERS	•				•		I
1013101	AVIATION & AEROSPACE COMM	1				,	1	ī
1013200	ENGINEERING	1				1	,	ī
1013210	DRAINAGE ADMINISTRATION	I	108			ı	ų	
1013211	REGIONAL BASIN MAINTENANCE	ı	46			1	1	
1013220	TRAFFIC ENGINEERING	a	2,021			T	2	1
1013231	SCAG GRANT	•	ı			•	L	I
1013300	STREET MAINTENANCE	I	2,281			'	ı	
1013410	TRANSIT SERVICES	2	879				I	1
1013411	PARK-N-RIDE	3	123			r	1	ı
1013500	PARK MAINTENANCE		2,290			I	,	I

Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014

C Page 325

Workspace C - Factor Data

Contract Monthly Invoice Amount per Fund/Dept	ı	ł	ı	ı	ı	r	L	ı	ı	ı	ι	I	1	ł	L	ı	ı	ı	i	3,000	1	ī	ĩ	1	ï	ï	T	ï	T	12,600	ı	ı	1	ſ	ı	10,680	12,360	ι	T
ootage vned	I	T	5,300	4,473	5,200	7,236	200	J	6,150	6,150	1,491		12,600	·	ı	17,000	1	17,000	·	5,000	ı		ı	ı	ł	·	,	1	l	•		τ	ı			3,275	3,190	1	3,275
FY 13/14 Public Works Square Fo Expenditures of City Ov per Div Buildings	ŗ	1	I	,	Ţ	ĩ	1		T	•	T	·	ı	178,670	2,333,290	T	r	ı	ŀ	ı					•		ı	I	3	ı	288,690	28,630	36,000	1,801,820	I	4,387,660	2,371,570	72,150	3,114,440
F ► P ■	Building Use	Equipment Use	City Council	City Manager	City Clerk	Human Resources	City Attorney	Risk Management	Finance	Information Services	Communications	General City	Public Works - Administration	Geographic Information Systems	Government Facilities	PLANNING	PLANNING COMMISSION	BUILDING AND SAFETY	ANIMAL CONTROL	PUBLIC SAFETY	LAW ENFORCEMENT GRANTS	FORFEITURE	YOUTH AND FAMILY SERVICES	PUBLIC SECURITY	EMERGENCY PREPAREDNESS	PARKING ENFORCEMENT	DO NOT USE-PS-PARTNERS	DO NOT USE-FIA-PARTNERS	COMMUNITY SERVICE OFFICERS	AVIATION & AEROSPACE COMM	ENGINEERING	DRAINAGE ADMINISTRATION	REGIONAL BASIN MAINTENANCE	TRAFFIC ENGINEERING	SCAG GRANT	STREET MAINTENANCE	TRANSIT SERVICES	PARK-N-RIDE	PARK MAINTENANCE
	BLDG	EQUIP	1011000	1011100	1011200	1011300	1011400	1011410	1011500	1011600	1011700	1011800	1013100	1013230	1013400	1012100	1012110	1012200	1012300	1012500	1012510	1012520	1012530	1012540	1012550	1012560	1012570	1012575	1012580	1013101	1013200	1013210	1013211	1013220	1013231	1013300	1013410	1013411	1013500

Cost Allocation Plan for Fiscal Year 2013-2014, Full Cost Iteration Source Cost Data from Fiscal Year 2013-2014 Workspace D - Labels and Chart of Accounts **City of Palmdale**

LIST OF RECEIVING BUDGET UNITS

100 - General Fund

100 - General Fund	i Fund
1012100	PLANNING
1012110	PLANNING COMMISSION
1012200	BUILDING AND SAFETY
1012300	ANIMAL CONTROL
1012500	PUBLIC SAFETY
1012510	LAW ENFORCEMENT GRANTS
1012520	FORFEITURE
1012530	YOUTH AND FAMILY SERVICES
1012540	PUBLIC SECURITY
1012550	EMERGENCY PREPAREDNESS
1012560	PARKING ENFORCEMENT
1012570	DO NOT USE-PS-PARTNERS
1012575	DO NOT USE-FIA-PARTNERS
1012580	COMMUNITY SERVICE OFFICERS
1013101	AVIATION & AEROSPACE COMM
1013200	ENGINEERING
1013210	DRAINAGE ADMINISTRATION
01013211	REGIONAL BASIN MAINTENANCE
1013220	TRAFFIC ENGINEERING
1013231	SCAG GRANT
1013300	STREET MAINTENANCE
1013410	TRANSIT SERVICES
1013411	PARK-N-RIDE
1013500	PARK MAINTENANCE
1013600	LANDSCAPE MAINT-GEN BENEFIT
1014100	PARKS AND RECREATION ADMIN
1014200	SPECIAL EVENTS
1014310	LARRY CHIMBOLE CENTER
1014320	SENIOR CENTER
1014330	HAMMACK ACTIVITY CENTER
1014340	PALMDALE PLAYHOUSE
1014341	LOCAL THEATRE ORGANIZATIONS
1014350	PLMD PLANT 42 HERITAGE AIR PK

Prepared by NBS for the City of Palmdale Fiscal Year 2013-2014

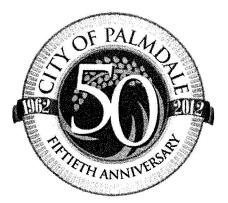
INDIRECT COST RATES

Receiving	Cent	Central Service	Indirect Cost	Indirect Cost
Departments		Cost	Kate Base	Rates
1012100- PLANNING	θ	789,811		%00.0
1012110- PLANNING COMMISSION	θ	1,559		0.00%
1012200- BUILDING AND SAFETY	⇔	347,394		0.00%
1012300- ANIMAL CONTROL	Ś	13,889		0.00%
1012500- PUBLIC SAFETY	θ	1,001,171		0.00%
1012510- LAW ENFORCEMENT GRANTS	÷	20,536		0.00%
1012520- FORFEITURE	÷	066		0.00%
1012530- YOUTH AND FAMILY SERVICES	÷	1,518		0.00%
1012540- PUBLIC SECURITY	↔	39,873		0.00%
1012550- EMERGENCY PREPAREDNESS	ω	5,022		0.00%
1012560- PARKING ENFORCEMENT	ى	25,008		0.00%
1012570- DO NOT USE-PS-PARTNERS	⇔	ı		%00.0
1012575- DO NOT USE-FIA-PARTNERS	ᡐ	1		0.00%
1012580- COMMUNITY SERVICE OFFICERS	θ	9,389		0.00%
1013101- AVIATION & AEROSPACE COMM	↔	45,605		0.00%
1013200- ENGINEERING	↔	129,853		0.00%
1013210- DRAINAGE ADMINISTRATION	ᡐ	5,834		0.00%
1013211- REGIONAL BASIN MAINTENANCE	θ	6,130		0.00%
1013220- TRAFFIC ENGINEERING	θ	410,503		0.00%
1013231- SCAG GRANT	⇔	ı		0.00%
1013300- STREET MAINTENANCE	θ	1,127,100		0.00%
1013410- TRANSIT SERVICES	θ	480,634		0.00%
1013411- PARK-N-RIDE	θ	13,490		0.00%
1013500- PARK MAINTENANCE	θ	614,562		0.00%
1013600- LANDSCAPE MAINT-GEN BENEFIT	θ	188,869		0.00%
1014100- PARKS AND RECREATION ADMIN	↔	1,570,307		0.00%
1014200- SPECIAL EVENTS	θ	68,233		0.00%
1014310- LARRY CHIMBOLE CENTER	θ	200,182		0.00%
1014320- SENIOR CENTER	θ	207,881		0.00%
1014330- HAMMACK ACTIVITY CENTER	θ	264,484		0.00%
1014340- PALMDALE PLAYHOUSE	θ	274,721		0.00%
1014341- LOCAL THEATRE ORGANIZATIONS	Ś	r		00.00%
1014350- PLMD PLANT 42 HERITAGE AIR PK	↔	25,068		0.00%
1014360- OASIS PARK RECREATION CENTER	θ	186,905		0.00%
1014370- MARIE KERR PARK RECREATION CTR	θ	446,309		0.00%
1014380- AMPHITHEATRE	θ	37		0.00%

.

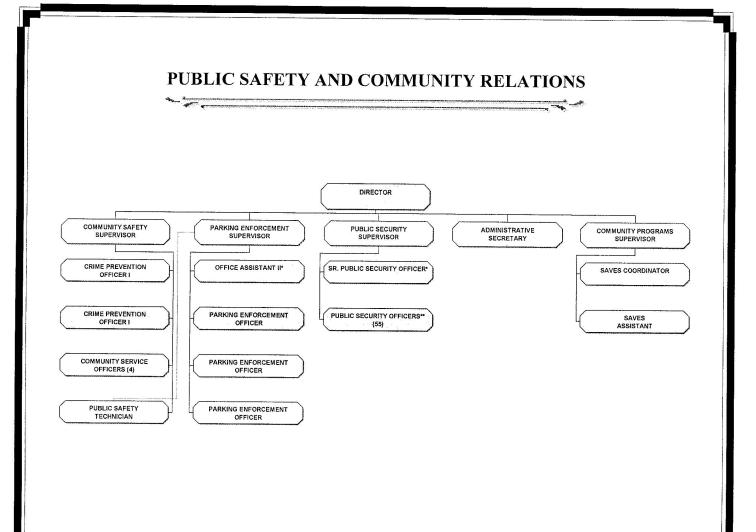
PUBLIC SAFETY BUDGET -

PUBLIC SAFETY AND COMMUNITY RELATIONS



CITY OF PALMDALE, CALIFORNIA

Annual Budget Fiscal Year 2012-2013



*REGULAR PART TIME **UNBENEFITED Figure 21: Public Safety and Community Relations Organization Chart CITY OF PALMDALE - 2012-13 ANNUAL BUDGET

DEPARTMENT SUMMARY

Public Safety and Community Relations

The Public Safety and Community Relations Department creates and maintains a safe community where people can live in peace without the fear of crime.

About Public Safety and Community Relations

Public safety is the number one priority of the City. The Public Safety and Community Relations Department is responsible for the implementation of the City's public safety and community engagement strategies. Law enforcement services are provided by contract with the Los Angeles County Sheriff's Department.

The Department manages the Law Enforcement program, Public Security Officers, Parking Enforcement, Emergency Preparedness program, the Community Participation and Volunteer program, and Animal Control. The department also manages the South Antelope Valley Emergency Services, which is reported in the Community Programs budget section.

The Law Enforcement program consists of services done through contract with the Los Angeles County Sheriff's Department, the Los Angeles County Housing Authority, Los Angeles County Animal Care and Control, civilian public safety programs, and the administration of all administrative citations and graffiti restitution.

The Public Security Officers patrol the grounds and buildings of park and City sites with the City of Palmdale.

The Parking Enforcement program administers all parking citations issued within the City of Palmdale by City officers, Los Angeles County Sheriff's deputies, and California Highway Patrol Officers.

The Emergency Management program is responsible for the development and implementation of disaster mitigation, preparedness, and recovery policies and procedures for the City.

The City Contracts with the Los Angeles Department of Animal Care and Control for animal control services, which include animal licensing, animal pickup, and care a boarding at the local animal shelter. The Public Safety Department manages the contract.

The Community Participation and Volunteer program provides residents with links to City resources and educational opportunities as well as the opportunity to directly serve the City and Community. It also provides resident youth with opportunities to engage in positive activities and learning experiences.

Fiscal Year 2012-13 Budget Highlights

- Provide quality law enforcement services.
- ✓ Maintain Part I Crime Rate below 300.
- ✓ Adopt an updated Emergency Operations Plan.
- Implement new information management system for Parking Enforcement.
- Expand Neighborhood House program.
- Continue to engage the community through the Neighborhood Watch program.





PUBLIC SAFETY & COMMUNITY RELATIONS

DEPARTMENT SUMMARY

Public Safety and Community Relations (2300, 2500, 2510, 2520, 2530, 2540, 2550, 2560, 2580)

Department Expenditures and Staffing Summary

	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	33.99	32.87	32.87	33.77
Expenditures				
Personnel	1,778,506	2,005,170	1,966,940	1,940,690
Training and Meetings	110	100	100	200
Operating Expenditures	19,269,095	20,332,560	19,968,900	20,826,270
Capital	-	-	-	-
Total Department Expenditures	21,047,711	22,337,830	21,935,940	22,767,160

The Public Safety and Community Relations Department is budgeted in the General Fund, Public Safety Fund, State and Federal Grants.

Summary of Law Enforcement Contract:

Los Angeles County Law Enforcement Contract Cost:

	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Reported in Public Safety Budget	18,096,248	19,008,330	18,595,550	19,610,850
Reported in Redevelopment Agency	159,920	164,720	93,830	-
Reported in Housing Authority	384,230	407,380	228,450	-
Total Contract Cost	18,640,398	19,580,430	18,917,830	19,610,850

CITY OF PALMDALE - 2012-13 ANNUAL BODGET

PROGRAMS AND SERVICES

Animal Control (23001)

Mission Statement

To provide animal control services that promote public safety, provide humane sheltering and disposal of stray and unwanted animals, and encourage responsible pet ownership.

Program Activities

• Manage the contract with Los Angeles County Department of Animal Care and Control for animal control services.

Key Goals & Objectives for Fiscal Year 2012-13

• Ensure that calls for animal control services are handled promptly according to the guidelines established by the County of Los Angeles Department of Animal Care and Control.



PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

- Animal Control
- Law Enforcement
- Community Participation / Volunteer Program

Public Security Officers

Emergency Preparedness

Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- Identified future site for a new Animal Shelter in Palmdale.
- Meeting with County to review proposed Shelter plans.

PUBLIC SAFETY & COMMUNITY RELATIONS

OPERATING AND PERFORMANCE MEASURES

	Actual <u>2010-11</u>	Budget 2011-12	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	-	-	-	
Expenditures				
Personnel	-	-	-	
Training and Meetings	-	-	-	
Operating Expenditures	765,327	800,000	800,000	800,000
Capital	-	-	-	
Total Department Expenditures	765,327	800,000	800,000	800,000
Program Performance Measures	Actual 2010-11	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
Licenses issued	9,642	7,240	9,644	9,650
Animals returned to owner	377	200	363	395
Animals placed in new home	1,702	800	1,702	1,702

CITY OF PALMDALE - 2012-13 ANNUAL BURGLE





Animal Control

Law Enforcement

Community Participation / Volunteer Program

Public Security Officers

Emergency Preparedness

Parking Enforcement

RECENT PROGRAM ACHIEVEMENT

- ♦ Total number of Part I crimes down 2.95%.
- ♦ Property crime down
 2.88%.
- ♦ Part 1 crime rate down 3.84%.
- ♦ Part I crime rate at 267 crimes per 10,000
- Created and implemented the Park Watch program in all City parks.
- Implemented on-line payment processing for Administrative Citations.
- Created a webpage for the Administrative Citation program.

Law Enforcement (2500, 2510, 2520, 2580) Mission Statement

To provide a safe community through appropriate enforcement, investigation, and prevention efforts.

Program Activities

- Manage the law enforcement contract with the Los Angeles County Sheriff's Department to provide general patrol, traffic enforcement, graffiti investigation specialized enforcement, and community relations activities. Provide Sheriff's overtime for City special events, holiday patrols of the City's retail areas, and specialized enforcement as needed
- Crime Prevention: provide community safety programs to help maintain residents' and businesses' sense of safety by empowering them to take a proactive approach in solving community problems.
- Community Service Officers: provide support services to the Palmdale Sheriff's Station by responding to citizen calls for service, taking reports, conducting focused enforcement, conducting latent print investigations and collection of DNA evidence and issuing parking citations.
- Graffiti Abatement: process all claims for restitution and represent the city in court proceedings, coordinate the Adopt-a-Wall program, conduct community graffiti clean-up activities.
- Administrative Citations: process all administrative citations issued and provide for adjudication of appeals.
- Manage State and Federal grants to further the public safety missions of the City.

Key Objectives for Fiscal Year 2012-13

- Maintain a crime rate below 300.
- Provide quality law enforcement services.
- Promote community participation, partnerships, and mutual responsibility for crime prevention.
- Continue to maintain active participation in the neighborhood watch program promoting healthy, vibrant and engaged neighborhoods.
- Revise noticing and collection procedures for unpaid court ordered graffiti restitution.
- Partner with Palmdale Sheriff Station to provide pedestrian safety education at the annual Public Safety Expo.
- Create an on-line contest process for Administrative Citation program.

PUBLIC SAFETY & COMMUNITY RELATIONS

OPERATING AND PERFORMANCE MEASURES

			and the second	
	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	9.60	9.60	9.60	9.70
Expenditures				
Personnel	983,266	1,029,320	1,031,080	969,740
Training and Meetings	-	-	-	100
Operating Expenditures	18,312,600	19,287,880	18,829,910	19,783,530
Capital	-	-	-	-
Total Department Expenditures	19,295,866	20,317,200	19,860,990	20,753,370
Drogrom Dorformer of Measure	Actual <u>2010-11</u>	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
Program Performance Measures				
Crime rate below 300 crimes per 10,000 population	275	Less than 300	267	Less than 300
Number of Crimes	4,201	4,400	4,084	4,350
Number of Arrests	10,737	11,500	10,146	10,200
Emergency Response Time	5.1 Min	Less than 5 Min	5.7 Min	5.5 Min
Priority Response Time	13.5	Less than 10 Min	14.1 Min	14 Min
DUI Index				
(# of DUI injury/fatal collisions)	16:7	10:1	18:1	15:1
Traffic Collision Index (# of non-injur collisions to injury/fatal collisions)	у 2.2:1	2.5:1	1.8:1	2:1
Enforcement Index (# of hazardous cit & DUI arrests made to injury/fatal collisions)	ations 23:1	20:1	18.4:1	18:1
Expand Active Neighborhood Watch groups	426	500	426	435
Conduct Crime Prevention Campaigns	6	6	. 6	6
Conduct Safe Moves School Programs	2	6	0	0
Increase Adopt-A-Wall Participants	69	100	70	75
Conduct Graffiti Clean-up projects	1	2	1	1

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CITY OF PALMDALE - 2012-13 ANNUAL BUDGET

PROGRAMS AND SERVICES

Community Participation / Volunteer Program (25014)

Mission Statement

To provide City residents links to City resources and educational opportunities as well as the opportunity to directly serve the City and Community.

Program Activities

- Conduct the Partners Academy and Community Engagement programs for residents and City employees.
- Recruit, screen, and place community volunteers.
- Provide youth residents with opportunities to volunteer within the City and community programs.
- Collaborate with community work resources and conduct Youth Job Academy Classes.
- o Link youth with City and community resources and activities.
- Supervise Neighborhood House programming

Key Goals & Objectives for Fiscal Year 2012-13

- o Conclude Youth Master Plan process
- Expand youth volunteer opportunities within the city and community
- Continue expansion of youth and community programming at Neighborhood Houses
- o Continue volunteer recognition program.
- Collaborate with Volunteer Los Angeles micro-volunteering project



PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

Animal Control

Law Enforcement

Community Participation / Volunteer Program

Public Security Officers

Emergency Preparedness

Parking Enforcement

RECENT PROGRAM ACHIEVEMENT

- ♦ Commenced Commitment to Youth Master Plan Project
- ♦ Hosted 2012 Global Youth Day Event
- ♦ Hosted Celebrate Youth 2011 Youth Summit
- ♦ Conducted three Palmdale Works! Youth Job Academies
- Collaborated with
 Planning Department for
 Illegal Dumping Clean-up
 Day

PUBLIC SAFETY & COMMUNITY RELATIONS

 The state of a state	TROUCTOR OF CONTINUES AND RECEIPTING AND TRADE TO A CONTINUES.	and the second	And the second	
	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	1.00	1.00	1.00	1.00
Expenditures				
Personnel	96,425	106,890	114,190	116,820
Training and Meetings	110	100	100	100
Operating Expenditures	17,954	34,170	39,660	31,170
Capital	-	-	-	-
Total Program Expenditures	114,489	141,160	153,950	148,090
Program Performance Measures	Actual <u>2010-11</u>	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
Quarterly enhancement: Youth Guide	100%	Continue	Continuous	Continuous
Plan/Host one youth event/training per quarter	4	Maintain	5	5
Conduct Quarterly Job Training	4	Continue	3	4
Central resource for community volunteer opportunities	Maintain	Maintain	Maintain	Maintain
Develop Centralized Training System for volunteers	m 50%	Maintain	100%	Maintain

OPERATING AND PERFORMANCE MEASURES

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CITY OF PALMDALE - 2012-13 ANNUAL BUFFECE

PROGRAMS AND SERVICES

Public Security Officers (2540)

Mission Statement

To promote public safety and positive awareness of City codes and policies and serve as a deterrent of possible crime and vandalism.

Program Activities

- To provide evening and night surveillance of the City's office buildings, Library, Cultural Center, parks, recreation facilities, Drytown and transportation facilities.
- Maintain high visibility at City parks, transportation facilities, and other City property.
- Communicate with the Sheriff's Department in the event of an emergency at the City parks or transportation facilities.
- Observe and report suspicious activity or behavior.
- Enforce park rules.
- Provide information of City codes, park rules and regulations for the safety of all patrons.
- Patrol park sites and transportation center to enforce violations of the vehicle code.

Key Goals & Objectives for Fiscal Year 2012-13

- Maintain security at the Palmdale Transportation Center and City Park and Ride lots.
- Maintain current level of security of City buildings and Park sites.
- Engage community partners in crime prevention.
- \circ Reduce graffiti and incidents of vandalism to park and facilities.
- Heighten public awareness of City rules and regulations regarding parks usage.
- Train current staff and hire seasonal staff to meet the needs of the City.
- Deploy hand held ticket writers.

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

Animal Control

Law Enforcement

Community Participation / Volunteer Program

- Public Security Officers
 - Emergency Preparedness Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- Provided security for Palmdale Transportation Center and Park and Ride lots.
- Provided security for all City special events.
- Provided security for City Library, Playhouse, Airpark and Water Park.
- Conducted security patrol of all park sites and at all City facilities.

PUBLIC SAFETY & COMMUNITY RELATIONS

	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	17.97	17.83	17.83	17.83
Expenditures				
Personnel	435,227	537,290	490,000	518,850
Training and Meetings	-	-	-	· ·
Operating Expenditures	21,603	24,950	29,950	30,450
Capital	-	-	-	-
Total Department Expenditures	456,830	562,240	519,950	549,300
Program Performance Measures	Actual <u>2010-11</u>	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
Increase positive public contacts	70,000	77,000	80,000	82,000
Reduce graffiti incidents and vandal at Parks	lism 97	Less Than 2010/11	85	Less than 2011-12

OPERATING AND PERFORMANCE MEASURES

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CITY OF PALMDALE - 2012-13 ANNUAL BUDGET

PROGRAMS AND SERVICES

Emergency Preparedness (25501)

Mission Statement

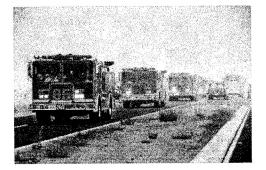
To ensure the City is able to prepare for, respond to, and recover from all manner of disasters. To provide for the development and execution of the City's emergency operations plan, coordination with all relevant public safety and community agencies responsible for disaster response, and providing education to staff and community members.

Program Activities

- Ensure readiness to respond to and recover from disasters.
- Develop and maintain emergency operations plans.
- Provide staff training to ensure understanding of their role in the City's emergency response activities.
- Participate in emergency preparedness exercises.
- Coordinate with local, regional and State agencies.

Key Goals & Objectives for Fiscal Year 2012-13

- Improve emergency preparedness efforts by developing communications with businesses to improve earthquake readiness, developing relationships with CERT groups to better coordinate their role in response plan and developing MOU's with businesses and other agencies.
- Continue to outreach to local residents and businesses to ensure their disaster readiness.



204

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

Animal Control

Law Enforcement

Community Participation / Volunteer Program

Public Security Officers

Emergency Preparedness Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- ♦ Council adoption of revised Emergency Operations Plan.
- Conducted annual emergency preparedness workshop for the public.
- ♦ Signed MOU's with American Red Cross to use City facilities for shelters.



PUBLIC SAFETY & COMMUNITY RELATIONS

	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	0.02	0.04	0.04	0.04
Expenditures				
Personnel	611	1,540	1,540	1,040
Training and Meetings	-	-	-	-
Operating Expenditures	106,258	114,040	121,920	113,540
Capital	-	-	79,570	-
Total Department Expenditures	106,869	115,580	203,030	114,580
Program Performance Measures	Actual <u>2010-11</u>	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
Participate in emergency response exercises	· _	annually	annually	annually
MOU's developed with businesses	-	as needed	1	as needed
Staff Training Exercises	-	3	2	3

OPERATING AND PERFORMANCE MEASURES

CITY OF PALMDALE - 2012-13 ANNUAL BUDGET

PROGRAMS AND SERVICES

Parking Enforcement (25601)

Mission Statement

JEETY AND IMPROVING the quality of life for all by providing quality service with integrity and empathy through diligent enforcement of vehicular regulations.

Program Activities

- Patrol within the City limits to enforce violations of municipal ordinances and vehicle codes.
- Respond to citizen concerns and address referrals from other City personnel, outside agencies, and Sheriff's Department.
- Identify vehicles with the potential of being stolen, abandoned, inoperative, and unregistered on public streets and take appropriate enforcement action by storing or impounding those vehicles.
- Report suspicious activities to the Sheriff's department to help prevent crime.

Key Goals & Objectives for Fiscal-Year 2012-13

- $\circ~$ Respond to service calls for parking related concerns within 36 hours.
- Enforce City municipal codes and California vehicle code laws.
- Be visible while on patrol to be accessible to the members of our community.
- Report any suspicious activities to help reduce crime.
- Educate parents, encourage safe parking practices, and increase parking enforcement at schools to maintain the safety of children.
- Remind residents of their upcoming street cleaning day through the Connect CTY to improve the cleanliness of our community.

PUBLIC SAFETY AND COMMUNITY RELATIONS PROGRAMS

Animal Control

Law Enforcement Community Participation

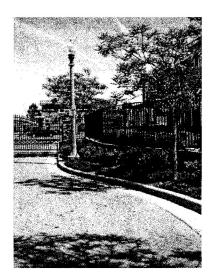
Volunteer Program

Public Security Officers

Emergency Preparedness Parking Enforcement

RECENT PROGRAM ACHIEVEMENTS

- ♦ Responded to 825 calls for service.
- ♦ Impounded 275 vehicles.
- Contracted noticing and collection services.



PUBLIC SAFETY & COMMUNITY RELATIONS

	Actual <u>2010-11</u>	Budget <u>2011-12</u>	Estimated <u>2011-12</u>	Adopted <u>2012-13</u>
Authorized Positions (FTE)	5.40	4.40	4.40	5.20
Expenditures				
Personnel	262,978	330,130	330,130	334,240
Training and Meetings	-	-	-	-
Operating Expenditures	45,352	71,520	67,890	67,580
Capital	_	-	-	-
Total Department Expenditures	308,330	401,650	398,020	401,820
Program Performance Measures	Actual <u>2010-11</u>	5-Year <u>Target</u>	Estimated <u>2011-12</u>	Projected <u>2012-13</u>
48 hour response rate	85%	85%	85%	85%
Parking vehicle impounds	403	450	325	400
Parking calls for service	835	850	785	825
Vehicle storage/impound releases	1,308	1,100	1,000	1,000

OPERATING AND PERFORMANCE MEASURES

FACILITY AND LAND COSTS INCURRED BY THE CITY

AMERC XELC

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AGREEMENT BETWEEN THE CITY OF PALMDALE, THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE, AND THE COUNTY OF LOS ANGELES FOR THE PLANNING AND DEVELOPMENT OF THE PALMDALE SHERIFF STATION

This Agreement is made and entered into by and between the CITY OF PALMDALE, hereinafter referred to as the "City", the CITY OF PALMDALE COMMUNITY REDEVELOPMENT AGENCY, hereinafter referred to as the "Agency", and the COUNTY OF LOS ANGELES hereinafter referred to as the "County" to set forth their respective rights and obligations to build the Palmdale Sheriff Station. For convenience and clarity, the City and the Agency are referred to collectively as the "City"; furthermore, the parties to this Agreement may be referred to individually as a "Party" and collectively as the "Parties".

WITNESSETH:

WHEREAS, the City desires to establish a permanent and adequate Sheriff Station facility in the City of Palmdale; and,

WHEREAS, the City has invested approximately \$15 Million in improvements in the vicinity of the proposed Palmdale Sheriff Station site located on the southeast corner of Sierra Highway and Avenue Q in the City of Palmdale including: the purchase of approximately 11.5- acres of land, the major portion of which will be conveyed to the County for the construction of the proposed station; construction of curb, gutter, sidewalk, landscaping and street improvements to Sierra Highway; demolition of buildings in a blighted area west of Sierra Highway and construction of a linear greenbelt in place of the blighted area; building and parking improvements to the

adjacent Hammack Activity Center; construction of two roller hockey rinks; and construction of the Palmdale Youth Library with associated parking (see Exhibit C); and,

WHEREAS, the County currently operates a Sheriff's Station within very tight leased quarters within the City limits which provide police protection and emergency services to the City and surrounding areas; and,

WHEREAS, the County is planning, in cooperation and participation with the City, to build a new approximately 47,000 square-foot Sheriff Station building and a separate 6,000 square-foot automotive maintenance building to serve the City of Palmdale and the surrounding community; and,

WHEREAS, pursuant to its contractual obligation to the County under Section 6 of the Amended and Restated Agreement for Allocation of Tax Increment Funds, hereinto attached and incorporated herein by this reference as Exhibit "A", the City desires to assist and support the County in constructing a permanent Palmdale Sheriff Station to address police protection and emergency service requirements within the City and pursuant to ,

NOW, THEREFORE, IN CONSIDERATION of the premises, covenants, representations and agreements set forth herein, the parties mutually agree as follows:

ARTICLE 1. DEFINITIONS

1.1. "Palmdale Sheriff Station Construction Project" or, alternatively, "Project", shall be defined to include land acquisition, certain off-site infrastructure improvements, on-site utilities improvements, sheriff station design and construction, and the acquisition and installation of certain fixed equipment for the Palmdale Sheriff Station.

Palmdale Sheriff Station 9

1.2. "<u>Off-site infrastructure</u>" shall mean off-site street improvements, such as street, curb, gutter, sidewalk, street lights, and off-site utility improvements for water and sewer lines, to the property line and fire hydrant. Any off-site improvements, which may be necessary to provide cable, electrical, gas, telecommunications, or fiber optic facilities to the Project, are excluded.

1.3. "On-site utility improvements" shall include improvements to provide water and sewer from the property line to the building. Onsite utility improvements shall also include improvements to provide service for cable, electrical, gas, and telecommunications from the building to the service designation connection point whether such point is off-site or on-site.

ARTICLE 2. PROJECT SCOPE

2.1 The City and the County propose the following location for the Project, subject to environmental assessment(s):

Approximately 11-acre site on the southeast corner of Avenue Q and Sierra Highway as set forth in Exhibit "B" hereinto attached and incorporated herein by this reference.

2.2 The County will be responsible for the costs to design and construct the Project as defined herein below. While the County shall allow the City to review and comment throughout the design and construction processes, the County shall have final approval of all County expenditures.

2.3 The City and/or the Agency own the real property in Exhibit B ("City Parcels"). The City and/or the Agency will take all actions necessary to transfer

ownership of the real property described in Exhibit B, at no cost to the County, for the Palmdale Sheriff Station.

2.4 The City will provide at its cost, the Off-site Infrastructure for the Project set forth in this Agreement.

2.5 The City will waive all City permit and development fees associated with the design and construction of the Sheriff station. The County shall be responsible for all "non-City" permit and development fees.

2.6 It is the intent of both the City and the County to commence construction of the permanent Palmdale Sheriff Station on or before April 30, 2004. Both parties will work in good faith to complete the Palmdale Sheriff Station within two years of that date.

2.7 The County will own all on-site facilities built pursuant to this Agreement. Maintenance and repair shall be the responsibility of the County. Staffing levels for the Palmdale Sheriff Station are not affected by this Agreement; the County will continue to determine staffing based upon the City's approved Public Safety budget and as mutually agreed between the County and the City pursuant to the annual Law Enforcement Services Agreement.

2.8. On-site utility improvements related to service for electrical, cable, electronic communications, and telecommunications are not required to be undergrounded at the time of construction. They may be undergrounded at a future date subject to mutual written agreement of the City and County.

Palmdale Sheriff Station 9

ARTICLE 3. SPECIFIC REQUIREMENTS

3.1 Land Acquisition

1. Conveyance: The City shall convey title of the City Parcels to County by Grant Deed upon approval by the County Board of Supervisors of this Agreement, subject to: (a) the City's right of first refusal as set forth in subsection 2, below; and (b) the City conveying marketable title to the City Parcels pursuant to subsection 3, below. The Grant Deed shall be in a form substantially similar to the Grant Deed attached hereto as Exhibit "D", County agrees that prior to the recordation of the Grant Deed it shall execute a "Certificate of Acceptance" for attachment to the deed and have it recorded by the County Recorder.

2. If at any time the City terminates its contract with the County for law enforcement services, the City shall have a right of first refusal to purchase the City Parcels and Palmdale Sheriff Station for a purchase price equal to the then current fair market value, excluding the then current fair market value of the City Parcels donated by this Agreement (the "right of first refusal purchase price"). The right of first refusal purchase price, as defined in the preceding sentence, shall be determined by an independent qualified appraiser mutually acceptable to the City and County. The term "independent qualified appraiser" shall mean a professional independent appraiser licensed in the State with experience in appraising public facilities and who is a Member of the Appraise Institute (MAI) and/or a Member of the Society of Real Estate Appraisers (SREA) or another recognized association of appraisers. The City and County will chose an independent qualified appraiser within fifteen (15) days of the City's notification to the County that it will terminate its contract and intends to exercise its right Palmdale Sheriff Station 9

of first refusal. The appraisal shall be prepared within thirty (30) days of the appraiser's selection, unless the parties agree otherwise. If the City and County cannot agree on an independent qualified appraiser, an independent qualified appraiser shall be appointed in accordance with the provisions of California Code of Civil Procedure Section 1281.6, or any successor statute, and in such event the right of first refusal purchase price shall be determined by an appraisal prepared by the appointed appraiser. This procedure shall be the exclusive procedure for determining the right of first refusal purchase price and shall be final, binding and nonappealable unless expressly waived by both parties in writing. The City and County shall share equally in the cost of the appraisal.

3. County, in its sole discretion, may terminate this Agreement, without incurring any liability to City, if there is any cloud on title to the City Parcels that prevents the City from conveying to County marketable title to the City Parcels, free and clear of any encumbrances.

4. Conveyance by the City of the City Parcels shall constitute fulfillment of the City and Agency's contractual obligations under Section 6 of the Amended and Restated Agreement for Allocation of Tax Increment Funds.

3.2. Design and Construction. The City and the County desire that the Palmdale Sheriff Station comply with the City's development and engineering standards and that it preserve consistency of appearance with nearby City facilities to the fullest extent possible. To that end, the County and the City have met repeatedly to plan the design of the Project site and structures and negotiate their respective responsibilities under this Agreement. The design and bid documents approved by the County Board of Supervisors at its meeting of December 16, 2003, had been agreed to by both Palmdale Sheriff Station 9

parties. The County and City's responsibilities for design and construction shall be as follows:

1. The selection, contracting and payment of the Architect/Engineer for the Project will be the responsibility of the County. Notwithstanding anything to the contrary in this Agreement, the facility exterior for the Palmdale Sheriff Station, including but not limited to elevation design, color, architectural detailing, as well as traffic, drainage and safety issues shall be subject to final and mutual approval by the City and the County. The City desires to have consistency of appearance among the Project and other nearby City facilities; the County will make a good faith effort to achieve the City's desire in this regard.

2. The County will have final approval of the orientation of each Project's buildings and access roadways to the extent that such final approval does not violate any provisions of the Palmdale Municipal Code, Zoning Ordinance and/or General Plan.

3. The County shall have final approval of the final construction designs produced by the Architect/Engineer; however, such designs shall not violate any provisions of the Palmdale Municipal Code, Zoning Ordinance, General Plan and engineering standards, except upon mutual written agreement. The County Building Code and other technical codes shall apply to the Project, and the County Building Official shall be responsible for inspecting and approving construction. The City designates Planning Director Laurie Lile as its liaison to advise the County and the Architect/Engineer of the City's preferences concerning the exterior design for the Project.

4. The County is responsible for issuing a request for bids for the Project and for selecting, contracting, and paying the Construction Contractor ("Contractor") for the construction of the Project.

5. The County will have the responsibility of contracting for the Architect/Engineer's construction administration services during the construction of the Project, as well as project management and any professional services needed relevant to on-site Sheriff station construction.

6. The final design and construction of all County related telecommunications facilities for the Project will be the responsibility of the County. At present, the proposed telecommunications tower exceeds in height the standards set forth in the Zoning Ordinance. If in the future the County proceeds with a technological upgrade in its telecommunications capabilities at the site, such that the tower is no longer required, the County shall, subject to agreement with the City, remove the tower.

3.3. <u>Off-site infrastructure</u>. The City will cause to be constructed, at its expense, Off-site infrastructure for the Project as follows, and the City will ensure that the Off-site infrastructure improvements comply with CEQA and the terms and conditions of approval of each Project, except that provision of temporary utilities shall be the responsibility of the County as set forth in paragraph 3.3.4, below. Once the Offsite infrastructure for the Project is approved, the County shall be responsible for any costs necessitated by County changes.

1. Street Improvements: The City will design and construct full street improvements, including sidewalks and curbs, fronting the properties and necessary widening and transitions adjoining the properties. The parties will guarantee appropriate Palmdale Sheriff Station 9

access for construction, and the City and/or its contractors will coordinate its efforts with the work of the County's contractor(s).

2. Off-Site Utility Improvements: The City will design and construct sanitary sewer and water service laterals that will terminate at the property line (right-ofway). There is an existing 12-inch water main located approximately 35 feet south of the centerline of Avenue Q, and an existing 16-inch water main located approximately 16 feet east of the center line of Sierra Highway. There is also an existing 8-inch sanitary sewer line located approximately 37 feet east of the centerline of Sierra Highway. The City will also design and construct a total of five fire hydrants along Avenue Q and Sierra Highway. The City's off-site water improvement plans will require an on-site compound water meter and box, the construction of which shall be the responsibility of the County. The County will be responsible for the design and construction of fire flow requirements (on-site and off-site), including a fire sprinkler system and fire protection lines. The County will be responsible for any applicable impact or connection fees charged by non-City agencies. The County will also be responsible for providing electrical, gas, cable, telecommunications, compound water meter and box, and electronic communications services or any other services to serve the Sheriff Station site.

3. Design Responsibility: The City will have the design responsibility for off-site work related to grading, street improvements, streetlights, sewer and water mains and laterals, at City expense. The County shall be responsible for the design of fire flow requirements, including a fire sprinkler system and fire protection lines. The

Palmdale Sheriff Station 9

City and the County will coordinate their plans with the County's on-site design plans to ensure compatibility with the construction design plans for the Project.

4. Temporary Utilities: The County will be responsible for providing the temporary utilities the County requires to fulfill its responsibilities during the construction phase for the Off-site infrastructure as well as On-site utility improvements during the construction phase of the Project.

5. Construction Responsibility: The City will provide construction of Offsite infrastructure improvements.

ARTICLE 4. CORRESPONDENCE

4.1. Correspondence to the County, shall be sent to Jan Takata, Assistant
Division Chief, Chief Administrative Office, 754 Kenneth Hahn Hall of Administration,
500 West Temple Street, Los Angeles, CA 90012.

4.2 Correspondence to the Clty, shall be sent to City Manager Robert W. Toone at 38300 Sierra Highway, Palmdale, CA 93550.

4.3 Either party may direct correspondence to a different addressee and address than listed herein by the City Manager notifying the Chief Administrative Office, or vice versa, of the change in writing.

ARTICLE 5. INDEMNIFICATIONS

5.1 Environmental Indemnification. City shall defend, indemnify, and hold the County and their elected and appointed officers, agents and employees free and harmless from and against any and all liabilities, damages, claims, costs and expenses (including without limitation, attorneys' fees, legal expenses and consultants' fees) arising in whole or in part from the existence of Hazardous Substances, Hazardous Palmdale Sheriff Station 9

Substance Conditions, or pollutants, as such terms may be defined herein or in the Comprehensive Environmental Response Compensation and Liability Act or Resource Conservation and Recovery Act in effect at the Close of Escrow, in, on or under the City Parcels. This provision shall survive the Close of Escrow and is intended to comply with the provisions of 42 U.S.C. Section 96079(e).

1. Hazardous Substance. "Hazardous Substance" shall mean any substance whose nature and/or quantity or existence, use, manufacture, disposal or effect, render it subject to federal, state, or local regulation, investigation, remediation or removal as potentially injurious to public health or welfare.

2. Hazardous Substance. "Hazardous Condition" shall mean the existence on, under, or relevantly adjacent to, the City Parcels of a Hazardous Substance that requires remediation and/or removal and/or be or to be otherwise mitigated pursuant to applicable law.

5.2 Chain of Title Indemnity. The City and the Agency agree to indemnify, defend and hold County harmless from and against any and all claims, demands, liabilities and/or damages in connection with the remediation and/or disposal of hazardous materials which are located on the City Parcels prior to the Closing Date(s). This indemnify is limited to that liability for which the County may be responsible arising solely out of its mere ownership of the City Parcels, i.e., "chain of title" liability. This indemnity is personal to the County and may not be assigned or otherwise transferred to any other person or entity. The City and the Agency are not, by the provisions of this paragraph, released from any liability which would otherwise be imposed by law. Palmdale Sheriff Station 9

5.3 The County shall indemnify, defend and hold the City harmless from and against any and all claims, demands, liabilities and/or damages in connection with the landing or taking-off of County helicopters onto the site of the Palmdale Sheriff Station.

5.4 In contemplation of the provisions of Section 895.2 of the California Code imposing certain tort liability jointly upon public entities solely by reason of such entities being parties to an Agreement as defined in Section 895 of said code, the parties hereto, as between themselves pursuant to the authorization contained in Sections 895.2 and 895.6 of said code, will each assume the full liability imposed upon it or any of its officers, agents or employees by law for personal injury, property damage or loss to third parties caused by a negligent or wrongful act or omission occurring in the performance of this Agreement. To achieve the above stated purpose, each party indemnifies and holds harmless the other party for any damage, loss, cost or expense arising out of its own negligent or wrongful acts or omissions.

ARTICLE 6. GENERAL PROVISIONS

6.1 Delegation of Authority. The County hereby delegates to its Chief Administrative Officer or his designee, the authority to issue any and all approvals required by this Agreement and to execute any and all instruments necessary to consummate this transaction.

6.2 Full Agreement. This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto, and supersedes all negotiations or previous agreements between the Parties with respect to all or any part of the subject matter hereof.

Palmdale Sheriff Station 9

6.3 Effective Date. This Agreement shall take effect on the date it is executed by the last Party.

6.4 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same Agreement.

6.5 California Law. This Agreement has been made and entered into in the State of California, and shall be construed in accordance with the laws thereof.

6.6 Waivers. No waiver by either party of any provision hereof shall be deemed a waiver of any other provision hereof or of any subsequent breach by either party of the same or any other provision.

6.7 Captions. The section and paragraph numbers and captions appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe or describe the scope or intent of such sections or paragraphs of this Agreement nor in any way affect this Agreement.

6.8 Interpretation. Unless the context of this Agreement clearly requires otherwise: (i) the plural and singular numbers shall be deemed to include the other; (ii) the masculine, feminine and neuter genders shall be deemed to include the others; (iii) "or" is not exclusive; and (iv) "includes" and "including" are not limiting.

6.9 Severability. This Agreement shall not be deemed severable. In the event any portion of this Agreement shall be declared by any count of competent jurisdiction to be invalid, illegal or unenforceable, this Agreement shall be void and of no further effect.

Palmdale Sheriff Station 9

6.10 Binding Effect. The provisions of this Agreement shall be binding upon the parties hereto and their respective successors-in-interest.

6.11 No Presumption Re: Drafter. The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties and their attorneys, and this Agreement reflects their mutual agreement regarding the same. Because of the nature of such negotiations and discussions, it would be inappropriate to deem any party to be the drafter of this Agreement, and therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

6.12 Assistance of Counsel. Each party hereto either had the assistance of counsel or had counsel available to it, in the negotiation for, and the execution of, this Agreement, and all related documents.

IN WITNESS WHEREOF, the City of Palmdale and the Palmdale Redevelopment Agency have caused this Agreement to be executed by their duly // //

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authorized officers; and the Board of Supervisors of the County of Los Angeles, has

caused this Agreement to be executed by its Chairman and attested by its Clerk, on the

day, month and year noted herein below.

No. of the second CITY OF PALMDALE/ PALMDALE REDEVELOPMENT AGENCY 1. 24

James Led Mayor/Chair

25

Date

ATTEST:

By:

Victoria L. Hancock, CMC City Clerk

APPROVED AS TO FORM:

Bv:

Wm. Matthew Ditzhazy City/Agency Attorney

Palmdale Sheriff Station 9

LOS ANGELES COUNTY

CHAIRMAN, BOARD OF SUPERVISORS

4-13-04

Date

ATTEST:

VIOLET VARONA-LUKENS, Executive Officer; Clerk of the Board of Supervisors

By

APPROVED AS TO FORM:

LLOYD W. PELLMAN, County Counsel





66868

AMENDED AND RESTATED AGREEMENT FOR ALLOCATION OF TAX INCREMENT FUNDS

Exhibit A

(Redevelopment Plans for the Palmdale Redevelopment Project No. 1-A, Palmdale Redevelopment Project No. 2, Palmdale Redevelopment Project No. 3, and Palmdale Redevelopment Project No. 4 in the City of Palmdale)

THIS AMENDED AND RESTATED AGREEMENT, is made and entered into this $\frac{20^{44}}{1000}$ day of $\underline{\mu}_{1000}$, 1993, by and between the Palmdale Redevelopment Agency ("Agency"), the City of Palmdale ("City"), the Consolidated Fire Protection District of Los Angeles County ("Fire District") and the County of Los Angeles ("County").

WITNESSETH

WHEREAS, on February 12, 1981, the City adopted Ordinance No. 396, approving and adopting certain amendments to the Redevelopment Plan for the Palmdale Redevelopment Project No. 1-A ("Plan 1-A"); and,

WHEREAS, the Agency and County have entered into an agreement entitled "Agreement Between the Community Redevelopment Agency of the City of Palmdale, City of Palmdale and the County of Los Angeles" ("Project No. 1-A Agreement"), as evidenced by an Agency resolution adopted April 9, 1981 (Agency Resolution No. 81-3); and,

WHEREAS, the Project 1-A Agreement establishes forty million dollars (\$40,000,000) as the limitation on the number of dollars of taxes which may be divided and allocated to the Agency, pursuant to Health and Safety Code Section 33670; and,

WHEREAS, on July 25, 1978, the City adopted Ordinance No.337, approving and adopting the Redevelopment Plan for the Palmdale Redevelopment Project No. 2 ("Plan 2"); and,

WHEREAS, the Agency, Fire, and County have entered into an agreement entitled "Agreement Between the Community Redevelopment Agency of the City of Palmdale, City of Palmdale and the County of Los Angeles" ("Project No. 2 Agreement"), dated October 31, 1978 (County Agreement No. 33496); and,

WHEREAS, the Project No. 2 Agreement was entered into, in part, to resolve litigation challenging the validity of Plan 2; and,

WHEREAS, the Project No. 2 Agreement establishes thirteen million five hundred thousand dollars (\$13,500,000) as the limitation on the total number of dollars of taxes which may be divided and allocated to the Agency pursuant to Health and Safety Code Section 33670; and,

WHEREAS, the Project No. 2 Agreement also establishes seven hundred thousand dollars (\$700,000) as the limitation on the total number of dollars of taxes which may be annually divided and allocated to the Agency pursuant to Health and Safety Code Section 33670; and,

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To & Robert	Prom D. Uyenogama
Co. Palmdale	Ca. CAB
Dapt.	Phone # 13) 974-2390
Fax (805) 267-5122	Fax (213) 687-4822

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Page 1 of 10





WHEREAS, on March 10, 1983, the City adopted Ordinance No. 491, approving and adopting the Redevelopment Plan for the Palmdale Redevelopment Project No. 3 ("Plan 3"); and,

WHEREAS, the Agency, City, County (including the Los Angeles County Public Library, and the Los Angeles County Flood Control District), and Fire District have entered into an agreement entitled "Agreement for Reimbursement of Tax Increment Funds (Redevelopment Plan for the City of Palmdale-Redevelopment Project No. 3)" ("Project No. 3 Agreement"), dated February 22, 1983 (County Agreement No. 43731); and,

WHEREAS, the Plan No. 3 Agreement establishes twenty-eight million dollars (\$28,000,000) as the limitation on the total number of dollars of taxes which may be divided and allocated to the Agency pursuant to Health and Safety Code Section 33670; and,

WHEREAS, on November 10, 1983, the City adopted Ordinance No. 515, approving and adopting the Redevelopment Plan for the Palmdale Redevelopment Project No. 4 ("Plan 4"); and,

WHEREAS, the Agency, City, Fire, and County have entered into an agreement entitled "Agreement for Reimbursement of Tax Increment Funds (Redevelopment Plan for the Palmdale Redevelopment Project No. 4)" ("Project No. 4 Agreement"), dated November 1, 1983 (County Agreement No. 46012); and,

WHEREAS, pursuant to Health and Safety Code Section 33333.2, Plan 4 establishes forty-five million dollars (\$45,000,000) as the limitation on the total number of dollars of taxes which may be divided and allocated to the Agency, pursuant to Health and Safety Code Section 33670, without an amendment to the Plan; and,

WHEREAS, the Project No. 1-A Agreement, the Project No. 2 Agreement, the Project No. 3 Agreement, and the Project No. 4 Agreement (collectively, the "Prior Agreements") were entered into to address the financial detriment caused by Palmdale Redevelopment Project No. 1-A ("Project 1-A"), Palmdale Redevelopment Project No. 2 ("Project 2"), Palmdale Redevelopment Project No. 3 ("Project 3") and Palmdale Redevelopment Project No. 4 ("Project 4") (collectively, the "Projects"), respectively; and,

WHEREAS, the Agency has consulted with representatives of the County and Fire District to determine the continued fiscal impact of the Redevelopment Plans for Redevelopment Project Nos. 1-A, 2, 3 and 4 (collectively, the "Plans"); and,

WHEREAS, the County and Fire District have found, and the Agency and City concurrently hereby find that implementation of the Plans continue to cause financial detriment to the County and Fire District as defined in Health and Safety Code Section 33012; and,

WHEREAS, the County and Fire District have found, and the Agency and City concurrently hereby find, that certain public safety facilities which will be of benefit to the areas covered by the Plans, are needed to more effectively serve the City; and

WHEREAS, the County and Fire District have also found that their respective budgets and other financial resources are insufficient to acquire requisite property on which the public safety facilities can be constructed; and,

Page 2 of 10

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Agreement for Allocation of Tex Increment Funds





WHEREAS, the parties desire to amend and restate the Prior Agreements to assist the Agency in financing the Projects, and to address the continued financial burden or detriment caused to the County and Fire District; and,

WHEREAS, this AMENDED AND RESTATED AGREEMENT is entered into upon the authority of Health and Safety Code Sections 33401 and 33445, and the provisions of the Plans required by Health and Safety Code Section 33338.1; and,

WHEREAS, by approval of this AMENDED AND RESTATED AGREEMENT, the parties hereto find and determine that any continued financial effects described in Health and Safety Code Sections 33012 and 33401 relating to the Projects are thereby alleviated; and,

WHEREAS, the parties deem it appropriate to agree upon an allocation and distribution of tax increment monies to alleviate any continued financial burden which is caused by the implementation of the Plans and it is for this reason, and to amicably resolve any differences regarding the Plans that the parties enter into this AMENDED AND RESTATED AGREEMENT.

NOW THEREFORE, for and in consideration of the foregoing, the parties do hereby agree as follows:

SECTION 1. Effect of Amended and Restated Agreement. (a) As of the date of this AMENDED AND RESTATED AGREEMENT the Prior Agreements, as set forth herein, shall be deemed rescinded and superseded and of no force and effect.

(b) For purposes of any revisions to the allocations of Tax Increment Revenues for the Projects, any adjustments shall be made effective July 1, 1993, and shall be reflected in the fiscal year 1993-94 tax allocations.

SECTION 2. Definitions. (a) "Assessment Rolls" shall mean the rolls last equalized prior to the effective date of the ordinances adopting the Plans. The Assessment Rolls shall be utilized as the base year assessment roll for computation and allocation of the payments to be made by the Agency to the County and Fire District under the provisions of this AMENDED AND RESTATED AGREEMENT. For purposes of this AMENDED AND RESTATED AGREEMENT, the following Assessment Rolls shall be used for each of the Projects:

- (1) Project 1-A: 1980-81 assessment roll,
- (2) Project 2: 1978-79 assessment roll.
- (3) Project 3: 1982-83 assessment roll.
- (4) Project 4: 1983-84 assessment roll.

(b) "Tax Increment Revenues" shall mean that portion of tax revenues generated by application of the basic one percent tax levy to any increases in the respective assessed valuation within the areas covered by the Projects which are allocated to the Agency pursuant to Health and Safety Code Section 33670.

(c) "County Share" of Tax Increment Revenues shall mean that portion of property taxes generated from the basic one percent tax levy within the areas covered by the Projects which would be

Page 3 of 10

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Agreement for Allocation of Tax Increment Funds





allocated to the County in the absence of a division of taxes pursuant to Health and Safety Code Section 33670. For purposes of this AMENDED AND RESTATED AGREEMENT, the County Share shall be:

- (1) Project 1-A: Forty-nine percent (49%).
- (2) Project 2: Forty-nine percent (49%).
- (3) Project 3: Forty-nine percent (49%).
- (4) Project 4: Forty-nine and seven tenths percent (49.7%).

(d) "Fire District Share" of Tax Increment Revenues shall mean that portion of property taxes generated from the basic one percent tax levy within the areas covered by the Projects which would be allocated to the Fire District in the absence of a division of taxes pursuant to Health and Safety Code Section 33670. For purposes of this AMENDED AND RESTATED AGREEMENT, the Fire District Share shall be:

- (1) Project 1-A: Seventeen and five-tenths percent (17.5%).
- (2) Project 2: Seventeen and five-tenths percent (17.5%).
- (3) Project 3: Eighteen and seven-tenths percent (18.7%).
- (4) Project 4: Seventeen and five-tenths percent (17.5%).

(c) "Agency Share" of Tax Increment Revenues shall mean that respective portion of property taxes generated from the basic one percent tax levy within the areas covered by the Projects which are allocated to the Agency as a result of a division of taxes pursuant to Health and Safety Code Section 33670, less the respective County Share and Fire District Share. For the purpose of this AMENDED AND RESTATED AGREEMENT, the Agency Share shall be:

- (1) Project 1-A: Thirty-three and five tenths percent (33,5%).
- (2) Project 2: Thirty-three and five tenths percent (33.5%).
- (3) Project 3: Thirty-two and three tenths percent (32.3%).
- (4) Project 4: Thirty-two and eight tenths percent (32.8%).

SECTION 3. Allocation of Tax Increment Revenues. The Tax Increment Revenues for the Project shall annually be distributed as follows:

(a) Subject to the provisions of SECTION 5 herein, the County shall annually be allocated the County Share as defined in SECTION 2(c) of this AMENDED AND RESTATED AGREEMENT.

(b) The Fire District shall annually be allocated the Fire District Share as defined in SECTION 2(d) of this AMENDED AND RESTATED AGREEMENT.

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Agreement for Allocation of Tax Increment Funds





(c) The Agency shall annually be allocated the Agency Share as defined in SECTION

2(e) herein.

SECTION 4. Tax Rate Increases. (a) In addition to the portion of taxes allocated to the County and Fire District pursuant to Health and Safety Code Section 33670(a) and any payments made pursuant to SECTION 3 herein, an amount equal to all that portion of the Tax Increment Revenues allocable to the Agency pursuant to Health and Safety Code Section 33670(b) attributable to increases in the rate of tax levied or imposed for the benefit of the County and Fire District for the purpose of producing revenues in an amount sufficient to make annual repayments of principal and interest on any bonded indebtedness for the acquisition or improvement of real property, which increase in the tax rate was approved by the voters of the County or Fire District on or after January 1, 1989, shall be allocated to the County and Fire District pursuant to Health and Safety Code Section 33670 (e).

(b) In the event there is any change in the ability of the County or Fire District to increase their respective rates of taxation of real property above the aggregate one percent basic tax rate level currently authorized under Article XIIIA of the California Constitution, whether by judicial decision, vote of the electorate or otherwise, the County and Fire District shall be allocated those amounts generated from such increased tax rates.

SECTION 5. Housing Fund. The parties recognize the mutual benefits of providing low- and moderate-income housing. Moreover, Health and Safety Code Section 33334.2 requires that twenty percent (20%) of the Tax Increment Revenues allocated to and received by the Agency for redevelopment purposes shall be paid into a fund to be used for low- and moderate-income housing unless certain findings are made. Therefore, during the term of this AMENDED AND RESTATED AGREEMENT, the parties agree that, in any year in which the Agency contributes Tax Increment Revenues to the Agency's low- and moderate- income housing fund ("Housing Fund"), such contribution shall be governed by allocation set forth in this SECTION 5. For illustrative purposes only, the tables set forth in Exhibit A to this AMENDED AND RESTATED AGREEMENT, which exhibit is incorporated herein by this reference, shall be used by the Auditor-Controller in making contributions pursuant to this SECTION 5.

(a) The County shall contribute to the Housing Fund on a pro rata basis. Pro rata shares of such contributions shall equal the percentage and amounts of Tax Increment Revenues to be contributed pursuant to Health and Safety Code Section 33334.2, and successor statutes, not to exceed the statutory requirement as applied to the amounts the County is allocated pursuant to SECTION 2 of this AMENDED AND RESTATED AGREEMENT. If the Agency determines that less than the statutory percentage of the Tax Increment Revenues generated in the Project area are to be contributed to the Housing Fund, the County's contributions shall be reduced accordingly.

(b) Monies deposited into the Housing Fund pursuant to this SECTION 4, shall be held by the Agency for use in accordance with the requirements of Health and Safety Code Section 33334.2 or other applicable statutes and law. The Agency, in making any expenditures from the Housing Fund, shall give due recognition that a proportionate share of such expenditures and of the improvement of the supply of low- and moderate-income housing is a result of the County's cooperation in the Agency's redevelopment efforts.

(c) The Agency shall notify, in writing, the County Auditor-Controller by October 1 of any year in which the Agency makes a finding pursuant to Health and Safety Code Section 33334.2 that less than the statutorily mandated amount of Tax Increment Revenues will be contributed to the Housing Fund and the percentage that is to be contributed in that year.

Page 5 of 10

Agreement for Allocation of Tax Increment Punds





(d) Accumulated deposits, investment earnings, and itemized expenditures of balances in the Housing Fund shall be accounted for separately from all other Agency funds. The County's pro rata shares of any uncommitted balance remaining in the Housing Fund on termination of this AMENDED AND RESTATED AGREEMENT, if any, shall be repaid to the County, subject to the limitations of Health and Safety Code Section 33334.12 and any other limitations of the Community Redevelopment Law (Cal. Health & Safety Code §§ 33000 et seq.).

SECTION 6. Public Safety Improvements. The parties recognize the need for certain public safety related improvements to be constructed within the City of Paimdale and the necessity for identifying property upon which such improvements can be constructed. In order to address this need, the parties agree to the following:

(a) The Agency shall make all requisite findings which would authorize the payment of up to three million dollars (\$3,000,000) towards the acquisition of property which will facilitate the purchase by the County and/or Fire District of the requisite property for the public safety improvements.

(b) The Agency shall pay to the Fire District five hundred thousand dollars (\$500,000) for the acquisition of property and/or construction costs for the purpose of construction of a new fire station within the territorial jurisdiction of the City or provide a suitable site which meets the needs and approval of the Fire District. The Agency shall also pay to the County two million five hundred thousand dollars (\$2,500,000) for the acquisition of property within the territorial jurisdiction of the City for the purpose of construction of a new Sheriff's station and/or other public safety improvements or provide a suitable site which meets the needs and approval of the County. Said payments or transfer of property shall be made at such time the County or Fire District determines is necessary to meet demands for development which has been approved by the Board of Supervisors.

(c) Failure by the Agency to make the requisite payment or transfer of property at such time the County is prepared to proceed with development shall constitute a material breach of this AMENDED AND RESTATED AGREEMENT. Upon such breach, the County may undertake any and all avenues available to it to recover said amounts due, including but not limited to withholding said amounts from the County's contributions to the Housing Fund as authorized under SECTION 5 herein.

SECTION 7. County-Owned/Leased Property. The development by the County or Fire District of any real property owned or leased by such entities within the Project area shall not be subject to the approval or control of the City or Agency beyond that available to the City prior to the date of execution of this AMENDED AND RESTATED AGREEMENT, except with the written consent of the County or Fire District, as applicable.

SECTION 8. Redevelopment Plan Amendments. (a) Except as provided in this SECTION 8, the parties agree that the Agency and City shall not further amend the Plan for this amended project any of the purposes described in Health and Safety Code Section 33354.6 which will adversely affect the allocation and distribution of Tax Increment Revenues to the County or Fire District under the terms of this AMENDED AND RESTATED AGREEMENT, without the prior written approval of the County and Fire District.

(b) The parties hereby agree that the Agency and City may amend the Plans for the sole purposes set forth herein, including merging the project areas, adding new Capital projects and increasing the respective tax increment limitations required by Health and Safety Code Section 33333.2, and extend the duration for receiving such taxes provided however, the amounts for each project shall not exceed the following proposed tax increment use limits:

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Agreement for Allocation of Tax Increment Funds





(1) Project 1-A limitation of forty million dollars (\$40,000,000) shall not change.

(2) Project 2: from thirteen million five hundred thousand dollars (\$13,500,000) to five hundred thirty million dollars (\$530,000,000).

(3) Project 3: from twenty-eight million dollars (\$28,000,000) to two hundred ninetysix million dollars (\$296,000,000).

(4) Project 4: from forty-five million dollars (\$45,000,000) to one billion forty-five million dollars (\$1,045,000,000).

(c) The parties hereby further agree that the Agency and City may amend the Plans for the purpose of increasing the respective bonded indebtedness limitations required by Health and Safety Code Section 33334.1, provided however, the amounts for each project shall not exceed the following limits:

(1) Project 1-A limitation of forty million dollars (\$40,000,000) shall not change.

(2) Project 2: from twenty-five million dollars (\$25,000,000) to four hundred twenty-four million dollars (\$424,000,000).

(3) Project 3: from eleven million dollars (\$11,000,000) to two hundred twenty-five million dollars (\$225,000,000).

(4) Project 4: from forty-five million dollars (\$45,000,000) to sight hundred million dollars (\$800,000,000).

(d) The parties further agree that the Agency and City may amend the Plans for the purpose of extending the time in which the Agency may commence eminent domain proceedings within each of the areas covered by the Plans and time in which to incur indebtedness.

(e) The terms of this AMENDED AND RESTATED AGREEMENT regarding distribution of Tax Increment Revenues as set forth in SECTION 3 shall govern any amounts included in the amendments authorized by this SECTION 8.

(f) The County and Fire District agree to waive their statutory right to call for the creation of a fiscal review committee for any amendments which strictly comply with this SECTION 8.

SECTION 9. Administration. (a) County's Auditor-Controller shall annually determine, document and distribute Tax Increment Revenues in accordance with this AMENDED AND RESTATED AGREEMENT, as follows:

(a) The Auditor-Controller shall annually determine, as provided by law: (1) The total amount of Tax Increment Revenues generated by the Projects; (2) the total amount of Tax Increment Revenues allocated to the Agency; (3) the amount of Tax Increment Revenues allocated to the County and Fire District based on the distribution established by this AMENDED AND RESTATED AGREEMENT; and (4) the total amount of Tax Increment Revenues allocated to the Housing Fund by the County.

Page 7 of 10

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Agreement for Allocation of Tax Increment Funds





(b) The County Auditor-Controller shall allocate and distribute the property tax revenues generated from within the areas covered by the Projects in the manner described in Health and Safety Code Sections 33670 (a) and (b) and in accordance with the requirements of this AMENDED AND RESTATED AGREEMENT.

(c) Upon the written request of the Agency, the Auditor-Controller shall provide to the Agency a written accounting of distribution of the Tax Increment Revenues in sufficient detail to allow the Agency to determine the accuracy of tax revenue distributions. The Auditor-Controller shall recover any and all costs associated with preparation of such accounting in accordance with applicable law.

SECTION 10. Miscellaneous. (a) Nothing in this AMENDED AND RESTATED AGREEMENT shall relieve the Agency from the obligation of filing a Statement of Indebtedness pursuant to Health and Safety Code Section 33675.

(b) If this AMENDED AND RESTATED AGREEMENT is held invalid, in whole or in part, in order to carry out the purposes of expressed herein, the parties agree that each will take all necessary steps, including formal action and execution of documents, to accomplish the provisions of this AMENDED AND RESTATED AGREEMENT (including the payment of Tax Increment Revenues in the manner and in accord with the terms contemplated herein) by legal means.

(c) For audit purposes, each party shall have the right to review the other parties' calculations required in SECTION 9 herein.

SECTION 11. Term. The effective date of this AMENDED AND RESTATED AGREEMENT shall be the date of approval by the Board of Supervisors of the County of Los Angeles and, unless previously terminated by mutual agreement of the parties, all rights and obligations in this AMENDED AND RESTATED AGREEMENT shall terminate when the Agency's legal right to claim and receive Tax Increment Revenues from the Projects cease.

SECTION 12. Severability. If any portion of this AMENDED AND RESTATED AGREEMENT is held invalid, the remaining provisions shall maintain their full force and effect.

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Agreement for Allocation of Tax Increment Funds



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EXHIBIT A

Palmdale Redevelopment Agency

Project Area 1-A Reimbursement	Consolidated Fire Protection District 17.501	County Taxing Entities 37.12%	Agendy	54-623
Project Activities			25.38%	25.36%
Housing Trust Fund		11.88%	8.12%	20.00%
Total	17.50%	49.00%	33.50%	100-00%

Project Area 2 Reimbursement	Consolidated Fire Protection District 17.50%	County Taxing Entities 37.128	Agenoy	Total 54.624
Project Activities			25.38%	25.381
Housing Trust Fund		11.881	8.124	20.001
Total	17.50%	49.00%	33.50%	100.00%

Project Area 3 Reimburgement	Consolidated Fire Protection District 18-704	County Taking Entities 36.95%	Agency	Totel 55-65%
Project Activities			24.35%	24.364
Bousing Trust Fund		12.05%	7.954	20.00%
Total	18.704	49_00%	32.30%	100.004

roject Area 4 Simbursement	Consolidated Fire Protection District 17.504	County Taxing Entities 37.65%	Agency	Total 55.15%	e "Courts
roject Activities			24.85%	24.85%	
wing Trust Fund		12.05*	7.95%	20.00%	
Total	17.50%	49.70%	32.80%	100.00%	





IN WITNESS THEREOF, the Palmdale Redevelopment Agency, the City of Palmdale, the Consolidated Fire Protection District of Los Angeles County, and the County of Los Angeles have caused this AMENDED AND RESTATED AGREEMENT to be executed on their behalf by their duly authorized representatives.

> COUNTY OF LOS ANGELES and CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY

olle By: Chairman,

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Board of Supervisors

ATTEST TO:

1 6 4

LARRY J. MONTEILH, Executive Officer -Clerk of the Board of Supervisors

Contt By: Deputy

Approved as to Form:

DE WITT W. CLINTON County Counsel

By: Deput



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no LARRY J. MONTEILH

Agreement for Allocation of Tax Increment Funds

Page 9 of 10





PALMDALE REDEVELOPMENT AGENCY

By: ______ Chairman

Approved as to Form:

Agency Counsel

j.•

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B. Ruders By: 11

CITY OF PALMDALE

By: Mayor

Attest to:

City Clerk

onham By:,

Approved as to Form:

Agency Counsel

By: William B. Pordell

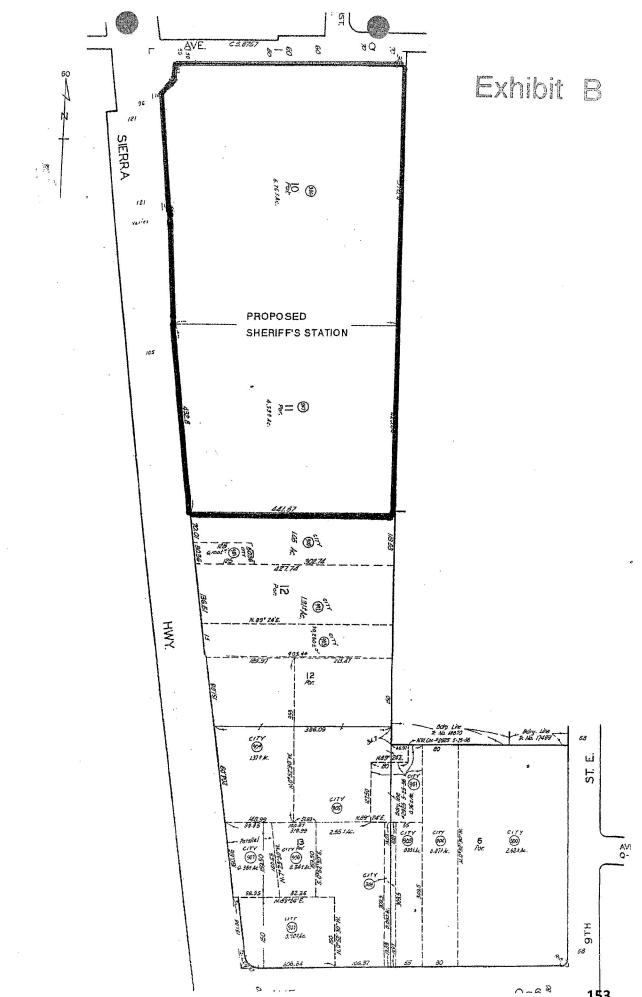
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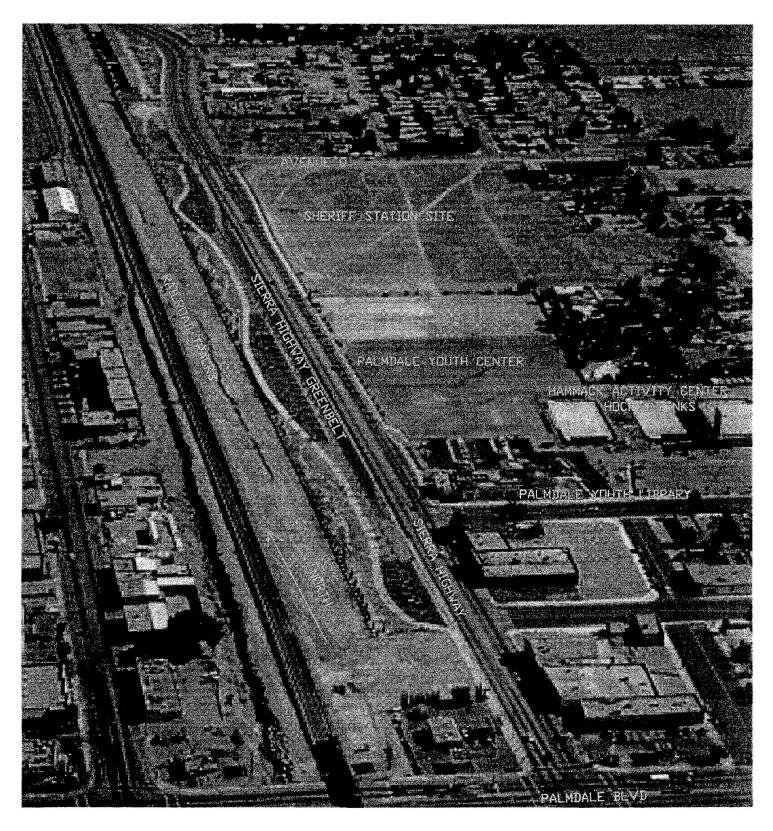
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Agreement for Allocation of Tax Increment Funds

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PALMDALE SHERIFF STATION SITE





EXHIBIT "D"

Per City Attorney's Office:

The Los Angeles County Deed to be placed here upon receipt.



RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

County of Los Angeles Address? Department? DRAFI

DOCUMENTARY TRANSFER TAX \$ None_____

SPACE ABOVE THIS LINE FOR RECORDER'S USE

.....Computed on the consideration or value of property conveyed; ORComputed on the consideration or value less liens or encumbrances

remaining at time of sale.

APN: 3008-030-904 and 905 Project: Palmdale Sheriff Station

GRANT DEED

FREE RECORDING REQUESTED Essential to acquisition by County of Los Angeles – See Gov't Code 6103

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE,

A PUBLIC BODY, CORPORATE AND POLITIC

hereby GRANT(S) to

COUNTY OF LOS ANGELES,

A POLITIC SUBDIVISION OF THE STATE OF CALIFORNIA

the following described real property in the City of Palmdale, County of Los Angeles, State of California:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

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ISS

REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE

Dated

STATE OF CALIFORNIA COUNTY OF _____

On ______ before me,

personally appeared _____

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies). and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature _____

Signature

Robert W. Toone, Jr.

Printed Name

Executive Director

Title/Position

(This area for official notarial seal)





DRAFT

EXHIBIT "A" LEGAL DESCRIPTION

BLOCKS 10 AND 11 OF THE TOWN OF SUBURBS OF PALMDALE AS PER MAP RECORDED IN BOOK 52, PAGES 55 & 56 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY



Michael Mischel

Michael Mischel

L7758 Exp. 12-31-05

March 18, 2004

Date

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:	PY of Document Recorded	
	04 1130731	
Chief Administrative Office Kenneth Hahn Hall of Administration 500 West Temple Street. Room 754	been compared with original. I will be returned when sing has been completed. GELES COUNTY REGISTRAR - RECORDER MAY 0 5 2004	•

DOCUMENTARY TRANSFER TAX \$

.....Computed on the consideration or value of property conveyed; OR

..... Computed on the consideration or value less liens or encumbrances remaining at time of sale.

APN: 3008-030-904 and 905 Project: Palmdale Sheriff Station

GRANT DEED

FREE RECORDING REQUESTED Essential to acquisition by County of Los Angeles - See Gov't Code 6103

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE

A PUBLIC BODY, CORPORATE AND POLITIC

hereby GRANT(S) to

COUNTY OF LOS ANGELES,

A POLITIC SUBDIVISION OF THE STATE OF CALIFORNIA

the following described real property in the City of Palmdale, County of Los Angeles, State of California:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

lss

Robert W.

Printed Name

Executive Director Title/Position

Dated APRIL 20,2004

REDEVELOPMEN	Γ AGENC	Y OF THE CIT	Y OF PALI	MDALE
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That	$\overline{\omega}$,	loone	1-	
Signature		· · · · · · · · · · · · · · · · · · ·	N.	

SPACE ABOVE THIS LINE FOR RECORDER'S USE

STATE OF CALIFORNIA COUNTY OF LOS ANIGELES

On APMLZO	2004	· · · ·	before me,
MERCIEDES N		MITH	
personally appeared The	DBERT W.	TOON	EJR

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(tes), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

enceder Marchead Son Signature

MERCEDES MOREHEAD SMITH Commission # 1311868 Notary Public - California Los Angeles County My.Comm. Expires Jul 2, 2005

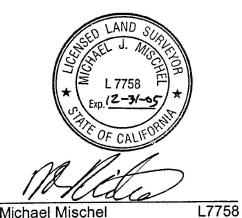
(This area for official notarial seal)





EXHIBIT "A" LEGAL DESCRIPTION

BLOCKS 10 AND 11 OF THE TOWN OF SUBURBS OF PALMDALE AS PER MAP RECORDED IN BOOK 52, PAGES 55 & 56 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY



March 18, 2009

Michael Mischel

Date

Exp. 12-31-05

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the attached document is hereby accepted by the County of Los Angeles under the authority delegated to the County of Los Angeles' Chief Administrative Office pursuant to Section 2.08.168 of the County Code and consents to the recordation thereof by its duly authorized officer. This is to further certify that this document covers County business within the meaning of Section 6103 of the Government Code.

By

SHARON R. HARPER Chief Deputy Chief Administrative Office





COMMUNITY REDEVELOPMENT AGENCY CITY OF PALMDALE, CALIFORNIA RESOLUTION NO. CRA 2004-007

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE APPROVING THE AGREEMENT BETWEEN THE CITY OF PALMDALE, THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE, AND THE COUNTY OF LOS ANGELES FOR THE PLANNING AND DEVELOPMENT OF THE PALMDALE SHERIFF'S STATION

WHEREAS, the Community Redevelopment Agency of the City of Palmdale ("Agency") is engaged in activities necessary to carry out and implement the Redevelopment Plan for the Merged Redevelopment Project Area of the City of Palmdale ("Redevelopment Plan"); and

WHEREAS, in order to carry out and implement the Redevelopment Plan, the Agency proposes to enter into an Agreement between the City of Palmdale ("City"), the Agency, and the County of Los Angeles for the Planning and Development of the Palmdale Sheriff Station ("Agreement"), whereby the Agency will transfer Agencyowned land to the County of Los Angeles for the Palmdale Sheriff Station, and authorize expenditures of up to \$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station; and

WHEREAS, the land proposed to be transferred as part of the Agreement is an approximately 11-acre parcel located at the southeast corner of Avenue Q and Sierra Highway, within the Merged Redevelopment Project Area of the City of Palmdale, and was purchased in 1997, as part of a series of related purchases of contiguous and adjacent parcels on both the west and east sides of Sierra Highway, which parcels were a mix of vacant and blighted commercial properties; and

WHEREAS, the parcels hereinbefore described, in the Project Area were blighted by abnormally high business vacancies, abnormally low lease rates, abandoned buildings, and an excessive number of vacant lots within an area developed for urban use and served by utilities as well as a concentration and excess of bars, liquor stores, or other businesses that catered exclusively to adults, leading to problems of public safety and welfare; and

WHEREAS, the immediate neighborhood to the Project Area to this day contains a concentration and excess of bars, liquor stores and other businesses catering to adults, which has led to continuing problems of public safety and welfare ; and

WHEREAS, the current Palmdale Sheriff Station is undersized and lacks necessary booking and custodial facilities, as well as state-of-the-art communications capabilities, and other necessary components of a fully operational Sheriff Station, resulting in recurring delays in law enforcement response time for the residents of the

CB: CRA 2004-007

Resolution Number CRA 2004-007 Palmdale Sheriff Station Agreement Page 2 of 3

City of Palmdale; and

WHEREAS, the Agency and City have for many years attempted to negotiate with the County of Los Angeles Sheriff Department for the development of new Sheriff Station capable of housing adequate law enforcement personnel and programs to meet the needs of the rapidly developing and growing City of Palmdale, but because of worsening budget constraints, the County has been desirous but unable to provide the necessary financing for such a Station; and

WHEREAS, pursuant to the California Community Redevelopment law (California Health and Safety Code Section 33000 *et seq.*, the Agency and the City Council of the City of Palmdale have held a joint public hearing on the Agreement, having duly published notice of such public hearing and having made copies of the proposed Agreement and other reports and documents (including the summary referred to in Section 33433) available for public inspection; and

WHEREAS, the Agency has duly considered all terms and condition of the proposed transaction, and believes that it is in the best interests of the Project Area and the City and the health, safety, morals, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law and requirements;

NOW, THEREFORE BE IT RESOLVED by the Community Redevelopment Agency of the City of Palmdale as follows:

1. That the buildings, facilities, and infrastructure improvements for the Palmdale Sheriff Station set forth in the Agreement are of benefit to the Project Area and the immediate neighborhood in which the project is located, in that they will provide much needed law enforcement personnel and capabilities necessary for the protection of the Project Area and the City as a whole; and

2. That no other reasonable means of financing the buildings, facilities, structures, and other improvements, are available to the community, in that a worsening state and county budget crisis has prevented the development of the Palmdale Sheriff Station and without the implementation of the Agreement, the County has estimated no other station could be built in the foreseeable future; and

3. That the payment of funds for the acquisition of land and the cost of buildings, facilities, structures, and other infrastructure improvements has assisted and will continue to assist in the elimination of one or more blighting conditions inside the project area and the

CB: CRA 2004-007

Resolution Number CRA 2004-007 Palmdale Sheriff Station Agreement Page 3 of 3

immediate neighborhood, in that it will locate there much needed law enforcement resources, thereby increasing law enforcement presence and availability to more effectively and efficiently combat and reduce crime in the area, and is consistent with the implementation plan adopted pursuant to Health and Safety Code Section 33490.

4. The Agreement is approved in substantially the form presented at this meeting, or with such minor changes as may be approved by the Executive Director of the Agency.

5. The Agency Chair is hereby authorized to execute the Agreement on behalf of the Agency, in substantially the form presented at this meeting. The Executive Director are hereby authorized on behalf of the Agency to execute and sign all necessary documents, including, but not limited to a grant deed, necessary and appropriate to carry out and implement the Agreement, and to administer the Agency's obligations, responsibilities, and duties to be performed thereunder.

PASSED, APPROVED and ADOPTED this 24th day of March, 2004 by the following vote:

AYES: Mayor Ledford and Councilmembers Loa, Root, Hofbauer, and

NOES: None

ABSTAIN: None

ABSENT: None

Dispenza

C. Ledford, Jr., Chairman James

ATTEST:

Victoria L. Hancock, CMC, Secretary

Approved as to form:

Agency Attorney

CB: CRA 2004-007

CITY OF PALMDALE COUNTY OF LOS ANGELES, CALIFORNIA RESOLUTION NO. CC 2004-059

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALMDALE APPROVING THE AGREEMENT BETWEEN THE CITY OF PALMDALE, COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PALMDALE , AND THE COUNTY OF LOS ANGELES FOR THE PLANNING AND DEVELOPMENT OF THE PALMDALE SHERIFF'S STATION

WHEREAS, the Community Redevelopment Agency of the City of Palmdale ("Agency") is engaged in activities necessary to carry out and implement the Redevelopment Plan for the Merged Redevelopment Project Area of the City of Palmdale ("Redevelopment Plan"); and

WHEREAS, in order to carry out and implement the Redevelopment Plan, the Agency and the City of Palmdale ("City") propose to enter into an Agreement between the City, the Agency, and the County of Los Angeles for the Planning and Development of the Palmdale Sheriff Station ("Agreement"), whereby the Agency will transfer Agency-owned land to the County of Los Angeles for the Palmdale Sheriff Station, and authorize expenditures of up to \$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station; and

WHEREAS, the land proposed to be transferred as part of the Agreement is an approximately 11-acre parcel located at the southeast corner of Avenue Q and Sierra Highway, within the Merged Redevelopment Project Area of the City of Palmdale, and was purchased in 1997, as part of a series of related purchases of contiguous and adjacent parcels on both the west and east sides of Sierra Highway, which parcels were a mix of vacant and blighted commercial properties; and

WHEREAS, the parcels hereinbefore described, in the Project Area were blighted by abnormally high business vacancies, abnormally low lease rates, abandoned buildings, and an excessive number of vacant lots within an area developed for urban use and served by utilities as well as a concentration and excess of bars, liquor stores, or other businesses that catered exclusively to adults, leading to problems of public safety and welfare; and

WHEREAS, the immediate neighborhood to the Project Area to this day contains a concentration and excess of bars, liquor stores and other businesses catering to adults, which has led to continuing problems of public safety and welfare; and

WHEREAS, the current Palmdale Sheriff Station is undersized and lacks necessary booking and custodial facilities, as well as state-of-the-art communications capabilities, and other necessary components of a fully operational Sheriff Station,

CB: CC 2004-094 Sheriff Station

Resolution No. CC 2004-094 March 24, 2004 Page 2 of 3

resulting in recurring delays in law enforcement response time for the residents of the City of Palmdale; and

WHEREAS, the Agency and City have for many years attempted to negotiate with the County of Los Angeles Sheriff Department for the development of new Sheriff Station capable of housing adequate law enforcement personnel and programs to meet the needs of the rapidly developing and growing City of Palmdale, but because of worsening budget constraints, the County has been desirous but unable to provide the necessary financing for such a Station; and

WHEREAS, pursuant to the California Community Redevelopment law (California Health and Safety Code Section 33000 *et seq.*, the Agency and the City Council of the City of Palmdale have held a joint public hearing on the Agreement, having duly published notice of such public hearing and having made copies of the proposed Agreement and other reports and documents (including the summary referred to in Section 33433) available for public inspection; and

WHEREAS, the Agency has duly considered all terms and condition of the proposed transaction, and believes that it is in the best interests of the Project Area and the City and the health, safety, morals, and welfare of its residents, and in accord with the public purposes and provisions of applicable State and local law and requirements;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Palmdale as follows:

1. That the buildings, facilities, and infrastructure improvements for the Palmdale Sheriff Station set forth in the Agreement are of benefit to the Project Area and the immediate neighborhood in which the project is located, in that they will provide much needed law enforcement personnel and capabilities necessary for the protection of the Project Area and the City as a whole; and

2. That no other reasonable means of financing the buildings, facilities, structures, and other improvements, are available to the community, in that a worsening state and county budget crisis has prevented the development of the Palmdale Sheriff Station and without the implementation of the Agreement, the County has estimated no other station could be built in the foreseeable future; and

3. That the payment of funds for the acquisition of land and the cost of buildings, facilities, structures, and other infrastructure improvements has assisted and will continue to assist in the elimination of one or more blighting conditions inside the project area and the immediate neighborhood, in that it will locate there much needed law enforcement resources, thereby increasing law enforcement presence and availability to more effectively and efficiently combat and reduce crime in the area, and

Resolution No. CC 2004-094 March 24, 2004 Page 3 of 3

is consistent with the implementation plan adopted pursuant to Health and Safety Code Section 33490.

4. The Agreement is approved in substantially the form presented at this meeting, or with such minor changes as may be approved by the City Manager.

5. The Mayor is hereby authorized to execute the Agreement on behalf of the Agency, in substantially the form presented at this meeting. The City Manager is hereby authorized on behalf of the City to execute and sign all necessary documents, including, but not limited to a grant deed, necessary and appropriate to carry out and implement the Agreement, and to administer the City's obligations, responsibilities, and duties to be performed thereunder.

SECTION 2. The Mayor is authorized to execute the Agreement for the City in substantially the form presented at this Meeting.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this <u>24th</u> day of <u>March</u> 2004, by the following vote:

AYES: <u>Mayor Ledford</u>, Councilmembers Loa, Root, Hofbauer and Dispenza

NOES: <u>None</u>

ABSENT: None

ABSTAIN: None

Mayor James C

ATTEST:

Victoria L. Hancock, CMC, City Clerk

Approved as to form: Citv Attornev

CB: CC 2004-094 Sheriff Station

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The Joint Public Hearing was opened, testimony was received, and the hearing was closed with no objections. A motion was made and carried unanimously to adopt Resolution Nos. CC 2004-059 and CRA 2004-007.

Victoria L. Hancock, CMC City Clerk

DATE: March 24, 2004

SUBJECT: Joint Public Hearing and Adopt Joint City Council and Community Redevelopment Agency Resolutions CC 2004-059 and CRA 2004-007 for the purpose of 1) considering the approval of the Agreement between the City of Palmdale, the Community Redevelopment Agency of Palmdale and the County of Los Angeles for Planning and Development of the Palmdale Sheriff Station; 2) the transfer of CRA-owned land to the County of Los Angeles for the Palmdale Sheriff Station; and 3) authorize expenditures of up to \$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station.

ISSUING DEPARTMENT: Public Works and Community Redevelopment Agency

SUMMARY

Issue:

Shall the City Council and the Community Redevelopment Agency hold a joint public hearing and adopt Joint Resolutions CC 2004-059 and CRA 2004-007 for the purpose of 1) considering the approval of the Agreement between the City of Palmdale, the Community Redevelopment Agency of Palmdale and the County of Los Angeles for Planning and Development of the Palmdale Sheriff Station; 2) the transfer of CRA-owned land to the County of Los Angeles for the Palmdale Sheriff Station; and 3) authorize expenditures of up to \$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station?

Recommendation:

Staff recommends that the City Council and the Community Redevelopment Agency hold a joint public hearing and adopt Joint Resolutions CC 2004-059 and CRA 2004-007 for the purpose of 1) considering the approval of an agreement between the City of Palmdale, the Community Redevelopment Agency of Palmdale and the County of Los Angeles for planning and development of the Palmdale Sheriff Station; 2) the transfer of CRA-owned land to the County of Los Angeles for the Palmdale Sheriff Station; and 3) authorize expenditures of up to





CC and CRA Staff Report Palmdale Sheriff Station Agreement March 24, 2004 Page 2

\$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station.

Fiscal Impact:

Funds for the construction of off-site infrastructure improvements are budgeted in Capital Improvement Account No. 450-4700-424525-5034, Sheriff Station Off-site Improvements, currently at \$1.01 million with the following funding breakdown:

Gas Tax	\$ 34,460
Prop C	\$813,520
Traffic Impact	\$187,920

BACKGROUND

In accordance with Section 33679 of the California Community Redevelopment Law, the City of Palmdale and the Community Redevelopment Agency (CRA), hereinafter referred to as the "Agency ", will hold a joint public hearing and adopt a joint resolution for the purpose of 1) considering the approval of an agreement between the Agency and the County of Los Angeles for planning and development of the Palmdale Sheriff Station; 2) the transfer of CRA-owned land to the County of Los Angeles for the Palmdale Sheriff Station; and 3) authorize expenditures of up to \$1.01 million for the construction of off-site infrastructure improvements for the Palmdale Sheriff Station.

The project is defined to include land transfer, certain off-site infrastructure improvements, on-site utility improvements, sheriff station design and construction of a building (approximately 47,000 sf), and the acquisition and installation of certain fixed equipment for the Palmdale Sheriff Station.

The off-site infrastructure improvements include street widening and right-turn pockets on Avenue Q and Sierra Highway; installation and relocation of street lights on Avenue Q and Sierra Highway; modification to an existing traffic signal system. Under the terms of the agreement, the City/Agency will provide at its cost, the off-site Infrastructure improvements for the Project. The Agency will also take all actions necessary to transfer ownership of the CRA-owned real property (11-acre vacant land) to the County, at no cost to the County, for the Project.

The Project is located at the southeast corner of Avenue Q and Sierra Highway (the "Site") within the Merged Redevelopment Project Area of the City of Palmdale (the "Project area"). The 11-acre vacant land was purchased by the CRA in April 1997 for approximately \$1.3 million.





CC and CRA Staff Report Palmdale Sheriff Station Agreement March 24, 2004 Page 3

The County is responsible for the costs to design and construct a building (approximately 47,000 square feet), including on-site utility improvements, such as gas, electrical, cable, on-site water, telephone, electronic communications, and telecommunications.

In order to adopt Joint Resolutions CC 2004-059 and CRA 2004-007 the Agency must find and determine the following:

- 1) That the improvements are of benefit to the project area or the immediate neighborhood in which the project is located;
- 2) That no other reasonable means of financing the site improvements, is available to the community;
- 3) That the payment of funds for the acquisition of land and improvements will assist the elimination of one or more blighting conditions inside the project area, and is consistent with the implementation plan adopted pursuant to Section 33490 of the California Community Redevelopment Law.

Staff recommends that the City Council and the Redevelopment Agency hold a public hearing and adopt the proposed joint resolutions.

Respectfully submitted by,

Danny R.^IRoberts Assistant Executive Director/CRA

Leon E. Swain Director of Public Works

Reviewed by,

Stephen H. Williams

Assistant City Manager

Robert W. Toone

City Manager/Executive Director



JOHN CHIANG California State Controller Division of Accounting and Reporting

April 28, 2014

TO: CITY FISCAL OFFICERS COUNTY AUDITORS

RE: <u>Interagency Child Abuse and Neglect (ICAN) Investigation Reports</u> Claiming Instructions Number 2014-03R – Revised Forms

Forms for the Interagency Child Abuse and Neglect (ICAN) Investigation Reports program for fiscal years 1999-00 through 2012-13 have been revised and are now available online at the State Controller's Office's (SCO) website: http://www.sco.ca.gov/ard_mancost.html.

Due to the revision, here are two options to file the reimbursement claims:

- 1. If reimbursement claims are not yet submitted, please use the revised forms.
- 2. If reimbursement claims were already submitted using the old forms, claimants may resubmit using the revised forms. If claimants choose not to resubmit, the SCO will make the necessary corrections on the submitted reimbursement claims.

Costs incurred for compliance with this mandate are reimbursable for fiscal years **1999-00** through **2012-13** and must be filed with the SCO by **July 15, 2014**. Claims filed after July 15, 2014 are subject to a 10% late penalty without limitation. **Claims filed more than one year after the filing date will not be accepted.**

Please forward this notice to the person in your Business Office responsible for filing SB-90 claims. Questions regarding this program may be e-mailed to LRSDAR@sco.ca.gov or you may call the Local Reimbursements Section at (916) 324-5729.

Sincerely,

(Original Signed By)

JAY LAL, Manager Local Reimbursements Section

OFFICE OF THE STATE CONTROLLER STATE MANDATED COSTS CLAIMING INSTRUCTIONS NO. 2014-03R INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS

LOCAL AGENCIES

MARCH 17, 2014

REVISED APRIL 28, 2014

In accordance with Government Code (GC) sections 17560 and 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state-mandated cost programs. This document contains claiming instructions and forms that eligible claimants must use for filing claims for the Interagency Child Abuse and Neglect (ICAN) Investigation Reports program. The Parameters and Guidelines (P's & G's) are included as an integral part of the claiming instructions.

On December 19, 2007, the Commission on State Mandates (Commission) adopted a statement of decision finding that the test claim statute imposes a partially reimbursable state-mandated program upon local agencies within the meaning of Article XIII B, section 6 of the California Constitution and GC section 17514.

Exception

There will be no reimbursement for any period in which the Legislature has suspended the operation of a mandate pursuant to state law.

Eligible Claimants

Any city or county, as defined in GC sections 17511 and 17515, that incurs increased costs as a result of this mandate is eligible to claim for reimbursement.

Reimbursement Claim Deadline

Initial reimbursement claims must be filed within 120 days from the issuance date of the claiming instructions. Costs incurred for compliance with this mandate are reimbursable for the period **1999-00** through **2012-13** and must be filed with the SCO by **July 15, 2014**. **Claims filed more than one year after the filing date will not be accepted.**

Penalty

• Initial Claims

When filed within one year of the initial filing deadline, claims are assessed a late penalty of 10% of the total amount of the initial claim without limitation pursuant to GC section 17561, subdivision (d)(3).

Annual Reimbursement Claim

When filed within one year of the annual filing deadline, claims are assessed a late penalty of 10% of the claim amount; \$10,000 maximum penalty, pursuant to GC section 17568.

Minimum Claim Cost

GC section 17564, subdivision (a), provides that no claim may be filed pursuant to Sections 17551 and 17561, unless such a claim exceeds one thousand dollars (**\$1,000**).

Reimbursement of Claims

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. These costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating: "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5.

Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, these documents cannot be substituted for source documents.

Audit of Costs

All claims submitted to the SCO are subject to review to determine if costs are related to the mandate, are reasonable and not excessive, and if the claim was prepared in accordance with the SCO's claiming instructions and the P's & G's adopted by the CSM. If any adjustments are made to a claim, the claimant will be notified of the amount adjusted, and the reason for the adjustment.

On-site audits will be conducted by the SCO as deemed necessary. Pursuant to GC section 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a claimant is subject to audit by the SCO no later than three years after the date the actual reimbursement claim was filed or last amended, whichever is later. However, if no funds were appropriated or no payment was made to a claimant for the program for the fiscal year for which the claim was filed, the time for the SCO to initiate an audit will commence to run from the date of initial payment of the claim.

All documents used to support the reimbursable activities must be retained during the period subject to audit. If an audit has been initiated by the SCO during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings. Supporting documents must be made available to the SCO on request.

Record Retention

All documentation to support actual costs claimed must be retained for a period of three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for the Controller to initiate an audit will be from the date of initial payment of the claim. Therefore, all documentation to support actual costs claimed must be retained for the same period, and must be made available to the SCO on request.

Claim Submission

Submit a signed original Form FAM-27 and one copy with required documents. Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.

Mandated costs claiming instructions and forms are available online at the SCO's website: www.sco.ca.gov/ard_mancost.html

Use the following mailing addresses:

If delivered by <u>U.S. Postal Service:</u>	If delivered by other delivery services:
Office of the State Controller Attn: Local Reimbursements Section	Office of the State Controller Attn: Local Reimbursements Section
Division of Accounting and Reporting	Division of Accounting and Reporting
P.O. Box 942850	3301 C Street, Suite 700
Sacramento, CA 94250	Sacramento, CA 95816

If you have any questions, you may e-mail <u>LRSDAR@sco.ca.gov</u> or call the Local Reimbursements Section at (916) 324-5729.

PARAMETERS AND GUIDELINES

Penal Code Sections 11165.9, 11166, 11166.2, 11166.9¹, 11168 (formerly 11161.7), 11169, 11170, and 11174.34 (formerly 11166.9) as added or amended by Statutes 1977, Chapter 958; Statutes 1980, Chapter 1071; Statutes 1981, Chapter 435; Statutes 1982, Chapters 162 and 905; Statutes 1984, Chapters 1423 and 1613; Statutes 1985, Chapter 1598; Statutes 1986, Chapters 1289 and 1496; Statutes 1987, Chapters 82, 531, and 1459; Statutes 1988, Chapters 269, 1497, and 1580; Statutes 1989, Chapter 153; Statutes 1990, Chapters 650, 1330, 1363, and 1603; Statutes 1992, Chapters 163, 459, and 1338; Statutes 1993, Chapters 219 and 510; Statutes 1996, Chapters 1080 and 1081; Statutes 1997, Chapters 842, 843, and 844; Statutes 1999, Chapters 475 and 1012; and Statutes 2000, Chapter 916

California Code of Regulations, Title 11, Section 903 (Register 98, Number 29)

"Child Abuse Investigation Report" Form SS 8583 (Rev. 3/91)

Interagency Child Abuse and Neglect Investigation Reports 00-TC-22

Period of reimbursement begins July 1, 1999, or later for specified activities added by subsequent statutes.

I. SUMMARY OF THE MANDATE

This program addresses statutory amendments to California's mandatory child abuse reporting laws commonly referred to as ICAN. A child abuse reporting law was first added to the Penal Code in 1963, and initially required medical professionals to report suspected child abuse to local law enforcement or child welfare authorities. The law was regularly expanded to include more professions required to report suspected child abuse (now termed "mandated reporters"), and in 1980, California reenacted and amended the law, entitling it the "Child Abuse and Neglect Reporting Act," or CANRA. As part of this program, the Department of Justice (DOJ) maintains a Child Abuse Centralized Index, which, since 1965, maintains reports of child abuse statewide. A number of changes to the law have occurred, particularly with a reenactment in 1980, and substantive amendments in 1997 and 2000.

The act, as amended, provides for reporting of suspected child abuse or neglect by certain individuals, identified by their profession as having frequent contact with children. The act provides rules and procedures for local agencies, including law enforcement, receiving such reports. The act provides for cross-reporting among law enforcement and other child protective agencies, and to licensing agencies and district attorneys' offices. The act requires reporting to the DOJ when a report of suspected child abuse is "not unfounded." The act requires an active investigation before a report can be forwarded to the DOJ. As of January 1, 2012, the act no longer requires law enforcement agencies. The act imposes additional cross-reporting and recordkeeping duties in the event of a child's death from abuse or neglect. The act requires agencies agencies and the DOJ to keep records of investigations for a minimum of 10 years, and to notify

¹ Renumbered at Penal Code section 11174.34 (Stats. 2004, ch. 842 (SB 1313)).

suspected child abusers that they have been listed in the Child Abuse Central Index. The act imposes certain due process protections owed to persons listed in the index, and provides certain other situations in which a person would be notified of his or her listing in the index.

On December 19, 2007, the Commission on State Mandates (Commission) adopted a statement of decision finding that the test claim statutes impose a partially reimbursable state-mandated program upon local agencies within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. The Commission approved this test claim for the reimbursable activities described in section IV., as they are performed by city and county police or sheriff's departments, county welfare departments, county probation departments designated by the county to receive mandated reports, district attorneys' offices, and county licensing agencies.

II. ELIGIBLE CLAIMANTS

Any city, county, and city and county that incurs increased costs as a result of this mandate is eligible to claim reimbursement.

III. PERIOD OF REIMBURSEMENT

Government Code section 17557(e) states that a test claim shall be submitted on or before June 30 following a given fiscal year to establish eligibility for that fiscal year. The County of Los Angeles filed the test claim on June 29, 2001, establishing eligibility for reimbursement for the 1999-2000 fiscal year. Therefore, costs incurred on or after July 1, 1999 are reimbursable under this test claim, for statutes in effect before July 1, 1999, or later periods as specified for statutes effective after July 1, 1999.

However, Penal Code section 11169 was amended in Statutes 2011, chapter 468 (AB 717), effective January 1, 2012, to repeal the mandate for law enforcement agencies to report to DOJ, and to require that all other affected departments in the local agencies report to DOJ only "substantiated" reports of suspected child abuse, and not "inconclusive" reports. Thus, law enforcement agencies are eligible for reimbursement for the costs of completing investigations of suspected child abuse in order to determine whether a report of suspected child abuse is unfounded, inconclusive, or substantiated, for the purpose of forwarding those reports to DOJ from July 1, 1999 until December 31, 2011, when the mandate was repealed. In addition, law enforcement agencies are eligible for reimbursement for the costs of notifying suspected abusers that they have been listed in the Child Abuse Central Index at the time that a report is submitted to DOJ from July 1, 1999 until December 31, 2011, when the mandate to forward reports to DOJ was repealed.

For all other affected departments in the local agencies, the reimbursement period for forwarding reports that are "inconclusive" to DOJ is from July 1, 1999 until December 31, 2011, due to a subsequent change in Penal Code section 11169 by Statutes 2011, chapter 468 (AB 717). On and after January 1, 2012, only forwarding reports to DOJ that are "substantiated" is reimbursable.

Reimbursement for state-mandated costs may be claimed as follows:

- 1. Actual costs for one fiscal year shall be included in each claim.
- 2. Pursuant to Government Code section 17561(d)(1)(A), all claims for reimbursement of initial fiscal year costs shall be submitted to the State Controller within 120 days of the issuance date for the claiming instructions.
- 3. Pursuant to Government Code section 17560(a), a local agency may, by February 15 following the fiscal year in which costs were incurred, file an annual reimbursement claim that details the costs actually incurred for that fiscal year.
- 4. If revised claiming instructions are issued by the Controller pursuant to Government Code section 17558(c), between November 15 and February 15, a local agency filing an annual reimbursement claim shall have 120 days following the issuance date of the revised claiming instructions to file a claim. (Government Code section 17560(b).)
- 5. If the total costs for a given fiscal year do not exceed \$1,000, no reimbursement shall be allowed except as otherwise allowed by Government Code section 17564(a).
- 6. There shall be no reimbursement for any period in which the Legislature has suspended the operation of a mandate pursuant to state law.

IV. REIMBURSABLE ACTIVITIES

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed.

Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating, "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5. Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

Claimants may use time studies to support salary and benefit costs when an activity is taskrepetitive. Activities that require varying levels of effort are not appropriate for time studies. Claimants wishing to use time studies to support salary and benefit costs are required to comply with the State Controller's Time-Study Guidelines before a time study is conducted. Time study usage is subject to the review and audit conducted by the State Controller's Office.

The claimant is only allowed to claim and be reimbursed for increased costs for reimbursable activities identified below. Increased cost is limited to the cost of an activity that the claimant is required to incur as a result of the mandate.

For each eligible claimant that incurs increased costs, the following activities are reimbursable:

A. One-Time Activities

1. Policies and Procedures

City and county police or sheriff's departments, county welfare departments, and county probation departments where designated by the county to receive mandated reports, may claim reimbursement for the increased costs to:

- a. Update Departmental policies and procedures necessary to comply with the reimbursable activities identified in IV B. (One-time costs only)
- b. Develop ICAN due process procedures reasonably necessary to comply with federal due process procedural protections under the 14th Amendment which need to be afforded suspects reported to the DOJ's Child Abuse Central Index [CACI]. (One-time costs only)

2. Training

City and county police or sheriff's departments, county welfare departments, and county probation departments where designated by the county to receive mandated reports, may claim reimbursement for the increased costs to:

Develop and implement training for ICAN staff to implement State Department of Justice (DOJ) ICAN requirements. Reimbursable specialized ICAN training costs include those incurred to compensate instructors for their time in participating in training sessions and to provide necessary facilities, training materials and audio visual presentations. (One time per employee whose job responsibilities involve ICAN mandated activities)

B. **On-going Activities**

1. Distributing the Suspected Child Abuse Report Form

City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:

a. Distribute the child abuse reporting form adopted by DOJ (currently known as the "Suspected Child Abuse Report" Form SS 8572) to mandated reporters.²

2. Reporting Between Local Departments

a. <u>Accepting and Referring Initial Child Abuse Reports when a Department Lacks</u> <u>Jurisdiction:</u>

City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:

Transfer a call electronically or immediately refer the case by telephone, fax, or electronic transmission, to an agency with proper jurisdiction, whenever the

² Penal Code section 11168, as added by Statutes 1980, chapter 1071 and amended by Statutes 2000, chapter 916.

department lacks subject matter or geographical jurisdiction over an incoming report of suspected child abuse or neglect.

- b. Cross-Reporting of Suspected Child Abuse or Neglect from County Welfare and Probation Departments to the Law Enforcement Agency with Jurisdiction and the District Attorney's Office:
 - County probation departments shall: 1)
 - i. Report by telephone immediately, or as soon as practically possible, to the law enforcement agency having jurisdiction over the case, to the agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.
 - ii. Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under Penal Code section 11166.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.⁴

- 2) County welfare departments shall:
 - Report by telephone immediately, or as soon as practically possible, to the i. agency given the responsibility for investigation of cases under Section 300 of the Welfare and Institutions Code, and to the district attorney's office every known or suspected instance of child abuse, as defined in Penal Code section 11165.6, except acts or omissions coming within subdivision (b) of section 11165.2, or reports made pursuant to section 11165.13 based on risk to a child which relates solely to the inability of the parent to provide the child with regular care due to the parent's substance abuse, which shall be reported only to the county welfare department.

Reimbursement is not required for making an initial report of child abuse and neglect from a county welfare department to the law enforcement

³ Penal Code sections 11165.9 (Stats. 2000, ch. 916, § 8 (AB 1241)).

⁴ Penal Code section 11166 (h) (As added by Stats. 1980, ch. 1071; amended by Stats. 1981, ch. 435; Stats. 1982, ch. 905; Stats. 1984, ch. 1423; Stats. 1986, ch. 1289; Stats. 1987, ch. 1459; Stats. 1988, chs. 269 and 1580; Stats. 1990, ch. 1603; Stats. 1992, ch. 459; Stats. 1993, ch. 510; Stats. 1996, chs. 1080 and 1081; and Stats. 2000, ch. 916 (AB 1241)). Renumbered at subdivision (i) by Statutes 2004, chapter 842 (SB 1313), and renumbered again at subdivision (j) by Statutes 2005, chapter 42 (AB 299).

agency having jurisdiction over the case, which was required under prior law to be made "without delay."

ii. Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency, including the law enforcement agency having jurisdiction over the case, to which it is required to make a telephone report under Penal Code section 11166.

As of January 1, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.⁵

c. <u>Cross-Reporting of Suspected Child Abuse or Neglect from the Law Enforcement</u> <u>Agency to the County Welfare and Institutions Code Section 300 Agency, County</u> <u>Welfare, and the District Attorney's Office:</u>

City and county police or sheriff's departments shall:

- 1) Report by telephone immediately, or as soon as practically possible, to the agency given responsibility for investigation of cases under Welfare and Institutions Code section 300 and to the district attorney's office every known or suspected instance of child abuse reported to it, except acts or omissions coming within Penal Code section 11165.2(b), which shall be reported only to the county welfare department.⁶
- 2) Report to the county welfare department every known or suspected instance of child abuse reported to it which is alleged to have occurred as a result of the action of a person responsible for the child's welfare, or as the result of the failure of a person responsible for the child's welfare to adequately protect the minor from abuse when the person responsible for the child's welfare knew or reasonably should have known that the minor was in danger of abuse.
- 3) Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under Penal Code section 11166.

⁵ Penal Code section 11166(h) (As added by Stats. 1980, ch. 1071; amended by Stats. 1981, ch. 435; Stats. 1982, ch. 905; Stats. 1984, ch. 1423; Stats. 1986, ch. 1289; Stats. 1987, ch. 1459; Stats. 1988, chs. 269 and 1580; Stats. 1990, ch. 1603; Stats. 1992, ch. 459; Stats. 1993, ch. 510; Stats. 1996, chs. 1080 and 1081; and Stats. 2000, ch. 916 (AB 1241)). Renumbered at subdivision (i) by Statutes 2004, chapter 842 (SB 1313), and renumbered again at subdivision (j) by Statutes 2005, chapter 42 (AB 299).

⁶ Penal Code section 11166(i) (As added by Stats. 1980, ch. 1071; amended by Stats. 1981, ch. 435; Stats. 1982, ch. 905; Stats. 1984, ch. 1423; Stats. 1986, ch. 1289; Stats. 1987, ch. 1459; Stats. 1988, chs. 269 and 1580; Stats. 1990, ch. 1603; Stats. 1992, ch. 459; Stats. 1993, ch. 510; Stats. 1996, chs. 1080 and 1081; and Stats. 2000, ch. 916 (AB 1241)). Renumbered at subdivision (j) by Statutes 2004, chapter 842 (SB 1313), and renumbered again at subdivision (k) by Statutes 2005, chapter 42 (AB 299).

As of January 1, 2006, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.⁷

d. Receipt of Cross-Reports by District Attorney's Office:

District attorneys' offices shall:

Receive reports of every known or suspected instance of child abuse reported to law enforcement, county probation or county welfare departments, except acts or omissions of general neglect coming within Penal Code section 11165.2(b).⁸

e. <u>Reporting to Licensing Agencies:</u>

City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:

- Report by telephone immediately or as soon as practically possible to the appropriate licensing agency every known or suspected instance of child abuse or neglect when the instance of abuse or neglect occurs while the child is being cared for in a child day care facility, involves a child day care licensed staff person, or occurs while the child is under the supervision of a community care facility or involves a community care facility licensee or staff person.
- 2) Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under Penal Code section 11166.2. The agency shall send the licensing agency a copy of its investigation report and any other pertinent materials.

As of July 31, 2001, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours.⁹

- f. Additional Cross-Reporting in Cases of Child Death:
 - 1) City and county police or sheriff's departments shall:

Cross-report all cases of child death suspected to be related to child abuse or neglect to the county child welfare agency.¹⁰

⁷ Ibid.

⁸ Penal Code section 11166 (As added by Stats. 1980, ch. 1071; amended by Stats. 1981, ch. 435; Stats. 1982, ch. 905; Stats. 1984, ch. 1423; Stats. 1986, ch. 1289; Stats. 1987, ch. 1459; Stats. 1988, chs. 269 and 1580; Stats. 1990, ch. 1603; Stats. 1992, ch. 459; Stats. 1993, ch. 510; Stats. 1996, chs. 1080 and 1081; and Stats. 2000, ch. 916 (AB 1241)).

⁹ Penal Code section 11166.2 (Added by Stats. 1985, ch. 1598 § 4; amended by Stats. 1987, ch. 531 § 5; Stats. 1988, ch. 269 § 3; Stats. 1990, ch. 650 § 1 (AB 2423); Stats. 2000, ch. 916 § 18 (AB 1241)).

¹⁰ Penal Code section 11166.9 (Stats. 2000, ch. 916, § 23 (AB 1241)); Renumbered at Penal Code section 11174.34 (Stats. 2004, ch. 842 § 13 (SB 1313)).

- 2) County welfare departments shall:
 - i. Cross-report all cases of child death suspected to be related to child abuse or neglect to law enforcement.¹¹
 - ii. Create a record in the Child Welfare Services/Case Management System (CWS/CMS) on all cases of child death suspected to be related to child abuse or neglect.¹²
 - iii. Enter information into the CWS/CMS upon notification that the death was subsequently determined not to be related to child abuse or neglect.¹³

3. Reporting to the State Department of Justice

- a. **From July 1, 1999 to December 31, 2011**, city and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:¹⁴
 - 1) Complete an investigation for purposes of preparing the report

Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice.¹⁵ Except as provided in paragraph below, this activity includes review of the initial Suspected Child Abuse Report (Form 8572), conducting initial interviews with parents, victims, suspects, or witnesses, where applicable, and making a report of the findings of those interviews, which may be reviewed by a supervisor.

¹¹ Penal Code section 11166.9 (Stats. 2000, ch. 916, § 23 (AB 1241)); Renumbered at Penal Code section 11174.34 (Stats. 2004, ch. 842 § 13 (SB 1313)).

¹² Penal Code section 11166.9 (Stats. 2000, ch. 916, § 23 (AB 1241)); Renumbered at Penal Code section 11174.34 (Stats. 2004, ch. 842 § 13 (SB 1313); Stats. 2010, ch. 618, § 10 (AB 2791)).

¹³ Penal Code section 11166.9 (Stats. 2000, ch. 916, § 23 (AB 1241)); Renumbered at Penal Code section 11174.34 (Stats. 2004, ch. 842 § 13 (SB 1313)).

¹⁴ Pursuant to amendments to Penal Code section 11169(b) enacted by Statutes 2011, chapter 468 (AB 717), the mandate to report to DOJ *for law enforcement agencies only* ends on January 1, 2012. In addition, the duty for all other affected agencies is modified to exclude an "inconclusive" report.

¹⁵ Penal Code section 11169(a) (Stats. 1997, ch. 842, § 5 (SB 644); Stats. 2000, ch. 916 (AB 1241); Stats. 2011, ch. 468, § 2 (AB 717)); Code of Regulations, Title 11, section 903; "Child Abuse Investigation Report" Form SS 8583.

Reimbursement is not required in the following circumstances:

- i. Investigative activities conducted by a mandated reporter to complete the Suspected Child Abuse Report (Form SS 8572) pursuant to Penal Code section 11166(a).
- ii. In the event that the mandated reporter is employed by the same child protective agency required to investigate and submit the "Child Abuse Investigation Report" Form SS 8583 or subsequent designated form to the Department of Justice, pursuant to Penal Code section 11169(a), reimbursement is not required if the investigation required to complete the Form SS 8572 is also sufficient to make the determination required under section 11169(a), and sufficient to complete the essential information items required on the Form SS 8583, pursuant to Code of Regulations, title 11, section 903 (Register 98, No. 29).
- iii. Investigative activities undertaken subsequent to the determination whether a report of suspected child abuse is substantiated, inconclusive, or unfounded, as defined in Penal Code section 11165.12, for purposes of preparing the Form SS 8583, including the collection of physical evidence, the referral to a child abuse investigator, and the conduct of follow-up interviews.
- 2) Forward reports to the Department of Justice

Prepare and submit to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated or inconclusive, as defined in Penal Code section 11165.12. Unfounded reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a form approved by the Department of Justice (currently form 8583) and may be sent by fax or electronic transmission.¹⁶

This activity includes costs of preparing and submitting an amended report to DOJ, when the submitting agency changes a prior finding of substantiated or inconclusive to a finding of unfounded or from inconclusive or unfounded to substantiated.

Reimbursement is not required for the costs of the investigation required to make the determination to file an amended report.

b. **Beginning January 1, 2012**, county welfare departments, or county probation departments where designated by the county to receive mandated reports shall:

¹⁶ Penal Code section 11169(a) (Stats. 1997, ch. 842, § 5 (SB 644); Stats. 2000, ch. 916 (AB 1241); Stats. 2011, ch. 468, § 2 (AB 717)); Code of Regulations, Title 11, section 903; "Child Abuse Investigation Report" Form SS 8583.

1) Complete an investigation

Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice.¹⁷ Except as provided in paragraph below, this activity includes review of the initial Suspected Child Abuse Report (Form 8572), conducting initial interviews with parents, victims, suspects, or witnesses, where applicable, and making a report of the findings of those interviews, which may be reviewed by a supervisor.

Reimbursement is not required in the following circumstances:

- Investigative activities conducted by a mandated reporter to complete the i. Suspected Child Abuse Report (Form SS 8572) pursuant to Penal Code section 11166(a).
- ii. In the event that the mandated reporter is employed by the same child protective agency required to investigate and submit the "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice, pursuant to Penal Code section 11169(a), reimbursement is not required if the investigation required to complete the Form SS 8572 is also sufficient to make the determination required under section 11169(a), and sufficient to complete the essential information items required on the Form SS 8583, pursuant to Code of Regulations, title 11, section 903 (Register 98, No. 29).
- iii. Investigative activities undertaken subsequent to the determination whether a report of suspected child abuse is substantiated, inconclusive, or unfounded, as defined in Penal Code section 11165.12, for purposes of preparing the Form SS 8583.

2) Forward reports to the Department of Justice

Prepare and submit to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated, as defined in Penal Code section 11165.12. Unfounded or inconclusive reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a

¹⁷ Penal Code section 11169(a) (Stats. 1997, ch. 842, § 5 (SB 644); Stats. 2000, ch. 916, § 27 (AB 1241); Stats. 2011, ch. 468, § 2 (AB 717)); Code of Regulations, Title 11, section 903; "Child Abuse Investigation Report" Form SS 8583.

form approved by the Department of Justice and may be sent by fax or electronic transmission. $^{18}\,$

This activity includes costs of preparing and submitting an amended report to DOJ, when the submitting agency changes a prior finding of substantiated to a finding of inconclusive or unfounded, or from inconclusive or unfounded to substantiated, or when other information is necessary to maintain accuracy of the CACI.

Reimbursement is not required for the costs of the investigation required to make the determination to file an amended report.

4. Notifications Following Reports to the Child Abuse Central Index

- a. City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:
 - 1) Notify in writing the known or suspected child abuser that he or she has been reported to the Child Abuse Central Index, in any form approved by the Department of Justice, at the time the "Child Abuse Investigation Report" is filed with the Department of Justice.¹⁹

This activity includes, where applicable, completion of the Notice of Child Abuse Central Index Listing form (SOC 832), or subsequent designated form.

For law enforcement agencies only, this activity is eligible for reimbursement from July 1, 1999 until December 31, 2011, pursuant to Penal Code section 11169(b), as amended by Statutes 2011, chapter 468 (AB 717), which ends the mandate to report to DOJ for law enforcement agencies.

2) Make relevant information available, when received from the Department of Justice, to the child custodian, guardian ad litem appointed under section 326, or counsel appointed under section 317 or 318 of the Welfare and Institutions Code, or the appropriate licensing agency, if he or she is treating or investigating a case of known or suspected child abuse or severe neglect.²⁰

¹⁸ Penal Code section 11169(a) (Stats. 1997, ch. 842, § 5 (SB 644); Stats. 2000, ch. 916, § 27 (AB 1241); Stats. 2011, ch. 468, § 2 (AB 717)); Code of Regulations, Title 11, section 903; "Child Abuse Investigation Report" Form SS 8583.

¹⁹ Penal Code section 11169(c) (Stats. 1997, ch. 842, § 5 (SB 644); Stats. 2000, ch. 916 (AB 1241)).

²⁰ Penal Code section 11170 (Added by Stats. 1980, ch. 1071 § 4; amended by Stats. 1981, ch.
435, § 5; Stats. 1982, ch. 162, § 3; Stats. 1984, ch. 1613, § 3; Stats. 1985, ch. 1598, § 8.5; Stats.
1986, ch. 1496, § 3; Stats. 1987, ch. 82, § 4; Stats. 1989, ch. 153, § 2; Stats. 1990, ch. 1330 § 2
(SB 2788); Stats. 1990, ch. 1363, § 15.7 (AB 3532); Stats. 1992, ch. 163, § 113 (AB 2641);
Stats. 1992, ch. 1338, § 2 (SB 1184); Stats. 1993, ch. 219, § 221.1 (AB 1500); Stats. 1996, ch.
1081, § 5 (AB 3354); Stats. 1997, ch. 842, § 6 (SB 644); Stats. 1997, ch. 843, § 5 (AB
753); Stats. 1997, ch. 844, § 2.5 (AB 1065); Stats. 1999, ch. 475, § 8 (SB 654); Stats. 2000, ch.
916, 28 (AB 1241)).

- 3) Inform the mandated reporter of the results of the investigation and of any action the agency is taking with regard to the child or family, upon completion of the child abuse investigation or after there has been a final disposition in the matter.²¹
- 4) Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect investigation reports contained in the index from the Department of Justice when investigating a home for the placement of dependent children. The notification shall include the name of the reporting agency and the date of the report.²²
- b. City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, county welfare departments, county licensing agencies, and district attorney offices shall:

Obtain the original investigative report from the agency that submitted the information to the CACI pursuant to Penal Code section 11169(a), and objectively review the report, when information regarding an individual suspected of child abuse or neglect, or an instance of suspected child abuse or neglect, is received from the CACI while performing existing duties pertaining to criminal investigation or prosecution, or licensing, or placement of a child.²³

Reimbursement for this activity does not include investigative activities conducted by the agency, either prior to or subsequent to receipt of the information that necessitates obtaining and reviewing the investigative report.

c. City and county police or sheriff's departments, county probation departments, and county welfare departments shall:

Notify, in writing, the person listed in the Child Abuse Central Index that he or she is in the index, upon receipt of relevant information concerning child abuse or neglect reports contained in the index from the Department of Justice regarding placement with a responsible relative pursuant to Welfare and Institutions Code sections 281.5, 305, and 361.3. The notification shall include the location of the original investigative report and the submitting agency. The notification shall be

²² *Ibid*.

²¹ Penal Code section 11170(b) (Added by Stats. 1980, ch. 1071 § 4; amended by Stats. 1981, ch.
435, § 5; Stats. 1982, ch. 162, § 3; Stats. 1984, ch. 1613, § 3; Stats. 1985, ch. 1598, § 8.5; Stats.
1986, ch. 1496, § 3; Stats. 1987, ch. 82, § 4; Stats. 1989, ch. 153, § 2; Stats. 1990, ch. 1330 § 2
(SB 2788); Stats. 1990, ch. 1363, § 15.7 (AB 3532); Stats. 1992, ch. 163, § 113 (AB 2641);
Stats. 1992, ch. 1338, § 2 (SB 1184); Stats. 1993, ch. 219, § 221.1 (AB 1500); Stats. 1996, ch.
1081, § 5 (AB 3354); Stats. 1997, ch. 842, § 6 (SB 644); Stats. 1997, ch. 843, § 5 (AB
753); Stats. 1997, ch. 844, § 2.5 (AB 1065); Stats. 1999, ch. 475, § 8 (SB 654); Stats. 2000, ch.
916, 28 (AB 1241)).

²³ Penal Code section 11170(b)(6) (Stats. 2000, ch. 916 (AB 1241)); now subdivision (b)(10), as amended by Statutes 2012, chapter 848 (AB 1707).

submitted to the person listed at the same time that all other parties are notified of the information, and no later than the actual judicial proceeding that determines placement.²⁴

5. Record Retention

a. City and county police or sheriff's departments, and county probation departments if designated by the county to receive mandated reports shall:

Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of eight years (a higher level of service above the two-year record retention requirement pursuant to Gov. Code §§ 26202 (cities) and 34090 (counties).) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years.²⁵

This activity includes retaining copies of the Suspected Child Abuse Report form SS 8572, received from a mandated reporter, and the Child Abuse Summary Report form SS 8583, with the original investigative report.

Reimbursement is not required for the first two years of record retention required under prior law, but only for the eight years following.

b. County welfare departments shall:

Retain child abuse or neglect investigative reports that result in a report filed with the Department of Justice for a minimum of seven years (a higher level of service above the three-year record retention requirement pursuant to Welf. & Inst. Code, § 10851.) If a subsequent report on the same suspected child abuser is received within the first 10-year period, the report shall be maintained for an additional 10 years.²⁶

This activity includes retaining copies of the Suspected Child Abuse Report form SS 8572, received from a mandated reporter, and the Child Abuse Summary Report form SS 8583, with the original investigative report.

Reimbursement is not required for the first three years of record retention required under prior law, but only for the seven years following.

²⁴ Penal Code section 11170(c) (Added by Stats. 1980, ch. 1071 § 4; amended by Stats. 1981, ch.
435, § 5; Stats. 1982, ch. 162, § 3; Stats. 1984, ch. 1613, § 3; Stats. 1985, ch. 1598, § 8.5; Stats.
1986, ch. 1496, § 3; Stats. 1987, ch. 82, § 4; Stats. 1989, ch. 153, § 2; Stats. 1990, ch. 1330 § 2
(SB 2788); Stats. 1990, ch. 1363, § 15.7 (AB 3532); Stats. 1992, ch. 163, § 113 (AB 2641);
Stats. 1992, ch. 1338, § 2 (SB 1184); Stats. 1993, ch. 219, § 221.1 (AB 1500); Stats. 1996, ch.
1081, § 5 (AB 3354); Stats. 1997, ch. 842, § 6 (SB 644); Stats. 1997, ch. 843, § 5 (AB
753); Stats. 1997, ch. 844, § 2.5 (AB 1065); Stats. 1999, ch. 475, § 8 (SB 654); Stats. 2000, ch.
916, 28 (AB 1241)).

²⁵ (Penal Code section 11169(h) (Stats. 1997, ch. 842 (SB 644); Stats. 2000, ch. 916 (AB 1241);
Stats. 2001, ch. 133(AB 102); Stats. 2004, ch. 842 (SB 1313); Stats. 2011, ch. 468 (AB 717)).

²⁶ (Penal Code section 11169(h) (Stats. 1997, ch. 842 (SB 644); Stats. 2000, ch. 916 (AB 1241)).

6. Due Process Procedures Offered to Person Listed in CACI

City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:

Provide due process reasonably necessary to comply with federal due process procedural protections under the 14th Amendment that must be afforded to individuals reported to the DOJ's Child Abuse Central Index. This activity includes a hearing before the agency that submitted the individual's name to CACI. This activity includes any due process procedures available to persons listed in the CACI prior to the enactment of Statutes 2011, chapter 468.

Reimbursement is not required for a hearing meeting the requirements of due process if a court of competent jurisdiction has determined that child abuse has occurred, or while the allegation is pending before a court.²⁷

V. CLAIM PREPARATION AND SUBMISSION

Each of the following cost elements must be identified for each reimbursable activity identified in Section IV, Reimbursable Activities, of this document. Each claimed reimbursable cost must be supported by source documentation as described in Section IV. Additionally, each reimbursement claim must be filed in a timely manner.

A. Direct Cost Reporting

Direct costs are those costs incurred specifically for the reimbursable activities. The following direct costs are eligible for reimbursement.

1. Salaries and Benefits

Report each employee implementing the reimbursable activities by name, job classification, and productive hourly rate (total wages and related benefits divided by productive hours). Describe the specific reimbursable activities performed and the hours devoted to each reimbursable activity performed.

2. Materials and Supplies

Report the cost of materials and supplies that have been consumed or expended for the purpose of the reimbursable activities. Purchases shall be claimed at the actual price after deducting discounts, rebates, and allowances received by the claimant. Supplies that are withdrawn from inventory shall be charged on an appropriate and recognized method of costing, consistently applied.

3. Contracted Services

Report the name of the contractor and services performed to implement the reimbursable activities. If the contractor bills for time and materials, report the number of hours spent

²⁷ (Penal Code section 11169(h) (Stats. 1997, ch. 842 (SB 644); Stats. 2000, ch. 916 (AB 1241); Stats. 2011, ch. 468 (AB 717)); Humphries v. County of Los Angeles (9th Cir. 2009) 554 F.3d 1170; San Diego Unified School District v. Commission on State Mandates (2004) 33 Cal.4th 859.

on the activities and all costs charged. If the contract is a fixed price, report the services that were performed during the period covered by the reimbursement claim. If the contract services are also used for purposes other than the reimbursable activities, only the pro-rata portion of the services used to implement the reimbursable activities can be claimed. Submit contract consultant and attorney invoices with the claim and a description of the contract scope of services.

4. Fixed Assets

Report the purchase price paid for fixed assets (including computers) necessary to implement the reimbursable activities. The purchase price includes taxes, delivery costs, and installation costs. If the fixed asset is also used for purposes other than the reimbursable activities, only the pro-rata portion of the purchase price used to implement the reimbursable activities can be claimed.

5. Travel

Report the name of the employee traveling for the purpose of the reimbursable activities. Include the date of travel, destination, the specific reimbursable activity requiring travel, and related travel expenses reimbursed to the employee in compliance with the rules of the local jurisdiction. Report employee travel time according to the rules of cost element A.1., Salaries and Benefits, for each applicable reimbursable activity.

B. Indirect Cost Rates

Indirect costs are costs that are incurred for a common or joint purpose, benefiting more than one program, and are not directly assignable to a particular department or program without efforts disproportionate to the result achieved. Indirect costs may include both: (1) overhead costs of the unit performing the mandate; and (2) the costs of the central government services distributed to the other departments based on a systematic and rational basis through a cost allocation plan.

Compensation for indirect costs is eligible for reimbursement utilizing the procedure provided in 2 CFR Part 225 (Office of Management and Budget (OMB) Circular A-87). Claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an Indirect Cost Rate Proposal (ICRP) if the indirect cost rate claimed exceeds 10%.

If the claimant chooses to prepare an ICRP, both the direct costs (as defined and described in 2 CFR Part 225, Appendix A and B (OMB Circular A-87 Attachments A and B) and the indirect costs shall exclude capital expenditures and unallowable costs (as defined and described in 2 CFR Part 225, Appendix A and B (OMB Circular A-87 Attachments A and B). However, unallowable costs must be included in the direct costs if they represent activities to which indirect costs are properly allocable. The distribution base may be: (1) total direct costs (excluding capital expenditures and other distorting items, such as pass-through funds, major subcontracts, etc.); (2) direct salaries and wages; or (3) another base which results in an equitable distribution.

In calculating an ICRP, the claimant shall have the choice of one of the following methodologies:

1. The allocation of allowable indirect costs (as defined and described in OMB Circular A-87 Attachments A and B) shall be accomplished by: (1) classifying a department's total costs for the base period as either direct or indirect; and (2) dividing the total

allowable indirect costs (net of applicable credits) by an equitable distribution base. The result of this process is an indirect cost rate which is used to distribute indirect costs to mandates. The rate should be expressed as a percentage which the total amount of allowable indirect costs bears to the base selected; or

2. The allocation of allowable indirect costs (as defined and described in OMB Circular A-87 Attachments A and B) shall be accomplished by: (1) separating a department into groups, such as divisions or sections, and then classifying the division's or section's total costs for the base period as either direct or indirect; and (2) dividing the total allowable indirect costs (net of applicable credits) by an equitable distribution base. The result of this process is an indirect cost rate that is used to distribute indirect costs to mandates. The rate should be expressed as a percentage which the total amount of allowable indirect costs bears to the base selected.

VI. RECORD RETENTION

Pursuant to Government Code section 17558.5(a), a reimbursement claim for actual costs filed by a local agency or school district pursuant to this chapter²⁸ is subject to the initiation of an audit by the Controller no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the Controller to initiate an audit shall commence to run from the date of initial payment of the claim. In any case, an audit shall be completed not later than two years after the date that the audit is commenced. All documents used to support the reimbursable activities, as described in Section IV., must be retained during the period subject to audit. If an audit has been initiated by the Controller during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings.

VII. OFFSETTING REVENUES AND REIMBURSEMENTS

Any offsetting revenue the claimant experiences in the same program as a result of the same statutes or executive orders found to contain the mandate shall be deducted from the costs claimed. In addition, reimbursement for this mandate from any source, including but not limited to, service fees collected, federal funds, and other state funds, shall be identified and deducted from this claim.

VIII. STATE CONTROLLER'S CLAIMING INSTRUCTIONS

Pursuant to Government Code section 17558(b), the Controller shall issue claiming instructions for each mandate that requires state reimbursement not later than 90 days after receiving the adopted parameters and guidelines from the Commission, to assist local agencies and school districts in claiming costs to be reimbursed. The claiming instructions shall be derived from the test claim decision and the parameters and guidelines adopted by the Commission.

Pursuant to Government Code section 17561(d)(1), issuance of the claiming instructions shall constitute a notice of the right of the local agencies and school districts to file reimbursement claims, based upon parameters and guidelines adopted by the Commission.

IX. REMEDIES BEFORE THE COMMISSION

²⁸ This refers to Title 2, division 4, part 7, chapter 4 of the Government Code.

Upon request of a local agency or school district, the Commission shall review the claiming instructions issued by the State Controller or any other authorized state agency for reimbursement of mandated costs pursuant to Government Code section 17571. If the Commission determines that the claiming instructions do not conform to the parameters and guidelines, the Commission shall direct the Controller to modify the claiming instructions and the Controller shall modify the claiming instructions to conform to the parameters and guidelines as directed by the Commission.

In addition, requests may be made to amend parameters and guidelines pursuant to Government Code section 17557(d), and California Code of Regulations, title 2, section 1183.2.

X. LEGAL AND FACTUAL BASIS FOR THE PARAMETERS AND GUIDELINES

The statements of decision adopted for the test claim and parameters and guidelines are legally binding on all parties and provide the legal and factual basis for the parameters and guidelines. The support for the legal and factual findings is found in the administrative record. The administrative record is on file with the Commission.

State Controller's Office

Local Mandated Cost Manual

INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM FOR PAYMENT			(19) (20)	r <mark>State Controller Use Or</mark> Program Number 00358 Date Filed LRS Input	<mark>nly</mark>	PROGRAM
(01) Claimant Identification Number				Reimbursement Cla	aim I	Data
(02) Claimant Name			(22)	FORM 1, (04) A. 1. (g)		
County of Location		(23)	FORM 1, (04) A. 2. (g)			
Street Address or P.O. Box		Suite	(24)	FORM 1, (04) B. 1. (g)		
City	State	Zip Code	(25)	FORM 1, (04.1) (g)		
		Type of Claim	(26)	FORM 1, (04) B. 2. f. 1) (g)		
	(03)	(09) Reimbursement	(27)	FORM 1, (04.2) (g)		
	(04)	(10) Combined	(28)	FORM 1, (04) B. 3. a. (g)		
	(05)	(11) Amended	(29)	FORM 1, (04) B. 3. b. (g)		
Fiscal Year of Cost	(06)	(12)	(30)	FORM 1, (04) B. 4. (g)		
Total Claimed Amount	(07)	(13)	(31)	FORM 1, (04) B. 5. (g)		
Less: 10% Late Penalty (refer to attached Instructions)		(14)	(32)	FORM 1, (04) B. 6. (g)		
Less: Prior Claim Payment Received		(15)	(33)	FORM 1, (06)		
Net Claimed Amount		(16)	(34)	FORM 1, (07)		
Due from State	(08)	(17)	(35)	FORM 1, (09)		
Due to State		(18)	(36)	FORM 1, (10)		

(37) CERTIFICATION OF CLAIM

Signature of Authorized Officer

In accordance with the provisions of Government Code Sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 Government Code.

I further certify that there was no application other than from the claimant, nor any grants or payments received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Type or Print Name and Title of Authorized Signatory	Date Signed Telephone Number E-Mail Address
(38) Name of Agency Contact Person for Claim Name of Consulting Firm/Claim Preparer	Telephone Number
	E-mail Address
	Telephone Number
	E-mail Address

State Controller's Office

PROGRAM **INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM FOR PAYMENT** 358 INSTRUCTIONS

Local Mandated Cost Manual

- (01) Enter the claimant identification number assigned by the State Controller's Office.
- (02) Enter claimant official name, county of location, street or postal office box address, city, State, and zip code.

(03) to (08) Leave blank.

- (09) If filing a reimbursement claim, enter an "X" in the box on line (09) Reimbursement.
- (10)Not applicable
- (11) If filing an amended reimbursement claim, enter an "X" in the box on line (11) Amended.
- (12) Enter the fiscal year for which actual costs are being claimed. If actual costs for more than one fiscal year are being claimed, complete a separate Form FAM-27 for each fiscal year.
- (13) Enter the amount of the reimbursement claim as shown on Form 1 line (11). The total claimed amount must exceed \$1,000; minimum claim must be \$1.001.
- Initial claims must be filed as specified in the claiming instructions. Annual reimbursement claims must be filed by February 15, or (14) otherwise specified in the claiming instructions, following the fiscal year in which costs were incurred. Claims filed after the specified date must be reduced by a late penalty. Enter zero if the claim was filed on time. Otherwise, enter the penalty amount as a result of the calculation formula as follows:
 - Late Initial Claims: Form FAM-27 line (13) multiplied by 10%, without limitation; or
 - Late Annual Reimbursement Claims: Form FAM-27, line (13) multiplied by 10%, late penalty not to exceed \$10,000.
- (15)Enter the amount of payment, if any, received for the claim. If no payment was received, enter zero.
- (16) Enter the net claimed amount by subtracting the sum of lines (14) and (15) from line (13).
- (17)If line (16), Net Claimed Amount, is positive, enter that amount on line (17), Due from State.
- (18)If line (16), Net Claimed Amount, is negative, enter that amount on line (18), Due to State.
- (19) to (21) Leave blank.
- (22) to (36) Bring forward the cost information as specified on the left-hand column of lines (22) through (36) for the reimbursement claim, e.g., Form 1, (04) A.1.(g), means the information is located on Form 1, line (04) A.1., column (g). Enter the information on the same line but in the right-hand column. Cost information should be rounded to the nearest dollar, i.e., no cents. Indirect costs percentage should be shown as a whole number and without the percent symbol, i.e., 35.19% should be shown as 35. Completion of this data block will expedite the process.
 - (37) Read the statement of Certification of Claim. The claim must be dated, signed by the agency's authorized officer, and must type or print name, title, date signed, telephone number, and e-mail address. Claims cannot be paid unless accompanied by an original signed certification. (Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.)
 - (38) Enter the name, telephone number, and e-mail address of the agency contact person for the claim. If the claim was prepared by a consultant, type or print the name of the consulting firm, the claim preparer, telephone number, and e-mail address.

SUBMIT A SIGNED ORIGINAL FORM FAM-27 AND ONE COPY WITH ALL OTHER FORMS TO:

Address, if delivered by U.S. Postal Service:

OFFICE OF THE STATE CONTROLLER **ATTN: Local Reimbursements Section Division of Accounting and Reporting** P.O. Box 942850 Sacramento, CA 94250

Address, if delivered by other delivery service:

OFFICE OF THE STATE CONTROLLER **ATTN: Local Reimbursements Section Division of Accounting and Reporting** 3301 C Street, Suite 700 Sacramento, CA 95816

258	INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY						FORM 1		
(01) Claimant		(02)					Fiscal Year 20/20		
(03) Department		I							
Direct Costs			Obje	ect Accou	nts				
	(a)	(b)	(c)	(d)	(e)	(f)	(g)		
(04) Reimbursable Activities	Salaries	Benefits	Materials and Supplies	Contract Services	Fixed Assets	Travel	Total		
A. One-Time Activities									
 Update departmental policies & procedures and develop ICAN due process procedures to comply with federal procedural protections unde the 14th Amendment. 									
2. Develop training to implement Department of Justice (DOJ) ICAN requirements.									
B. Ongoing Activities									
1. Distribute the Suspected Child Abuse Report Form (SS8572) to mandated reporters.									
2. Reporting Between Local Departments									
a. Accept and refer initial child abuse reports when a department lacks jurisdiction.									
b. Cross-reporting from County Welfare and Probation Departments to Law Enforcement Agency and District Attorney's Office (DA).									
c. Cross-reporting from Law Enforcement Agency to the County Welfare and Institutions Code Section 300 Agency, County Welfare and the DA's office.									
d. Receipt of cross-reports by DA's office.									
e. Report by phone and send a written report to licensing agencies.									
(04.1) Subtotal B. 2. (a. through e.)									
f. Additional cross-reporting in cases of child death.									
 City and county police or sheriff's department cross-report all cases of child death to county child welfare agency. 									
2) County welfare department									
i. Cross-report all cases of child death to law enforcement.									
ii. Create a record in the Child Welfare Services/Case Management System (CWS/CMS).									
iii. Enter information in CWS/CMS if child death is not related to child abuse or neglect.									
(04.2) Subtotal B. 2. f. 2) (i. through iii.)									

PROGRAM INTERAG	ENCY CHILD ABU	SE AND REPO LAIM SU	RTS		form 1			
(01) Claimant			((02)			Fi: 20	scal Year /20
(03) Department			L					
Direct Costs				0	bject Acco	unts		
		(a)	(b)	(c)	(d)	(e)	(f)	(g)
(04) Reimbursable Activities (C	ontinued)	Salaries	Benefit	Materials s and Supplies	Contract Services	Fixed Assets	Travel	l Total
B. Ongoing Activities (Contin	nued)							
 Reporting to DOJ – see Cla Instructions, Item (4), for eli period of reimbursements 								
a. Complete an investigation preparing a report.) for purposes of							
 b. Prepare, submit, and/or a investigated case which is substantiated. 								
 Notify suspected child abuse been reported to the Child A (CACI) – see Claim Summa (4) 3.a. for period of reimbur enforcement agencies 	buse Central Index							
 After required retention perior reimbursable for eight years Police or Sheriff's Dept. and Dept. and seven years for C 	for City and County County Probation							
6. Provide due process proced reported to the DOJ CACI.	lures to persons							
(05) Total Direct Cost – see Cla Instructions, Item (05), for a								
Indirect Costs								
(06) Indirect Cost Rate				[From ICRP	or 10%]			%
(07) Total Indirect Costs]	Refer to	Claim Sumr	nary Instruc	ctions]		
(08) Total Direct and Indirect (Costs		[L	.ine (05)(g) +	- line (07)]			
Cost Reduction								
(09) Less: Offsetting Revenue	əs							
(10) Less: Other Reimbursem	nents							
(11) Total Claimed Amount			[Line ((08) - {line (0	9) + line (1	0)}]		

BROGRAM 358 INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY INSTRUCTIONS

FORM

- (01) Enter the name of the claimant.
- (02) Enter the fiscal year of costs.
- (03) If more than one department has incurred costs for this mandate, give the name of each department. A separate Form 1 should be completed for each department.
- (04) For each reimbursable activity, enter the totals from Form 2, line (05), columns (d) through (i), to Form 1, block (04), columns (a) through (f), in the appropriate row. Total each row.

Eligible Claimants and Period of Reimbursements:

- 3.a. From July 1, 1999 to December 31, 2011 City & County Police or Sheriff's Department, County Probation & Welfare Departments submit Child Abuse Investigation Report Form (SS8572) to DOJ.
- 3.b. Beginning January 1, 2012 County Welfare & Probation Departments submit Form SS8583 to DOJ.
- <u>Note</u>: For activities (04) B. 3. a & b and (04) B. 6, please see the Parameter's and Guidelines for nonreimbursable activities.
- (04.1) Enter the sum of lines B. 2. a. through B. 2. e. columns (a) through (g).
- (04.2) Enter the sum of lines B. 2. f. 2) i. through B. 2. f. 2) iii. columns (a) through (g).
- (05) Total columns (a) through (g), do <u>NOT</u> include line (04.1), columns (a) through (g) and line (04.2), columns (a) through (g).
- (06) Indirect costs may be computed as 10% of direct labor costs, excluding fringe benefits, without preparing an Indirect Cost Rate Proposal (ICRP). If an indirect cost rate of greater than 10% is used, include the ICRP with the claim.
- (07) Local agencies have the option of using the flat rate of 10% of direct labor costs or using a department's ICRP in accordance with the Office of Management and Budget OMB Circular A-87 (Title 2 CFR Part 225). If the flat rate is used for indirect costs, multiply Total Salaries, line (05)(a), by 10%. If an ICRP is submitted, multiply applicable costs used in the distribution base for the computation of the indirect cost rate, by the Indirect Cost Rate, line (06). If more than one department is reporting costs, each must have its own ICRP for the program.
- (08) Enter the sum of Total Direct Costs, line (05) (g), and Total Indirect Costs, line (07).
- (09) If applicable, enter any revenue received by the claimant for this mandate from any state or federal source.
- (10) If applicable, enter the amount of other reimbursements received from any source including, but not limited to, service fees collected, federal funds, and other state funds, which reimbursed any portion of the mandated cost program. Submit a schedule detailing the reimbursement sources and amounts.
- (11) From Total Direct and Indirect Costs, line (08), subtract the sum of Offsetting Revenues, line (09), and Other Reimbursements, line (10). Enter the remainder on this line and carry the amount forward to Form FAM-27, line (13) for the Reimbursement Claim.

		RAM	INTERAGEN	ICY CHILD	Y CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS ACTIVITY COST DETAIL							
(01)	CI	aimant				(02)				Fisc	al Year	
										20	_/20	
(03)	Re	eimbur	sable Activities: 0	Check only	one box pe	r form to	identify the	activity be	eing claime	ed.		
A. ()ne-	-time A	ctivities									
	 1. Update departmental policies & procedures and develop ICAN due process procedures to comply with federal procedural protections under the 14th Amendment. 2. Develop training to implement Depart (DOJ) ICAN requirements. 								partment of	Justice		
B. (-	-	tivities									
	1.		ute the Suspected C 72) to mandated rep		Report Form		f. Addition	al cross-re	porting in ca	ases of child	death.	
		(0000					2) Coun	ty welfare o	lepartment:			
	2.	Report	ng Between Local	Departments	5				cases of cl	hild death to	o law	
		Accep	t and refer initial ch tment lacks jurisdict	ild abuse rep			enforcement. ii. Create a record in the Child Welfare Services/Case Management System (CWS/CMS).					
	b.	Depar	-reporting from Cou tments to Law Enfo t Attorney's Office (orcement Age		n 🗌	iii. Enter information in CWS/CMS if child dea not related to child abuse or neglect.					
	C.		-reporting from Law			3.	Reporting	to DOJ				
			ounty Welfare and In gency, County Welf									
	d.	Recei	ot of cross-reports b	by the DA's C	Office.		 preparing a report. b. Prepare, submit, and/or amend report of every investigated case which is determined to be substantiated. 					
	e.		t by phone and sening agencies.	d a written re	eport to	4.	Notify susp reported to			t he or she l ral Index (C		
	f.	Additi	onal cross-reporting	in cases of	child death.	□ 5.	After requi					
		cro	y and county police oss-report all cases ild welfare agency.				or Sheriff's	Dept. and		ity and Cou bation Dept Dept.		
						□ 6.	Provide du to the DOJ		procedures	to persons i	reported	
(04)	De	escripti	on of Expenses		1		Object A					
	F	molours	(a)	(b)	(c)	(d)	(e)	(f) Matariala	(g)	(h)	(i)	
	ssific	ations, F	Names, Job Functions Performed ion of Expenses	Hourly Rate or Unit Cost	Hours Worked or Quantity	Salaries	Benefits	Materials and Supplies	Contract Services	Fixed Assets	Travel	

BROGRAM INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS ACTIVITY COST DETAIL									
(01) Claimant				(02)					scal Year /20
(04) Descripti (Continu	on of Expenses led)				Object A	ccounts			
	(a) Names, Job	(b) Hourly	(c) Hours	(d)	(e)	(f) Materials	(g)	(h)	(i)
Classification Per	formed ion of Expenses	Rate or Unit Cost	Worked	Salaries	Benefits	and Supplies	Contract Services	Fixed Assets	Travel
(05) Total	Subtotal	Page:	of						

FORM

2

PROGRAM INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS REPORTS ACTIVITY COST DETAIL INSTRUCTIONS

- (01) Enter the name of the claimant.
- (02) Enter the fiscal year for which costs were incurred.
- (03) Check the box which indicates the activity being claimed. Check only one box per form. A separate Form 2 must be prepared for each applicable activity.
- (04) The following table identifies the type of information required to support reimbursable costs. To detail costs for the activity box checked in block (03), enter the employee names, position titles, a brief description of the activities performed, actual time spent by each employee, productive hourly rates, fringe benefits, supplies used, contract services, and travel expenses. The descriptions required in column (4)(a) must be of sufficient detail to explain the cost of activities or items being claimed. For audit purposes, all supporting documents must be retained by the claimant for a period of not less than three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for the Controller to initiate an audit shall be from the date of initial payment of the claim. Such documents must be made available to the SCO on request.

Object/ Sub object											
Accounts	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	with the claim	
Salaries	Employee Name/Title	Hourly Rate	Hours Worked	Salaries = Hourly Rate x Hours Worked							
Benefits	Activities Performed	Benefit Rate			Benefits = Benefit Rate x Salaries						
Materials and Supplies	Description of Supplies Used	Unit Cost	Quantity Used			Cost = Unit Cost x Quantity Used					
Contract Services	Name of Contractor Specific Tasks Performed	Hourly Rate	Hours Worked Inclusive Dates of Service				Cost = Hourly Rate x Hours Worked			Copy of Contract and Invoices	
Fixed Assets	Description of Equipment Purchased	Unit Cost	Usage					Cost = Unit Cost x Usage			
Travel	Name of Employee Purpose of Travel	Hourly Rate	Travel Time						Cost = Hourly Rate x Travel Time + Travel Expenses		

(05) Total line (04), columns (d) through (i) and enter the sum on this line. Check the appropriate box to indicate if the amount is a total or subtotal. If more than one form is needed to detail the activity costs, number each page. Enter totals from line (05), columns (d) through (i) to Form 1, block (04), columns (a) through (f) in the appropriate row.

CITY OF PALMDALE

Audit Report

INTERAGENCY CHILD ABUSE AND NEGLECT INVESTIGATION REPORTS PROGRAM

Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 (formerly 11161.7), 11169, 11170, and 11174.34 (formerly 11166.9) as added and/or amended by various legislations

July 1, 1999, through June 30, 2013



BETTY T. YEE California State Controller

May 2016



BETTY T. YEE California State Controller

May 19, 2016

The Honorable James C. Ledford, Jr., Mayor City of Palmdale 38300 Sierra Highway, Suite A Palmdale, CA 93550

Dear Mayor Ledford:

The State Controller's Office audited the costs claimed by the City of Palmdale for the legislatively mandated Interagency Child Abuse and Neglect Investigation Reports Program (Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 [formerly 11161.7], 11169, 11170, and 11174.34 [formerly 11166.9] as added and/or amended by various legislations) for the period of July 1, 1999, through June 30, 2013.

The city claimed \$5,600,497 for the mandated program. Our audit found that \$2,961,652 is allowable and \$2,638,845 is unallowable. The costs are unallowable primarily because the city overstated the number of suspected child abuse reports (SCARs) investigated, overstated time increments for each fiscal year, and claimed ineligible indirect costs. The State made no payments to the city. The State will pay allowable costs claimed that exceed the amount paid, totaling \$2,961,652, contingent upon available appropriations.

This final audit report contains an adjustment to costs previously claimed by the city. If you disagree with the audit finding(s), you may file an Incorrect Reduction Claim (IRC) with the Commission on the State Mandates (Commission). Pursuant to Section 1185, subdivision (c), of the Commission's regulations (*California Code of Regulations*, Title 3), an IRC challenging this adjustment must be filed with the Commission no later than three years following the date of this report, regardless of whether this report is subsequently supplemented, superseded, or otherwise amended. You may obtain IRC information on the Commission's website at www.csm.ca.gov/forms/IRCForm.pdf.

If you have any questions, please contact Jim L. Spano, Chief, Mandated Cost Audits Bureau, by telephone at (916) 323-5849.

Sincerely,

Original signed by

JEFFREY V. BROWNFIELD, CPA Chief, Division of Audits

JVB/rg

 cc: Karen Johnston, CPA, Finance Manager/City Treasurer City of Palmdale
 Mary Halterman, Principal Program Budget Analyst Local Government Unit, Department of Finance
 Danielle Brandon, Staff Finance Budget Analyst Local Government Unit, Department of Finance
 Jay Lal, Manager
 Division of Accounting and Reporting State Controller's Office

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Audit Report

Summary	The State Controller's Office (SCO) audited the costs claimed by the City of Palmdale for the legislatively mandated Interagency Child Abuse and Neglect (ICAN) Investigation Reports Program (Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 [formerly 11161.7], 11169, 11170, and 11174.34 [formerly 11166.9] as added and/or amended by various legislations) for the period of July 1, 1999, through June 30, 2013. The city claimed \$5,600,497 for the mandated program. Our audit found that \$2,961,652 is allowable and \$2,638,845 is unallowable. The costs are unallowable primarily because the city overstated the number of suspected child abuse reports (SCARs) investigated, overstated time increments for each fiscal year, and claimed ineligible indirect costs. The State made no payments to the city. The State will pay allowable costs claimed that exceed the amount paid, totaling \$2,961,652, contingent upon available appropriations.
Background	 Various statutory provisions, Title 11, <i>California Code of Regulations</i> Section 903, and the Child Abuse Investigation Report (Form SS 8583) require cities and counties to perform specific duties for reporting child abuse to the state, as well as record-keeping and notification activities that were not required by prior law, thus mandating a new program or higher level of service. Penal Code sections 11165.9, 11166, 11166.2, 11166.9, 11168 (formerly 11161.7), 11169, 11170, and 11174.34 (formerly 11166.9) were added and/or amended by: Statutes of 1977, Chapter 958 Statutes of 1980, Chapter 1071 Statutes of 1981, Chapter 435 Statutes of 1982, Chapters 162 and 905 Statutes of 1984, Chapters 1289 and 1613 Statutes of 1986, Chapters 1289 and 1496 Statutes of 1988, Chapters 269, 1497, and 1580 Statutes of 1989, Chapter 153 Statutes of 1990, Chapters 650, 1330, 1363, and 1603 Statutes of 1993, Chapters 108 and 1081 Statutes of 1993, Chapters 42, 843, and 844 Statutes of 1997, Chapter 916 This program addresses statutory amendments to California's mandatory child abuse reporting laws commonly referred to as ICAN. A child abuse reporting law was first added to the Penal Code in 1963, and intially

required medical professionals to report suspected child abuse to local law

enforcement or child welfare authorities. The law was regularly expanded to include more professions required to report suspected child abuse (now termed "mandated reporters"), and in 1980, California reenacted and amended the law, entitling it the "Child Abuse and Neglect Reporting Act," (CANRA). As part of this program, the California Department of Justice (DOJ) maintains a Child Abuse Centralized Index (CACI), which, since 1965, maintains reports of child abuse statewide. A number of changes to the law have occurred, particularly with a reenactment in 1980, and substantive amendments in 1997 and 2000.

The act, as amended, provides for reporting by certain individuals of suspected child abuse or neglect; these individuals are identified by their profession as having frequent contact with children. The act provides rules and procedures for local agencies, including law enforcement, receiving such reports. The act provides for cross-reporting among law enforcement and other child protective agencies, and to licensing agencies and district attorneys' offices. The act requires reporting to the DOJ when a report of suspected child abuse is "not unfounded." The act requires an active investigation before a report can be forwarded to the DOJ. As of January 1, 2012, the act no longer requires law enforcement agencies to report to the DOJ, and now requires reporting only of "substantiated" reports by other agencies. The act imposes additional cross-reporting and recordkeeping duties in the event of a child's death from abuse or neglect. The act requires agencies and the DOJ to keep records of investigations for a minimum of ten years, and to notify suspected child abusers that they have been listed in the CACI. The act imposes certain due process protections owed to persons listed in the index, and provides certain other situations in which a person would be notified of his or her listing in the index.

On December 19, 2007, the Commission on State Mandates (Commission) adopted a statement of decision finding that the test claim statutes impose a partially reimbursable state-mandated program upon local agencies within the meaning of article XIII B, section 6 of the California Constitution and Government Code section 17514. The Commission approved the test claim for the reimbursable activities described in program's parameters and guidelines, section IV, performed by city and county police or sheriff's departments, county welfare departments, county probation departments designated by the county to receive mandated reports, district attorneys' offices, and county licensing agencies. The Commission outlined reimbursable activities relating to the following categories:

- Distributing the suspected child abuse report form;
- Reporting between local departments;
- Reporting to the DOJ;
- Providing notifications following reports to the CACI;
- Retaining records; and
- Complying with due process procedures offered to person listed in CACI.

The program's parameters and guidelines establish the State mandate and define the reimbursement criteria. The Commission adopted the parameters and guidelines on December 6, 2013. In compliance with Government Code section 17558, the SCO issues claiming instructions to assist local agencies in claiming mandated program reimbursable costs.

Objectives, Scope,
and MethodologyWe conducted this performance audit to determine whether costs claimed
represent increased costs resulting from the ICAN Investigation Reports
Program for the period of July 1, 1999, through June 30, 2013.

The legal authority to conduct this audit is provided by Government Code sections 12410, 17558.5, and 17561. We did not audit the city's financial statements. We conducted this audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

We limited our review of the city's internal controls to gaining an understanding of the transaction flow and claim preparation process as necessary to develop appropriate auditing procedures. Our audit scope did not assess the efficiency or effectiveness of program operations. We did not audit the city's financial statements.

The objectives of our audit were to determine whether costs claimed were supported by appropriate source documents, were not funded by another source, and were not unreasonable and/or excessive.

To achieve our audit objectives, we performed the following procedures:

- Reviewed claims to identify the material cost components of each claim, any errors, and any unusual or unexpected variances from year-to-year.
- Completed an internal control questionnaire and performed a walkthrough of the claim preparation process to determine what information was used, who obtained it, and how it was obtained.
- Reviewed the city's contract provisions with the agency performing reimbursable activities.
- Interviewed the contracted agency's staff to determine the employee classifications involved in performing the reimbursable activities during the audit period.
- Reviewed and analyzed the SCARs summary reports in each fiscal year and reconciled the reports to claimed information.

- Reviewed the contracted agency's time study documentation to assess whether average time increments claimed to perform the reimbursable activities were reasonable per the requirements of the program.
 - Traced contracted hourly rates claimed to supporting worksheets in the city's contract.
 - Determined whether indirect costs claimed were properly computed and applied.
 - Recalculated allowable costs claimed using audited data.

Conclusion Our audit found instances of noncompliance with the requirements outlined above. These instances are described in the accompanying Schedule (Summary of Program Costs) and in the Findings and Recommendations section of this report.

For the audit period, the City of Palmdale claimed \$5,600,497 for costs of the ICAN Investigation Reports Program. Our audit found that \$2,961,652 is allowable and \$2,638,845 is unallowable. The State made no payments to the city. The State will pay allowable costs claimed that exceed the amount paid, totaling \$2,961,652, contingent upon available appropriations.

Views of Responsible Officials

Restricted Use

We issued a draft audit report on March 30, 2016. Karen Johnston, CPA, Finance Director/City Treasurer responded by letter dated April 11, 2016 (Attachment), disagreeing with the audit results. This final audit report includes the city's response.

This report is solely for the information and use of the City of Palmdale, the California Department of Finance, and the SCO; it is not intended to be and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Original signed by

JEFFREY V. BROWNFIELD, CPA Chief, Division of Audits

May 19, 2016

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Schedule— Summary of Program Costs July 1, 1999, through June 30, 2013

Cost Elements		Actual Cost Claimed	ts	Allowable Per Audit			Audit Adjustment	Reference
July 1, 1999, through June 30, 2000								
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice:	S	\$		\$	363 1,778		\$ - (348)	Finding 1
Complete an investigation Total direct costs Indirect costs		252,063 254,552	2		44,104 46,245	<u> </u>	(107,959)	Finding 2
Total program costs Less amount paid by the State		25,455 280,007		1	- 46,245		(25,455)	Finding 3
Allowable costs claimed in excess of (less than) amount paid			-	\$ 1	- 46,245	-		
July 1, 2000, through June 30, 2001								
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation Total direct costs Indirect costs Total program costs Less amount paid by the State	\$	396 2,303 274,584 277,283 27,728 305,011		1:	396 1,929 56,811 59,136 - 59,136	\$	(374) (117,773) (118,147) (27,728)	Finding 1 Finding 2 Finding 3
Allowable costs claimed in excess of (less than) amount paid			_	<u>\$ 1</u> 5	-			
July 1, 2001, through June 30, 2002								
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation Forward reports to the Departmento of Justice	\$	427 2,509 296,302 1,013			427 2,101 9,221	\$	(408) (127,081) (1,013)	Finding 1 Finding 2 Finding 2
Fotal direct costs ndirect costs		300,251 30,025		17	1,749 -		(128,502) (30,025)	Finding 3
Fotal program costs Less amount paid by the State	\$	330,276		17	l,749 -	\$	(158,527)	- moning J
Allowable costs claimed in excess of (less than) amount paid			\$	171	,749			

Cost Elements	A 	ctual Costs Claimed	Allowable Per Audit		Audit Adjustment	Reference ¹
July 1, 2002, through June 30, 2003						
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$	465 2,726 322,938	\$ 465 2,276 184,533	9	(450) (138,405)	Finding 1 Finding 2
Total direct costs Indirect costs		326,129 32,614	187,274		(138,855) (32,614)	Finding 3
Total program costs Less amount paid by the State	\$	358,743	 187,274			Finding 5
Allowable costs claimed in excess of (less than) amount paid			\$ 187,274			
July 1, 2003, through June 30, 2004						
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$	503 2,963 <u>348,981</u> 352,447	\$ 503 2,461 199,583 202,547	\$	(502) (149,398) (149,900)	Finding 1 Finding 2
Indirect costs Total program costs Less amount paid by the State		35,244 387,691	 - 202,547	\$	(35,244) (185,144)	Finding 3
Allowable costs claimed in excess of (less than) amount paid			\$ 202,547			
July 1, 2004, through June 30, 2005						
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$	542 3,225 376,392	\$ 542 2,840 226,107	\$	- (385) (150,285)	Finding 1 Finding 2
Total direct costs Indirect costs		380,159 38,016	 229,489		(150,670)	
Total program costs Less amount paid by the State	_\$	418,175	 - 229,489 -	_\$	(38,016) (188,686)	Finding 3
Allowable costs claimed in excess of (less than) amount paid			\$ 229,489			

Cost Elements	tual Costs Claimed	Allowable Per Audit		Audit ljustment	Reference ¹
	 Jannea			<u></u>	
July 1, 2005, through June 30, 2006					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 597 3,570 414,802	\$ 597 3,170 253,952	\$	- (400) (160,850)	Finding 1 Finding 2
Total direct costs Indirect costs	 418,969 41,897	 257,719		(161,250) (41,897)	Finding 3
Total program costs Less amount paid by the State	\$ 460,866	257,719	\$	(203,147)	
Allowable costs claimed in excess of (less than) amount paid		 257,719			
July 1, 2006, through June 30, 2007					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 684 4,136 476,175	\$ 684 3,588 283,619	\$	- (548) (192,556)	Finding 1 Finding 2
Total direct costs Indirect costs	 480,995 48,100	 287,891		(193,104) (48,100)	Finding 3
Total program costs Less amount paid by the State	\$ 529,095	 287,891	\$	(241,204)	
Allowable costs claimed in excess of (less than) amount paid		\$ 287,891			
July 1, 2007, through June 30, 2008					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 770 4,653 535,393	\$ 770 3,893 308,542	\$	(760) (226,851)	Finding 1 Finding 2
Total direct costs Indirect costs	 540,816 54,081	 313,205		(227,611) (54,081)	Finding 3
Total program costs Less amount paid by the State	\$ 594,897	313,205	\$	(281,692)	
Allowable costs claimed in excess of (less than) amount paid		\$ 313,205			

Cost Elements	tual Costs Claimed	Allowable Per Audit		Audit djustment	Reference
July 1, 2008, through June 30, 2009					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 705 4,261 490,727	\$ 705 3,540 280,339	\$	(721) (210,388)	Finding 1 Finding 2
Total direct costs Indirect costs	495,693 49,570	284,584		(211,109) (49,570)	Finding 3
Total program costs Less amount paid by the State	\$ 545,263	 284,584	\$	(260,679)	i mang J
Allowable costs claimed in excess of (less than) amount paid		\$ 284,584			
July 1, 2009, through June 30, 2010					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 811 4,880 563,760	\$ 811 4,290 338,718	\$	(590)	Finding 1 Finding 2
Total direct costs Indirect costs	 569,451 56,945	 343,819		(225,632) (56,945)	Finding 3
Total program costs Less amount paid by the State Allowable costs claimed in excess of (less than) amount paid	\$ 626,396	\$ 343,819 - 343,819	\$	(282,577)	
July 1, 2010, through June 30, 2011					
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$ 602 3,653 419,220	\$ 602 3,281 257,026	\$	(372) (162,194)	Finding 1 Finding 2
Total direct costs Indirect costs	 423,475 42,347	 260,909		(162,566) (42,347)	Finding 3
Total program costs Less amount paid by the State	\$ 465,822	 260,909 -	\$	(204,913)	
Allowable costs claimed in excess of (less than) amount paid		\$ 260,909			

	Actual Costs	Allowable	Audit	
Cost Elements	Claimed	Per Audit	Adjustment	Reference ¹
July 1, 2011, through June 30, 2012				
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice: Complete an investigation	\$	\$	\$ - (457) (73,383)	Finding 1 Finding 2
Total direct costs Indirect costs	188,142 18,814		(73,840) (18,814)	Finding 3
Total program costs Less amount paid by the State	\$ 206,956	114,302	\$ (92,654)	
Allowable costs claimed in excess of (less than) amount paid		\$ 114,302		
July 1, 2012, through June 30, 2013				
Direct costs - contract services: Reporting between local departments: Referring initial child abuse reports Cross-reporting from Law Enforcement Total direct costs Indirect costs Total program costs Less amount paid by the State	\$ 469 82,530 82,999 8,300 \$ 91,299	\$ 469 2,314 2,783 	\$ (80,216) (80,216) (8,300) \$ (88,516)	Finding 1 Finding 3
Allowable costs claimed in excess of (less than) amount paid		\$ 2,783		
Summary: July 1, 1999, through June 30, 2013				
Direct costs - contract services: Reporting between local departments Referring initial child abuse reports Cross-reporting from Law Enforcement Reporting to the State Department of Justice Complete an investigation Forward reports to the Departmento of Justice	\$ 7,930 127,135 4,955,283 1,013	\$ 7,930 40,604 2,913,118 -	\$ (86,531) (2,042,165) (1,013)	Finding 1 Finding 2 Finding 2
Total direct costs Indirect costs	5,091,361 509,136	2,961,652	(2,129,709) (509,136)	Finding 3
Total program costs Less amount paid by the State	\$ 5,600,497	2,961,652	\$(2,638,845)	
Allowable costs claimed in excess of (less than) amount paid		\$2,961,652	14	

¹ See the Findings and Recommendations section.

Findings and Recommendations

FINDING 1— Unallowable contract service costs – Reporting between Local Departments The city claimed \$135,065 for contract services for the Reporting between Local Departments cost component during the audit period. Of the total amount claimed within this cost component, \$127,135 was claimed within the Cross-Reporting from Law Enforcement Agency component activity and \$7,930 was claimed within the Accept and Refer Initial Child Abuse Reports component activity.

Of the \$135,065 claimed, we found that \$48,534 is allowable and \$86,531 is unallowable. Costs claimed are unallowable because the city overstated the number of Suspected Child Abuse Reports (SCAR) it cross-reported from the law enforcement agency for each fiscal year and misstated the time increment per SCAR cross-reported in fiscal year (FY) 2012-13. All costs within the Accept and Refer Initial Child Abuse Reports component activity totaling \$7,930 were allowable.

The following table summarizes the claimed, allowable, and audit adjustment for the ongoing costs related to the Reporting between Local Departments cost component:

Fiscal Year		mount laimed	Amount Allowable		-	udit istment
1999-2000	\$	2,489	\$	2,141	\$	(348)
2000-01	*	2,699		2,325		(374)
2001-02		2,936		2,528		(408)
2002-03		3,191		2,741		(450)
2002-05		3,466		2,964		(502)
2003-04		3,767		3,382		(385)
2004-05		4,167		3,767		(400)
2005-00		4,820		4,272		(548)
2007-08		5,423		4,663		(760)
2007-08		4,966		4,245		(721)
2008-09		5,691		5,101		(590)
		4,255		3,883		(372)
2010-11		4,196		3,739		(457)
2011-12		82,999		2,783		(80,216)
2012-13		02,999		2,705		
Total	\$	135,065		48,534	\$	(86,531)

Contract Service Costs

The city contracts with the Los Angeles County Sheriff's Department (LASD) to perform all law enforcement duties for the city. These duties include ICAN investigation and cross-reporting activities that are allowable under this program. The city purchases various LASD staff positions (i.e. Deputy and Sergeant) each fiscal period and pays the LASD annual contract rates for the purchased positions. None of the city staff members performed any of the reimbursable activities under this program.

The city determined hours claimed by multiplying the number of SCARs cross-reported by the LASD by the estimated time taken to perform the activity. The city determined total costs claimed by multiplying total hours by the respective LASD contract hourly rates.

Number of SCARs Cross-Reported from LASD

Claimed

We found that the city estimated the number of SCARs cross-reported for each fiscal year claimed. The city estimated the number of SCARs crossreported for FY 1999-2000 through FY 2011-12 by multiplying the number of total SCARs found within the child abuse investigation summary reports provided by the LASD by a flat 10% rate. The 10% rate was applied to estimate the total number of law enforcement agency (LEA) generated SCARs. For FY 2012-13, the city used the entire amount of SCAR investigations found within the LASD summary reports to claim costs.

Allowable

Based on the procedures in place during the audit period, we found that the LASD did not cross-report every SCAR received during the audit period. Furthermore, we found that the only cross-reporting activities eligible for reimbursement were the cross-reporting of LEA-generated SCARs to County Welfare and the District Attorney's Office. We reviewed the LASD summary reports and the city's estimated LEA generated rate of 10% to determine the accuracy of the claimed number of SCARs cross-reported.

Our audit found that the city did not provide sufficient documentation to support the LASD summary reports. As a result, we requested that the city have the LASD re-run the reports and provide sufficient detail in a testable format. The LASD provided updated summary reports from its Los Angeles Regional Crime Information System (LARCIS). We reconciled the updated summary reports to the reports used within the claim and found that the city overstated the number of total SCARs for each fiscal year. Furthermore, we determined that the city overstated the rate of LEA generated SCARs. Using the county's Electronic Suspected Child Abuse Report System (E-SCARS), we determined the annual rate of LEA generated SCARs to be 9.5%.

We determined the allowable number of SCARs cross-reported by multiplying the number of SCARs within the updated LASD summary reports by the audited 9.5% rate for each fiscal year.

SCARs Claimed	SCARs Allowable	Audit Adjustment
87.30	73.00	(14.30)
91.90	77.00	(14.90)
96.70	81.00	(15.70)
101.80	85.00	(16.80)
107.20	89.00	(18.20)
114.70	101.00	(13.70)
119.40	106.00	(13.40)
130.30	113.00	(17.30)
136.30	114.00	(22.30)
119.20	99.00	(20.20)
133.10	117.00	(16.10)
99.10	89.00	(10.10)
52.90	83.00	30.10
72.30	60.00	(12.30)
	Claimed 87.30 91.90 96.70 101.80 107.20 114.70 119.40 130.30 136.30 119.20 133.10 99.10 52.90	Claimed Allowable 87.30 73.00 91.90 77.00 96.70 81.00 101.80 85.00 107.20 89.00 114.70 101.00 119.40 106.00 130.30 113.00 136.30 114.00 119.20 99.00 133.10 117.00 99.10 89.00 52.90 83.00

The following table summarizes the number of cross-reported SCARs claimed, allowable, and unallowable by fiscal year:

Time Increment per SCAR Cross-Reported

Claimed

For each fiscal year, the city estimated the time needed to cross-report child abuse reports to County Welfare and the District Attorney's Office. For FY 1999-2000 through FY 2011-12, the city estimated it took 20 minutes (0.33 hours) to cross-report each SCAR. The 20 minutes were divided evenly between the 56-hour deputy and sergeant classifications. For FY 2012-13, the city estimated it took 56 minutes (0.94 hours) to cross-report each SCAR.

Allowable

We determined that the city did not provide sufficient documentation to support the 0.33 or 0.94 hour time increments claimed. However, after discussions with LASD staff responsible for cross-reporting SCARs, we found the 0.33 time increment to be a reasonable representation of the actual time needed to perform the allowable cross-reporting duties. As a result, we determined that the 0.33 time increment was allowable.

Classification	Time Increment Claimed	Time Increment Allowable	Audit Adjustment
FY 99-00 through FY 11-12 56-Hour Deputy Sergeant Sub-Total	0.165 0.165 0.330	0.165 0.165 0.330	
<u>FY 2012-13</u> 56-Hour Deputy Sergeant Sub-Total	0.74 0.20 0.94	0.165 0.165 0.330	(0.58) (0.03) (0.61)

The following table summarizes the time increments claimed, allowable, and unallowable by fiscal year:

Summary of Audit Adjustment

We calculated the allowable hours by multiplying the allowable number of SCARs cross-reported by the allowable time increment per SCAR. We then applied the audited hourly contract rates to the allowable hours of each classification. After our recalculation of allowable costs, we found that the city overstated contract service costs totaling \$86,531 for the audit period.

Criteria

The parameters and guidelines (section IV-Reimbursable Activities) state that, for salaries and benefits, claimed costs must be supported by source documents. The parameters and guidelines state, in part, that:

Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include. But are not limited to, employee time records or time logs, signin sheets, invoices, and receipts.

The parameters and guidelines (section V.A.3 – Claim Preparation and Submission) state that, for contracted services costs the claimant must report the name of the contractor and services performed to implement the reimbursable activities. The parameters and guidelines state, in part, that:

Report the name of the contractor and services performed to implement the reimbursable activities. If the contractor bills for time and materials, report the number of hours spent on the activities and all costs charged. If the contract is a fixed price, report the services that were performed during the period covered by the reimbursement claim. If the contract services are also used for purposes other than the reimbursable activities, only the pro-rata portion of the services used to implement the reimbursable activities can be claimed. Submit contract consultant and attorney invoices with the claim and a description of the contract scope of services. The parameters and guidelines (section IV.B.2.a) allow ongoing activities related to costs for accepting and referring initial child abuse reports, as follows:

a. <u>Accepting and Referring Initial Child Abuse Reports when a</u> <u>Department Lacks Jurisdiction:</u>

City and county police or sheriff's departments, county probation departments if designated by the county to receive mandated reports, and county welfare departments shall:

Transfer a call electronically or immediately refer the case by telephone, fax, or electronic transmission, to an agency with proper jurisdiction, whenever the department lacks subject matter or geographical jurisdiction over an incoming report of suspected child abuse or neglect.

The parameters and guidelines (section IV.B.2.c) allow ongoing activities related to costs for reporting between local departments, as follows:

c. <u>Cross-reporting of suspected child abuse report from the Law</u> <u>Enforcement agency to the County Welfare and Institutions Code</u> <u>Section 300 Agency, County Welfare, and District Attorney's</u> <u>Office:</u>

City and county police or sheriff's departments shall:

- Report by telephone immediately, or as soon as practically possible, to the agency given responsibility for investigation of cases under Welfare and Institutions Code section 300 and to the district attorney's office every known or suspected child abuse reported to it, except acts or omissions coming within Penal Code section 11165.2(b), which shall be reported only to the county welfare department (Penal Code section 11166(i) (As added by Stats. 1980, ch. 1071; amended by Stats. 1981, ch. 435; Stats. 1982, ch. 905; Stats. 1984, ch. 1423; Stats. 1986, ch. 1289; Stats. 1987, ch. 1459; Stats. 1988, chs. 269 and 1580; Stats. 1990, ch. 1603; Stats. 1992, ch. 459; Stats. 1993, ch. 510; Stats. 1996, chs. 1080 and 1081; and Stats. 2000, ch. 916 (AB 1241)). Renumbered at subdivision (j) by Statutes 2004, chapter 842 (SB 1313), and renumbered again at subdivision (k) by Statutes 2005, chapter 42 (AB 299)).
- 2) Report to the county welfare department every known or suspected instance of child abuse reported to it which is alleged to have occurred as a result of the action of a person responsible for the child's welfare, or as the result of the failure of a person responsible for the child's welfare to adequately protect the minor from abuse when the person responsible for the child's welfare knew or reasonably should have known that the minor was in danger of abuse.
- 3) Send a written report thereof within 36 hours of receiving the information concerning the incident to any agency to which it is required to make a telephone report under Penal Code section 11166.

As of January 1, 2006, initial reports may be made by fax or electronic transmission, instead of by telephone, and will satisfy the requirement for a written report within 36 hours (Ibid).

Recommendation

We recommend that the city ensure that claimed costs include only eligible costs, are based on actual costs, and are properly supported.

City's Response

The city did not comment on this finding.

SCO's Comment

The finding and recommendation remain unchanged.

FINDING 2— Unallowable contract service costs – Reporting to the State Department of Justice The city claimed \$4,956,296 for contract services costs under the Reporting to the California Department of Justice (DOJ) cost component. Of the total amount claimed within this cost component, \$4,955,283 was claimed within the Complete an Investigation component activity and \$1,013 was claimed within the Forward Reports to the DOJ component activity.

Of the \$4,956,296 claimed, we found that \$2,913,118 is allowable and \$2,043,178 is unallowable. Costs claimed are unallowable primarily because the city overstated the number of SCAR investigations and misstated the time increment per SCAR investigation for the Complete an Investigation component activity for each fiscal year. Furthermore, the city erroneously claimed costs under the Forward Reports to the DOJ component activity in FY 2001-02.

The following table summarizes the claimed, allowable, and audit adjustment for the ongoing costs related to the Reporting to the State DOJ cost component by fiscal year:

Fiscal Year	Amount Amount Claimed Allowabl		Amount Allowable	Audit Adjustment	
1999-2000	\$ 252,063	\$	144,104	\$	(107,959)
2000-01	274,584		156,811		(117,773)
2001-02	297,315		169,221		(128,094)
2002-03	322,938		184,533		(138,405)
2003-04	348,981		199,583		(149,398)
2004-05	376,392		226,107		(150,285)
2005-06	414,802		253,952		(160,850)
2006-07	476,175		283,619		(192,556)
2007-08	535,393		308,542		(226,851)
2008-09	490,727		280,339		(210,388)
2009-10	563,760		338,718		(225,042)
2010-11	419,220		257,026		(162,194)
2011-12	183,946		110,563		(73,383)
2012-13	 -				
Total	\$ 4,956,296	\$	2,913,118	\$	(2,043,178)

Contract Service Costs

The city contracts with the LASD to perform all law enforcement duties for the city. These duties include ICAN investigation and cross-reporting activities that are allowable under this program. The city purchases various LASD staff positions (i.e. Deputy and Sergeant) each fiscal year and pays the LASD contract rates for the purchased positions. None of the city staff members performed any of the reimbursable activities under this program.

The city determined claimed hours by multiplying the number of SCARs investigations performed by the LASD by the estimated time increment to perform the activity. The city determined total costs claimed by multiplying total hours by the respective LASD contract hourly rates.

Number of SCARs Investigated

Claimed

The city determined the total number of SCAR investigations per fiscal year from summary reports created by the LASD. The city claimed all SCAR investigations reported within the LASD summary reports that occurred within the city limits. The city did not exclude SCARs initiated by the LASD as the mandated reporter.

Allowable

We found that the city did not provide sufficient documentation to support the LASD summary reports used within the claim. As a result, we requested that the city have the LASD re-run the reports and provide sufficient detail concerning each SCAR in a testable format. The LASD provided updated summary reports from LARCIS. Once we obtained the updated report detail, we reconciled the updated summary reports to the initial reports used within the claim and found that the city overstated the number of total SCAR investigations for each fiscal year. Furthermore, the city did not exclude unallowable law enforcement agency (LEA)– generated SCARs where an LASD deputy was the mandated reporter.

The city did not provide sufficient documentation to support the number of LEA-generated cases for each fiscal year under audit. To determine the number of LEA-generated SCARs unallowable for reimbursement, we used summary reports generated from the county's E-SCARS database. We calculated an average annual LEA percentage of 9.5% by dividing the total number of LEA-generated SCARs by the total number of SCARs reported within the E-SCARS system. We then applied this rate to the total number of SCARs within the LARCIS summary reports to determine the number of unallowable LEA-generated SCARs for each fiscal year. We then deducted the unallowable SCARs from the total number of supported SCARs to determine the amount of total allowable SCARs for each fiscal year.

Fiscal Year	SCARs Claimed (a)	SCARs Supported (b)	Unallowable LEA SCARs (c) = (b) $*$ 9.5%	SCARs Allowed (d) = (b) - (c)	$\frac{\text{Difference}}{(e) = (d) - (a)}$
1999-2000	873	767	73	694	(179)
2000-01	919	807	77	730	(189)
2001-02	967	849	81	768	(199)
2002-03	1,018	894	85	809	(209)
2003-04	1,072	941	89	852	(220)
2004-05	1,147	1,058	101	957	(190)
2005-06	1,194	1,121	106	1,015	(179)
2006-07	1,303	1,190	113	1,077	(226)
2007-08	1,363	1,204	114	1,090	(273)
2008-09	1,192	1,044	99	945	(247)
2009-10	1,331	1,227	117	1,110	(221)
2010-11	991	932	89	843	(148)
2011-12	422	389	37	352	(70)
2012-13	-	-	-	-	-

The following table summarizes the number of SCAR investigations claimed, allowable and unallowable by fiscal year:

Time Increments

Claimed

For purposes of preparing its claim, the city requested that staff at the LASD Palmdale Station conduct a time study to record the amount of time needed to perform each SCAR investigation. The city established the guidelines for the time study and the LASD performed two time studies recording the activities performed. The time studies recorded time within three main activities: investigation, report writing, and supervisor review. The city analyzed both time studies and determined that 3.67 hours were needed to perform the claimed activities under this cost component.

Allowable

We discussed the city's claim procedures with key personnel within the LASD to determine the reasonableness and accuracy of the time studies performed. Upon completion of our discussions and a review of the supporting documentation, we found that the first time study was not appropriate to support claimed costs. The first time study was not performed contemporaneously as the activities were completed. The time study also was not performed by staff members who completed the actual activities. Moreover, it included time estimates rather than actual time and used a sample of cases that were not representative of the total population of SCAR investigations.

Furthermore, during our discussions with the city and the LASD staff, we determined that the second time study performed included one SCAR investigation with unallowable investigation activities. We determined the results of the second time study would be appropriate to use with the exception of the one investigation which included unallowable activities. We removed the time of the unallowable investigation and calculated a new average time increment of 2.65 hours.

To verify the reasonableness of the 2.65 hour time increment, we conducted a time survey including both LASD deputies who are assigned to SCAR investigations within the Palmdale Station. Our time survey resulted in a range of 2.29 hours to 2.71 hours to complete eligible investigation activities. As the 2.65 hours determined from the second time study fell within the survey range, we determined that the time documented within the second time study (less the unallowable investigation) was a reasonable representation of the time needed to perform allowable activities for this component.

The following table summarizes the claimed, allowable, and unallowable time increments:

Classification	Time Increment	Time Increment	Audit
	Claimed	Allowable	Adjustment
56-Hour Deputy	3.50	2.45	(1.05)
Sergeant	0.17	0.20	0.03
Tota	3.67	2.65	(1.02)

Summary of Audit Adjustment

We calculated the allowable hours by multiplying the allowable number of SCAR investigations by the allowable time increment per SCAR. We then applied the audited hourly contract rates to the allowable hours of each classification to determine allowable costs. We found that the city overstated contract service costs by \$2,042,165 under the Complete an Investigation component for the audit period. Furthermore, we found that in FY 2001-02, the city erroneously claimed costs totaling \$1,013 within the Forward Reports to the DOJ component that were unallowable.

Of the \$4,956,196 for contract services claimed for the Reporting to the State DOJ cost component, we found that \$2,913,118 is allowable and \$2,043,178 is unallowable for the audit period.

Criteria

The parameters and guidelines (section IV-Reimbursable Activities) state that, for contract service costs the claimed costs must be supported by source documents. The parameters and guidelines state, in part, that:

Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, signin sheets, invoices, and receipts. The parameters and guidelines (section V.A.3 – Claim Preparation and Submission) state that, for contracted services costs, the claimant must report the name of the contractor and services performed to implement the reimbursable activities. The parameters and guidelines state, in part, that:

Report the name of the contractor and services performed to implement the reimbursable activities. If the contractor bills for time and materials, report the number of hours spent on the activities and all costs charged. If the contract is a fixed price, report the services that were performed during the period covered by the reimbursement claim. If the contract services are also used for purposes other than the reimbursable activities, only the pro-rata portion of the services used to implement the reimbursable activities can be claimed. Submit contract consultant and attorney invoices with the claim and a description of the contract scope of services.

The parameters and guidelines (section IV.B.3.a.1) allow ongoing activities related to costs for reporting to the State DOJ for the following reimbursable activities:

From July 1, 1999 to December 31, 2011, city and county police and sheriff's departments, count probation departments if designated by the county to receive mandated reports, and county welfare departments shall: (Pursuant to amendments to Penal Code section 11169(b) enacted by Statutes 2011, chapter 468 (AB 717), the mandate to report to DOJ for law enforcement agencies only ends on January 1, 2012. In addition, the duty for all other affected agencies is modified to exclude an "inconclusive" report.)

1. Complete an investigation for purposes of preparing the report

Complete an investigation to determine whether a report of suspected child abuse or severe neglect is unfounded, substantiated, or inconclusive, as defined in Penal Code section 11165.12, for purposes of preparing and submitting the state "Child Abuse Investigation Report" Form SS 8583, or subsequent designated form, to the Department of Justice. (Penal Code section 11169(a) (Stats. 1997, ch 842, §5 (SB 644); Stats. 2000, ch. 916 (AB 1241); Stats. 2011, ch. 468, § 2 (AB 717)); Code of Regulations, Title 11, section 903; "Child Abuse Investigation Report" Form SS 8583.) Except as provided in paragraph below, this activity includes review of the initial Suspected Child Abuse Report (Form 8572), conducting initial interviews with parents, victims, suspects, or witnesses, where applicable, and making a report of the findings of those interviews, which may be reviewed by a supervisor.

Reimbursement is not requested in the following circumstances:

i. Investigate activities conducted by a mandated reporter to complete the Suspected Child Abuse Report (Form SS 8572) pursuant to Penal Code section 11166(a).

ii. In the event that the mandated reporter is employed by the same child protective agency required to investigate and submit the "Child Abuse Investigation Report" Form SS 8583 or subsequent designated form to the Department of Justice, pursuant to Penal Code section 11169(a), reimbursement is not required if the investigation required to complete the form SS 8572 is also sufficient to make the determination required under section 11169(a), and sufficient to complete the essential information items required on the Form SS 8583, pursuant to Code of Regulations, title 11, section 903 (Register 98, No. 29).

iii. Investigate activities undertaken subsequent o the determination whether a report of suspected child abuse is substantiated, inconclusive, or unfounded, as defined in Penal Code section 11165.12, for purposes of preparing the Form SS 8583, including the collection of physical evidence, the referral to a child abuse investigator, and the conduct of follow-up interviews.

The parameters and guidelines (section IV.B.3.a.2) allow ongoing activities related to costs for reporting to the State DOJ for the following reimbursable activities:

Prepare and submit to the Department of Justice a report in writing of every case it investigates of known or suspected child abuse or severe neglect which is determined to be substantiated or inconclusive, as defined in Penal Code section 11165.12. Unfounded reports, as defined in Penal Code section 11165.12, shall not be filed with the Department of Justice. If a report has previously been filed which subsequently proves to be unfounded, the Department of Justice shall be notified in writing of that fact. The reports required by this section shall be in a form approved by the Department of Justice (currently form 8583) and may be sent by fax or electronic transmission.

This activity includes costs of preparing and submitting an amended report to DOJ, when the submitting agency changes a prior finding of substantiated or inconclusive to a finding of unfounded or from inconclusive or unfounded to substantiated.

Reimbursement is not required for the costs of the investigation required to make the determination to file an amended report.

Recommendation

We recommend that the city ensure that claimed costs include only eligible costs, are based on actual costs, and are properly supported.

City's Response

The City of Palmdale disagrees with the State Controller's Office (SCO) contention that the "time increment per SCAR investigation was misstated."

The Sheriff staff at the City of Palmdale conducted two time studies over a two year time period in order to prepare the claims for the State reimbursement. The first time study was not contemporaneous, but the time records were actuals derived from actual CAD logs and case files to determine the time spent as accurately as possible. To ensure the times were accurate, the following year, the City conducted a second, contemporaneous time study. Both time studies yielded similar results, however, the second time study did not detail each activity separately and we believe it did not include report writing time which should have added an additional hour per case for a total of 3.67 hours to complete the investigation as mandated and write the report. The State is allowing 2.65 hours per case for the preliminary investigation and report writing. The City offered to conduct another time study to support their time requested, however the SCO declined to consider this option stating that they believed that the difference in time was due to a disagreement regarding allowing activities, which would not be remedied by conducting another time study.

Specifically, the SCO and City disagree on the eligibility of certain activities the Deputy performs in the course of their preliminary investigation to determine if the case is Founded, Unfounded, or Inconclusive as mandated. The City believes that the following activities fall within the scope of what is reimbursable:

1) The Palmdale Sheriff office takes cases of child abuse very seriously and is very thorough in their investigation of these types of cases, particularly since there have been a number of cases of child death in the city.

Prior to the Deputy going out on scene to conduct interviews, the Deputy will typically review prior call history (such as prior child abuse reports, suspect background checks, etc.) to determine if there were prior allegations of abuse made against that child, and if so, to review and familiarize themselves with the history of the case. In some cases they will call talk to the Department of Children and Family Services (DCFS). These activities were found to take an average of approximately 15 minutes per case.

The Department finds this step critical to understanding the circumstances of the case. This improves the overall efficiency and effectiveness in conducting the child abuse investigation. This is a part of the Palmdale Sheriff station's actual process for conducting their preliminary investigation to properly determine if the case is founded, unfounded, or inconclusive.

The SCO found that this activity was not eligible. We disagree and request restoration of this activity for an additional 15 minutes per case.

2) The Deputy will often call to schedule the interviews with required parties. This activity appears to be unique to Palmdale and believe the reason for this is that the incorporated city area covers over 20 square miles in the high desert. Driving to and from locations can be very time consuming and wasteful of Deputy time and resources. Therefore the Deputy often calls the school to see if the child is present before driving to the location to conduct the interview(s). The same applies to many of the other witnesses and suspects the deputy must interview.

This activity is part of their actual preliminary investigative process and therefore should be reimbursed as the State Mandate instructions required the reimbursement of actual costs. This activity was found to take an average of 5-10 minutes to call and schedule interviews per individual. On average, 5 individuals are interviewed in an investigation. Approximately 40 minutes per case was claimed and disallowed for this activity. We disagree with this reduction and believe that it should be reimbursed as it is a part of the standard procedure of the Palmdale Sheriff's office to conduct their preliminary investigation in order to determine if the cases is founded, unfounded, or inconclusive. State Instructions required the reimbursement of actual costs. It is important to note that drive time to interviews was NOT claimed by the City. This time alone would have added substantial costs to the claim given the geography of the city. The time to make phone calls to verify the location of the parties minimize driving and deputy hours is much more efficient then driving repeatedly to locations in hopes that the individuals are available at the time of the deputy's visit. This is a part of their actual process, is reasonable, and should be reimbursed.

We disagree with the disallowance of this activity and request the restoration of approximately 40 minutes per case of time for this activity.

3) A final item of dispute is whether or not the time for the Deputy to inspect the home of the alleged victim of child abuse to determine if this child is being neglected is an eligible activity. The Sheriff's Office contends that for many cases, particularly those alleging child neglect, inspecting the home is a necessary activity in the investigative process to determine if the report is founded or unfounded. An investigator cannot rely on the word of others to assess the living conditions of the child when their health and safety is in question. The officer has the duty to perform an inspection to ascertain appropriate living conditions, such as the availability of food in the home, running water, proper sanitation, etc.

It is estimated that this brief inspected added approximately 6 minutes to the time claimed per case. This time does NOT include the gathering or collection of evidence or other documentation for criminal prosecution, but is simply to determine if the case was founded or unfounded.

We request the 6 minutes per case claimed for this activity be restored.

Mandate guidelines require the State reimburse local agencies for the actual costs of complying with the mandated statutes. Agencies are allowed some latitude in determining how to best comply with the mandate as State mandate law requires the payment of actual costs incurred. Each agency much have some flexibility to determine how to comply with mandates in the most effective and efficient manner. We believe our procedure is reasonable and minimized deputy time spent per case, while maximizing the efficient and accurately outcome of these investigations.

The Statement of Decision provides an explanation of the Commissions reasoning that their intent was to clarify that activities performed **after** the determination of whether the child abuse case was founded, unfounded, or inconclusive were **not** reimbursable. Conversely, the preliminary investigation activities performed to make the determination of founded, or inconclusive **were eligible** for reimbursement.

All the activities discussed above and claimed by Palmdale took place in the preliminary investigative process, were necessary steps in determining if the case was founded, unfounded, or inconclusive, and were not performed after that determination was made. As such, we believe these activities fall within the scope of what is reimbursable and request reinstatement of these costs.

SCO's Comment

The finding and recommendation remain unchanged.

The city's comments address three key areas: time study, report writing activity, and additional preliminary investigation activities for which the city requests reimbursement. Our comments will address these three areas.

Time Study

During audit fieldwork, we reviewed both time studies performed by the city. The first time study was not performed contemporaneously nor was it performed by the deputies who performed the allowable activities. The second time study was performed contemporaneously by deputies who performed the eligible activities. However, the time study included one case with unallowable hours that accounted for activities following the determination of a substantiated status of child abuse. We did accept the second time study results, less the one case that included the unallowable time. The average time per case, using the second time study results (less the unallowable hours of one case), totaled 2.65 hours.

To verify this time increment, we interviewed the deputies responsible for performing ICAN investigations. We conducted time surveys with the deputies. The deputies' answers on the time survey questionnaires resulted in time increments ranging from 2.29 hours to 2.71 hours. As the average 2.65 hours determined from the second time study fell within this range, we accepted the 2.65 hour time increment from the second time study.

In its response to the draft report, the city stated that it offered to perform a third time study during the audit process and that the SCO declined to consider this option. We disagree with this statement. The city suggested that it perform the third time study after all fieldwork was completed and the allowable costs were identified. Audit fieldwork already included the review of activities recorded in the first two time studies and a time survey questionnaire given to the deputies who performed the activities. Apart from the city requesting the time study to include activities already determined to be unallowable, we declined the third time study request because the results would be redundant.

Report Writing Activity

In its response, the city stated that "the second time study did not detail each activity separately and we believe it did not include report writing time which should have added an additional hour per case..." We disagree.

The second time study recorded time spent performing four activities. It did not separately identify the time for each activity. The time study noted total hours per case and listed which activities were performed for each case. For each investigation included in the time study, the deputies would mark which of the following four activities were performed:

1. Initial response to begin documentation of case and to contact County Welfare.

- 2. Complete an investigation to determine whether a report is unfounded, substantiated, or inconclusive.
- 3. Prepare a written report for every case investigated of known or suspected child abuse.
- 4. Review and approval of report.

The city's statement that the report writing time was not included in the second time study is incorrect. Activity 3 above, prepare a written report, was in fact recorded by the deputies in a number of investigations within the time study. The report writing time is part of the 2.65 hour average time increment allowable in this audit.

Additional Preliminary Investigation Activities Requested

Within its response, the city believes that the time needed to perform the following three additional activities is allowable for reimbursement under the mandated program:

- 1. Reviewing of prior case history, reports, and background checks (15 minutes)
- 2. Making calls to schedule interviews (40 minutes)
- 3. Inspecting home and living conditions during preliminary interview time (6 minutes)

Our responses will discuss only the first two activities detailed above, as the time for deputies to inspect the home (6.25 minutes, based on deputy interviews) was included within the time survey questionnaire results.

We agree that the deputies perform many additional activities necessary to complete their investigations. However, not all activities within the investigation process are allowable for reimbursement, even when they appear reasonably necessary. We believe that the preliminary investigation activities described above in items 1 and 2 go beyond the scope of the reimbursable component and therefore are unallowable.

The program's parameters and guidelines (section IV.B.3.1) allow reimbursement of the actual costs incurred to review the initial SCARs, conduct initial interviews with involved parties, and make a report of the findings of those interviews. All of these activities are already allowable within the 2.65 hour average calculated during audit fieldwork.

The Commission on State Mandates (Commission) clarified multiple times in its statement of decision that the activities outside of those listed in the parameters and guidelines are not reimbursable. The Commission states in its statement of decision (page 35):

...interviews with suspect(s), victim(s), and witness(es) conducted by county welfare departments are sufficient to comply with the mandated, and that law enforcement activities are reimbursable only to the same extent. The claimant has requested reimbursement, as discussed above, for much more extensive investigation normally pursued by law enforcement agencies, whether the investigation results in a finding of no child abuse, or a finding that the suspected child abuse is substantiated.....the Commission finds that a patrol officer's (or county probation or county welfare employee's) interview with the child, parents, siblings, witnesses, and/or suspect(s), are preliminary report of the findings, including supervisory review, constitute the maximum extent of investigation necessary to make the determination whether to forward the report to DOJ, and to make the report retainable.

The Commission also states in its statement of decision (page 33):

....the scope of investigation is limited to the degree of investigation that DOJ has allowed to constitute a 'retainable report;' in other words, the *minimum* degree of investigation that is sufficient to complete the reporting requirement is the *maximum* degree of investigation reimbursable under the test claim statute...

The city is partially correct that the "mandate guidelines require the State reimburse local agencies for the actual costs of complying with the mandated statutes." The city can claim reimbursement of only those actual costs that were incurred to perform reimbursable activities. However, the city is requesting reimbursement for costs that go beyond allowable activities listed in the program's criteria.

Neither the statement of decision nor parameters and guidelines include as reimbursable costs any other additional investigative activities aside from the ones already allowable in the audit. We have no doubt that the Palmdale Sheriff's Station takes cases of suspected child abuse very seriously, as the city states in its response. However, the additional investigative and preliminary planning activities requested by the city are unallowable.

The Commission stated on page 30 of its statement of decision that the investigation approved in the test claim is limited to the extent required to complete the Child Abuse Investigation Report (Form SS 8583). All other activities not pled in the original test claim would require a new test claim decision. If the city believes the additional preliminary investigation activities are reasonably necessary, the city would need to file a new test claim or an amendment to the current program with the Commission.

FINDING 3— Unallowable indirect costs The city claimed \$509,136 for indirect costs during the audit period. We found that the entire \$509,136 claimed is unallowable. Indirect costs claimed are unallowable because the city inappropriately applied its indirect cost rate to contract service costs.

The parameters and guidelines allow claimants to use either a flat 10% indirect cost rate against direct labor or prepare an Indirect Cost Rate Proposal (ICRP) if the indirect cost rate exceeds 10%. For each fiscal year, the city elected to claim the flat 10% rate. However, the city did not incur any direct labor costs in any fiscal year.

As discussed in Findings 1 and 2, the city staff does not perform any of the eligible activities listed within the parameters and guidelines. The city contracts with the LASD to perform all law enforcement activities including allowable activities for this mandated program. We determined the entire amount of costs claimed by the city were contract service costs and not direct labor costs. As a result, the city inappropriately applied the 10% indirect cost rate against the direct contract service costs and the entire amount of indirect costs claimed were determined to be unallowable for reimbursement.

The following table summarizes the claimed, allowable, and unallowable indirect costs by fiscal year:

Fiscal Year	Amount Claimed		Amount Allowable	Audit Adjustment	
1999-2000	\$ 25,455	\$	-	\$	(25,455)
2000-01	27,728	•	-	Ŷ	(27,728)
2001-02	30,025		_		(30,025)
2002-03	32,614		-		(32,614)
2003-04	35,244		-		(35,244)
2004-05	38,016		-		(38,016)
2005-06	41,897		-		(41,897)
2006-07	48,100		-		(48,100)
2007-08	54,081		-		(54,081)
2008-09	49,570		-		(49,570)
2009-10	56,945		-		(56,945)
2010-11	42,347		-		(42,347)
2011-12	18,814		-		(18,814)
2012-13	 8,300				(8,300)
Total	\$ 509,136	\$	()	\$	(509,136)

Criteria

The parameters and guidelines (section V-Claim Preparation and Submission) state that claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an ICRP if the indirect cost rate claimed exceeds 10%. The parameters and guidelines (section V.B – Indirect Cost Rates) state, in part, that:

Indirect costs are costs that are incurred for a common or joint purpose, benefitting more than one program, and are not directly assignable to a particular department or program without efforts disproportionate to the result achieved. Indirect costs may include both: (1) overhead costs of the unit performing the mandate; and (2) the costs of the central government services distributed to the other departments based on a systematic and rational basis through a cost allocation plan. Compensation for indirect costs is eligible for reimbursement utilizing the procedures provided in 2 CFR Part 225 (Office of Management and Budget (OMB) Circular A-87). Claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an Indirect Cost Rate Proposal (ICRP) if the indirect cost rate claimed exceeds 10%.

Recommendation

We recommend that the city ensure that claimed costs include only eligible costs, are based on actual costs, and are properly supported.

City's Response

The SCO denied the inclusion of the default 10% overhead costs to the City's claim for reimbursement allowed by the claiming instructions. The SCO auditor stated that there is already adequate overhead included in the contracted county billed hourly rates of the Deputy and Sergeant. They also contend that direct labor costs are not claimed – only contract costs, which are not subject to the ICRP.

The City disagrees with the SCO's contention that direct labor costs were not claimed. Direct labor costs were claimed, as can be seen in our claim forms. The hourly rate charged, includes benefits and some (not all) overhead as billed by the County for the Deputy and Sergeant positions.

Whether it is a contract deputy or an in-house police officer performing the mandated activities, actual overhead costs incurred by the local agency must be reimbursed as required by State Mandate guidelines. The SCO allowed some, but not all overhead incurred.

Additional Overhead incurred within the contract:

Every county has different methods for charging for their services. Most bill overhead separately as each city has some flexibility as to what and how many positions of each type they wish to purchase each fiscal year. Los Angeles County has a hybrid method of billing for their services. Most of the overhead charges are included in the cost of each Deputy contract rate. This overhead includes services such as dispatch, special unit services (homicide, sexual crimes, forensics, etc.), equipment, and other overhead positions such as a base level of administrative and clerical support.

In addition to this minimum level of overhead built into the sworn staff rates, each city has the option of purchasing additional supplemental overhead positions to their contract if they require additional support. Each fiscal year, the City purchased additional supplemental overhead positions through the contract, including Station Clerks, Administrative and Motor Sergeants (in addition to the Sergeants who were already built into the standard billing rates). These positions provide an added level of administrative support dedicated specifically to the City of Palmdale.

In some years the cities may be able to afford more direct staff and more overhead items and others years they cannot. In the lean years, response times and customer service may decline due to limited fiscal resources. When the actual overhead rates were calculated, they were found to range between 6% - 13%. In most of the examples provided, city wide overhead from a cost plan were not factored into the rates. If they had been, the rates would be substantially higher. The 10% State allowed default rates is a reasonable approximation of actual overhead costs

incurred by the City. This 10% rate is not duplicative of any other overhead billed within the Deputy hourly rate, but is in addition to that and is calculated based on the same unit – dollar of actual weighted contract hourly labor rate.

Additional Overhead incurred outside of the contract:

In addition to the County billed overhead, the City also contributed additional funds to support the law enforcement services contract. For example, there are City wide overhead costs documented in their FY 13-14 Cost Allocation Plan (\$1,001,171) including administrative time from the City Attorney, City Manager's Office, Finance, Human Resources, and the Public Safety Department.

Then there are additional city costs incurred to contract the Palmdale Sheriff's Station in 2004 including the donation of 11 acres of land estimated (estimated value of \$1.3 million) as well as for city provided infrastructure improvements of (approximately \$1.01 million).

All these are valid examples of additional overhead costs not captured by the LA Sheriff's Deputy billing rate and denied for reimbursement in the SCO audit. The city provided many examples and documents supporting that it is actually incurring overhead costs over and above that which was included in the Deputy's standard billing rate. These types of city wide overhead items are eligible for reimbursement under the instruction and OMB A-87 and should be allowed for inclusion in our claims. (See attached examples).

The rates calculated are based on dollar of actual weighed direct labor rates charged, so we can prove the rates are justified and properly applied to direct costs. We are happy to calculate the fully loaded ICRP rates with City Wide overhead if the SCO desires. However, we believe that we have already provided more than enough support to justify the inclusion of the default 10% rate allowed in the State Instructions.

Not allowing contract cities to be reimbursed for all actual overhead costs is punitive and in violation of the State Mandate guidelines which require the State to pay for all actual, eligible, and properly supported costs. An example of an ICRP is provided, however more are available upon request.

We request the restoration of the additional 10% default overhead/ICRP costs in the claims.

SCO's Comment

The finding and recommendation remain unchanged.

The City of Palmdale contracts with the LASD to perform all law enforcement activities. The contracted services provided by the LASD include each of the activities claimed by the city for this mandate program. The city's staff did not perform any of the allowable activities claimed during the audit period and the city did not incur any payroll costs for this program. The city calculated claimed costs by multiplying the contract rate (found within the city's contract rate sheets) of each contracted position by the time increment of each activity. All allowable activities claimed for this program were performed by the deputies of the local station of the LASD. The city stated that "direct labor costs were claimed, as can be seen in our claim forms." Though this statement is true, the city inappropriately claimed all costs as salaries and benefits within its claims. The city did not incur any salary and/or benefit costs for any of the city's staff, because all allowable activities claimed were performed by staff of another agency. Moreover, the city did not follow the SCO claiming instructions for this program and used an out-of-date claim form that did not have a contract services expense column. If the city followed the claiming instructions properly, the city would have filed the entire amount of claimed costs under the contract services category. During the audit, the auditors correctly categorized the claimed costs as contract services costs.

The parameters and guidelines (section V-Claim Preparation and Submission) state that claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an ICRP if the indirect cost rate claimed exceeds 10%. The city incorrectly elected to use the option of claiming 10% of direct labor, excluding fringe benefits, to determine the amount of indirect costs. The city applied the 10% rate to all costs claimed for each fiscal year. However, as stated above, the 10% indirect cost rate is to be applied to the amount of direct labor costs. The city did not incur any payroll or direct labor costs. All direct costs claimed by the city were, in fact, contract services costs. Therefore, the indirect costs claimed by the city are unallowable for reimbursement.

The city agrees that some overhead is already included within the contract rates. Consequently, overhead directly related to the performance of mandated activities is already reimbursed through the contract rates.

Attachment— City's Response to Draft Audit Report



PALMDALE

a place to call home

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RE: RESPONSE TO SCO DRAFT AUDIT OF CITY OF PALMDALE'S INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS PROGRAM CLAIMS (FY 99-00 through FY 2012-13)

April 11 2016

Dear Mr. Spano,

Attached are the City of Palmdale's responses to the Draft Audit issued by your office. Though we disagree with a couple of the findings, we found the overall audit process very professionally and promptly conducted by Mr. Doug Brejnak.

The following is a list of the findings we disagree with and request that your office reconsider:

FINDING 2 - REPORTING TO THE STATE DEPARTMENT OF JUSTICE

ISSUE 1: TIME TO CONDUCT PRELIMINARY INVESTIGATION TO THE POINT OF DETERMNING IF THE CASE IS FOUNDED/UNFOUNDED /INCONCLUSIVE AND WRITING THE REPORT

The City of Palmdale disagrees with the State Controller's Office's (SCO) contention that the "time increment per SCAR investigation was misstated".

The Sheriff staff at the City of Palmdale conducted two time studies over a two year time period in order to prepare the claims for State reimbursement. The first time study was not contemporaneous, but the time records were actuals derived from actual CAD logs and case files to determine the time spent as accurately as possible. To ensure the times

Auxiliary aids provided for

communication accessibility

upon 72 hours notice and request

www.cityofpalmdale.org

were accurate, the following year, the City conducted a second, contemporaneous time study. Both time studies yielded similar results, however, the second time study did not detail each activity separately and we believe it did not include report writing time which should have added an additional hour per case for a total of 3.67 hours to complete the investigation as mandated and write the report. The State is allowing 2.65 hours per case for the preliminary investigation and report writing.

The City offered to conduct another time study to support their time requested, however the SCO declined to consider this option stating that they believed that the difference in time was due to a disagreement regarding allowable activities, which would not be remedied by conducting another time study.

Specifically, the SCO and City disagree on the eligibility of certain activities the Deputy performs in the course of their preliminary investigation to determine if the case is Founded, Unfounded or Inconclusive as mandated. The City believes that the following activities fall within the scope of what is reimbursable:

1) The Palmdale Sheriff office takes cases of child abuse very seriously and is very thorough in their investigation of these types of cases, particularly since there have been a number of cases of child death in the city.

Prior to the Deputy going out on scene to conduct interviews, the Deputy will typically review prior call history (such as prior child abuse reports, suspect background checks, etc.) to determine if there were prior allegations of abuse made against that child, and if so, to review and familiarize themselves with the history of the case. In some cases they will call talk to the Department of Children and Family Services (DCFS). These activities were found to take an average of approximately 15 minutes per case.

The Department finds this step critical to understanding the circumstances of the case. This improves the overall efficiency and effectiveness in conducting the child abuse investigation. This is a part of the Palmdale Sheriff station's actual process for conducting their preliminary investigation to properly determine if the case is founded, unfounded, or inconclusive

The SCO found that this activity was not eligible. We disagree and request restoration of this activity for an additional 15 minutes per case.

2) The Deputy will often call to schedule the interviews with required parties. This activity appears to be unique to Palmdale and believe the reason for this is that the incorporated city area covers over 20 square miles in the high desert. Driving to and from locations can

be very time consuming and wasteful of Deputy time and resources. Therefore the Deputy often calls the school to see if the child is present before driving to the location to conduct the interview(s). The same applies to many of the other witnesses and suspects the deputy must interview.

This activity is part of their actual preliminary investigative process and therefore should be reimbursed as the State Mandate instructions required the reimbursement of actual costs. This activity was found to take an average of 5-10 minutes to call and schedule interviews per individual. On average, 5 individuals are interviewed in an investigation. Approximately 40 minutes per case was claimed and disallowed for this activity. We disagree with this reduction and believe that it should be reimbursed as it is a part of the standard procedure of the Palmdale Sheriff's office to conduct their preliminary investigation in order to determine if the cases is founded/unfounded/inconclusive. State Instructions required the reimbursement of actual costs.

It is important to note that drive time to interviews was NOT claimed by the City. This time alone would have added substantial costs to the claim given the geography of the city. The time to make phone calls to verify the location of the parties minimize driving and deputy hours is much more efficient then driving repeatedly to locations in hopes that the individuals are available at the time of the deputy's visit. This is a part of their actual process, is reasonable, and should be reimbursed.

We disagree with the disallowance of this activity and request the restoration of approximately 40 minutes per case of time for this activity.

3) A final item of dispute is whether or not the time for the Deputy to inspect the home of the alleged victim of child abuse to determine if the child is being neglected is an eligible activity. The Sheriff's Office contends that for many cases, particularly those alleging child neglect, inspecting the home is a necessary activity in the investigative process to determine if the report is founded or unfounded. An investigator cannot rely on the word of others to assess the living conditions of the child when their health and safety is in question. The officer has the duty to perform an inspection to ascertain appropriate living conditions, such as the availability of food in the home, running water, proper sanitation, etc.

It is estimated that this brief inspection added approximately 6 minutes to the time claimed per case. This time does NOT include the gathering or collection of evidence or other documentation for

criminal prosecution, but is simply to determine if the case was founded or unfounded.

We request the 6 minutes per case claimed for this activity be restored.

Mandate guidelines require the State reimburse local agencies for the actual costs of complying with the mandated statutes. Agencies are allowed some latitude in determining how to best comply with the mandate as State mandate law requires the payment of actual costs incurred. Each agency much have some flexibility to determine how to comply with mandates in the most effective and efficient manner. We believe our procedure is reasonable and minimized deputy time spent per case, while maximizing the efficient and accurately outcome of these investigations.

The Statement of Decision provides an explanation of the Commissions reasoning that their intent was to clarify that activities performed **after** the determination of whether the child abuse case was founded, unfounded or inconclusive were **not** reimbursable. Conversely, the preliminary investigation activities performed to make the determination of founded, unfounded or inconclusive were **eligible** for reimbursement.

All the activities discussed above and claimed by Palmdale took place in the preliminary investigative process, were necessary steps in determining if the case was founded, unfounded or inconclusive, and were not performed after that determination was made. As such, we believe these activities fall within the scope of what is reimbursable and request reinstatement of these costs.

FINDING 3 - SCO REJECTION OF ICRP/OVERHEAD RATES

The SCO denied the inclusion of the default 10% overhead costs to the City's claim for reimbursement allowed by the claiming instructions. The SCO auditor stated that there is already adequate overhead included in the contracted county billed hourly rates of the Deputy and Sergeant. They also contend that direct labor costs are not claimed – only contract costs, which are not subject to the ICRP.

The City disagrees with the SCO's contention that direct labor costs were not claimed. Direct labor costs were claimed, as can be seen in our claim forms. The hourly rate charged, includes benefits and some (not all) overhead as billed by the County for the Deputy and Sergeant positions.

Whether it is a contract deputy or an in-house police officer performing the mandated activities, actual overhead costs incurred by the local agency must be reimbursed as required by State Mandate guidelines. The SCO allowed some, but not all overhead incurred.

Additional Overhead incurred within the contract:

Every county has different methods for charging for their services. Most bill overhead separately as each city has some flexibility as to what and how many positions of each type they wish to purchase each fiscal year. Los Angeles County has a hybrid method of billing for their services. Most of the overhead charges are included in the cost of each Deputy contract rate. This overhead includes services such as dispatch, special unit services (homicide, sexual crimes, forensics, etc.), equipment, and other overhead positions such as a base level of administrative and clerical support.

In addition to this minimum level of overhead built into the sworn staff rates, each city has the option of purchasing additional supplemental overhead positions to their contract if they require additional support. Each fiscal year, the City purchased additional supplemental overhead positions through the contract, including Station Clerks, Administrative and Motor Sergeants (in addition to the Sergeants who were already built into the standard billing rates). These positions provide an added level of administrative support dedicated specifically to the City of Palmdale.

In some years the cities may be able to afford more direct staff and more overhead items and others years they cannot. In the lean years, response times and customer service may decline due to limited fiscal resources. When the actual overhead rates were calculated, they were found to range between 6% - 13%. In most of the examples provided, city wide overhead from a cost plan were not factored into the rates. If they had been, the rates would be substantially higher. The 10% State allowed default rates is a reasonable approximation of actual overhead costs incurred by the City. This 10% rate is not duplicative of any other overhead already billed within the Deputy hourly rate, but is in addition to that and is calculated based on the same unit – dollar of actual weighted contract hourly labor rate.

Additional Overhead incurred outside of the contract:

In addition to the County billed overhead, the City also contributed additional funds to support the law enforcement services contract. For example, there are City wide overhead costs documented in their FY 13-14 Cost Allocation Plan (\$1,001,171) including administrative time from the City Attorney, City Manager's Office, Finance, Human Resources, and the Public Safety Department.

Then there are additional city costs incurred to construct the Palmdale Sheriff's Station in 2004 including the donation of 11 acres of land estimated (estimated value of \$1.3 million) as well as for city provided infrastructure improvements of (approximately \$1.01 million). All these are valid examples of additional overhead costs not captured by the LA Sheriff's Deputy billing rate and denied for reimbursement in the SCO audit. The city provided many examples and documents supporting that it is actually incurring overhead costs over and above that which was included in the Deputy's standard billing rate. These types of city wide overhead items are eligible for reimbursement under the instruction and OMB A-87 and should be allowed for inclusion in our claims. (See attached examples).

The rates calculated are based on dollar of actual weighed direct labor rates charged, so we can prove the rates are justified and properly applied to direct costs. We are happy to calculate the fully loaded ICRP rates, with City Wide overhead if the SCO desires. However, we believe that we have already provided more than enough support to justify the inclusion of the default 10% rate allowed in the State Instructions.

Not allowing contract cities to be reimbursed for all actual overhead costs is punitive and in violation of the State Mandate guidelines which require the State to pay for all actual, eligible, and properly supported costs. An example of an ICRP is provided, however more are available upon request.

We request the restoration of the additional 10% default overhead/ICRP costs in the claims.

CONCLUSION:

In summary, we believe that the claims submitted by Palmdale were prepared in accordance with the claiming instruction, Statement of Decision, and the Parameters and Guidelines adopted by the Commission. We are willing to provide additional documentation upon request.

Thank you for the opportunity to respond to your findings in the Draft Audit Report. Please contact me at (661) 267-5411 or our consultant Annette Chinn at (916) 939-7901 with any questions.

Sincerely,

Kelen Johnsten, CiP.A.

Karen Johnston, C.P.A. Finance Director/City Treasurer State Controller's Office Division of Audits Post Office Box 942850 Sacramento, CA 94250-5874

http://www.sco.ca.gov

S15-MCC-0013

			<u> </u>		For State Controller	Use Only
	Claim fo	1000			(19) Program Number: 00358	Program
INTERA	GENCY CHILD	ABUS	E AND NEGLE	СТ	(20) Date Filed/	358
(IC	AN) INVESTIC	BATION	REPORTS		(21) LRS Input//	
(01) Claimant Ide	entification Number	-1	9819620)	(22) FORM 1, (04) A.1.g	an an an an
(02) Claimant Na	ime		City of Palmdale	ŧ	(23) FORM 1. (04) A.2.g	
Mailing Add	ress		38300 N Sierra	à	(24) FORM 1, (04) B.1.g	
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	4821
City			Palmdale	Э	(26) FORM 1,(04) B.2.f.1) g	
State	CA	Zip Coo	de 93550)	(27) FORM 1, (04.2) g	
Type of Claim	Estimated Cl	aim	Reimbursement	Claim	(28) FORM 1, (04) B.3.a. g	476175
			- - -		(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursemen	t	(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
					(33) FORM 1, (06)	10
	(05) Amended		(11) Amended		(34) FORM 1, (07)	48100
					(35) FORM 1, (09)	
Fiscal Year of	(06)		(12) 2006-07	7		
Cost Total Claimed	(07)		(13)		(36) FORM 1, (10)	
rotal Claimed	(07)		\$529,095			
	Penalty, but not to		(14) \$12,340			
exceed \$1,000 (i						
Less: Estimated	d Claim Payment Re	eceived	(15)			
Net Claimed			(16)			
Amount			\$516,756			
Due from State	(08)		(17) \$516,756			
Due to State	(09)		(18)			
(38) CERTIFICA						
claims with the State of	e provisions of Governmer of California for mandated d any of the provisions of A	cost claims w	ith the State of California f	or this pro-	n the person authorized by the local age gram and I and certify under penalty of ment Code.	ncy to file perjury
claimed herein; and si	uch costs are for a new pro orth in the Parameters and	ogram or incre	eased level of services of	an existing	the claimant, for reimbursement of cos program. All offsetting savings and are supported by source documentation	
The amounts for Estin set forth on the attach true and correct.	nated Claim and/or Reimbi ed statements. I certify un	ursement Cla der penalty o	im are hereby claimed from f pergury of perjury under	n the State the laws o	e for payment of estimated and/or actual f the State of California that the foregoir	costs ig is
Signature of Au	thorized Represent	ative		Date	ġ i	
Kau	en Johns	ten	Date Signed	<u></u>	7/15/2015	
Karen Johnston			Telephone Num			
Finance Manage	r		Email Address	<u>kjoh</u>	nston@cityofpalmdale.org	
Name of Contac	t Person for Claim	la é a e	Telephone Nu	mber		E-Mail Address
Annette S. Ch	inn (CRS)		(916) 939-79	01	AChir	nnCRS@aol.con
New 3/14						Form FAM-2

	Claim for ENCY CHILD A AN) INVESTIGA tification Number	ABUSE		-	(19) Program Number: 00358	Program
(ICA 1) Claimant Iden 2) Claimant Nam Mailing Addre	ENCY CHILD /	ABUSE				
1) Claimant Iden 2) Claimant Nam Mailing Addre		ATION			(20) Date Filed//	358
2) Claimant Nam Mailing Addre	tification Number		REPORTS	_	(21) LRS input//	
Mailing Addre			9819620		(22) FORM 1, (04) A.1.g	
Mailing Addre	10		City of Palmdale		(23) FORM 1. (04) A.2.g	
			38300 N Sierra		(24) FORM 1, (04) B.1.g	
00.000000000000000000000000000000000000					(25) FORM 1,(04.1) g	4821
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
	CA	Zip Coo	ie 93550		(27) FORM 1, (04.2) g	
pe of Claim	Estimated Cla	im	Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a. g	476175
					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
		<u></u>			(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
		ليسمع			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	x	(34) FORM 1, (07)	48100
	(00) 1				(35) FORM 1, (09)	
iscal Year of ost	(06)		(12) 2006-07		(36) FORM 1, (10)	
otal Claimed	(07)	N	(13) \$529,095			
.ess: 10% Late exceed \$1,000 (if	Penalty, but not to applicable)		(14) \$12,340			
.ess: Estimated	Claim Payment Re	ceived	(15)			
let Claimed Amount			(16) \$516,756			
Due from State	(08)		(17) \$516,756			
Due to State	(09)	<u></u>	(18)			
claims with the State is hat I have not violate further certify that the claimed herein; and s reimbursements set fi- maintained by the cla The amounts for Estin- set forth on the attach	e provisions of Governme of California for mandated d any of the provisions of ere was no application for such costs are for a new pl orth in the Parameters and imant.	cost claims Article 4, Ch nor any gra rogram or in d Guidelines	napter 1 of Division 4 of Title 1 nt or payment received, other creased level of services of a s are identified, and all ocosts	that fro that fro claimed	Im the person authorized by the local a rogram and I and certify under penalty nment Code. In the claimant, for reimbursement of o ng program. All offsetting savings and d are supported by source documentati ate for payment of estimated and/or act of the State of California that the foreg	costs ion currently tual costs
true and correct. Signature of Au	thorized Representa	ative		Dat	e	
			Date Signed	. <u> </u>		
Karen Johnston			Telephone Num	be <u>(</u> 66	1) 267-5411	
Finance Manage			Email Address	kjol	nnston@cityofpalmdale.org	

New	3/	1	4
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Form FAM-27

INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS

1

CLAIM	ISUMMA	RY	-			
1) Claimant (02) Type of (Fiscal Yea	ır		
City of Palmdale	Reimburse	ment	2006-07			
laim Statistics			3.2 ^{- 2}			
03) Department - SHERIFF		<u>n panén ing</u>	<u></u>		<u></u>	1303
53) Department - Srickin		Number o	annan menan senamanan Si		-4-	1303
Direct Costs			Ob	ject Accou		
04) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g)
	Salaries	Benefits	Services and	Fixed Assets	Travel and	Total
A. ONE-TIME ACTIVITIES			Supplies		Training	
1. Policies and Procedures						
2. Training to implement ICAN	Terreterreterreterreterreterreterreterr					
3. ON-GOING ACTIVITIES			1	1	(1993) [
1. Distribute Child Abuse Report (SS8572)			1			
2. Reporting between local departments			<u></u>	I		<u>(1997) (1997)</u>
2.a. Accept & refer reports when lacking jurisdiction	\$684					\$684
2.b. Cross reporting from County to law enforcement						<u>n</u>
2.c. Cross reporting from law enf. to county and DA	\$4,136					\$4,136
2.d. Receipt of cross-reports by DA's office				<u> </u>	<u> </u>	
2.e. Report by phone & send to licensing agencies		<u> </u>		<u> </u>		
(04.1) Subtotal B.2 (a through e)	\$4,821			<u> </u>	<u> </u>	\$4,821
2.f. Addnt cross reporting in case of child death						
1) Law enforcement cross report to Co. Welfare						
2) County Welfare department						
i. Cross rpt child death case to law enforcement						
ii. Created record in County CWS/CMS system						
ii. Enter info in CWS/CMS if death not abuse/nglct						
(04.2) Subtotal B.2 f. 2) (i through iii)				-		
3. Reporting to DOJ (see item 4 claiming instructions)						
a. Complete an investigation to prepare a report	\$476,175		1	T	<u> </u>	\$476,175
 b. Prepare/submit/amend rpt for substantiated cases 					<u> </u>	
	<u> </u>					-
4. Notify suspected abuser they are in CACI		_	-		+	
5. Records retention post required period	ļ				+	
6. Provide due process procedures to those in CACI						\$480,996
(05) TOTAL DIRECT COSTS	\$480,996	<u></u>	_			
Indirect Costs			<u> </u>			10.0%
(06) Indirect Cost Rate (applied to salaries)			(from ICRP)	(Applied to Salaries) 	10.0%
(07) Total Indirect Costs	Lir	ne (06) x line (05)(a	i) or line(06) x [line	(05)(a) + line(05)(b	d	\$48,100
(08) Total Direct and Indirect Costs			L	ne (05)(d) + line (01)	\$529,09
Cost Reductions						
(09) Less: Offsetting Savings, if applicable						<u> </u>
(10) Less: Other Reimbursements, if applicable						
	********************************		Line (08)- (line(09) + Line(1	0)]	\$529,09

(11) TOTAL CLAIMED AMOUNT

	(ICAN) IN	ANDATE	ΑΤΙΟ	N REP	ORTS					FORM AA-2	
01) Claimant:	City of Palmdale	-	1	(02) Fisc	al Year C	osts We	ere Incurre	ed:	2006-07		
03) Reimbursable Co	mponents: Check only on	e box per f	orm to	identify t	he comp	onent b	eing clain	ned			
A. One-Time Costs	s and Procedures & develop IC	AN due proce	ess proc	edures	[Devel	op training t	o implemer	nt ICAN requ	irements	
B. On-Going Costs	·										
1. Distribute St	uspected Child Abuse Rpt Form	n (SS 8572)				f. Ado	litional cros	s-reporting	in cases of	death	
2. Reporting E	Between Local Departments					2. Co	ounty welfar	e departme	ent		
X a. Accept & re	fer abuse report when a dept. Ia	acks jurisdictio	n		[i. C	ross report	death case	s to law enfo	prcement	
b. Cross-rept f	from Co. Welfare to law enforce	ement			[ii. C	Create a rec	ord in the (CWS.CMS s	system	
c. Cross-repor	t from Law Enforcement to Co	Welfare &DA			[iii, E	Enter info in	CWS/CMS	3 if death no	t abuse	
						3. Re	eporting to I	DOI			
d. Receipt of cross report by DA						a. Complete investigation to prepare a report					
e. Report by phone & send written report to licensing agency						b. Prepare/submit report for substantiated cases					
f. Additional c	cross reporting in cases of child	death			Ī	4. N	otify abuse	er they are	reported to	D CACI	
1) Police/S	heriff cross report all cases of c	child death to	Co. Wel	fare	1	5. M	andated 8	yr record re	etention		
_						6. Pi	rovide due p	process pro	ocedures to		
(04) Description of E	xpenses: Complete colum	ıns (a) throi	ugh (f)								
· · ·	(a) b Class., Functions Performed	(b) Hourly Rate		(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total	
	and tion of Expenses	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	Salaries & Benefit	
Deputy Transfer a call electronic the case to an agency wi	ally or immediiately refer ith proper jursidiction.	\$100.11		6.84	\$684					\$	

05) Total	 6.84	\$684	 \$68
			194

MANDATED COSTS
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

Sargeant Report to the appropriate County Department and/or the District Attorney's Office as mandated.	(01) Claimant: City of Palmdale			202	<u> </u>		e Incurre		2006-07	
Update Policies and Propodures & cavelop ICAN due process procedures B. On-Going Costs I. Database Suspoided Child Abuse R(I Form (\$5: 6572) A. Reacting Between Load Departments A. Complex and an adopt Load base of Control (\$1: Control (\$2: Contr	(03) Reimbursable Components: Check only on	e box per fo	orm to i	identify t	he compo	onent be	ing claim	ed		
B. On-Going Costs I. Listarbute Suspended Child Abuser Rpt Form (SS 6972) I. Listarbute Suspended Child Abuser Rpt Form (SS 6972) Additional cross-reporting in cases of death C. Reporting Bewords Load Departments C. Courty wallare department A additional cross-reporting in cases of death C. Courty wallare department C. Cross-report from Low Enforcement C. Cross-report from Low Enforcement to Co Welfare BDA C. Cross-report from Low Enforcement to Co Welfare BDA C. Reporting to COU A Receipt of cross report all cases of child death C. Additional cross report all cases of child death C. Provide due process procedure to CACI Departments Summer					г	٦.		ž., 1		romonto
I. Distribute Suspected Chink Acuse Ret Form (SS 8572) I. Additional cross-reporting in cases of death Accept 5, retor abuse report when a dept. larks jurisdiction Accept 5, retor abuse report when a dept. larks jurisdiction Accept 5, retor Co. Welfare to two enforcement Coss-reporting in cases of death Coss-reporting in cases of death Coss-report from Law Enforcement to Co Welfare ADA Report by prone 8 send written report to iconsing agency Additional cross report all cases of child death Additional cross report all cases of child death Additional cross report all cases of child death to Co. Welfare Additional cross report all cases of child death to Co. Welfare Additional cross report all cases of child death to Co. Welfare Additional cross report all cases of child death to Co. Welfare Additional cross report all cases of child death to Co. Welfare Description of Expenses: Complete columns (a) through () Errotyse Names, un case, inclusions Performed Ham (R law Power) States Report of Copy Power Sta	Update Policies and Procedures & develop IC/	AN due proce	ss proce	dures	L	Develo	p training to	o implemer	it ICAN requi	
	B. On-Going Costs									
	1. Distribute Supported Child Abuse Rot Form	(SS 8572)				f. Add	itional cross	s-reporting	in cases of d	eath
A registry design to ball regist in toda Accept 3 refer abuse report when a depth lacks jurisdiction Accept 3 refer abuse report when a depth lacks jurisdiction Accept 3 refer abuse report ment to Co Westare 8 AA Accept 3 refer abuse report ment to Co Westare 8 AA Accept 3 refer abuse report ment to Co Westare 8 AA Accept 3 refer abuse report or post of the Co Westare 8 AA Accept 3 refer abuse report or post of the Co Westare 8 AA Accept 3 refer abuse report or post of the Co Westare 8 AA Accept 3 refer abuse report or post of the Reporting to DOJ Accept 3 refer abuse report or post of the Reporting a gency. Additional cross report of a laces of child death to Co. Westare Additional cross report at access of child death to Co. Westare Additional cross report at access of child death to Co. Westare Accept 3 referenced Accept 3 referenced House 3 reporting to recess procedures to CACI Of Description of Expenses: Complete columns (a) through (f) Findity e Name, abox 4 reported to CACI Accept 3 referenced House 3 reporting to recess procedures to CACI Of Description of Expenses: Complete columns (a) through (f) Findity e Name, abox 4 reported accept 4 reports Yes at 3 referenced House 3 reporting a gency Starter Supplies Accept 3 referenced House 3 report accept report 4 reported House 3 reporting Description of Expenses: Complete columns (a) through (f) Findity e Name, abox 4 reported House 3 report 4 reports Supplies Accept 3 referenced House 3 reports Supplies Accept 3 reference Reports Reports Report 4 reports Repor		(00 00.2)								
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Conservent from Law Enforcement to Co Welfare &DA Is, Enter Info in GWSICMS if death not abuse Section of Expenses report by DA Report by phone & send written report to licensing agency Additional cross reporting in cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases of child death The Datical Sherift cross report all cases Status Statu			11		ſ					
Counserver of the sub-barrier of the sub-barri					L [
	X c. Cross-report from Law Enforcement to Co v	veitare &DA			8					
Description of Expenses: Complete columns (a) through (1) Enclosed Stantial Expenses: Complete columns (a) through (1) Enclosed Stantial Country Department and/or Description of Expenses: Complete columns (a) through (2) Enclosed Stantial Country Department and/or Total Santial Served Stantial Served Santial Served Santial Served Ser					Í				n nrenare a r	eport
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Consistent and the second					1					
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(a) Employee Names, Job Class, Functions Performed and Description of Expenses (b) Fixed and Description of Expenses (c) Fixed and Description of Expenses (c) Fixed and Surples (c) Fixed and Surples (c) Fixed and Surples (c) Fixed and Surples Total Surples Deputy Sergent Report to the appropriate County Department and/or the District Attorney's Office as mandated. \$100.11 \$90.36 21.72 \$1,962 \$2,174 \$1,962 S.100.11 Surples \$21.72 \$1,962 \$1,962										
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Sergent Bestreent Report to the appropriate County Department and/or the District Attorney's Office as mandated.		Unit Cost		or Quantity			Supplies		Training	& Denents
43.43 \$4.136 \$4,136	Deputy Sergeant Report to the appropriate County Department and/or the District Attorney's Office as mandated.			8						
	(05) Total			43.43	\$4,13	6				\$4,136

(ICAN)	INVES	FIGA	COST: FION RI	PORTS					FORM AA-2
(01) Claimant: City of Palmdale				al Year Cos	sts Were	Incurred	:	2006-07	
(03) Reimbursable Components: Check only o	one box per	form t	o identify	the compor	ient beir	ng clairne	d		
A. One-Time Costs Update Policies and Procedures & develop I	CAN due pro	cess pro	ocedures		Deve	elop training	g to implem	ent ICAN red	quirements
B. On-Going Costs									
1. Distribute Suspected Child Abuse Rpt For	m (SS 8572)				f. Ac	lditional cro	ss-reportin	g in cases o	f death
2. Reporting Between Local Departments						County welfa	•		
a. Accept & refer abuse report when a dept.	-	tion						es to law en	
b. Cross-rept from Co. Welfare to law enforce						Create a re	ecord in the	CWS.CMS	system
c. Cross-report from Law Enforcement to Co	Welfare &DA	4			iii,	Enter info i	n CWS/CM	S if death no	ot abuse
					3. R	leporting to	DOJ		
d. Receipt of cross report by DA								to prepare a	
e. Report by phone & send written report to I		псу			b. P	repare/sub	mit report fo	or substantia	ited cases
f. Additional cross reporting in cases of child					4. N	lotify abus	er they are	e reported t	o CACI
1) Police/Sheriff cross report all cases of child death to Co. Welfare 5. Mandated 8 yr record retention						etention			
					6. P	rovide due	process pro	ocedures to	CACI
04) Description of Expenses: Complete colum	- <u>T</u>	ugh (f)	· · · · · · · · · · · · · · · · · · ·						a constru
(a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate		(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total
and Description of Expenses	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	Salaries & Benefits
Sergeant Seputy Complete investigation to determine whether eport of suspected child abuse or severe neglect a unfounded, substantiated, or inconclusive (per CG 11165.12) for purposes of preparing & submitting form SS 8583. (422 cases during eligible period)	\$90.36 \$100.11		217.17 4,560.50	\$19,623 \$456,552					\$19,62 \$456,55
5) Total			4,777.67	\$476,175					\$476,17

					For State Controller	Use Only
	Claim fo				(19) Program Number: 00358	Program
INTERA	GENCY CHILD	ABUS	E AND NEGLEC	T	(20) Date Filed//	358
(IC	AN) INVESTIC	GATION	REPORTS		(21) LRS Input//	
(01) Claimant ide	entification Number	r	9819620		(22) FORM 1, (04) A.1.g	
(02) Claimant Na	ime		City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	5423
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	CA	Zip Coo	de 93550		(27) FORM 1, (04.2) g	
Type of Claim	Estimated C	laim	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	535393
				<u> </u>	(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
					(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	54082
					(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2007-08		(36) FORM 1, (10)	
Total Claimed	(07)		(13) \$594,897			
Less: 10% Late exceed \$1,000 (Penalty, but not to if applicable)	•	⁽¹⁴⁾ \$14,351			
Less: Estimate	d Claim Payment R	eceived	(15)			
Net Claimed Amount			⁽¹⁶⁾ \$580,547			
Due from State	(08)		(17) \$580,547			
Due to State	(09)		(18)		-	
(38) CERTIFICA						
In accordance with th claims with the State that I have not violate	e provisions of Governme of California for mandated d any of the provisions of	l cost claims w Article 4, Cha	vith the State of California for pter 1 of Division 4 of Title 1	this prog Governm		perjury
claimed herein: and s	uch costs are for a new p orth in the Parameters and	moram or incr	reased level of services of an	existing	the claimant, for reimbursement of cosport program. All offsetting savings and re supported by source documentation	
The amounts for Estin set forth on the attach true and correct.	mated Claim and/or Reim ned statements. I certify u	oursement Cla Inder penalty o	aim are hereby claimed from t of pergury of perjury under the	the State e laws of	for payment of estimated and/or actuate the State of California that the foregoi	al costs ng is
Signature of Au	thorized Represen	tative		Date		
Kare	Johns	for	_ Date Signed		7/15/2015	
Karen Johnston	5	· · · · · · · · · · · · · · · · ·	- Telephone Numb			
Finance Manage	er		Email Address	<u>kjohr</u>	nston@cityofpalmdale.org	
Name of Contac	t Person for Claim		Telephone Num			E-Mail Address
Annette S. C	hinn (CRS)		(916) 939-790	1	AChi	nnCRS@aol.com

	<u></u>			82	For State Controller	Use Only
	Claim for	Paymer	nt		(19) Program Number: 00358	Program
INTERA	GENCY CHILD			Т	(20) Date Filed//	358
	CAN) INVESTIG				(21) LRS Input//	550
(01) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
(02) Claimant Na	ime	C	City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	5423
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	CA	Zip Code	93550		(27) FORM 1, (04.2) g	
Type of Claim	Estimated Clai	im	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	535393
					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		9) Reimbursement		(30) FORM 1, (04) B.4. g	
	2 10				(31) FORM 1, (04) B.5. g	
	(04) Combined	(1	0) Combined		(32) FORM 1, (04) B.6. g	
					(33) FORM 1, (06)	10
	(05) Amended		1) Amended	X	(34) FORM 1, (07)	54082
				12	(35) FORM 1, (09)	
Fiscal Year of Cost	(06)	(1	2) 2007-08		(36) FORM 1, (10)	
Total Claimed	(07)	(1	⁽³⁾ \$594,897			
Less: 10% Late exceed \$1,000 (Penalty, but not to if applicable)	(1	\$14,351			
Less: Estimate	d Claim Payment Rec	eived (*	15)			
Net Claimed Amount		Ć	16) \$580,547			
Due from State	(08)	(ť	17) \$580,547			
Due to State	(09)	(18)			
(38) CERTIFICA	TION OF CLAIM					
In accordance with the state	he provisions of Government	cost claims wit	h the State of California fo	or this pro	n the person authorized by the local a ogram and I and certify under penalty o ment Code.	gency to file of perjury
I further certify that the claimed herein; and reimbursements set maintained by the cla	here was no application for n such costs are for a new pro forth in the Parameters and aimant.	or any grant o gram or increa Guidelines are	r payment received, other used level of services of a identified, and all ocosts	that from n existing claimed	n the claimant, for reimbursement of c g program. All offsetting savings and are supported by source documentation	on currently
The amounts for Est set forth on the attac true and correct.	imated Claim and/or Reimbu shed statements. I certify une	irsement Clain der penalty of	n are hereby claimed from pergury of perjury under th	the Stat e laws c	e for payment of estimated and/or act f the State of California that the foreg	ual costs ping is
Signature of Au	thorized Representat	ive		Date		
			Date Signed	r		
Karen Johnston			Telephone Numb	be <u>(661</u>) 267-5411	
Finance Manage	er		Email Address	<u>kjohr</u>	nston@cityofpalmdale.org	
Name of Conta	ct Person for Claim		Telephone Num	ber		E-Mail Address
Annette S. C	hinn (CRS)		(916) 939-790	01	ACh	innCRS@aol.con

INTERAGENCY CHILD ABUSE AND NEGLECT
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

FO	RM

1

	(02) Type of C		Fiscal Yea 2007-08	ir		
City of Palmdale	Reimburser		2007-00			
Claim Statistics						
03) Department - SHERIFF		Number o	of Cases =			1363
Direct Costs			Ob	ject Accou	ints	
(04) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g)
	Salaries	Benefits	Services and	Fixed Assets	Travel and	Total
A. ONE-TIME ACTIVITIES			Supplies		Training	
1. Policies and Procedures						
2. Training to implement ICAN						
B. ON-GOING ACTIVITIES			1	<u></u>	T	
1. Distribute Child Abuse Report (SS8572)			<u> </u>		1	
2. Reporting between local departments			1	1	1	
2.a. Accept & refer reports when lacking jurisdiction	\$770					\$770
2.b. Cross reporting from County to law enforcement			<u> </u>		<u> </u>	
2.c. Cross reporting from law enf. to county and DA	\$4,653		-			\$4,653
2.d. Receipt of cross-reports by DA's office					<u></u>	
2.e. Report by phone & send to licensing agencies					<u></u> .	·
(04.1) Subtotal B.2 (a through e)	\$5,423				<u> </u>	\$5,423
2.f. Addnl cross reporting in case of child death						1
1) Law enforcement cross report to Co. Welfare						
2) County Welfare department						
i. Cross rpt child death case to law enforcement						<u> </u>
ii. Created record in County CWS/CMS system						ļ
ii. Enter info in CWS/CMS if death not abuse/nglct						
(04.2) Subtotal B.2 f. 2) (i through iii)	_	53 53 53 5				
3. Reporting to DOJ (see item 4 claiming instructions).						
a. Complete an investigation to prepare a report	\$535,393					\$535,393
b. Prepare/submit/amend rpt for substantiated cases					001 0000	
4. Notify suspected abuser they are in CACI					50 1010 101 - 1010 1010	
5. Records retention post required period						
6. Provide due process procedures to those in CACI						
(05) TOTAL DIRECT COSTS	\$540,816					\$540,816
Indirect Costs	ener e					
(06) Indirect Cost Rate (applied to salaries)			(from ICRP)	(Applied to Salarie:	s)	10.0%
(07) Total Indirect Costs		e (06) x line (05)(a	a) or line(06) x (line	(05)(a) + line(05)(b)]	\$54,082
			Lit	ne (05)(d) + line (0	7)	\$594,897
(08) Total Direct and Indirect Costs			7 . .			- <u>1</u>
(09) Less: Offsetting Savings, if applicable		<u></u>		<u> </u>	<u> </u>	
(10) Less: Other Reimbursements, if applicable				11 - 12 - 12 - 12 - 12 - 12 - 12 - 12 -		-
			Line (08	i)- (line(09) + Line(10)]	\$594,89
(11) TOTAL CLAIMED AMOUNT			0001			1

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY							
(01) Claimant:	City of Palmdale	(02) Fiscal	Year Costs Were Incurred: 20)07-08			
(03) Reimbursable 0	Components: Check only one box	per form to identify the	e component being claimed				
A. One-Time Cos	ts ies and Procedures & develop ICAN due	process procedures	Develop training to implement	ICAN requirements			
B. On-Going Cos	ts						
1. Distribute	Suspected Child Abuse Rpt Form (SS 8	572)	f. Additional cross-reporting in	cases of death			
2. Reporting	Between Local Departments	2. County welfare department					
X a. Accept &	refer abuse report when a dept. lacks jur	isdiction	i. Cross report death cases t	o law enforcement			
b. Cross-rep	t from Co. Welfare to law enforcement		ii. Create a record in the CV	ii. Create a record in the CWS.CMS system			
c. Cross-rep	ort from Law Enforcement to Co Welfare	&DA	iii, Enter info in CWS/CMS if	death not abuse			
			3. Reporting to DOJ				
d. Receipt c	of cross report by DA		a. Complete investigation to p	prepare a report			
e. Report by	y phone & send written report to licensing	b. Prepare/submit report for s	ubstantiated cases				
f. Additiona	cross reporting in cases of child death		4. Notify abuser they are re	eported to CACI			
1) Police.	Sheriff cross report all cases of child dea	ath to Co. Welfare	5. Mandated 8 yr record rete				
(04) Description of	Expenses: Complete columns (a)	through (f)					
		0) (C)	(d) (e) (f & g) (h) Services Fixed	(i) Travel Total			

(a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate	Benefit	(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel and	Total Salaries
and Description of Expenses	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	& Benefits
Deputy	\$107.60		7.15	\$770					\$770
Transfer a call electronically or immediiately refer	Ì I	ļ							
the case to an agency with proper jursidiction.							20 A		
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(05) Total			7.15	\$770)				\$770

(IC	MANDAT AN) INVESTIC CLAIM S		N REF ARY						FORM AA-2
01) Claimant: City of Palmd	lale		(02) Fisc	al Year Ce	osts We	re Incurre	d:	2007-08	
03) Reimbursable Components: Check	only one box per f	orm to	identify t	he compo	onent be	eing claim	ed		
A. One-Time Costs Update Policies and Procedures & de	evelop ICAN due proce	ss proce	dures	[Devel	op training t	o implemer	nt ICAN requ	irements
B. On-Going Costs									
1. Distribute Suspected Child Abuse	Rpt Form (SS 8572)				f. Add	litional cros	s-reporting	in cases of o	death
2. Reporting Between Local Departm	nents				2. Co	ounty welfar	e departme	ent	
a. Accept & refer abuse report when	a dept. lacks jurisdictio	'n		[i. C	ross report	death case	es to law enfo	prcement
b. Cross-rept from Co. Welfare to law	w enforcement			[ii. (Create a rec	cord in the	CWS.CMS s	system
X c. Cross-report from Law Enforceme	nt to Co Welfare &DA				iii, 1	Enter info in	CWS/CMS	S if death no	t abuse
					3. R	eporting to I	DOI		
d. Receipt of cross report by DA					a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written r	eport to licensing agen	су						or substantiat	
f. Additional cross reporting in cases	s of child death				4. N	otify abuse	r they are	e reported to	D CACI
1) Police/Sheriff cross report all c	ases of child death to	Co. Welf	are			andated 8			
					6. Pi	rovide due p	process pro	ocedures to (
(04) Description of Expenses: Complet	e columns (a) throi	ugh (f)					4.5	(1)	
(a) Employee Names, Job Class., Functions Perfo	(b) ormed Hourly Rate		(c) Hours	(d) Salaries	(e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) Travel and	Total Salaries
and Description of Expenses	or Unit Cost	Rate	Worked or Quantity	Jaianes	Denenta	Supplies		Training	& Benefits
Deputy Sergeant Report to the appropriate County Department a the District Attorney's Office as mandated.	\$107.60 \$97.23 ind/or		22.72 22.72	\$2,444 \$2,209					\$2,44 \$2,20

(05) Total

	(ICAN)		FIGA 1		PORTS					FORM AA-2
(01) Claimant:	City of Palmdale			(02) Fisc	al Year Cos	ts Were	incurred:	:	2007-08	
(03) Reimbursable C	components: Check only o	ne box per	form t	o identify	the compon	ent beir	ng claimeo	3	÷	
A. One-Time Cost	ts ies and Procedures & develop I	CAN due pro	cess pro	ocedures		Deve	elop training	to implem	ent ICAN req	uirements
B. On-Going Cost	ts									-
	Suspected Child Abuse Rpt For	m (SS 8572)				f. Ad	lditional cro	ss-reportin	g in cases of	death
Z. Reporting	Between Local Departments					2.0	county welfa	are departm	nent	
a. Accept & r	efer abuse report when a dept. I	acks jurisdict	tion			i. C	Cross report	t death cas	es to law enf	orcement
b. Cross-rept	from Co. Welfare to law enforce	ement				🔲 ii.	Create a re	cord in the	CWS.CMS	system
c. Cross-repo	ort from Law Enforcement to Co	Welfare &DA	٩			iii,	Enter info ir	n CWS/CM	S if death no	tabuse
						3. R	eporting to	DOJ		
d. Receipt of	cross report by DA					X a. C	omplete inv	estigation ·	to prepare a	report
e. Report by	phone & send written report to li	icensing age.	ncv			r			or substantial	
	cross reporting in cases of child					r - 1				
	10 U		_				•		e reported to	5 CACI
() Police/S	Sheriff cross report all cases of o	hild death to	Co. We	lfare		5. M	andated 8	yr record re	etention	
						6. P	rovide due	process pro	ocedures to (CACI
04) Description of E	xpenses: Complete colum	ns (a) thro	ugh (f)							
Employee Names, Jo	(a) b Class., Functions Performed	(b) Hourly Rate	Benefit	(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total
Descrip	and tion of Expenses	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	Salaries & Benefits
iergeant		\$97.23		227.17	\$22,087		oupplies		Taining	\$22,087
<u>Deputy</u> Somelate investigation to		\$107.60		4,770.50	\$513,306					\$513,306
Complete investigation to eport of suspected child	abuse or severe neglect					Ĩ				
	ted, or inconclusive (per			1						
PC 11165.12) for purpos	es of preparing & submitting									
Form SS 8583. (422 cas	es during eligible period)		1	10			ĺ			
								8		

(05) Total	4,997.67	\$535,393	 \$535,393

INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS (20) Date Filed 358 (20) Date Filed (1) Claimant Identification Number 9819620 (22) FORM 1, (04) A.1.g D1) Claimant Identification Number 9819620 (22) FORM 1, (04) A.1.g D2) Claimant Name City of Palmdale (23) FORM 1, (04) A.2.g Mailing Address 38300 N Sierra (24) FORM 1, (04) B.1.g 4967 Street Address or P.O. Box (25) FORM 1, (04) B.1.g 4967 City Palmdale (25) FORM 1, (04) B.3.a.g 490727 State CA Zip Code 93550 (27) FORM 1, (04) B.3.a.g 490727 Type of Claim Estimated Claim Reimbursement Claim (28) FORM 1, (04) B.3.a.g 490727 (03) Estimated (09) Reimbursement (30) FORM 1, (04) B.3.a.g 490727 (04) Combined (10) Combined (32) FORM 1, (04) B.3.g (33) FORM 1, (04) B.6.g (35) FORM 1, (07) 49569 (05) Amended (11) Amended X (35) FORM 1, (07) 49569 (35) FORM 1, (07) <						For State Controller	
((CAN) INVESTIGATION REPORTS (1) LBs input (2) (2) Claimant Identification Number 9819520 (22) FORM 1, (04) A.1.9 (2) Claimant Name City of Palmdale (23) FORM 1, (04) A.1.9 (24) FORM 1, (04) B.1.9 (25) FORM 1, (04) B.1.9 (26) FORM 1, (04) B.1.9 Street Address or P.O. Box (25) FORM 1, (04) B.1.9 (29) FORM 1, (04) B.1.9 Street Address or P.O. Box (25) FORM 1, (04) B.1.9 (29) FORM 1, (04) B.1.9 State CA Zip Code 93550 (27) FORM 1, (04) B.3.9, g State CA Zip Code 93550 (27) FORM 1, (04) B.3.9, g (490727) (03) Estimated (09) Reimbursement Claim (29) FORM 1, (04) B.4.9 (30) FORM 1, (04) B.5.9 (31) FORM 1, (04) B.5.9 (32) FORM 1, (04) B.5.9 (33) FORM 1, (04) B.5.9 (33) FORM 1, (04) B.5.9 (34) FORM 1, (04) B.5.9 (35) FORM 1, (04) B.5.9 (36) FORM 1, (04) B.5.9					_		Program
(ICAN) INVESTIGATION REPORTS (1) Refine (2) PORM 1, (04) A.1.g D1) Claimant Identification Number 0819620 (22) FORM 1, (04) A.1.g D2) Claimant Name City of Palmdale (23) FORM 1, (04) A.2.g Mailing Address 38300 N Sierra (24) FORM 1, (04) B.1.g Street Address or P.O. Box (23) FORM 1, (04) B.2.(1) g (24) FORM 1, (04) B.2.(1) g State CA Zip Code 93550 (27) FORM 1, (04) B.3.a. g (03) Estimated (09) Reimbursement (30) FORM 1, (04) B.3.a. g 490727 (03) Estimated (09) Reimbursement (30) FORM 1, (04) B.3.a. g 490727 (04) Combined (10) Combined (32) FORM 1, (04) B.3.a. g 490727 (04) Combined (10) Combined (33) FORM 1, (04) B.3.g 490727 (05) Amended (11) Amended X (34) FORM 1, (04) B.4.g (35) FORM 1, (04) B.5.g (10) Combined (35) FORM 1, (04) B.6.g (35) FORM 1, (04) B.6.g (36) FORM 1, (09) (36) FORM 1, (10) Eess: Total Claimed (07) (13) S545,283 (36) FORM 1, (10) (37) S50,205 (38) FORM 1, (10) (38) FORM 1, (202 2 2				T		358
17 Calimant Nature City of Palmdale (23) FORM 1. (04) A.2.g 02) Claimant Name City of Palmdale (24) FORM 1. (04) B.1.g Street Address or P.O. Box (25) FORM 1. (04) B.1.g (26) FORM 1. (04) B.2.f.1) g State CA Zip Code 93550 (27) FORM 1. (04) B.3.a. g 490727 (03) Estimated (09) Reimbursement Claim (28) FORM 1. (04) B.3.a. g 490727 (03) Estimated (09) Reimbursement Claim (28) FORM 1. (04) B.3.a. g 490727 (03) Estimated (09) Reimbursement Claim (28) FORM 1. (04) B.3.a. g 490727 (04) Combined (10) Combined (30) FORM 1. (04) B.3.a. g (30) FORM 1. (04) B.5. g (30) FORM 1. (04) B.5. g (10) Combined (11) Amended X (34) FORM 1. (04) B.5. g (35) FORM 1. (04) B.5. g (36) FORM 1. (07) 49569 (10) Combined (12) 2008-09 (36) FORM 1. (09) 10 (35) FORM 1. (09) 10 Ess: T056 Late Penalty, but not to exceed \$1,000 (14) \$15,057 Ess: T056 Late Penalty, but not to exceed \$1,000 (14) \$15,057 Ess: Estimated Claim Payment Received (15) Ess: Cost Claimed Anount (16) \$530,205 Ess: Cost Claimed Anount Essi Asso,205 Ess: Cost Claimed Anount	(IC	AN) INVESTIGA	TION	REPORTS		(21) LRS Input//	
Value of the product	01) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
Street Address or P.O. Box (25) FORM 1.(04,1) g 4967 City Palmdale (26) FORM 1.(04) B.2.f.1) g (26) FORM 1.(04) B.3.e. g 490727 State CA Zip Code 93550 (27) FORM 1. (04) B.3.e. g 490727 Type of Claim Estimated Claim Reimbursement Claim (28) FORM 1. (04) B.3.e. g 490727 (03) Estimated (09) Reimbursement (30) FORM 1. (04) B.4.g (31) FORM 1. (04) B.5.g (32) FORM 1. (04) B.6.g (32) FORM 1. (04) B.6.g (33) FORM 1. (04) B.6.g (34) FORM 1. (04) B.6.g (35) FORM 1. (04) B.6.g (36) FORM 1. (04) B.6.g (36) FORM 1. (04) B.6.g (37) FORM 1. (04) B.6.g (38) FORM 1. (04) B.6.g (36) FORM 1. (04) B.6.g (37) FORM 1. (04) B.6.g (38) FORM 1. (04) B.6.g (36) FORM 1. (04) B.6.g (37) FORM 1. (06) (38) FORM 1. (10) (38) FORM	02) Claimant Na	me		City of Palmdale		(23) FORM 1. (04) A.2.g	
Street Address or P.O. Box It. J. (Out) B.2.(1.1) g City Palmdale (26) FORM 1. (Out) B.2.(1.1) g State CA Zip Code 93550 Type of Claim Estimated Claim Reimbursement Claim (28) FORM 1. (Out) B.2.(1.1) g (03) Estimated (09) Reimbursement (30) FORM 1. (Out) B.3.b. g (31) FORM 1. (Out) B.4. g (04) Combined (10) Combined (32) FORM 1. (Out) B.5. g (33) FORM 1. (Out) B.5. g (04) Combined (10) Combined (32) FORM 1. (Out) B.5. g (33) FORM 1. (Out) B.5. g (05) Amended (11) Amended X (34) FORM 1. (Out) B.5. g (05) Amended (11) Amended X (35) FORM 1. (Op) Fiscal Year of (06) (12) 2008-09 (36) FORM 1. (10) Total Claimed (07) (13) \$\$45,263 Image: Comparison of the parison of	Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
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ype of Claim Estimated Claim Remindered for the state of the	State	CA	Zip Cod	le 93550		(27) FORM 1, (04.2) g	
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(38) CERTIFICATION OF CLAIM In accordance with the provisions of Government Code Sections 17560 & 17561, 1 certify that I am the person authorized by the local agency to file claims with the State of California for mandated cost claims with the State of California for this program and I and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 Government Code. If urther certify that there was no application for nor any grant or payment received, other that from the claimant, for reimbursement of costs claimed herein; and such costs are for a new program or increased level of services of an existing program. All offsetting savings and reimbursements set forth in the Parameters and Guidelines are identified, and all ocosts claimed are supported by source documentation currently maintained by the claimant. The amounts for Estimated Claim and/or Reimbursement Claim are hereby claimed from the State of California that the foregoing is true and correct. Signature of Authorized Representative Date Mathematical Claim and/or Reimbursement Claim are hereby claimed from the State of California that the foregoing is true and correct. Signature of Authorized Representative Date Mathematical Claim and/or Reimbursement Claim are bereby claimed This flow flow flow flow flow flow flow flow	Due from State	(08)		(17) \$530,205			
In accordance with the provisions of Government Code Sections 17560 & 17561, 1 certify that I am the person authorized by the local agency to file claims with the State of California for mandated cost claims with the State of California for this program and I and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 Government Code.	Due to State	(09)		(18)			
maintained by the claimant. The amounts for Estimated Claim and/or Reimbursement Claim are hereby claimed from the State for payment of estimated and/or actual costs set forth on the attached statements. I certify under penalty of pergury of perjury under the laws of the State of California that the foregoing is true and correct. Signature of Authorized Representative Date Machandream Date Signed Machandream Telephone Numbe (661) 267-5411 Finance Manager Email Address	In accordance with the claims with the State that I have not violate I further certify that th	e provisions of Government C of California for mandated co- ed any of the provisions of Arti- iere was no application for non- work acet for a conference of the conference.	st claims w cle 4, Cha r any grant	vith the State of California to pter 1 of Division 4 of Title 1 t or payment received, other reased level of services of a	r this prog Governn that from n existing	ram and rand centry under penalty of nent Code. I the claimant, for reimbursement of co program. All offsetting savings and	ests
Signature of Authorized Representative Date //accordentiation Date Signed Karen Johnston Telephone Numbe (661) 267-5411 Finance Manager Email Address kjohnston@cityofpalmdale.org	maintained by the cla	limant.	ement Cla	im are hereby claimed from	the State	for payment of estimated and/or actu	al costs
Value Value <th< td=""><td></td><td>nou surrenna. Toertry diffe</td><td>- Farlend (</td><td>a e contra construir son a s</td><td></td><td></td><td></td></th<>		nou surrenna. Toertry diffe	- Farlend (a e contra construir son a s			
Karen Johnston Telephone Numbe (661) 267-5411 Finance Manager Email Address	Signature of Au	thorized Representat	ive		Date	2	
Karen Johnston Telephone Numbe (661) 267-5411 Finance Manager Email Address kjohnston@cityofpalmdale.org							<u></u>
	100.0	/		Telephone Num			
	Finance Manage	er		Email Address	<u>kjoh</u>	nston@cityofpalmdale.org	
Name of Contact Person for Claim Telephone Number E-Mail Add	Annette S. C			(916) 939-79	01	ACh	innCRS@aol

					For State Controller	Use Only
	Claim for	Pavme	ent		(19) Program Number: 00358	Program
		ARLISE	AND NEGLECT	•	(20) Date Filed//	358
	AN) INVESTIG	ATION	REPORTS	2	(21) LRS Input//	550
		<u>A 110 11</u>	9819620	5	(22) FORM 1, (04) A.1.g	
	tification Number		City of Palmdale		(23) FORM 1. (04) A.2.g	
) Claimant Nan			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Mailing Addre					(25) FORM 1,(04.1) g	4967
Street Addres	ss or P.O. Box		Palmdale		(26) FORM 1,(04) B.2.f.1) g	
City	~ .	7in Cov	00550		(27) FORM 1, (04.2) g	
	CA	Zip Coo	Reimbursement CI	aim	(28) FORM 1, (04) B.3.a. g	490727
pe of Claim	Estimated Cl	aim	Reimbursement of		(29) FORM 1, (04) B.3.b. g	
			(09) Reimbursement		(30) FORM 1, (04) B.4. g	
l	(03) Estimated		(09) Reinbursement		(31) FORM 1, (04) B.5. g	
		[]	(10) Combined	\square	(32) FORM 1, (04) B.6. g	
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	d Claim Payment R	eceived	(15)			
let Claimed			(16) \$530,205			
mount	(08)		(17) \$520,205			
Jue nom oute			\$530,205			
Due to State	(09)		(18)			
n accordance with claims with the Stat hat I have not viola further certify that claimed herein; and reimbursements se maintained by the o The amounts for Es set forth on the atta true and correct.	e of California for manual ted any of the provisions there was no application f such costs are for a new t forth in the Parameters a slaimant.	of Article 4, C for nor any gr program or and Guideling mbursement y under pena	Chapter 1 of Division 4 of Title ant or payment received, othe increased level of services of es are identified, and all ocost Claim are hereby claimed fro Ity of pergury of perjury under	1 Gove er that fi an exis s claim s claim m the S the law	am the person authorized by the loc program and I and certify under pena ernment Code. rom the claimant, for reimbursement ting program. All offsetting savings a ed are supported by source docume: State for payment of estimated and/o <i>is</i> of the State of California that the fin ate	of costs and ntation currently r actual costs
			Date Signed			<u></u>
	n		Telephone Nun		61) 267-5411 ohnston@cityofpalmdale.org	. <u></u>
Karen Johnsto				1/1		22 0. 20 0. 20 MARK 20 0.00
Karen Johnsto Finance Manag	jer		Email Address		onnstongenyorpannationary	E-Mail Add

New	3/14

INTERAGENCY CHILD ABUSE AND NEGLECT
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

<u> </u>	
	FORM
- L	107-

			5			
I) Claimant (C City of Palmdale	2) Type of Cl Reimbursem		Fiscal Year 2008-09			0
aim Statistics	e 10			<u>.</u>		
Call March 1997 - Call Strategy of the second se	<u> </u>	Number of	Cappe =	<u>la sua na la </u>		1192
,,		Number of		ect Accou	nte	an Sar
irect Costs					(f)	(g)
4) Reimbursable Components	(a)	(b)	(c & d)	(e) Fixed	Travel	Total
	Salaries	Benefits	Services and Supplies	Assets	and Training	
ONE-TIME ACTIVITIES Policies and Procedures			Copping			
F					•	
. Training to implement ICAN						
ON-GOING ACTIVITIES	<u></u>	<u></u>	<u></u>	<u>, , , , , , , , , , , , , , , , , , , </u>		
Distribute Child Abuse Report (SS8572))			
Reporting between local departments		<u>1999-1999-1999</u>	<u> </u>	<u> </u>		\$705
.a. Accept & refer reports when lacking jurisdiction	\$705					<u> </u>
b. Cross reporting from County to law enforcement						\$4,261
c. Cross reporting from law enf. to county and DA	\$4,261		<u> </u>		<u></u>	
2.d. Receipt of cross-reports by DA's office			<u> </u>			
2.e. Report by phone & send to licensing agencies				<u> </u>		\$4,967
04.1) Subtotal B.2 (a through e)	\$4,967	 		 	 	
2.f. Addnl cross reporting in case of child death			<u>т</u>	<u></u>	1	T
1) Law enforcement cross report to Co. Welfare						
2) County Welfare department			<u></u>	T		<u></u>
i. Cross rpt child death case to law enforcement			<u></u>			
ii. Created record in County CWS/CMS system					<u> </u>	<u> </u>
ii. Enter info in CWS/CMS if death not abuse/nglct						<u> </u>
(04.2) Subtotal B.2 f. 2) (i through iii)					<u></u>	<u></u>
3. Reporting to DOJ (see item 4 claiming instructions)						
a. Complete an investigation to prepare a report	\$490,727					\$490,727
b. Prepare/submit/amend rpt for substantiated cases						
4. Notify suspected abuser they are in CACI		2				
5. Records retention post required period						
6. Provide due process procedures to those in CACI						
(05) TOTAL DIRECT COSTS	\$495,693					\$495,693
Indirect Costs		and and and				
	<u></u>		(from ICRP)	(Applied to Salarie	:5)	10.0%
(06) Indirect Cost Rate (applied to salaries)	Lin	ne (05) x line (05)(a) or line(06) x [line	(05)(a) + line(05)(p)]	\$49,569
(07) Total Indirect Costs		·-,		ne (05)(d) + line (0		\$545,26
(08) Total Direct and Indirect Costs			-			- dan san san san san san san san san san s
Cost Reductions					<u></u>	
(09) Less: Offsetting Savings, if applicable						
(10) Less: Other Reimbursements, if applicable					(10)]	\$545,26
(11) TOTAL CLAIMED AMOUNT			Line (08	8)- (line(09) + Line		Ψ0-τ0,20

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(ICAN) INV	NDATE	TION	REP	ORTS					FORM AA-2
				Year Co	sts Wer	e incurre	d: 20	008-09	
(01) Claimant: City of Palmdale (03) Reimbursable Components: Check only one	box per fo	rm to ic	lentify th	e compo	nent be	ing claim	ed		
(03) Reimbursable Components. Check only one A. One-Time Costs Update Policies and Procedures & develop ICA				E			implement	ICAN requi	irements
								<u></u>	
B. On-Going Costs 1. Distribute Suspected Child Abuse Rpt Form (SS 8572)						-reporting in		leath
2. Reporting Between Local Departments				-			e departmer		
X a. Accept & refer abuse report when a dept. lac	ks jurisdictio	n					leath cases		
b. Cross-rept from Co. Welfare to law enforcem	nent						ord in the C		
c. Cross-report from Law Enforcement to Co W				[iii, E	nter info in	CWS/CMS	if death not	abuse
						porting to E			
d. Receipt of cross report by DA				[estigation to		
e. Report by phone & send written report to lice	ensing agen	су		[it report for		
f. Additional cross reporting in cases of child c				[r they are		o CACI
1) Police/Sheriff cross report all cases of ch		Co. Welf	are	l	5. Ma	andated 8	yr record re	tention	
				[6. Pr	ovide due p	process pro	cedures to	CACI
(04) Description of Expenses: Complete column	ns (a) throu	ugh (f)							
(a)	(b)		(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) ⊤ravel	Total
Employee Names, Job Class., Functions Performed and Description of Expenses	Hourly Rate or Unit Cost	Benefit Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	Salaries & Benefits
Deputy Transfer a call electronically or immedilately refer the case to an agency with proper jursidiction.	\$112.78		6.25	\$705					\$705
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			6.2	25 \$70	05	+			\$7
(OR) Tatal	1	1	1 0.4	-οι φ <i>ι</i> ι	I	2022 2022			

(05) Total

	(ICAN) II	MANDATE NVESTIG	ATIC	N REF	PORTS					FORM AA-2
(01) Claimant:	City of Palmdale			(02) Fisc	al Year C	osts We	re incurre	ed:	2008-09	
(03) Reimbursable C	omponents: Check only or	ne box per fo	rm to	identify t	he comp	onent be	eing claim	ied		
A. One-Time Cost	s es and Procedures & develop IC	AN due proces	s proce	dures		Devel	op training t	o implemer	nt ICAN requ	uirements
B. On-Going Cost	S									
1. Distribute S	Suspected Child Abuse Rpt Forn	ı (SS 8572)				f. Add	litional cros	s-reporting	in cases of	death
2. Reporting	Between Local Departments					2. Co	ounty welfar	re departme	ent	
a. Accept & n	efer abuse report when a dept. Is	acks jurisdiction	1			i. C	ross report	death case	es to law enf	orcement
b. Cross-rept	from Co. Welfare to law enforce	ment				🗌 іі. (Create a rec	cord in the	CWS.CMS	system
X c. Cross-repo	nt from Law Enforcement to Co '	Welfare &DA				🗌 iii, f	Enter info in	CWS/CM	S if death no	ot abuse
						3. R	eporting to I	DOJ		
d. Receipt of	cross report by DA					a. Co	omplete inv	estigation t	o prepare a	report
e. Report by	phone & send written report to I	censing agency	y			📃 b. Pi	repare/subn	nit report fo	or substantia	ted cases
f. Additional	cross reporting in cases of child	death				4. N	otify abuse	er they are	e reported t	o CACI
1) Police/	Sheriff cross report all cases of c	hild death to C	o. Welf	are		5. M	andated 8	yr record re	etention	
						6. P	rovide due p	process pro	ocedures to	CACI
(04) Description of E	xpenses: Complete colum	ins (a) throug	gh (f)						1.1210	
Employee Names, J	(a) ob Class., Functions Performed and ption of Expenses	(b)	Benefit Rate	(C) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy		\$112.78		19.87	\$2,241					\$2,2

<u>Deputy</u> <u>Sergeant</u> Report to the appropriate County Department and/or the District Attorney's Office as mandated.	\$112.78 \$101.72	19.87 19.87	\$2,241 \$2,021			\$2,241 \$2,021
(05) Total		39.73	\$4,261			\$4,261

MANDATED COSTS
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

	CLAIM	SUN	IVIAKT						
(01) Claimant: City of Palmdale	510574		(02) Fisca	l Year Cost	s Were I	Incurred:		2008-09	
(03) Reimbursable Components: Check only on	e box per	form to	identify th	e compone	ent being	g claimed			
A. One-Time Costs									
Update Policies and Procedures & develop IC.	AN due proc	ess proc	edures		Devel	op training l	to impleme	nt ICAN requ	uirements
B. On-Going Costs					_	4948 (A	-		
1. Distribute Suspected Child Abuse Rpt Form	(SS 8572)				f. Add	ditional cros	s-reporting	in cases of	death
2. Reporting Between Local Departments					2. Co	ounty welfar	e departme	ent	
a. Accept & refer abuse report when a dept. la	cks jurisdicti	on			i.c	ross report	death case	es to law enfo	orcement
b. Cross-rept from Co. Welfare to law enforce	ment			ł	ii. (Create a rec	cord in the	CWS.CMS s	ystem
c. Cross-report from Law Enforcement to Co V	Velfare &DA				iii, I	Enter info in	CWS/CMS	S if death no	t abuse
					3. R	eporting to I	DOI		
d. Receipt of cross report by DA					X a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to lice	censing ager	псу			b. Pi	repare/subn	nit report fo	r substantial	ted cases
 Additional cross reporting in cases of child on the case of	death				4. N	otify abuse	er they are	reported to	o CACI
1) Police/Sheriff cross report all cases of ch	nild death to	Co. Wel	fare			andated 8			
			18.		6. P	rovide due p	process pro	ocedures to (CACI
(04) Description of Expenses: Complete column	190 (til 1902 met 190	ugh (f)	·····	(-B)	(-)	/f th _ 1	//=>	/1)	
(a) Employee Names, Job Class., Functions Performed and	(b) Hourly Rate or	Benefit Rate	(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Description of Expenses Sergeant	Unit Cost \$101.72		or Quantity 198.67	\$20,208		Supplies		Training	& Benefits \$20,208
Deputy Complete investigation to determine whether report of suspected child abuse or severe neglect is unfounded, substantiated, or inconclusive (per PC 11165.12) for purposes of preparing & submitting Form SS 8583. (422 cases during eligible period)	\$112.78		4,172.00	\$470,518					\$470,518
			4,370.67	\$490,727					\$490,727
(05) Total	<u></u>			ψ -	L		L	1	J

					For State Controller	Use Only
	Claim for	100			(19) Program Number: 00358	Program
INTERA	GENCY CHILD	ABUSI	E AND NEGLEC	Т	(20) Date Filed//	358
(10	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	
(01) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
(02) Claimant Na	ame		City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
Street Addr	ess or P.O. Box				(25) FORM 1,(04.1) g	5690
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	CA	Zip Coo	le 93550		(27) FORM 1, (04.2) g	
Type of Claim	Estimated Cl	aim	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	563761
Autor Pri					(29) FORM 1, (04) B.3.b. g	
2	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
					(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	56945
				~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	(35) FORM 1, (09)	
Fiscal Year of	(06)		(12) 2009-10			
Cost Total Claimed	(07)		(13)		(36) FORM 1, (10)	
i olai Giainieu			\$626,396			
CHILLING MARKEN AND AND AND AND AND AND AND AND AND AN	Penalty, but not to		(14) \$17,177			
exceed \$1,000 (						
Less: Estimate	d Claim Payment Re	ceiveo	(15)			
Net Claimed	1		(16)			
Amount			\$609,219			
Due from State	(08)		(17) \$609,219			
Due to State	(09)		(18)			
	TION OF CLAIM					
claims with the State	of California for mandated	cost claims w	ons 17560 & 17561, I certify th ith the State of California for the other of Division 4 of Title 1 C	this prog	the person authorized by the local age ram and I and certify under penalty of ent Code.	ency to file perjury
claimed herein: and s	such costs are for a new pro orth in the Parameters`and	poram or incr	eased level of services of an	existing	the claimant, for reimbursement of co- program. All offsetting savings and e supported by source documentation	
The amounts for Estir set forth on the attach true and correct.	mated Claim and/or Reimbuned statements. Tcertify un	ursement Cla der penalty o	im are hereby claimed from the form the form the form the former t	he State laws of	for payment of estimated and/or actua the State of California that the foregoi	il costs ng is
Signature of Au	thorized Represent	ative		Date		
1 1000	$\cap \rho$	len	Date Signed	- ₁	7/15/2015	
Karen Johnston	- Jereine		Telephone Numbe	e (661)	267-5411	
Finance Manage	er	·	Email Address		ston@cityofpalmdale.org	
-,	t Person for Claim	and the Parks	Telephone Numl	рего		E-Mail Address
Annette S. Cl			(916) 939-790	30253 * 612 61 - 614 (1997)	AChi	nnCRS@aol.com
					·····	Form FAM-27

					For State Controller	Jse Only
	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERA			E AND NEGLEC	Т	(20) Date Filed/	358
	AN) INVESTIG				(21) LRS Input/	
(1) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
02) Claimant Na			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
	ess or P.O. Box				(25) FORM 1,(04.1) g	5690
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	<u></u>
State	CA	Zip Coo	le 93550		(27) FORM 1, (04.2) g	<u></u>
ype of Claim	Estimated Cla	im	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	563761
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				<u> </u>	(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	<u> </u>
					(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	56945
		,			(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2009-10		(36) FORM 1, (10)	
fotal Claimed	(07)		(13) \$626,396			
Less: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)		(14) \$17,177			
Less: Estimate	d Claim Payment Re	ceived	(15)			
Net Claimed Amount			(16) \$609,219			
Due from State	(08)		(17) \$609,219			
Due to State	(09)	2	(18)	· <u> </u>		
	TION OF CLAIM					<u> </u>
cloime with the State	of California for mandated	cost claims	tions 17560 & 17561, I certif with the State of California f apter 1 of Division 4 of Title	or this pre	m the person authorized by the local ag ogram and I and certify under penalty o iment Code.	of perjury
1. Second Income internet	such costs are for a new pr forth in the Parameters and	oursm or inc	reased level of services of a	in existin	n the claimant, for reimbursement of co g program. All offsetting savings and are supported by source documentation	
The amounts for Est set forth on the attac true and correct.	timated Claim and/or Reimb ched statements. I certify u	oursement C nder penalty	laim are hereby claimed fror of pergury of perjury under	n the Sta he laws o	te for payment of estimated and/or actr of the State of California that the forego	ual costs bing is
Signature of Au	uthorized Representa	tive		Date	9	
			Date Signed	-		
Karen Johnston	200 <u>0</u>		Telephone Num			
Finance Manage	er		Email Address	<u>kjoh</u>	nston@cityofpalmdale.org	<u> </u>
Name of Conta	ct Person for Claim	n an	Telephone Nun	nber		E-Mail Add
Annette S. C	hinn (CRS)		(916) 939-79	01	ACh	innCRS@ao

Ν	ew	3/1	4

INTERAGENCY CHILD ABUSE AND NEGLECT
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

FORM	
4	

1

	(02) Type of C		Fiscal Yea	r		
City of Palmdale	Reimbursen	nent	2009-10			
Claim Statistics						
(03) Department - SHERIFF		Number o	f Cases =			1331
Direct Costs			Obj	ect Accou	nts	
04) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g)
	Salaries	Benefits	Services and	Fixed Assets	Travel and	Total
A. ONE-TIME ACTIVITIES			Supplies		Training	
1. Policies and Procedures						
2. Training to implement ICAN		····		******		·
3. ON-GOING ACTIVITIES		<u></u>				
1. Distribute Child Abuse Report (SS8572)						
2. Reporting between local departments						
2.a. Accept & refer reports when lacking jurisdiction	\$811	500 g				\$811
2.b. Cross reporting from County to law enforcement						
2.c. Cross reporting from law enf. to county and DA	\$4,880				2000 08	\$4,880
2.d. Receipt of cross-reports by DA's office						
2.e. Report by phone & send to licensing agencies						
(04.1) Subtotal B.2 (a through e)	\$5,690					\$5,690
2.f. Addnl cross reporting in case of child death						
1) Law enforcement cross report to Co. Welfare					Í	
2) County Welfare department						
i. Cross rpt child death case to law enforcement		<u></u>	<u> </u>			Ī
ii. Created record in County CWS/CMS system						
ii. Enter info in CWS/CMS if death not abuse/nglct						<u>                                      </u>
(04.2) Subtotal B.2 f. 2) (i through iii)		0 <u>000</u> 00000000000000000000000000000000				
3. Reporting to DOJ (see item 4 claiming instructions)				1	1	<u> </u>
	\$563,761	<u></u>	1	<u>                                      </u>	<u> </u>	\$563,761
a. Complete an investigation to prepare a report						
b. Prepare/submit/amend rpt for substantiated cases			100.85	<u> </u>		
4. Notify suspected abuser they are in CACI		a Amé				
5. Records retention post required period						
6. Provide due process procedures to those in CACI	0500.454					\$569,451
(05) TOTAL DIRECT COSTS	\$569,451			1	L	1 4000,401
Indirect Costs			<u>i 1, 1, 1, 1, 1, 1</u>	na segle na	1 <u></u>	
(06) Indirect Cost Rate (applied to salaries)			(from ICRP) (A	pplied to Salaries)		10.0%
(07) Total Indirect Costs	Line	(06) x line (05)(a)	or line(06) x (line (0	15)(a) + line(05)(b)]		\$56,945
(08) Total Direct and Indirect Costs		<u></u>	Line	e (05)(d) + line (07)		\$626,396
Cost Reductions						ngal T
(09) Less: Offsetting Savings, if applicable						<u> </u>
(10) Less: Other Reimbursements, if applicable						
(11) TOTAL CLAIMED AMOUNT			Line (08)-	(line(09) + Line(10	)]	\$626,396

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY								FORM AA-2		
01) Claimant:	City of Palmdale		(	02) Fisc	al Year C	osts We	re Incurre	ed: 2	2009-10	
03) Reimbursable Co	mponents: Check only on	e box per f	orm to	dentify t	he comp	onent b	eing claim	ed		
A. One-Time Costs	s and Procedures & develop IC	AN due proce	ess proce	edures		Develo	op training to	o implemen	t ICAN requ	irements
B. On-Going Costs										
1. Distribute S	uspected Child Abuse Rpt Form	n (SS 8572)				f. Add	itional cross	s-reporting	in cases of	death
	Between Local Departments					2. Co	unty welfare	e departme	nt	
X a. Accept & re	fer abuse report when a dept. Ia	acks jurisdictio	on		[	i. Cr	oss report o	leath case	s to law enfo	prcement
b. Cross-rept	rom Co. Welfare to law enforce	ment			[	ii. C	Create a rec	ord in the (	CWS.CMS s	system
c. Cross-repo	t from Law Enforcement to Co	Welfare &DA			[	iii, E	Inter info in	CWS/CMS	if death no	t abuse
						3. Re	eporting to D	DOJ		
d. Receipt of	cross report by DA				[		- A		o prepare a	
e. Report by	phone & send written report to I	icensing agen	icy		[	b. Pr	epare/subm	it report fo	r substantia	ted cases
f. Additional of	ross reporting in cases of child	death					•		reported t	o CACI
1) Police/S	heriff cross report all cases of c	child death to	Co. Well	are	5. Mandated 8 yr record retention					
						6. Pr	ovide due p	process pro	cedures to	
(04) Description of E	xpenses: Complete colum	ıns (a) throi	ugh (f)							1
Employee Names, Jo	(a) b Class., Functions Performed	(b) Hourly Rate	Benefit Rate	(c) Hours Worked	(d) Salaries	t (e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) Travel and	Total Salaries
Descrip	and tion of Expenses	or Unit Cost	- Nale	or Quantity		Domonto	Supplies		Training	& Benefit
Deputy Transfer a call electronic the case to an agency w	ally or immediiately refer ith proper jursidiction.	\$116.07		6.98	\$811					S

\$811

6.98

\$811

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2
(01) Claimant: City of Palmdale		(	02) Fisc	al Year Co	osts Wei	e Incurre	d:	2009-10	
(03) Reimbursable Components: Check only on	e box per fe	orm to	dentify t	he compo	onent be	ing claim	ed		
A. One-Time Costs				[				it ICAN requ	irements
B. On-Going Costs				e entration		0.610			
1. Distribute Suspected Child Abuse Rpt Form	(SS 8572)							in cases of (	death
2. Reporting Between Local Departments				r		ounty welfar			
a. Accept & refer abuse report when a dept. la	cks jurisdictic	'n		ļ				s to law enfo	
b. Cross-rept from Co. Welfare to law enforcer	nent							CWS.CMS a	
X c. Cross-report from Law Enforcement to Co V	/elfare &DA				jii, E	Enter info in	CWS/CMS	3 if death по	t abuse
						eporting to [			
d. Receipt of cross report by DA								o prepare a	
e. Report by phone & send written report to lice	ensing agen	су						r substantiat	
f. Additional cross reporting in cases of child of	leath				4. N	otify abuse	r they are	reported t	D CACI
1) Police/Sheriff cross report all cases of ch	nild death to (	Co. Welf	are			andated 8			
					6. Pi	ovide due p	process pro	cedures to (	
(04) Description of Expenses: Complete column	ns (a) throu	ıgh (f)				_		0	
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy Sergeant Report to the appropriate County Department and/or the District Attorney's Office as mandated.	\$116.07 \$103.90		22.18 22.18	\$2,575 \$2,305					\$2,575 \$2,305
(05) Total	1		44.37	\$4,88	0				\$4,88

MANDATED COSTS (ICAN) INVESTIGATION REPORTS							FORM AA-2		
			IMARY						00-4
(01) Claimant: City of Palmdale			(02) Fisca	al Year Cos	ts Were	Incurred:		2009-10	
(03) Reimbursable Components: Check only o	one box per	form te	o identify t	he compon	ent bein	g claimed	1	••••••••••••••••••••••••••••••••••••••	
A. One-Time Costs									
Update Policies and Procedures & develop	ICAN due pro	cess pro	cedures		Deve	lop training	to impleme	ent ICAN req	uirements
B. On-Going Costs									
1. Distribute Suspected Child Abuse Rpt For	rm (SS 8572)				f. Ad	ditional cro	ss-reporting	g in cases of	death
2. Reporting Between Local Departments					2. C	ounty welfa	ire departm	ent	
a. Accept & refer abuse report when a dept.	lacks jurisdict	tion			i. C	cross report	death case	es to law enf	orcement
b. Cross-rept from Co. Welfare to law enforce	ement				ii.	Create a re	cord in the	CWS.CMS s	system
c. Cross-report from Law Enforcement to Co	Welfare &DA	4			iii,	Enter info ir	n CWS/CM	S if death no	t abuse
					3. R	eporting to	DOJ		
d. Receipt of cross report by DA					X a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to	licensing age	ncy			<b>b</b> . P	repare/subr	nit report fo	or substantia	ted cases
f. Additional cross reporting in cases of child	i death				4. Notify abuser they are reported to CACI				
1) Police/Sheriff cross report all cases of	child death to	Co. We	lfare		5. N	landated 8	yr record retention		
					6. P	rovide due	process pro	ocedures to (	CACI
(04) Description of Expenses: Complete colum	nns (a) thro	ugh (f)			-				
(a) Employee Names, Job Class., Functions Performed and	(b) Hourly Rate or	Benefit Rate	(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) Travel and	Total Salaries
Description of Expenses Sergeant	Unit Cost \$103.90		or Quantity 221.83	\$23,048		Supplies		Training	& Benefits \$23,048
Deputy	\$116.07		4,658.50	\$540,712					\$540,712
Complete investigation to determine whether eport of suspected child abuse or severe neglect									
s unfounded, substantiated, or inconclusive (per PC 11165.12) for purposes of preparing & submitting									
Form SS 8583. (422 cases during eligible period)									
								2	
	~								
	1	1			1 1	8			

	Claim for				For State Controller	Dise Only Program
	SENCY CHILD	ABUSE	AND NEGLEC			358
(IC	AN) INVESTIC	ATION	REPORTS		(21) LRS Input/ /	
)1) Claimant Ide	ntification Number		9819620		(22) FORM 1, (04) A.1.g	<u> </u>
)2) Claimant Na			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
	ss or P.O. Box				(25) FORM 1,(04.1) g	4255
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
5.000 C C C C C C C C C C C C C C C C C C	CA	Zip Coc	le 93550		(27) FORM 1, (04.2) g	
			Reimbursement (	laim	(28) FORM 1, (04) B.3.a. g	419219
, F					(29) FORM 1, (04) B.3.b. g	
(03) Estimated			(09) Reimbursement		(30) FORM 1, (04) B.4. g	<u> </u>
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
	New York Control of Co	·			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	42347
	Nonactiziane de la	ليسببهما	81 		(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2010-11		(36) FORM 1, (10)	
Total Claimed	(07)		(13) \$465,822			
Less: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)	)	(14) \$10,903			
Less: Estimate	d Claim Payment R	eceived	(15)			
Net Claimed Amount			(16) \$454,919			
Due from State	(08)		(17) \$454,919			
Due to State	(09)		(18)			
In accordance with the claims with the State that I have not violate I further certify that the state of the state the state of the	of California for mandate ed any of the provisions of here was no application fo such costs are for a new p forth in the Parameters ar	d cost claims Article 4, Cha r nor any grar	with the state of California k apter 1 of Division 4 of Title at or payment received, othe	that from	n the person authorized by the local ag gram and I and certify under penalty of ment Code. In the claimant, for reimbursement of co g program. All offsetting savings and are supported by source documentation	sts
10 M 10 10 10 10 10 10 10		bursement Cl under penalty	aim are hereby claimed fror of pergury of perjury under	the Stat	e for payment of estimated and/or actu of the State of California that the forego	al costs ing is
Signature of A	uthorized Represer	itative		Dat		
11 alen	Schnot	2	Date Signed		7/15/2015	
Karen Johnston			Telephone Num			
			Email Address	kioł	nnston@cityofpalmdale.org	
Finance Manag	er			<u>د کارند.</u>		E-Mail Ad

					For State Controlle	r Use Only
INTERAC (IC	Claim for SENCY CHILD AN) INVESTIG	ABUSE	E AND NEGLEC	т	(19) Program Number: 00358 (20) Date Filed// (21) LRS Input//	Program 358
	ntification Number		9819620		(22) FORM 1, (04) A.1.g	
02) Claimant Na			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
-	ss or P.O. Box				(25) FORM 1,(04.1) g	4255
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	<u> </u>
State	СА	Zip Coo	de 93550		(27) FORM 1, (04.2) g	
ype of Claim	Estimated Cla	im	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	419219
) po or orani					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	()				(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
		لسميا			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	42347
					(35) FORM 1, (09)	
iscal Year of Cost	(06)		(12) 2010-11		(36) FORM 1, (10)	
Total Claimed	(07)		(13) \$465,822			
Less: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)		(14) \$10,903			
Less: Estimate	d Claim Payment Re	ceived	(15)			
Net Claimed Amount			(16) \$454,919			
Due from State	(08)		(17) \$454,919			
Due to State	(09)		(18)			
in accordance with t claims with the State that I have not violat I further certify that t claimed herein; and reimbursements set maintained by the cl The amounts for Es set forth on the attact true and correct.	of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters an aimant.	i cost claims Article 4, Ch rogram or in d Guidelines bursement ( inder penalt	thatter of California i napter 1 of Division 4 of Title nt or payment received, othe creased level of services of i are identified, and all ocosts	1 Goven r that fro an existir s claimed	m the claimant, for reimbursement on ng program. All offsetting savings and are supported by source document ate for payment of estimated and/or a of the State of California that the for	f costs nd ation currently actual costs
			Date Signed			
	<u> </u>	<u></u>	Telephone Num	be (66	1) 267-5411	- · · · · · · · · · · · · · · · · · · ·
Karen Johnston		<u>-</u>	Email Address		nston@cityofpalmdale.org	
Finance Manag			Telephone Nur			E-Mail Add
Name of Conta Annette S. C	ct Person for Claim	e an fai	(916) 939-79		A	ChinnCRS@ao

New	3/14

INTERAGENCY CHILD ABUSE AND NEGLECT
(ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

<b>T</b>	
	FORM

-	1	-	
	1		

(02) Type of Claim
Reimbursement

(01) Claimant

Fiscal Year

Claim Statistics		2 2		n an trainn a' s an trainn an trainn	an a a	
03) Department - SHERIFF		Number o				991
]				ect Accou	nts	
Direct Costs	<u></u>		(c & d)	(e)	(f)	(g)
(04) Reimbursable Components	(a) Salaries	(b) Benefits	Services and	Fixed Assets	Travel and	Total
A. ONE-TIME ACTIVITIES			Supplies		Training	
1. Policies and Procedures				<u> </u>		
2. Training to implement ICAN				<u></u>		
B. ON-GOING ACTIVITIES	T		1		T	T
1. Distribute Child Abuse Report (SS8572)						<u> </u>
2. Reporting between local departments						<u></u>
2.a. Accept & refer reports when lacking jurisdiction	\$602					\$602
2.b. Cross reporting from County to law enforcement						
2.c. Cross reporting from law enf. to county and DA	\$3,653					\$3,653
2.d. Receipt of cross-reports by DA's office						
2.e. Report by phone & send to licensing agencies						
(04.1) Subtotal B.2 (a through e)	\$4,255					\$4,255
2.f. Addnl cross reporting in case of child death						
1) Law enforcement cross report to Co. Welfare		<u>i i je na se na se</u>	1	T		
2) County Welfare department		<u></u>	<u> </u>	1	<u></u>	<u> </u>
i. Cross rpt child death case to law enforcement						
ii. Created record in County CWS/CMS system	,		-			-
ii. Enter info in CWS/CMS if death not abuse/nglct				<u> </u>		-
(04.2) Subtotal B.2 f. 2) (i through iii)						
3. Reporting to DOJ (see item 4 claiming instructions)				<u></u>	<u>(1995) 1</u>	Lauana
a. Complete an investigation to prepare a report	\$419,219					\$419,219
b. Prepare/submit/amend rpt for substantiated cases						
4. Notify suspected abuser they are in CACI					<u> </u>	
5. Records retention post required period						_
6. Provide due process procedures to those in CACI						
(05) TOTAL DIRECT COSTS	\$423,475				_	\$423,475
Indirect Costs	in to					
(06) Indirect Cost Rate (applied to salaries)			(from ICRP) (	Applied to Salarie	3)	10.0%
	Line	(06) x line (05)(a	i) or line(D6) × [line (	(05)(a) + line(05)(b	)]	\$42,347
			Lin	ne (05)(d) + line (0	7)	\$465,822
(08) Total Direct and Indirect Costs						· · ·
					<u></u>	
(09) Less: Offsetting Savings, if applicable						
(10) Less: Other Reimbursements, if applicable			a ta		101	\$465,82
(11) TOTAL CLAIMED AMOUNT			Line (08)	- (line(09) + Line(	то <u>л</u>	

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY								FORM AA-2	
01) Claimant: City of Palmdale (02) Fiscal Year Costs Were Incurred: 2010-11									
(03) Reimbursable Components: Check only one box per form to identify the component being claimed									
A. One-Time Cos	ts ties and Procedures & develop ICAN due process	C	Devel	op training t	o implemer	nt ICAN requ	uirements		
B. On-Going Cos	its	ter sene et							
1. Distribute	Suspected Child Abuse Rpt Form (SS 8572)		f. Ado	ditional cros	s-reporting	in cases of	death		
2. Reportin	g Between Local Departments		2. County welfare department						
X a. Accept &	refer abuse report when a dept. lacks jurisdiction			i. Cross report death cases to law enforcement					
b. Cross-rep	ot from Co. Welfare to law enforcement			ii. Create a record in the CWS.CMS system					
C. Cross-rep	port from Law Enforcement to Co Welfare &DA			] (), E	Enter info in	CWS/CMS	if death no	t abuse	
					eporting to I				
d. Receipt	of cross report by DA		i	_	omplete inv				
e. Report b	y phone & send written report to licensing agency		L_	b. Pi	repare/subn	nit report fo	r substantia	ted cases	
f. Additiona	l cross reporting in cases of child death		Ľ	] 4. N	otify abuse	er they are	reported t	o CACI	
1) Police	/Sheriff cross report all cases of child death to Co.	Welfare	Ľ	]5. M	landated 8	yr record re	tention		
			E	]6. P	rovide due p	process pro	cedures to	CACI	
(04) Description of	Expenses: Complete columns (a) through	n (f)			1		<b>F</b>	1	
Employee Names,	(a) (b) Job Class., Functions Performed Hourly Rate Be and or R	enefit Hours late Worked	(d) Salaries E	(e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) Travel and	Total Salaries	

Employee Names, Job Class., Functions Performed and Description of Expenses	Hourly Rate or Unit Cost	Benefit Rate	Hours Worked or Quantity	Salaries	Benefits	Services and Supplies	Fixed Assets	and Training	Salaries & Benefits
Deputy	\$115.85		5.20	\$602					\$602
Transfer a call electronically or immedilately refer the case to an agency with proper jursidiction.							l.		
							1		£ 5)
						6			
								5	
				1					
			2	19					
			2						
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					ř.				
(05) Total			5.20	\$602	2	+	+		\$602

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2
(01) Claimant: City of Palmdale (02) Fiscal Year Costs Were Incurred: 2010-11									
3) Reimbursable Components: Check only	one box per fo	orm to	identify t	he comp	onent b	eing clain	ned		
A. One-Time Costs Update Policies and Procedures & develop				[				t ICAN requ	uirements
B. On-Going Costs	- <u> </u>				0.000	1 <del></del>			
1. Distribute Suspected Child Abuse Rpt Fo					in cases of	death			
2. Reporting Between Local Departments						ounty welfar			
a. Accept & refer abuse report when a dept	. lacks jurisdictio	n		l				s to law enf	
b. Cross-rept from Co. Welfare to law enfor	cement			1	ii. (	Create a rec	cord in the	CWS.CMS	system
C. Cross-report from Law Enforcement to C	o Welfare &DA			[	iii, E	Enter info in	CWS/CMS	S if death no	ot abuse
					3. R	eporting to I	DOJ		
d. Receipt of cross report by DA				ĺ	a.C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to	o licensing agen	су		1	b, Pi	epare/subr	nit report fo	r substantia	ited cases
<ul> <li>f. Additional cross reporting in cases of chi</li> </ul>	ld death				4. N	otify abuse	er they are	reported t	to CACI
1) Police/Sheriff cross report all cases of	f child death to (	Co. Welf	are	1	5. M	andated 8	yr record re	etention	
					6. P	rovide due (	process pro	cedures to	CACI
04) Description of Expenses: Complete colu	imns (a) throu	ıgh (f)							
(a) Employee Names, Job Class., Functions Performed and	(b) Hourly Rate or		(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Description of Expenses	Unit Cost		or Quantity			Cappings		· · · · · ·	
Deputy	\$115.85		16.52	\$1,913					\$1,91 \$1,73
Sergeant Report to the appropriate County Department and/or	\$105.31		16.52	\$1,739					
the District Attorney's Office as mandated.									
					1				
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				1					
		1					ļ		
				1		-	1		
								1	
				2					
				1	1		4		
			33.03	3 \$3,65	2		+	-	\$3,6

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2
(01) Claimant:	City of Palmdale			l Year Cost				2010-11	
(03) Reimbursable Comp A. One-Time Costs Update Policies an	onents: Check only one			ne compone	_		lo implemer	nt ICAN requ	uirements
B. On-Going Costs								2.	
<ul> <li>1. Distribute Susper</li> <li>2. Reporting Betwee</li> <li>a. Accept &amp; refer a</li> <li>b. Cross-rept from</li> <li>c. Cross-report from</li> <li>d. Receipt of cross</li> <li>e. Report by phone</li> </ul>		2. Co i. C ii. ( ii. ( ii. ( ii. ( 3. Ro X a. Co X a. Co D. Pr	ounty welfar ross report Create a rec Enter info in eporting to l omplete inv repare/subn	re departme death case cord in the 0 CWS/CMS DOJ estigation to nit report fo	in cases of ent is to law enfr CWS.CMS s 5 if death no o prepare a r substantia r substantia	orcement system t abuse report ted cases			
f. Additional cross 1) Police/Sherif		<u></u> 5. м	andated 8	yr record re					
(04) Description of Exper	nses: Complete columr	T			I				
a) Employee Names, Job Cla an Description o	ss., Functions Performed	(b) Hourly Rate Bene or Rate Unit Cost		(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy Sergeant Complete investigation to deter report of suspected child abus is unfounded, substantiated, o PC 11165.12) for purposes of Form SS 8583. (422 cases d	se or severe neglect or inconclusive (per f preparing & submitting	\$115.85 \$105.31	3,468.50	이 이상 전에 걸었던 사람이 있었다. 것					\$401,82 \$17,39
(05) Total			3,633.67	\$419,219	9	2.00			\$419,21

- 40.9 					For State Controller (	Jse Only			
	Claim fo GENCY CHILD AN) INVESTIC	ABUS	E AND NEGLEC	T	(18) Brogreem Number 100368 (20) Bate Fired (19) (21) LRS Input/	Program 358			
(01) Claimant Ide	entification Number	(22) FORM 1, (04) A.1.g							
(02) Claimant Na	me		City of Palmdale		(23) FORM 1. (04) A.2.g				
Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g				
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	4196			
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g				
State	CA	Zip Coo	de 93550		(27) FORM 1, (04.2) g				
Type of Claim	Estimated C	laim	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	183946			
			- -		(29) FORM 1, (04) B.3.b. g				
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	10 100 1000 10 10			
		L			(31) FORM 1, (04) B.5. g				
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g				
		L			(33) FORM 1, (06)	10			
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	18814			
					(35) FORM 1, (09)				
Fiscal Year of Cost	(06)		(12) 2011-12		(36) FORM 1, (10)				
Total Claimed	(07)		(13) \$206,956						
exceed \$1,000 (i			(14) \$3,745						
Less: Estimated	d Claim Payment R	eceived	(15)						
Net Claimed Amount			(16) \$203,211			L. 1			
Due from State	(08)		(17) \$203,211						
Due to State	(09) .		(18)						
(38) CERTIFICATION OF CLAIM In accordance with the provisions of Government Code Sections 17560 & 17561, I certify that I am the person authorized by the local agency to file claims with the State of California for mandated cost claims with the State of California for this program and I and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 Government Code. I further certify that there was no application for nor any grant or payment received, other that from the claimant, for reimbursement of costs claimed herein; and such costs are for a new program or increased level of services of an existing program. All offsetting savings and reimbursements set forth in the Parameters and Guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant. The amounts for Estimated Claim and/or Reimbursement Claim are hereby claimed from the State for payment of estimated and/or actual costs set forth on the attached statements. I certify under penalty of pergury of perjury under the laws of the State of California that the foregoing is									
true and correct.	thorized Represen			Date					
Kaun	$\sim$		Date Signed	7	15/2015				
Karen Johnston			Telephone Numb	e (661)	267-5411				
Finance Manage	ſ		Email Address	kjohr	ston@cityofpalmdale.org				
Name of Contac	t Person for Claim		Telephone Num	ber		E-Mail Address			
Annette S. Cl	A CARDING AND AN A REAL MARKED AND A REAL AND A		(916) 939-790	1	AChin	nCRS@aol.con			
New 3/14			······································			Form FAM-2			

		- 10		<u>.</u>	For State Controller	Use Only
ч.	Claim for	Paymo	ent		(19) Program Number: 00358	Program
	GENCY CHILD	(20) Date Filed/	358			
(10	AN) INVESTIG	(21) LRS Input/				
1) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
2) Claimant Na	me		City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add			38300 N Sierra		(24) FORM 1, (04) B.1.g	<del>_</del>
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	4196
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	CA	Zip Coo	de 93550		(27) FORM 1, (04.2) g	
ype of Claim	Estimated Cla	aim	Reimbursement C	aim	(28) FORM 1, (04) B.3.a. g	183946
					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
					(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	18814
				<u>.</u>	(35) FORM 1, (09)	
iscal Year of ost	(06)		(12) 2011-12		(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$206,956			
.ess: 10% Late exceed \$1,000 (i	Penalty, but not to if applicable)		(14) \$3,745			
.ess: Estimate	d Claim Payment Re	ceived	(15)			
let Claimed Amount			(16) \$203,211			
ue from State	(08)		(17) \$203,211			
ue to State	(09)		(18)			
38) CERTIFICA		<del></del>				ter en
laime with the State	of California for mandated	cost claims	tions 17560 & 17561, I certify with the State of California fo apter 1 of Division 4 of Title 1	r this pro	n the person authorized by the local a ogram and I and certify under penalty ment Code.	agency to file of perjury
taiman harain: and	such costs are for a new pr forth in the Parameters and	oursm or inc	creased level of services of al	n existing	n the claimant, for reimbursement of o g program. All offsetting savings and are supported by source documentat	
The amounts for Est set forth on the attac rue and correct.	imated Claim and/or Reimt hed statements. T certify u	oursement C nder penalty	laim are hereby claimed from of pergury of perjury under th	the Stat ne laws o	e for payment of estimated and/or ac of the State of California that the foreg	tual costs joing is
Signature of Au	thorized Represent	tive		Date		
<u> </u>		<u></u>	Date Signed	••••		
Karen Johnston			Telephone Numb			10 COL
Finance Manage	er		Email Address	kjoh	nston@cityofpalmdale.org	
Name of Conta	ct Person for Claim	an an an a'	Telephone Num			E-Mail Addr
Annette S. C	hinn (CRS)		(916) 939-790	)1	ACł	ninnCRS@aol.

#### INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

(02) Type of Claim

FO	RM
i i	1

(10) Less: Other Reimbursements, if applicable

(11) TOTAL CLAIMED AMOUNT

(01) Claimant

**Fiscal Year** 

2011-12

Reimbursement City of Palmdale **Claim Statistics** (03) Department - SHERIFF 951 Number of Cases = **Object Accounts Direct Costs** (c & d) (f) (g) (b) (e) (a) (04) Reimbursable Components Benefits Services Fixed Travel Total Salaries and Assets and Training A. ONE-TIME ACTIVITIES Supplies 1. Policies and Procedures 2. Training to implement ICAN **B. ON-GOING ACTIVITIES** 1. Distribute Child Abuse Report (SS8572) 2. Reporting between local departments \$596 \$596 2.a. Accept & refer reports when lacking jurisdiction 2.b. Cross reporting from County to law enforcement \$3,600 \$3,600 2.c. Cross reporting from law enf. to county and DA 2.d. Receipt of cross-reports by DA's office 2.e. Report by phone & send to licensing agencies \$4,196 \$4,196 (04.1) Subtotal B.2 (a through e) 2.f. Addnl cross reporting in case of child death. 1) Law enforcement cross report to Co. Welfare 2) County Welfare department i. Cross rpt child death case to law enforcement ii. Created record in County CWS/CMS system ii. Enter info in CWS/CMS if death not abuse/nglct (04.2) Subtotal B.2 f. 2) (i through iii) 3. Reporting to DOJ (see item 4 claiming instructions): \$183,946 a. Complete an investigation to prepare a report \$183,946 b. Prepare/submit/amend rpt for substantiated cases Notify suspected abuser they are in CACI 5. Records retention post required period 6. Provide due process procedures to those in CACI \$188,142 (05) TOTAL DIRECT COSTS \$188,142 Indirect Costs 10.0% (from ICRP) (Applied to Salaries) (06) Indirect Cost Rate (applied to salaries) \$18,814 Line (06) x line (05)(a) or line(06) x [line (05)(a) + line(05)(b)] (07) Total Indirect Costs \$206,956 (08) Total Direct and Indirect Costs Line (05)(d) + line (07) **Cost Reductions** (09) Less: Offsetting Savings, if applicable

\$206,956

Line (08)- (line(09) + Line(10)]

	MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY							
(01) Claimant:	City of Palmdale	(02) Fiscal Year (	Costs Were Incurred: 2011-12					
(03) Reimbursable (	Components: Check only one box	per form to identify the com	ponent being claimed					
A. One-Time Cos	<b>ts</b> ies and Procedures & develop ICAN due	process procedures	Develop training to implement ICAN req	uirements				
B. On-Going Cos	ts							
1. Distribute	Suspected Child Abuse Rpt Form (SS 85	72)	f. Additional cross-reporting in cases of	death				
2. Reporting	Between Local Departments		2. County welfare department					
X a. Accept &	refer abuse report when a dept. lacks juris	sdiction	i. Cross report death cases to law enf	orcement				
b. Cross-rep	t from Co. Welfare to law enforcement	j	ii. Create a record in the CWS.CMS	system				
c. Cross-rep	ort from Law Enforcement to Co Welfare	&DA	iii, Enter info in CWS/CMS if death no	t abuse				
4			3. Reporting to DOJ					
d. Receipt c	f cross report by DA		a. Complete investigation to prepare a	report				
e. Report by	phone & send written report to licensing	agency	b. Prepare/submit report for substantia	ted cases				
f. Additional	cross reporting in cases of child death		4. Notify abuser they are reported t	o CACI				
1) Police/	Sheriff cross report all cases of child dea	th to Co. Welfare	5. Mandated 8 yr record retention					
			6. Provide due process procedures to	CACI				

### (04) Description of Expenses: Complete columns (a) through (f)

(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy Transfer a call electronically or immediately refer the case to an agency with proper jursidiction.	\$119.41		4.99	\$596		Supplies			\$596
(05) Total		 	4.99	\$596					\$596

(ICAN) IN	ANDATI	ATIO	N REP	ORTS					FORM AA-2
(01) Claimant: City of Palmdale				al Year C	osts W	ere incurr	ed:	2011-12	
(03) Reimbursable Components: Check only on	e box per f	orm to	identify I	he comp	onent b	eing clair	ned	12-12	
A. One-Time Costs									
Update Policies and Procedures & develop IC/	AN due proce	ess proce	edures	l	Devel	op training l	o impleme	nt ICAN requ	uirements
B. On-Going Costs	16.142						Safeta Guercan		
1. Distribute Suspected Child Abuse Rpt Form	(SS 8572)				f. Add	ditional cros	s-reporting	in cases of	death
2. Reporting Between Local Departments					2. Co	ounty welfai	re departme	ent	
a. Accept & refer abuse report when a dept. la	cks jurisdictio	on			i. C	ross report	death case	es to law enf	orcement
b. Cross-rept from Co. Welfare to law enforcem	nent			1	ji. (	Create a re	cord in the	CWS.CMS	system
X c. Cross-report from Law Enforcement to Co V	Velfare &DA				iii, l	Enter info in	CWS/CM	S if death no	t abuse
					3. R	eporting to	DOJ		
d. Receipt of cross report by DA					a. Co	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to lice	censing agen	су			b. Pi	repare/subr	nit report fa	r substantia	ted cases
f. Additional cross reporting in cases of child o	leath				4. N	otify abuse	er they are	e reported t	o CACI
1) Police/Sheriff cross report all cases of cl	hild death to	Co. Welf	are		5. M	andated 8	yr record re	etention	
					6. P	rovide due j	process pro	ocedures to	CACI
(04) Description of Expenses: Complete colum	ns (a) throu	ugh (f)							1
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy Sergeant Report to the appropriate County Department and/or the District Attorney's Office as mandated.	\$119.41 \$107.73		15.85	\$1,893 \$1,708					\$1,893 \$1,708
(05) Total			31.70	\$3,600				1	\$3,600

(ICAN	I) INVEST	<b>IIGA</b> 1	COSTS TION RE						FORM AA-2
(01) Claimant: City of Palmdale			(02) Fisc	al Year Cos	sts Were	Incurred	:	2011-12	
(03) Reimbursable Components: Check only	one box per	form t	o identify (	he compor	nent bei	ng claime	d		- 1.c.
A. One-Time Costs	10.441				<b>—</b>				
Update Policies and Procedures & develop	CAN dué pro	cess pro	ocedures		Devi	elop training	g to implem	ent ICAN red	quirements
B. On-Going Costs									
1. Distribute Suspected Child Abuse Rpt Fo	orm (SS 8572)				f. Ac	ditional cro	ss-reportin	g in cases o	f death
2. Reporting Between Local Departments					2. (	County welfa	are departn	nent	
a. Accept & refer abuse report when a dept	. lacks jurisdict	tion			🗌 i. (	Cross repor	t death cas	es to law en	forcement
b. Cross-rept from Co. Welfare to law enfor	cement				ii.	Create a re	ecord in the	CWS.CMS	system
c. Cross-report from Law Enforcement to C	o Welfare &DA	λ.			iii,	Enter info i	n CWS/CM	S if death no	ot abuse
					3. F	Reporting to	DOJ		
d. Receipt of cross report by DA								to prepare a	
e. Report by phone & send written report to		ncy			<u> </u>			or substantia	
<ul> <li>f. Additional cross reporting in cases of chi</li> <li>1) Police/Sheriff cross report all cases of</li> </ul>		0 - M-	<b>F</b> = (1)					e reported t	to CACI
	i child death to	Co. vve	fare		—	landated 8			~ . ~ .
(04) Description of Expenses: Complete colu	mns (a) thra	ugh (f)			0. P	rovide due	process pr	ocedures to	
(a)	(b)		(c)	(d)	(e)	(f & g)	(h)	(i)	
Employee Names, Job Class., Functions Performed and Description of Expenses	Hourly Rate or Unit Cost	Benefit Rate	Hours Worked or Quantity	Salaries	Benefits	Services and Supplies	Fixed Assets	Travel and Training	Total Salaries & Benefits
Deputy	\$119.41		1,477.00	\$176,369					\$176,369
Sergeant Complete investigation to determine whether	\$107.73		70.33	\$7,577					\$7,577
eport of suspected child abuse or severe neglect s unfounded, substantiated, or inconclusive (per							2		
PC 11165.12) for purposes of preparing & submitting Form SS 8583. (422 cases during eligible period)					0				
			3						
				1	1				
			8						
			I						

) Total	1,547.33	\$183,946					\$183,9
			1	41		8 5	
			8				
			2	8			
			ų.	1	30 		
						8	
	l i						

					For State Controlle	Use Only
<ul> <li>accessed (2018) (2019) (2019)</li> </ul>	Claim for F	avme	ent		(19) Program Number: 00358	Program
INTEDAG	ENCY CHILD A	BUSE	AND NEGLECT		(20) Date Filed	358
	AN) INVESTIGA	TION	REPORTS		(21) LRS Input	
	ntification Number		9819620		(22) FORM 1, (04) A.1.g	<u></u>
			City of Palmdale		(23) FORM 1. (04) A.2.g	<u> </u>
2) Claimant Nat			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Mailing Addr					(25) FORM 1,(04.1) g	2489
Street Address or P.O. Box		Palmdale		(26) FORM 1,(04) B.2.f.1) g	1	
City	СА	Zip Coo	le 93550		(27) FORM 1, (04.2) g	
	Estimated Clai	<u> </u>	Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a. g	252063
pe of Claim	Estimated Gla				(29) FORM 1, (04) B.3.b. g	
	(op) Talimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(03) Estimated				(31) FORM 1, (04) B.5. g	
			(10) Combined		(32) FORM 1, (04) B.6. g	
	(04) Combined			لــــا	(33) FORM 1, (06)	10
			(11) Amended	X	(34) FORM 1, (07)	25455
	(05) Amended		() I) Allocidod	أستيسا	(35) FORM 1, (09)	
iscal Year of	(06)		(12)			
Cost			1999-00		(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$280,007			
exceed \$1,000			(14) \$6,677			
Less: Estimate	ed Claim Payment Re	ceived	(15)			
Net Claimed	1		(16) \$273,330			
Amount			(17)	-		
Due from State	(08)		\$273,330			
Due to State	(09)		(18)			
	ATION OF CLAIM	<u> </u>				
In accordance with claims with the State	the provisions of Governmer e of California for mandated	Article 4, Cl	hapter 1 of Division 4 of Title 1	Gover	am the person authorized by the loca rogram and I and certify under penalt nment Code.	
I further certify that claimed herein; and reimbursements se	there was no application for I such costs are for a new pr t forth in the Parameters and	nor any gra ogram or ir I Guideline:	ant or payment received, other ncreased level of services of a s are identified, and all ocosts	that fro n existii claimeo	am the claimant, for reinfoursement of ng program. All offsetting savings ar d are supported by source document	ation currently
		oursement ( nder penalt	Claim are hereby claimed from y of pergury of perjury under 1	the Sta ne laws	ate for payment of estimated and/or a of the State of California that the for	actual costs egoing is
Signature of A	uthorized Represent	tative		Da		
			Date Signed		-115/2015	
	Johnster	tungian""	Telephone Num	 be (60	· · · · · · · · · · · · · · · · · · ·	
Karen Johnsto		<u> </u>	Email Address		ohnston@cityofpalmdale.org	
Finance Mana		The state of the		0		E-Mail Add
Charles a college and have a second	act Person for Claim		(916) 939-79			ChinnCRS@ao
Annette S. (	Chinn (CRS)		(310) 303-730	-	· · · · · · · · · · · · · · · · · · ·	Form F

				- 1	For State Controller	Use Only
	Claim for	Payme	nt	F	(19) Program Number: 00358	Program
			AND NEGLECT		(20) Date Filed/	358
	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	
and the second secon			9819620		(22) FORM 1, (04) A.1.g	
	ntification Number		City of Palmdale		(23) FORM 1. (04) A.2.g	
) Claimant Nar			38300 N Sierra	e G	(24) FORM 1, (04) B.1.g	
Mailing Addr					(25) FORM 1,(04.1) g	2489
	ss or P.O. Box		Palmdale		(26) FORM 1,(04) B.2.f.1) g	
City	~ ~	Zip Coo	00550		(27) FORM 1, (04.2) g	
State	CA		Reimbursement Cla	im	(28) FORM 1, (04) B.3.a. g	252063
pe of Claim	Estimated Cl	aim	Rennburgement 212		(29) FORM 1, (04) B.3.b. g	
			(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(03) Estimated				(31) FORM 1, (04) B.5. g	
			(10) Combined		(32) FORM 1, (04) B.6. g	
	(04) Combined				(33) FORM 1, (06)	10
			(11) Amended	x	(34) FORM 1, (07)	25455
	(05) Amended	<b>L</b> ]		ليتعا	(35) FORM 1, (09)	
iscal Year of	(06)		(12) 1999-00		(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$280,007			
.ess: 10% Late	e Penalty, but not to (if applicable)		(14) \$6,677	<u></u> ,		
	ed Claim Payment R	eceived	(15)	- <u>t.e</u>		
Net Claimed			(16) \$273,330			
Amount Due from State	. (08)	<u>.                                    </u>	(17) \$273,330			
Due to State	(09)		(18)			_
		() <u>.</u>				
In accordance with claims with the Sta that I have not viola I further certify that claimed herein; an reimbursements sr	the of California for mandal ated any of the provisions t there was no application d such costs are for a new et forth in the Parameters	of Article 4, C for nor any gr program or i and Guideline	Chapter 1 of Division 4 of Title 1 ant or payment received, other increased level of services of a as are identified, and all ocosts	that fr n exist claime	om the claimant, for reimbursements ing program. All offsetting savings a ed are supported by source documen	of costs nd tation currently
		imbursement y under pena	Claim are hereby claimed from Ity of pergury of perjury under t	n the S he law	tate for payment of estimated and/or s of the State of California that the fo	regoing is
Signature of /	Authorized Represe	ntative		Da	ite	
		<u> </u>	Date Signed			<u></u>
Karen Johnsto	on		Telephone Num			
Finance Mana			Email Address	ki	ohnston@cityofpalmdale.org	
Name of Cont	tact Person for Clair	n	Telephone Num	nber		E-Mail Ad
1	Chinn (CRS)	Var - ner	(916) 939-79	01	А	ChinnCRS@ad

N	ew	3/1	4

INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS
CLAIM SUMMARY

ł	FORM
4	1

(1) Claimant	2) Type of Cla Reimbursem	<b></b>	Fiscal Year 1999-00			
City of Palmdale	Reinibursens			. <u> </u>		
Claim Statistics						
03) Department - SHERIFF		Number o	f Cases =			873
Direct Costs	1 a 1	<del></del>	Obj	nts	1	
(04) Reimbursable Components	(a)	(d)	(c & d)	(e)	(f)	(9)
	Salaries	Benefits	Services and Supplies	Fixed Assets	Travel and Training	⊤otal
A. ONE-TIME ACTIVITIES						
1. Policies and Procedures				<u> </u>	<u> </u>	
2. Training to implement ICAN		<u> </u>	1	<u> </u>	<u> </u>	1
B. ON-GOING ACTIVITIES			1	1	1	
1. Distribute Child Abuse Report (SS8572)	<u> </u>			<u> </u>	<u> </u>	
2. Reporting between local departments				T	Τ	\$363
2.a. Accept & refer reports when lacking jurisdiction	\$363					4303
2.b. Cross reporting from County to law enforcement				<u> </u>		\$2,126
2.c. Cross reporting from law enf. to county and DA	\$2,126		4			φ2,120
2.d. Receipt of cross-reports by DA's office						<u> </u>
2.e. Report by phone & send to licensing agencies						\$2,489
(04.1) Subtotal B.2 (a through e)	\$2,489	<u> </u>		<u> </u>	<u> </u>	φ2,403
2.f. Addnl cross reporting in case of child death						T
1) Law enforcement cross report to Co. Welfare						
2) County Welfare department		·		÷		Т
i. Cross rpt child death case to law enforcement		ļ		<u> </u>		
ii. Created record in County CWS/CMS system						
ii. Enter info in CWS/CMS if death not abuse/nglct		<u> </u>				
(04.2) Subtotal B.2 f. 2) (i through iii)		<u> </u>		_ <u>_</u>		<u> </u>
3. Reporting to DOJ (see item 4 claiming instructions)		~			<u> </u>	\$252,06
a. Complete an investigation to prepare a report	\$252,063	3				\$252,00
b. Prepare/submit/amend rpt for substantiated cases	s					
4. Notify suspected abuser they are in CACI						
5. Records retention post required period						
6. Provide due process procedures to those in CACI						
(05) TOTAL DIRECT COSTS	\$254,55	2				\$254,5
Indirect Costs		, b., j		n g 	<u>, 11</u>	 <del></del>
(06) Indirect Cost Rate (applied to salaries)			(from ICRP)	(Applied to Sala	nies)	10.0%
(07) Total Indirect Costs	U	ine (06) x line (0	5)(a) or line(06) × [lir	ie (05)(a) + line(05	i)(b)]	\$25,4
(08) Total Direct and Indirect Costs			<u>.</u>	Line (05)(d) + line		\$280,0
Cost Reductions			·	30		-
(09) Less: Offsetting Savings, if applicable						
(10) Less: Other Reimbursements, if applicable						
(11) TOTAL CLAIMED AMOUNT		novenski stol	Line (	08)- (line(09) + Lir	ie(10)]	\$280,0

(ICAN) I	MANDATEL	TION	I REPO	ORTS					FORM AA-2
	CLAIM SU	<u>MMA</u> (0	2) Fiscal	Year Co	sts Wer	e Incurred	l: 19	999-00	
) Claimant: City of Palmdale ) Reimbursable Components: Check only of	hay par for				0.000				
) Reimbursable Components: Check only A. One-Time Costs Update Policies and Procedures & develop				[				ICAN requir	ements
<ul> <li>B. On-Going Costs</li> <li>1. Distribute Suspected Child Abuse Rpt For 2. Reporting Between Local Departments</li> <li>a. Accept &amp; refer abuse report when a depine b. Cross-rept from Co. Welfare to law enfor</li> <li>c. Cross-report from Law Enforcement to C</li> <li>d. Receipt of cross report by DA</li> <li>e. Report by phone &amp; send written report</li> <li>f. Additional cross reporting in cases of ch</li> <li>1) Police/Sheriff cross report all cases</li> </ul>	t. lacks jurisdiction rcement Co Welfare &DA to licensing agend hild death	сy	fare		2. Cou i. Cri ii. C iii, E 3. Re a. Cc b. Pr 4. No 5. M	unty welfare oss report d reate a reco nter info in f porting to D omplete inve epare/subm otify abuse andated 8 y	departmer eath cases ord in the C CWS/CMS OJ stigation to it report for r they are	to law enfor WS.CMS sy if death not prepare a m substantiate reported to tention	rcement estem abuse eport ed cases o CACI
					6. Pi	rovide due p	rocess pro	cedures to (	,AGI
04) Description of Expenses: Complete co	lumns (a) throu	ıgh (f)	r T		()	(18.0)	(h)	(i)	
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b)	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(II) Fixed Assets	Travel and Training	Total Salaries & Benefits \$3
Deputy Transfer a call electronically or immediately refer the case to an agency with proper jursidiction.	\$79.30		4.58	\$363					
				<u> </u>					
(05) Total	2010	ł	4.5	8 \$3	63			1	

	(ICAN) INV	NDATE ESTIGA AIM SU	TION	REPO	RTS					FORM AA-2
1) Claimant:	City of Palmdale		(0	2) Fiscal	Year Cost				99-00	
3) Reimbursable Co	omponents: Check only one	box per for	rm to ic	ientify th	e compon	ent beir	ng claime	ed		
A. One-Time Cost	s es and Procedures & develop ICAN	I due proces	s proced	lures		Develop	training to	implement	ICAN requir	ements
2. Reporting 2. Reporting 2. Reporting 3. Accept & r 5. Cross-rep 3. c. Cross-rep 3. d. Receipt of 6. Additiona 3. Police (04) Description of Employee Names Des	Suspected Child Abuse Rpt Form ( Between Local Departments refer abuse report when a dept. lac t from Co. Welfare to law enforcem ort from Law Enforcement to Co W of cross report by DA y phone & send written report to lic al cross reporting in cases of child c e/Sheriff cross report all cases of ch Expenses: Complete column (a) , Job Class., Functions Performed and cription of Expenses	ks jurisdiction ent elfare &DA ensing agend leath sild death to (	cy Co. Well <b>ugh (f)</b>	(c) Hours Worked or Quantity 14.55 14.55	(d) Salaries \$1,154 \$972	2. Cour i. Cros ii. Cro iii, En 3. Rep a. Con b. Pre 4. Not 5. Ma	nty welfare ss report d eate a reco nter info in porting to D mplete inve pare/subm tify abuse ndated 8 y	e department eath cases ord in the C CWS/CMS OOJ estigation to hit report for r they are yr record re	to law enfo WS.CMS si if death not prepare a r substantiat reported to	rcement ystem abuse report ed cases o CACI CACI Total Salaries & Benefits \$1,1! \$97
(05) Total	· · · · / · · · · · · ·			29.1	1 \$2,12	6	22.62	ł		\$2

CLAIM SUMMARY  1) Claimant: City of Palmdale (2) Fiscal Year Costs Were Incurred: 1999-00  3) Reinbursable Components: Check only one box per form to identify the component boling claimed A. One-Time Costs Updets Palaces and Procedures. & develop ICAN due process procedures  B. On-Going Costs  1. Duratous Suspected Child Abuse Rpt Form (SS 8572) 2. Reporting Between Load Deplatments a. Accept & rater abuse report when a dept. tocks juradollon a. Accept & rater abuse report when a dept. tocks juradollon a. Accept & rater abuse report when a dept. tocks juradollon a. Accept & rater abuse report when a dept. tocks guradollon a. Accept & rater abuse report and a dept.  4. Additional cross report all eases of child death to Co. Weilare burgets terms. UD Class. Fundions Partners 5. Additional or Expenses: Complete columns (e) through (f) Encycles terms. UD Class. Fundions Partners 5. Boath 5. State abuse report all eases of child death to Co. Weilare 5. Mandaled 8. y record retention 6. Provide due servers report all eases of child death to Co. Weilare 5. Mandaled 8. y record retention 6. Provide due servers report all eases of child death to Co. Weilare 5. Mandaled 8. y record retention 6. Provide due servers report all eases of child death to Co. Weilare 5. Mandaled 8. y record retention 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report all eases of child death to Co. Weilare 6. Provide due servers report of the autorement to Co. Metrice as a context and program a report of the could be apprecised. 6. The could be apprecised and the servers report and the autorement to Co. Metrice as a context and program a report of the autorement to Co. The could bease of eavers report and the autorement		(ICAN) IN		ATIC	N REP	ORTS	64 B				FORM AA-2
1) Charmant:       City of Function         3) Reimbursable Components: Check only one box per form to identify the component being claimed         A. One-Time Costs       Develop training to implement ICAN requirements         B. On-Going Costs       I. Distribute Suspected Child Abuse Rpt Form (SS 8572)       I. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       I. Costs report death cases to law enforcement       I. Cross report death cases to law enforcement         b. Cross-report from Co. Welfare to law enforcement       II. Create a record in the CWS.CMS system         c. Cross-report from Law Enforcement to Co Welfare &DA       II. Enter info in CWS/CMS if death not abuse         c. Cross-report by DA       II. Provide due process procedures         d. Receipt of cross report by DA       II. Provide due process procedures to CACI         Modificant cross report by DA       III. Provide due process procedures to CACI         c. Additional cross report all cases of child death       III. Provide due process procedures to CACI         (A) Description of Expenses:       Complete columns (a) through (f)         (IIII to tail to table or server neglect is substantiated, or inconclusive (per provide due base or server neglect is substantiated, or inconclusive (per process for provide due base or server neglect is substantiated, or inconclusive (per provide due base or server neglect is substantiated, or inconclusive (per provide due base or server neglect is untrounded, substantiated, or inconclusive (per provide			CLAIM S			(ear Costs	Were In	curred:	1	999-00	
A. One-Time Costs       Develop training to implement ICAN requirements         Develop training to implement ICAN requirements         B. On-Going Costs       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       2. County welfare department         a. Accept & refer abuse report when a dept. lacks jurisdiction       i. Cross report death cases to law enforcement         b. Cross-report from Co. Welfare to law enforcement       ii. Cross report in the CWS/CMS if death not abuse         c. Cross-report from Law Enforcement to Co Welfare &DA       iii. Enter inflo in CWS/CMS if death not abuse         d. Receipt of cross report by DA       X a. Complete investigation to prepare a report         e. Report by phone & send written report to licensing agency       A dditional cross report all cases of child death         ii) Police/Sheriff cross report all cases of child death       5. Mandated & yr record retention         (a)       (a)       Employee Names, Jub Class, Functions Performed Houry Crass       funct case to case the count of the count of the count of the case to case to case to case to case to case the count of the co	01) Claimant:		hox per for			16 (1995)					
1. Distribute Suspected Child Abuse Rpt Form (SS 8572)       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       2. County welfare department         a. Accept & refer abuse report when a dept. lacks jurisdiction       i. Cross-report death cases to law enforcement         b. Cross-report from Co. Welfare to law enforcement       ii. Create a record in the CWS.CMS system         c. Cross-report from Law Enforcement to Co Welfare &DA       iii. Enter info in CWS/CMS if death not abuse         3. Reporting to DOJ       a. Complete investigation to prepare a report         b. Prepare/submit report to for substantiated cases       4. Notify abuser they are reported to CACI         b. Prepare/submit report all cases of child death       5. Mandated 8 yr record retention         c. Provide due process procedures to CACI       10         Monty Rate Benefit Houry Rate Benefit Houry Rate Benefit Houry Rate Supplies       5. Supplies         and Description of Expenses:       579.30       3.056.03       \$242.343         Sergiaent report did babuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantiated child babuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantiated child babuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantiated child abuse or servere neglect is untonded, substantia	A. One-Time Cost	ts				[			implement	ICAN require	ments
(a)       (b)       (c)       (d)       (e)       (	<ul> <li>1. Distribute</li> <li>2. Reporting</li> <li>a. Accept &amp;</li> <li>b. Cross-rep</li> <li>c. Cross-rep</li> <li>d. Receipt</li> <li>e. Report b</li> <li>f. Additional</li> </ul>	Suspected Child Abuse Rpt Form g Between Local Departments refer abuse report when a dept. lar of from Co. Welfare to law enforcer port from Law Enforcement to Co V of cross report by DA oy phone & send written report to lin al cross reporting in cases of child	cks jurisdiction nent Velfare &DA censing agenc death	у	fare		2. Co i. Cr ii. C iii, E 3. Re X a. Cc b. Pr 4. No 5. M	unty welfare oss report d reate a reco nter info in ( porting to D omplete inve epare/submi otify abused andated 8 y	departmer eath cases and in the C CWS/CMS OJ stigation to t report for t report for t hey are r record re	nt to law enforce WS.CMS system if death not a prepare a re substantiate reported to tention	xement stem abuse port d cases CACI
(a)       (b)       (c)       (d)       (e)       (		Complete colum	une (a) throu	ah (f)							
Deputy\$79.303,056.03\$242,343Sergeant\$66.79145.53\$9,720Complete investigation to determine whether report of suspected child abuse or severe neglect is unfounded, substantiated, or inconclusive (per PC 11165.12) for purposes of preparing & submitting\$79.30\$,056.03\$242,343	Employee Names	(a) , Job Class., Functions Performed and	(b) Hourly Rate or	Benefit	Hours Worked			Services and	Fixed	Travel and	Salaries
	Complete investigatio report of suspected cl is unfounded, substar PC 11165.12) for pur	hild abuse or severe neglect ntiated, or inconclusive (per poses of preparing & submitting									\$242,34 \$9,72
5262	(05) Total				3,201.5	55 \$252,	063		<u> </u>		\$252

					For State Controll	er Use Only
5	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERAG	FNCY CHILD	ABUSE	E AND NEGLECT	-	(20) Date Filed//	358
	AN) INVESTIG	ATION	REPORTS		(21) LRS input//	
and the second s	ntification Number		9819620		(22) FORM 1, (04) A.1.g	
2) Claimant Nar			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
	ss or P.O. Box				(25) FORM 1,(04.1) g	2699
City			Palmdale		(26) FORM 1,(04) B.2.f.1)	g
6	СА	Zip Co	de 93550		(27) FORM 1, (04.2) g	
	Estimated Cl		Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a.	g 274584
pe of Claim	Lotinator of		12 3600		(29) FORM 1, (04) B.3.b.	<u>g</u>
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
		لىبىا			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	27728
		استبيت			(35) FORM 1, (09)	
iscal Year of	(06)		(12) 2000-01			
ost		<u> </u>	(13)		(36) FORM 1, (10)	
otal Claimed	(07)		\$305,011			
.ess: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)		(14) \$7,136			
.ess: Estimate	d Claim Payment R	eceived	(15)			
let Claimed			(16) \$297,875			
Amount			(17)			
Due from State	(08)		\$297,875			
Due to State	(09)		(18)			
In accordance with the claims with the State that I have not violat	e of California for mandates ed any of the provisions of here was no application fo	Article 4, Cl	napter 1 of Division 4 of Title 1 ant or payment received, other	Govern that fro	m the person authorized by the loc ogram and I and certify under pena mient Code. m the claimant, for reimbursement og program. All offsetting savings a are supported by source documer	of costs and
maintained by the c	laimant.			the Cte	to for payment of estimated and/or	r actual costs
set forth on the attaint true and correct.	ched statements. I certify	under penalt	y or hergary or herlary arrow in		of the State of California that the fo	
Signature of A	uthorized Represer	ntative		Da	- · ·	
	~ ^ ^		Date Signed	4-74 J	1/15/2015	100 - 100 a -
- Haren		<u>~</u>	Telephone Num	<u></u>		
Karen Johnstor			Email Address		hnston@cityofpalmdale.or	3
Finance Manag				····		E-Mail Add
William Manual Indian Street and an and an and and	act Person for Clain	0.4	(916) 939-79			AChinnCRS@aol.
Annette S. (	Chinn (CRS)		(910) 535-73	· ·		Form FA

					For State Controller	
	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERAG	ENCY CHILD	ABUSE	E AND NEGLEC	Т	(20) Date Filed/	358
(IC	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	
	ntification Number		9819620		(22) FORM 1, (04) A.1.g	<u></u>
) Claimant Nan			City of Palmdale		(23) FORM 1. (04) A.2.g	
			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Mailing Addre	ess ss or P.O. Box				(25) FORM 1,(04.1) g	2699
	SS OF P.O. DOX		Palmdale		(26) FORM 1,(04) B.2.f.1) g	
City	СА	Zip Coo	de 93550		(27) FORM 1, (04.2) g	
	Estimated Cla		Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	274584
pe of Claim	Estimated Cla	41111	Telinburgenie		(29) FORM 1, (04) B.3.b. g	
	(00) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(03) Estimated	L]		LI	(31) FORM 1, (04) B.5. g	
			(10) Combined		(32) FORM 1, (04) B.6. g	
	(04) Combined			L	(33) FORM 1, (06)	10
		$\square$	(11) Amended	X	(34) FORM 1, (07)	27728
	(05) Amended	L		لختيا	(35) FORM 1, (09)	
iscal Year of	(06)	<u> </u>	(12)			
ost			2000-01	-	(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$305,011			
ess: 10% Late xceed \$1,000 (i	Penalty, but not to if applicable)		(14) \$7,136			
ess: Estimate	d Claim Payment Re	eceived	(15)			
let Claimed			(16) \$297,875			
mount						
Due from State	(08)		(17) \$297,875			
Due to State	(09)		(18)			
n accordance with t claims with the State hat I have not violat further certify that t claimed herein; and reimbursements set	e of California for mandate ted any of the provisions o there was no application fc I such costs are for a new I t forth in the Parameters a locament	f Article 4, C or nor any gra program or in nd Guideline	thapter 1 of Division 4 of Title ant or payment received, oth noreased level of services of as are identified, and all ocos	e 1 Gove er that fro an existi ts claime	om the claimant, for reinibul serient c ing program. All offsetting savings a id are supported by source documen	of costs nd tation currently
The amounts for Es set forth on the atta true and correct.	stimated Claim and/or Rein Iched statements. I certify	nbursement under penal	Claim are hereby claimed fr Ity of pergury of perjury unde		tate for payment of estimated and/or s of the State of California that the for	regoing is
Signature of A	uthorized Represen	tative		Da	te	
			Date Signed			
			Telephone Nu	nbe (66	61) 267-5411	
Karen Johnstor Finance Manag			Email Address	kje	hnston@cityofpalmdale.org	

Manad	0144
New	3/14

### INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

T	
	FORM
	1

\$305,011

Line (08)- (line(09) + Line(10)]

) Claimant City of Palmdale	(02) Type of Cla Reimbursem	· · · · · ·	Fiscal Year 2000-01								
aim Statistics											
3) Department - SHERIFF		Number o	of Cases =			919					
irect Costs		Object Accounts									
4) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g)					
	Salaries	Benefits	Services and Supplies	Fixed Assets	Travel and Training	Totai					
ONE-TIME ACTIVITIES											
. Policies and Procedures											
. Training to implement ICAN											
. ON-GOING ACTIVITIES			<u></u>	<u></u>	1						
Distribute Child Abuse Report (SS8572)	an <del>ann an a</del> n										
2. Reporting between local departments						\$396					
2.a. Accept & refer reports when lacking jurisdiction	\$396			 							
2.b. Cross reporting from County to law enforcemen	.t										
2.c. Cross reporting from law enf. to county and DA	\$2,303			ļ		\$2,303					
2.d. Receipt of cross-reports by DA's office				<u> </u>	<u> </u>						
2.e. Report by phone & send to licensing agencies											
04.1) Subtotal B.2 (a through e)	\$2,699					\$2,699					
2.f. Addni cross reporting in case of child death											
1) Law enforcement cross report to Co. Welfare											
2) County Welfare department											
i. Cross rpt child death case to law enforcement											
ii. Created record in County CWS/CMS system	-			1							
	ct										
ii. Enter info in CWS/CMS if death not abuse/ngl				+							
(04.2) Subtotal B.2 f. 2) (i through iii)											
3. Reporting to DOJ (see item 4 claiming instruction			<u></u>	<u>1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999 - 1999</u> 	1						
						\$274,58					
a. Complete an investigation to prepare a report						\$274,58					
b. Prepare/submit/amend rpt for substantiated c						\$274,58					
10.000 (m) (m) (m)						\$274,58					
b. Prepare/submit/amend rpt for substantiated c						\$274,58					
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> </ul>	ases										
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> <li>5. Records retention post required period</li> </ul>	ases										
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> <li>5. Records retention post required period</li> <li>6. Provide due process procedures to those in CA</li> </ul>	ases					\$277,28					
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> <li>5. Records retention post required period</li> <li>6. Provide due process procedures to those in CA</li> <li>(05) TOTAL DIRECT COSTS</li> <li>Indirect Costs</li> </ul>	ases			(Applied to Salar	·	\$277,28					
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> <li>5. Records retention post required period</li> <li>6. Provide due process procedures to those in CA</li> <li>(05) TOTAL DIRECT COSTS</li> <li>Indirect Costs</li> <li>(06) Indirect Cost Rate (applied to salaries)</li> </ul>	ases			(Applied to Salar	es)	\$274,58 \$277,28 \$277,28 10.0% \$27,72					
<ul> <li>b. Prepare/submit/amend rpt for substantiated c</li> <li>4. Notify suspected abuser they are in CACI</li> <li>5. Records retention post required period</li> <li>6. Provide due process procedures to those in CA</li> <li>(05) TOTAL DIRECT COSTS</li> <li>Indirect Costs</li> </ul>	ases		(from ICRP) 5)(a) or line(06) x [line	(Applied to Salar	(b)]	\$277,28					

(10) Less: Other Reimbursements, if applicable

(11) TOTAL CLAIMED AMOUNT

MANDATED COSTS	
(ICAN) INVESTIGATION REPORTS	
CLAIM SUMMARY	

(ICAN) INVEST	IGATIO	N REPO	ORTS				ļ	AA-2
CLAIM	SUMM/	ARY					000-01	-
(01) Claimant: City of Palmdale	23	8 89	10.000		e incurred			
(03) Reimbursable Components: Check only one box p	er form to i	dentify th	le compo	nent bei	ing claime	a		
A. One-Time Costs Update Policies and Procedures & develop ICAN due p							ICAN requi	rements
B. On-Going Costs								
1. Distribute Suspected Child Abuse Rpt Form (SS 857     2. Reporting Between Local Departments			Г	2. Cou	inty welfare	departmer	n cases of c nt . to law enfo	
X       a. Accept & refer abuse report when a dept. lacks juris         b. Cross-rept from Co. Welfare to law enforcement         c. Cross-report from Law Enforcement to Co Welfare				။. c	reate a reco	ord in the C	WS.CMS s	ystem
<ul> <li>d. Receipt of cross report by DA</li> <li>e. Report by phone &amp; send written report to licensing</li> <li>f. Additional cross reporting in cases of child death</li> <li>1) Police/Sheriff cross report all cases of child death</li> </ul>		fare		a. Co b. Pre 4. No 5. Ma	epare/subm tify abuse andated 8 y	estigation to it report for r they are r record re	prepare a substantia reported to tention cedures to	ted cases o CACI
(04) Description of Expenses: Complete columns (a)	through (f)			(e)	(f & g)	(h)	(i)	
(a) (t Employee Names, Job Class., Functions Performed and 0	o) 7 Rate Benefit r Rate Cost	(c)	(d) Salaries	(e) Benefits	Services and Supplies	Fixed Assets	Travel and Training	Total Salaries & Benefits
	2.11	4.82	\$396					\$3

Employee Names, Job Class., Functions Performed and	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	& Benefits
Description of Expenses	\$82.11		4.82	\$396					\$396
)eputy	\$02.11		7.02				19	3	
ransfer a call electronically or immediately refer									
he case to an agency with proper jursidiction.		ľ			1	ļ	1		
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					1	1			
					Į				
			4.8	2 \$39				-	\$39

(ICAN) IN	NDATE	TION	REPO	ORTS					FORM AA-2
	LAIM SU	0)	2) Fiscal	Year Cos	ts Were	Incurred	: 20	000-01	
Claimant: City of Paimoale Reimbursable Components: Check only one	box per for	m to id	entify th	e compon	ient bei	ng claime	d	0	2
One-Time Costs     Update Policies and Procedures & develop ICAI						training to		ICAN requ	irements
<ol> <li>On-Going Costs         <ol> <li>Distribute Suspected Child Abuse Rpt Form (2. Reporting Between Local Departments)</li> <li>Accept &amp; refer abuse report when a dept. lace</li> <li>Cross-rept from Co. Welfare to law enforcent</li> <li>Cross-report from Law Enforcement to Co W</li> <li>Receipt of cross report by DA</li> <li>Report by phone &amp; send written report to lice</li> <li>Additional cross reporting in cases of child c</li> <li>Police/Sheriff cross report all cases of child c</li> </ol> </li> </ol>	ks jurisdiction hent felfare &DA eensing agenc leath	ÿ	are		2. Cou i. Cr ii. C ii. C iii. E 3. Re a. Cc b. Pr 4. No 5. Mi	tional cross- unty welfare oss report d treate a reco inter info in porting to D mplete inve epare/subm otify abuse andated 8 y rovide due p	e departmen leath cases ord in the C CWS/CMS DOJ estigation to it report for r they are yr record re	to law enf WS.CMS if death no prepare a substantia reported tention	forcement system of abuse report ated cases to CACI
) Description of Expenses: Complete colum	ns (a) throu	igh (f)							
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	1	(C) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Protection of the appropriate County Department and/or e District Attorney's Office as mandated.	\$82.11 \$68.20		15.32	\$1,258 \$1,045	1				\$1,25

(ICAN) I	MANDA NVESTI CLAIM	GATI	ON REF	ORTS					FORM AA-2	
(01) Claimant: City of Palmdale		ļ	02) Fiscal	Year Cost	s Were Ir	ncurred:		2000-01		
(03) Reimbursable Components: Check only one	e box per f	orm to	identify the	compone	nt being	claimed	389 /			
A. One-Time Costs Update Policies and Procedures & develop ICA	AN due proce	ess proc	edures		Develo	op training f	to implemen	nt ICAN requ	uirements	
B. On-Going Costs	0.00	2,51								
1. Distribute Suspected Child Abuse Rpt Form	(SS 8572)				f. Add	litional cros	s-reporting	in cases of	death	
2. Reporting Between Local Departments					2. Co	ounty welfar	e departme	ent		
a. Accept & refer abuse report when a dept. lac	cks jurisdicti	on			i. Ci	ross report	death case	s to law enf	orcement	
b. Cross-rept from Co. Welfare to law enforcer	nent				ii. C	Create a rec	cord in the (	CWS.CMS s	system	
c. Cross-report from Law Enforcement to Co V	Velfare &DA				jii, E	Enter info in	CWS/CMS	if death no	t abuse	
					3. Re	eporting to I	DOJ			
d. Receipt of cross report by DA					X a. Co	omplete inv	estigation t	o prepare a	report	
e. Report by phone & send written report to lic	ensing ager	ю			b. Prepare/submit report for substantiated cases					
f. Additional cross reporting in cases of child c	leath				4. No	otify abuse	er they are	reported t	o CACI	
1) Police/Sheriff cross report all cases of ch	nild death to	Co. Well	are			andated 8				
		1952			6. Pi	rovide due	process pro	cedures to		
(04) Description of Expenses: Complete column		ugh (f)		(-1)	(1)	(5.8 m)	(b)	(i)		
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	Travel and Training	Total Salaries & Benefits	
Deputy Sergeant Complete investigation to determine whether report of suspected child abuse or severe neglect is unfounded, substantiated, or inconclusive (per PC 11165.12) for purposes of preparing & submitting Form SS 8583. (422 cases during eligible period)	\$82.11 \$68.20		3,216.87 153.18	\$264,137 \$10,447					\$264.1 \$10,4	

3,370.06 \$274,584

\$274,584

					For State Controller	Use Only
2 2 2	Claim for	Pavme	nt		(19) Program Number: 00358	Program
	ENCY CHILD	ABUSE	AND NEGLECT		(20) Date Filed//	358
	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	
and the second	ntification Number		9819620		(22) FORM 1, (04) A.1.g	<u> </u>
		12	City of Palmdale		(23) FORM 1. (04) A.2.g	ļ
2) Claimant Nan			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Mailing Addre	ss or P.O. Box				(25) FORM 1,(04.1) g	2935
	S 01 F.U. DOX		Palmdale		(26) FORM 1,(04) B.2.f.1) g	
City	CA	Zip Coo			(27) FORM 1, (04.2) g	
			Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a. g	296302
pe of Claim	Estimated Cla		Reinburgement		(29) FORM 1, (04) B.3.b. g	1013
			(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(03) Estimated		(09) Neimbursemen	بــــــا	(31) FORM 1, (04) B.5. g	
			(10) Combined	$\square$	(32) FORM 1, (04) B.6. g	
	(04) Combined			ليسبيا	(33) FORM 1, (06)	10
		<b></b>	(11) Amended	x	(34) FORM 1, (07)	30025
	(05) Amended				(35) FORM 1, (09)	
	(06)		(12)	<u></u>		
iscal Year of ost			2001-02		(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$330,276			
			(14)	<u></u>		
ess: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)	Le.	\$7,922			
	d Claim Payment R	eceived	(15)			
let Claimed			(16) \$322,354			
Amount	(08)		(17)			
Due from State	(08)		\$322,354			
Due to State	(09)		(18)			1
19. 						
In accordance with the claims with the State that I have not violate I further certify that the claimed herein; and reimbursements set	e of California for manuale ed any of the provisions o here was no application fo such costs are for a new i forth in the Parameters ar	f Article 4, Ch	napter 1 of Division 4 of Title 1 Int or payment received, other	Goven that fro	m the person authorized by the local ogram and I and certify under penalty ment Code. Im the claimant, for reimbursement or ng program. All offsetting savings an I are supported by source documenta	f costs d
maintained by the cl The amounts for Est set forth on the attact true and correct.		nbursement ( under penalt	Claim are hereby claimed from y of pergury of perjury under t	the Sta he laws	ate for payment of estimated and/or a of the State of California that the for	ctual costs egoing is
	uthorized Represe	ntative		Da	ite	
	$\sim$ 1	ė	_ Date Signed		7/15/2015	
<u> Cau</u>		are	Telephone Num			
Karen Johnstor			Email Address		ohnston@citvofpalmdale.org	
Finance Manag	the second s		Telephone Nu			E-Mail Add
A SUSPECT OF A SUS	act Person for Clair	n sexteri	(916) 939-79			ChinnCRS@aol
Annette S. (	Chinn (CRS)		(970) 939-79			Form FA

					For State Controller	
225	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERAG	ENCY CHILD	ABUSE	AND NEGLE	CT	(20) Date Filed//	358
(IC.	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	<u> </u>
	ntification Number		9819620	<u> </u>	(22) FORM 1, (04) A.1.g	
2) Claimant Nar			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
20.000	ss or P.O. Box				(25) FORM 1,(04.1) g	2935
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	СА	Zip Coo	le 93550		(27) FORM 1, (04.2) g	
	Estimated Cla	im	Reimbursement	Claim	(28) FORM 1, (04) B.3.a. g	296302
/pe of Claim	Loundou en				(29) FORM 1, (04) B.3.b. g	1013
	(03) Estimated	$\square$	(09) Reimbursemen	t 🗌	(30) FORM 1, (04) B.4. g	
		L			(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
	(04) Combined	لا			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	30025
	(05) Amended	LJ		,,	(35) FORM 1, (09)	
iscal Year of	(06)		(12) 2001-0	 າ		
ost				<u></u>	(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$330,276	3 		
.ess: 10% Late exceed \$1,000 (	Penalty, but not to (if applicable)		(14) \$7,92	2		
ess: Estimate	d Claim Payment Re	ceived	(15)			
Net Claimed			(16) \$322,35	4		
Amount Due from State	(08)	<u></u>	(17)			
Due from State			\$322,35	4		
Due to State	(09)		(18)			
In accordance with	ATION OF CLAIM the provisions of Governme te of California for mandate	ent Code Se d cost claim	ections 17560 & 17561, I c s with the State of Californ	ertify that I hia for this p ittle 1 Gove	am the person authorized by the loca program and I and certify under pena rnment Code.	al agency to file Ity of perjury
that I have not viola I further certify that claimed herein; and reimbursements se maintained by the c	tted any of the provisions of there was no application fo d such costs are for a new p t forth in the Parameters an claimant.	r nor any gr program or in nd Guideline	ant or payment received, on nereased level of services are identified, and all oc	other that fr of an exist osts claime	om the claimant, for reimbursement ing program. All offsetting savings a ed are supported by source documer tete for poyment of estimated and/or	of costs ind itation currently actual costs
set forth on the atta true and correct.	ached statements. T cerury	under pena	Claim are hereby claimed Ity of pergury of perjury un		tate for payment of estimated and/or s of the State of California that the fo	pregoing is
Signature of A	uthorized Represen	tative		Da	ite	
			Date Signed			<u>0 000 0</u>
				umbe (6	61) 267-5411	
Karen Johnsto Finance Manag			Email Addre		ohnston@cityofpalmdale.org	
			Telephone I	lumber		E-Mail Ad
A CONTRACTOR A CONTRACTOR CONTRACTOR	act Person for Claim Chinn (CRS)		(916) 939-			ChinnCRS@ac

New	3	1	4
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## INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

-	
	FORM
	1 0100

3	1		

i) Claimant (	02) Type of Cl		Fiscal Year	r		
City of Palmdale	Reimbursem	ent	2001-02			
laim Statistics						
3) Department - SHERIFF	<u></u>	Number o	f Cases =			967
				ect Accou	ints	
irect Costs	(2)	(b)	(c & d)	(e)	(f)	(g)
4) Reimbursable Components	(a) Salaries	Benefits	Services	Fixed Assets	Travel	Total
. ONE-TIME ACTIVITIES		<u> </u>	Supplies		Training	
Policies and Procedures			ļ		<u> </u>	
2. Training to implement ICAN			<u> </u>	L	<u> </u> 	 
. ON-GOING ACTIVITIES						T
1. Distribute Child Abuse Report (SS8572)						
2. Reporting between local departments						
2.a. Accept & refer reports when lacking jurisdiction	\$427					\$427
2.b. Cross reporting from County to law enforcement			<u> </u>			
2.c. Cross reporting from law enf. to county and DA	\$2,509	[			<u> </u>	\$2,509
2.d. Receipt of cross-reports by DA's office				_		
2.e. Report by phone & send to licensing agencies						
(04.1) Subtotal B.2 (a through e)	\$2,935			<u> </u>		\$2,935
2.f. Addnl cross reporting in case of child death						-1
<ul> <li>i. Cross rpt child death case to law enforcement</li> <li>ii. Created record in County CWS/CMS system</li> </ul>						
ii. Enter info in CWS/CMS if death not abuse/nglct						
(04.2) Subtotal B.2 f. 2) (i through iii)						
<ol> <li>Reporting to DOJ (see item 4 claiming instructions)</li> <li>a. Complete an investigation to prepare a report</li> </ol>	\$296,302	2				\$296,30
<ul> <li>a. Complete an investigation to prepare a report b. Prepare/submit/amend rpt for substantiated case</li> </ul>	ļ					\$1,013
<ol> <li>Prepare/submit/amenia type of subsective and the subsecti</li></ol>						
<ol> <li>Notity suspected abuser they are in orten</li> <li>Records retention post required period</li> </ol>		+	1			
<ol> <li>Records retention post required period</li> <li>Provide due process procedures to those in CACI</li> </ol>		+				
(05) TOTAL DIRECT COSTS	\$300,25	1				\$300,2
Indirect Costs						
(06) Indirect Cost Rate (applied to salaries)		<u> </u>	(from ICRP)	(Applied to Sala	ries)	10.0%
		ine (06) x line (05	5)(a) or line(06) x [lin	ne (05)(a) + line(0	5)(b)]	\$30,02
(07) Total Indirect Costs				Line (05)(d) + line	(07)	\$330,2
(08) Total Direct and Indirect Costs Cost Reductions	10 gr	at an at an at a state of the s				
(09) Less: Offsetting Savings, if applicable	<u></u>		<u> </u>			
(10) Less: Other Reimbursements, if applicable		20.000 Sec.				
ILIU) LESS. Other Reinburgeneinen erritertet	101.1 100.0		<u> </u>			100000

OLIGIMUNT:       City of Paimade       (02) Fiscal Year Costs Were incurree:       2001/2         1) Reimbursable Components: Check only one box per form to identify the component being claimed       A.One-Time Costs       Develop traces to implement ICAN requirements         B. On-Going Costs       Implement Subscription of the cost period of the data process succedures       Develop traces to implement ICAN requirements         B. On-Going Costs       Implement ICAN requirements       2. County welfare departments       2. County welfare department         Implement ICAN requirements       Implement ICAN requirements       2. County welfare departments       2. County welfare department         Implement ICAN requirements       Implement ICAN requirements       2. County welfare department       1. Cross report data cases to law enforcement         Implement ICAN requirements       Implement ICAN requirements       2. County welfare department       1. Cross report data cases to law enforcement         Implement ICAN requirements       Implement ICAN requirements       2. County welfare department       1. Cross report data cases of child death       1. Cross report data cases of child death       2. Reporting to cases of child death       3. Reporting to cases of child death       3. Reporting to cases of child death       3. Reporting to case of child deat		(ICAN) INVE	DATED	<b>FION</b>	REPO	ORTS					AA-2
9) Reimbursable Components: Check only one box per form to identify the component being claimed         A. One-Time Costs       Develop training to implement ICAN requirements         9) Update Policies and Procedures & develop ICAN due process procedures       Develop training to implement ICAN requirements         8. On-Going Costs       1. Distribute Suspected Child Abuse Rpt Form (SS 8572)       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       2. County welfare department       i. Cross report death cases to law enforcement         b. Cross-report from Co. Welfare to law enforcement       ii. Create a record in the CWS/CMS if death not abuse         c. Cross-report from Law Enforcement to Co Welfare &DA       a. Complete investigation to prepare a report         c. Cross-report by DA       a. Reporting to DOJ       a. Complete investigation to prepare a report         b. Prepare/submit report for substantiated cases       3. Reporting to DOJ       a. Complete investigation to prepare a report         c. Additional cross report by DA       b. Prepare/submit report for substantiated cases       4. Notify abuser they are reported to CACI         CM       (a) Reporting in cases of child death       5. Mandated B yr record retention       6. Provide due process procedures to CACI         Motify abuser they are reported to CACI       (a) Provide due process procedures to CACI       Salaries         Motify abuser they are reported to CACI       Salar			AIN SUP	(0)	2) Fiscal	Year Co	sts Were	e Incurred	; 20	01-02	
A. One-Time Costs       Develop training to implement ICAN requirements         Develop training to implement ICAN requirements       Develop training to implement ICAN requirements         B. On-Going Costs       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       i. Cross-report death cases to law enforcement         b. Cross-report from Co. Welfare to law enforcement       ii. Create a record in the CWS.CMS system         c. Cross-report from Law Enforcement to Co Welfare &DA       a. Complete investigation to prepare a report         b. Prepare/submit report by DA       a. Complete investigation to prepare a report         c. Additional cross report by DA       b. Prepare/submit report for substantiated cases         f. Additional cross report all cases of child death       5. Mandated 8 yr record retention         d. Receipt of <b>Expenses: Complete columns (a) through (f)</b> (a) (a) (a) (c) (a) (a) (c) (a) (a) (a) (a) (a) (a) (a) (a) (a) (a	I) Claimar	nt: City of Lambard	ox per forr	n to id	entify th	e compo	nent bei	ng claime	d		
1. Distribute Suspected Child Abuse Rpt Form (SS 8572)       f. Additional cross-reporting in cases of death         2. Reporting Between Local Departments       2. County welfare department         Mail Accept & refer abuse report when a dept. lacks jurisdiction       i. Cross report death cases to law enforcement         D. Cross-report from Co. Welfare to law enforcement       ii. Create a record in the CWS/CMS system         c. Cross-report from Law Enforcement to Co Welfare &DA       3. Reporting to DOJ         d. Receipt of cross report by DA       a. Complete investigation to prepare a report         e. Report by phone & send written report to licensing agency       4. Notify abuser they are reported to CACI         f. Additional cross report all cases of child death       5. Mandated 8 yr record retention         ii. Provide due process procedures to CACI         Main Description of Expenses: Complete columns (a) through (f)         (a) Description of Expenses: Complete columns (a) through (f)         (a) Description of Expenses: Complete columns (a) through (f)         (a) Description of Expenses: Complete columns (b) Unit Cost         (a) Description of Expenses: Complete columns (b) Unit Cost         (b) Description of Expenses: Complete columns (b) Unit Cost         (c) Rate       Benefit Houry Rate         (a) Description of Expenses       Unit Cost         (b) Rate       Benefit Houry Rate         (c) Rate <td>A One-T</td> <td>ime Costs</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>ICAN requi</td> <td>rements</td>	A One-T	ime Costs								ICAN requi	rements
04) Description of Expenses: Complete columns (a) through (f)         (a) Employee Names, Job Class., Functions Performed and Description of Expenses       (b) Hourly Rate Unit Cost       (c) Hourly Rate Or Unit Cost       (d) Hours Vorked or Quantity       (e) Hours Salaries       (f & g) Services and Supplies       (h) Fixed Assets       (i) Travel and Supplies       Total Salaries & Benefits         Deputy Transfer a call electronically or immediately refer       \$84.10       5.08       \$427       Image: Services and Supplies       \$4	1. 2.   2.   b   c   c	Distribute Suspected Child Abuse Rpt Form (S Reporting Between Local Departments Accept & refer abuse report when a dept. lack Cross-rept from Co. Welfare to law enforceme Cross-report from Law Enforcement to Co We Receipt of cross report by DA Report by phone & send written report to lice Additional cross reporting in cases of child de	ent ent elfare &DA ensing agenc; eath	y	are		2. Cou i. Crc ii. Cr iii, Er 3. Ref a. Co b. Pre 4. Nc 5. Ma	inty welfare oss report de reate a recco nter info in C porting to D mplete inve apare/subm rtify abuse andated 8 y	departmer eath cases and in the C CWS/CMS OJ stigation to it report for r they are r record re	to law enfo WS.CMS s ⁻ if death not prepare a substantial reported to tention	rcement ystem abuse report ted cases o CACI
(a)     (b)     Benefit     Hours     Services     Fixed     Travel     Travel     Solaries       Employee Names, Job Class., Functions Performed and     or     Rate     Worked     Salaries     Benefits     and     Assets     and     Salaries       Description of Expenses     Unit Cost     Unit Cost     or Quantity     State     State     Supplies     Training     & Benefits       Deputy     S84.10     5.08     \$427     Image: Salaries					<u></u>	-					
(a) Employee Names, Job Class., Functions Performed and Description of Expenses Deputy Transfer a call electronically or immediately refer	(04) Desc	ription of Expenses: Complete column	s (a) throug	gh (f)	- <u>(c)</u>	(d)	(e)	(f & g)			Tatal
Deputy         \$84.10         5.08         \$427           Transfer a call electronically or immediiately refer         \$         \$         \$	Emplo	oyee Names, Job Class., Functions Performed and	Hourly Rate or		Hours Worked			and		and	Salaries
	Deputy Transfer a the case to	cal electronically or immediately refer b an agency with proper jursidiction.	\$84.10		5.08	\$427					

(05) Total

### MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

Claimant:       City of Palmdale         Reimbursable Components:       Check only one box per for         A. One-Time Costs       Update Policies and Procedures & develop ICAN due procest         B. On-Going Costs       1. Distribute Suspected Child Abuse Rpt Form (SS 8572)         2. Reporting Between Local Departments         a. Accept & refer abuse report when a dept. lacks jurisdictic         b. Cross-rept from Co. Welfare to law enforcement         c. Cross-report from Law Enforcement to Co Welfare &DA         d. Receipt of cross report by DA         e. Report by phone & send written report to licensing agen         f. Additional cross report by DA         g. Additional cross report all cases of child death         1) Police/Sheriff cross report all cases of child death         complexe Names, Job Class., Functions Performed and Description of Expenses         Complexe Names, Job Class., Functions Performed and Description of Expenses         Apport to the appropriate County Department and/or he District Attorney's Office as mandated.		Intify the						
A. One-Time Costs         Update Policies and Procedures & develop ICAN due process         B. On-Going Costs         1. Distribute Suspected Child Abuse Rpt Form (SS 8572)         2. Reporting Between Local Departments         a. Accept & refer abuse report when a dept. lacks jurisdictic         b. Cross-rept from Co. Welfare to law enforcement         X. c. Cross-report from Law Enforcement to Co Welfare &DA         d. Receipt of cross report by DA         e. Report by phone & send written report to licensing agent         f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death to         O4) Description of Expenses: Complete columns (a) thro         (a)         Employee Names, Job Class., Functions Performed and         OF         Description of Expenses         Sergeant         Report to the appropriate County Department and/or	orm to R	actually and	e compo	nent beir	ng claime	d		
1. Distribute Suspected Child Abuse Rpt Form (SS 8572)         2. Reporting Between Local Departments         a. Accept & refer abuse report when a dept. lacks jurisdiction         b. Cross-rept from Co. Welfare to law enforcement         x       c. Cross-report from Law Enforcement to Co Welfare &DA         d. Receipt of cross report by DA         e. Report by phone & send written report to licensing agen         f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death to         Ch) Description of Expenses: Complete columns (a) thro         (a)         Employee Names, Job Class., Functions Performed and         Description of Expenses         Sergeant         Report to the appropriate County Department and/or							ICAN requir	ements
2. Reporting Between Local Departments <ul> <li>a. Accept &amp; refer abuse report when a dept. lacks jurisdictic</li> <li>b. Cross-rept from Co. Welfare to law enforcement</li> <li>c. Cross-report from Law Enforcement to Co Welfare &amp;DA</li> <li>d. Receipt of cross report by DA</li> <li>e. Report by phone &amp; send written report to licensing agen</li> <li>f. Additional cross reporting in cases of child death</li> <li>1) Police/Sheriff cross report all cases of child death to</li> </ul> <li>D4) Description of Expenses: Complete columns (a) thro</li> <li>(a) (b) Hourly Rate and Description of Expenses</li> <li>Description of Expenses</li>				r 0.14);t	ianal cross	reporting i	n cases of di	eath
a. Accept & refer abuse report when a dept. lacks jurisdiction         b. Cross-rept from Co. Welfare to law enforcement         c. Cross-report from Law Enforcement to Co Welfare &DA         d. Receipt of cross report by DA         e. Report by phone & send written report to licensing agen         f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death         1) Police/Sheriff cross report all cases of child death to         (a)         Employee Names, Job Class., Functions Performed and         Description of Expenses         (b)         Hourty Rate and         Description of Expenses         Sergeant         Report to the appropriate County Department and/or					inty welfare			
X       c. Cross-report from Law Enforcement to Co Welfare &DA         Image: A construction of the	n		[				to law enfor	4
d. Receipt of cross report by DA         e. Report by phone & send written report to licensing agen         f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death to         04) Description of Expenses: Complete columns (a) thro         (a)         Employee Names, Job Class, Functions Performed and Description of Expenses         Description of Expenses         Sergeant         Report to the appropriate County Department and/or			[				if death not	00
e. Report by phone & send written report to licensing agen         f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death to         04) Description of Expenses: Complete columns (a) thro         (a)         Employee Names, Job Class., Functions Performed and         Description of Expenses         Openaty         Sergeant         Report to the appropriate County Department and/or			ſ		porting to D		o prepare a r	eport
f. Additional cross reporting in cases of child death         1) Police/Sheriff cross report all cases of child death to         04) Description of Expenses: Complete columns (a) thro         (a)         (b)         Hourly Rate and Description of Expenses         Description of Expenses         (a)         Description of Expenses         (b)         Hourly Rate or Unit Cost         Description of Expenses         Sergeant         Sergeant         Report to the appropriate County Department and/or	су		i [				substantiati	
04) Description of Expenses: Complete columns (a) thro         (a)       (b)         Employee Names, Job Class., Functions Performed and       (b)         Description of Expenses       Hourly Rate or         Unit Cost       9         Deputy       \$84.10         Sergeant       \$71.47					tify abuse andated 8 y		reported to	CACI
(a) (b) Employee Names, Job Class., Functions Performed and Description of Expenses Vinit Cost Description of Expenses \$\$84.10 Sergeant Report to the appropriate County Department and/or	Co. Welf	are					cedures to C	
Employee Names, Job Class., Functions Performed and Description of Expenses Deputy Sergeant Report to the appropriate County Department and/or	ugh (f)	(c)	(d)	(e)	(f & g)	(h)	(i)	Tatal
Deputy \$84.10 Sergeant \$71.47 Report to the appropriate County Department and/or	Benefit Rate	Hours Worked or Quantity	Salaries	Benefits	Services and Supplies	Fixed Assets	Travel and Training	Total Salaries & Benefits
		16.12	\$1,356 \$1,152					\$1,356 \$1,152
(05) Total		32.2	5 \$2,5	09				\$2,50

	(ICAN)	MANDA INVEST CLAIM	IGAT	ION RE	PORTS					FORM AA-2
(01) Claimant:	City of Palmdale			(02) Fisca	l Year Cos	ts Were	Incurred:		2001-02	
(03) Reimbursable C	omponents: Check only on	e box per	form to	identify th	e compon	ent bein	g claimed	3		
A. One-Time Cost	s ies and Procedures & develop IC	AN due proc	ess proc	edures		Deve	lop training	to impleme	nt ICAN req	uirements
B. On-Going Cost	ts	200000			anna an					
1. Distribute S	Suspected Child Abuse Rpt Form	ı (SS 8572)				f. Ad	ditional cros	ss-reporting	in cases of	death
2. Reporting	Between Local Departments					2. C	ounty welfa	re departme	ent	
a. Accept & re	efer abuse report when a dept. la	icks jurisdicti	on			. c	ross report	death case	es to law enf	orcement
b. Cross-rept	from Co. Welfare to law enforce	ment				ii.	Create a re	cord in the	CWS.CMS	system
c. Cross-repo	ort from Law Enforcement to Co V	Welfare &DA				iii,	Enter info ir	1 CWS/CMS	S if death no	t abuse
						3. R	eporting to	DOJ		
d. Receipt of	f cross report by DA					X a. C	omplete inv	estigation t	o prepare a	report
e. Report by	phone & send written report to li	censing ager	тсу			<b>b</b> . P	repare/subr	nit report fo	or substantia	ted cases
f. Additional	cross reporting in cases of child	death				4. N	otify abuse	er they are	e reported t	o CACI
1) Police/8	Sheriff cross report all cases of c	hild death to	Co. Wel	fare		5. M	andated 8	yr record re	etention	
						6. P	rovide due	process pro	ocedures to	CACI
(04) Description of E	Expenses: Complete colum	ns (a) thro	ugh (f)			3				
	(a) ob Class., Functions Performed and plion of Exponence	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Sergeant	ption of Expenses	\$71.47		161.25	\$11,524	- E	Odbbaco		Turning	\$11,52
Deputy Complete investigation t	o determine whether	\$84.10		3,386.18	\$284,778	3				\$284,77
	d abuse or severe neglect ated, or inconclusive (per									
in the second	ses of preparing & submitting									
Form SS 8583. (422 ca	ses during eligible period)									
								ŀ		
r.										

<u> </u>					For State Controller	Use Only
	Claim for	Paym	ent		(19) Program Number: 00358	Program
INTERA			E AND NEGLEO	;T	(20) Date Filed//	358
	AN) INVESTIC				(21) LRS Input//	000
	entification Number		9819620		(22) FORM 1, (04) A.1.g	
)2) Claimant Na			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add			38300 N Sierra		(24) FORM 1, (04) B.1.g	
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	3192
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
State	СА	Zip Co	de 93550		(27) FORM 1, (04.2) g	
ype of Claim	Estimated Cl	aim	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	322938
7F					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
		اب.ـــــا			(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined	$\left[ \begin{array}{c} \\ \end{array} \right]$	(32) FORM 1, (04) B.6. g	
		i			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	32613
					(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2002-03		(36) FORM 1, (10)	
Fotal Claimed	(07)		(13) \$358,743			
Less: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)		(14) \$8,533			
Less: Estimate	d Claim Payment R	eceived	(15)			
Net Claimed Amount			(16) \$350,210			
Due from State	(08)		(17) \$350,210			
Due to State	(09)	<u></u>	(18)			
In accordance with the	of Colifornia for mandater	cost claims	with the State of California to	r this pro	the person authorized by the local ag gram and I and certify under penalty of	ency to file perjury
that I have not violate I further certify that the claimed herein; and reimbursements set maintained by the cla	ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters an aimant.	Article 4, Chi nor any grar rogram or inc d Guidelines	apter 1 of Division 4 of fille at or payment received, other creased level of services of a are identified, and all ocosts	that from n existing claimed a	n the claimant, for reimbursement of co g program. All offsetting savings and are supported by source documentatio	sts n currentiy
The amounts for Est set forth on the attact true and correct.	imated Claim and/or Reim hed statements. I certify t	bursement Cl Inder penalty	aim are hereby claimed from of pergury of perjury under t	the State he laws o	e for payment of estimated and/or actu f the State of California that the forego	al costs ing is
Signature of A	uthorized Represen	tative		Date	e / 2	
Kai	en Johns	he	Date Signed		7/15/2015	
Karen Johnston	/		Telephone Num			
Finance Manag	er	<u> </u>	Email Address	<u>kjo</u> r	nston@cityofpalmdale.org	
Name of Conta	ct Person for Claim		Telephone Nur			E-Mail Add
Annette S. C	hinn (CRS)		(916) 939-79	01	ACh	innCRS@aol
						Гания СА

				ŀ	For State Controll	Program
2 ²	Claim for	Payme	ent	1	(19) Program Number: 00358 (20) Date Filed//	2 0 0 0
INTERAG	ENCY CHILD	ABUSE	AND NEGLECT			358
(IC	AN) INVESTIG	ATION	REPORTS		(21) LRS Input/	-
) Claimant Ider	tification Number		9819620		(22) FORM 1, (04) A.1.g	
) Claimant Nan			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addre			38300 N Sierra		(24) FORM 1, (04) B.1.g	
	s or P.O. Box				(25) FORM 1,(04.1) g	3192
City			Palmdale		(26) FORM 1,(04) B.2.f.1)	<u>g</u>
1 <del></del>	CA	Zip Coo	le 93550		(27) FORM 1, (04.2) g	
pe of Claim	Estimated Cla	im	Reimbursement Cla	im	(28) FORM 1, (04) B.3.a.	
pe of orall			r		(29) FORM 1, (04) B.3.b.	9
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	A second and a second s				(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	10.00
		<u></u> _			(33) FORM 1, (06)	
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	32613
	(00) Amenada	استعمل المستعمل			(35) FORM 1, (09)	
iscal Year of	(06)		(12) 2002-03			1
ost					(36) FORM 1, (10)	
otal Claimed	(07)		(13) \$358,743			
ess: 10% Late	Penalty, but not to		(14) \$8,533			
exceed \$1,000 (	if applicable)					
ess: Estimate	d Claim Payment Re	eceived	(15)			
Net Claimed	1		(16)			
Amount			\$350,210			
Due from State	(08)		(17) \$350,210			
			(18)			
Due to State	(09)		(10)			
In accordance with claims with the Stat that I have not viola	e of California for manuale ted any of the provisions o there was no application fo	f Article 4, C or nor any gr	Chapter 1 of Division 4 of Title ant or payment received, other	1 Gove that fr	am the person authorized by the I program and I and certify under pe rmment Code. rom the claimant, for reimburseme ting program. All offsetting saving ed are supported by source docum	nt of costs s and
maintained by the o The amounts for Es set forth on the atta	laimant.				tate for payment of estimated and s of the State of California that the	/or actual costs
true and correct.	(Levined Denrocen	tativo		Da	ate	
Signature of A	uthorized Represen	ualive				
			Date Signed			<u> </u>
Karen Johnsto	<u>1</u>	<u> </u>	Telephone Num			
Finance Manag			Email Address		ohnston@cityofpalmdale.or	(* 1975) - Marine - M
Name of Cont	act Person for Claim	<b>D</b> esteur is	Telephone Nun	ıber		E-Mail Ad
for a second			(916) 939-79			AChinnCRS@ac

	3/14	
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# INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS

20 00
FORM

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				1	- 6	
				•		

CLAIM SUMMARY

I) Claimant	02) Type of Cla	aim	Fiscal Year			
City of Palmdale	Reimbursem		2002-03			
laim Statistics			2 5 9	dadi yiyi Sana si		
3) Department - SHERIFF		Number (	of Cases =			1018
irect Costs			Obj	ect Accou	ints	
	(a)	(b)	(c & d)	(e)	(f)	(g)
4) Reimbursable Components	Salaries	Benefits	Services and	Fixed Assets	Travel and	Total
, ONE-TIME ACTIVITIES			Supplies		Training	
, Policies and Procedures						
2. Training to implement ICAN					<u> </u>	
. ON-GOING ACTIVITIES			-			
1. Distribute Child Abuse Report (SS8572)			1			
2. Reporting between local departments						<u></u>
2.a. Accept & refer reports when lacking jurisdiction	\$465				<u> </u>	\$465
2.b. Cross reporting from County to law enforcement						
2.c. Cross reporting from law enf. to county and DA	\$2,726					\$2,726
2.d. Receipt of cross-reports by DA's office						1
2.e. Report by phone & send to licensing agencies						
(04.1) Subtotal B.2 (a through e)	\$3,192					\$3,192
<ol> <li>County Welfare department</li> <li>Cross rpt child death case to law enforcement</li> <li>Created record in County CWS/CMS system</li> <li>Enter info in CWS/CMS if death not abuse/nglct</li> </ol>						
(04.2) Subtotal B.2 f. 2) (i through iii)						
3. Reporting to DOJ (see item 4 claiming instructions)		1				
<ul> <li>a. Complete an investigation to prepare a report</li> <li>b. Prepare/submit/amend rpt for substantiated cases</li> <li>4. Notify suspected abuser they are in CACI</li> </ul>	\$322,938					\$322,93
5. Records retention post required period						
6. Provide due process procedures to those in CACI	\$326,130				······································	\$326,13
(05) TOTAL DIRECT COSTS	\$326,130	<u> </u>				- <b>I</b>
Indirect Costs	<u></u>		(from ICBP)	(Applied to Salar	ies)	10.0%
(06) Indirect Cost Rate (applied to salaries)						\$32,61
(07) Total Indirect Costs		e (06) x line (05	i)(a) or line(06) x (line 	(05)(a) + IIIIe(05) ine (05)(d) + line		\$358,7
(08) Total Direct and Indirect Costs			L.	1119 (09)(0) + 1116		
Cost Reductions		<u></u>				<u> </u>
(09) Less: Offsetting Savings, if applicable				- <u>1</u>		
(10) Less: Other Reimbursements, if applicable					-(10)1	\$358,7
(11) TOTAL CLAIMED AMOUNT			Line (0	8)- (line(09) + Lin	e(10)]	\$350,1

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2
1) Claimant: City of Palmdale		(0	2) Fiscal	Year Co	sts Wer	e Incurred	: 20	)02-03	
)3) Reimbursable Components: Check only one b	oox per for	m to id	entify th	e compo	nent bei	ng claime	d		
A. One-Time Costs				Ľ				ICAN requir	ements
<ul> <li>B. On-Going Costs</li> <li>1. Distribute Suspected Child Abuse Rpt Form (S. 2. Reporting Between Local Departments</li> <li>X a. Accept &amp; refer abuse report when a dept. lack</li> <li>b. Cross-rept from Co. Welfare to law enforcement</li> <li>c. Cross-report from Law Enforcement to Co We</li> <li>d. Receipt of cross report by DA</li> <li>e. Report by phone &amp; send written report to lice</li> <li>f. Additional cross reporting in cases of child de</li> <li>1) Police/Sheriff cross report all cases of child</li> </ul>	ent ent elfare &DA ensing agene eath	су	are		2. Col i. Cro ii. C iii, Er 3. Re a. Co b. Pro 4. No 5. Ma	inty welfare oss report de reate a reco nter info in C porting to D mplete inve epare/subm itify abusel andated 8 y	departmen eath cases rd in the C CWS/CMS OJ stigation to it report for r they are r record re	to law enfor WS.CMS sy if death not prepare a r substantiat reported to	eport ed cases
		<u></u>							
(04) Description of Expenses: Complete column	s (a) throu	ugh (f)		(d)	(e)	(f & g)	(h)	(i)	
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	1993	(c) Hours Worked or Quantity	(u) Salaries	Benefits	Services and Supplies	Fixed Assets	Travel and Training	Total Salaries & Benefits
Deputy Transfer a call electronically or immediately refer the case to an agency with proper jursidiction.	\$87.10		5.34	\$465					\$4

5.34 \$465

(05) Total

\$465

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2	
(04) Claimanti	City of Palmdale		(02	) Fiscal	Year Cost	s Were	Incurred:	20	02-03	
(01) Claimant:	omponents: Check only one	box per for	m to ide	entify the	compone	ent bein	g claimed	l		
A One-Time Costs									ICAN requir	ements
B. On-Going Cost	s									
	uspected Child Abuse Rpt Form (	(SS 8572)					onal cross-i nty welfare		t cases of d	eath
10 0.0	Between Local Departments								to law enfo	rcement
a. Accept & re	efer abuse report when a dept. lac	ks jurisdiction							WS.CMS s	
b. Cross-rept	from Co. Welfare to law enforcen	nent							if death not	
X c. Cross-repo	ort from Law Enforcement to Co W	velfare &DA				- C	orting to D		n dean not	0.0000
									prepare a r	eport
	f cross report by DA				L L	-			substantiat	
	phone & send written report to lic		y			24			reported to	
	cross reporting in cases of child of				L L		ndated 8 y			
1) Police	Sheriff cross report all cases of c	hild death to C	o. Welfai	e					cedures to (	
(04) Description of	Expenses: Complete colum	ins (a) throu	gh (f)				(f & g)	(h)	(i)	
Employee Names,	(a) Job Class., Functions Performed and ription of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	Services and Supplies	Fixed Assets	Travel and Training	Total Salaries & Benefits
Deputy Sergeant	ate County Department and/or	\$87.10 \$73.52		16.97 16.97	\$1,478 \$1,248					\$1,4 \$1,2

33.95

\$2,726

(05)	Tota
1001	1.000

,

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY								FORM AA-2	
(01) Claimant: City of Palmdale				l Year Cost	s Were I	ncurred:		2002-03	
(03) Reimbursable Components: Check only o	ne box per	form to	identify th	ie compon	ent being	g claimed			
A. One-Time Costs Update Policies and Procedures & develop I	CAN due proc	ess proc	edures		Devel	op training	to impleme	nt ICAN req	uirements
B. On-Going Costs				1-444		3 <b>4</b>	<u>,</u>		
1. Distribute Suspected Child Abuse Rpt For	m (SS 8572)							in cases of	death
2. Reporting Between Local Departments					2. Co	ounty welfa	re departm	ent	
a. Accept & refer abuse report when a dept.	lacks jurisdicti	on			i. C	ross report	death case	es to law enf	orcement
b. Cross-rept from Co. Welfare to law enforce	ement				ii. (	Create a ree	cord in the	CWS.CMS	system
c. Cross-report from Law Enforcement to Co	Welfare &DA				📃 iii, E	Enter info in	CWS/CMS	S if death no	t abuse
					3. Re	eporting to	DOJ		
d. Receipt of cross report by DA					X a. Co	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to	licensing ager	ncy			📄 b. Pr	epare/subr	nit report fo	r substantia	ted cases
f. Additional cross reporting in cases of child	d death				4. N	otify abuse	er they are	reported t	o CACI
1) Police/Sheriff cross report all cases of	child death to	Co. Wel	fare		5. M	andated 8	yr record re	etention	
					6. P	ovide due	process pro	ocedures to	CACI
(04) Description of Expenses: Complete colur	nns (a) thro	ugh (f)							
(a)	(b)	100 2007 2002	(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total
Employee Names, Job Class., Functions Performed and Description of Expenses	Hourly Rate or Unit Cost	Benefit Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and	Salaries & Benefits
Sergeant Deputy Complete investigation to determine whether report of suspected child abuse or severe neglect is unfounded, substantiated, or inconclusive (per PC 11165.12) for purposes of preparing & submitting Form SS 8583. (422 cases during eligible period) S 8583. (422 cases during eligible period)	\$73.52 \$87.10		169.73	\$12,479 \$310,459					\$12,45 \$310,45
(05) Total			3,734.13	\$322,93	3				\$322,9

			· · · · · · · · · · · · · · · · · · ·		For State Controller	an the first set of the
	Claim for	Payme	ent	t	(19) Program Number: 00358	Program
INTERAG	ENCY CHILD	(20) Date Filed//	358			
	AN) INVESTIG	(21) LRS Input//				
	ntification Number		9819620		(22) FORM 1, (04) A.1.g	
2) Claimant Nar			City of Palmdale	3	(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra	15 54	(24) FORM 1, (04) B.1.g	
	ss or P.O. Box				(25) FORM 1,(04.1) g	3466
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
	СА	Zip Cod	le 93550		(27) FORM 1, (04.2) g	
	Estimated Cla	im	Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a. g	348981
pe of Claim	Latination				(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(00) Estimates				(31) FORM 1, (04) B.5. g	<u> </u>
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	ļ
		استيسا			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	35245
		LJ			(35) FORM 1, (09)	
iscal Year of Cost	(06)		(12) 2003-04		(36) FORM 1, (10)	
otal Claimed	(07)	<u></u>	(13) \$387,691			
	1		(14)			
_ess: 10% Late exceed \$1,000 (	Penalty, but not to if applicable)		\$9,234			
	d Claim Payment R	eceived	(15)			
Net Claimed	Τ		(16) \$378,457			
Amount						
Due from State	(08)		(17) \$378,457			
Due to State	(09)		(18)			
In accordance with the state claims with the State that I have not violat I further certify that I claimed herein; and reimbursements set	e of California for manoated ted any of the provisions of there was no application fo such costs are for a new p forth in the Parameters ar laimagt	r nor any gra program or in d Guideline	hapter 1 of Division 4 of Title 1 ant or payment received, other acreased level of services of a s are identified, and all ocosts	Goven that fro in existin claimed	im the claimant, for reinforcement of ng program. All offsetting savings and I are supported by source documenta	costs I tion currently
maintained by the c The amounts for Es set forth on the atta true and correct.		bursement ( under penalt	Claim are hereby claimed from y of pergury of perjury under t	n the Sta he laws	ate for payment of estimated and/or ac of the State of California that the fore	stual costs going is
	uthorized Represer	ntative		Da		
Signature of A			Date Signed		7/15/2015	
	nu your	6-Sylad Line -				
14	n John	egglad Line -	Telephone Num			
/// Karen Johnstol	n	endat un	Telephone Num Email Address		61) 267-5411 hhnston@cityofpalmdale.org	
Karen Johnstol Finance Manag	n			<u>kjc</u>	ohnston@cityofpalmdale.org	E-Mail Add

0.0					For State Contro	
2	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERAG	SENCY CHILD	ABUSE	AND NEGLECT		(20) Date Filed//	- 358
(IC	AN) INVESTIG	ATION	REPORTS		(21) LRS Input//	
	ntification Number		9819620		(22) FORM 1, (04) A.1.g	
) Claimant Nar			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
	ss or P.O. Box				(25) FORM 1,(04.1) g	3466
	33 01 1 101 2 011		Palmdale		(26) FORM 1,(04) B.2.f.	<u>1) g</u>
City State	CA	Zip Cod	le 93550		(27) FORM 1, (04.2) g	
	Estimated Cla		Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a	a.g 348981
pe of Claim	Estimated of				(29) FORM 1, (04) B.3.1	p. g
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4.	g
	(03) Estimated	الــــــا	(00) / (01)		(31) FORM 1, (04) B.5.	g
			(10) Combined		(32) FORM 1, (04) B.6.	
	(04) Combined				(33) FORM 1, (06)	10
			(11) Amended	x	(34) FORM 1, (07)	35245
	(05) Amended		(TT) Amended	Ľ	(35) FORM 1, (09)	
scal Year of	(06)	N	(12)			
ost	(00)		2003-04		(36) FORM 1, (10)	
otal Claimed	(07)		⁽¹³⁾ \$387,691			
ess: 10% Late xceed \$1,000 (	Penalty, but not to if applicable)		(14) \$9,234			
	d Claim Payment Re	ceived	(15)			
let Claimed	1		(16) \$378,457			r -
mount					+	
ue from State	(08)		(17) \$378,457			
Due to State	(09)		(18)			
n accordance with	ATION OF CLAIM	ent Code Se	ctions 17560 & 17561, I certif	y that I a or this p	am the person authorized by the rogram and I and certify under p	local agency to file benalty of perjury
hat I have not viola	ted any of the provisions o there was no application fo	r nor any gr	ant or payment received, othe	r that fro	rnment Code. om the claimant, for reimbursen ng program. All offsetting savir d are supported by source docu	ent of costs
eimbursements se maintained by the c	t forth in the Parameters an plaimant.	ia Guidenne		u Alea Ol	teto for navment of estimated an	d/or actual costs
The amounts for Esset forth on the atta true and correct.	stimated Claim and/or Rein ached statements. I certify	nbursement under penal	Claim are hereby claimed from ty of pergury of perjury under	the laws	tate for payment of estimated ar s of the State of California that t	ne foregoing is
Signature of A	uthorized Represent	tative		Da	te	
			Date Signed			
			Telephone Num	be (66	61) 267-5411	
Karen Johnstor			Email Address		hnston@cityofpalmdale.c	org
Finance Manag	101				an a	E-Mail Addr
	act Person for Claim	N 14	Telephone Nur	nper		

	0144
New	3/14

# INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

-	- 180 - 18
	FORM
1	

	1	

					19 - 19 - 19 - 19 - 19 - 19 - 19 - 19 -	
1) Claimant City of Palmdale	(02) Type of C Reimbursen		Fiscal Year 2003-04	r		
laim Statistics						1
03) Department - SHERIFF		Number of	Cases =			1072
irect Costs			Obj	ect Accou	nts	2 H
04) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g)
	Salaries	Benefits	Services and	Fixed Assets	Travei and	Total
. ONE-TIME ACTIVITIES			Supplies		Training	
. Policies and Procedures						
2. Training to implement ICAN		·····				
. ON-GOING ACTIVITIES					<del>1</del>	
I. Distribute Child Abuse Report (SS8572)						
2. Reporting between local departments						
2.a. Accept & refer reports when lacking jurisdiction	\$503	-		ļ		\$503
2.b. Cross reporting from County to law enforcement						
2.c. Cross reporting from law enf. to county and DA	\$2,963					\$2,963
2.d. Receipt of cross-reports by DA's office			1200			
2.e. Report by phone & send to licensing agencies						
(04.1) Subtotal B.2 (a through e)	\$3,466					\$3,466
2 f. Addnl cross reporting in case of child death						
1) Law enforcement cross report to Co. Welfare						
2) County Welfare: department						
i. Cross rpt child death case to law enforcement			1			
ii. Created record in County CWS/CMS system				+		
ii. Enter info in CWS/CMS if death not abuse/nglct		<u> </u>				
(04.2) Subtotal B.2 f. 2) (i through iii)						
3. Reporting to DOJ (see item 4 claiming instructions	\$348,981	<u></u>	1	<u></u>		\$348,98
a. Complete an investigation to prepare a report						1
b. Prepare/submit/amend rpt for substantiated case				_		1
4. Notify suspected abuser they are in CACI						
5. Records retention post required period						
6. Provide due process procedures to those in CACI				-		\$352,44
(05) TOTAL DIRECT COSTS	\$352,44	<u></u>				_ <u></u>
Indirect Costs	<u> </u>		la glagafi			10.0%
(06) Indirect Cost Rate (applied to salaries)				(Applied to Salari		
(07) Total Indirect Costs	U	ine (06) x line (05)(i	a) or line(06) x [line	e (05)(a) + line(05)	(b)]	\$35,24
(08) Total Direct and Indirect Costs			L	ine (05)(d) + line (	07)	\$387,69
Cost Reductions						<u> </u>
(09) Less: Offsetting Savings, if applicable						
(10) Less: Other Reimbursements, if applicable	<u> </u>					
(11) TOTAL CLAIMED AMOUNT			Line (0	8)- (line(09) + Line	:(10)]	\$387,6

	MANDATED COSTS
(ICAN)	INVESTIGATION REPORTS
(,	CLAIM SUMMARY

	CLAIM SU		
(01) Claimant:	City of Palmdale		r Costs Were Incurred: 2003-04
(03) Reimbursable (	Components: Check only one box per for	m to identify the cor	mponent being claimed
A. One-Time Cos	sts cies and Procedures & develop ICAN due proces	s procedures	Develop training to implement ICAN requirements
B. On-Going Cos	sts	and a set of the set o	
2. Reportin X a. Accept &	e Suspected Child Abuse Rpt Form (SS 8572) Ig Between Local Departments I refer abuse report when a dept. lacks jurisdiction I from Co. Welfare to law enforcement Sport from Law Enforcement to Co Welfare &DA	I	<ul> <li>f. Additional cross-reporting in cases of death</li> <li>2. County welfare department</li> <li>i. Cross report death cases to law enforcement</li> <li>ii. Create a record in the CWS.CMS system</li> <li>iii, Enter info in CWS/CMS if death not abuse</li> <li>3. Reporting to DOJ</li> </ul>
e. Report	of cross report by DA by phone & send written report to licensing agence al cross reporting in cases of child death pe/Sheriff cross report all cases of child death to C		<ul> <li>a. Complete investigation to prepare a report</li> <li>b. Prepare/submit report for substantiated cases</li> <li>4. Notify abuser they are reported to CACI</li> <li>5. Mandated 8 yr record retention</li> <li>6. Provide due process procedures to CACI</li> </ul>

## (04) Description of Expenses: Complete columns (a) through (f)

4) Description of Expenses: Complete colum (a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate or	Benefit Rate	(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) ⊤ravel and	Total Salaries
and	Unit Cost	T GALO	or Quantity			Supplies		Training	& Benefits
Description of Expenses	\$89.37		5.63	\$503					\$503
e <u>puty</u> ansfer a call electronically or immedilately refer									
e case to an agency with proper jursidiction.		05	n A						
e case to all agency with proper jurclaneters							0		
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	ļ						\$		1
				1					
				4	<u> </u>	_	+		
(05) Total			5.6	3 \$50	3				\$!

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY							FORM AA-2		
(01) Claimant: City of Palmdale	<u> </u>			al Year C	osts We	re Incurre	d:	2003-04	
(03) Reimbursable Components: Check only of	one box per f	form to	identify	the comp	onent be	eing claim	ed	-	
A. One-Time Costs Update Policies and Procedures & develop	CAN due proce	ess proce	edures	[	Devel	op training t	o impleme	nt ICAN requ	lirements
B. On-Going Costs								20222 33	
1. Distribute Suspected Child Abuse Rpt Fo	rm (SS 8572)				f. Add	ditional cros	s-reporting	in cases of	death
2. Reporting Between Local Departments					2. Co	ounty welfar	e departme	ent	
a. Accept & refer abuse report when a dept.	lacks jurisdictio	n			i. C	ross report	death case	es to law enfo	proement
b. Cross-rept from Co. Welfare to law enfor	æment				ii. +	Create a rec	cord in the	CWS.CMS s	system
X c. Cross-report from Law Enforcement to Co	Welfare &DA			1	iii, l	Enter info in	CWS/CMS	S if death no	t abuse
				ND		eporting to I			
d. Receipt of cross report by DA					a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to	licensing agen	су			b. Pi	repare/subn	nit report fo	r substantia	led cases
f. Additional cross reporting in cases of chil	d death				4. N	otify abuse	er they are	e reported t	o CACI
1) Police/Sheriff cross report all cases of	child death to	Co. Welf	are		5. M	andated 8	yr record re	etention	
					6. P	rovide due p	process pro	ocedures to (	CACI
(04) Description of Expenses: Complete colu	mns (a) throu	ugh (f)		20 - 20		agreen an			
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(C) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Deputy Sergeant Report to the appropriate County Department and/or the District Attorney's Office as mandated.	\$89.37 \$76.48		17.87	\$1,597 \$1,366					\$1,59 \$1,36
(05) Total		<u> </u>	35.73	\$2,963					\$2,96

	ا (ICAN) ا	MANDA NVESTI CLAIM	GATI	ON REP	PORTS					FORM AA-2
(01) Claimant: City	of Palmdale			(02) Fiscal	Year Cost	s Were I	ncurred:		2003-04	
03) Reimbursable Components	s: Check only on	e box per l	orm to	identify th	e compone	nt being	g claimed			
A. One-Time Costs Update Policies and Proce	edures & develop IC/	AN due proc	ess proc	edures	[	Devel	op training t	o impleme	nt ICAN req	uirements
B. On-Going Costs										
1. Distribute Suspected C	hild Abuse Rpt Form	(SS 8572)				f. Add	litional cros	s-reporting	in cases of	death
2. Reporting Between Lo	cal Departments					2. Co	ounty welfar	e departme	ent	
a. Accept & refer abuse re	eport when a dept. la	cks jurisdicti	on		[	i. C	ross report	death case	es to law enf	orcement
b. Cross-rept from Co. We	elfare to law enforces	ment				ii. (	Create a rec	cord in the	CWS.CMS	system
c. Cross-report from Law					J	iii, 8	Enter info in	CWS/CMS	S if death no	ot abuse
						3. R	eporting to I	DOJ		
d. Receipt of cross report	t by DA					X a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & ser		censing ager	тсу			b. Pi	repare/subr	nit report fo	or substantia	ited cases
f. Additional cross reporti	801 12					 [_] 4. N	otify abuse	er they are	e reported t	o CACI
1) Police/Sheriff cross			Co Wel	fare		_	andated 8			
	report all cases of c	nie death to	00. 110						ocedures to	CACI
(04) Description of Expenses:	Complete colum	ns (a) thro	ugh (f)							
(a) Employee Names, Job Class., Fur and		(b) Hourly Rate or		(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and	(h) Fixed Assets	(i) Travel and	Total Salaries
Description of Expen	ises	Unit Cost \$76.48		or Quantity 178.67	\$13,664		Supplies		Training	& Benefits \$13,66
Sergeant <u>Deputy</u> Complete investigation to determine report of suspected child abuse or su		\$89.37		3,752.00	\$335,316	þ				\$335,31
is unfounded, substantiated, or incor	nclusive (per			.0.					1	÷
PC 11165.12) for purposes of prepa Form SS 8583. (422 cases during e										
						1				
		1								

3,930.67 \$348,981

:2

					For State Controller	Use Only
	Claim for	Payme	ent		(19) Program Number: 00358	Program
INTERAC	SENCY CHILD	ABUSE	E AND NEGLECT	r i	(20) Date Filed//	358
	AN) INVESTIG				(21) LRS Input/	
	entification Number		9819620		(22) FORM 1, (04) A.1.g	
2) Claimant Na			City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300 N Sierra		(24) FORM 1, (04) B.1.g	
	ess or P.O. Box				(25) FORM 1,(04.1) g	3767
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
-	CA	Zip Coo	te 93550		(27) FORM 1, (04.2) g	
pe of Claim	Estimated Cla		Reimbursement Cl	aim	(28) FORM 1, (04) B.3.a. g	376392
pe or claim	Estimated en				(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
	(00) 201111000	┟────┙			(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
		L		<i>ب</i> ي	(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	x	(34) FORM 1, (07)	38016
	(03) Amenaca	L]		ہے۔۔۔۔	(35) FORM 1, (09)	
iscal Year of	(06)		(12) 2004-05			
ost	(077)		(13)		(36) FORM 1, (10)	
otal Claimed	(07)		\$418,175			
ess: 10% Late xceed \$1,000 (	Penalty, but not to if applicable)		(14) \$10,002			
.ess: Estimate	d Claim Payment R	eceived	(15)			
let Claimed	T		(16) \$408,173	<u></u>		
mount		<u> </u>		. <u></u>	and the second sec	
ue from State	(08)		(17) \$408,173			
Due to State	(09)		(18)			
n accordance with the claims with the State hat I have not violate	he provisions of Governme of California for mandated ed any of the provisions of	Article 4, Ch	apter 1 of Division 4 of Title 1	Governa hat from	n the claimant, for reimbursement of a	costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant.	Article 4, Chi nor any grar rogram or inc d Guidelines	apter 1 of Division 4 of Title 1 tor payment received, other to preased level of services of an are identified, and all ocosts of level operating the services of an are identified.	Govern hat from existing laimed a	ment Code. In the claimant, for reimbursement of of program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac	costs ion currently tual costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla the amounts for Est set forth on the attace rue and correct.	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant. timated Claim and/or Reiml ched statements. I certify u	Cost claims Article 4, Chi- roor any grar rogram or inc d Guidelines cursement C inder penalty	apter 1 of Division 4 of Title 1 tor payment received, other to preased level of services of an are identified, and all ocosts of level operating the services of an are identified.	Govern existing laimed a the State e laws o	ment Code, In the claimant, for reimbursement of of program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg	costs ion currently tual costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla the amounts for Est set forth on the attace rue and correct.	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant.	Cost claims Article 4, Chi- roor any grar rogram or inc d Guidelines cursement C inder penalty	apter 1 of Division 4 of Title 1 tor payment received, other to preased level of services of an are identified, and all ocosts of level operating the services of an are identified.	Govern hat from existing laimed a	ment Code. In the claimant, for reimbursement of or program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg e	costs ion currently tual costs
accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla the amounts for Est are forth on the attace rue and correct. Signature of An	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant. timated Claim and/or Reimi ched statements. I certify u uthorized Represen	Article 4, Chinor any gran rogram or inc d Guidelines oursement C inder penalty tative	apter 1 of Division 4 of Title 1 tor payment received, other to preased level of services of an are identified, and all ocosts of level operating the services of an are identified.	Govern existing laimed a the State e laws o	ment Code, In the claimant, for reimbursement of of program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg	costs ion currently tual costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla the amounts for Est set forth on the attact rue and correct. Signature of An	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant. Itmated Claim and/or Reiml ched statements. I certify u uthorized Represen	Article 4, Chinor any gran rogram or inc d Guidelines oursement C inder penalty tative	with the state of california for apter 1 of Division 4 of Title 1 breased level of services of an are identified, and all ocosts c laim are hereby claimed from th of pergury of perjury under the	hat from existing laimed i the State a laws o Dat	ment Code. In the claimant, for reimbursement of of g program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg <b>e</b> <b>1</b> /15/2015 1) 267-5411	costs ion currently tual costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set naintained by the cla The amounts for Est set forth on the attac rue and correct. Signature of Attack Colle	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant. timated Claim and/or Reimin ched statements. I certify u uthorized Represen	Article 4, Chinor any gran rogram or inc d Guidelines oursement C inder penalty tative	apter 1 of Division 4 of Title 1 tor payment received, other t creased level of services of an are identified, and all ocosts c laim are hereby claimed from t of pergury of perjury under the Date Signed	hat from existing laimed i the State a laws o Dat	ment Code. In the claimant, for reimbursement of of g program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg <b>e</b> <i>T</i> /15/2015	costs ion currently tual costs
n accordance with the laims with the State hat I have not violate further certify that the laimed herein; and eimbursements set maintained by the cla the amounts for Est the amounts for Est the amounts for Est the forth on the attac rule and correct. Signature of Attack Karen Johnston Finance Manag	he provisions of Governme of California for mandated ed any of the provisions of here was no application for such costs are for a new p forth in the Parameters and aimant. timated Claim and/or Reimin ched statements. I certify u uthorized Represen	Article 4, Chi nor any gran rogram or inc d Guidelines oursement C inder penalty tative	Apper 1 of Division 4 of Title 1 or payment received, other to preased level of services of an are identified, and all ocosts c laim are hereby claimed from the of pergury of perjury under the Date Signed Telephone Numb	hat from existing laimed i the State laws c Dat	ment Code. In the claimant, for reimbursement of of g program. All offsetting savings and are supported by source documentat e for payment of estimated and/or ac of the State of California that the foreg <b>e</b> <b>1</b> /15/2015 1) 267-5411	costs ion currently tual costs

			10			For State Controller	Program
	Claim for	Payme	ent		1	(19) Program Number: 00358	400 100
INTERAC	ENCY CHILD	ABUSE	AND	NEGLECT		(20) Date Filed/	358
(IC	AN) INVESTIG	ATION	REPO	RTS		(21) LRS Input//	<u> </u>
) Claimant Ide	ntification Number			9819620		(22) FORM 1, (04) A.1.g	
) Claimant Nai			City of	Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Addr			38300	) N Sierra		(24) FORM 1, (04) B.1.g	
	ss or P.O. Box					(25) FORM 1,(04.1) g	3767
				Palmdale		(26) FORM 1,(04) B.2.f.1) g	
City State	СА	Zip Coo	de	93550		(27) FORM 1, (04.2) g	
	Estimated CI	aim	Reim	bursement C	aim	(28) FORM 1, (04) B.3.a. g	376392
pe of Claim	Estimator					(29) FORM 1, (04) B.3.b. g	
	(03) Estimated		(09) Reir	nbursement		(30) FORM 1, (04) B.4. g	
		ليصوي				(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Cor	nbined		(32) FORM 1, (04) B.6. g	
(4	(04) Combined			norman in Andres Add SACO	· · · · · · · · · · · · · · · · · · ·	(33) FORM 1, (06)	10
			(11) Am	mended		(34) FORM 1, (07)	38016
(05) Amen	(05) Amended		(1)/			(35) FORM 1, (09)	
iscal Year of	(06)	<u> </u>	(12)	2004-05			
ost	(00)			2004-05		(36) FORM 1, (10)	
otal Claimed	(07)		(13)	\$418,175			
10% 1 24	e Penalty, but not to		(14)				
ess: 10% Late	(if applicable)			\$10,002			
	ed Claim Payment R	eceived	(15)				
			(16)		-		
Net Claimed Amount				\$408,173			
Due from State	. (08)	<u></u>	(17)	\$408,173			0 C
540							
Due to State	(09)		(18)				
(38) CERTIFIC	ATION OF CLAIM		nationa 1756	a & 17561   cert	ifv that I	am the person authorized by the loc program and I and certify under pen	al agency to file
In accordance with claims with the Sta	the provisions of Governmente te of California for mandal ated any of the provisions	ed cost clain	ns with the S	state of California	for this t 1 Gove	am the person authorized by the loc program and I and certify under pen- ernment Code.	aity of perjury
that I have not viol	ated any of the provisions	U Ancie 4, 4	Shapter		1) f <b>f</b> -	are the claimant, for reimbursement	of costs
claimed herein; an	d such costs are for a new	program or and Guidelin	increased le es are identi	vel of services of fied, and all ocos	an exist is claime	ed are supported by source docume	ntation currently
maintained by the	claimant.					tate for naument of estimated and/o	r actual costs
set forth on the att	stimated Claim and/or Re ached statements. I certif	imbursement y under pena	t Claim are h Ilty of pergur	ereby claimed from y of perjury under	the law	tate for payment of estimated and/o s of the State of California that the fi	pregoing is
true and correct.							
Signature of /	Authorized Represe	ntative			Da	ile.	
		12 XV	[	ate Signed			
Karen Johnsto			T	elephone Nur	nbe <u>(6</u>	61) 267-5411	
				mail Address		ohnston@cityofpalmdale.org	
Finance Mana							22
Finance Mana	act Person for Clair	n	Ť	elephone Nu	mber		E-Mail Add

	ALA A	
New	317 4	

Form FAM-27

## INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

FORM
1

1) Claimant City of Palmdale	02) Type of Cl Reimbursem		Fiscal Year 2004-05					
laim Statistics						1147		
3) Department - SHERIFF	Number of Cases =							
Direct Costs			Ob	ject Accou	······································	(5)		
04) Reimbursable Components	(a)	(b)	(c & d)	(e)	(f)	(g) Total		
	Salaries	Benefits	Services and	Fixed Assets	Travel and Training	Total		
. ONE-TIME ACTIVITIES			Supplies					
I. Policies and Procedures	<b>└──</b> +							
2. Training to implement ICAN	-	<u></u>						
3. ON-GOING ACTIVITIES	<u>г</u>		<u></u>		<u>1</u>	1		
1. Distribute Child Abuse Report (SS8572)								
2. Reporting between local departments			<u></u>	<u>1999-1999</u> 1	<u>99999999</u> 1	\$542		
2.a. Accept & refer reports when lacking jurisdiction	\$542		<u> </u>	<u> </u>				
2.b. Cross reporting from County to law enforcement			<u> </u>		<u></u>	\$3,225		
2.c. Cross reporting from law enf. to county and DA	\$3,225		n			\$3,223		
2.d. Receipt of cross-reports by DA's office						<u> </u>		
2.e. Report by phone & send to licensing agencies					<u> </u>			
(04.1) Subtotal B.2 (a through e)	\$3,767		<u> </u>			\$3,767		
2.f. Addnt cross reporting in case of child death					- <u>1</u>	<u>1998-1999</u> 1		
1) Law enforcement cross report to Co. Welfare				<u> </u>	1			
2) County Welfare department								
i. Cross rpt child death case to law enforcement								
ii. Created record in County CWS/CMS system								
ii. Enter info in CWS/CMS if death not abuse/nglct		-						
(04.2) Subtotal B.2 f. 2) (i through iii)						<u> </u>		
3. Reporting to DOJ (see item 4 claiming instructions	<u>,</u>							
	\$376,392	1	1			\$376,392		
a. Complete an investigation to prepare a report	<u> </u>							
b. Prepare/submit/amend rpt for substantiated case		+						
4. Notify suspected abuser they are in CACI								
5. Records retention post required period			_					
6. Provide due process procedures to those in CACI	\$380,159					\$380,159		
(05) TOTAL DIRECT COSTS	\$300,10					in the state of the second s		
Indirect Costs	ت <u>سريد ال</u> قار <u>م</u>	<u></u>	<u></u>	(Applied to Spin)	ies)	10.0%		
(06) Indirect Cost Rate (applied to salaries)				(Applied to Salar		\$38,016		
(07) Total Indirect Costs	Li	ne (06) x line (05	)(a) or line(06) x [lii 	ne (05)(a) + line(05	)(b)]	_		
(08) Total Direct and Indirect Costs		<u></u>		Line (05)(d) + line	(07)	\$418,175		
Cost Reductions		н. 				<u> </u>		
(09) Less: Offsetting Savings, if applicable		<u></u>						
(10) Less: Other Reimbursements, if applicable		en 65						
(11) TOTAL CLAIMED AMOUNT	······································		Line	(08)- (line(09) + Lin	e(10)]	\$418,175		

		FORM
MANDATED C (ICAN) INVESTIGATIC CLAIM SUMI	ON REPORTS	FORM AA-2
(01) Claimant: City of Palmdale	(02) Fiscal Year Costs Were incurred: 2004-05	
(03) Reimbursable Components: Check only one box per form t	to identify the component being claimed	
A. One-Time Costs Update Policies and Procedures & develop ICAN due process pro	ocedures Develop training to implement ICAN req	uirements
<ul> <li>B. On-Going Costs</li> <li>1. Distribute Suspected Child Abuse Rpt Form (SS 8572)</li> <li>2. Reporting Between Local Departments</li> <li>a. Accept &amp; refer abuse report when a dept. lacks jurisdiction</li> <li>b. Cross-rept from Co. Welfare to law enforcement</li> <li>c. Cross-report from Law Enforcement to Co Welfare &amp;DA</li> </ul>	<ul> <li>f. Additional cross-reporting in cases of 2. County welfare department</li> <li>i. Cross report death cases to law en</li> <li>ii. Create a record in the CWS.CMS</li> <li>iii. Enter info in CWS/CMS if death n</li> </ul>	forcement system
<ul> <li>d. Receipt of cross report by DA</li> <li>e. Report by phone &amp; send written report to licensing agency</li> <li>f. Additional cross reporting in cases of child death</li> <li>1) Police/Sheriff cross report all cases of child death to Co. W</li> </ul>	3. Reporting to DOJ a. Complete investigation to prepare b. Prepare/submit report for substant 4. Notify abuser they are reported Welfare 5. Mandated 8 yr record retention 6. Provide due process procedures t	lated cases

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### (04) Description of Expenses: Complete columns (a) through (f)

<ol><li>Description of Expenses: Complete colun</li></ol>		<u></u>	- (2)	(d)	(e)	(f & g)	(h)	(i)	
(a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate	Benefit	(c) Hours		Benefits	Services and	Fixed Assets	Travel and	Total Salaries
and	OĽ	Rate	Worked or Quantity	Salaries	Benefits	Supplies	1.00010	Training	& Benefits
Description of Expenses	Unit Cost		orquantity	(i		en in in en			
	\$90.01		6.02	\$542	Ļ		0	i a	\$542
eputy	000.01						3		
ansfer a call electronically or immediately refer	8	e e	<i>6</i> ,						
e case to an agency with proper jursidiction.								1	
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						-+	<u> </u>		
(05) Total		141	6.0	2 \$54	12				\$

## MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

	CLAIM SU				to More	Incurred	. 2(	004-05	
01) Claimant: City of Palmdale					(C)	Incurred:			
03) Reimbursable Components: Check only	one box per for	rm to ide	entify the	compon	ent bein	ig claime	u		
A. One-Time Costs Update Policies and Procedures & develop								ICAN require	ements
B. On-Going Costs	form (SS 8572)				f. Additi	onal cross-	reporting in	n cases of de	eath
1. Distribute Suspected Child Abuse Rpt F					2. Cou	nty welfare	departmer	nt	
2. Reporting Between Local Departments		ž		Ē				to law enfor	cement
a. Accept & refer abuse report when a dep		1		Г				WS.CMS sy	ļ
b. Cross-rept from Co. Welfare to law enfo					-			if death not	
X c. Cross-report from Law Enforcement to	Co Welfare &DA			20-0		porting to D			
				Г				prepare a re	eport
d. Receipt of cross report by DA				L				substantiate	
e. Report by phone & send written report	t to licensing agend	су		L					
f. Additional cross reporting in cases of c	child death							reported to	
1) Police/Sheriff cross report all cases		Co. Welfa	re				r record re		
					6. Pro	ovide due p	rocess pro	cedures to C	
(04) Description of Expenses: Complete co	olumns (a) throu	ıgh (f)						(i)	
(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(D)	Benefit Rate	(C) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	Travel and Training	Total Salaries & Benefits
Deputy Sergeant Report to the appropriate County Department and/o the District Attorney's Office as mandated.	\$90.01 \$78.71		19.12 19.12	\$1,721 \$1,505					\$1,72 \$1,50!
			38.23	3 \$3,22	25	+			\$3,2

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY							
01) Claimant:	City of Palmdale	(02) Fiscal Year Costs Were Incurred: 2004-05					
03) Reimbursable C	omponents: Check only one box per for	m to identify the component being claimed					
A. One-Time Cost	s es and Procedures & develop ICAN due process	procedures Develop training to implement ICAN req	uirements				
B. On-Going Cost	S	and an and a second					
1. Distribute \$	Suspected Child Abuse Rpt Form (SS 8572)	f. Additional cross-reporting in cases of	death				
2. Reporting	Between Local Departments	2. County welfare department					
a. Accept & m	efer abuse report when a dept. lacks jurisdiction	i. Cross report death cases to law en	forcement				
b. Cross-rept	from Co. Welfare to law enforcement	ii. Create a record in the CWS.CMS	system				
 c. Cross-repo	rt from Law Enforcement to Co Welfare &DA	iii, Enter info in CWS/CMS if death no	ot abuse				
		3. Reporting to DOJ					
d. Receipt of	cross report by DA	X a. Complete investigation to prepare a	report				
e. Report by	phone & send written report to licensing agency	b. Prepare/submit report for substantia	ated cases				
f. Additional	cross reporting in cases of child death	4. Notify abuser they are reported	to CACI				
1) Police/S	Sheriff cross report all cases of child death to Co	. Welfare 5. Mandated 8 yr record retention					
		6. Provide due process procedures to	CACI				
(04) Description of E	xpenses: Complete columns (a) throug	h (f)					

(a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate	Benefit	(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total
and	ог	Rate	Worked	Salaries	Benefits	and	Assets	and Training	Salaries & Benefits
Description of Expenses	Unit Cost		or Quantity	\$15,047		Supplies		rraining	\$15,04
Sergeant	\$78.71		191.17	\$361,345					\$361,34
Deputy	\$90.01		4,014.50	\$361,345					¢001,04
Complete investigation to determine whether									
eport of suspected child abuse or severe neglect		ļ							
s unfounded, substantiated, or inconclusive (per			8						
PC 11165.12) for purposes of preparing & submitting							1		
Form SS 8583. (422 cases during eligible period)			2						
				18					
	1								
					ł				
		6					1		
					68				
				8					
		1	1						
							1		
	1					2			
					ł			85	
					a.				
		{			1				
				6070.000					\$376,3
(05) Total	1		4,205.67	\$376,392	<u> </u>	1		1	\$376,3

					For State Controller	Use Only
	Claim for				(19) Program Number: 00358	Program
INTERAC			E AND NEGLEC	T	(20) Date Filed//	358
	AN) INVESTIG				(21) LRS Input//	
(01) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
(02) Claimant Na	me		City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
_	ess or P.O. Box				(25) FORM 1,(04.1) g	4167
City			Palmdale		(26) FORM 1,(04) B.2.f.1) g	
	CA	Zip Coo	de 93550		(27) FORM 1, (04.2) g	<u> </u>
Type of Claim	Estimated Clai	im	Reimbursement C	laim	(28) FORM 1, (04) B.3.a. g	414802
25 70					(29) FORM 1, (04) B.3.b. g	<u> </u>
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
		······			(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	41897
		I	2009		(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2005-06		(36) FORM 1, (10)	
Total Claimed	(07)		(13) \$460,866			
Less: 10% Late exceed \$1,000 (i	Penalty, but not to if applicable)		(14) \$10,960			
Less: Estimated	d Claim Payment Rec	eived:	(15)			
Net Claimed Amount			(16) \$449,906			
Due from State	(08)		(17) \$449,906			
Due to State	(09)		(18)	17 - 16 - 16 17 - 16 - 16		
(38) CERTIFICA	TION OF CLAIM					
In accordance with the	e provisions of Government of California for mandated co	ost claims w	ions 17560 & 17561, I certify t vith the State of California for pter 1 of Division 4 of Title 1 (	this prog	the person authorized by the local ag gram and I and certify under penalty of nent Code.	ency to file perjury
I further certify that the	ere was no application for no ruch costs are for a new prog orth in the Parameters and C	or any grant	t or payment received, other t reased level of services of an	that from existing	the claimant, for reimbursement of co program. All offsetting savings and re supported by source documentation	
The emounts for Entir	mated Claim and/or Reimbur	rsement Cla ler penalty c	aim are hereby claimed from t of pergury of perjury under the	the State e laws of	for payment of estimated and/or actua the State of California that the foregoi	al costs ing is
	thorized Representa			Date	<i>.</i>	
V.	gen Johns	he_	Date Signed		1/15/2015	
Karen Johnston	the prover of the second		Telephone Numb	e (661)	) 267-5411	
Finance Manage	:r		Email Address		nston@cityofpalmdale.org	
	t Person for Claim		Telephone Num	ber		E-Mail Address
Annette S. Cl			(916) 939-790	17	ACh	innCRS@aol.con

Form FAM-27

"					For State Control	ler Use Only
	Claim fo	r Paym	ent		(19) Program Number: 00358	Program
INTERA	GENCY CHILD	ABUS	E AND NEGLEC	Т	(20) Date Filed//	358
(IC	AN) INVESTIC	ATION	REPORTS		(21) LRS Input//	550
(01) Claimant Ide	entification Number		9819620		(22) FORM 1, (04) A.1.g	
(02) Claimant Na	me		City of Palmdale		(23) FORM 1. (04) A.2.g	
Mailing Add	ress		38300 N Sierra		(24) FORM 1, (04) B.1.g	
Street Addre	ess or P.O. Box				(25) FORM 1,(04.1) g	4167
City			Palmdale		(26) FORM 1,(04) B.2.f.1)	g
State	СА	Zip Co	de 93550		(27) FORM 1, (04.2) g	
Type of Claim	Estimated CI	aim	Reimbursement C	laim	(28) FORM 1, (04) B.3.a.	g 414802
					(29) FORM 1, (04) B.3.b.	g
	(03) Estimated		(09) Reimbursement		(30) FORM 1, (04) B.4. g	
					(31) FORM 1, (04) B.5. g	
	(04) Combined		(10) Combined		(32) FORM 1, (04) B.6. g	
	70 80 				(33) FORM 1, (06)	10
	(05) Amended		(11) Amended	X	(34) FORM 1, (07)	41897
		2000 - 2014 2010			(35) FORM 1, (09)	
Fiscal Year of Cost	(06)		(12) 2005-06		(36) FORM 1, (10)	
Total Claimed	(07)		(13) \$460,866			
Less: 10% Late exceed \$1,000 (i	Penalty, but not to if applicable)		(14) \$10,960			
Less: Estimated	d Claim Payment Re	ceived	(15)			
Net Claimed Amount			(16) \$449,906			
Due from State	(08)		(17) \$449,906			
Due to State	(09)		(18)			
(38) CERTIFICA	TION OF CLAIM		1			
claims with the State	of California for mandated	cost claims	ions 17560 & 17561, I certify with the State of California fo apter 1 of Division 4 of Title 1	r this pro	n the person authorized by the loc gram and I and certify under pena ment Code.	al agency to file alty of perjury
claimed herein; and s	such costs are for a new p forth in the Parameters and	ogram or inc	reased level of services of an	n existing	the claimant, for reimbursement program. All offsetting savings a are supported by source documer	and
The amounts for Esti set forth on the attac true and correct.	mated Claim and/or Reimt hed statements. I certify u	oursement Cl nder penalty	aim are hereby claimed from of pergury of perjury under th	the State le laws of	e for payment of estimated and/or f the State of California that the fo	actual costs regoing is
Signature of Au	thorized Representa	itive		Date		
			_ Date Signed	-		
Karen Johnston			Telephone Numb	e <u>(661)</u>	267-5411	
Finance Manage	r		_ Email Address	<u>kjohr</u>	ston@cityofpalmdale.org	
Name of Contac	t Person for Claim	a a a a a a	Telephone Num	ber		E-Mail Address
Annette S. C.	hinn (CRS)		(916) 939-790	1	A	ChinnCRS@aol.com

Form FAM-27

#### INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS MMARY CL

2	FORM
	1

ESI	IGA
AIM	SU

1) Claimant	City of Palmdale	(02) Type of C Reimburser		Fiscal Year 2005-06							
laim Statistic	8										
3) Department	- SHERIFF		Number of Cases =								
irect Costs			Object Accounts								
(4) Reimbursabl	e Components	(a)	(b)	(c & d)	(e)	(f)	(g)				
14) I (611) Dursebi		Salaries	Benefits	Services and	Fixed Assets	Travel and	Total				
. ONE-TIME AG	TIVITIES			Supplies		Training					
. Policies and P	rocedures										
2. Training to im	plement ICAN		L								
. ON-GOING A	CTIVITIES					T	<u>Т</u>				
1. Distribute Chi	d Abuse Report (SS8572)					 	<u>   </u>				
2 Reporting bet	ween local departments						<u></u>				
2.a. Accept & re	fer reports when lacking jurisdic	ction \$597					\$597				
	ting from County to law enforce					<u> </u>					
	ting from law enf. to county and						\$3,571				
	cross-reports by DA's office				 						
	hone & send to licensing agend	cies									
	3.2 (a through e)	\$4,167	1				\$4,167				
i. Cross rpt c ii. Created re	lfare department hild death case to law enforcen cord in County CWS/CMS syste n CWS/CMS if death not abuse	em									
	B.2 f. 2) (i through iii)										
	DOJ (see item 4 claiming instr	uctions)									
a. Complete b. Prepare/s 4. Notify suspe	an investigation to prepare a re ubmit/amend rpt for substantiat acted abuser they are in CACI ention post required period	eport \$414,802	2				\$414,80				
6. Provide due	e process procedures to those in	n CACI									
(05) TOTAL D.	RECT COSTS	\$418,96	9	<u> </u>			\$418,96				
Indirect Co	sts										
(06) Indirect	Cost Rate (applied to salaries)				(Applied to Salar		10.0%				
(07) Total Inc	lirect Costs	l	ine (06) x line (05	i)(a) or line(06) x [line	(05)(a) + line(05	(d)]	\$41,89				
(08) Total Di	ect and Indirect Costs			L	ine (05)(d) + line	(07)	\$460,8				
Cost Redu							<u> </u>				
(09) Less: C	offsetting Savings, if applicable										
	Other Reimbursements, if applic	able					+				
				Line (0	8)- (line(09) + Lin	e(10)]	\$460,8				

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY										FORM AA-2
	City of Palmdale		(0	2) Fisca	1212				005-06	
3) Reimbursable Compo	nents: Check only one	box per fo	rm to io	dentify th	e compo	onent be	ing claime	ed		
A. One-Time Costs	Procedures & develop ICA				[		o training to		ICAN requi	rements
B. On-Going Costs										
1. Distribute Suspec	ted Child Abuse Rpt Form	(SS 8572)				f. Addi	tional cross-	-reporting i	n cases of c	leath
	en Local Departments						unty welfare			
	ouse report when a dept. la	cks jurisdictio	n			- 20	oss report d			
	Co. Welfare to law enforcer					20	reate a reco			
<u> </u>	n Law Enforcement to Co V				[	iii, E	nter info in (	CWS/CMS	if death not	abuse
					-		porting to D			
d. Receipt of cross	report by DA						mplete inve			
e. Report by phone	e & send written report to lid	censing agen	су		[	7.5 M	epare/subm			
f. Additional cross	reporting in cases of child	death			L		tify abuse			o CACI
	f cross report all cases of c		Co. Welf	are	[		andated 8 y			
<u> </u>					l	6. Pr	ovide due p	rocess pro	cedures to	
04) Description of Exper	nses: Complete colum	ns (a) throu	igh (f)			<u> </u>			(i)	
(a Employee Names, Job Cla an	) ss., Functions Performed d	(b) Hourly Rate or Unit Cost		(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salarie & Benef
Description of Deputy Transfer a call electronically of the case to an agency with pr	or immedilately refer	\$95.25		6.27	\$597					
			Ì							

	e.					
15 5		1		2		
	ļ					8
 		6.27	\$597			

\$597

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									
(01) Claimant: City of Palmdale			(02) Fisc	al Year C	osts We	ere Incurre	ed:	2005-06	
(03) Reimbursable Components: Check only	one box per f	form to	identify	the comp	onent b	eing claim	ed		
A. One-Time Costs									
Update Policies and Procedures & develop I	CAN due proce	ess proce	edures	[	Devel	op training t	o imple <b>me</b>	nt ICAN requ	uirements
B. On-Going Costs									and and a second
1. Distribute Suspected Child Abuse Rpt For	rm (SS 8572)				f. Ad	ditional cros	s-reporting	in cases of	death
2. Reporting Between Local Departments					2. C	ounty welfa	re departm	ent	
a. Accept & refer abuse report when a dept.	lacks jurisdiction	วก			i. C	ross report	death case	es to law enf	orcement
b. Cross-rept from Co. Welfare to law enforce	cement				II.	Create a re	cord in the	CWS.CMS	system
X c. Cross-report from Law Enforcement to Co	Welfare &DA			ļ	iii,	Enter info ir	CWS/CM	S if death no	t abuse
					3. R	eporting to I	DOJ		
d. Receipt of cross report by DA					a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to	licensing agen	icy			b. P	repare/subn	nit report fo	r substantia	ted cases
f. Additional cross reporting in cases of chil					 4. N	otify abuse	er they are	reported t	o CACI
1) Police/Sheriff cross report all cases of		Co. Welf	are			andated 8			
					_			ocedures to (	CACI
(04) Description of Expenses: Complete colu (a)		ugn (i)	(c)	(d)	(e)	(f & g)	(h)	(i)	
Employee Names, Job Class., Functions Performed and	Hourly Rate or	Benefit Rate	Hours Worked	Salaries	Benefits	Services and	Fixed Assets	Travel and	Total Salaries
Description of Expenses	Unit Cost		or Quantity		2	Supplies		Training	& Benefits
	\$95.25		19.90	\$1,895					\$1,895
Deputy Sergeant	\$84.18		19.90	\$1,675					\$1,675
Report to the appropriate County Department and/or the District Attorney's Office as mandated.									
					2				
						2			
		1							
						1			
(05) Total			39.80	\$3,571					\$3,571

	MANDATED COSTS	
(ICAN)	) INVESTIGATION REPORTS	
(	CLAIM SUMMARY	

\$414,802

2	(ICAN) IN	CLAIM S		ARY						
(01) Claimant: C	ity of Palmdale				ear Costs	Were Inc	urred:	2	005-06	
(03) Reimbursable Compon	ents: Check only one	box per for	m to id	entify the	componen	t being o	laimed			
A. One-Time Costs	Procedures & develop ICA				[			implement	iCAN requir	rements
2. Reporting Betwee  a. Accept & refer abu b. Cross-rept from Co c. Cross-report from d. Receipt of cross r e. Report by phone f. Additional cross r	ed Child Abuse Rpt Form ( in Local Departments use report when a dept. lac o. Welfare to law enforcen Law Enforcement to Co W report by DA & send written report to lic eporting in cases of child of cross report all cases of ch	eks jurisdiction hent /elfare &DA ensing agence leath	у	arê		2. Cou i. Crc ii. Cr iii, Er 3. Rep X a. Con b. Pre 4. No 5. Ma	nty welfare eass report d reate a reco nter info in ( porting to D mplete inve epare/subm tify abuse ndated 8 y	department eath cases ord in the C CWS/CMS OJ stigation to it report for r they are	to law enfol WS.CMS sy if death not prepare a r substantiate reported to	rcement rstem abuse eport ed cases o CACI
			ab (f)			6. Pro				
(04) Description of Expense (a) Employee Names, Job Class and Description of Sergeant Deputy Complete investigation to dete report of suspected child abus is unfounded, substantiated, o PC 11165.12) for purposes of Form SS 8583. (422 cases du	s., Functions Performed Expenses rmine whether e or severe neglect r inconclusive (per preparing & submitting	(b)	Benefit Rate	(c) Hours Worked or Quantity 199.00 4,179.00	(d) Salaries \$16,752 \$398,050	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits \$16,752 \$398,050

4,378.00 \$414,802

#### INTERAGENCY CHILD ABUSE AND NEGLECT (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY

FORM
1

\$460,866

Line (08)- (line(09) + Line(10)]

(02) Type of Claim

City of Palmdale

(01) Claimant

**Fiscal Year** Reimbursement

2005-06

**Claim Statistics** (03) Department - SHERIFF 1194 Number of Cases = **Object Accounts Direct Costs** (c & d) (e) (f) (g) (04) Reimbursable Components (a) (b) Total Salaries Benefits Services Fixed Travel and Assets and Supplies Training A. ONE-TIME ACTIVITIES 1. Policies and Procedures 2. Training to implement ICAN B. ON-GOING ACTIVITIES 1. Distribute Child Abuse Report (SS8572) 2. Reporting between local departments \$597 2.a. Accept & refer reports when lacking jurisdiction \$597 2.b. Cross reporting from County to law enforcement \$3,571 2.c. Cross reporting from law enf. to county and DA \$3.571 2.d. Receipt of cross-reports by DA's office 2.e. Report by phone & send to licensing agencies \$4,167 \$4,167 (04.1) Subtotal B.2 (a through e) 2.f. Addnl cross reporting in case of child death. 1) Law enforcement cross report to Co. Welfare 2) County Welfare department i. Cross rpt child death case to law enforcement ii. Created record in County CWS/CMS system ii. Enter info in CWS/CMS if death not abuse/nglct (04.2) Subtotal B.2 f. 2) (i through iii) 3: Reporting to DOJ (see item 4 claiming instructions) \$414,802 \$414,802 a. Complete an investigation to prepare a report b. Prepare/submit/amend rpt for substantiated cases Notify suspected abuser they are in CACI 5. Records retention post required period Provide due process procedures to those in CACI \$418,969 (05) TOTAL DIRECT COSTS \$418,969 Indirect Costs 10.0% (from ICRP) (Applied to Salaries) (06) Indirect Cost Rate (applied to salaries) \$41,897 Line (06) x line (05)(a) or line(06) x [line (05)(a) + line(05)(b)] (07) Total Indirect Costs \$460,866 (08) Total Direct and Indirect Costs Line (05)(d) + line (07) **Cost Reductions** (09) Less: Offsetting Savings, if applicable (10) Less: Other Reimbursements, if applicable

(11) TOTAL CLAIMED AMOUNT

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY									FORM AA-2
(01) Claimant: City of Palmdale				al Year C	Costs W	ere Incurr	ed:	2005-06	
(03) Reimbursable Components: Check only on	e box per f	form to	identify	the comp	onent b	eing clair	med		
A. One-Time Costs Update Policies and Procedures & develop ICA	AN due proc	ess proc	edures	[	Devel	op training '	to impleme	nt ICAN requ	uirements
B. On-Going Costs				<u></u>					
1. Distribute Suspected Child Abuse Rpt Form	(SS 8572)							in cases of	death
2. Reporting Between Local Departments				ŝ	-	ounty welfa			
X a. Accept & refer abuse report when a dept. lac	cks jurisdicti	on			i. C	ross report	death case	es to law enfo	orcement
b. Cross-rept from Co. Welfare to law enforcer	nent				ii. (	Create a red	cord in the	CWS.CMS s	system
c. Cross-report from Law Enforcement to Co V	Velfare &DA				iii, I	Enter info in	CWS/CMS	3 if death no	t abuse
					3. R	eporting to I	DOJ		
d. Receipt of cross report by DA					a. C	omplete inv	estigation t	o prepare a	report
e. Report by phone & send written report to lice	ensing ager	ncy			b. Pi	epare/subn	nit report fo	r substantia	ted cases
f. Additional cross reporting in cases of child d	leath				4. N	otify abuse	er they are	reported to	o CACI
1) Police/Sheriff cross report all cases of ch	ild death to	Co. Wel	fare	]	5. M	andated 8	yr record re	etention	
					6. P	rovide due p	process pro	cedures to (	CACI
(04) Description of Expenses: Complete column	ns (a) throu	ugh (f)					1000		
(a) Employee Names, Job Class., Functions Performed	(b) Hourly Rate		(c) Hours	(d)	(e)	(f & g) Services	(h) Fixed	(i) Travel	Total
and Description of Expenses	or Unit Cost	Rate	Worked or Quantity	Salaries	Benefits	and Supplies	Assets	and Training	Salaries & Benefits
Deputy Transfer a call electronically or immediately refer the case to an agency with proper jursidiction.	\$95.25		6.27	\$597					\$597
(05) Total			6.27	\$597					\$597

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY										
(01) Claimant: City of Palmdale				al Year Co	osts We	re Incurre	d: :	2005-06		
(03) Reimbursable Components: Check only one b	iox per fo	orm to	identify t	he comp	onent be	ing claim	ed			
A. One-Time Costs Update Policies and Procedures & develop ICAN of	due proces	as proce	dures	[	Develo	op training to	o implemen	t ICAN requ	uirements	
B. On-Going Costs				danie In	<del></del>		20000		<u></u>	
1. Distribute Suspected Child Abuse Rpt Form (SS	S 8572)					litional cross			death	
2. Reporting Between Local Departments				r		ounty welfare				
a. Accept & refer abuse report when a dept. lacks	jurisdiction	n		Ì		ross report o				
b. Cross-rept from Co. Welfare to law enforcemen	nt					Create a rec				
X c. Cross-report from Law Enforcement to Co Welf	are &DA					Enter info in		if death no	t abuse	
					_	eporting to E				
d. Receipt of cross report by DA				19	_	omplete inve				
e. Report by phone & send written report to licens	sing agenc	ÿ				epare/subm				
f. Additional cross reporting in cases of child deat						otify abuse			o CACI	
1) Police/Sheriff cross report all cases of child	death to C	o. Welfa	are		r	andated 8 y				
					] 6. Pr	ovide due p	rocess pro	cedures to	CACI	
(04) Description of Expenses: Complete columns	6	gh (f)	<del></del>	1.15	(-) [	(6.9 m)	(h)	(i)		
	(b) Iourly Rate or	Benefit Rate	(c) Hours Worked	(d) Salaries	(e) Benefits	(f & g) Services and	Fixed Assets	Travel and	Total Salaries	
and Description of Expenses	Unit Cost	i vate	or Quantity			Supplies		Training	& Benefits	
Deputy	\$95.25 \$84.18		19.90 19.90	\$1,895 \$1,675					\$1,895 \$1,675	

39.80

\$3,571

MANDATED COSTS (ICAN) INVESTIGATION REPORTS CLAIM SUMMARY						
(01) Claimant:	City of Palmdale	(02) Fiscal Year (	Costs Were Incurred:	2005-06		
(03) Reimbursable	Components: Check only one box pe	r form to identify the com	ponent being claimed			
A. One-Time Co	sts licies and Procedures & develop ICAN due pro	ocess procedures	Develop training to imp	lement ICAN requ	uirements	
B. On-Going Co	sts					
1. Distribut	e Suspected Child Abuse Rpt Form (SS 8572	)	f. Additional cross-rep	orting in cases of	death	
2. Reporti	ng Between Local Departments		2. County welfare dep	partment		
a. Accept 8	k refer abuse report when a dept. lacks jurisdi	ction	i. Cross report death	cases to law enf	orcement	
b. Cross-re	pt from Co. Welfare to law enforcement		ii. Create a record in	the CWS.CMS s	system	
c. Cross-re	port from Law Enforcement to Co Welfare &	A	iii, Enter info in CWS	CMS if death no	t abuse	
			3. Reporting to DOJ			
d. Receipt	of cross report by DA		X a. Complete investiga	ition to prepare a	report	
e. Report	by phone & send written report to licensing ag	ency	b. Prepare/submit rep	oort for substantia	ted cases	
f. Addition	al cross reporting in cases of child death		4. Notify abuser the	y are reported t	o CACI	
1) Polic	e/Sheriff cross report all cases of child death	o Co. Welfare	5. Mandated 8 yr rec	ord retention		
			6. Provide due proces	ss procedures to	CACI	

#### (04) Description of Expenses: Complete columns (a) through (f)

(a) Employee Names, Job Class., Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f & g) Services and Supplies	(h) Fixed Assets	(i) Travel and Training	Total Salaries & Benefits
Sergeant	\$84.18		199.00	\$16,752			(2)), (2)		\$16,75
Deputy	\$95.25		4,179.00	\$398,050		<u>.</u>			\$398,050
Complete investigation to determine whether								Ì	
report of suspected child abuse or severe neglect	8								
s unfounded, substantiated, or inconclusive (per									
PC 11165.12) for purposes of preparing & submitting									
Form SS 8583. (422 cases during eligible period)									
			i.		ł				
									1
						ł	l l		
(05) Total	1	1	4,378.00	\$414,802	:				\$414,8

#### **DECLARATION OF SERVICE BY EMAIL**

I, the undersigned, declare as follows:

I am a resident of the County of Sacramento and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On November 29, 2017, I served the:

- Notice of Complete Incorrect Reduction Claim, Schedule for Comments, and Notice of Tentative Hearing Date issued November 29, 2017
- Incorrect Reduction Claim (IRC) filed by the City of Palmdale (Claimant) on November 7, 2017

Interagency Child Abuse and Neglect Reports (ICAN), 17-0022-I-01 Penal Code Sections 11165.9, 11166, 11166.2, 11166.9¹, 11168 (formerly 11161.7), 11169, 11170, and 11174.34 (formerly 11166.9) as added or amended by Statutes 1977, Chapter 958 (AB 1058); Statutes 1980, Chapter 1071 (SB 781); Statutes 1981, Chapter 435 (AB 518); Statutes 1982, Chapter 162 (AB 2303); Statutes 1982, Chapter 905 (SB 1848); Statutes 1984, Chapter 1423 (SB 1899); Statutes 1984, Chapter 1613 (AB 2709); Statutes 1985, Chapter 1598 (AB 505); Statutes 1986, Chapter 1289 (AB 1981); Statutes 1986, Chapter 1496 (AB 3608); Statutes 1987, Chapter 82 (AB 80); Statutes 1987, Chapter 531 (AB 1632); Statutes 1987, Chapter 1459 (SB 1219); Statutes 1988, Chapter 269 (AB 3022); Statutes 1988, Chapter 1497 (SB 2457); Statutes 1988, Chapter 1580 (AB 4585); Statutes 1989, Chapter 153 (AB 627); Statutes 1990, Chapter 650 (SB 2423); Statutes 1990, Chapter 1330 (SB 2788); Statutes 1990, Chapter 1363 (AB 3532); Statutes 1990, Chapter 1603 (SB 2669); Statutes 1992, Chapter 163 (AB 2641); Statutes 1992, Chapter 459 (SB 1695); Statutes 1992, Chapter 1338 (SB 1184); Statutes 1993, Chapter 219 (AB 1500); Statutes 1993, Chapter 510 (SB 665); Statutes 1996, Chapter 1080 (AB 295); Statutes 1996, Chapter 1081 (AB 3554); Statutes 1997, Chapter 842 (SB 644); Statutes 1997, Chapter 843 (AB 753); Statutes 1997, Chapter 844 (AB 1065); Statutes 1999, Chapter 475 (SB 654); Statutes 1999, Chapter 1012 (SB 525); and Statutes 2000, Chapter 916 (AB 1241); California Code of Regulations, Title 11, Section 903 (Register 98, Number 29)²; "Child Abuse Investigation Report" Form SS 8583 (Rev. 3/91) Fiscal Years: 1999-2000, 2000-2001, 2001-2002, 2002-2003, 2003-2004, 2004-2005, 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010, 2010-2011, 2011-2012, and 2012-2013

City of Palmdale, Claimant

by making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

¹ Since renumbered as Penal Code section 11174.34 (Stats. 2004, ch. 842 (SB 1313)).

² The substantive requirements of section 903 are now found at section 902, pursuant to amendments effected by Register 2010, Number 2.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on November 29, 2017 at Sacramento, California.

Jill L. Magee

Commission on State Mandates 980 Ninth Street, Suite 300 Sacramento, CA 95814 (916) 323-3562

## **COMMISSION ON STATE MANDATES**

## **Mailing List**

Last Updated: 11/20/17

Claim Number: 17-0022-I-01

Matter: Interagency Child Abuse and Neglect Reports (ICAN)

Claimant: City of Palmdale

#### TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

Socorro Aquino, State Controller's Office Division of Audits, 3301 C Street, Suite 700, Sacramento, CA 95816 Phone: (916) 322-7522 SAquino@sco.ca.gov

Lacey Baysinger, *State Controller's Office* Division of Accounting and Reporting, 3301 C Street, Suite 700, Sacramento, CA 95816 Phone: (916) 324-0254 lbaysinger@sco.ca.gov

Allan Burdick, 7525 Myrtle Vista Avenue, Sacramento, CA 95831 Phone: (916) 203-3608 allanburdick@gmail.com

**Gwendolyn Carlos**, *State Controller's Office* Division of Accounting and Reporting, 3301 C Street, Suite 700, Sacramento, CA 95816 Phone: (916) 323-0706 gcarlos@sco.ca.gov

Annette Chinn, Cost Recovery Systems, Inc. Claimant Representative 705-2 East Bidwell Street, #294, Folsom, CA 95630 Phone: (916) 939-7901 achinners@aol.com

Anita Dagan, Manager, Local Reimbursement Section, *State Controller's Office* Local Government Programs and Services Division, Bureau of Payments, 3301 C Street, Suite 740, Sacramento, CA 95816 Phone: (916) 324-4112 Adagan@sco.ca.gov Marieta Delfin, *State Controller's Office* Division of Accounting and Reporting, 3301 C Street, Suite 700, Sacramento, CA 95816 Phone: (916) 322-4320 mdelfin@sco.ca.gov

**Donna Ferebee**, *Department of Finance* 915 L Street, Suite 1280, Sacramento, CA 95814 Phone: (916) 445-3274 donna.ferebee@dof.ca.gov

Susan Geanacou, Department of Finance 915 L Street, Suite 1280, Sacramento, CA 95814 Phone: (916) 445-3274 susan.geanacou@dof.ca.gov

**Dillon Gibbons**, Legislative Representative, *California Special Districts Association* 1112 I Street Bridge, Suite 200, Sacramento, CA 95814 Phone: (916) 442-7887 dillong@csda.net

Heather Halsey, Executive Director, *Commission on State Mandates* 980 9th Street, Suite 300, Sacramento, CA 95814 Phone: (916) 323-3562 heather.halsey@csm.ca.gov

Chris Hill, Principal Program Budget Analyst, *Department of Finance* Local Government Unit, 915 L Street, Sacramento, CA 95814 Phone: (916) 445-3274 Chris.Hill@dof.ca.gov

Justyn Howard, Program Budget Manager, *Department of Finance* 915 L Street, Sacramento, CA 95814 Phone: (916) 445-1546 justyn.howard@dof.ca.gov

Edward Jewik, *County of Los Angeles* Auditor-Controller's Office, 500 W. Temple Street, Room 603, Los Angeles, CA 90012 Phone: (213) 974-8564 ejewik@auditor.lacounty.gov

Karen Johnston, Finance Director, *City of Palmdale* 38300 Sierra Highway, Suite D, Palmdale, CA 93550 Phone: (661) 267-5411 kjohnston@cityofpalmdale.org

**Jill Kanemasu**, *State Controller's Office* Division of Accounting and Reporting, 3301 C Street, Suite 700, Sacramento, CA 95816 Phone: (916) 322-9891 jkanemasu@sco.ca.gov

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