

Town Council

Jan Zabriskie, Mayor

Anna Klovstad, Vice Mayor

David Polivy, Council Member

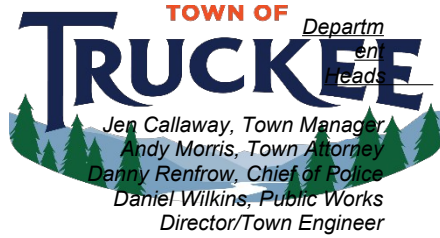
Courtney Henderson, Council Member

Lindsay Romack, Council Member

Commission on State Mandates

980 Ninth Street, Suite 300

Sacramento, CA 95814



Denyelle Nishimori, Community Development Director

Nicole Casey, Administrative Services Director

Kelly Carpenter, Town Clerk

Hilary Hobbs, Assistant to the Town Manager



April 8, 2025

**Subject: Public Comment on Test Claim 24-TC-04 – Internet Websites and Email Addresses**

Dear Commission Members,

The Town of Truckee appreciates the opportunity to provide public comment regarding Test Claim 24-TC-04, submitted by the County of Santa Clara. The Town of Truckee completed transitioning our municipal email addresses and websites to the .gov domain pursuant to Government Code Section 50034(a)(1)-(2) in February 2025. This transition involved a coordinated effort across multiple departments, requiring dedicated staff time and resources to ensure an efficient migration.

As part of this process, the Town migrated all Town of Truckee and Truckee Police Department email addresses, group accounts, distribution lists, and associated websites to the .gov domain. This transition required extensive planning, technical adjustments, and direct support to ensure staff could successfully update their accounts across various applications and services linked to their email addresses.

The time required for the migration included:

**End User Transition Support:** The Town has approximately 180 users, each of whom needed assistance with the transition process to update their email settings. This process typically took 30 minutes per user, amounting to approximately 90 total hours of end-user time.

Estimated cost: **\$6,701.22**

**IT Staff Support:** IT staff provided individual guidance to users during the transition, requiring comparable 90 hours of IT Technician and Analyst time to assist employees with the update.

Estimated cost: **\$5,883.33**

**System Administration & Implementation:** Additional time was required for domain registrations, configuration, security updates, troubleshooting, and coordination across departments, including the following:

- 20 hours of Chief Information Officer time for oversight, planning, communication, and coordination. Estimated cost: **\$2,283.62**
- 80 hours of IT Systems Analyst time for technical execution and resolution of miscellaneous issues. Estimated cost: **\$5,804.98**

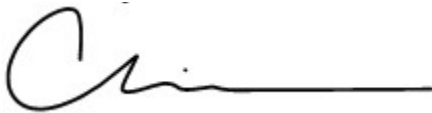
In summary, the successful transition required approximately 280 hours of staff time across multiple departments, including IT support, system administration, and end-user assistance. This amounted to an

estimated cost to the Town of Truckee of **\$20,673.15**.

Given the extent of the work required, we support the claim made by the County of Santa Clara that AB 1637, adding Section 50034 to the Government Code, mandated a new program or an increased level of service that has significant costs associated that local agencies have had to absorb.

We appreciate the Commission's consideration of this matter and would be happy to provide further details if needed. For additional information on the costs borne by the Town of Truckee, please contact Chief Information Officer, Chris Hardy, at (530) 363-1123 or [chardy@townoftruckee.com](mailto:chardy@townoftruckee.com).

Sincerely,



Chris Hardy  
Chief Information Officers

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## DECLARATION OF SERVICE BY EMAIL

I, the undersigned, declare as follows:

I am a resident of the County of Sacramento and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On April 11, 2025, I served the:

- **Current Mailing List dated April 10, 2025**
- **Notice of Extension Request Approval issued April 11, 2025**
- **County of Santa Barbara's Comments on the Test Claim filed April 10, 2025**
- **Town of Truckee's Comments on the Test Claim filed April 10, 2025**
- **Finance's Request for Extension of Time filed April 9, 2025**

*Internet Websites and Email Addresses, 24-TC-04*

Statutes 2023, Chapter 586 (AB 1637); Government Code Section 50034(a)(1)-(2) and (b)

County of Santa Clara, Claimant

by making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on April 11, 2025 at Sacramento, California.



David Chavez

Commission on State Mandates

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(916) 323-3562

## COMMISSION ON STATE MANDATES

### Mailing List

**Last Updated:** 4/10/25

**Claim  
Number:** 24-TC-04

**Matter:** Internet Websites and Email Addresses

**Claimant:** County of Santa Clara

### TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

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