MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

Commission on State Mandates
Filed Date
11/02/2026

November 2, 2026

Juliana F. Gmur, Executive Director
Commission on State Mandates
980 Ninth Street, Suite 300
Sacramento, CA 95814

Re: **Incorrect Reduction Claim**
Custody of Minors - Child Abduction and Recovery, 25-4237-I-07
Family Code Sections 3060-3064, 3130-3134.5, 3408, 3411, and 3421;
Penal Code Sections 277, 278, and 278.5; Welfare and Institutions Code Section 11478.5;
Statutes 1976, Chapter 1399; Statutes 1992, Chapter 162; Statutes 1996, Chapter 988
Fiscal Years: 2017-2018, 2018-2019, 2019-2020
County of Riverside, Claimant

Dear Ms. Gmur:

The State Controller's Office is transmitting our response to the above-named IRC.

If you have any questions, please contact me by telephone at (916) 327-3138.

Sincerely,

Lisa Kurokawa

LISA KUROKAWA, Chief
Compliance Audits Bureau
Division of Audits

RESPONSE BY THE STATE CONTROLLER'S OFFICE TO THE INCORRECT REDUCTION CLAIM (IRC) BY RIVERSIDE COUNTY

Custody of Minors - Child Abduction and Recovery Program

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Note: References to Sections and IRC page numbers relate to the county's Incorrect Reduction Claim filed on June 19, 2026, as follows:

- Section 6 – Written Detailed Narrative – PDF page 7-20
- Section 7 – Documentary Evidence and Declarations – PDF page 21-44
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- Section 9 – Final State Audit Report or Other Written Notice of Adjustment – PDF page 76-103
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Tab 1

OFFICE OF THE STATE CONTROLLER
3301 C Street, Suite 725
Sacramento, CA 95816
Telephone No.: (916) 327-3138

BEFORE THE

COMMISSION ON STATE MANDATES

STATE OF CALIFORNIA

INCORRECT REDUCTION CLAIM (IRC) ON: *Custody of Minors - Child Abduction and Recovery,* Family Code Sections 3060-3064, 3130-3134.5, 3408, 3411, and 3421; Penal Code Sections 277, 278, and 278.5; Welfare and Institutions Code Section 11478.5; Statutes 1976, Chapter 1399; Statutes 1992, Chapter 162; Statutes 1996, Chapter 988 COUNTY OF RIVERSIDE, Claimant	No.: IRC 25-4237-I-07 AFFIDAVIT OF BUREAU CHIEF

I, Lisa Kurokawa, make the following declarations:

1) I am an employee of the State Controller's Office (SCO) and am over the age of 18 years.

2) I am currently employed as a bureau chief, and have been so since February 15, 2018. Before that, I was employed as an audit manager for seven years.

3) I reviewed the work performed by the SCO auditor.

4) Any attached copies of records are true copies of records, as provided by Riverside County, or retained at our place of business.

5) The records include claims for reimbursement, along with any attached supporting documentation, explanatory letters, or other documents relating to the above-entitled Incorrect Reduction Claim.

6) A review of the claims filed for fiscal year (FY) 2017-2018, 2018-2019, and 2019-2020 started on December 24, 2021 **(start letter date – Tab 4, pages 1-3),** and ended on June 30, 2023 **(issuance of the final audit report – Tab 4, pages 4-30).**

I do declare that the above declarations are made under penalty of perjury and are true and correct to the best of my knowledge, and that such knowledge is based on personal observation, information, or belief.

Date: November 2, 2026

OFFICE OF THE STATE CONTROLLER

By: Lisa Kurokawa
Lisa Kurokawa, Chief
Compliance Audits Bureau
Division of Audits
State Controller's Office

Tab 2

STATE CONTROLLER'S OFFICE ANALYSIS AND RESPONSE TO THE INCORRECT REDUCTION CLAIM BY RIVERSIDE COUNTY

For Fiscal Years (FY) 2017-2018, 2018-2019, 2019-2020

Custody of Minors - Child Abduction and Recovery

Family Code Sections 3060-3064, 3130-3134.5, 3408, 3411, and 3421; Penal Code Sections 277, 278, and 278.5; Welfare and Institutions Code Section 11478.5; Statutes 1976, Chapter 1399; Statutes 1992, Chapter 162; Statutes 1996, Chapter 988

SUMMARY

The following is the State Controller's Office's (SCO) response to the Incorrect Reduction Claim (IRC) that Riverside County (County) filed on June 19, 2026, with the Commission on State Mandates (Commission). The SCO performed an audit of the County's claims for costs of the legislatively mandated Custody of Minors - Child Abduction and Recovery Program (CAR) for the period of July 1, 2017, through June 30, 2020. The SCO issued its audit report on June 30, 2023 **(Tab 4, pages 4-30).**

The County submitted reimbursement claims totaling $3,762,254 — $1,147,063 for fiscal year (FY) 2017-2018 (**Tab 4, pages 31-70**), $1,246,419 for FY 2018-2019 (**Tab 4, pages 71-111**), and $1,368,772 for FY 2019-2020 **(Tab 4, pages 112-151)**. Subsequently, the SCO performed an audit of these claims and determined that $112,555 is allowable and $3,649,699 is unallowable primarily because the County did not provide contemporaneous supporting documentation and did not claim actual costs.

The following table summarizes the audit results:

Cost Elements	Actual Costs Claimed	Allowable per Audit	Audit Adjustment	Reference[1]
July 1, 2017, through June 30, 2018				
Direct costs:				
Salaries and benefits	$ 836,475	$ 7,386	$ (829,089)	Finding 1
Materials and supplies	63,828	2,478	(61,350)	Finding 2
Travel and training	22,582	22,582	-	
Total direct costs[2]	922,886	32,446	(890,440)	
Indirect costs	224,177	1,603	(222,574)	Finding 1
Total direct and indirect costs	1,147,063	34,049	(1,113,014)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,147,063	34,049	$ (1,113,014)	
Less amount paid by the State[3]		(1,147,063)		
Amount paid in excess of allowable costs claimed		$ (1,113,014)		
July 1, 2018, through June 30, 2019				
Direct costs:				
Salaries and benefits	$ 901,406	$ 15,924	$ (885,482)	Finding 1
Materials and supplies	60,808	255	(60,553)	Finding 2
Travel and training	29,066	29,066	-	
Total direct costs[2]	991,279	45,245	(946,034)	
Indirect costs	255,140	2,068	(253,072)	Finding 1
Total direct and indirect costs	1,246,419	47,313	(1,199,106)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,246,419	47,313	$ (1,199,106)	
Less amount paid by the State[3]		(1,246,419)		
Amount paid in excess of allowable costs claimed		$ (1,199,106)		
July 1, 2019, through June 30, 2020				
Direct costs:				
Salaries and benefits	$ 993,355	$ 11,100	$ (982,255)	Finding 1
Materials and supplies[4]	60,072	4,979	(55,093)	Finding 2
Travel and training	15,114	15,114	-	
Total direct costs[2]	1,068,541	31,193	(1,037,348)	
Indirect costs	300,231	-	(300,231)	Finding 1
Total direct and indirect costs	1,368,772	31,193	(1,337,579)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,368,772	31,193	$ (1,337,579)	
Less amount paid by the State[3]		(1,368,772)		
Amount paid in excess of allowable costs claimed		$ (1,337,579)		

Cost Elements	Actual Costs Claimed	Allowable per Audit	Audit Adjustment	Reference[1]
Summary: July 1, 2017, through June 30, 2020				
Direct costs:				
Salaries and benefits	$ 2,731,236	$ 34,410	$ (2,696,826)	Finding 1
Materials and supplies[4]	184,708	7,712	(176,996)	Finding 2
Travel and training	66,762	66,762	-	
Total direct costs	2,982,706	108,884	(2,873,822)	
Indirect costs	779,548	3,671	(775,877)	Finding 1
Total direct and indirect costs	3,762,254	112,555	(3,649,699)	
Less: offsetting revenues	-	-	-	
Total program costs	$ 3,762,254	112,555	$ (3,649,699)	
Less amount paid by the State[3]		(3,762,254)		
Amount paid in excess of allowable costs claimed		$ (3,649,699)		

[1] See the Findings and Recommendations section.

[2] Immaterial differences due to rounding.

[3] Payment amount current as of May 2, 2023.

[4] For fiscal year 2019-20, the county incorrectly identified materials and supplies costs as contract services costs.

I. CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY PROGRAM CRITERIA

Amendment to Parameters and Guidelines (Ps and Gs) – October 30, 2009 (Tab 3, pages 5-13)

(Language for Section I and II is taken directly from the Amendment to the Ps and Gs, dated October 30, 2009)

I. SUMMARY OF MANDATE

Chapter 1399, Statutes of 1976, added Sections 4600.1 and 4604 to and amended Sections 5157, 5160, and 5169 of the Civil Code, added Section 278 and 278.5 to the Penal Code, and amended sections 11478.5 of the Welfare and Institutions Code, which increased the level of service provided by several county departments which must become involved in child custody matters. Where previously parents or others interested in the custody status of minors pursued their interests in court with no assistance from law enforcement agencies, due to this statute counties are required to actively assist in the resolution of custody problems and the enforcement of custody decrees. To accomplish this, several additional tools were provided to the courts and enforcement agencies in this legislation, including changes in the procedures for filing petitions to determine custody and enforce visitation rights, increased authorization to issue warrants of arrest to insure compliance, and increased access to locator and other information maintained by County and State departments. These activities increased the level of service provided to the public under Title 9 of Part 5 of the Civil Code, the Uniform Child Custody Jurisdiction Act.

Chapter 990, Statutes of 1983, amended Section 4604 of the Civil Code to clarify that the enforcement requirements of this section applied to visitation decrees as well as custody decrees.

Chapter 162, Statutes of 1992, repealed Sections 4600.1, 4604, 5157, 5160, and 5169 of the Civil Code and without substantial change enacted Sections 3060 to 3064, 3130 to 3134.5, 3408, 3411, and 3421 of the Family Code.

Chapter 988, Statutes of 1996, the Parental Kidnapping Prevention Act, repealed Sections 277, 278 and 278.5 of the Penal Code and enacted in a new statutory scheme in Sections 277, 278 and 278.5 which eliminated the distinction between cases with and cases without a preexisting child custody order.

II. BOARD OF CONTROL DECISIONS

On September 19, 1979, the Board of Control determined that Chapter 1399, Statutes of 1976, imposed a reimbursable state mandate upon counties by requiring district attorney offices to actively assist in the resolution of child custody problems including visitation disputes, the enforcement of custody decrees and of any other order of the court in a child custody proceeding. These activities include all actions necessary to locate a child, the enforcement of child custody decrees, orders to appear, or any other court order defraying expenses related to the return of an illegally detained, abducted or concealed child, proceeding with civil court actions, and guaranteeing the appearance of offenders and minors in court actions. The Board's finding was in response to a claim of first impression filed by the County of San Bernardino.

The Ps and Gs establish the state mandate and define the reimbursement criteria. The Board of Control adopted the Ps and Gs on January 21, 1981, and first amended the Ps and Gs July 19, 1984. The Ps and Gs for this program were last amended on October 30, 2009. In compliance with GC section 17558, the SCO issues claiming instructions for mandated programs to assist local agencies in claiming reimbursable costs.

SCO Claiming Instructions

In accordance with Government Code sections 17560 and 17561, eligible claimants may submit claims to the SCO for reimbursement of costs incurred for state-mandated programs. The SCO annually issues mandated cost claiming instructions, which contain filing instructions for mandated cost programs.

We included the claiming instructions extant at the time the district filed its FY 2017-2018, 2018-2019 and 2019-2020 mandated cost claims as part of our IRC response **(Tab 3, pages 1-53).**

II. BACKGROUND OF IRC

The final audit report for the county's CAR program was issued on June 30, 2023. An IRC was filed and received on June 19, 2026, with the Commission. On August 3, 2026, the Commission filed a "Notice of Complete Incorrect Reduction Claim, Schedule for Comments, and Notice of Tentative Hearing Date."

In the IRC, the county disagreed with the SCO's determination that the county did not comply with the programs parameters and guidelines when claiming reimbursable costs. The final audit report consists of two findings.

For Finding 1 (Unsupported salaries, benefits, and related indirect costs), the county claimed $2,731,236 in salaries and benefits for the audit period. We found that $34,410 is allowable and $2,696,826 is unallowable. The related unallowable indirect costs total $775,877, for total

unallowable costs of $3,472,703. The costs are primarily unallowable because the county did not provide contemporaneous source documentation to support the mandated functions performed or the actual number of hours devoted to each function.

For Finding 2 (Overstated materials and supplies costs), the county claimed a total of $184,708 in materials and supplies costs for the audit period. We determined that $7,712 is allowable and $176,996 is unallowable. These costs are unallowable because the county claimed costs that were not actual costs incurred to implement the mandated activities, and costs that were allocated to the CAR Program rather than actual costs supported by source documentation, as required by the program's parameters and guidelines.

The following response to the county's IRC will address the factual basis for the conclusions reached related to Finding 1. We also added some comments regarding the county's discussion of Finding 2. We will draw from the county's own documentation provided during the audit and prior IRC decisions that directly relate to the documentation requirements of this mandated cost program.

III. SCO'S RESPONSE TO THE COUNTY'S IRC

As a point of clarification before the main discussion, the county's IRC filing briefly recaps the final audit report results of Finding 1 and Finding 2. The county misidentifies the Finding 2 results as being related to unallowable good-cause cases **(County IRC, Section 6, PDF page 11).** This is incorrect. Any mention of good-cause cases was part of Finding 1, but due to the documentation provided by the county, we were unable to separately identify a specific dollar amount attributable to the good-cause issue previously discussed in prior IRCs.

Finding 2 exclusively documents the adjustments related to allocated materials and supplies costs. The SCO auditors allowed 100% of direct materials and supplies costs, but disallowed the remaining allocated costs for communication, general, space, and vehicle expenses for the audit period (**Tab 4, page 19**).

Discussion of time records for the audit period

During the early stages of the engagement, the SCO auditors requested supporting documentation for the hours claimed and support for the salaries and benefits calculations. The county provided the SCO auditors with summary sheets of the hours claimed, from which we requested a sample of the underlying time records used to compile the summary of hours claimed.

The audit period for this engagement covered three years (FY 2017-18, 2018-19 and 2019-20) so we requested three separate sample time records. The county provided a document called "County of Riverside Employee Timesheet District Attorney" for the requested samples (**Tab 4, pages 152-182**)

Our review of these records noted several relevant items:

- Each time record covered a two-week pay period for the employee

- The county uses a grant/project number identified as “DA1600”, which is identified as “SB90-Child Recovery” to track some of their monthly costs. Time increments are billed to a specific grant/project number
- The time records track regular time, as well as overtime, vacation, comp time, and other types of leave.
- The time records are split into two parts: The top part documents the regular hours, and the bottom documents any overtime or call-out time, which also includes a separate description line to document the reason for the overtime/call-out.

During a status meeting with the county held on November 10, 2022, we presented our initial findings for this engagement. They asked us to re-review the overtime costs on the time records, as they believed those costs contained enough information to properly identify a specific reimbursable activity in Section V. of the Parameters and Guidelines.

The overtime costs were documented in greater detail than the non-overtime costs. For instance, we noted comments under the description heading that included:

- Conducted child recovery op in LA County & AZ; assist Sup Inv. [name]
- Surveillance in Moreno Valley w/DAI [name]
- Child Recovery. Mother arrested and booked for DUI and Child Endangerment
- Conducted child recovery op in LA County and escorted 1 child home to Phoenix AZ by plane
- Travel time from Palm Springs to Dallas Fort Worth. Conducted surveillance in Irving, TX
- Conducted follow up investigation in the Dallas Fort Worth area. Contacted witnesses

The list of specific activities listed under the description of overtime costs is more extensive, but this provides a small example of how the overtime documentation differed from the regular hours charged under DA1600.

For the engagement period, the county claimed $37,006 in salaries and benefits costs related to overtime. We found that $34,410 were allowable, a difference of $2,596.

In the final audit report, we mentioned that the county did not separately identify its time spent on activities related to cases under PC section 278.7 (commonly known as “good cause” cases). Because those costs could not be separately identified and excluded from the total, we did not take a separate monetary finding for that specific issue. The Commission has since determined that costs associated with good cause cases are allowable (See page 13 of LA County IRC: https://csm.ca.gov/matters/25-4237-I-05/doc15.pdf). That decision, however, does not impact the monetary finding reached in this engagement.

Regarding the regular hours documented with the grant/project number DA1600, the recent LA County IRC decision provides guidance. In that decision, the Commission determined that “Salaries and benefits costs must be identifiable to each reimbursable activity in Section V. of

the Parameters and Guidelines" (See page 73 and 74 of LA County IRC: https://csm.ca.gov/matters/25-4237-I-05/doc15.pdf). The use of DA1600 does not meet that requirement. Additionally, the time records do not separately segregate out and document the unallowable costs associated with criminal prosecution commencing with the defendant's first appearance in a California court.

IV. CONCLUSION

The SCO audited county's claims for costs of the legislatively mandated CAR Program (Chapter 1399, Statutes of 1976; Chapter 162, Statutes of 1992; and Chapter 988, Statutes of 1996) for the period of July 1, 2017, through June 30, 2020. The district claimed $3,762,254 for costs of the mandated program. Our audit found that $112,555 is allowable and $3,649,699 is unallowable primarily because the county did not provide contemporaneous source documentation to support the mandated functions performed or the actual number of hours devoted to each function.

The Commission should find that (1) the SCO correctly reduced the county's FY 2017-2018 claim by $1,113,014; (2) the SCO correctly reduced the county's FY 2018-19 claim by $1,199,106; and (3) the SCO correctly reduced the county's FY 2019-20 claim by $1,337,579.

V. CERTIFICATION

I hereby certify by my signature below that the statements made in this document are true and correct of my own knowledge, or, as to all other matters, I believe them to be true and correct based upon information and belief.

Executed on November 2, 2026, at Sacramento, California, by:

Lisa Kurokawa

Lisa Kurokawa, Chief
Compliance Audits Bureau
Division of Audits
State Controller's Office

Tab 3

State of California

Mandated Cost Manual For Local Agencies

September 1, 2018



BETTY T. YEE

California State Controller's Office

Office of the State Controller

State-Mandated Costs Claiming Instructions No. 2012-32

Custody of Minors-Child Abduction and Recovery – Program No. 13

Revised September 1, 2018

In accordance with Government Code (GC) sections 17560 and 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state-mandated cost programs. This document contains claiming instructions and forms that eligible claimants must use for filing claims for the Custody of Minors-Child Abduction and Recovery program. SCO issues these claiming instructions subsequent to the Commission on State Mandates (CSM) adopting the Parameters and Guidelines (Ps & Gs). The amended Ps & Gs are included as an integral part of the claiming instructions.

On September 19, 1979, CSM adopted a Statement of Decision finding that the test claim legislation imposes a reimbursable state-mandated program on local agencies within the meaning of article XIII B, section 6 of the California Constitution and GC section 17514.

On October 30, 2009, CSM approved the amendments to the Ps & Gs to clarify the source documentation requirements and record retention language, as requested by the SCO.

Exception

There will be no reimbursement for any period in which the Legislature has suspended the operation of a mandate pursuant to state law.

Eligible Claimants

Any county, as defined in GC section 17515, that incurs increased costs as a result of this mandate is eligible to claim for reimbursement.

Reimbursement Claim Deadline

Pursuant to GC section 17560(a), annual reimbursement claims may be filed by **February 15** following the fiscal year in which costs were incurred. If the deadline falls on a weekend or holiday, claims are due the following business day. Claims filed after the deadline must be reduced by a late penalty. **Claims filed more than one year after the deadline will not be accepted.**

Penalty

- **Initial Reimbursement Claims**

  When filed within one year of the initial filing deadline, claims are assessed a late penalty of 10% of the total amount of the initial claim without limitation pursuant to GC section 17561(d)(3).

- **Annual Reimbursement Claims**

  When filed within one year of the annual filing deadline, claims are assessed a late penalty of 10% of the claim amount, not to exceed $10,000, pursuant to GC section 17568.

Minimum Claim Cost

GC section 17564(a), states that no claim may be filed pursuant to sections 17551 and 17561, unless such a claim exceeds one thousand dollars (**$1,000**).

Reimbursement of Claims

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. These costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating: "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5.

Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, these documents cannot be substituted for source documents.

Audit of Costs

All claims submitted to SCO are subject to review to determine if costs are related to the mandate, are reasonable and not excessive, and if the claim was prepared in accordance with the SCO's claiming instructions and the Ps & Gs adopted by CSM. If any adjustments are made to a claim, the claimant will be notified of the amount adjusted, and the reason for the adjustment.

On-site audits will be conducted by SCO as deemed necessary. Pursuant to GC section 17558.5(a), a reimbursement claim for actual costs filed by a claimant is subject to audit by SCO no later than three years after the date the actual reimbursement claim was filed or last amended, whichever is later. However, if no funds were appropriated or no payment was made to a claimant for the program for the fiscal year for which the claim was filed, the time for SCO to initiate an audit will commence to run from the date of initial payment of the claim.

All documents used to support the reimbursable activities must be retained during the period subject to audit. If an audit has been initiated by SCO during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings. Supporting documents must be made available to SCO on request.

Record Retention

All documentation to support actual costs claimed must be retained for a period of three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for SCO to initiate an audit will be from the date of initial payment of the claim. Therefore, all documentation to support actual costs claimed must be retained for the same period, and must be made available to SCO on request.

Claim Submission

Submit a signed original Form FAM-27 and one copy with required documents. **Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.**

Mandated costs claiming instructions and forms are available online at the SCO's website: **www.sco.ca.gov/ard_mancost.html.**

Use the following mailing addresses:

If delivered by
U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and
Services Division
P.O. Box 942850
Sacramento, CA 94250

If delivered by
other delivery services:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and
Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

For more information, contact the Local Reimbursements Section by email at LRSLGPSD@sco.ca.gov, by telephone at (916) 324-5729, or by writing to the address above.

Amended: October 30, 2009
Amended: August 26, 1999
Amended: July 25, 1987
Amended: July 19, 1984
Adopted: January 21, 1981

AMENDMENT TO PARAMETERS AND GUIDELINES

Family Code Sections 3060 TO 3064, 3130 TO 3134.5, 3408, 3411, and 3421
Penal Code Sections 277, 278, and 278.5
Welfare And Institutions Code Section 11478.5

Chapter 1399, Statutes of 1976
Chapter 162, Statutes of 1992
Chapter 988, Statutes of 1996

Custody of Minors-Child Abduction and Recovery

05-PGA-26 (CSM 4237)

State Controller's Office, Claimant

This amendment is effective beginning with claims filed for the
July 1, 2005 through June 30, 2006 period of reimbursement.

I. SUMMARY OF MANDATE

Chapter 1399, Statutes of 1976, added Sections 4600.1 and 4604 to and amended Sections 5157, 5160, and 5169 of the Civil Code, added Section 278 and 278.5 to the Penal Code, and amended sections 11478.5 of the Welfare and Institutions Code, which increased the level of service provided by several county departments which must become involved in child custody matters. Where previously parents or others interested in the custody status of minors pursued their interests in court with no assistance from law enforcement agencies, due to this statute counties are required to actively assist in the resolution of custody problems and the enforcement of custody decrees. To accomplish this, several additional tools were provided to the courts and enforcement agencies in this legislation, including changes in the procedures for filing petitions to determine custody and enforce visitation rights, increased authorization to issue warrants of arrest to insure compliance, and increased access to locator and other information maintained by County and State departments. These activities increased the level of service provided to the public under Title 9 of Part 5 of the Civil Code, the Uniform Child Custody Jurisdiction Act.

Chapter 990, Statutes of 1983, amended Section 4604 of the Civil Code to clarify that the enforcement requirements of this section applied to visitation decrees as well as custody decrees.

Chapter 162, Statutes of 1992, repealed Sections 4600.1, 4604, 5157, 5160, and 5169 of the Civil Code and without substantial change enacted Sections 3060 to 3064, 3130 to 3134.5, 3408, 3411, and 3421 of the Family Code.

Chapter 988, Statutes of 1996, the Parental Kidnapping Prevention Act, repealed Sections 277, 278 and 278.5 of the Penal Code and enacted in a new statutory scheme in Sections 277, 278 and 278.5 which eliminated the distinction between cases with and cases without a preexisting child custody order.

II. BOARD OF CONTROL DECISIONS

On September 19, 1979, the Board of Control determined that Chapter 1399, Statutes of 1976, imposed a reimbursable state mandate upon counties by requiring district attorney offices to actively assist in the resolution of child custody problems including visitation disputes, the enforcement of custody decrees and of any other order of the court in a child custody proceeding. These activities include all actions necessary to locate a child, the enforcement of child custody decrees, orders to appear, or any other court order defraying expenses related to the return of an illegally detained, abducted or concealed child, proceeding with civil court actions, and guaranteeing the appearance of offenders and minors in court actions. The Board's finding was in response to a claim of first impression filed by the County of San Bernardino.

III. ELIGIBLE CLAIMANTS

Any county which incurs increased costs as a result of this mandate is eligible to claim reimbursement of those costs.

IV. PERIOD OF REIMBURSEMENT

This amendment is effective beginning with claims filed for the July 1, 2005 through June 30, 2006 period of reimbursement.

Chapter 1399, Statutes of 1976, became effective January 1, 1977. Section 17557 of the Government Code (GC) stated that a test claim must be submitted on or before November 30th following a given fiscal year to establish eligibility for that fiscal year. The test claim for this mandate was filed on April 17, 1979; therefore, costs incurred on or after July 1, 1978, are reimbursable. San Bernardino County may claim and be reimbursed for mandated costs incurred on or after July 1, 1977.

Actual costs for one fiscal year should be included in each claim. Estimated costs for the subsequent year may be included on the same claim, if applicable. Pursuant to section 17561 (d) (3) of the Government Code (GC), all claims for reimbursement of costs shall be submitted within 120 days of issuance of the claiming instructions by the State Controller.

If the total costs for a given fiscal year do not exceed $200, no reimbursement shall be allowed, except as otherwise allowed by Government Code Section 17564.

V. REIMBURSABLE COSTS

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating, "I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct based upon personal knowledge." Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

The claimant is only allowed to claim and be reimbursed for increased costs for reimbursable activities identified below. Increased cost is limited to the cost of an activity that the claimant is required to incur as a result of the mandate.

A. Scope of the Mandate

Counties shall be reimbursed for the increased costs which they are required to incur to have the district attorney actively assist in the resolution of child custody and visitation problems; for the enforcement of custody and visitation orders; for all actions necessary to locate and return a child(ren) by use of any appropriate civil or criminal proceeding; and for complying with other court orders relating to child custody or visitation, as provided in Family Code Sections 3130 to 3134.5, with the exception of those activities listed in

Section VI.

B. Reimbursable Activities

For each eligible claimant meeting the above criteria, all direct and indirect costs of labor, materials and supplies, training and travel for the following activities are eligible for reimbursement:

1. Obtaining compliance with court orders relating to child custody or visitation proceedings and the enforcement of child custody or visitation orders, including:

   a. Contact with child(ren) and other involved persons.

      (1) Receipt of reports and requests for assistance.

      (2) Mediating with or advising involved individuals. Mediating services may be provided by other departments. If this is the case, indicate the department.

      (3) Locating missing or concealed offender and child(ren).

   b. Utilizing any appropriate civil or criminal court action to secure compliance.

      (1) Preparation and investigation of reports and requests for assistance.

      (2) Seeking physical restraint of offenders and/or the child(ren) to assure compliance with court orders.

      (3) Process services and attendant court fees and costs.

      (4) Depositions.

   c. Physically recovering the child(ren).

      (1) Travel expenses, food, lodging, and transportation for the escort and child(ren).

      (2) Other personal necessities for the child. All such items purchased must be itemized.

2. Court actions and costs in cases involving child custody or visitation orders from another jurisdiction, which may include, but are not limited to, utilization of the Uniform Child Custody Jurisdiction Act (Family Code Sections 3400 through 3425) and actions relating to the Federal Parental Kidnapping Prevention Act (42 USC 1738A) and The Hague Convention of 25 October 1980 on the Civil Aspects of International Child Abduction (Senate Treaty Document 99-11, 99th Congress, 1st Session).

   a. Cost of providing foster care or other short-term care for any child pending return to the out-of-jurisdiction custodian. The reimbursable period of foster home care or other short-term care

may not exceed three days unless special circumstances exist.

Please explain the special circumstances. A maximum of ten days per child is allowable. Costs must be identified per child, per day. This cost must be reduced by the amount of state reimbursement for foster home care which is received by the county for the child(ren) so placed.

b. Cost of transporting the child(ren) to the out-of-jurisdiction custodian.

(1) Travel expenses, food, lodging, and transportation for the escort and child(ren).

(2) Other personal necessities for the child(ren). All such items purchased must be itemized. Cost recovered from any party, individual or agency, must be shown and used as an offset against costs reported in this section.

(3) Securing appearance of offender and/or child(ren) when an arrest warrant has been issued or other order of the court to produce the offender or child(ren).

(a) Cost of serving arrest warrant or order and detaining the individual in custody, if necessary, to assure appearance in accordance with the arrest warrant or order.

(b) Cost of providing foster home care or other short-term care for any child requiring such because of the detention of the individual having custody. The number of days for the foster home care or short-term care shall not exceed the number of days of the detention period of the individual having physical custody of the minor.

(4) Return of an illegally obtained or concealed child(ren) to the legal custodian or agency.

(a) Costs of food, lodging, transportation and other personal necessities for the child(ren) from the time he/she is located until he/she is delivered to the legal custodian or agency. All personal necessities purchased must be itemized.

(b) Cost of an escort for the child(ren), including costs

of food, lodging, transportation and other expenses where such costs are a proper charge against the county. The type of escort utilized must be specified.

Any funds received as a result of costs assessed against a defendant or other party in a criminal or civil action for the return or care of the minor(s) (or defendant, if not part of a criminal extradition) must be shown and used as an offset against these costs.

VI. NON-REIMBURSABLE COSTS

A. Costs associated with criminal prosecution, commencing with the defendant's first appearance in a California court, for offenses defined in Sections 278 or 278.5 of the Penal Code, wherein the missing, abducted, or concealed child(ren) has been returned to the lawful person or agency.

VII. CLAIM PREPARATION AND SUBMISSION

Claims for reimbursement must be timely filed and identify each cost element for which reimbursement is claimed under this mandate. Claimed costs must be identified to each reimbursable activity identified in Section V of this document.

A. Direct Costs

Direct costs are defined as costs that can be traced to specific goods, services, units, programs, activities or functions.

Claimed costs shall be supported by the following cost element information:

1. Salary and Employees' Benefits

Identify the employee(s), show the classification of the employee(s) involved, describe the mandated functions performed and specify the actual number of hours devoted to each function, the productive hourly rate, and the related benefits. The average number of hours devoted to each function may be claimed if supported by a documented time study. Benefits are reimbursable; however, benefit rates must be itemized. If no itemization is submitted, 21 percent must be used for computation of claimed cost.

2. Contracted Services

Provide copies of the contract, separately show the contract services performed relative to the mandate, and the itemized costs for such services. Invoices must be submitted as supporting documentation with

the claim.

3. Materials and Supplies

Only expenditures which can be identified as a direct cost of the mandate such as, but not limited to, vehicles, office equipment, communication devices, memberships, subscriptions, publications, may be claimed. List the cost of the materials and supplies consumed specifically for the purposes of this mandate. Purchases shall be claimed at the actual price after deducting cash discounts, rebates and allowances received from the claimant. Supplies that are withdrawn from inventory shall be charged based on a recognized method of costing, consistently applied.

4. Travel

Travel expenses for mileage, per diem, lodging, and other employee entitlement are eligible for reimbursement in accordance with the rules of the local jurisdiction. Provide the name(s) of the traveler(s), purpose of travel, inclusive dates and times of travel, destination points, and travel costs.

5. Training

The cost of training an employee to perform the mandated activities is eligible for reimbursement. Identify the employee(s) by name and job classification. Provide the title and subject of the training session, the date(s) attended, and the location. Reimbursable costs may include salaries and benefits, registration fees, transportation, lodging, and per diem. Ongoing training is essential to the performance of this mandate because of frequent turnover in staff, rapidly changing technology, and developments in case law, statutes, and procedures. Reimbursable training under this section includes child abduction training scheduled during the California Family Support Council's conferences, the annual advanced child abduction training sponsored by the California District Attorney Association, and all other professional training.

B. Indirect Costs

Indirect costs are defined as costs which are incurred for a common or joint purpose, benefiting more than one program and are not directly assignable to a particular department or program without efforts disproportionate to the result achieved. Indirect costs may include both (1) overhead costs of the unit performing the mandate, and (2) the costs of central government services distributed to other departments based on a systematic and rational basis through

a cost allocation plan.

Compensation for indirect costs is eligible for reimbursement utilizing the procedure provided in the OMB Circular A-87. Claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an Indirect Cost Rate Proposal (ICRP) for the department if the indirect cost rate claimed exceeds 10%. If more than one department is claiming indirect costs for the mandated program, each department must have its own ICRP prepared in accordance with OMB Circular A-87. An ICRP must be submitted with the claim when the indirect cost rate exceeds 10%.

1. Reimbursements

   On a separate schedule, show details of any reimbursements received from the individuals or agencies involved in these cases. Show the total amount of such reimbursements as a reduction of the amount claimed on the cost summary form.

   In addition, the costs claimed must be reduced by the amount recovered from the charges imposed by the court.

   Any amount received by a county and forwarded directly to the state, must be reported on the cost summary form, but will not reduce the amount of the claim.

2. Mileage and Travel

   Local entities will be reimbursed according to the rules of the local jurisdiction.

VIII. RECORD RETENTION

Pursuant to Government Code section 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a local agency or school district pursuant to this chapter1 is subject to the initiation of an audit by the Controller no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the Controller to initiate an audit shall commence to run from the date of initial payment of the claim. In any case, an audit shall be completed not later than two years after the date that the audit is commenced. All documents used to support the reimbursable activities, as described in Section V, must be retained during the period subject to audit. If the Controller has initiated an audit during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings.

1 This refers to Title 2, division 4, part 7, chapter 4 of the Government Code.

IX. OFFSETTING SAVINGS AND OTHER REIMBURSEMENT

Any offsetting savings the claimant experiences as a direct result of this statute must be deducted from the costs claimed. In addition, reimbursement for this mandate received from any source e.g., federal, state, etc., shall be identified and deducted from the claim.

X. REQUIRED CERTIFICATION

An authorized representative of the claimant will be required to provide a certification of the claim, as specified in the State Controller's claiming instructions, for those costs mandated by the state contained therein.

PROGRAM 013	CUSTODY OF MINORS- CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT	For State Controller Use Only (19) Program Number 00013 (20) Date Filed (21) LRS Input	FORM FAM-27

(01) Claimant Identification Number			**Reimbursement Claim Data**	
(02) Claimant Name			(22) FORM 1, (04) 1. (f)	
County of Location			(23) FORM 1, (04) 2. (f)	
Street Address or P.O. Box		Suite	(24) FORM 1, (04) 3. (f)	
City	State	Zip Code	(25) FORM 1, (04) 4. (f)	
		Type of Claim	(26) FORM 1, (06)	
	(03)	(09) Reimbursement ☐	(27) FORM 1, (07)	
	(04)	(10) Combined ☐	(28) FORM 1, (09)	
	(05)	(11) Amended ☐	(29) FORM 1, (10)	
Fiscal Year of Cost	(06)	(12)	(30)	
Total Claimed Amount	(07)	(13)	(31)	
Less: **10% Late Penalty** (refer to attached Instructions)		(14)	(32)	
Less: **Prior Claim Payment Received**		(15)	(33)	
Net Claimed Amount		(16)	(34)	
Due from State	(08)	(17)	(35)	
Due to State		(18)	(36)	

(37) CERTIFICATION OF CLAIM

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 of the Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Officer

Date Signed _____

Telephone Number _____

Email Address _____

Type or Print Name and Title of Authorized Signatory

(38) Name of Agency Contact Person for Claim

Telephone Number _____

Email Address _____

Name of Consulting Firm / Claim Preparer

Telephone Number _____

Email Address _____

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT INSTRUCTIONS	FORM FAM-27

(01) Enter the claimant identification number assigned by the State Controller's Office.

(02) Enter claimant official name, county of location, street or postal office box address, city, State, and zip code.

(03) to (08) Leave blank.

(09) If filing a reimbursement claim, enter an "X" in the box on line (09) Reimbursement.

(10) Not applicable.

(11) If filing an amended reimbursement claim, enter an "X" in the box on line (11) Amended.

(12) Enter the fiscal year for which actual costs are being claimed. If actual costs for more than one fiscal year are being claimed, complete a separate Form FAM-27 for each fiscal year.

(13) Enter the amount of the reimbursement claim as shown on Form 1 line (11). The total claimed amount must exceed $1,000; minimum claim must be $1,001.

(14) Initial reimbursement claims must be filed as specified in the claiming instructions. Annual reimbursement claims must be filed by **February 15**, or otherwise specified in the claiming instructions, following the fiscal year in which costs were incurred or the claims must be reduced by a late penalty. Enter zero if the claim filed on time. Otherwise, enter the penalty amount as a result of the calculation formula as follows:

- Late Initial Reimbursement Claims: Form FAM-27 line (13) multiplied by 10%, without limitation; or
- Late Annual Reimbursement Claims: Form FAM-27, line (13) multiplied by 10%, late penalty not to exceed $10,000.

(15) Enter the amount of payment, if any, received for the claim. If no payment was received, enter zero.

(16) Enter the net claimed amount by subtracting the sum of lines (14) and (15) from line (13).

(17) If line (16), Net Claimed Amount, is positive, enter that amount on line (17), Due from State.

(18) If line (16), Net Claimed Amount, is negative, enter that amount on line (18), Due to State.

(19) to (21) Leave blank.

(22) to (29) Bring forward the cost information as specified on the left-hand column of lines (22) through (29) for the reimbursement claim, e.g., Form 1, (04) 1. (f), means the information is located on Form 1, block (04), line 1., column (f). Enter the information on the same line but in the right-hand column. Cost information should be rounded to the nearest dollar, i.e., no cents. The indirect costs percentage should be shown as a whole number and without the percent symbol, i.e., 35.19% should be shown as 35. **Completion of this data block will expedite the process**.

(30) to (36) Leave blank.

(37) Read the statement of Certification of Claim. The claim must be signed and dated by the agency's authorized officer, type or print name and title, telephone number, and email address. **Claims cannot be paid unless accompanied by an original signed certification**. **(Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.)**

(38) Enter the name, telephone number, and email address of the agency contact person for the claim. If the claim was prepared by a consultant, type or print the name of the consulting firm, the claim preparer, telephone number, and email address.

SUBMIT A SIGNED ORIGINAL FORM FAM-27 AND ONE COPY WITH ALL OTHER FORMS TO:

Address, if delivered by U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
P.O. Box 942850
Sacramento, CA 94250

Address, if delivered by other delivery service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year 20___/20___
(03) Department	

Direct Costs	Object Accounts					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders						
2. Court Costs for Out-of-Jurisdiction Cases						
3. Secure Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs						

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	%
(07) Total Indirect Costs	[Refer to Claim Summary Instructions]	
(08) Total Direct and Indirect Costs	[Line (05)(g) + line (07)]	
Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}]	

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY INSTRUCTIONS	FORM 1

(01) Enter the name of the claimant.

(02) Enter the fiscal year of claim.

(03) If more than one department has incurred costs for this mandate, give the name of each department. A separate Form 1 should be completed for each department.

(04) For each reimbursable activity, enter the total from Form 2, line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row. Total each row.

(05) Total columns (a) through (f).

(06) Indirect costs may be computed as 10% of direct labor costs, excluding fringe benefits, without preparing an Indirect Cost Rate Proposal (ICRP). If an indirect cost rate of greater than 10% is used, include the ICRP with the claim.

(07) Local agencies have the option of using the flat rate of 10% of direct labor costs or using a department's ICRP in accordance with Office of Management and Budget Circular 2 CFR, Chapter I and Chapter II, Part 200 et al. If the flat rate is used for indirect costs, multiply Total Salaries, line (05)(a), by 10%. If an ICRP is submitted, multiply applicable costs used in the distribution base for the computation of the indirect cost rate by the Indirect Cost Rate, line (06). If more than one department is reporting costs, each must have its own ICRP for the program.

(08) Enter the sum of Total Direct Costs, line (05)(f), and Total Indirect Costs, line (07).

(09) If applicable, enter any revenue received by the claimant for this mandate from any state or federal source.

(10) If applicable, enter the amount of other reimbursements received from any source including, but not limited to, service fees collected, federal funds, and other state funds that reimbursed any portion of the mandated cost program. Submit a schedule detailing the reimbursement sources and amounts.

Note: Any funds received as a result of costs assessed against a defendant or other party in a criminal or civil action for the return or care of the minor(s), (or defendant, if not part of a criminal extradition) must be shown on Form 1.2 and must also be used as an offset against these cases.

(11) From the Total Direct and Indirect Costs, line (08), subtract the sum of Offsetting Revenues, line (09), and Other Reimbursements, line (10). Enter the remainder on this line and carry the amount forward to Form FAM-27, line (13) of the Reimbursement Claim.

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year 20___/20___

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number	(c) Reimbursement Source	(d) Amount
(04) Total ☐ Subtotal ☐			

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY INSTRUCTIONS	FORM 1.2

(01) Enter the name of the claimant.

(02) Enter the year in which costs were incurred.

(03) (a) List the cost activity.

(b) Enter the case number.

(c) Enter the reimbursement source.

(d) Enter the amount of reimbursement for the custody of minor programs the county has received from defendants, other individuals, or the State Foster Care Program.

(04) Total the amount of reimbursement received and carryforward this amount to Form 1, line (10), Other Reimbursements.

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL	FORM 2

(01) Claimant

(02) Fiscal Year 20___/20___

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

☐ 1. Compliance with Court Orders

☐ 2. Court Costs for Out-of-Jurisdiction Cases

☐ 3. Secure Appearance of Offender

☐ 4. Return of Children to Custodian

(04) Description of Expenses			Object Accounts				
(a) Employee Names, Job Classifications, Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
(05) Total ☐ Subtotal ☐ Page: ___ of___							

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL INSTRUCTIONS	FORM 2

(01) Enter the name of the claimant.

(02) Enter the fiscal year for which costs were incurred.

(03) Check the box which indicates the activity being claimed. Check only one box per form. A separate Form 2 must be prepared for each activity.

(04) The following table identifies the type of information required to support reimbursable costs. To itemize costs for the activity box checked in block (03), enter each employee name, job classification, a brief description of the activities performed, productive hourly rate, actual time spent, fringe benefits, supplies used, contract services, fixed assets, and travel and training expenses. **The descriptions required in column (04)(a) must be of sufficient detail to explain the cost of activities or items being claimed.**

All documentation to support actual costs claimed must be retained for a period of three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for the State Controller's Office (SCO) to initiate an audit will be from the date of initial payment of the claim. Therefore, all documentation to support actual costs claimed must be retained for the same period, and must be made available to the SCO on request.

Object Accounts	Columns								Submit supporting documents with the claim
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
Salaries and Benefits	Employee Name and Title	Hourly Rate	Hours Worked	Salaries = Hourly Rate X Hours Worked					
	Activities Performed	Benefit Rate			Benefits = Benefit Rate X Salaries				
Materials and Supplies	Description of Supplies Used	Unit Cost	Quantity Used			Cost = Unit Cost X Quantity Used			
Contract Services	Name of Contractor and Specific Tasks Performed	Hourly Rate	Hours Worked and Inclusive Dates of				Cost = Hourly Rate X Hours Worked or Total Contract Cost		Copy of Contract and Invoices
Travel and Training	Purpose of Trip, Name and Title, Destination, Departure Date, and Return Date	Per Diem Rate, Mileage Rate, and Travel Cost	Days, Miles, and Travel Mode					Total Travel = Rate X Days or Miles	
	Employee Name and Title and Name of Class Attended		Dates Attended					Registration Fee	

(05) Total line (04), columns (d) through (h) and enter the sums on this line. Check the appropriate box to indicate if the amount is a total or subtotal. If more than one form is needed to detail the activity costs, number each page. Enter totals from line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row.

Office of the State Controller

State-Mandated Costs Claiming Instructions No. 2012-32

Custody of Minors-Child Abduction and Recovery – Program No. 13

Revised September 1, 2019

In accordance with Government Code (GC) sections 17560 and 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state-mandated cost programs. This document contains claiming instructions and forms that eligible claimants must use for filing claims for the Custody of Minors-Child Abduction and Recovery program. SCO issues these claiming instructions subsequent to the Commission on State Mandates (CSM) adopting the Parameters and Guidelines (Ps & Gs). The amended Ps & Gs are included as an integral part of the claiming instructions.

On September 19, 1979, CSM adopted a Statement of Decision finding that the test claim legislation imposes a reimbursable state-mandated program on local agencies within the meaning of article XIII B, section 6 of the California Constitution and GC section 17514.

On October 30, 2009, CSM approved the amendments to the Ps & Gs to clarify the source documentation requirements and record retention language, as requested by the SCO.

Exception

There will be no reimbursement for any period in which the Legislature has suspended the operation of a mandate pursuant to state law.

Eligible Claimants

Any county, as defined in GC section 17515, that incurs increased costs as a result of this mandate is eligible to claim for reimbursement.

Reimbursement Claim Deadline

Pursuant to GC section 17560(a), annual reimbursement claims may be filed by **February 15** following the fiscal year in which costs were incurred. If the deadline falls on a weekend or holiday, claims are due the following business day. Claims filed after the deadline must be reduced by a late penalty. **Claims filed more than one year after the deadline will not be accepted.**

Penalty

- **Initial Reimbursement Claims**

  When filed within one year of the initial filing deadline, claims are assessed a late penalty of 10% of the total amount of the initial claim without limitation pursuant to GC section 17561(d)(3).

- **Annual Reimbursement Claims**

  When filed within one year of the annual filing deadline, claims are assessed a late penalty of 10% of the claim amount, not to exceed $10,000, pursuant to GC section 17568.

Minimum Claim Cost

GC section 17564(a), states that no claim may be filed pursuant to sections 17551 and 17561, unless such a claim exceeds one thousand dollars (**$1,000**).

Reimbursement of Claims

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. These costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating: "I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct," and must further comply with the requirements of Code of Civil Procedure section 2015.5.

Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, these documents cannot be substituted for source documents.

Audit of Costs

All claims submitted to SCO are subject to review to determine if costs are related to the mandate, are reasonable and not excessive, and if the claim was prepared in accordance with the SCO's claiming instructions and the Ps & Gs adopted by CSM. If any adjustments are made to a claim, the claimant will be notified of the amount adjusted, and the reason for the adjustment.

On-site audits will be conducted by SCO as deemed necessary. Pursuant to GC section 17558.5(a), a reimbursement claim for actual costs filed by a claimant is subject to audit by SCO no later than three years after the date the actual reimbursement claim was filed or last amended, whichever is later. However, if no funds were appropriated or no payment was made to a claimant for the program for the fiscal year for which the claim was filed, the time for SCO to initiate an audit will commence to run from the date of initial payment of the claim.

All documents used to support the reimbursable activities must be retained during the period subject to audit. If an audit has been initiated by SCO during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings. Supporting documents must be made available to SCO on request.

Record Retention

All documentation to support actual costs claimed must be retained for a period of three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for SCO to initiate an audit will be from the date of initial payment of the claim. Therefore, all documentation to support actual costs claimed must be retained for the same period, and must be made available to SCO on request.

Claim Submission

Submit a signed original Form FAM-27 and one copy with required documents. **Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.**

Mandated costs claiming instructions and forms are available online at the SCO's website: **www.sco.ca.gov/ard_mancost.html.**

Use the following mailing addresses:

If delivered by U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
P.O. Box 942850
Sacramento, CA 94250

If delivered by other delivery services:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

For more information, contact the Local Reimbursements Section by email at LRSLGPSD@sco.ca.gov, by telephone at (916) 324-5729, or by writing to the address above.

Amended: October 30, 2009
Amended: August 26, 1999
Amended: July 25, 1987
Amended: July 19, 1984
Adopted: January 21, 1981

AMENDMENT TO PARAMETERS AND GUIDELINES

Family Code Sections 3060 TO 3064, 3130 TO 3134.5, 3408, 3411, and 3421
Penal Code Sections 277, 278, and 278.5
Welfare And Institutions Code Section 11478.5

Chapter 1399, Statutes of 1976
Chapter 162, Statutes of 1992
Chapter 988, Statutes of 1996

Custody of Minors-Child Abduction and Recovery

05-PGA-26 (CSM 4237)

State Controller's Office, Claimant

This amendment is effective beginning with claims filed for the
July 1, 2005 through June 30, 2006 period of reimbursement.

I. SUMMARY OF MANDATE

Chapter 1399, Statutes of 1976, added Sections 4600.1 and 4604 to and amended Sections 5157, 5160, and 5169 of the Civil Code, added Section 278 and 278.5 to the Penal Code, and amended sections 11478.5 of the Welfare and Institutions Code, which increased the level of service provided by several county departments which must become involved in child custody matters. Where previously parents or others interested in the custody status of minors pursued their interests in court with no assistance from law enforcement agencies, due to this statute counties are required to actively assist in the resolution of custody problems and the enforcement of custody decrees. To accomplish this, several additional tools were provided to the courts and enforcement agencies in this legislation, including changes in the procedures for filing petitions to determine custody and enforce visitation rights, increased authorization to issue warrants of arrest to insure compliance, and increased access to locator and other information maintained by County and State departments. These activities increased the level of service provided to the public under Title 9 of Part 5 of the Civil Code, the Uniform Child Custody Jurisdiction Act.

Chapter 990, Statutes of 1983, amended Section 4604 of the Civil Code to clarify that the enforcement requirements of this section applied to visitation decrees as well as custody decrees.

Chapter 162, Statutes of 1992, repealed Sections 4600.1, 4604, 5157, 5160, and 5169 of the Civil Code and without substantial change enacted Sections 3060 to 3064, 3130 to 3134.5, 3408, 3411, and 3421 of the Family Code.

Chapter 988, Statutes of 1996, the Parental Kidnapping Prevention Act, repealed Sections 277, 278 and 278.5 of the Penal Code and enacted in a new statutory scheme in Sections 277, 278 and 278.5 which eliminated the distinction between cases with and cases without a preexisting child custody order.

II. BOARD OF CONTROL DECISIONS

On September 19, 1979, the Board of Control determined that Chapter 1399, Statutes of 1976, imposed a reimbursable state mandate upon counties by requiring district attorney offices to actively assist in the resolution of child custody problems including visitation disputes, the enforcement of custody decrees and of any other order of the court in a child custody proceeding. These activities include all actions necessary to locate a child, the enforcement of child custody decrees, orders to appear, or any other court order defraying expenses related to the return of an illegally detained, abducted or concealed child, proceeding with civil court actions, and guaranteeing the appearance of offenders and minors in court actions. The Board's finding was in response to a claim of first impression filed by the County of San Bernardino.

III. ELIGIBLE CLAIMANTS

Any county which incurs increased costs as a result of this mandate is eligible to claim reimbursement of those costs.

IV. PERIOD OF REIMBURSEMENT

This amendment is effective beginning with claims filed for the July 1, 2005 through June 30, 2006 period of reimbursement.

Chapter 1399, Statutes of 1976, became effective January 1, 1977. Section 17557 of the Government Code (GC) stated that a test claim must be submitted on or before November 30th following a given fiscal year to establish eligibility for that fiscal year. The test claim for this mandate was filed on April 17, 1979; therefore, costs incurred on or after July 1, 1978, are reimbursable. San Bernardino County may claim and be reimbursed for mandated costs incurred on or after July 1, 1977.

Actual costs for one fiscal year should be included in each claim. Estimated costs for the subsequent year may be included on the same claim, if applicable. Pursuant to section 17561 (d) (3) of the Government Code (GC), all claims for reimbursement of costs shall be submitted within 120 days of issuance of the claiming instructions by the State Controller.

If the total costs for a given fiscal year do not exceed $200, no reimbursement shall be allowed, except as otherwise allowed by Government Code Section 17564.

V. REIMBURSABLE COSTS

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating, "I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct based upon personal knowledge." Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, corroborating documents cannot be substituted for source documents.

The claimant is only allowed to claim and be reimbursed for increased costs for reimbursable activities identified below. Increased cost is limited to the cost of an activity that the claimant is required to incur as a result of the mandate.

A. Scope of the Mandate

Counties shall be reimbursed for the increased costs which they are required to incur to have the district attorney actively assist in the resolution of child custody and visitation problems; for the enforcement of custody and visitation orders; for all actions necessary to locate and return a child(ren) by use of any appropriate civil or criminal proceeding; and for complying with other court orders relating to child custody or visitation, as provided in Family Code Sections 3130 to 3134.5, with the exception of those activities listed in

Section VI.

B. Reimbursable Activities

For each eligible claimant meeting the above criteria, all direct and indirect costs of labor, materials and supplies, training and travel for the following activities are eligible for reimbursement:

1. Obtaining compliance with court orders relating to child custody or visitation proceedings and the enforcement of child custody or visitation orders, including:

   a. Contact with child(ren) and other involved persons.

      (1) Receipt of reports and requests for assistance.

      (2) Mediating with or advising involved individuals. Mediating services may be provided by other departments. If this is the case, indicate the department.

      (3) Locating missing or concealed offender and child(ren).

   b. Utilizing any appropriate civil or criminal court action to secure compliance.

      (1) Preparation and investigation of reports and requests for assistance.

      (2) Seeking physical restraint of offenders and/or the child(ren) to assure compliance with court orders.

      (3) Process services and attendant court fees and costs.

      (4) Depositions.

   c. Physically recovering the child(ren).

      (1) Travel expenses, food, lodging, and transportation for the escort and child(ren).

      (2) Other personal necessities for the child. All such items purchased must be itemized.

2. Court actions and costs in cases involving child custody or visitation orders from another jurisdiction, which may include, but are not limited to, utilization of the Uniform Child Custody Jurisdiction Act (Family Code Sections 3400 through 3425) and actions relating to the Federal Parental Kidnapping Prevention Act (42 USC 1738A) and The Hague Convention of 25 October 1980 on the Civil Aspects of International Child Abduction (Senate Treaty Document 99-11, 99th Congress, 1st Session).

   a. Cost of providing foster care or other short-term care for any child pending return to the out-of-jurisdiction custodian. The reimbursable period of foster home care or other short-term care

may not exceed three days unless special circumstances exist.

Please explain the special circumstances. A maximum of ten days per child is allowable. Costs must be identified per child, per day. This cost must be reduced by the amount of state reimbursement for foster home care which is received by the county for the child(ren) so placed.

b. Cost of transporting the child(ren) to the out-of-jurisdiction custodian.

(1) Travel expenses, food, lodging, and transportation for the escort and child(ren).

(2) Other personal necessities for the child(ren). All such items purchased must be itemized. Cost recovered from any party, individual or agency, must be shown and used as an offset against costs reported in this section.

(3) Securing appearance of offender and/or child(ren) when an arrest warrant has been issued or other order of the court to produce the offender or child(ren).

(a) Cost of serving arrest warrant or order and detaining the individual in custody, if necessary, to assure appearance in accordance with the arrest warrant or order.

(b) Cost of providing foster home care or other short-term care for any child requiring such because of the detention of the individual having custody. The number of days for the foster home care or short-term care shall not exceed the number of days of the detention period of the individual having physical custody of the minor.

(4) Return of an illegally obtained or concealed child(ren) to the legal custodian or agency.

(a) Costs of food, lodging, transportation and other personal necessities for the child(ren) from the time he/she is located until he/she is delivered to the legal custodian or agency. All personal necessities purchased must be itemized.

(b) Cost of an escort for the child(ren), including costs

of food, lodging, transportation and other expenses where such costs are a proper charge against the county. The type of escort utilized must be specified.

Any funds received as a result of costs assessed against a defendant or other party in a criminal or civil action for the return or care of the minor(s) (or defendant, if not part of a criminal extradition) must be shown and used as an offset against these costs.

VI. NON-REIMBURSABLE COSTS

A. Costs associated with criminal prosecution, commencing with the defendant's first appearance in a California court, for offenses defined in Sections 278 or 278.5 of the Penal Code, wherein the missing, abducted, or concealed child(ren) has been returned to the lawful person or agency.

VII. CLAIM PREPARATION AND SUBMISSION

Claims for reimbursement must be timely filed and identify each cost element for which reimbursement is claimed under this mandate. Claimed costs must be identified to each reimbursable activity identified in Section V of this document.

A. Direct Costs

Direct costs are defined as costs that can be traced to specific goods, services, units, programs, activities or functions.

Claimed costs shall be supported by the following cost element information:

1. Salary and Employees' Benefits

Identify the employee(s), show the classification of the employee(s) involved, describe the mandated functions performed and specify the actual number of hours devoted to each function, the productive hourly rate, and the related benefits. The average number of hours devoted to each function may be claimed if supported by a documented time study. Benefits are reimbursable; however, benefit rates must be itemized. If no itemization is submitted, 21 percent must be used for computation of claimed cost.

2. Contracted Services

Provide copies of the contract, separately show the contract services performed relative to the mandate, and the itemized costs for such services. Invoices must be submitted as supporting documentation with

the claim.

3. Materials and Supplies

Only expenditures which can be identified as a direct cost of the mandate such as, but not limited to, vehicles, office equipment, communication devices, memberships, subscriptions, publications, may be claimed. List the cost of the materials and supplies consumed specifically for the purposes of this mandate. Purchases shall be claimed at the actual price after deducting cash discounts, rebates and allowances received from the claimant. Supplies that are withdrawn from inventory shall be charged based on a recognized method of costing, consistently applied.

4. Travel

Travel expenses for mileage, per diem, lodging, and other employee entitlement are eligible for reimbursement in accordance with the rules of the local jurisdiction. Provide the name(s) of the traveler(s), purpose of travel, inclusive dates and times of travel, destination points, and travel costs.

5. Training

The cost of training an employee to perform the mandated activities is eligible for reimbursement. Identify the employee(s) by name and job classification. Provide the title and subject of the training session, the date(s) attended, and the location. Reimbursable costs may include salaries and benefits, registration fees, transportation, lodging, and per diem. Ongoing training is essential to the performance of this mandate because of frequent turnover in staff, rapidly changing technology, and developments in case law, statutes, and procedures. Reimbursable training under this section includes child abduction training scheduled during the California Family Support Council's conferences, the annual advanced child abduction training sponsored by the California District Attorney Association, and all other professional training.

B. Indirect Costs

Indirect costs are defined as costs which are incurred for a common or joint purpose, benefiting more than one program and are not directly assignable to a particular department or program without efforts disproportionate to the result achieved. Indirect costs may include both (1) overhead costs of the unit performing the mandate, and (2) the costs of central government services distributed to other departments based on a systematic and rational basis through

a cost allocation plan.

Compensation for indirect costs is eligible for reimbursement utilizing the procedure provided in the OMB Circular A-87. Claimants have the option of using 10% of direct labor, excluding fringe benefits, or preparing an Indirect Cost Rate Proposal (ICRP) for the department if the indirect cost rate claimed exceeds 10%. If more than one department is claiming indirect costs for the mandated program, each department must have its own ICRP prepared in accordance with OMB Circular A-87. An ICRP must be submitted with the claim when the indirect cost rate exceeds 10%.

1. Reimbursements

   On a separate schedule, show details of any reimbursements received from the individuals or agencies involved in these cases. Show the total amount of such reimbursements as a reduction of the amount claimed on the cost summary form.

   In addition, the costs claimed must be reduced by the amount recovered from the charges imposed by the court.

   Any amount received by a county and forwarded directly to the state, must be reported on the cost summary form, but will not reduce the amount of the claim.

2. Mileage and Travel

   Local entities will be reimbursed according to the rules of the local jurisdiction.

VIII. RECORD RETENTION

Pursuant to Government Code section 17558.5, subdivision (a), a reimbursement claim for actual costs filed by a local agency or school district pursuant to this chapter1 is subject to the initiation of an audit by the Controller no later than three years after the date that the actual reimbursement claim is filed or last amended, whichever is later. However, if no funds are appropriated or no payment is made to a claimant for the program for the fiscal year for which the claim is filed, the time for the Controller to initiate an audit shall commence to run from the date of initial payment of the claim. In any case, an audit shall be completed not later than two years after the date that the audit is commenced. All documents used to support the reimbursable activities, as described in Section V, must be retained during the period subject to audit. If the Controller has initiated an audit during the period subject to audit, the retention period is extended until the ultimate resolution of any audit findings.

1 This refers to Title 2, division 4, part 7, chapter 4 of the Government Code.

IX. OFFSETTING SAVINGS AND OTHER REIMBURSEMENT

Any offsetting savings the claimant experiences as a direct result of this statute must be deducted from the costs claimed. In addition, reimbursement for this mandate received from any source e.g., federal, state, etc., shall be identified and deducted from the claim.

X. REQUIRED CERTIFICATION

An authorized representative of the claimant will be required to provide a certification of the claim, as specified in the State Controller's claiming instructions, for those costs mandated by the state contained therein.

PROGRAM 013	CUSTODY OF MINORS- CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT	For State Controller Use Only (19) Program Number 00013 (20) Date Filed (21) LRS Input	FORM FAM-27

(01) Claimant Identification Number				**Reimbursement Claim Data**	
(02) Claimant Name				(22) FORM 1, (04) 1. (f)	
County of Location				(23) FORM 1, (04) 2. (f)	
Street Address or P.O. Box		Suite		(24) FORM 1, (04) 3. (f)	
City	State	Zip Code		(25) FORM 1, (04) 4. (f)	
			Type of Claim	(26) FORM 1, (06)	
	(03)		(09) Reimbursement ☐	(27) FORM 1, (07)	
	(04)		(10) Combined ☐	(28) FORM 1, (09)	
	(05)		(11) Amended ☐	(29) FORM 1, (10)	
Fiscal Year of Cost	(06)		(12)	(30)	
Total Claimed Amount	(07)		(13)	(31)	
Less: **10% Late Penalty** (refer to attached Instructions)			(14)	(32)	
Less: **Prior Claim Payment Received**			(15)	(33)	
Net Claimed Amount			(16)	(34)	
Due from State	(08)		(17)	(35)	
Due to State			(18)	(36)	

(37) CERTIFICATION OF CLAIM

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 of the Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Officer

Date Signed _____

Telephone Number _____

Email Address _____

Type or Print Name and Title of Authorized Signatory

(38) Name of Agency Contact Person for Claim

Telephone Number _____

Email Address _____

Name of Consulting Firm / Claim Preparer

Telephone Number _____

Email Address _____

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT INSTRUCTIONS	FORM FAM-27

(01) Enter the claimant identification number assigned by the State Controller's Office.

(02) Enter claimant official name, county of location, street or postal office box address, city, State, and zip code.

(03) to (08) Leave blank.

(09) If filing a reimbursement claim, enter an "X" in the box on line (09) Reimbursement.

(10) Not applicable.

(11) If filing an amended reimbursement claim, enter an "X" in the box on line (11) Amended.

(12) Enter the fiscal year for which actual costs are being claimed. If actual costs for more than one fiscal year are being claimed, complete a separate Form FAM-27 for each fiscal year.

(13) Enter the amount of the reimbursement claim as shown on Form 1 line (11). The total claimed amount must exceed $1,000; minimum claim must be $1,001.

(14) Initial reimbursement claims must be filed as specified in the claiming instructions. Annual reimbursement claims must be filed by **February 15**, or otherwise specified in the claiming instructions, following the fiscal year in which costs were incurred or the claims must be reduced by a late penalty. Enter zero if the claim filed on time. Otherwise, enter the penalty amount as a result of the calculation formula as follows:

- Late Initial Reimbursement Claims: Form FAM-27 line (13) multiplied by 10%, without limitation; or
- Late Annual Reimbursement Claims: Form FAM-27, line (13) multiplied by 10%, late penalty not to exceed $10,000.

(15) Enter the amount of payment, if any, received for the claim. If no payment was received, enter zero.

(16) Enter the net claimed amount by subtracting the sum of lines (14) and (15) from line (13).

(17) If line (16), Net Claimed Amount, is positive, enter that amount on line (17), Due from State.

(18) If line (16), Net Claimed Amount, is negative, enter that amount on line (18), Due to State.

(19) to (21) Leave blank.

(22) to (29) Bring forward the cost information as specified on the left-hand column of lines (22) through (29) for the reimbursement claim, e.g., Form 1, (04) 1. (f), means the information is located on Form 1, block (04), line 1., column (f). Enter the information on the same line but in the right-hand column. Cost information should be rounded to the nearest dollar, i.e., no cents. The indirect costs percentage should be shown as a whole number and without the percent symbol, i.e., 35.19% should be shown as 35. **Completion of this data block will expedite the process**.

(30) to (36) Leave blank.

(37) Read the statement of Certification of Claim. The claim must be signed and dated by the agency's authorized officer, type or print name and title, telephone number, and email address. **Claims cannot be paid unless accompanied by an original signed certification**. **(Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.)**

(38) Enter the name, telephone number, and email address of the agency contact person for the claim. If the claim was prepared by a consultant, type or print the name of the consulting firm, the claim preparer, telephone number, and email address.

SUBMIT A SIGNED ORIGINAL FORM FAM-27 AND ONE COPY WITH ALL OTHER FORMS TO:

Address, if delivered by U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
P.O. Box 942850
Sacramento, CA 94250

Address, if delivered by other delivery service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year 20___/20___
(03) Department	

Direct Costs	Object Accounts					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders						
2. Court Costs for Out-of-Jurisdiction Cases						
3. Secure Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs						

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	%
(07) Total Indirect Costs	[Refer to Claim Summary Instructions]	
(08) Total Direct and Indirect Costs	[Line (05)(g) + line (07)]	
Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}]	

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY INSTRUCTIONS	FORM 1

(01) Enter the name of the claimant.

(02) Enter the fiscal year of claim.

(03) If more than one department has incurred costs for this mandate, give the name of each department. A separate Form 1 should be completed for each department.

(04) For each reimbursable activity, enter the total from Form 2, line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row. Total each row.

(05) Total columns (a) through (f).

(06) Indirect costs may be computed as 10% of direct labor costs, excluding fringe benefits, without preparing an Indirect Cost Rate Proposal (ICRP). If an indirect cost rate of greater than 10% is used, include the ICRP with the claim.

(07) Local agencies have the option of using the flat rate of 10% of direct labor costs or using a department's ICRP in accordance with Office of Management and Budget Circular 2 CFR, Chapter I and Chapter II, Part 200 et al. If the flat rate is used for indirect costs, multiply Total Salaries, line (05)(a), by 10%. If an ICRP is submitted, multiply applicable costs used in the distribution base for the computation of the indirect cost rate by the Indirect Cost Rate, line (06). If more than one department is reporting costs, each must have its own ICRP for the program.

(08) Enter the sum of Total Direct Costs, line (05)(f), and Total Indirect Costs, line (07).

(09) If applicable, enter any offsetting revenue received by the claimant for this mandate from any state or federal source. Submit a schedule detailing the revenue sources and amounts.

(10) If applicable, enter the amount of other reimbursements received from any source including, but not limited to, service fees collected, federal funds, and other state funds that reimbursed any portion of the mandated cost program. Submit a schedule detailing the reimbursement sources and amounts.

Note: Any funds received as a result of costs assessed against a defendant or other party in a criminal or civil action for the return or care of the minor(s), (or defendant, if not part of a criminal extradition) must be shown on Form 1.2 and must also be used as an offset against these cases.

(11) From the Total Direct and Indirect Costs, line (08), subtract the sum of Offsetting Revenues, line (09), and Other Reimbursements, line (10). Enter the remainder on this line and carry the amount forward to Form FAM-27, line (13) of the Reimbursement Claim.

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year 20___/20___

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number	(c) Reimbursement Source	(d) Amount
(04) Total ☐ Subtotal ☐			

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY INSTRUCTIONS	FORM 1.2

(01) Enter the name of the claimant.

(02) Enter the year in which costs were incurred.

(03) (a) List the cost activity.

(b) Enter the case number.

(c) Enter the reimbursement source.

(d) Enter the amount of reimbursement for the custody of minor programs the county has received from defendants, other individuals, or the State Foster Care Program.

(04) Total the amount of reimbursement received and carryforward this amount to Form 1, line (10), Other Reimbursements.

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL	FORM 2

(01) Claimant

(02) Fiscal Year 20___/20___

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

- ☐ 1. Compliance with Court Orders
- ☐ 2. Court Costs for Out-of-Jurisdiction Cases
- ☐ 3. Secure Appearance of Offender
- ☐ 4. Return of Children to Custodian

(04) Description of Expenses			Object Accounts				
(a) Employee Names, Job Classifications, Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
(05) Total ☐ Subtotal ☐ Page: ___ of___							

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL INSTRUCTIONS	FORM 2

(01) Enter the name of the claimant.

(02) Enter the fiscal year for which costs were incurred.

(03) Check the box which indicates the activity being claimed. Check only one box per form. A separate Form 2 must be prepared for each activity.

(04) The following table identifies the type of information required to support reimbursable costs. To itemize costs for the activity box checked in block (03), enter each employee name, job classification, a brief description of the activities performed, productive hourly rate, actual time spent, fringe benefits, supplies used, contract services, fixed assets, and travel and training expenses. **The descriptions required in column (04)(a) must be of sufficient detail to explain the cost of activities or items being claimed.**

Object Accounts	Columns								Submit supporting documents with the claim
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
Salaries and Benefits	Employee Name and Title	Hourly Rate	Hours Worked	Salaries = Hourly Rate X Hours Worked					
	Activities Performed	Benefit Rate			Benefits = Benefit Rate X Salaries				
Materials and Supplies	Description of Supplies Used	Unit Cost	Quantity Used			Cost = Unit Cost X Quantity Used			
Contract Services	Name of Contractor and Specific Tasks Performed	Hourly Rate	Hours Worked and Inclusive Dates of				Cost = Hourly Rate X Hours Worked or Total Contract Cost		Copy of Contract and Invoices
Travel and Training	Purpose of Trip, Name and Title, Destination, Departure Date, and Return Date	Per Diem Rate, Mileage Rate, and Travel Cost	Days, Miles, and Travel Mode					Total Travel = Rate X Days or Miles	
	Employee Name and Title and Name of Class Attended		Dates Attended					Registration Fee	

(05) Total line (04), columns (d) through (h) and enter the sums on this line. Check the appropriate box to indicate if the amount is a total or subtotal. If more than one form is needed to detail the activity costs, number each page. Enter totals from line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row.

Office of the State Controller
State-Mandated Costs Claiming Instructions No. 2012-32
Custody of Minors-Child Abduction and Recovery – Program No. 13
Revised September 1, 2020

In accordance with Government Code (GC) sections 17560 and 17561, eligible claimants may submit claims to the State Controller's Office (SCO) for reimbursement of costs incurred for state-mandated cost programs. This document contains claiming instructions and forms that eligible claimants must use for filing claims for the Custody of Minors-Child Abduction and Recovery program. SCO issues these claiming instructions subsequent to the Commission on State Mandates (CSM) adopting the Parameters and Guidelines (Ps & Gs). The Ps & Gs are an integral part of the claiming instructions and are located on the CSM's website.

On September 19, 1979, CSM adopted a Statement of Decision finding that the test claim legislation imposes a reimbursable state-mandated program on local agencies within the meaning of article XIII B, section 6 of the California Constitution and GC section 17514.

On October 30, 2009, CSM approved the amendments to the Ps & Gs to clarify the source documentation requirements and record retention language, as requested by the SCO.

Exception

There will be no reimbursement for any period in which the Legislature has suspended the operation of a mandate pursuant to state law.

Eligible Claimants

Any county, as defined in GC section 17515, that incurs increased costs as a result of this mandate is eligible to claim for reimbursement.

Reimbursement Claim Deadline

Pursuant to GC section 17560(a), annual reimbursement claims may be filed by **February 15** following the fiscal year in which costs were incurred. If the deadline falls on a weekend or holiday, claims are due the following business day. Claims filed after the deadline must be reduced by a late penalty. **Claims filed more than one year after the deadline will not be accepted.**

Penalty

- **Initial Reimbursement Claims**

  When filed within one year of the initial filing deadline, claims are assessed a late penalty of 10% of the total amount of the initial claim without limitation pursuant to GC section 17561(d)(3).

- **Annual Reimbursement Claims**

  When filed within one year of the annual filing deadline, claims are assessed a late penalty of 10% of the claim amount, not to exceed $10,000, pursuant to GC section 17568.

Minimum Claim Cost

GC section 17564(a), states that no claim may be filed pursuant to sections 17551 and 17561, unless such a claim exceeds one thousand dollars (**$1,000**).

Reimbursement of Claims

To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. These costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. Declarations must include a certification or declaration stating: “I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct,” and must further comply with the requirements of Code of Civil Procedure section 2015.5.

Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. However, these documents cannot be substituted for source documents.

Audit of Costs

All claims submitted to SCO are subject to review to determine if costs are related to the mandate, are reasonable and not excessive, and if the claim was prepared in accordance with the SCO’s claiming instructions and the Ps & Gs adopted by CSM. If any adjustments are made to a claim, the claimant will be notified of the amount adjusted, and the reason for the adjustment.

On-site audits will be conducted by SCO as deemed necessary. Pursuant to GC section 17558.5(a), a reimbursement claim for actual costs filed by a claimant is subject to audit by SCO no later than three years after the date the actual reimbursement claim was filed or last amended, whichever is later. However, if no funds were appropriated or no payment was made to a claimant for the program for the fiscal year for which the claim was filed, the time for SCO to initiate an audit will commence to run from the date of initial payment of the claim.

All documents used to support the reimbursable activities must be retained during the period subject to audit. If an audit has been initiated by SCO during the period subject to

audit, the retention period is extended until the ultimate resolution of any audit findings. Supporting documents must be made available to SCO on request.

Record Retention

All documentation to support actual costs claimed must be retained for a period of three years after the date the claim was filed or last amended, whichever is later. If no funds were appropriated or no payment was made at the time the claim was filed, the time for SCO to initiate an audit will be from the date of initial payment of the claim. Therefore, all documentation to support actual costs claimed must be retained for the same period, and must be made available to SCO on request.

Claim Submission

Submit a signed original Form FAM-27 and one copy with required documents. **Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.**

Mandated costs claiming instructions and forms are available online at the SCO's website.

Use the following mailing addresses:

If delivered by U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
P.O. Box 942850
Sacramento, CA 94250

If delivered by other delivery services:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

For more information, contact the Local Reimbursements Section by email, by telephone at (916) 324-5729, or by writing to the address above.

CUSTODY OF MINORS- CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT FORM	For State Controller Use Only (19) Program Number 00013 (20) Date Filed (21) LRS Input	Program 013

(01) Claimant Identification Number		Reimbursement Claim Data		
(02) Claimant Name		(22)	FORM 1, (04) 1. (f)	
County of Location		(23)	FORM 1, (04) 2. (f)	
Street Address or P.O. Box and Suite		(24)	FORM 1, (04) 3. (f)	
City, State, and Zip Code		(25)	FORM 1, (04) 4. (f)	
(03)	Type of Claim	(26)	FORM 1, (06)	
(04)	(09) Reimbursement	(27)	FORM 1, (07)	
(05)	(10) Combined	(28)	FORM 1, (09)	
(06)	(11) Amended	(29)	FORM 1, (10)	
(07)	(12) Fiscal Year of Cost	(30)		
(08)	(13) Total Claimed Amount	(31)		
(14) Less: 10% Late Penalty		(32)		
(15) Less: Prior Claim Payment Received		(33)		
(16) Net Claimed Amount		(34)		
(17) Due from State		(35)		
(18) Due to State		(36)		

(37) CERTIFICATION OF CLAIM

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 of the Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received, for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Officer	Date Signed	
	Telephone Number	
Type or Print Name and Title of Authorized Signatory	Email Address	

(38) Name of Agency Contact Person for Claim	Telephone Number	
	Email Address	
Name of Consulting Firm/Claim Preparer	Telephone Number	
	Email Address	

Program 013	CUSTODY OF MINORS- CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT INSTRUCTIONS	**FORM FAM-27**

(01) Enter the claimant identification number assigned by the State Controller's Office.

(02) Enter claimant official name, county of location, street or postal office box address, city, state, and zip code.

(03) to (08) Leave blank.

(09) If filing a reimbursement claim, enter an "X" in the box on line (09) Reimbursement.

(10) Not applicable.

(11) If filing an amended reimbursement claim, enter an "X" in the box on line (11) Amended.

(12) Enter the fiscal year in which actual costs are being claimed. If actual costs for more than one fiscal year are being claimed, complete a separate Form FAM-27 for each fiscal year.

(13) Enter the amount of the reimbursement claim as shown on Form 1, line (11). The total claimed amount must exceed $1,000; minimum claim must be $1,001.

(14) Initial reimbursement claims must be filed as specified in the claiming instructions. Annual reimbursement claims must be filed by **February 15,** or as specified in the claiming instructions following the fiscal year in which costs were incurred. Claims filed after the specified date must be reduced by a late penalty. Enter zero if the claim was filed on time. Otherwise, enter the result from the following penalty calculation formula:

- Late Initial Reimbursement Claims: Form FAM-27, line (13) multiplied by 10%, without limitation; or
- Late Annual Reimbursement Claims: Form FAM-27, line (13) multiplied by 10%, late penalty not to exceed $10,000.

(15) Enter the amount of payment, if any, received for the claim. If no payment was received, enter zero.

(16) Enter the net claimed amount by subtracting the sum of lines (14) and (15) from line (13).

(17) If line (16), Net Claimed Amount, is positive, enter that amount on line (17), Due from State.

(18) If line (16), Net Claimed Amount, is negative, enter that amount on line (18), Due to State.

(19) to (21) Leave blank.

Program 013	CUSTODY OF MINORS- CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT INSTRUCTIONS (CONTINUED)	**FORM FAM-27**

(22) to (29) Bring forward the cost information as specified in the left-hand column of lines (22) through (29) for the reimbursement claim, e.g., Form 1, (04). (f), means the information is located on Form 1, block (04), line 1., column (f). Enter the information on the same line but in the right-hand column. Cost information should be rounded to the nearest dollar, i.e., no cents. The indirect costs percentage should be shown as a whole number and without the percent symbol, i.e., 35.19% should be shown as 35. Completion of this data block will expedite the process.

(30) to (36) Leave blank.

(37) Read the statement of Certification of Claim. The claim must be signed and dated by the agency's authorized officer, and include their typed or print name, title, telephone number, and email address. Claims cannot be paid unless accompanied by an original signed certification. (Please sign the Form FAM-27 in blue ink and attach the copy to the top of the claim package.)

(38) Enter the name, telephone number, and email address of the agency contact person for the claim. If the claim was prepared by a consultant, type or print the name of the consulting firm, the claim preparer, telephone number, and email address.

SUBMIT A SIGNED ORIGINAL FORM FAM-27 AND ONE COPY WITH ALL OTHER FORMS TO:

Address, if delivered by U.S. Postal Service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
P.O. Box 942850
Sacramento, CA 94250

Address, if delivered by other delivery service:

Office of the State Controller
Attn: Local Reimbursements Section
Local Government Programs and Services Division
3301 C Street, Suite 700
Sacramento, CA 95816

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year 20___/20___
(03) Department	

Direct Costs	**Object Accounts**					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders						
2. Court Costs for Out-of-Jurisdiction Cases						
3. Secure Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs						

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	%
(07) Total Indirect Costs	[Refer to Claim Summary Instructions]	
(08) Total Direct and Indirect Costs	[Line (05)(g) + line (07)]	
Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) minus {line (09) + line (10)}]	

Revised 9/2020

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY INSTRUCTIONS	FORM 1

(01) Enter the name of the claimant.

(02) Enter the fiscal year of claim.

(03) If more than one department has incurred costs for this mandate, give the name of each department. A separate Form 1 should be completed for each department.

(04) For each reimbursable activity, enter the total from Form 2, line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row. Total each row.

(05) Total columns (a) through (f).

(06) Indirect costs may be computed as 10% of direct labor costs, excluding fringe benefits, without preparing an Indirect Cost Rate Proposal (ICRP). If an indirect cost rate of greater than 10% is used, include the ICRP with the claim.

(07) Local agencies have the option of using the flat rate of 10% of direct labor costs or using a department's ICRP in accordance with Office of Management and Budget Circular 2 CFR, Chapter I and Chapter II, Part 200 et al. If the flat rate is used for indirect costs, multiply Total Salaries, line (05)(a), by 10%. If an ICRP is submitted, multiply applicable costs used in the distribution base for the computation of the indirect cost rate by the Indirect Cost Rate, line (06). If more than one department is reporting costs, each must have its own ICRP for the program.

(08) Enter the sum of Total Direct Costs, line (05)(f), and Total Indirect Costs, line (07).

(09) If applicable, enter any offsetting revenue received by the claimant for this mandate from any state or federal source. Submit a schedule detailing the revenue sources and amounts.

(10) If applicable, enter the amount of other reimbursements received from any source including, but not limited to, service fees collected, federal funds, and other state funds that reimbursed any portion of the mandated cost program. Submit a schedule detailing the reimbursement sources and amounts.

Note: Any funds received as a result of costs assessed against a defendant or other party in a criminal or civil action for the return or care of the minor(s), (or defendant, if not part of a criminal extradition) must be shown on Form 1.2 and must also be used as an offset against these cases.

(11) From the Total Direct and Indirect Costs, line (08), subtract the sum of Offsetting Revenues, line (09), and Other Reimbursements, line (10). Enter the remainder on this line and carry the amount forward to Form FAM-27, line (13) of the Reimbursement Claim.

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year 20___/20___

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number	(c) Reimbursement Source	(d) Amount
(04) Total ☐ Subtotal ☐			

PROGRAM 013	CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY INSTRUCTIONS	FORM 1.2

(01) Enter the name of the claimant.

(02) Enter the year in which costs were incurred.

(03) (a) List the cost activity.

(b) Enter the case number.

(c) Enter the reimbursement source.

(d) Enter the amount of reimbursement for the custody of minor programs the county has received from defendants, other individuals, or the State Foster Care Program.

(04) Total the amount of reimbursement received and carryforward this amount to Form 1, line (10), Other Reimbursements.

PROGRAM 013	**CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL**	FORM 2

(01) Claimant

(02) Fiscal Year 20___/20___

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

☐ 1. Compliance with Court Orders

☐ 2. Court Costs for Out-of-Jurisdiction Cases

☐ 3. Secure Appearance of Offender

☐ 4. Return of Children to Custodian

(04) Description of Expenses			**Object Accounts**				
(a) Employee Names, Job Classifications, Functions Performed, and Description of Expenses	(b) Hourly Rate or Unit Cost	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
(05) Total ☐ Subtotal ☐ Page: ___ of___							

PROGRAM 013	**CUSTODY OF MINORS-CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL INSTRUCTIONS**	FORM 2

(01) Enter the name of the claimant.

(02) Enter the fiscal year for which costs were incurred.

(03) Check the box which indicates the activity being claimed. Check only one box per form. A separate Form 2 must be prepared for each activity.

(04) The following table identifies the type of information required to support reimbursable costs. To itemize costs for the activity checked in block (03), enter each employee name, job classification, a brief description of the activities performed, productive hourly rate, actual time spent, fringe benefits, supplies used, contract services, fixed assets, and travel and training expenses. The descriptions required in column (04)(a) must be of sufficient detail to explain the cost of activities or items being claimed.

Object Accounts	**Columns**								**Submit Supporting Documents with the Claim**
	(a)	**(b)**	**(c)**	**(d)**	**(e)**	**(f)**	**(g)**	**(h)**	
Salaries and Benefits	Employee Name and Job Classification	Hourly Rate	Hours Worked	Salaries equals Hourly Rate times Hours Worked					
	Activities Performed	Benefit Rate			Benefits equals Benefit Rate times Salaries				
Materials and Supplies	Description of Supplies Used	Unit Cost	Quantity Used			Costs equals Unit Cost times Quantity Used			
Contract Services	Name of Contractor and Specific Tasks Performed	Hourly Rate	Hours Worked and Inclusive Dates of Service				Costs equals Hourly Rate times Hours Worked or Total Contract		Copy of Contract and Invoices
Travel and Training	Purpose of Trip, Name and Title, Destination, Departure Date, and Return Date	Per Diem Rate, Mileage Rate, and Travel Cost	Days, Miles, and Travel Mode					Total Travel Costs equals Rate times Days or Miles	
	Employee Name and Title and Name of Class Attended		Dates Attended					Registration Fee	

(05) Total line (04), columns (d) through (h) and enter the sums on this line. Check the appropriate box to indicate if the amount is a total or subtotal. If more than one form is needed to detail activity costs, number each page. Enter totals from line (05), columns (d) through (h) to Form 1, block (04), columns (a) through (e) in the appropriate row.

Tab 4

BETTY T. YEE
California State Controller

December 24, 2021

Paul Angulo, CPA, MA, Auditor-Controller
Riverside County
4080 Lemon Street, 11th Floor
Riverside, CA 92502

Re: Audit of Mandated Cost Claims for the Custody of Minors – Child Abduction and Recovery Program for the Period of July 1, 2017, through June 30, 2020

Dear Mr. Angulo:

This letter constitutes the initiation of an audit by the State Controller's Office of Riverside County's legislatively mandated Custody of Minors – Child Abduction and Recovery Program cost claims filed for fiscal year (FY) 2017-18 through FY 2019-20. The amount claimed for the audit period totals $3,762,254. The objective of our audit is to determine whether costs claimed represent increased costs as a result of the mandated program. To that end, we will assess whether costs claimed were supported by appropriate source documents, were not funded by another source, and were not unreasonable and/or excessive.

Alexandra Bonezzi, of our office, contacted the county on December 9, 2021, to schedule an entrance conference for Wednesday, January 5, 2022, at 10:00 a.m. The audit will be conducted in accordance with generally accepted government auditing standards. Government Code sections 12410, 17558.5, and 17561 provide the authority for this audit. We will begin audit fieldwork after the entrance conference.

Please furnish working accommodations for staff. Attached is a list of documents we will need to begin the audit. We request that this information be made available at the time of the entrance conference. We will request additional documentation throughout the audit process, if necessary.

Lisa Kurokawa is the Bureau Chief with overall responsibility for the audit. Kimberly Tarvin, CPA, is the Division Chief, and is responsible for final review and signing the audit report.

If you have any questions, please contact me by telephone at (916) 323-2368, or email at khowell@sco.ca.gov.

Sincerely,

Original signed by

KEN HOWELL, Audit Manager
Compliance Audits Bureau
Division of Audits

KH/ac

20943

Attachment

cc: René Casillas, CPA, CRMA, Internal Audits Chief
Riverside County
Karen Spiegel, Chair
Riverside County Board of Supervisors
Chris Hill, Principal Program Budget Analyst
Local Government Unit
California Department of Finance
Steven Pavlov, Finance Budget Analyst
Local Government Unit
California Department of Finance
Darryl Mar, Manager
Local Reimbursement Section
State Controller's Office
Lisa Kurokawa, Bureau Chief
Division of Audits
State Controller's Office
Alexandra Bonezzi, Auditor-in-Charge
Division of Audits
State Controller's Office

Attachment—
Records Request for Mandated Cost Program
FY 2017-18 through 2019-20

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1. Copy of claims filed for the Custody of Minors – Child Abduction and Recovery Program for FY 2017-18, FY 2018-19 and FY 2019-20
2. Copy of external and internal audit reports performed on the mandated cost program.
3. Organization charts for the county effective during the audit period, showing employee names and position titles.
4. Chart of accounts
5. Documentation that support the productive hourly rate used, including support for benefit rates.
6. Employee timesheets or time logs that supports claimed hours.
7. Access to payroll records showing employee salaries and benefits paid during the audit.
8. Access to general ledger accounts that support disbursements.
9. Documentation that supports amounts received from other funding sources.
10. Documentation that supports the indirect cost rate proposal.
11. List of child abduction cases for each fiscal year.
12. Access to case files.
13. Documentation that supports the materials and supplies costs claimed.
14. Documentation that supports the contract services costs claimed.
15. Documentation that supports the travel and training costs claimed.

Note: This is a preliminary list of documents that we need to begin the audit. We will request additional documentation throughout the audit process, if necessary.

RIVERSIDE COUNTY

Audit Report

CUSTODY OF MINORS – CHILD ABDUCTION AND RECOVERY PROGRAM

Chapter 1399, Statutes of 1976;
Chapter 162, Statutes of 1992;
and Chapter 988, Statutes of 1996

July 1, 2017, through June 30, 2020

MALIA M. COHEN
California State Controller

June 2023

MALIA M. COHEN
California State Controller

June 30, 2023

CERTIFIED MAIL—RETURN RECEIPT REQUESTED

Ben J. Benoit, Auditor-Controller
Riverside County
4080 Lemon Street, 11th Floor
Riverside, CA 92502

Dear Mr. Benoit:

The State Controller's Office audited the costs claimed by Riverside County for the legislatively mandated Custody of Minors – Child Abduction and Recovery Program for the period of July 1, 2017, through June 30, 2020.

The county claimed and was paid $3,762,254 for costs of the mandated program. Our audit found that $112,555 is allowable and $3,649,699 is unallowable. The costs are unallowable primarily because county did not provide contemporaneous supporting documentation and did not claim actual costs.

Following issuance of this audit report, the Local Government Programs and Services Division of the State Controller's Office will notify the county of the adjustment to its claims via a system-generated letter for each fiscal year in the audit period.

This final audit report contains an adjustment to costs claimed by the county. If you disagree with the audit findings, you may file an Incorrect Reduction Claim (IRC) with the Commission on State Mandates (Commission). Pursuant to the Commission's regulations, outlined in Title 2, California Code of Regulations, section 1185.1, subdivision (c), an IRC challenging this adjustment must be filed with the Commission no later than three years following the date of this report, regardless of whether this report is subsequently supplemented, superseded, or otherwise amended. IRC information is available on the Commission's website at www.csm.ca.gov/forms/IRCForm.pdf.

If you have any questions, please contact Lisa Kurokawa, Chief, Compliance Audits Bureau, by telephone at (916) 327-3138.

Sincerely,

Original signed by

KIMBERLY TARVIN, CPA
Chief, Division of Audits

KT/ls

cc: Ginika Ezinwa, Administrative Deputy Director
Riverside County District Attorney's Office
Chris Hill, Principal Program Budget Analyst
Local Government Unit
California Department of Finance
Steven Pavlov, Finance Budget Analyst
Local Government Unit
California Department of Finance
Darryl Mar, Manager
Local Reimbursement Section
State Controller's Office
Everett Luc, Supervisor
Local Reimbursement Section
State Controller's Office

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Audit Report

Summary

The State Controller's Office (SCO) audited the costs claimed by Riverside County for the legislatively mandated Custody of Minors – Child Abduction and Recovery (CAR) Program for the period of July 1, 2017, through June 30, 2020.

The county claimed and was paid $3,762,254 for costs of the mandated program. Our audit found that $112,555 is allowable and $3,649,699 is unallowable. The costs are unallowable, primarily because the county did not provide contemporaneous supporting documentation and did not claim actual costs.

Background

Chapter 1399, Statutes of 1976, established the mandated CAR Program, based on the following laws:

- Civil Code section 4600.1 (repealed and added as Family Code sections 3060 through 3064 by Chapter 162, Statutes of 1992);
- Penal Code (PC) sections 278 and 278.5 (repealed and added as PC sections 277, 278, and 278.5 by Chapter 988, Statutes of 1996); and
- Welfare and Institutions Code section 11478.5 (repealed and added as Family Code section 17506 by Chapter 478, Statutes of 1999; last amended by Chapter 759, Statutes of 2002).

These laws require the District Attorney's (DA's) Office to assist persons having legal custody of a child in:

- Locating their children when they are unlawfully taken away;
- Gaining enforcement of custody and visitation decrees and orders to appear;
- Defraying expenses related to the return of an illegally detained, abducted, or concealed child;
- Civil court action proceedings; and
- Guaranteeing the appearance of offenders and minors in court actions.

On September 19, 1979, the State Board of Control (now the Commission on State Mandates) determined that this legislation imposed a state mandate reimbursable under Government Code (GC) section 17561.

The parameters and guidelines establish the state mandate and defines reimbursement criteria. The Commission on State Mandates adopted the parameters and guidelines on January 21, 1981; they were last amended on October 30, 2009. In compliance with GC section 17558, the SCO issues the *Mandated Cost Manual for Local Agencies (Mandated Cost Manual)* for mandated programs to assist local agencies in claiming reimbursable costs.

Audit Authority

We conducted this performance audit in accordance with GC sections 17558.5 and 17561, which authorize the SCO to audit the county's records to verify the actual amount of the mandated costs. In addition, GC section 12410 provides the SCO with general audit authority to audit the disbursement of state money for correctness, legality, and sufficient provisions of law for payment.

Objective, Scope, and Methodology

The objective of our audit was to determine whether claimed costs represent increased costs resulting from the legislatively mandated CAR Program. Specifically, we conducted this audit to determine whether Riverside County claimed costs were supported by appropriate source documents, were not funded by another source, and were not unreasonable and/or excessive.

Unreasonable and/or excessive costs include ineligible costs that are not identified in the program's parameters and guidelines as reimbursable costs.

The audit period was July 1, 2017, through June 30, 2020.

To achieve our objective, we performed the following procedures:

- We reviewed the annual mandated cost claims filed by the county for the audit period and identified the significant cost components of each claim as salaries and benefits, materials and supplies, and indirect costs. We then determined whether there were any errors or unusual or unexpected variances from year to year. We reviewed the claimed activities to determine whether they adhered to the SCO's *Mandated Cost Manual* and the program's parameters and guidelines.
- We completed an internal control questionnaire by interviewing key county staff members. We discussed the claim preparation process with county staff members to determine what information was obtained, who obtained it, and how it was used.
- We reviewed payroll records for claimed employees. We noted various issues with the reviewed time records; the records provided as support for the claimed costs did not meet the requirements of the program's parameters and guidelines (see Finding 1).
- We reviewed claimed materials and supplies costs and found that the county claimed costs that were allocated to the CAR Program as direct costs applicable to the mandated program, although the costs were not actual costs supported by source documentation. We found $176,996 in materials and supplies costs to be unallowable (see Finding 2).
- We reviewed the county's single audit and revenue reports to identify potential sources of offsetting revenues and reimbursements from federal or pass-through programs applicable to this mandated program. The county did not claim offsetting revenues for the audit period, and we found no instances of unreported offsetting revenue. We noted no exceptions.

We did not audit the county's financial statements.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objective.

Conclusion

As a result of performing the audit procedures, we found instances of noncompliance with the requirements described in our audit objective. We did not find that the county claimed costs that were funded by other sources; however, we did find that it claimed unsupported and ineligible costs, as quantified in the Schedule and described in the Findings and Recommendations section of this audit report.

For the audit period, Riverside County claimed and was paid $3,762,254 for costs of the legislatively mandated CAR Program. Our audit found that $112,555 is allowable and $3,649,699 is unallowable.

Following issuance of this audit report, the SCO's Local Government Programs and Services Division will notify the county of the adjustment to its claims via a system-generated letter for each fiscal year in the audit period.

Follow-up on Prior Audit Findings

Riverside County has satisfactorily resolved the findings noted in our prior audit report for the period of July 1, 2003, through June 30, 2007, excluding July 1, 2004, through June 30, 2005, issued on April 12, 2011.

The prior audit report was conducted under the program's previous parameters and guidelines, adopted on August 26, 1999.

Views of Responsible Officials

We issued a draft audit report on March 9, 2023. Riverside County's representative responded by letter dated March 17, 2023, disagreeing with the audit results. This final audit report includes the county's response as an attachment.

Restricted Use

This audit report is solely for the information and use of Riverside County, the California Department of Finance, and the SCO; it is not intended to be, and should not be, used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record and is available on the SCO website at www.sco.ca.gov.

Original signed by

KIMBERLY TARVIN, CPA
Chief, Division of Audits

June 30, 2023

Schedule—
Summary of Program Costs
July 1, 2017, through June 30, 2020

Cost Elements	Actual Costs Claimed	Allowable per Audit	Audit Adjustment	Reference[1]
July 1, 2017, through June 30, 2018				
Direct costs:				
Salaries and benefits	$ 836,475	$ 7,386	$ (829,089)	Finding 1
Materials and supplies	63,828	2,478	(61,350)	Finding 2
Travel and training	22,582	22,582	-	
Total direct costs[2]	922,886	32,446	(890,440)	
Indirect costs	224,177	1,603	(222,574)	Finding 1
Total direct and indirect costs	1,147,063	34,049	(1,113,014)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,147,063	34,049	$ (1,113,014)	
Less amount paid by the State[3]		(1,147,063)		
Amount paid in excess of allowable costs claimed		$ (1,113,014)		
July 1, 2018, through June 30, 2019				
Direct costs:				
Salaries and benefits	$ 901,406	$ 15,924	$ (885,482)	Finding 1
Materials and supplies	60,808	255	(60,553)	Finding 2
Travel and training	29,066	29,066	-	
Total direct costs[2]	991,279	45,245	(946,034)	
Indirect costs	255,140	2,068	(253,072)	Finding 1
Total direct and indirect costs	1,246,419	47,313	(1,199,106)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,246,419	47,313	$ (1,199,106)	
Less amount paid by the State[3]		(1,246,419)		
Amount paid in excess of allowable costs claimed		$ (1,199,106)		
July 1, 2019, through June 30, 2020				
Direct costs:				
Salaries and benefits	$ 993,355	$ 11,100	$ (982,255)	Finding 1
Materials and supplies[4]	60,072	4,979	(55,093)	Finding 2
Travel and training	15,114	15,114	-	
Total direct costs[2]	1,068,541	31,193	(1,037,348)	
Indirect costs	300,231	-	(300,231)	Finding 1
Total direct and indirect costs	1,368,772	31,193	(1,337,579)	
Less: offsetting revenue	-	-	-	
Total program costs	$ 1,368,772	31,193	$ (1,337,579)	
Less amount paid by the State[3]		(1,368,772)		
Amount paid in excess of allowable costs claimed		$ (1,337,579)		

Schedule (continued)

Cost Elements	Actual Costs Claimed	Allowable per Audit	Audit Adjustment	Reference[1]
Summary: July 1, 2017, through June 30, 2020				
Direct costs:				
Salaries and benefits	$ 2,731,236	$ 34,410	$ (2,696,826)	Finding 1
Materials and supplies[4]	184,708	7,712	(176,996)	Finding 2
Travel and training	66,762	66,762	-	
Total direct costs	2,982,706	108,884	(2,873,822)	
Indirect costs	779,548	3,671	(775,877)	Finding 1
Total direct and indirect costs	3,762,254	112,555	(3,649,699)	
Less: offsetting revenues	-	-	-	
Total program costs	$ 3,762,254	112,555	$ (3,649,699)	
Less amount paid by the State[3]		(3,762,254)		
Amount paid in excess of allowable costs claimed		$ (3,649,699)		

[1] See the Findings and Recommendations section.

[2] Immaterial differences due to rounding.

[3] Payment amount current as of May 2, 2023.

[4] For fiscal year 2019-20, the county incorrectly identified materials and supplies costs as contract services costs.

Findings and Recommendations

FINDING 1— Unsupported salaries, benefits, and related indirect costs

Riverside County claimed $2,731,236 in salaries and benefits for the audit period. We found that $34,410 is allowable and $2,696,826 is unallowable. The related unallowable indirect costs total $775,877, for total unallowable costs of $3,472,703. The costs are primarily unallowable because the county did not provide contemporaneous source documentation to support the mandated functions performed or the actual number of hours devoted to each function.

The following table summarizes the audit adjustment by fiscal year:

Cost Element	2017-18	2018-19	2019-20	Total
Total salaries (excluding overtime)	$ (602,365)	$ (627,659)	$ (680,951)	$ (1,910,975)
Claimed indirect cost rate	× 36.95%	× 40.32%	× 44.09%	
Related indirect costs	(222,574)	(253,072)	(300,231)	(775,877)
Total salaries and benefits	+ (829,089)	+ (885,482)	+ (982,255)	+ (2,696,826)
Audit adjustment	$ (1,051,663)	$ (1,138,554)	$ (1,282,486)	$ (3,472,703)

The county provided payroll worksheets with hours charged to the mandated cost program for each pay period to support the hours claimed. The county explained that any activities performed on CAR cases are charged to the program project code DA1600. Any time spent on activities related to criminal cases or training is not charged to this code. We reviewed a sample of timesheets for the audit period and noted that the county's timesheets did not specify the regular hours devoted to each mandated function. We allowed overtime and straight overtime hours that were supported by descriptions of the mandated activities performed.

Based on the documentation provided, we were unable to determine the mandated functions performed, the actual number of hours devoted to each function, or the validity of claimed costs. Without a description of the mandated functions performed, we were unable to determine whether the county had claimed unallowable costs associated with criminal prosecution commencing with the defendant's first appearance in a California court, or claimed costs associated with non-mandated activities.

In addition, the county did not separately identify its time spent on activities related to cases under PC section 278.7 (commonly referred to as "good cause" cases). Time spent on "good cause" cases is unallowable because the parameters and guidelines do not identify costs associated with such cases as reimbursable costs.

The parameters and guidelines incorporate requirements of PC sections 278 and 278.5, as amended by Chapter 988, Statutes of 1996. This law, known as the Parental Kidnapping Prevention Act, also added section 278.7 to the Penal Code. However, PC section 278.7 was not incorporated into the parameters and guidelines; therefore, any costs claimed under this section are not reimbursable.

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Section VII.A.1., "Salary and Employees' Benefits," of the parameters and guidelines states, in part:

> Identify the employee(s), show the classification of the employee(s) involved, describe the mandated functions performed and specify the actual number of hours devoted to each function, the productive hourly rate, and the related benefits. The average number of hours devoted to each function may be claimed if supported by a documented time study.

Recommendation

We recommend that the county:

- Follow the SCO's *Mandated Cost Manual* and the mandated program's parameters and guidelines when preparing its reimbursement claims; and
- Ensure that claimed costs are supported by source documentation.

County Response

> The Riverside County District Attorney's Office (DAO) disagrees with the findings as laid out within the content of this report. It remains without dispute that this office has played a key role in the investigation and subsequent reunion of children with their legal parents. For the Auditor to disallow the related costs in achieving justice for these families' places form over substance. The office has been responsible for several hundred child recoveries during this period and billed appropriately. None of these findings represent a misappropriation of government funds. The County did track its time contemporaneously and in connection with the cases it worked on. The Auditor's concern is solely that the time was tracked at the program level instead of the activity level. The documentation contained within all the case files presented to the Auditor show that the DAO staff performed the mandated activities for this program and shows a clear relationship to these activities within the Parameters and Guidelines. This level of detail is sufficient to support the hours tracked in the payroll system at the program level. Further, the case files presented to the Auditor contained detailed documentation on all the activities performed by DAO staff that was associated with each case. For the Auditor to say that based on the documentation provided, they are unable to determine the mandated functions performed, is inaccurate. In addition to the case file details, the DAO staff provided a summary of activities and dates for each case file and offered their assistance to discuss the activities. If the Auditor would

like to classify each activity within the case files to those activities listed on the claiming instructions, this could have been done upon request.
In addition, the DAO staff purposely excluded criminal activity and non-mandated related activities when coding their time into their payroll system. By cross referencing the case detail with the cases listed along with the time in the payroll system, it will show that no criminal activity or non-mandated related activities are included. We respectfully request that the Auditor work with the DA staff to fully understand the activities contained within each of the case files so that they can show the mandated work was performed and should be reimbursed.

In 2009 the Commission on State Mandates ("Commission") amended the parameters and guidelines ("Guidelines") related to the Custody of Minors-Child Abduction and Recovery Program, which stated that actual costs must be supported by a source document. A Source document, according to the document, is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign in sheets, invoices, and receipts. The DAO provided employee time records as well as supporting information in the case files, all of which demonstrates that the mandated activity was in fact performed. For the first time, the additional requirement of using a log to support each minute claimed by mandated activity is being asserted. This additional requirement was never made clear and never directly communicated to the agencies that file these claims prior to this audit. This additional requirement has only been brought forward during this audit and well after the time was claimed. As part of this updated amendment of 2009, there was no sample or template of required reporting as is seen with other granting agencies. Without clear direction or guidance, each agency is allowed to interpret the ambiguous content of this amendment and act accordingly which leads to various inconsistent reporting results. To change the requirements at this late date and punish the DAO for not providing the information contemporaneously exalts form over substance and works an injustice.

In addition, the County disagrees with the Auditor's assessment that cases under Penal Code section 278.7 known as "Good Cause" cases are unallowable.

Child abduction cases take on many different types and forms, evolving as our office's investigation unfolds, and "Good Cause" statements are inextricably intertwined with our Child Abduction duties under Family Code sections 3130 and 3131, as well as the review of criminal cases pre-arraignment. Complaints of child abduction are received and reviewed by our DA staff. It is not uncommon that while investigating a complaint, the Child Abduction Unit is contacted by the "taking parent" who asserts a "Good Cause" claim pursuant to Penal Code section 278.7, stating that the taking parent has a good faith and reasonable belief that the child, if left with the other parent, will suffer immediate bodily injury or physical harm. The DAO cannot file a child abduction case if it finds the alleged offender had that good faith and reasonable belief. Similarly, the DAO will not return a child to a parent when the DAO believes that the child may be placed in danger by doing so. Simply put, the taking of and the evaluation of "Good Cause" statements is inseparable from the DAO's duties under the Parameters and Guidelines. The DAO will often receive multiple complaints regarding the same child or children and involved parties, which may relate back to a prior "Good Cause" claim, but each new complaint must be investigated.

> Other Audit Reports for this program have noted that, even if otherwise in the context of a child abduction investigation, "Good Cause" cases are unallowable because the Parameters & Guidelines do not identify activities related to PC section 278.7 cases as a reimbursable cost. Simply connecting a current or prior "Good Cause" investigation is not enough to determine that all costs are not reimbursable. Pursuant to this mandated program and the requirements of Family Code sections 3130, 3131, which replaced former civil code 4604, the DAO is still mandated by the state to take all actions necessary in locating the parties and procuring compliance, which necessarily involves an evaluation of any "Good Cause" claim that is made.
>
> Subsection A of section V of the Parameters & Guidelines for this program provides, "Counties shall be reimburse for the increased costs which they are required to incur to have the district attorney actively assist in the resolution of the child custody and visitation problems; for the enforcement of custody and visitation orders; for all actions necessary to locate and return a child(ren) by use of any appropriate civil or criminal proceeding; and for complying with other court orders relating to the child custody and visitation. . . . " (emphasis added). Actively assisting in the resolution of a child custody and visitation problems can involve and result in a "good Cause" claim. All action necessary in locating and returning a child includes the taking and evaluation of good cause reports. Thus, those cost should be allowable as they fall within the reimbursable mandated activities.

SCO Comment

Our findings and recommendations remain unchanged.

The county states:

> . . . The DAO staff purposely excluded criminal activity and non-mandated related activities when coding their time into their payroll system. By cross referencing the case detail with the time in the payroll system, it will show that no criminal activity or non-mandated related activities are included. We respectfully request that the Auditor work with the DA staff to fully understand the activities contained within each of the case files so that they can show the mandated work was performed and should be reimbursed.

County documentation did not provide descriptions of any mandated activities performed (apart from the allowed overtime hours claimed). Neither payroll documentation nor case file documentation specify the actual number of hours that employees spent on the mandated activities, as required by the parameters and guidelines. Without a description of any mandated activities, there was no way for us to determine whether the county claimed costs associated with criminal prosecution commencing with the defendant's first appearance in a California court, or claimed costs associated with non-mandated activities.

Section VII.A.1., "Salary and Employees' Benefits," of the parameters and guidelines states, in part:

> Identify the employee(s), show the classification of the employee(s) involved, **describe the mandated functions performed and specify the actual number of hours devoted to each function**, [emphasis

> added] the productive hourly rate, and the related benefits. The average number of hours devoted to each function may be claimed if supported by a documented time study. . . .

Furthermore, reviewing case files so that the county can "show the mandated work was performed and should be reimbursed" does not fulfill the requirements of the parameters and guidelines.

The county states, "The DAO provided employee time records as well as supporting information in the case files, all of which demonstrates that the mandated activity was in fact performed." The time records provided by the county are not adequate source documentation. Claimants are allowed to submit evidence corroborating their source documents. However, the parameters and guidelines do not allow claimants to substitute "supporting information" for source documents.

Section V., "Reimbursable Costs," of the parameters and guidelines states, in part:

> Evidence corroborating the source documents may include, but is not limited to, worksheets, cost allocation reports (system generated), purchase orders, contracts, agendas, training packets, and declarations. . . . Evidence corroborating the source documents may include data relevant to the reimbursable activities otherwise in compliance with local, state, and federal government requirements. **However, corroborating documents cannot be substituted for source documents** [emphasis added].

The county references the 2009 amendment to the parameters and guidelines for the CAR Program and the addition of source documentation language. The county states:

> For the first time, the additional requirement of using a log to support each minute claimed by mandated activity is being asserted. This additional requirement was never made clear and never directly communicated to the agencies that file these claims prior to this audit. This additional requirement has only been brought forward during this audit and well after the time was claimed.

We disagree. The parameters and guidelines do not add "the additional requirement of using a log to support each minute claimed by mandated activity. . . ."

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

As to the amendment not being communicated, we disagree. Page 1 of "Custody of Minors – Child Abduction and Recovery – Program No. 13," in the SCO's *Mandated Cost Manual* states "On October 30, 2009, [the Commission] approved amendments to the [parameters and guidelines] to clarify source documentation requirements." The updated *Mandated Cost Manual* is provided annually to all claimants. Furthermore, the Commission issued a "Notice of Draft Staff Analysis, Comment Period and Hearing Date" to all state agencies and interested parties on September 23, 2009.

The county is responsible for adhering to the program's parameters and guidelines, including any applicable amendments. During this engagement, we audited the claims filed under amendments adopted October 30, 2009, and "effective beginning with claims filed for the July 1, 2005 through June 30, 2006 period of reimbursement." Claims applicable to this audit engagement were filed between July 1, 2017, and June 30, 2020.

The county states, "To change the requirements at this late date and punish the DAO for not providing the information contemporaneously exalts form over substance and works an injustice." We disagree. The guidelines for this program have remained unchanged since October 30, 2009. To assert that the SCO is attempting to punish the county for noncompliance with the guidelines is inaccurate.

Regarding good cause cases, the county states:

> All actions necessary in locating and returning a child includes the taking and evaluation of good cause reports. Thus, those cost should be allowable as they fall within the reimbursable mandated activities.

We disagree. The costs do not "fall within the reimbursable mandated activities," because activities for PC section 278.7 are not identified in the parameters and guidelines. Furthermore, the documentation provided as support for the "good cause" cases did not describe the mandated functions performed and the documentation did not specify the actual number of hours that employees devoted to activities related to PC section 278.7 cases.

FINDING 2— Overstated materials and supplies costs

Riverside County claimed a total of $184,708 in materials and supplies costs for the audit period. We determined that $7,712 is allowable and $176,996 is unallowable. These costs are unallowable because the county claimed costs that were not actual costs incurred to implement the mandated activities, and costs that were allocated to the CAR Program rather than actual costs supported by source documentation, as required by the program's parameters and guidelines.

The following table shows the materials and supplies costs claimed by the DA's Office, the allowable costs, and the audit adjustment by fiscal year:

Materials and Supplies	Total Claimed	Total Allowable	Audit Adjustment
FY 2017-18			
Direct Materials and Supplies	$ 2,478	$ 2,478	$ -
Allocated Communication Expenses	8,722	-	(8,722)
Allocated General Expenses	2,188	-	(2,188)
Allocated Space Expenses	31,037	-	(31,037)
Allocated Vehicle Expenses	19,403	-	(19,403)
	$ 63,828	$ 2,478	$ (61,350)
FY 2018-19			
Direct Materials and Supplies	$ 255	$ 255	$ -
Allocated Communication Expenses	8,440	-	(8,440)
Allocated General Expenses	804	-	(804)
Allocated Space Expenses	35,268	-	(35,268)
Allocated Vehicle Expenses	16,041	-	(16,041)
	$ 60,808	$ 255	$ (60,553)
FY 2019-20			
Direct Materials and Supplies	$ 4,979	$ 4,979	$ -
Allocated Communication Expenses	7,215	-	(7,215)
Allocated General Expenses	843	-	(843)
Allocated Space Expenses	33,721	-	(33,721)
Allocated Vehicle Expenses	13,314	-	(13,314)
	$ 60,072	$ 4,979	$ (55,093)
Total for Audit Period			
Direct Materials and Supplies	$ 7,712	$ 7,712	$ -
Allocated Communication Expenses	24,377	-	(24,377)
Allocated General Expenses	3,835	-	(3,835)
Allocated Space Expenses	100,026	-	(100,026)
Allocated Vehicle Expenses	48,758	-	(48,758)
	$ 184,708	$ 7,712	$ (176,996)

Allocated Costs: Communication Expenses

The county claimed a total of $24,377 in communication expenses (e.g., costs for radio systems and cell phones) charged to the DA's Office and allocated the costs to the CAR Program (project code DA1600). The county developed a methodology to charge a percentage of communication expenses incurred by the DA's Office to the mandated program. To allocate these expenses, the county calculated the average cost per employee per month for county radios and cell phones and multiplying it by the program's full-time equivalent (FTE).[1] The county then multiplied the total monthly cost by 12 months to determine the annual cost.

[1] An FTE is the total number of regular hours (excluding overtime and holiday hours) worked by employees, divided by the number of compensable hours applicable to each fiscal year.

The following table shows the methodology that the county used to calculate the CAR Program's communication costs, and the related audit adjustments by fiscal year:

	2017-18			2018-19			2019-20			
Communication Expenses	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Adjustment
Radio Systems										
Radio systems monthly costs	$ 31,525			$29,638			$ 27,837			
Average number of car radios	÷ 150			÷ 151			÷ 152			
Average monthly cost per employee	210			196			183			
Total CAR Program employees	× 2.96			× 3.07			× 2.85			
Total monthly radio systems costs for CAR Program	$ 622			$ 602			$ 522			
Months	× 12			× 12			× 12			
Total Annual CAR Program radio systems **(A)**	$ 7,472	* $ -	$ (7,472)	$ 7,226	* $ -	$ (7,226)	$ 6,268	* $ -	$ (6,268)	$ (20,966)
Cell Phones										
Cell phone monthly costs	$ 7,625			$ 7,353			$ 6,252			
Average number of cell phones	÷ 217			÷ 223			÷ 226			
Average monthly cost per employee	35			33			28			
Total CAR Program employees	× 2.96			× 3.07			× 2.85			
Total monthly cell phone costs for CAR Program	$ 104			$ 101			$ 80			
Months	× 12			× 12			× 12			
Total Annual CAR Program cell phone costs **(B)**	$ 1,250	* $ -	$ (1,250)	$ 1,214	* -	$ (1,214)	$ 947	* -	$ (947)	$ (3,411)
Total Communication Expenses **C = A + B**	$ 8,722	$ -	$ (8,722)	$ 8,440	-	$ (8,440)	$ 7,215	-	$ (7,215)	$ (24,377)

*Adjustments for immaterial mathematical errors

Based on the documentation provided, we determined that a total of $24,377 in allocated communication expenses is unallowable. The costs are unallowable because the county did not claim actual costs that were supported by source documentation.

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Allocated Costs: General Expenses

The county claimed a total of $3,835 in general expenses (costs for protective gear, temporary help services, and forensic supplies) charged to the DA's Office and allocated the costs to the CAR Program (project

code DA1600). The county developed a methodology to charge a percentage of general expenses incurred by the DA's Office to the mandated program. To allocate these expenses, the county calculated the ratio of CAR Program-FTE to the total DA's Office's FTE for each fiscal year and multiplied that ratio by the total general expenses.

The following table shows the methodology the county used to calculate the CAR Program's general expenses, and the related audit adjustments by fiscal year:

	2017-18			2018-19			2019-20			
General Expenses	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Adjustment
Protective Gear and Temporary Help Services										
Protective gear monthly costs	$3,822			$1,513			$2,602			
Temporary help services monthly costs	4,400			-			-			
Total protective gear and temporary help services monthly costs	$8,222			$1,513			$2,602			
Average number of employees	÷ 106			÷ 103			÷ 111			
Average monthly cost per employee	78			15			23			
Total CAR Program employees (Bureau Sworn)	× 1.97			× 2.07			× 2.03			
Total protective gear and temporary help services monthly costs for CAR Program	$ 154			$ 31			$ 47			
Months	× 12			× 12			× 12			
Total Annual Protective Gear and Temporary Help Services costs for CAR Program	$1,831	* $ -	$ (1,831)	$ 365	* $ -	$ (365)	$ 571	* $ -	$ (571)	$ (2,767)
Forensic Supplies										
Forensic supplies monthly costs	$1,574			$1,897			$1,334			
Average number of employees	÷ 157			÷ 159			÷ 169			
Average monthly cost per employee	10			12			8			
Total CAR Program employees (Bureau All)	× 2.96			× 3.07			× 2.85			
Total monthly forensic supplies costs for CAR Program	$ 30			$ 37			$ 23			
Months	× 12			× 12			× 12			
Total Annual CAR Program forensic supplies costs **(B)**	$ 356	* $ -	$ (356)	$ 439	* -	$ (439)	$ 272	* -	$ (272)	$ (1,067)
Total general expenses **C = A + B**	$2,188	* $ -	$ (2,188)	$ 804	-	$ (804)	$ 843	-	$ (843)	$ (3,835)

*Adjustments for immaterial mathematical error

Based on the documentation provided, we determined that a total of $3,835 in allocated general expenses is unallowable. The costs are unallowable because the county did not claim actual costs that were supported by source documentation.

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Allocated Cost: Space Expenses

The county claimed a total of $100,026 for space expenses (e.g., janitorial service, general insurance, property insurance, building maintenance, building rent/lease, and utilities costs) charged to the DA's Office and allocated the costs to the CAR Program (project code DA1600). The county developed a methodology to charge a percentage of space expenses incurred by the DA's Office to the mandated program. To allocate these expenses, the county calculated the average cost per DA's Office employee and multiplied it by the CAR Program's FTE.

The following table shows the methodology the county used to calculate the CAR Program's space expenses, and the related audit adjustments by fiscal year:

		2017-18				2018-19				2019-20			
Space Expenses		Total Claimed	Total Allowable	Audit Adjustment		Total Claimed	Total Allowable	Audit Adjustment		Total Claimed	Total Allowable	Audit Adjustment	Total Adjustment
Monthly Expenses													
Janitorial services		$ 42,375				$ 54,454				$ 58,448			
Insurance - general		78,006				106,970				90,569			
Insurance - property		13,344				18,126				22,127			
Maintenance - building		63,553				88,180				106,396			
Rent-lease		45,288				-				-			
Utilities		43,391				53,878				57,693			
Total monthly space expenses	*	$ 285,958				$ 321,608			*	$ 335,234			
Average number of employees	÷	675			÷	664			÷	694			
Average monthly cost per employee		$ 424				$ 484				$ 483			
Total CAR Program employees	×	6.11			×	6.07			×	5.82			
Total monthly space expenses for CAR Program		$ 2,591				$ 2,938				$ 2,811			
Months	×	12			×	12			×	12			
Total annual CAR Program Space Expenses *		$ 31,037	$ -	$ (31,037)		$ 35,268	$ -	$ (35,268)		$ 33,721	$ -	$ (33,721)	$ (100,026)

*Adjustments for immaterial mathematical error

Based on the documentation provided, we determined that a total of $100,026 for allocated space expenses is unallowable. The costs are unallowable because the county did not claim actual costs that were supported by source documentation.

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Allocated Costs: Vehicle Expenses

The county claimed a total of $48,758 for vehicle expenses (e.g. auto insurance, motor vehicle maintenance, car pool, and fuel costs) charged to the DA's Office and allocated the costs to the CAR Program (project code DA1600). The county developed a methodology to charge a percentage of vehicle expenses incurred by the DA's Office to the mandated program. To allocate these expenses, the county calculated the average cost per DA's Office employee and multiplied it by the program's FTE.

The following table shows the methodology the county used to calculate the CAR Program's vehicle expenses, and the related audit adjustments by fiscal year:

	2017-18			2018-19			2019-20			
Vehicle Expenses	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Claimed	Total Allowable	Audit Adjustment	Total Adjustment
Monthly expenses										
Auto insurance	$ 13,766			$ 14,587			$ 12,797			
Maintenance - motor vehicles	136			1,461			2,761			
Car pool expense	114,333			87,830			86,693			
Travel - fuel	1,658			1,127			1,615			
Total monthly vehicle expenses	$ 129,894 *			$ 105,004 *			$ 103,866			
Average number of fleet vehicles	÷ 238			÷ 241			÷ 267			
Average monthly cost per employee	$ 546			$ 436			$ 389			
Total CAR Program employees	× 2.96			× 3.07			× 2.85			
Total monthly vehicle expenses for CAR Program	$ 1,616			$ 1,339			$ 1,109			
Months	× 12			× 12			× 12			
Total Annual CAR Program Vehicle Expenses*	$ 19,403	$ -	$ (19,403)	$ 16,041	$ -	$ (16,041)	$ 13,314	$ -	$ (13,314)	$ (48,758)

*Adjustments for immaterial mathematical errors

Based on the documentation provided, we determined that a total of $48,758 for allocated vehicle expenses is unallowable. The costs are unallowable because the county did not claim actual costs that were supported by source documentation.

Section V., "Reimbursable Costs," of the parameters and guidelines begins:

> To be eligible for mandated cost reimbursement for any fiscal year, only actual costs may be claimed. Actual costs are those costs actually incurred to implement the mandated activities. Actual costs must be traceable and supported by source documents that show the validity of such costs, when they were incurred, and their relationship to the reimbursable activities. A source document is a document created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign-in sheets, invoices, and receipts.

Recommendation

We recommend that the county:

- Follow the SCO's *Mandated Cost Manual* and the mandated program's parameters and guidelines when preparing its reimbursement claims; and
- Ensure that claimed costs include only eligible costs, are based on actual costs, and are properly supported.

County Response

> . . . The County disagrees with the disallowance of the material and supply costs that were claimed.
>
> The methodology that the County utilized to allocate the specific material and supply costs, as they relate to the Child Abduction and Recovery program, are necessary for the staff to perform the mandated duties. If the Auditor disagrees that these costs should be claimed as direct costs, then the County would request that these costs be reassigned as indirect costs and included in the County's indirect cost rate as it applies to this program. To simply disallow all legitimate reimbursement for specific material and supply costs necessary to do the job simply because of the formula used once again exalts form over function and appears disingenuous.

SCO Comment

Using a methodology to identify how materials and supplies costs "relate" to the CAR Program is not allowable per the parameters and guidelines. Section V. of the parameters and guidelines states that only *actual costs* may be claimed; these costs are defined as "those costs actually incurred to implement the mandated activities." Costs based on full-time equivalency or a proportional share of usage are not considered actual costs.

Attachment—
County's Response to Draft Audit Report

COUNTY OF RIVERSIDE
OFFICE OF THE
AUDITOR-CONTROLLER

County Administrative Center
4080 Lemon Street, 11th Floor
P.O. Box 1326
Riverside, CA 92502-1326
(951) 955-3800
Fax (951) 955-3802

AUDITOR CONTROLLER
COUNTY OF RIVERSIDE

Ben J. Benoit
County Auditor-Controller

Tanya S. Harris, DPA, CPA
Assistant Auditor-Controller

March 17, 2023

Lisa Kurokawa
Chief Compliance Audit Bureau
State Controller's Office – Division of Audits
P.O. Box 942850
Sacramento, CA 94250-5874

Subject: Riverside County – State Mandate Audit FY 2017-18 to 2019-20
SCO Audit ID # S22-MCC-0008 – Custody of Minors: Child Abduction & Recovery (Program 13)

Dear Ms. Kurokawa:

The purpose of this letter is to provide a response as requested to the draft of the State Controller's Office report regarding the claims of Riverside County for the legislatively mandated Custody of Minors-Child Abduction & Recovery Program for the period of July 1, 2017, through June 30, 2020.

We have reviewed the draft report and the summary findings/ Enclosed is the District Attorney's response which includes their views concerning the findings and their implemented corrective actions.

The County disagrees with the disallowance of costs and reserves the right to file an "Incorrect Reduction Claim" with the Commission on State Mandates within three years of the State Controllers Office notification of adjustment.

If you have any questions, please contact Rene Casillas, Deputy Auditor-Controller, at (951)-955-8140.

Sincerely

Ben Benoit
Auditor-Controller

Cc: Jared Haringsma, Assistant District Attorney, Administration
Tanya Harris, Assistant Auditor-Controller

OFFICE OF
THE DISTRICT ATTORNEY
COUNTY OF RIVERSIDE

MICHAEL A. HESTRIN
DISTRICT ATTORNEY

March 16, 2023

Lisa Kurokawa
Chief Compliance Audit Bureau
State Controller's Office – Division of Audits
P.O. Box 942850
Sacramento, CA 94250-5874

Subject: Riverside County – State Mandate Audit FY 2017-18 to 2019-20
SCO Audit ID # S22-MCC-0008 – Custody of Minors: Child Abduction & Recovery (Program 13)

Dear Ms. Kurokawa:

Thank you for providing the County of Riverside with the draft audit report on program 13/Child Abduction & Recovery mandated program for the period of July 1, 2017, through June 30, 2020.

The Riverside County District Attorney's Office (DAO) disagrees with the findings as laid out within the content of this report. It remains without dispute that this office has played a key role in the investigation and subsequent reunion of children with their legal parents. For the Auditor to disallow the related costs in achieving justice for these families' places form over substance. The office has been responsible for several hundred child recoveries during this period and billed appropriately. None of these findings represent a misappropriation of government funds. The County did track its time contemporaneously and in connection with the cases it worked on. The Auditor's concern is solely that the time was tracked at the program level instead of the activity level. The documentation contained within all the case files presented to the Auditor show that the DAO staff performed the mandated activities for this program and shows a clear relationship to these activities within the Parameters and Guidelines. This level of detail is sufficient to support the hours tracked in the payroll system at the program level. Further, the case files presented to the Auditor contained detailed documentation on all the activities performed by DAO staff that was associated with each case. For the Auditor to say that based on the documentation provided, they are unable to determine the mandated functions performed, is inaccurate. In addition to the case file details, the DAO staff provided a summary of activities and dates for each case file and offered their assistance to discuss the activities. If the Auditor would like to classify each activity within the case files to those activities listed on the claiming instructions, this could have been done upon request.

In addition, the DAO staff purposely excluded criminal activity and non-mandated related activities when coding their time into their payroll system. By cross referencing the case detail

with the cases listed along with the time in the payroll system, it will show that no criminal activity or non-mandated related activities are included. We respectfully request that the Auditor work with the DA staff to fully understand the activities contained within each of the case files so that they can show the mandated work was performed and should be reimbursed.

In 2009 the Commission on State Mandates ("Commission") amended the parameters and guidelines ("Guidelines") related to the Custody of Minors-Child Abduction and Recovery Program, which stated that actual costs must be supported by a source document. A Source document, according to the document, is created at or near the same time the actual cost was incurred for the event or activity in question. Source documents may include, but are not limited to, employee time records or time logs, sign in sheets, invoices, and receipts. The DAO provided employee time records as well as supporting information in the case files, all of which demonstrates that the mandated activity was in fact performed. For the first time, the additional requirement of using a log to support each minute claimed by mandated activity is being asserted. This additional requirement was never made clear and never directly communicated to the agencies that file these claims prior to this audit. This additional requirement has only been brought forward during this audit and well after the time was claimed. As part of this updated amendment of 2009, there was no sample or template of required reporting as is seen with other granting agencies. Without clear direction or guidance, each agency is allowed to interpret the ambiguous content of this amendment and act accordingly which leads to various inconsistent reporting results. To change the requirements at this late date and punish the DAO for not providing the information contemporaneously exalts form over substance and works an injustice.

In addition, the County disagrees with the Auditor's assessment that cases under Penal Code section 278.7 known as "Good Cause" cases are unallowable.

Child abduction cases take on many different types and forms, evolving as our office's investigation unfolds, and "Good Cause" statements are inextricably intertwined with our Child Abduction duties under Family Code sections 3130 and 3131, as well as the review of criminal cases pre-arraignment. Complaints of child abduction are received and reviewed by our DA staff. It is not uncommon that while investigating a complaint, the Child Abduction Unit is contacted by the "taking parent" who asserts a "Good Cause" claim pursuant to Penal Code section 278.7, stating that the taking parent has a good faith and reasonable belief that the child, if left with the other parent, will suffer immediate bodily injury or physical harm. The DAO cannot file a child abduction case if it finds the alleged offender had that good faith and reasonable belief. Similarly, the DAO will not return a child to a parent when the DAO believes that the child may be placed in danger by doing so. Simply put, the taking of and the evaluation of "Good Cause" statements is inseparable from the DAO's duties under the Parameters and Guidelines. The DAO will often receive multiple complaints regarding the same child or children and involved parties, which may relate back to a prior "Good Cause" claim, but each new complaint must be investigated.

Other Audit Reports for this program have noted that, even if otherwise in the context of a child abduction investigation, "Good Cause" cases are unallowable because the Parameters & Guidelines do not identify activities related to 278.7 cases as a reimbursable cost. Simply connecting a current or prior "Good Cause" investigation is not enough to determine that all costs are not reimbursable. Pursuant to this mandated program and the requirements of Family Code Sections 3130, 3131, which replaced former civil code 4604, the DAO is still mandated by the

state to take all actions necessary in locating the parties and procuring compliance, which necessarily involves an evaluation of any "Good Cause" claim that is made.

Subsection A of section V of the Parameters & Guidelines for this program provides, "Counties shall be reimburse for the increased costs which they are required to incur to have the district attorney actively assist in the resolution of the child custody and visitation problems; for the enforcement of custody and visitation orders; for all actions necessary to locate and return a child(ren) by use of any appropriate civil or criminal proceeding; and for complying with other court orders relating to the child custody and visitation …" (emphasis added). Actively assisting in the resolution of a child custody and visitation problems can involve and result in a "good Cause" claim. All action necessary in locating and returning a child includes the taking and evaluation of good cause reports. Thus, those cost should be allowable as they fall within the reimbursable mandated activities.

Lastly, the County disagrees with the disallowance of the material and supply costs that were claimed.

The methodology that the County utilized to allocate the specific material and supply costs, as they relate to the Child Abduction and Recovery program, are necessary for the staff to perform the mandated duties. If the Auditor disagrees that these costs should be claimed as direct costs, then the County would request that these costs be reassigned as indirect costs and included in the County's indirect cost rate as it applies to this program. To simply disallow all legitimate reimbursement for specific material and supply costs necessary to do the job simply because of the formula used once again exalts form over function and appears disingenuous.

In summary, the County respectfully requests that the State Controller's Office does not withhold future reimbursements due to the justifications presented above. For future claims, the DAO will continue to work with the staff assigned to the Child Abduction program and provide additional detail in time reporting, which will show the level of activity detail that the SCO is now requesting.

Thank you for this opportunity to submit our comments on your Audit Report and if you have any questions, please do not hesitate to contact me or Ginika Ezinwa, Deputy Director, Administration.

Sincerely,

JARED HARINGSMA,
Assistant District Attorney-Administration
Riverside County District Attorney

Cc: Ken Howell, Audit Manager
Alexandra Bonezzi, Auditor-in-Charge
Rene Casillas, CPA, CRMA, Chief Internal Auditor
Elaina Bentley, Assistant District Attorney
Laura Watts, Deputy District Attorney.
Ginika Ezinwa, Deputy Director, Administration
Cindy Sconce, MGT

State Controller's Office
Division of Audits
Post Office Box 942850
Sacramento, CA 94250

www.sco.ca.gov

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT	For State Controller Use Only (19) Program Number 00013 (20) Date Filed FEB 08 2019 (21) LRS Input	FORM FAM-27

(01) Claimant Identification Number **9933**				Reimbursement Claim Data	
(02) Claimant Name **County of Riverside**				(22) FORM-1, (04) 1. (f)	922,886
County of Location **Riverside**				(23) FORM-1, (04) 2. (f)	
Street Address or P.O. Box **4080 Lemon Street, 11th Floor**		Suite		(24) FORM-1, (04) 3. (f)	
City **Riverside**	State **CA**	Zip Code **92501**		(25) FORM-1, (04) 4. (f)	
		Type of Claim		(26) FORM-1, (06)	37
	(03)	(09) Reimbursement	X	(27) FORM-1, (07)	224,177
	(04)	(10) Combined		(28) FORM-1, (09)	
	(05)	(11) Amended		(29) FORM-1, (10)	
Fiscal Year of Cost	(06)	(12) **2017-2018**		(30)	
Total Claimed Amount	(07)	(13) **$1,147,063**		(31)	
Less: **10% Late Penalty** (refer to attached instructions)		(14)		(32)	
Less: **Prior Claim Payment Received**		(15)		(33)	
Net Claimed Amount		(16) **$1,147,063**		(34)	
Due from State	(08)	(17) **$1,147,063**		(35)	
Due to State		(18)		(36)	

(37) CERTIFICATION OF CLAIM

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursement set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Officer

Date Signed 1/31/2019

Paul Angulo, CPA, MA, Riverside County Auditor-Controller

Type or Print Name and Title of Authorized Signatory

Telephone Number **(951) 955-3800**

Email Address **pangulo@rivco.org**

(38) Name of Agency Contact Person for Claim

René Casillas, CPA, CRMA

Telephone Number **(951) 955-8140**

Email Address **rcasillas@rivco.org**

Name of Consulting Firm/Claim Preparer

MGT Consulting Group, Cindy Sconce

Telephone Number **(916) 760-4327**

Email Address **csconce@mgtconsulting.com**

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year
County of Riverside	**2017-2018**

(03) Department: **District Attorney**

Direct Costs	**Object Accounts**					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders	**$610,188**	**$226,287**	**$63,828**		**$22,582**	**$922,886**
2. Court Costs for Out-of-Jurisdiction Cases						
3. Securing Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs	**$610,188**	**$226,287**	**$63,828**		**$22,582**	**$922,886**

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	**36.95%**
(07) Total Indirect Costs	[Salaries and Wages]	**$224,177**
(08) Total Direct and Indirect Costs	[Line (05)(f) + line (07)]	**$1,147,063**

Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}]	**$1,147,063**

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year
County of Riverside	**2017-2018**

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number or Name	(c) Reimbursement Source	(d) Amount
FY2017/2018 no reimbursements made			
(04) Total Subtotal			

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL	FORM 2

(01) Claimant: **County of Riverside**

(02) Fiscal Year: **2017-2018**

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

- [X] 1. Compliance with Court Orders
- [ ] 2. Court Costs for Out-of-Jurisdiction Cases
- [ ] 3. Securing Appearance of Offender
- [ ] 4. Return of Children to Custodian

(04) Description of Expenses

(a) Employee Names, Job Classifications, Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	Object Accounts (d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
See attached salary and benefits detail								
Regular and SOT salaries				$606,703				
OT salaries				$3,485				
Regular benefits					$226,287			
Direct Expenses								
Communications						$8,722		
General Expenses						$4,666		
Training/Travel								$22,582
Space						$31,037		
Vehicle Expense						$19,404		
(05) Total [ ] Subtotal [ ] Page: of				$610,188	$226,287	$63,828		$22,582

MANDATED COSTS
CHILD ABDUCTION & RECOVERY
COMPONENT / ACTIVITY COST DETAIL

FORM
CAR - 2

(01) Claimant: **County of Riverside**

(02) Fiscal year costs were incurred: 2017-18

(03) Reimbursable Components: Check only one box per form to identify the component being claimed.

X Compliance with Court Orders

Court Costs for Out-of Jurisdiction Cases

(04) Description of Expenses: Complete columns (a) through (h)

(a) Employee Name, Job Classification, Activities Performed and Description of Expenses		(b) Hourly Rate of Unit Cost	Benefit Rate	(c) Hours Worked/ Quantity	Object Accounts (d) Salaries	(e) Benefits	Total Sal. & Ben	(f) Services and Supplies	(g) Fixed Assets	(h) Travel and Training
[redacted] DDA III		$83.34	35.00%	1,816.00	$151,345.44	$52,970.90	$204,316.34			
Sr DA Inv B		$64.42	38.00%	570.00	$36,719.40	$13,953.37	$50,672.77			
Inv Tech II		$36.32	44.00%	10.00	$363.20	$159.81	$523.01			
Sr DA Inv B		$64.76	39.00%	1,950.00	$126,282.00	$49,249.98	$175,531.98			
Inv Tech II		$41.52	36.00%	1,665.50	$69,151.56	$24,894.56	$94,046.12			
Paralegal II		$40.76	42.00%	1,740.40	$70,938.70	$29,794.26	$100,732.96			
LSA II		$32.94	25.00%	282.50	$9,305.55	$2,326.39	$11,631.94			
LSA II		$32.06	37.00%	1,741.30	$55,826.08	$20,655.65	$76,481.73			
Sr DA Inv B		$58.19	39.00%	1,334.00	$77,625.46	$30,273.93	$107,899.39			
LSA II		$24.53	53.00%	90.00	$2,207.70	$1,170.08	$3,377.78			
Supv DA Inv		$87.60	47.00%	16.00	$1,401.60	$658.75	$2,060.35			
Sr DA Inv B II		$78.67	38.00%	6.00	$472.02	$179.37	$651.39			
[redacted] Sr DA Inv B	OVT	$97.14		11.50			$1,117.11			
Sr DA Inv B	OVT	$97.14		10.00			$971.40			
Sr DA Inv B	OVT	$87.29		16.00			$1,396.64			
Sr DA Inv B		$58.19		12.50	$727.38		$727.38			
Sr DA Inv B		$64.76		35.50	$2,298.98		$2,298.98			
Sr DA Inv B		$58.19		21.50	$1,251.09		$1,251.09			
Sr DA Inv B II	SOT	$78.67		4.50	$354.02		$354.02			
Sr DA Inv B II		$78.67		5.50	$432.69		$432.69			
Travel/Training										22,582.23
Communications								8,721.50		
Miscellaneous								4,665.98		
Space								31,037.49		
Vehicle Expenses								19,403.52		
				11,338.70	$606,702.85	$226,287.05	$836,475.05	63,828.49	0.00	22,582.23

FY18 ICRP Rate 36.95% $ 224,177
(Does not include overtime salaries)

TOTAL **1,147,063**

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT
FY 2017-2018

[redacted]	Title	2080 hourly Rate	total wages	total employer paid benefits	Calculated Hourly Rate based on 1,760 Productive Hours	Benefit Rate
[redacted]	DEP DISTRICT ATTORNEY III	$70.52	$152,331.83	$53,751.66	$83.34	35.00%
[redacted]	SR D.A. INVESTIGATOR B II	$54.51	$123,803.79	$46,951.39	$64.42	38.00%
[redacted]	Inv Tech II	$30.73	$66,420.66	$29,004.26	$36.32	44.00%
[redacted]	SR D.A. INVESTIGATOR B	$54.80	$121,453.95	$47,130.68	$64.76	39.00%
[redacted]	INVESTIGATIVE TECH II	$35.13	$73,067.16	$26,140.21	$41.52	36.00%
[redacted]	PARALEGAL II	$34.49	$71,752.95	$30,263.44	$40.76	42.00%
[redacted]	LEGAL SUPPORT ASST II	$27.87	$43,332.12	$10,993.70	$32.94	25.00%
[redacted]	LEGAL SUPPORT ASST II	$27.13	$55,707.87	$20,564.96	$32.06	37.00%
[redacted]	SR D.A. INVESTIGATOR B	$49.24	$77,819.95	$30,646.95	$58.19	39.00%
[redacted]	LEGAL SUPPORT ASST II	$20.76	$42,080.41	$22,158.02	$24.53	53.00%
[redacted]	SR D.A. INVESTIGATOR B	$49.24	$128,229.91	$49,544.92	$58.19	39.00%
[redacted]	Supv DA Inv	$74.12	$156,115.25	$73,347.75	$87.60	47.00%
[redacted]	SR D.A. INVESTIGATOR B II	$66.57	$157,848.71	$60,403.28	$78.67	38.00%
[redacted]	SR D.A. INVESTIGATOR B II	$66.57	$161,727.63	$60,072.58	$78.67	37.00%

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT

FY 2017-2018

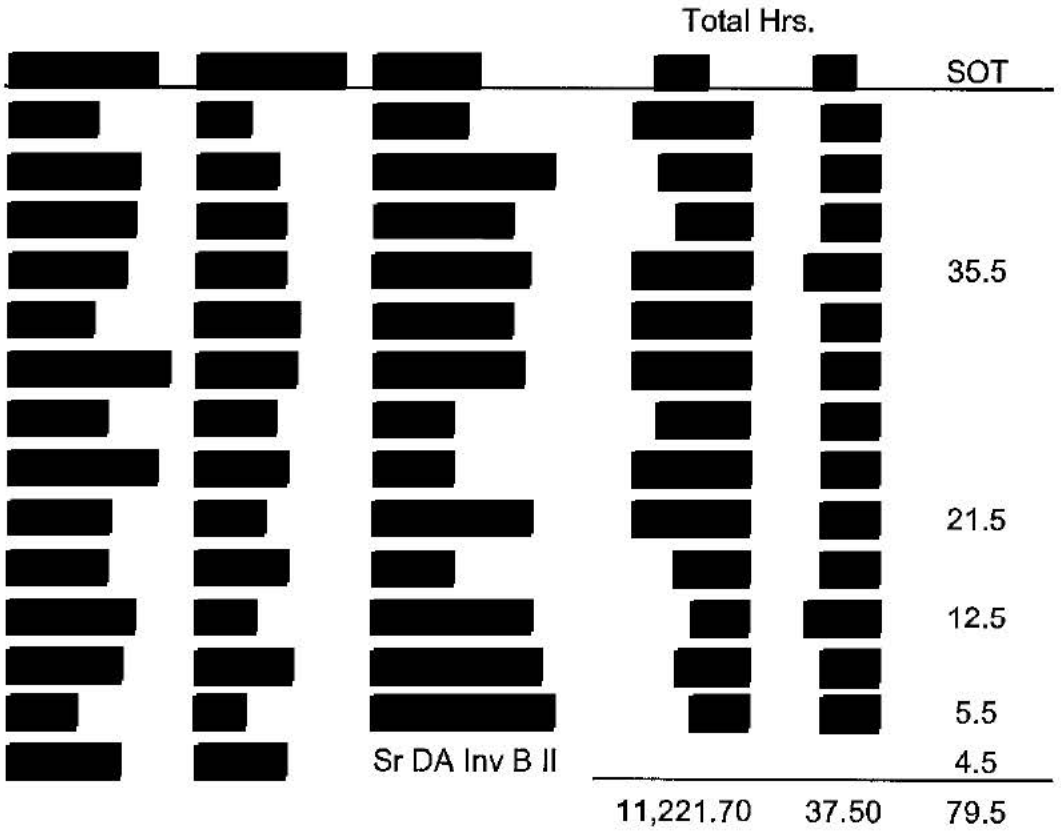
[redacted]	Title	2080 hourly Rate	total wages	total employer paid benefits	Calculated Hourly Rate based on 1,760 Productive Hours	Calculated Productive OT	Benefit Rate	Reg. Hrs	OT Hrs	SOT Hrs	CAR Regular Salaries	CAR OT Salaries	CAR SOT Salaries	CAR Benefits
[redacted]	DEP DISTRICT ATTORNEY III	$70.52	$152,331.83	$53,751.66	$83.34	$125.01	35.00%	1816	0		$151,345.44	$0.00	$0.00	$52,970.90
[redacted]	SR D.A. INVESTIGATOR B II	$54.51	$123,803.79	$46,951.39	$64.42	$96.63	38.00%	570	0		$36,719.40	$0.00	$0.00	$13,953.37
[redacted]	Inv Tech II	$30.73	$66,420.66	$29,004.26	$36.32	$54.48	44.00%	10	0		$363.20	$0.00	$0.00	$159.81
[redacted]	SR D.A. INVESTIGATOR B	$54.80	$121,453.95	$47,130.68	$64.76	$97.14	39.00%	1950	21.5	35.5	$126,282.00	$2,088.51	$2,298.98	$49,249.98
[redacted]	INVESTIGATIVE TECH II	$35.13	$73,067.16	$26,140.21	$41.52	$62.28	36.00%	1665.5	0		$69,151.56	$0.00	$0.00	$24,894.56
[redacted]	PARALEGAL II	$34.49	$71,752.95	$30,263.44	$40.76	$61.14	42.00%	1740.4	0		$70,938.70	$0.00	$0.00	$29,794.26
[redacted]	LEGAL SUPPORT ASST II	$27.87	$43,332.12	$10,993.70	$32.94	$49.41	25.00%	282.5	0		$9,305.55	$0.00	$0.00	$2,326.39
[redacted]	LEGAL SUPPORT ASST II	$27.13	$55,707.87	$20,564.96	$32.06	$48.09	37.00%	1741.3	0		$55,826.08	$0.00	$0.00	$20,655.65
[redacted]	SR D.A. INVESTIGATOR B	$49.24	$77,819.95	$30,646.95	$58.19	$87.29	39.00%	1334	0	21.5	$77,625.46	$0.00	$1,251.09	$30,273.93
[redacted]	LEGAL SUPPORT ASST II	$20.76	$42,080.41	$22,158.02	$24.53	$36.80	53.00%	90	0		$2,207.70	$0.00	$0.00	$1,170.08
[redacted]	SR D.A. INVESTIGATOR B	$49.24	$128,229.91	$49,544.92	$58.19	$87.29	39.00%	0	16	12.5	$0.00	$1,396.64	$727.38	$0.00
[redacted]	Supv DA Inv	$74.12	$156,115.25	$73,347.75	$87.60	$131.40	47.00%	16	0		$1,401.60	$0.00	$0.00	$658.75
[redacted]	SR D.A. INVESTIGATOR B II	$66.57	$157,848.71	$60,403.28	$78.67	$118.01	38.00%	6	0	5.5	$472.02	$0.00	$432.69	$179.37
[redacted]	SR D.A. INVESTIGATOR B II	$66.57	$161,727.63	$60,072.58	$78.67	$118.01	37.00%	0	0	4.5	$0.00	$0.00	$354.02	$0.00
											$601,638.71	**$3,485.15**	**$5,064.14**	**$226,287.05**
													Grand Total	**$836,475.05**

Riverside County District Attorney's Office

Recap Actual

Child Recovery DA1600

FY18 Grant Period 7/1/17 - 6/30/18



SOT Hours

SOT = straight overtime, i.e., employee is paid at straight time, not 1.5x regular hourly rate. The RSA (Riverside Sheriff Assoc) MOU was changed recently and investigators must actually work 86.0 per payperiod before they get paid at 1.5x. If they have taken any time off during that payperiod, any "overtime" worked is paid at straight time (until they hit 86.0 hr).

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

DISTRICT ATTORNEY

		DESCRIPTION OF COST		Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog, Grant + Dir (case related)) Allowable Direct
A)		**Personnel Analysis:**					
	1	SALARY & WAGES		74,828,829.38	30,788.82	9,014,458.91	65,783,581.65
			Distribution %	100.00%	0.04%	12.05%	87.91%
	2	PART-TIME WAGES & OT		2,305,496.38	0.00	0.00	2,305,496.38
	3	BENEFITS	40.22%	30,092,484.18	0.00	3,625,173.14	26,467,311.04
			Subtotal	**107,226,809.94**	**30,788.82**	**12,639,632.04**	**94,556,389.08**
B)		**Other Operating Expenses:**					
	4	520105 PROTECTIVE GEAR		48,523.30	0.00	42,866.69	5,656.61
	5	520115 Uniforms		29,469.26	2,763.30	26,449.59	256.37
	6	520200 Communications		97,202.57	0.00	67,087.73	30,114.84
	7	520220 Co Radio Sys		406,558.34	0.00	319,788.04	86,770.30
	8	520230 Cell Phone		145,146.39	0.00	79,062.59	66,083.80
	9	520270 Co Delivery Svrc		964.96	0.00	964.96	0.00
	10	520300 Pager Svrc		109.59	0.00	109.59	0.00
	11	520320 Phone Srvc - Long Distance		4,927.34	0.00	4,218.25	709.09
	12	520820 Janitorial Srvc		508,500.70	0.00	465,731.75	42,768.95
	13	520845 Trash		10,187.49	0.00	10,187.49	0.00
	14	520930 FY 17/18 GL & Auto Ins		1,101,261.00	0.00	1,002,786.06	98,474.94
	15	520945 FY 17/18 Prop Ins		160,131.00	0.00	146,662.71	13,468.29
	16	521100 EXPERT WITNESS FEES		201,026.64	0.00	0.00	201,026.64
	17	521160 WITNESS/JURY MEALS/LODGING		42,315.00	0.00	0.00	42,315.00
	18	521170 WITNESS FEES		9,016.29	0.00	0.00	9,016.29
	19	521180 WITNESS MISC		204,849.36	0.00	0.00	204,849.36
	20	521190 WITNESS PROTECT		45,875.53	0.00	0.00	45,875.53
	21	521360 MAINT-COMPUTER EQUIP		5,904.66	0.00	5,547.99	356.67
	22	521380 MAINT-COPIER MACHINES		127,264.26	0.00	88,186.71	39,077.55
	23	521500 MAINT-MOTOR VEHICLES		42,866.98	0.00	0.00	42,866.98
	24	521540 MAINT-OFFICE EQUIP		3,969.66	0.00	3,711.12	258.54
	25	521640 MAINT-SOFTWARE		441,772.63	0.00	364,558.83	77,213.80
	26	521660 MAINT-TELEPHONE		1,021.10	0.00	1,021.10	0.00

27	521700	MAINT-ALARMS	109,122.51	0.00	109,122.51	0.00
28	522310	MAINT-BUILDING/Improv	762,638.94	0.00	698,494.94	64,144.00
29	522810	CRIME LAB/ FORENSIC SUPPLIES	18,954.71	0.00	0.00	18,954.71
30	523100	MEMBERSHIPS	160,472.54	156,910.10	867.24	2,695.20
31	523230	MISC EXPENSE	40,904.59	0.00	765.00	40,139.59
32	523270	SPECIAL EVENTS	35,625.65	25,729.10	0.00	9,896.55
33	523290	BANK CHARGES	216.00	0.00	216.00	0.00
34	523300	MOVING EXPENSE	3,309.73	0.00	3,309.73	0.00
35	523600	AUDIOVISUAL EXPENSES	25,708.18	0.00	9,009.41	16,698.77
36	523620	BOOKS/PUBLICATIONS	68,714.35	0.00	62,467.88	6,246.47
37	523622	BKS/PUB Electronic	104,742.72	0.00	81,810.30	22,932.42
38	523640	COMPUTER EQUIP (NOT > 5,000)	259,923.72	0.00	40,793.21	219,130.51
39	523680	OFFICE EQUIP NON FIXED ASSET	9,213.09	0.00	3,022.29	6,190.80
40	523700	OFFICE SUPPLIES	261,943.46	0.00	239,882.85	22,060.61
41	523720	PHOTOCOPYING	8,929.11	0.00	0.00	8,929.11
42	523760	POSTAGE/MAILING	86,648.68	0.00	76,593.50	10,055.18
43	523800	PRINTING/BINDING	31,905.69	0.00	22,265.05	9,640.64
44	523820	SUBSCRIPTIONS	19,936.31	0.00	12,288.81	7,647.50
45	523840	COMPUTER EQUIP-Software	23,625.12	0.00	14,332.22	9,292.90
46	523940	RECRUITING EXPENSE	5,499.75	0.00	5,499.75	0.00
47	524560	Auditing & Accting	22,150.00	0.00	562.00	21,588.00
48	524561	Payroll Srvc	81,851.55	0.00	81,851.55	0.00
49	524580	BACKGROUND/REFERENCES	40,814.30	0.00	40,814.30	0.00
50	524720	COURT REPORTER FEE	372,726.14	0.00	0.00	372,726.14
51	524740	CO SUPP SRVC (COWCAP)	1,475,758.00	1,475,758.00	0.00	0.00
52	524840	FINGERPRINTING SERV.	9,129.00	0.00	9,080.00	49.00
53	524960	INTERPRETERS/TRANSLATORS	49,056.93	0.00	0.00	49,056.93
54	525060	MEDICAL EXAMS	14,625.00	0.00	0.00	14,625.00
55	525100	MEDICAL/LAB SERVICE	54,371.00	0.00	0.00	54,371.00
56	525140	PERSONNEL SERVICE (HR Rate)	556,281.85	0.00	556,281.85	0.00
57	525220	PRE-EMPLOYMENT SRVC	14,754.38	0.00	14,754.38	0.00
58	525320	SECURITY GUARD SRVC	327,537.36	0.00	327,537.36	0.00
59	525330	RMAP SERVICES	195,499.94	0.00	35,851.06	159,648.88
60	525340	TAP - OVERHEAD	52,800.00	0.00	52,800.00	0.00

61	525440	PROF SRVC	295,099.90	85,540.39	10,911.06	198,648.45
62	525500	SALARY/BENE REIMB	667,816.63	82.37	0.00	667,734.26
63	525840	RCIT DEVICE ACCESS	1,434,498.48	0.00	1,434,498.48	0.00
64	526410	LEGALLY REQ'D NOTICES	10,466.05	0.00	0.00	10,466.05
65	526420	ADVERTISING	540.00	0.00	465.00	75.00
66	526530	RENT-LEASE EQUIP	3,298.32	0.00	2,713.11	585.21
67	526700	RENT-LEASE BLDGS	543,455.13	0.00	449,267.85	94,187.28
68	526910	Field Equip-Non Assets	10,005.65	0.00	3,286.14	6,719.51
69	527220	VITAL RECORDS	1,136.00	0.00	0.00	1,136.00
70	527280	AWARDS/RECOGNITION	3,627.12	3,627.12	0.00	0.00
71	527460	FIREARM EQUIP	48,535.58	0.00	45,381.09	3,154.49
72	527580	FURNITURE STOCK	68,537.70	0.00	49,531.85	19,005.85
73	527720	Safety-Security Supplies	12,184.48	0.00	557.94	11,626.54
74	527780	Special Program Expense	76,776.41	0.00	0.00	76,776.41
75	527840	TRAINING-EDUC/TUITION REGIS	87,724.05	0.00	32,476.07	55,247.98
76	527880	TRAINING - OTHER	179,407.20	0.00	37,791.89	141,615.31
77	528100	TRAINING- POST/STC	49,857.27	0.00	44,158.14	5,699.13
78	528220	PHOTO EXP	4,865.10	0.00	1,203.61	3,661.49
79	528900	AIR TRANSPORT	30,315.52	0.00	0.00	30,315.52
80	528920	CAR POOL EXPENSE / Fleet	1,452,812.26	20,517.09	138,865.86	1,293,429.31
81	528940	TRAVEL - FUEL - V	21,459.12	0.00	18,737.91	2,721.21
82	528960	LODGING	24,032.83	0.00	2,666.50	21,366.33
83	528980	MEALS	6,983.68	0.00	20.29	6,963.39
84	529000	MISC TRAVEL	7,434.25	0.00	4,503.00	2,931.25
85	529010	PARKING VALIDATION	1,200.00	0.00	0.00	1,200.00
86	529040	PRIVATE MILEAGE	36,684.35	(119.84)	0.00	36,804.19
87	529060	PUBLIC SERVICE TRANS.	738.45	0.00	59.13	679.32
88	529080	RENTAL VEHICLES	1,981.56	0.00	94.52	1,887.04
89	529121	Transport-Prisoner/Ward	10,900.80	0.00	0.00	10,900.80
90	529540	UTILITIES	530,606.81	0.00	476,067.94	54,538.87
91	537070	INTERFND EXP-MOTOR SERV	50.65	0.00	0.00	50.65
92	537320	INTERFND EXP- Bldg Improve	17,274.30	0.00	17,274.30	0.00
93	542060	IMPROVEMENTS-BLDG	11,820.99	0.00	11,820.99	0.00
94	546080	EQUIP-COMPUTER	109,521.32	0.00	0.00	109,521.32

RIVERSIDE COUNTY | **Indirect Cost Rate FY 2017-2018** | **DISTRICT ATTORNEY**

95	546140	EQUIP-OFFICE	68,715.38	50,816.88	0.00	17,898.50
96	546280	CAPITALIZED SOFTWARE	84,582.00	84,582.00	0.00	0.00
97	571900	Intra District Attorney	(58,109.25)	0.00	0.00	(58,109.25)
98	572800	INTRA-MISC	(3,109,021.98)	0.00	0.00	(3,109,021.98)
		Subtotal	11,692,068.46	1,906,206.51	7,911,567.06	1,874,294.89
		Total Department Expenditures	118,918,878.40	1,936,995.33	20,551,199.10	96,430,683.97
Cost Adjustments/ Cost Plan Allocations:						
		A-87 Cost Allocation Plan	3,755,116.00		3,755,116.00	
Total Indirect Costs:			3,755,116.00		3,755,116.00	
Total Costs:			122,673,994.40	1,936,995.33	24,306,315.10	96,430,683.97

Total Indirect Costs	24,306,315.10	
Total Direct Salaries:	65,783,581.65	**Calculated FY17/18 Indirect Cost Rate: 36.95%**

Riverside County District Attorney's Office
Expenditure Report Actual
Child Recovery DA1600
FY18 Grant Period 7/1/17 - 6/30/18

		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Total 1st Qtr	Total 2nd Qtr	Total 3rd Qtr	Total 4th Qtr	YTD Costs
OPERATING EXPENSES																		
Communications	$ 8,722	$ -	$ -	$ 2,052	$ -	$ -	$ 2,124	$ -	$ -	$ 4,484	$ -	$ -	$ 62	$ 2,052	$ 2,124	$ 4,484	$ 62	$ 8,722
General Operating Expenses	$ 4,666	$ -	$ -	$ 719	$ -	$ -	$ 3,676	$ -	$ -	$ 173	$ -	$ -	$ 98	$ 719	$ 3,676	$ 173	$ 98	$ 4,666
Meetings/Seminars	$ 22,582	$ -	$ -		$ -	$ -	$ 3,418	$ -	$ -	$ 5,150	$ -	$ -	$ 14,014	$ -	$ 3,418	$ 5,150	$ 14,014	$ 22,582
Space	$ 31,037	$ -	$ -	$ 5,875	$ -	$ -	$ 9,181	$ -	$ -	$ 11,949	$ -	$ -	$ 4,032	$ 5,875	$ 9,181	$ 11,949	$ 4,032	$ 31,037
Vehicle Expenses	$ 19,404	$ -	$ -	$ 4,919	$ -	$ -	$ 5,121	$ -	$ -	$ 9,998	$ -	$ -	$ (634)	$ 4,919	$ 5,121	$ 9,998	$ (634)	$ 19,404

	Child Recovery DA1600						
	Billable Expenses for						12
	July 2017 - June 2018						12
		Direct Billed to Grant	Adjustments (4 tabs)	YTD Totals	tracking only thru Q3	Q4 Costs	Balance of Avg Exps
A	Audit	$ -	$ -	$ -	$ -	$ -	$ -
B	Communications		$ 8,721.00	$ 8,721.00	$ 8,659.50	$ 61.50	$ -
C	General Expenses	$ 2,478.31	$ 2,187.75	$ 4,666.06	$ 4,568.08	$ 97.98	$ -
D	Travel	$ 22,581.82		$ 22,581.82	$ 8,567.59	$ 14,014.23	$ -
E	Space	$ -	$ 31,037.08	$ 31,037.08	$ 27,004.59	$ 4,032.49	$ -
F	Vehicle Expense	$ -	$ 19,403.38	$ 19,403.38	$ 20,037.86	$ (634.48)	$ -
	Total Expenditures	**$ 25,060.13**	**$ 61,349.21**	**$ 86,409.34**	**$ 68,837.62**	**$ 17,571.72**	**$ -**
	Indirect Expense	$ -	$ -	$ 213,036.49	$ 148,036.61	$ 64,999.88	
				$ 299,445.83	$ 216,874.23	$ 82,571.60	

General Ledger Transactions

Journal Date	Journal ID	Fund	Department	Account	Project		Amount	Description
Fund 10000 -- General Fund								
Account 523620 -- Books/Publications								
3/15/2018	AP02009646	10000	2200100000	523620	DA1600	C	178.35	CA Desktop FmlyLaw&RulesFulSet
Total Books/Publications							178.35	
Account 523640 -- Computer Equip-Non Fixed Asset								
8/25/2017	AP01964461	10000	2200100000	523640	DA1600	C	617.70	HP LaserJet Color Printer
Total Computer Equip-Non Fixed Asset							617.70	
Account 523700 -- Office Supplies								
1/3/2018	AP01991765	10000	2200100000	523700	DA1600	C	70.94	Office Supplies
1/5/2018	AP01991767	10000	2200100000	523700	DA1600	C	(2.01)	Discount Earned
1/5/2018	AP01991767	10000	2200100000	523700	DA1600	C	2.01	Discount Earned Memo
Total Office Supplies							70.94	
Account 523760 -- Postage-Mailing								
10/3/2017	AP01972616	10000	2200100000	523760	DA1600	C	[illegible]	Sept'17 Riverside (1) Shipper
12/4/2017	AP01986074	10000	2200100000	523760	DA1600	C	[illegible]	Nov'17 (19) Shippers
2/1/2018	AP01999641	10000	2200100000	523760	DA1600	C	[illegible]	Jan'18 Riverside (15) shippers
2/1/2018	AP01999641	10000	2200100000	523760	DA1600	C	[illegible]	Jan'18 Riverside(11) shippers
2/8/2018	AP02001185	10000	2200100000	523760	DA1600	C	[illegible]	Jan'17 Riverside (22) Shippers
4/9/2018	AP02014450	10000	2200100000	523760	DA1600	C	[illegible]	March'18(13)Shippers Riverside
6/20/2018	AP02033176	10000	2200100000	523760	DA1600	C	[illegible]	May18' 14 Shippers Riverside
Total Postage-Mailing							188.36	
Account 525440 -- Professional Services								
7/11/2017	AP01956280	10000	2200100000	525440	DA1600	C	2,292.00	CRU Texas Atty-DAR2017-018-013
8/21/2017	AP01963335	10000	2200100000	525440	DA1600	C	[illegible]	Subpoena Srvic-DAR2017-200-002
12/21/2017	AP01989727	10000	2200100000	525440	DA1600	C	[illegible]	RID1302307
1/22/2018	AR01995171	10000	2200100000	525440	DA1600	C	[illegible]	
4/9/2018	AR02014377	10000	2200100000	525440	DA1600	C	[illegible]	
Total Professional Services							3,714.96	
Account 527880 -- Training-Other								
12/7/2017	AP01987617	10000	2200100000	527880	DA1600	D	[illegible]	A3 11/29/17 ChldAbdTaskTrng-LL
12/7/2017	AP01987617	10000	2200100000	527880	DA1600	D	[illegible]	A4 11/29/17 ChldAbdTaskTrng-LL
12/18/2017	AP01990483	10000	2200100000	527880	DA1600	D	[illegible]	B4 11/29/17 CAU Training SC
4/20/2018	AP02018216	10000	2200100000	527880	DA1600	D	[illegible]	A5 04/09/18 CA AG Mtg LL
4/23/2018	AP02018217	10000	2200100000	527880	DA1600	D	[illegible]	A4 04/09/18 Atty Gnrl Mtng LL
4/23/2018	AP02018217	10000	2200100000	527880	DA1600	D	[illegible]	A3 04/09/18 Atty Gnrl Mtng LL
4/23/2018	AP02018217	10000	2200100000	527880	DA1600	D	[illegible]	A5 04/09/18 Atty Gnrl Mtng LL
6/30/2018	ACOGAD1654	10000	2200100000	527880	DA1600	D	[illegible]	82600
Total Training-Other							655.56	
Account 528900 -- Air Transportation								
8/17/2017	AP01964094	10000	2200100000	528900	DA1600	D	903.24	06/23/17 Child Recovery SE + 1
10/11/2017	AP01974420	10000	2200100000	528900	DA1600	D	952.81	09/23/17 Child Recvr Inv 2E
10/23/2017	AP01977585	10000	2200100000	528900	DA1600	D	593.58	08/27/17 Recovery & Hearing SE
11/16/2017	AP01985075	10000	2200100000	528900	DA1600	D	50.00	09/23/17 Child Rec Inv SE

Journal Date	Journal ID	Fund	Department	Account	Project		Amount	Description
2/26/2018	AP02005815	10000	2200100000	528900	DA1600	D	1,716.51	02/18/18 Child Recovry (1E+2))
3/21/2018	AP02010848	10000	2200100000	528900	DA1600	D	50.00	01/28/18 Child Rec Inv SE
3/21/2018	AP02011885	10000	2200100000	528900	DA1600	D	2,464.20	01/28/18 Child Recovery 2E + 1
4/20/2018	AP02018216	10000	2200100000	528900	DA1600	D	932.96	02/26/18 Child Recovery SC
4/20/2018	AP02018216	10000	2200100000	528900	DA1600	D	1,117.70	03/06/18 Child Rec 2E + 1
4/20/2018	AP02018216	10000	2200100000	528900	DA1600	D	477.00	03/11/18 Child Recovery SC
5/8/2018	AP02022685	10000	2200100000	528900	DA1600	D	567.95	04/16/18 Child Recovry SJ + 1
6/11/2018	AP02030264	10000	2200100000	528900	DA1600	D	(451.95)	04/16/18 Child Recovery SE
6/13/2018	AP02030689	10000	2200100000	528900	DA1600	D	12.00	05/09/18 Child Rec/Inv SE
6/13/2018	AP02032320	10000	2200100000	528900	DA1600	D	2,126.14	05/14/18 Child Recovery Inv 2E
6/30/2018	ACOGAD1654	10000	2200100000	528900	DA1600	D	998.36	82600
6/30/2018	ACOGAD1654	10000	2200100000	528900	DA1600	D	2,244.80	82600
6/30/2018	ACOGAD1654	10000	2200100000	528900	DA1600	D	1,212.60	82598
Total Air Transportation							15,967.90	
Account 528940 -- Travel-Fuel								
3/21/2018	AP02010848	10000	2200100000	528940	DA1600	D	21.54	01/29/18 Child Recovery SC
4/19/2018	AP02017488	10000	2200100000	528940	DA1600	D	31.27	02/26/18 Child Recovery SC
Total Travel-Fuel							52.81	
Account 528960 -- Lodging								
7/12/2017	AP01954682	10000	2200100000	528960	DA1600	D	49.83	06/07/17 Child Abd Ing FV
8/17/2017	AP01964094	10000	2200100000	528960	DA1600	D	486.45	06/23/17 Child Recovery SE + 1
10/23/2017	AP01977585	10000	2200100000	528960	DA1600	D	[redacted]	09/13/17 Chld Rec Invest SE
10/23/2017	AP01977585	10000	2200100000	528960	DA1600	D	[redacted]	09/13/17 Child Recov Inv SE
11/16/2017	AP01985075	10000	2200100000	528960	DA1600	D	[redacted]	09/23/17 Child Rec Inv SE
3/21/2018	AP02011885	10000	2200100000	528960	DA1600	D	[redacted]	01/28/18 Child Recov Inv SE
3/21/2018	AP02011885	10000	2200100000	528960	DA1600	D	[redacted]	01/29/18 Child Recov Inv SC
3/21/2018	AP02011885	10000	2200100000	528960	DA1600	D	[redacted]	01/29/18 Court Appearance LL
4/20/2018	AP02018216	10000	2200100000	528960	DA1600	D	[redacted]	02/26/18 Child Recovery SC
4/20/2018	AP02018216	10000	2200100000	528960	DA1600	D	[redacted]	03/11/18 Child Recovery SC
6/13/2018	AP02032320	10000	2200100000	528960	DA1600	D	[redacted]	05/14/18 Child Recovery Inv 2E
6/13/2018	AP02032320	10000	2200100000	528960	DA1600	D	[redacted]	05/09/18 Child Recovery Inv SE
6/30/2018	ACOGAD1654	10000	2200100000	528960	DA1600	D	[redacted]	82600
6/30/2018	ACOGAD1654	10000	2200100000	528960	DA1600	D	[redacted]	82600
Total Lodging							4,847.22	
Account 528980 -- Meals								
7/11/2017	AP01953931	10000	2200100000	528980	DA1600	D	77.16	06/24/17 CAU Trip SE
10/11/2017	AP01974693	10000	2200100000	528980	DA1600	D	[redacted]	09/25/17 Invest. RIF1302596 LL
10/17/2017	AR01974974	10000	2200100000	528980	DA1600	D	[redacted]	
10/23/2017	AP01977585	10000	2200100000	528980	DA1600	D	[redacted]	09/13/17 Chld Rec Invest SE
11/16/2017	AP01985075	10000	2200100000	528980	DA1600	D	[redacted]	09/23/17 Child Rec Inv SE
11/29/2017	AR01984340	10000	2200100000	528980	DA1600	D	[redacted]	
2/7/2018	AP02000843	10000	2200100000	528980	DA1600	D	[redacted]	B3 01/28/18 CAU Trip to SC- SE
2/9/2018	AP02001816	10000	2200100000	528980	DA1600	D	[redacted]	1/28/19 Crt Hearing DS35813 LL
3/21/2018	AP02010848	10000	2200100000	528980	DA1600	D	[redacted]	02/18/18 Child Rec Inv SE
3/21/2018	AP02010848	10000	2200100000	528980	DA1600	D	[redacted]	01/29/18 Child Recovery SC

Riverside Co. District Attorney's Office
FY18 Direct Expenses
Child Recovery DA1600

Journal Date	Journal ID	Fund	Department	Account	Project		Amount	Description
3/21/2018	AR02009976	10000	2200100000	528980	DA1600	D	(13.71)	
3/28/2018	AP02012526	10000	2200100000	528980	DA1600	D	52.42	03/06/18 Child Recovery 2E +1
4/19/2018	AP02017488	10000	2200100000	528980	DA1600	D	150.14	02/26/18 Child Recovery SC
4/19/2018	AP02017488	10000	2200100000	528980	DA1600	D	60.37	03/11/18 Child Recovery SC
6/13/2018	AP02030689	10000	2200100000	528980	DA1600	D	275.22	05/09/18 Child Rec/Inv SE
6/13/2018	AP02030689	10000	2200100000	528980	DA1600	D	99.34	05/14/18 Child Rec SE
6/13/2018	AP02031491	10000	2200100000	528980	DA1600	D	92.57	05/14/18 Child Recovery SC
6/18/2018	AR02031386	10000	2200100000	528980	DA1600	D	(19.00)	
Total Meals							1,350.67	
Account 529000 -- Miscellaneous Travel Expense								
7/11/2017	AP01953931	10000	2200100000	529000	DA1600	D	40.00	06/24/17 CAU Trip SE
10/23/2017	AP01977585	10000	2200100000	529000	DA1600	D	[illegible]	09/13/17 Chld Rec Invest SE
11/16/2017	AP01985075	10000	2200100000	529000	DA1600	D	[illegible]	09/23/17 Child Rec Inv SE
3/21/2018	AP02010848	10000	2200100000	529000	DA1600	D	[illegible]	02/18/18 Child Rec Inv SE
3/21/2018	AP02010848	10000	2200100000	529000	DA1600	D	[illegible]	01/29/18 Child Recovery SC
4/19/2018	AP02017488	10000	2200100000	529000	DA1600	D	[illegible]	02/26/18 Child Recovery SC
4/19/2018	AP02017488	10000	2200100000	529000	DA1600	D	[illegible]	03/11/18 Child Recovery SC
6/13/2018	AP02031491	10000	2200100000	529000	DA1600	D	[illegible]	05/14/18 Child Recovery SC
Total Miscellaneous Travel Expense							232.00	
Account 529060 -- Public Service Transportation								
9/1/2017	AP01966298	10000	2200100000	529060	DA1600	D	10.67	06/23/17 Child Recovery SE
11/16/2017	AP01985075	10000	2200100000	529060	DA1600	D	479.30	10/12/17 Child Recovery 2 ppl
Total Public Service Transportation							489.97	
Account 529080 -- Rental Vehicles								
7/11/2017	AP01954681	10000	2200100000	529080	DA1600	D	102.59	06/23/17 Return Child SE
12/1/2017	AP01991762	10000	2200100000	529080	DA1600	D	158.02	09/23/17 CRU Investigations SE
4/4/2018	AP02014449	10000	2200100000	529080	DA1600	D	93.20	01/28/18 Chld Rec Inv SE
5/8/2018	AP02022685	10000	2200100000	529080	DA1600	D	172.16	02/26/18 Child Recovery SC
5/8/2018	AP02022685	10000	2200100000	529080	DA1600	D	129.66	03/11/18 Child Rcvry SC
Total Rental Vehicles							655.63	
Total General Fund							29,022.07	
						C	(2,292.00)	
						D	(1,669.94)	
							25,060.13	

Prior FY exp

General Expense	C	2,478.31
Travel/Training	D	22,581.82
		25,060.13

Costs
Q1
Q2
Q3
Q4

Child Recovery DA1600

General Expenses
July 2017 - June 2018
12 Months

		Trial Balance	# mo	Average	Bureau Sworn	Bureau All	All
520105	Protective Gear	45,867.65	12.00	3,822.30	3,822.30		0.00
522810	Forensic Supplies	18,886.84	12.00	1,573.90		1,573.90	0.00
525340	Temporary Help Services	52,800.00	12.00	4,400.00	4,400.00		0.00
	TOTAL COST	**117,554.49**		**9,796.21**	**8,222.30**	**1,573.90**	**0.00**

Average # of employees		**106.00**	**157.00**	**675.00**
Average cost per employee per month		**77.57**	**10.02**	**0.00**
Total staff assigned to Grant		**1.97**	**2.96**	**6.11**
Total cost for Grant	**2,187.75** ✓	**1,831.34**	**356.40**	**0.00**

Position		**Chargeable Percentage**	**Chargeable Percentage**	**Chargeable Percentage**
District Attorney	0.996			0.996
Bureau - Sworn	1.967	1.967	1.967	1.967
Bureau - Non Sworn	0.995		0.995	0.995
VW	0.000			0.000
Clerical	1.150			1.150
Paralegal	0.996			0.996
TOTAL ASSIGNED	**6.105**	**1.967**	**2.963**	**6.105**

	Bureau Sworn	**Bureau All**	ALL

Child Recovery DA1600

Communication Expenses
July 2017 - June 2018

		Trial Bal	12 Months	Car Radios	Cell Phones	All
520220	County Radio Systems	378,295.38	12.00	31,524.61		0.00
520230	Cellular Phone	91,499.48	12.00		7,624.96	0.00
521580	Maint - Radio Elec Equip	0.00	12.00			0.00
	TOTAL COST	**469,794.86**		**31,524.61**	**7,624.96**	**0.00**
	Average # of employees			**150**	**217**	**675**
	Average cost per employee per month			**210.16**	**35.14**	**0.00**
	Total Staff Assigned to Grant			**2.96**	**2.96**	**6.11**
	Total Cost for Grant	**8,721.00**		**7,471.77**	**1,249.23**	**0.00**

Position		**Chargeable FTE**	**Chargeable FTE**	**Chargeable FTE**
District Attorney	0.996			0.996
Bureau - Sworn	1.967	1.967	1.967	1.967
Bureau - Non Sworn	0.995	0.995	0.995	0.995
VW	0.000			0.000
Clerical	1.150			1.150
Paralegal	0.996			0.996
TOTAL ASSIGNED	**6.105**	**2.963**	**2.963**	**6.105**

	Bureau	**Bureau/VW Adv / JJCPA paralegals**	**ALL**

Child Recovery DA1600

Vehicle Expense
July 2017 - June 2018

		Trial Bal	12	Months Bureau & VW
520930	Auto Insurance	165,189.15	12.0	13,765.76
521500	Maint - Motor Vehicles	1,636.90	12.0	136.41
528920	Car Pool Expense	1,372,001.38	12.0	114,333.45
528940	Travel-Fuel	19,901.14	12.0	1,658.43
	TOTAL COST	**1,558,728.57**		**129,894.05**
	# of Fleet Vehicles			**238**
	Average cost per employee per month			**545.77**
	Total Staff Assigned to Grant			**2.96**
	Total Costs for Grant	**19,403.38**		**19,403.38**

Positions		Chargeable FTE
District Attorney	0.996	
Bureau - Sworn	1.967	1.967
Bureau - Non Sworn	0.995	0.995
VW	0.000	0.000
Clerical	1.150	
Paralegal	0.996	
TOTAL ASSIGNED	**6.105**	**2.963**

Child Recovery DA1600

Space Expense
July 2017 - June 2018

		Trial Bal	12	Months All
520820	Janitorial Serv	508,500.70	12.0	42,375.06
520930	Insurance - General	936,071.85	12.0	78,005.99
520945	Insurance - Prop	160,131.00	12.0	13,344.25
522310	Maint - Bldg	762,638.94	12.0	63,553.25
526700	Rent-Lease Bldgs	543,455.13	12.0	45,287.93
529540	Utilities	520,696.19	12.0	43,391.35
	TOTAL COST	**3,431,493.81**		**285,957.82**

Average # of employees		**675**
Average cost per employee per month		**423.64**
Total Staff Assigned to Grant		**6.11**
Total Cost for Grant	**31,037.08**	**31,037.08**

Position		Chgble FTE
District Attorney	0.996	0.996
Bureau - Sworn	1.967	1.967
Bureau - Non Sworn	0.995	0.995
VW	0.000	0.000
Clerical	1.150	1.150
Paralegal	0.996	0.996
TOTAL ASSIGNED	**6.105**	**6.105**

DAR Number	Status	Investigation Status	Date Assigned	Assigned Investigator	Assigned Team	Case Type	Crime Type	Investigation Category	Created On
[redacted]									





ADDITIONAL CASES NOT ON THE LIST OF CAU
CASES WORKED 7-1-17 THROUGH 6-30-18

CIVIL CASES (Cases not on list)

[redacted]

CRIMINAL CASES (Cost reimbursable up until the defendant's first appearance in Criminal Court.)

[redacted]



RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

appr	Acct	Acct Name	Amount	Unallow Sal/Bene	Allowable Sal	PT wages & OVT	Benefits
	510040 Total	Regular Salaries	71,256,193.97		71,256,193.97		
	510043 Total	Outside Earnings	22,272.78	22,272.78			
	510100 Total	Field Training Officer	6,780.63		6,780.63		
	510200 Total	Payoff Permanent-Seasonal	1,902,732.79		1,902,732.79		
	510280 Total	Other Pay-Non Specified	2,537.38	2,537.38			
	510320 Total	Temporary Salaries	748,152.92			748,152.92	
	510420 Total	Overtime	1,345,568.85			1,345,568.85	
	510421 Total	Overtime-Holiday	208,369.69			208,369.69	
	510440 Total	Annual Leave Buydown	1,065,330.51		1,065,330.51		
	510460 Total	Leave Buy-Out Parity	19,401.20		19,401.20		
	510500 Total	Standby Pay	400,800.50		400,800.50		
	510520 Total	Bilingual Pay	167,578.53		167,578.53		
	510620 Total	Shift Differential	9,359.85		9,359.85		
	510630 Total	Difficult to Recruit Premium	5,978.66	5,978.66			
	510700 Total	Holiday Pay	3,404.92			3,404.92	
	510820 Total	Post Certificate Differential	651.40		651.40		
	513000 Total	Retirement-Misc.	10,275,404.77				10,275,404.77
	513001 Total	Retirement Debt Srvs - Misc.	1,658,910.66				1,658,910.66
	513020 Total	Retirement-Misc Temp	6,417.44				6,417.44
	513040 Total	Retirement-Safety	4,122,513.50				4,122,513.50
	513041 Total	Retirement Debt Srvs - Safety	247,960.66				247,960.66
	513120 Total	Social Security	3,152,385.63				3,152,385.63
	513140 Total	Medicare Tax	1,083,385.60				1,083,385.60
	515040 Total	Flex Benefit Plan	5,470,448.48				5,470,448.48
	515041 Total	RSA Flex Benefts Emplr-Pd-Nta	958,927.53				958,927.53
	515100 Total	Life Insurance	42,403.05				42,403.05
	515120 Total	Long Term Disability	256,380.91				256,380.91
	515121 Total	Long Term Disability-RSA	28,549.69				28,549.69
	515160 Total	Optical Insurance	45,892.54				45,892.54
	515200 Total	Retiree Health	103,136.04				103,136.04
	515220 Total	Short Term Disability	136,468.39				136,468.39
	515260 Total	Unemployment Insurance	109,993.68				109,993.68

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

517000 Total	**Workers' Comp Ins**	**1,569,731.00**					1,569,731.00
518010 Total	**Def Comp Ben Mgmt & Conf**	**370,731.06**					370,731.06
518020 Total	**FSA Acct Fee**	**6,592.71**					6,592.71
518030 Total	**VEBA Health Savings Plan**	**57,423.16**					57,423.16
518040 Total	**Transp Admin Fee**	**10,079.51**					10,079.51
518120 Total	**SEIU Pension Plan**	**31,885.68**					31,885.68
518130 Total	**RSA LEU Bene**	**60,375.00**					60,375.00
518140 Total	**SEIU Training**	**2,117.67**					2,117.67
518150 Total	**LIUNA Health & Safety**	**4,027.28**					4,027.28
518171 Total	**RSA Educ Incentive**	**155,415.28**					155,415.28
518172 Total	**LEMU Educ Incentive**	**83,078.37**					83,078.37
518180 Total	**Other Post Employment Bene**	**41,848.89**					41,848.89
Grand Total		**107,257,598.76**	**30,788.82**	**74,828,829.38**	**2,305,496.38**	**30,092,484.18**	

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

Acct	Acct Name	Amount	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs	Comments
520105	Protective Gear	48,523.30	0.00	42,866.69	0.00	2,481.76	*3,174.85*	0.00	0.00	5,656.61	
520115	Uniforms	29,469.26	2,763.30	26,449.59	19.40	236.97	0.00	0.00	0.00	256.37	Retirement badges, etc
520200	Communications	97,202.57	0.00	67,087.73	310.57	14,279.02	*13,705.33*	1,819.92	0.00	30,114.84	
520220	Co Radio Sys	406,558.34	0.00	319,788.04	0.00	28,262.96	*58,507.34*	0.00	0.00	86,770.30	
520230	Cell Phone	145,146.39	0.00	79,062.59	6,203.20	40,530.52	*19,350.08*	0.00	0.00	66,083.80	
520270	Co Delivery Svrc	964.96	0.00	964.96	0.00	0.00	0.00	0.00	0.00	0.00	
520300	Pager Svrc	109.59	0.00	109.59	0.00	0.00	0.00	0.00	0.00	0.00	
520320	Phone Srvc - Long Distance	4,927.34	0.00	4,218.25	0.00	0.00	*709.09*	0.00	0.00	709.09	
520820	Janitorial Srvc	508,500.70	0.00	465,731.75	0.00	0.00	*42,768.95*	0.00	0.00	42,768.95	
520845	Trash	10,187.49	0.00	10,187.49	0.00	0.00	0.00	0.00	0.00	0.00	
520930	FY 17/18 GL & Auto Ins	1,101,261.00	0.00	1,002,786.06	0.00	0.00	*98,474.94*	0.00	0.00	98,474.94	
520945	FY 17/18 Prop Ins	160,131.00	0.00	146,662.71	0.00	0.00	*13,468.29*	0.00	0.00	13,468.29	
521100	EXPERT WITNESS FEES	201,026.64	0.00	0.00	0.00	2,773.60	0.00	0.00	198,253.04	201,026.64	
521160	WITNESS/JURY MEALS/LODGING	42,315.00	0.00	0.00	0.00	0.00	0.00	0.00	42,315.00	42,315.00	
521170	WITNESS FEES	9,016.29	0.00	0.00	0.00	0.00	0.00	0.00	9,016.29	9,016.29	
521180	WITNESS MISC	204,849.36	0.00	0.00	0.00	2,090.36	0.00	0.00	202,759.00	204,849.36	
521190	WITNESS PROTECT	45,875.53	0.00	0.00	45,875.53	0.00	0.00	0.00	0.00	45,875.53	
521360	MAINT-COMPUTER EQUIP	5,904.66	0.00	5,547.99	0.00	0.00	*356.67*	0.00	0.00	356.67	
521380	MAINT-COPIER MACHINES	127,264.26	0.00	88,186.71	12,165.56	20,038.60	*6,873.39*	0.00	0.00	39,077.55	
521500	MAINT-MOTOR VEHICLES	42,866.98	0.00	0.00	29,092.74	8,650.66	*5,123.58*	0.00	0.00	42,866.98	
521540	MAINT-OFFICE EQUIP	3,969.66	0.00	3,711.12	0.00	0.00	*258.54*	0.00	0.00	258.54	
521640	MAINT-SOFTWARE	441,772.63	0.00	364,558.83	46,172.00	1,795.00	*28,846.46*	400.34	0.00	77,213.80	
521660	MAINT-TELEPHONE	1,021.10	0.00	1,021.10	0.00	0.00	0.00	0.00	0.00	0.00	
521700	MAINT-ALARMS	109,122.51	0.00	109,122.51	0.00	0.00	0.00	0.00	0.00	0.00	
522310	MAINT-BUILDING/Improv	762,638.94	0.00	698,494.94	0.00	0.00	*64,144.00*	0.00	0.00	64,144.00	
522810	CRIME LAB/ FORENSIC SUPPLIES	18,954.71	0.00	0.00	0.00	67.87	*1,240.20*	0.00	17,646.64	18,954.71	
523100	MEMBERSHIPS	160,472.54	156,910.10	867.24	0.00	2,695.20	0.00	0.00	0.00	2,695.20	Notary fees
523230	MISC EXPENSE	40,904.59	0.00	765.00	33,373.80	6,765.79	0.00	0.00	0.00	40,139.59	
523270	SPECIAL EVENTS	35,625.65	25,729.10	0.00	0.00	3,387.42	0.00	6,509.13	0.00	9,896.55	
523290	BANK CHARGES	216.00	0.00	216.00	0.00	0.00	0.00	0.00	0.00	0.00	
523300	MOVING EXPENSE	3,309.73	0.00	3,309.73	0.00	0.00	0.00	0.00	0.00	0.00	
523600	AUDIOVISUAL EXPENSES	25,708.18	0.00	9,009.41	2,413.36	14,285.41	0.00	0.00	0.00	16,698.77	
523620	BOOKS/PUBLICATIONS	68,714.35	0.00	62,467.88	0.00	6,246.47	0.00	0.00	0.00	6,246.47	
523622	BKS/PUB Electronic	104,742.72	0.00	81,810.30	0.00	22,932.42	0.00	0.00	0.00	22,932.42	
523640	COMPUTER EQUIP (NOT > 5,000)	259,923.72	0.00	40,793.21	171,655.35	47,475.16	0.00	0.00	0.00	219,130.51	
523680	OFFICE EQUIP NON FIXED ASSET	9,213.09	0.00	3,022.29	467.63	5,723.17	0.00	0.00	0.00	6,190.80	
523700	OFFICE SUPPLIES	261,943.46	0.00	239,882.85	856.19	4,041.04	*17,163.38*	0.00	0.00	22,060.61	
523720	PHOTOCOPYING	8,929.11	0.00	0.00	0.00	2,599.05	*460.42*	0.00	5,869.64	8,929.11	
523760	POSTAGE/MAILING	86,648.68	0.00	76,593.50	0.00	4,459.90	*5,595.28*	0.00	0.00	10,055.18	
523800	PRINTING/BINDING	31,905.69	0.00	22,265.05	7,773.31	1,637.68	0.00	229.65	0.00	9,640.64	
523820	SUBSCRIPTIONS	19,936.31	0.00	12,288.81	0.00	7,647.50	0.00	0.00	0.00	7,647.50	
523840	COMPUTER EQUIP-Software	23,625.12	0.00	14,332.22	4,642.95	3,114.06	*1,535.89*	0.00	0.00	9,292.90	
523940	RECRUITING EXPENSE	5,499.75	0.00	5,499.75	0.00	0.00	0.00	0.00	0.00	0.00	

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

Acct	Acct Name	Amount	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs	Comments
524560	Auditing & Accting	22,150.00	0.00	562.00	0.00	21,588.00	0.00	0.00	0.00	21,588.00	
524561	Payroll Srvc	81,851.55	0.00	81,851.55	0.00	0.00	0.00	0.00	0.00	0.00	
524580	BACKGROUND/REFERENCES	40,814.30	0.00	40,814.30	0.00	0.00	0.00	0.00	0.00	0.00	
524720	COURT REPORTER FEE	372,726.14	0.00	0.00	0.00	9,105.47	0.00	0.00	363,620.67	372,726.14	
524740	CO SUPP SRVC (COWCAP)	1,475,758.00	1,475,758.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
524840	FINGERPRINTING SERV.	9,129.00	0.00	9,080.00	0.00	49.00	0.00	0.00	0.00	49.00	
524960	INTERPRETERS/TRANSLATORS	49,056.93	0.00	0.00	0.00	1,706.43	0.00	0.00	47,350.50	49,056.93	
525060	MEDICAL EXAMS	14,625.00	0.00	0.00	0.00	0.00	0.00	0.00	14,625.00	14,625.00	
525100	MEDICAL/LAB SERVICE	54,371.00	0.00	0.00	0.00	0.00	0.00	0.00	54,371.00	54,371.00	
525140	PERSONNEL SERVICE (HR Rate)	556,281.85	0.00	556,281.85	0.00	0.00	0.00	0.00	0.00	0.00	
525220	PRE-EMPLOYMENT SRVC	14,754.38	0.00	14,754.38	0.00	0.00	0.00	0.00	0.00	0.00	
525320	SECURITY GUARD SRVC	327,537.36	0.00	327,537.36	0.00	0.00	0.00	0.00	0.00	0.00	
525330	RMAP SERVICES	195,499.94	0.00	35,851.06	0.00	0.00	*12,837.44*	0.00	146,811.44	159,648.88	assume 75% of boxes are case related
525340	TAP - OVERHEAD	52,800.00	0.00	52,800.00	0.00	0.00	0.00	0.00	0.00	0.00	
525440	PROF SRVC	295,099.90	85,540.39	10,911.06	0.00	54,755.15	0.00	0.00	143,893.30	198,648.45	
525500	SALARY/BENE REIMB	667,816.63	82.37	0.00	0.00	667,734.26	0.00	0.00	0.00	667,734.26	
525840	RCIT DEVICE ACCESS	1,434,498.48	0.00	1,434,498.48	0.00	0.00	0.00	0.00	0.00	0.00	
526410	LEGALLY REQ'D NOTICES	10,466.05	0.00	0.00	3,382.00	6,730.65	0.00	0.00	353.40	10,466.05	
526420	ADVERTISING	540.00	0.00	465.00	75.00	0.00	0.00	0.00	0.00	75.00	
526530	RENT-LEASE EQUIP	3,298.32	0.00	2,713.11	0.00	0.00	*216.58*	368.63	0.00	585.21	
526700	RENT-LEASE BLDGS	543,455.13	0.00	449,267.85	0.00	0.00	0.00	94,187.28	0.00	94,187.28	
526910	Field Equip-Non Assets	10,005.65	0.00	3,286.14	0.00	6,719.51	0.00	0.00	0.00	6,719.51	
527220	VITAL RECORDS	1,136.00	0.00	0.00	0.00	20.00	0.00	0.00	1,116.00	1,136.00	
527280	AWARDS/RECOGNITION	3,627.12	3,627.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
527460	FIREARM EQUIP	48,535.58	0.00	45,381.09	0.00	0.00	*3,154.49*	0.00	0.00	3,154.49	
527580	FURNITURE STOCK	68,537.70	0.00	49,531.85	590.87	18,414.98	0.00	0.00	0.00	19,005.85	
527720	Safety-Security Supplies	12,184.48	0.00	557.94	5,579.88	6,046.66	0.00	0.00	0.00	11,626.54	
527780	Special Program Expense	76,776.41	0.00	0.00	0.00	76,062.85	0.00	713.56	0.00	76,776.41	
527840	TRAINING-EDUC/TUITION REGIS	87,724.05	0.00	32,476.07	3,736.50	51,361.48	0.00	150.00	0.00	55,247.98	
527880	TRAINING - OTHER	179,407.20	0.00	37,791.89	7,625.53	128,488.48	0.00	5,501.30	0.00	141,615.31	
528100	TRAINING- POST/STC	49,857.27	0.00	44,158.14	3,681.64	2,017.49	0.00	0.00	0.00	5,699.13	
528220	PHOTO EXP	4,865.10	0.00	1,203.61	15.00	3,335.75	0.00	0.00	310.74	3,661.49	
528900	AIR TRANSPORT	30,315.52	0.00	0.00	0.00	20,636.68	0.00	2,081.63	7,597.21	30,315.52	
528920	CAR POOL EXPENSE / Fleet	1,452,812.26	20,517.09	138,865.86	0.00	80,810.88	*173,644.05*	0.00	1,038,974.38	1,293,429.31	$20.5K = accident costs
528940	TRAVEL - FUEL - V	21,459.12	0.00	18,737.91	0.00	259.69	*2,391.81*	0.00	69.71	2,721.21	
528960	LODGING	24,032.83	0.00	2,666.50	0.00	9,838.85	0.00	0.00	11,527.48	21,366.33	
528980	MEALS	6,983.68	0.00	20.29	0.00	3,881.09	0.00	0.00	3,082.30	6,963.39	
529000	MISC TRAVEL	7,434.25	0.00	4,503.00	0.00	2,420.00	0.00	22.00	489.25	2,931.25	
529010	PARKING VALIDATION	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00	
529040	PRIVATE MILEAGE	36,684.35	(119.84)	0.00	436.87	16,598.63	0.00	27.90	19,740.79	36,804.19	
529060	PUBLIC SERVICE TRANS.	738.45	0.00	59.13	0.00	519.54	0.00	0.00	159.78	679.32	
529080	RENTAL VEHICLES	1,981.56	0.00	94.52	0.00	1,118.19	0.00	0.00	768.85	1,887.04	

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

Acct	Acct Name	Amount	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs	Comments
529121	Transport-Prisoner/Ward	10,900.80	0.00	0.00	0.00	0.00	0.00	0.00	10,900.80	10,900.80	
529540	UTILITIES	530,606.81	0.00	476,067.94	0.00	0.00	*44,628.25*	9,910.62	0.00	54,538.87	
537070	INTERFND EXP-MOTOR SERV	50.65	0.00	0.00	0.00	0.00	0.00	0.00	50.65	50.65	
537320	INTERFND EXP- Bldg Improve	17,274.30	0.00	17,274.30	0.00	0.00	0.00	0.00	0.00	0.00	
542060	IMPROVEMENTS-BLDG	11,820.99	0.00	11,820.99	0.00	0.00	0.00	0.00	0.00	0.00	
546080	EQUIP-COMPUTER	109,521.32	0.00	0.00	6,481.50	103,039.82	0.00	0.00	0.00	109,521.32	
546140	EQUIP-OFFICE	68,715.38	50,816.88	0.00	0.00	17,898.50	0.00	0.00	0.00	17,898.50	
546280	CAPITALIZED SOFTWARE	84,582.00	84,582.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
571900	Intra District Attorney	(58,109.25)	0.00	0.00	0.00	0.00	0.00	(58,109.25)	0.00	(58,109.25)	
572800	INTRA-MISC	(3,109,021.98)	0.00	0.00	0.00	(3,100,146.95)	0.00	(8,875.03)	0.00	(3,109,021.98)	
Grand Total		11,692,068.46	1,906,206.51	7,911,567.06	392,626.38	(1,534,771.33)	618,629.30	54,937.68	2,342,872.86	1,874,294.89	

RIVERSIDE COUNTY | Indirect Cost Rate | District Attorney

Carpool Expense | FY 2017-2018

Total Carpool expense	1,452,812.26	fr Official Co Report - run date 09/01/18
Grant related Carpool exp	(173,644.05)	<-- fr "FY18 4 Exp tab__ICRP calcs"
Carpool expense balance	1,279,168.21	file, "Vehicle Expense" tab

Month	# Carpool Vehicles
Jul '17	245.00
Aug '17	243.00
Sep '17	241.00
Oct '17	239.00
Nov '17	239.00
Dec '17	239.00
Jan '18	238.00
Feb '18	238.00
Mar '18	238.00
Apr '18	238.00
May '18	238.00
Jun '18	238.00
	2,874.00
# of months	12.00
Avg # of vehicles/month	239.50

Vehicles used for Admin/Indirect Purposes	**FY17/18**
DA Hestrin	1.00
ADA Paradise	1.00
ADA Cabral	1.00
Blythe Clerical	1.00
Travel & Training Banning	1.00
Travel & Training Indio	4.00
Travel & Training Riverside	4.00
Travel & Training Southwest	10.00
Supplies (1 for IND, RIV & SW)	3.00
Admin/Indirect Vehicles	**26.00**

Admin/Indirect Vehicles	26.00	10.86%
Avg # of vehicles/month	213.50	89.14%
	239.50	100.00%

Admin/Indirect Vehicle %	10.86%	
Carpool expense balance	1,279,168.21	
Admin/Indirect related exp	**138,865.86**	---> "Appr 2" tab, Indirect (to ICRP % calc) column for 528920: Carpool Expense

Admin/Indirect related exp	138,865.86	--> Indirect column
Grant related Carpool exp	173,644.05	
Case related Carpool exp	1,119,785.26	→ 1,293,429.31
Unallowable	20,517.09	accident costs
Total Carpool expense	1,432,295.17	

Sources:
Monthly Carpool reports from Fleet

Vehicles used for Admin/Indirect Purposes: used same numbers as FY16/17 ICRP calcs - did not

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

Job Title	Job Code	Jun '18 Roster Filled	Grant/ Mandate Funded **	# of FTE Direct, Case related	Dept. Admin & SUPP FTE	Dept. Admin & SUPP Avg Annual Wages	Dept. Admin & SUPP Salary $
[redacted]	[redacted]	3.000	0.000	0.000	3.000	60,083.01	180,249.02
[redacted]	[redacted]	1.000	0.850	0.000	0.150	68,368.39	10,255.26
[redacted]	[redacted]	14.000	1.611	0.000	12.389	59,322.08	734,941.28
[redacted]	[redacted]	5.000	0.000	0.000	5.000	68,506.16	342,530.78
[redacted]	[redacted]	3.000	0.000	0.000	3.000	72,405.79	217,217.38
[redacted]	[redacted]	1.000	0.000	0.000	1.000	74,032.27	74,032.27
[redacted]	[redacted]	1.000	0.000	0.000	1.000	64,090.18	64,090.18
[redacted]	[redacted]	4.000	0.000	0.000	4.000	36,800.71	147,202.85
[redacted]	[redacted]	1.000	0.000	0.000	1.000	51,660.57	51,660.57
[redacted]	[redacted]	0.000	0.430	(0.430)	0.000	39,890.07	0.00
[redacted]	[redacted]	1.000	0.000	1.000	0.000	33,761.52	0.00
[redacted]	[redacted]	2.000	0.000	0.000	2.000	40,788.63	81,577.26
[redacted]	[redacted]	1.000	0.000	0.000	1.000	50,578.39	50,578.39
[redacted]	[redacted]	3.000	0.000	0.000	3.000	61,789.20	185,367.61
[redacted]	[redacted]	1.000	0.130	0.000	0.870	86,535.54	75,285.92
[redacted]	[redacted]	5.000	0.953	0.000	4.047	177,938.95	720,118.92
[redacted]	[redacted]	2.000	0.000	0.000	2.000	197,681.15	395,362.29
[redacted]	[redacted]	1.000	0.000	0.000	1.000	217,486.09	217,486.09
[redacted]	[redacted]	13.000	4.648	7.352	1.000	165,393.39	165,393.39
[redacted]	[redacted]	2.000	0.000	0.000	2.000	76,486.81	152,973.61
[redacted]	[redacted]	1.000	0.000	0.000	1.000	87,291.55	87,291.55
[redacted]	[redacted]	1.000	0.000	0.000	1.000	271,365.12	271,365.12
[redacted]	[redacted]	1.000	0.000	0.000	1.000	109,478.20	109,478.20
[redacted]	[redacted]	1.000	0.000	0.000	1.000	127,368.95	127,368.95
[redacted]	[redacted]	3.000	0.000	0.000	3.000	96,960.36	290,881.09
[redacted]	[redacted]	1.000	0.000	0.000	1.000	139,638.93	139,638.93
[redacted]	[redacted]	1.000	0.000	0.000	1.000	73,525.91	73,525.91
[redacted]	[redacted]	2.000	0.000	0.000	2.000	68,610.72	137,221.43
[redacted]	[redacted]	2.000	0.000	0.000	2.000	67,927.02	135,854.03
[redacted]	[redacted]	1.000	0.000	0.000	1.000	111,228.12	111,228.12
[redacted]	[redacted]	1.000	0.000	0.000	1.000	70,165.54	70,165.54
[redacted]	[redacted]	20.000	2.548	15.452	2.000	214,783.75	429,625.32
[redacted]	[redacted]	1.000	0.000	0.000	1.000	250,944.20	250,944.20
[redacted]	[redacted]	5.000	0.969	3.031	1.000	228,960.76	229,029.45
[redacted]	[redacted]	4.000	0.000	0.000	4.000	252,714.52	1,010,858.06
[redacted]	[redacted]	1.000	0.851	0.000	0.149	92,719.04	13,815.14
[redacted]	[redacted]	1.000	0.387	0.000	0.613	115,243.49	70,644.26
[redacted]	[redacted]	0.000	0.027	(0.027)	0.000	73,807.67	0.00
[redacted]	[redacted]	4.000	2.792	0.708	0.500	61,040.96	30,532.69
[redacted]	[redacted]	1.000	0.000	0.000	1.000	68,600.12	68,600.12
[redacted]	[redacted]	1.000	0.000	0.000	1.000	62,191.50	62,191.50
[redacted]	[redacted]	1.000	0.000	0.000	1.000	75,064.63	75,064.63
[redacted]	[redacted]	2.000	0.000	0.000	2.000	121,523.37	243,046.73
[redacted]	[redacted]	1.000	0.000	0.000	1.000	155,303.69	155,303.69
[redacted]	[redacted]	1.000	0.000	0.000	1.000	117,727.28	117,727.28
[redacted]	[redacted]	1.000	0.000	0.000	1.000	97,612.65	97,612.65
[redacted]	[redacted]	1.000	0.000	0.000	1.000	146,729.80	146,729.80
[redacted]	[redacted]	2.000	0.000	0.000	2.000	59,173.80	118,347.59
[redacted]	[redacted]	4.000	0.000	0.000	4.000	92,848.80	371,395.18

RIVERSIDE COUNTY

Indirect Cost Rate
FY 2017-2018

District Attorney

[redacted]	Job [redacted]	Jun '18 Roster Filled	Grant/ Mandate Funded **	# of FTE Direct, Case related	FTE	Avg Annual Wages	Salary $
[redacted]	[redacted]	1.000	0.000	0.000	1.000	102,648.70	102,648.70
Grand Total		131.000	16.195	27.086	87.719	5,316,797.995	9,014,458.908

**: see "FY18 Grants + 4 tab exp reimb" worksheet

This count (131) does not = count from "Sal Exp of Support E'ees" worksheet (140.34). Count info for this worksheet is from the June 2018 roster - a point in time, while count from "Sal Exp of Support E'ees is fr RVPAY784 Mandate Claims report which is for the entire
fiscal year & includes everyone who worked in a position, even if they worked only 1 PP.

Assume a significant % of these positions' remaining time is case related:

Supervising DA Investigator	MDDA (Managing Deputy District Attorney)
CDDA (Chief Deputy District Attorney)	VS Supv (Victim Services Supervisor)

These positions considered line staff --> remaining time pulled out of the Dept. Admin & Support category

[redacted]

Funded Positions on the "FY18 Grants + 4 tab exp reimb" tab

4.379	(1.379)	0.000			
2.614	12.386	0.000			
0.000	1.000	0.000			
3.963	74.037	0.000			
0.019	14.981	(0.000)			
0.016	1.984	0.000			
6.043	25.957	0.000			
1.246	4.754	0.000			
18.280					

34.475 Reconciles back to total FTE on the "FY18 Grants + 4 tab exp reimb" tab

Riverside County District Attorney's Office
Grant Info - Support Staff Claimed on Grants or Mandates (% FTE) & Operating Expense Info
FY2017-18 2,080.0

[redacted]

Support Staff Positions Claimed on Grants or Mandates

13865	13868	13918	13919	13931	13932	13940	13941	15911 @	15915	15916	37570	37571	37572	37573	37669	37672	37678
OA II	OA III	Dispatch	DA Sec'y	LSA II	Sr LSA	LOS I	LOS II	Acctg Asst I	Acctg Tech I	Acctg Tech II	Inv Tech I	Inv Tech II	Sr Inv Tech	Supv Inv Tech	Bur Commdr	Asst Chf Inv	Chf Inv
			29.80%	6.00%	0.30%						0.70%	213.00%	13.60%		10.20%		
													24.80%				
			0.50%														
	63.60%							43.00%									
48.60%	197.80%																
				115.00%								99.50%					
				99.60%													
				3.30%								1.40%					
			5.10%	20.40%	0.20%							55.50%			10.00%		
				19.30%								33.10%	0.20%		0.40%		
				0.10%	0.20%												
												2.00%			1.90%		
79.10%				15.50%													
0.37%				0.36%													
					0.05%												
		85.00%											86.00%	13.00%			
			30.10%	28.20%	1.10%						0.90%	198.80%			65.40%		
			24.10%	6.30%	0.10%										7.40%		
09.80%			71.50%														
				82.20%													
37.87%	261.40%	85.00%	161.10%	396.26%	1.95%	0.00%	0.00%	43.00%	0.00%	0.00%	1.60%	604.30%	124.60%	13.00%	95.30%	0.00%	0.00%

pport staff FTE % —> "Indirect Salaries" tab

@: Acctg Asst I position filled for 5 mon (thru Dec 07, 2017)

Riverside County District Attorney's Offic
Grant Info - Support Staff Claimed on Gra
FY2017-18 2,080.0

[redacted]

37727	78527	78528	78535	78539	79775	79779	79784	79790	79792	
	DDA	CADA	CDDA	ADA	Vict Svc Regl Mgr	Dir Vict Svc & Prog	Supv VW Clm	VS Asst Dir	VS Supv	
										0.00%
										0.00%
	6.40%		22.20%							480.30%
	4.00%									48.80%
										0.00%
										0.00%
										0.00%
					37.50%	17.20%		0.00%	101.78%	156.98%
					19.90%		2.70%	0.00%		129.20%
										246.40%
										214.50%
										0.00%
	3.90%									124.50%
										0.00%
										0.00%
										0.00%
									42.00%	42.00%
										11.30%
										0.00%
	3.30%		13.50%							182.10%
	2.10%		1.87%							141.47%
	2.00%									2.30%
										8.20%
										0.00%
	.40%		29.90%							125.90%
	.40%									11.40%
										0.00%
	5.67%									5.41%
										0.05%
										184.00%
	.00%		24.40%							608.30%
	.60%		5.00%							75.30%
					27.70%	21.50%			135.40%	565.90%
										0.00%
										0.00%
										82.20%
										0.00%
	.77%	0.00%	96.87%	0.00%	85.10%	38.70%	2.70%	0.00%	279.18%	3447.51%

0.00%

RIVERSIDE COUNTY

FY18 Indirect Support Staff & Salary Expenditures

15911

Acctg Asst

Craig J	Mark M	John M
17.30	23.30	2.30
26.00	26.00	26.00
0.6654	0.8962	0.0885
74.12	74.12	74.12
2,080.00	2,080.00	184.00
154,169.60	154,169.60	13,638.08
171,621.90	257,521.09	92,819.73
(154,169.60)	(154,169.60)	(13,638.08)
17,452.30	113,351.49	79,181.65

RIVERSIDE COUNTY

Indirect Cost Rate
FY2017-2018

District Attorney

[redacted]

																		79790	
																		67	0.00
Avg Sal **	87,291.55	271,365.12	109,478.20	127,368.95	96,960.36	139,638.93	73,525.91	68,610.72	67,927.02	111,228.12	70,165.54	214,783.75	250,944.20	228,960.76	252,714.52	92,719.04	115,243.49	73,807.67	0.00

Adjustment

	C
mo worked	26.00
# mo/yr	26.00
% worked i	1.0000
Avg Sal **	74.12
	2,080.00
	154,169.60
	205,265.69
	(154,169.60)
	51,096.09

261,081.53

	17.7
no adjust	26
	0.68076923

P Nolan

	18.80
	26.00
	0.7038
	100.30
	1,384.00 Actual hr worked
	138,815.20
	358,219.90 P Nolan's actual payout
	(138,815.20)
	219,404.70

Combined (79790/526/5990 same position)

Kim C

	1.90
	26.00
	0.0731
	38.67
	152.00 Actual hr worked
	5,878.04
	34,990.94 Kim C's actual payout
	(5,878.04)
	29,112.90

RIVERSIDE COUNTY

Indirect Cost Rate
FY2017-2018

District Attorney

[redacted]

19													
20													
21													
22													
23													
24													
	2,755.19	68,600.12	62,191.50	75,064.63	243,046.73	155,303.69	117,727.28	97,612.65	146,729.80	118,347.59	371,395.18	102,648.70	
FTE/Count	3.98	1.00	1.00	1.00	2.00	1.00	1.00	1.00	1.00	2.00	4.00	1.00	140.34
Avg Sal **	61,040.96	68,600.12	62,191.50	75,064.63	121,523.37	155,303.69	117,727.28	97,612.65	146,729.80	59,173.80	92,848.80	102,648.70	5,316,798.00
												fr "indir Supp" tab	(5,316,798.00)
													0.00

Adjustmen				Scott T	
	[redacted] Tara F			thru 1/19/18	thru 6/30/18
mo worked	19.70	5.70		1,144.00	936.00
# mo/yr	26.00	26.00	Hrly $	68.841	72.623
% worked i	0.7577	0.2192		78,754.56	67,975.32
					146,729.88
Avg Sal **					180,938.80
					34,208.92

Fiscal Year 2015/2016 Actual
For Use In Year 2017/2018

County of Riverside
OMB A-87 Cost Allocation Plan

Date Printed: 6/21/2017

Exhibit A

Cost Exhibit (continued)

Department	Total	60048-19009 Successor Agency to the RDA	19010 Economic Development	22100-19107 County Airports	22200-19201 Fair And National Date Fest	19301 Edward Dean Museum	20091 Emergency Management	22001 District Attorney	22002 District Attorney Forensic
1 Building Depreciation	$24,688,600	-	-	$1,256	$140,584	$236	-	$2,567,814	-
2 Equipment Depreciation	$11,674,721	-	-	-	-	-	$86,141	$149,578	-
11001 County Executive Office	$4,786,487	$18,519	$3,528	$2,362	$3,285	$281	$14,502	$288,268	$438
13001 Auditor-Controller	$3,500,056	$2,771	$7,615	$9,503	$5,769	$2,718	$16,526	$34,728	$610
13002 Audits and Specialized Accounting	$1,235,099	$59	$195	$4,118	$2,540	$416	$3,155	$27,209	$22
13003 Payroll	($73,993)	-	($58)	($37)	($75)	($11)	($152)	($2,468)	-
15001 County Counsel	$3,023,873	$4,967	$934	$5,533	$193	$34	$2,036	$5,519	-
11301 Human Resources	$2,626,135	-	($174)	$234	($1,104)	$320	($13,269)	$123,260	-
73001 Purchasing	$1,907,597	$168	$2,073	$1,482	$812	$141	-	$8,806	$115
72001 EDA FM - Admin	$112,549	-	$9	$1,721	$731	-	-	-	-
72005 EDA Energy	$5,865,401	-	-	$18,548	$1,325	$545	-	$42,945	-
72007 EDA Parking	$158,236	-	$2,014	$878	-	-	$55	$9,650	-
Total Actual Costs	$60,505,794	$26,483	$16,335	$45,593	$154,078	$4,690	$111,997	$3,258,109	$1,185
Roll Forward Amounts	$9,042,904	$25,880	$5,000	$17,451	$96,688	$1,401	-	$489,007	$174
Regular Adjustments	-	-	-	-	-	-	-	-	-
One-Time Adjustments	-	-	-	-	-	-	-	-	-
Total Claimable Costs	$69,548,698	$52,364	$21,335	$63,049	$250,766	$6,090	$111,997	$3,755,116	$1,359

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT	For State Controller Use Only (19) Program Number 00013 (20) Date Filed FEB 14 2020 (21) LRS Input	FORM FAM-27

(01) Claimant Identification Number **9933**				Reimbursement Claim Data	
(02) Claimant Name **County of Riverside**				(22) FORM-1, (04) 1. (f)	991,279
County of Location **Riverside**				(23) FORM-1, (04) 2. (f)	
Street Address or P.O. Box **4080 Lemon Street, 11th Floor**		Suite		(24) FORM-1, (04) 3. (f)	
City **Riverside**	State **CA**	Zip Code **92501**		(25) FORM-1, (04) 4. (f)	
		Type of Claim		(26) FORM-1, (06)	40
	(03)	(09) Reimbursement	X	(27) FORM-1, (07)	255,140
	(04)	(10) Combined		(28) FORM-1, (09)	
	(05)	(11) Amended		(29) FORM-1, (10)	
Fiscal Year of Cost	(06)	(12) **2018-2019**		(30)	
Total Claimed Amount	(07)	(13) **$1,246,419**		(31)	
Less: **10% Late Penalty** (refer to attached instructions)		(14)		(32)	
Less: **Prior Claim Payment Received**		(15)		(33)	
Net Claimed Amount		(16) **$1,246,419**		(34)	
Due from State	(08)	(17) **$1,246,419**		(35)	
Due to State		(18)		(36)	

(37) CERTIFICATION OF CLAIM

EL

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 of the Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Authorized Officer

[redacted] Telephone Number (951) 955-3800

Paul Angulo, CPA, MA, Riverside County Auditor-Controller Email Address **pangulo@rivco.org**

Type or Print Name and Title of Authorized Signatory

(38) Name of Agency Contact Person for Claim	Telephone Number	(951) 955-8140
René Casillas, CPA, CRMA	Email Address	rcasillas@rivco.org
Name of Consulting Firm/Claim Preparer	Telephone Number	(916) 760-4327
MGT Consulting Group, Cindy Sconce	Email Address	csconce@mgtconsulting.com

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year
County of Riverside	**2018-2019**

(03) Department: **District Attorney**

Direct Costs	**Object Accounts**					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders	**$643,583**	**$257,823**	**$60,808**		**$29,066**	**$991,279**
2. Court Costs for Out-of-Jurisdiction Cases						
3. Securing Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs	**$643,583**	**$257,823**	**$60,808**		**$29,066**	**$991,279**

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	**40.32%**
(07) Total Indirect Costs	[Salaries and Wages]	**$255,140**
(08) Total Direct and Indirect Costs	[Line (05)(f) + line (07)]	**$1,246,419**

Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}]	**$1,246,419**

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year
County of Riverside	**2018-2019**

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number or Name	(c) Reimbursement Source	(d) Amount
FY2018/2019 no reimbursements made			
(04) Total ___ Subtotal ___			

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL	FORM 2

(01) Claimant: **County of Riverside**

(02) Fiscal Year: **2018-2019**

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

- [X] 1. Compliance with Court Orders
- [ ] 2. Court Costs for Out-of-Jurisdiction Cases
- [ ] 3. Securing Appearance of Offender
- [ ] 4. Return of Children to Custodian

(04) Description of Expenses				Object Accounts				
(a) Employee Names, Job Classifications, Functions Performed and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	(d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
See attached salary and benefits detail								
Regular and SOT salaries				$632,788				
OT salaries				$10,795				
Regular benefits					$257,823			
Direct Expenses								
Communications						$8,440		
General Expenses						$1,059		
Training/Travel								$29,066
Space						$35,268		
Vehicle Expense						$16,041		
(05) Total [ ] Subtotal [ ] Page: _ of _				**$643,583**	**$257,823**	**$60,808**		**$29,066**

MANDATED COSTS
CHILD ABDUCTION & RECOVERY
COMPONENT / ACTIVITY COST DETAIL

FORM
CAR - 2

(01) Claimant: **County of Riverside**

(02) Fiscal year costs were incurred: 2018-19

(03) Reimbursable Components: Check only one box per form to identify the component being claimed.

X Compliance with Court Orders

Court Costs for Out-of Jurisdiction Cases

(04) Description of Expenses: Complete columns (a) through (h)

(a)		(b) Hourly Rate of Unit Cost	Benefit Rate	(c) Hours Worked/ Quantity	Object Accounts (d) Salaries	(e) Benefits	Total Sal. & Ben	(f) Services and Supplies	(g) Fixed Assets	(h) Travel and Training
[redacted]		$83.34	36.29%	1,808.00	$150,682.01	$54,682.19	$205,364.20			
		$59.76	44.79%	339.00	$20,260.18	$9,074.99	$29,335.18			
		$66.52	42.47%	1,970.00	$131,053.35	$55,659.50	$186,712.85			
		$41.52	37.64%	1,715.00	$71,202.12	$26,798.09	$98,000.21			
		$40.76	44.18%	1,684.40	$68,657.68	$30,333.41	$98,991.09			
		$32.94	46.45%	1,889.20	$62,225.10	$28,903.19	$91,128.28			
		$78.67	42.61%	1,540.00	$121,157.40	$51,620.75	$172,778.15			
		$87.60	50.07%	3.00	$262.79	$131.58	$394.37			
		$78.67	46.30%	17.00	$1,337.45	$619.25	$1,956.70			
	OVT	$99.79		45.50	$4,540.30		$4,540.30			
	OVT	$118.01		40.50	$4,779.42		$4,779.42			
	OVT	$118.01		12.50	$1,475.13		$1,475.13			
	SOT	$66.52		35.00	$2,328.36		$2,328.36			
	SOT	$78.67		44.00	$3,461.64		$3,461.64			
	SOT	$79.81		2.00	$159.62		$159.62			
					$0.00		$0.00			
					$0.00		$0.00			
										29,066.17
								8,439.90		
								1,058.68		
								35,268.26		
Vehicle Expenses (F)								16,040.76		
	Regular & SOT Salaries			11,145.10	$632,787.69	$257,822.96	$901,405.50	60,807.60	0.00	29,066.17
	OT Salaries				$10,794.85					
	Total Salaries				$643,582.55					
						FY18 ICRP Rate	40.32%	$255,140.00		
						(Does not include overtime salaries)				
								TOTAL	1,246,419	

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT
FY 2018-2019
SOT TIME

[redacted]

Date Wk	Proj/Grt	TRC	Hrs
10/22/2018	DA1600	OVT	3.00
10/23/2018	DA1600	OVT	4.00
11/15/2018	DA1600	SOT	4.00
10/22/2018	DA1600	SOT	6.00
09/05/18	DA1600	SOT	2.00
09/06/18	DA1600	SOT	4.00
3/5/2019	DA1600	SOT	4.50
3/6/2019	DA1600	SOT	1.50
4/01/209	DA1600	SOT	6.00
			35.00
09/13/18	DA1600	SOT	2.00
			2.00
07/13/18	DA1600	SOT	1.00
09/06/18	DA1600	SOT	2.00
09/07/18	DA1600	SOT	4.00
10/1/2018	DA1600	SOT	3.00
10/2/2018	DA1600	SOT	3.00
10/3/2018	DA1600	OVT	2.50
10/4/2018	DA1600	OVT	2.00
10/22/2018	DA1600	SOT	9.00
10/23/2018	DA1600	SOT	4.00
11/15/2018	DA1600	SOT	4.00
12/3/2018	DA1600	SOT	3.50
3/4/2019	DA1600	SOT	2.50
3/6/2019	DA1600	SOT	3.50
			44.00

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT
FY 2018-2019

[redacted]	[redacted]	0 hourly Rate	total wages	total employer paid benefits	Calculated Hourly Rate based on 1,760 Productive Hours	Benefit Rate
		70.52	$157,973.75	$57,328.35	$83.34	36.29%
		50.57	$107,469.80	$48,138.16	$59.76	44.79%
		56.29	$122,153.12	$51,879.49	$66.52	42.47%
		35.13	$73,067.17	$27,500.03	$41.52	37.64%
		34.49	$71,738.22	$31,694.42	$40.76	44.18%
		27.87	$60,339.39	$28,027.29	$32.94	46.45%
		66.57	$151,803.17	$64,677.79	$78.67	42.61%
		74.12	$157,264.11	$78,745.14	$87.60	50.07%
		66.57	$138,469.18	$64,112.25	$78.67	46.30%
		67.53	$202,965.45	$62,027.48	$79.81	30.56%

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT

FY 2018-2019

			total wages	total employer paid benefits	Calculated Hourly Rate based on 1,760 Productive Hours	Calculated Productive OT	Benefit Rate	Reg. Hrs	OT Hrs	SOT Hrs	CAR Regular Salaries	CAR OT Salaries	CAR SOT Salaries	CAR Benefits
[redacted]			$157,973.75	$57,328.35	$83.34	$125.01	36.29%	1808			$150,682.01	$0.00	$0.00	$54,682.19
			$107,469.80	$48,138.16	$59.76	$89.65	44.79%	339			$20,260.18	$0.00	$0.00	$9,074.99
			$122,153.12	$51,879.49	$66.52	$99.79	42.47%	1970	45.50	35	$131,053.35	$4,540.30	$2,328.36	$55,659.50
			$73,067.17	$27,500.03	$41.52	$62.28	37.64%	1715			$71,202.12	$0.00	$0.00	$26,798.09
			$71,738.22	$31,694.42	$40.76	$61.14	44.18%	1684.4			$68,657.68	$0.00	$0.00	$30,333.41
			$60,339.39	$28,027.29	$32.94	$49.41	46.45%	1889.2			$62,225.10	$0.00	$0.00	$28,903.19
			$151,803.17	$64,677.79	$78.67	$118.01	42.61%	1540	40.50	44	$121,157.40	$4,779.42	$3,461.64	$51,620.75
			$157,264.11	$78,745.14	$87.60	$131.39	50.07%	3			$262.79	$0.00	$0.00	$131.58
			$138,469.18	$64,112.25	$78.67	$118.01	46.30%	17	12.50		$1,337.45	$1,475.13	$0.00	$619.25
			$202,965.45	$62,027.48	$79.81	$119.71	30.56%			2.00			$159.62	
											$626,838.08	**$10,794.85**	**$5,949.62**	**$257,822.96**
													Grand Total	**$901,405.50**

Riverside County District Attorney's Office

Recap Actual

Child Abduction DA1600

FY19 Grant Period 7/1/18 - 6/30/19

[redacted]	Actual	Total Grant Hrs.	
		Reg	OT
	00	1,808.00	0.00
	74	339.00	0.00
	00	1,970.00	45.50
	00	1,715.00	0.00
	00	1,684.40	0.00
	00	1,889.20	0.00
	00	1,540.00	40.50
	12	3.00	0.00
	32	17.00	12.50
		10,965.60	98.50

Riverside County District Attorney's Office
Expenditure Report Actual
Child Abduction DA1600
FY19 Grant Period 7/1/18 - 6/30/19

	Projected cost	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total 1st Qtr	Total 2nd Qtr	Total 3rd Qtr	Total 4th Qtr	YTD Cost
OPERATING EXPENSES																		
Communications	$ 8,440	$ -	$ -	$ 1,925	$ -	$ -	$ 2,233	$ -	$ -	$ 3,370	$ -	$ -	$ 912	$ 1,925	$ 2,233	$ 3,370	$ 912	$ 8,440
General Operating Expenses	$ 1,059	$ -	$ -	$ 344	$ -	$ -	$ 219	$ -	$ -	$ 535	$ -	$ -	$ (39)	$ 344	$ 219	$ 535	$ (39)	$ 1,059
Meeting/Seminars	$ 29,067	$ -	$ -	$ 6,506	$ -	$ -	$ 10,513	$ -	$ -	$ 2,713	$ -	$ -	$ 9,335	$ 6,506	$ 10,513	$ 2,713	$ 9,335	$ 29,067
Space	$ 35,268	$ -	$ -	$ 7,323	$ -	$ -	$ 10,436	$ -	$ -	$ 11,188	$ -	$ -	$ 6,321	$ 7,323	$ 10,436	$ 11,188	$ 6,321	$ 35,268
Vehicle Expenses	$ 16,041	$ -	$ -	$ 2,914	$ -	$ -	$ 8,055	$ -	$ -	$ 5,839	$ -	$ -	$ 1,233	$ 2,914	$ 8,055	$ 5,839	$ 1,233	$ 16,041

	Child Abduction DA1600						
	Billable Expenses for						12
	July 2018 - June 2019						12
		Direct Billed to Grant	Adjustments (4 tabs)	YTD Totals	Costs thru Q3	Q3 cost	Balance of Avg Exps
A	Audit	$ -	$ -	$ -	$ -	$ -	$ -
B	Communications		$ 8,439.90	$ 8,439.90	$ 7,528.00	$ 911.90	$ -
C	General Expenses	$ 254.81	$ 803.87	$ 1,058.68	$ 1,098.00	$ (39.32)	$ -
D	Meetings/Seminars	$ 29,066.17		$ 29,066.17	$ 19,731.41	$ 9,334.76	$ -
E	Space		$ 35,268.26	$ 35,268.26	$ 28,947.00	$ 6,321.26	$ -
F	Vehicle Expense	$ -	$ 16,040.76	$ 16,040.76	$ 14,808.00	$ 1,232.76	$ -
	Total Expenditures	**$ 29,320.98**	**$ 60,552.78**	**$ 89,873.76**	**$ 72,112.41**	**$ 17,761.35**	**$ -**

Riverside Co. District Attorney's Office
FY18/19 Direct Expenses
CRU DA1600

General Ledger Transactions

Journal Date	Journal ID	Account	Project		Amount	Description
Fund 10000 -- General Fund						
Account 523700 -- Office Supplies						
1/2/2019	0002077944	523700	DA1600	C	136.54	Supply Warehouse-Count Dec-19
Total Office Supplies					136.54	
Account 523760 -- Postage-Mailing						
7/17/2018	AP02039450	523760	DA1600		25.65	June'18 15shippers Riverside
8/29/2018	AP02051218	523760	DA1600	C	27.58	Aug'18 14-Shippers Riverside
9/1/2018	ACOGAR1731	523760	DA1600		(25.65)	DAARC_00082623
11/28/2018	AP02071012	523760	DA1600	C	75.09	Oct 18' Riverside 1 Shipper
6/30/2019	ACOGAD1873	523760	DA1600	C	15.60	DAARC_00086318
Total Postage-Mailing					118.27	
Account 527880 -- Training-Other						
7/1/2018	ACOGAR1654	527880	DA1600		(196.59)	82600
7/3/2018	AP02036871	527880	DA1600		42.71	A3 06/12/18 Child Abd Semr LL
7/16/2018	AP02039999	527880	DA1600		196.59	A2 06/12/18 ChildAbdctnSmr LL
9/1/2018	ACOGAR1731	527880	DA1600		(42.71)	DAARC_00082451
11/15/2018	AP02069141	527880	DA1600	D	15.00	A4 11/06/18 LA AttrGnOffMtg LL
1/14/2019	AP02081731	527880	DA1600	D	231.40	D5 01/28/19 CDAA Wintr Conf LL
1/30/2019	AP02087176	527880	DA1600	D	77.00	A3 01/08/19 CAUTrng LL
1/30/2019	AP02087176	527880	DA1600	D	27.00	A3 01/08/19 CAUTrng LL
2/14/2019	AP02089397	527880	DA1600	D	144.86	A2 01/09/19 Child AbctnTrng LL
3/7/2019	AP02094792	527880	DA1600	D	78.56	A3 01/29/19 DCAAChldAbdMtg LL
3/7/2019	AP02094792	527880	DA1600	D	18.00	A4 01/29/19 DCAAChldAbdMtg LL
3/7/2019	AP02094792	527880	DA1600	D	11.28	A5 01/29/19 DCAAChldAbdMtg LL
3/14/2019	AP02096128	527880	DA1600	D	227.36	A2 01/28/19 CDAA WntrWkshp 12E
4/9/2019	AP02102729	527880	DA1600	D	87.50	A5 01/29/19 CDAA Wrk/ComMtn LL
5/28/2019	AR02114509	527880	DA1600	D	(43.75)	
Total Training-Other					874.21	
Account 528900 -- Air Transportation						
7/1/2018	ACOGAR1654	528900	DA1600		(998.36)	82600
7/1/2018	ACOGAR1654	528900	DA1600		(2,244.80)	82600
7/1/2018	ACOGAR1654	528900	DA1600		(1,212.60)	82598
7/11/2018	AP02038106	528900	DA1600		1,013.78	05/29/18 Child Recovery SP + 1
7/16/2018	AP02039999	528900	DA1600		2,244.80	06/06/18 Child Recovery 2E
7/16/2018	AP02039999	528900	DA1600		998.36	05/22/18 Child Recovery 2E
7/16/2018	AP02039999	528900	DA1600		1,212.60	05/22/18 Child Recovery SE
9/1/2018	ACOGAR1731	528900	DA1600		(1,013.78)	DAARC_00082537

Riverside Co. District Attorney's Office
FY18/19 Direct Expenses
CRU DA1600

Journal Date	Journal ID	Account	Project		Amount	Description
9/19/2018	AP02055092	528900	DA1600	D	6,276.63	08/20/18 Child Recovery 2E + 3
10/16/2018	AP02061045	528900	DA1600	D	50.00	08/20/18 Child Rec SE + 1
10/16/2018	AP02061045	528900	DA1600	D	20.00	09/06/18 Child Rec SE + 1
10/16/2018	AP02061045	528900	DA1600	D	720.00	08/22/18 Child Recovery 2E
10/16/2018	AP02061045	528900	DA1600	D	1,273.76	B5 09/06/18 Child Recovery 2E
11/14/2018	AP02068383	528900	DA1600	D	2,595.48	10/22/18 Child Recovery 2E + 2
11/14/2018	AP02068383	528900	DA1600	D	636.88	09/27/18 Child Recovery 2E
11/14/2018	AP02068383	528900	DA1600	D	2,359.00	10/04/18 Child Recovery 2E + 1
3/14/2019	AP02096128	528900	DA1600	D	1,343.80	02/06/19 Child Recovery 2E + 1
5/13/2019	AP02112224	528900	DA1600	D	1,193.20	04/01/19 Child Recovery 2E
6/30/2019	ACOGAD1873	528900	DA1600	D	1,845.79	DAARC_00086320
6/30/2019	ACOGAD1873	528900	DA1600	D	1,094.04	DAARC_00086320
6/30/2019	ACOGAD1873	528900	DA1600	D	1,015.01	DAARC_00086319
6/30/2019	ACOGAD1873	528900	DA1600	D	60.00	DAARC_00086318
6/30/2019	ACOGAD1873	528900	DA1600	D	92.40	DAARC_00086315
6/30/2019	ACOGAD1873	528900	DA1600	D	591.50	DAARC_00086320
Total Air Transportation					21,167.49	
Account 528940 -- Travel-Fuel						
7/16/2018	AP02038980	528940	DA1600		85.11	05/22/18 Child Recovery SC
9/1/2018	ACOGAR1731	528940	DA1600		(85.11)	DAARC_00082597
6/30/2019	ACOGAD1873	528940	DA1600	D	44.14	DAARC_00086318
6/30/2019	ACOGAD1873	528940	DA1600	D	15.69	DAARC_00086315
Total Travel-Fuel					59.83	
Account 528960 -- Lodging						
7/1/2018	ACOGAR1654	528960	DA1600		(117.02)	82600
7/1/2018	ACOGAR1654	528960	DA1600		(1,426.00)	82600
7/16/2018	AP02038980	528960	DA1600		139.85	05/22/18 Child Recovery SC
7/16/2018	AP02039999	528960	DA1600		117.02	05/29/18 Child Recovery SE
7/16/2018	AP02039999	528960	DA1600		1,426.00	06/06/18 Child Recovery 2E
7/16/2018	AP02039999	528960	DA1600		139.85	05/22/18 Child Rec SE
7/16/2018	AP02039999	528960	DA1600		1,106.74	05/29/18 Child Rec SE + 1
7/17/2018	AP02040000	528960	DA1600		220.72	05/22/18 Child Recovery 2E
9/1/2018	ACOGAR1731	528960	DA1600		(1,106.74)	DAARC_00082599
9/1/2018	ACOGAR1731	528960	DA1600		(139.85)	DAARC_00082599
9/1/2018	ACOGAR1731	528960	DA1600		(220.72)	DAARC_00082639
9/1/2018	ACOGAR1731	528960	DA1600		(139.85)	DAARC_00082597
10/16/2018	AP02061045	528960	DA1600	D	689.46	08/20/18 Child Rec SE + 1
10/16/2018	AP02061045	528960	DA1600	D	404.69	09/06/18 Child Rec SE + 1

Riverside Co. District Attorney's Office
FY18/19 Direct Expenses
CRU DA1600

Journal Date	Journal ID	Account	Project		Amount	Description
11/14/2018	AP02068383	528960	DA1600	D	316.92	10/4/18 Child Abd Rtn Mnr 2E
12/13/2018	AP02075636	528960	DA1600	D	243.01	10/22/18 Child Recovery SE + 1
3/14/2019	AP02096128	528960	DA1600	D	276.24	02/06/19 ChldRcvry 2E
4/11/2019	AP02103826	528960	DA1600	D	332.57	03/05/19 CRU Investigations 2E
5/13/2019	AP02110352	528960	DA1600	D	303.42	04/01/19 Child Recovery HS
5/13/2019	AP02112224	528960	DA1600	D	282.65	04/04/19 Child Recovery SE
5/13/2019	AP02112224	528960	DA1600	D	688.60	04/04/19 Child Recovery SE
5/13/2019	AP02112224	528960	DA1600	D	307.42	04/01/19 Child Recovery 2E
5/13/2019	AP02112224	528960	DA1600	D	(0.50)	03/05/19 CRU Investigation 2E
6/30/2019	ACOGAD1873	528960	DA1600	D	428.84	DAARC_00086318
6/30/2019	ACOGAD1873	528960	DA1600	D	292.32	DAARC_00086315
6/30/2019	ACOGAD1873	528960	DA1600	D	142.32	DAARC_00086315
Total Lodging					4,707.96	
Account 528980 -- Meals						
7/16/2018	AP02038980	528980	DA1600		81.93	05/22/18 Child Recovery SC
7/16/2018	AP02039999	528980	DA1600		81.94	05/22/18 Child Rec SE
7/16/2018	AP02039999	528980	DA1600		227.27	06/06/18 Child Rec 2E
9/1/2018	ACOGAR1731	528980	DA1600		(227.27)	DAARC_00082599
9/1/2018	ACOGAR1731	528980	DA1600		(81.94)	DAARC_00082599
9/1/2018	ACOGAR1731	528980	DA1600		(81.93)	DAARC_00082597
9/12/2018	AP02055486	528980	DA1600	D	46.23	08/21/18 Child Reco Knx,TN LL
9/19/2018	AP02055092	528980	DA1600	D	65.63	08/20/18 Child Recovery 2E
10/16/2018	AP02061045	528980	DA1600	D	192.01	08/20/18 Child Rec SE + 1
10/16/2018	AP02061045	528980	DA1600	D	112.16	09/06/18 Child Rec SE + 1
10/24/2018	AP02064419	528980	DA1600	D	74.61	10/04/18 Child Recovery 2E +1
12/13/2018	AP02075636	528980	DA1600	D	152.06	10/22/18 Child Recovery SE + 1
3/14/2019	AP02095140	528980	DA1600	D	73.74	02/06/19 Child Recovery 2E
3/14/2019	AP02095140	528980	DA1600	D	17.36	02/07/19 Child Recovery SE
4/11/2019	AP02102467	528980	DA1600	D	167.25	03/05/19 Child Recovery 2E
5/13/2019	AP02110352	528980	DA1600	D	23.00	04/01/19 Child Recovery HS
5/13/2019	AP02112224	528980	DA1600	D	85.95	04/01/19 Child Recovery 2E
5/13/2019	AP02112224	528980	DA1600	D	67.18	04/03/19 Child Recovery 2E
6/30/2019	ACOGAD1873	528980	DA1600	D	57.78	DAARC_00086318
Total Meals					1,134.96	
Account 529000 -- Miscellaneous Travel Expense						
7/16/2018	AP02038980	529000	DA1600		39.00	05/22/18 Child Recovery SC
7/16/2018	AP02039999	529000	DA1600		70.00	05/29/18 Child Rec SE + 1
9/1/2018	ACOGAR1731	529000	DA1600		(70.00)	DAARC_00082599

Riverside Co. District Attorney's Office
FY18/19 Direct Expenses
CRU DA1600

Journal Date	Journal ID	Account	Project		Amount	Description
9/1/2018	ACOGAR1731	529000	DA1600		(39.00)	DAARC_00082597
9/12/2018	AP02055486	529000	DA1600	D	117.05	08/21/18 Child Reco Knx,TN LL
12/13/2018	AP02075636	529000	DA1600	D	20.00	10/22/18 Child Recovery SE + 1
3/14/2019	AP02095140	529000	DA1600	D	64.02	02/06/19 Child Recovery 2E
3/14/2019	AP02095140	529000	DA1600	D	26.00	02/07/19 Child Recovery SE
6/30/2019	ACOGAD1873	529000	DA1600	D	66.00	DAARC_00086315
Total Miscellaneous Travel Expense					293.07	
Account 529080 -- Rental Vehicles						
7/11/2018	AP02038106	529080	DA1600		138.34	05/14/18 Child Recovery SP
7/31/2018	AP02044127	529080	DA1600		228.56	06/06/18 Invstgn/ChldRcvry SP
7/31/2018	AP02044127	529080	DA1600		107.48	05/22/18 Child Recovery SC
9/1/2018	ACOGAR1731	529080	DA1600		(138.34)	DAARC_00082537
9/19/2018	AP02055092	529080	DA1600		19.40	06/06/18 Child Recovery SE
11/19/2018	AP02068755	529080	DA1600	D	110.43	09/06/18 Child Recovery SE
11/19/2018	AP02068755	529080	DA1600	D	128.01	08/20/18 Child Recovery SE
12/19/2018	AP02079617	529080	DA1600	D	43.89	10/04/18 Child Recovery HS
1/15/2019	AP02082843	529080	DA1600	D	96.44	10/22/18 Child Recovery SE
4/9/2019	AP02102729	529080	DA1600	D	99.65	B5 02/06/19 ChldRcvry SE
6/12/2019	AP02118263	529080	DA1600	D	132.96	04/01/19 Child Recovery SE
6/12/2019	AP02118263	529080	DA1600	D	135.90	04/04/19 Child Recovery SE
6/30/2019	ACOGAD1873	529080	DA1600	D	81.37	DAARC_00086315
Total Rental Vehicles					1,184.09	
Total General Fund					29,676.42	
				D	(355.44)	prior FY
					29,320.98	
				C	254.81	General Expense
				D	29,066.17	Travel/Training
					29,320.98	

Child Abduction DA1600

General Expenses
July 2018 - June 2019

12 Months

		Trial Balance	# mo	Average	Bureau Sworn	Bureau All	All
520105	Protective Gear	18,162.65	12.0	1,513.55	1,513.55		0.00
522810	Forensic Supplies	22,762.05	12.0	1,896.84		1,896.84	0.00
	TOTAL COST	**40,924.70**		**3,410.39**	**1,513.55**	**1,896.84**	**0.00**
	Average # of employees				**103.00**	**159.00**	**664.00**
	Average cost per employee per month				**14.69**	**11.93**	**0.00**
	Total staff assigned to Grant				**2.07**	**3.07**	**6.07**
	Total cost for Grant	**803.87**			**364.66**	**439.21**	**0.00**

Position		Chargeable Percentage	Chargeable Percentage	Chargeable Percentage
District Attorney	1.000			1.000
Bureau - Sworn	2.068	2.068	2.068	2.068
Bureau - Non Sworn	1.000		1.000	1.000
VW	0.000			0.000
Clerical	1.000			1.000
Paralegal	1.000			1.000
TOTAL ASSIGNED	**6.068**	**2.068**	**3.068**	**6.068**

Bureau Sworn	Bureau All	ALL

Child Abduction DA1600

Communication Expenses
July 2018 - June 2019

		Trial Bal	12 Months	Car Radios	Cell Phones	All
520220	County Radio Systems	355,650.03	12.0	29,637.50		0.00
520230	Cellular Phone	88,231.83	12.0		7,352.65	0.00
521580	Maint - Radio Elec Equip					0.00
	TOTAL COST	**443,881.86**		**29,637.50**	**7,352.65**	**0.00**
	Average # of Car Radios & Cell Phones			**151**	**223**	**664**
	Average cost per employee per month			**196.27**	**32.97**	**0.00**
	Total Staff Assigned to Grant			**3.07**	**3.07**	**6.07**
	Total Cost for Grant	**8,439.90**		**7,226.02**	**1,213.87**	**0.00**

Position		Chargeable FTE	Chargeable FTE	Chargeable FTE
District Attorney	1.000			1.000
Bureau - Sworn	2.068	2.068	2.068	2.068
Bureau - Non Sworn	1.000	1.000	1.000	1.000
VW	0.000			0.000
Clerical	1.000			1.000
Paralegal	1.000			1.000
TOTAL ASSIGNED	**6.068**	**3.068**	**3.068**	**6.068**

	Bureau	Bureau/VW Adv / JJCPA paralegals	ALL

Child Abduction DA1600

Vehicle Expense
July 2018 - June 2019

			12	Months
		Trial Bal		Bureau & VW
520930	Auto Insurance	175,041.96	12.0	14,586.83
521500	Maint - Motor Vehicles	17,526.36	12.0	1,460.53
528920	Car Pool Expense	1,053,954.00	12.0	87,829.50
528940	Travel-Fuel	13,529.62	12.0	1,127.47
	TOTAL COST	**1,260,051.94**		**105,004.33**
	# of Fleet Vehicles			**241**
	Average cost per employee per month			**435.70**
	Total Staff Assigned to Grant			**3.07**
	Total Costs for Grant	**16,040.76**		**16,040.76**

Positions		Chargeable FTE
District Attorney	1.000	
Bureau - Sworn	2.068	2.068
Bureau - Non Sworn	1.000	1.000
VW	0.000	0.000
Clerical	1.000	
Paralegal	1.000	
TOTAL ASSIGNED	**6.068**	**3.068**

Child Abduction DA1600

Space Expense
July 2018 - June 2019

		Trial Bal	12	Months All
520820	Janitorial Serv	653,447.36	12.0	54,453.95
520930	Insurance - General	1,283,641.04	12.0	106,970.09
520945	Insurance - Prop	217,507.00	12.0	18,125.58
522310	Maint - Bldg	1,058,156.46	12.0	88,179.71
529540	Utilities	646,539.03	12.0	53,878.25
	TOTAL COST	**3,859,290.89**		**321,607.57**

Average # of employees		**664**
Average cost per employee per month		**484.35**
Total Staff Assigned to Grant		**6.07**
Total Cost for Grant	**35,268.26**	**35,268.26**

Position		Chargeable FTE
District Attorney	1.000	1.000
Bureau - Sworn	2.068	2.068
Bureau - Non Sworn	1.000	1.000
VW	0.000	0.000
Clerical	1.000	1.000
Paralegal	1.000	1.000
TOTAL ASSIGNED	**6.068**	**6.068**





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County of Riverside
District Attorney
SB 90 Indirect Cost Rate Proposal
FY2018/19

		DESCRIPTION OF COST		Total Costs	Unallowable	= ICRP % calc Allowable Indirect	ICRP % (Prog, Grant + Dir (case related)) Allowable Direct
A)	Personnel Analysis:						
	1	SALARY & WAGES		75,113,020.84	10,790.79	8,833,330.00	66,268,900.05
			Distribution %	100.00%	0.01%	11.76%	88.23%
	2	PART-TIME WAGES & OT		2,486,764.19	0.00	0.00	2,486,764.19
	3	BENEFITS	41.98%	31,534,194.78	0.00	3,708,437.57	27,825,757.21
			Subtotal	**109,133,979.81**	**10,790.79**	**12,541,767.58**	**96,581,421.44**
B)	**Other Operating Expenses:**						
	4	520105	PROTECTIVE GEAR	18,162.65	0.00	17,287.26	875.39
	5	520115	Uniforms	56,325.75	992.10	28,640.21	26,693.44
	6	520200	Communications	80,314.97	0.00	69,534.04	10,780.93
	7	520220	Co Radio Sys	381,652.71	0.00	329,634.57	52,018.14
	8	520230	Cell Phone	116,669.76	0.00	80,279.00	36,390.76
	9	520270	Co Delivery Svrc	(8,466.45)	0.00	0.00	(8,466.45)
	10	520300	Pager Svrc	109.59	0.00	109.59	0.00
	11	520320	Phone Srvc - Long Distance	5,009.07	0.00	4,667.63	341.44
	12	520820	Janitorial Srvc	653,447.36	0.00	602,264.69	51,182.67
	13	520845	Trash	7,875.28	0.00	7,169.11	706.17
	14	520930	FY 17/18 GL & Auto Ins	1,458,683.00	0.00	1,337,553.48	121,129.52
	15	520945	FY 17/18 Prop Ins	217,507.00	0.00	200,470.30	17,036.70
	16	521100	EXPERT WITNESS FEES	274,125.97	0.00	0.00	274,125.97
	17	521160	WITNESS/JURY MEALS/LODGING	65,208.15	0.00	0.00	65,208.15
	18	521170	WITNESS FEES	(3,469.86)	0.00	0.00	(3,469.86)
	19	521180	WITNESS MISC	238,630.73	0.00	0.00	238,630.73
	20	521190	WITNESS PROTECT	58,646.50	0.00	0.00	58,646.50
	21	521360	MAINT-COMPUTER EQUIP	8,918.02	0.00	8,488.20	429.82
	22	521380	MAINT-COPIER MACHINES	114,767.55	0.00	69,944.74	44,822.81
	23	521500	MAINT-MOTOR VEHICLES	25,784.82	0.00	14,493.97	11,290.85
	24	521540	MAINT-OFFICE EQUIP	4,066.56	0.00	3,870.56	196.00
	25	521640	MAINT-SOFTWARE	563,592.70	0.00	510,482.18	53,110.52
	26	521660	MAINT-TELEPHONE	6,103.25	0.00	5,687.22	416.03
	27	521700	MAINT-ALARMS	9,152.54	0.00	5,614.24	3,538.30
	28	522310	MAINT-BUILDING/Improv	1,060,811.14	0.00	975,066.15	85,744.99
	29	522810	CRIME LAB/ FORENSIC SUPPLIES	23,911.04	0.00	21,609.61	2,301.43
	30	523100	MEMBERSHIPS	152,372.12	150,820.17	0.00	1,551.95
	31	523230	MISC EXPENSE	73,535.68	0.00	900.00	72,635.68
	32	523270	SPECIAL EVENTS	58,792.79	46,472.15	0.00	12,320.64
	33	523290	BANK CHARGES	180.00	0.00	180.00	0.00
	34	523300	MOVING EXPENSE	670.00	0.00	637.71	32.29
	35	523600	AUDIOVISUAL EXPENSES	42,655.09	0.00	10,681.06	31,974.03
	36	523620	BOOKS/PUBLICATIONS	45,674.62	0.00	43,531.58	2,143.04
	37	523622	BKS/PUB Electronic	111,230.95	0.00	96,493.61	14,737.34
	38	523640	COMPUTER EQUIP (NOT > 5,000)	344,060.20	0.00	95,310.16	248,750.04
	39	523680	OFFICE EQUIP NON FIXED ASSET	5,894.31	0.00	5,379.86	514.45
	40	523700	OFFICE SUPPLIES	286,482.59	0.00	226,862.51	59,620.08
	41	523720	PHOTOCOPYING	7,191.07	0.00	0.00	7,191.07
	42	523760	POSTAGE/MAILING	100,172.72	0.00	93,100.44	7,072.28
	43	523800	PRINTING/BINDING	26,404.22	1,457.55	20,896.74	4,049.93
	44	523820	SUBSCRIPTIONS	26,783.63	0.00	12,454.18	14,329.45
	45	523840	COMPUTER EQUIP-Software	22,087.84	0.00	13,607.47	8,480.37
	46	523940	RECRUITING EXPENSE	8,053.13	0.00	8,053.13	0.00
	47	524560	Auditing & Acctng	22,952.00	0.00	0.00	22,952.00
	48	524561	Payroll Srvc	79,002.44	0.00	79,002.44	0.00
	49	524580	BACKGROUND/REFERENCES	107,154.55	24,690.96	82,463.59	0.00
	50	524720	COURT REPORTER FEE	524,765.98	0.00	0.00	524,765.98

County of Riverside
District Attorney
SB 90 Indirect Cost Rate Proposal
FY2018/19

		DESCRIPTION OF COST	Total Costs	Unallowable	= ICRP % calc Allowable Indirect	ICRP % (Prog, Grant + Dir (case related)) Allowable Direct
51	524740	CO SUPP SRVC (COWCAP)	1,674,156.00	1,674,156.00	0.00	0.00
52	524840	FINGERPRINTING SERV.	21,176.00	0.00	21,176.00	0.00
53	524960	INTERPRETERS/TRANSLATORS	52,036.75	0.00	0.00	52,036.75
54	525020	LEGAL SRVCE (CO COUNSEL)	4,640.95	0.00	4,640.95	0.00
55	525060	MEDICAL EXAMS	6,495.00	0.00	0.00	6,495.00
56	525080	TEMP ASSIST POO SRVCE	12,100.00	0.00	12,100.00	0.00
57	525100	MEDICAL/LAB SERVICE	52,161.28	0.00	0.00	52,161.28
58	525140	PERSONNEL SERVICE (HR Rate)	687,900.54	0.00	687,900.54	0.00
59	525220	PRE-EMPLOYMENT SRVC	28,548.02	0.00	28,548.02	0.00
60	525320	SECURITY GUARD SRVC	388,108.69	0.00	388,108.69	0.00
61	525330	RMAP SERVICES	75,701.57	0.00	72,052.97	3,648.60
62	525340	TAP - OVERHEAD	85,264.00	0.00	85,264.00	0.00
63	525440	PROF SRVC	273,028.14	120,520.70	11,913.40	140,594.04
64	525500	SALARY/BENE REIMB	728,668.09	0.00	0.00	728,668.09
65	525840	RCIT DEVICE ACCESS	1,434,498.48	0.00	1,336,715.51	97,782.97
66	526410	LEGALLY REQ'D NOTICES	14,418.88	0.00	0.00	14,418.88
67	526420	ADVERTISING	800.00	0.00	800.00	0.00
68	526530	RENT-LEASE EQUIP	2,100.53	0.00	1,999.29	101.24
69	526700	RENT-LEASE BLDGS	283,716.42	0.00	184,415.64	99,300.78
70	526910	Field Equip-Non Assets	14,715.08	0.00	7,841.28	6,873.80
71	527220	VITAL RECORDS	952.50	0.00	0.00	952.50
72	527280	AWARDS/RECOGNITION	2,257.89	2,257.89	0.00	0.00
73	527460	FIREARM EQUIP	30,095.64	0.00	26,531.86	3,563.78
74	527580	FURNITURE STOCK	34,030.17	0.00	11,828.65	22,201.52
75	527720	Safety-Security Supplies	2,116.45	0.00	0.00	2,116.45
76	527780	Special Program Expense	29,150.22	0.00	0.00	29,150.22
77	527820	TOWING - NON CO VEHICLE	8,307.00	0.00	0.00	8,307.00
78	527840	TRAINING-EDUC/TUITION REGIS	125,523.78	10,000.00	29,679.38	85,844.40
79	527880	TRAINING - OTHER	226,979.63	1,006.37	72,722.00	153,251.26
80	528100	TRAINING- POST/STC	31,400.27	0.00	27,261.10	4,139.17
81	528220	PHOTO EXP	6,721.59	190.31	498.08	6,033.20
82	528900	AIR TRANSPORT	47,040.65	0.00	415.96	46,624.69
83	528920	CAR POOL EXPENSE / Fleet	1,050,678.42	7,901.98	117,978.55	924,797.89
84	528940	TRAVEL - FUEL - V	13,636.16	0.00	11,761.23	1,874.93
85	528960	LODGING	46,991.34	0.00	756.26	46,235.08
86	528980	MEALS	7,789.57	0.00	0.00	7,789.57
87	529000	MISC TRAVEL	6,056.66	0.00	3,320.00	2,736.66
88	529010	PARKING VALIDATION	16,400.00	0.00	0.00	16,400.00
89	529020	PRISONER EXTRADITION	275.20	0.00	0.00	275.20
90	529040	PRIVATE MILEAGE	31,060.40	0.00	0.00	31,060.40
91	529060	PUBLIC SERVICE TRANS.	264.02	0.00	0.00	264.02
92	529080	RENTAL VEHICLES	3,824.46	0.00	130.15	3,694.31
93	529121	Transport-Prisoner/Ward	3,136.36	0.00	0.00	3,136.36
94	529540	UTILITIES	656,254.99	0.00	595,136.45	61,118.54
95	537070	INTERFND EXP-MOTOR SERV	36.36	0.00	36.36	0.00
96	537080	INTERFND EXP-MISC	50.00	0.00	50.00	0.00
97	546080	EQUIP-COMPUTER	16,948.70	0.00	0.00	16,948.70
98	546140	EQUIP-OFFICE	38,995.84	38,995.84	0.00	0.00
99	546320	VEHICLES - CARS/LIGHT TRUCK	32,031.81	0.00	0.00	32,031.81

County of Riverside
District Attorney
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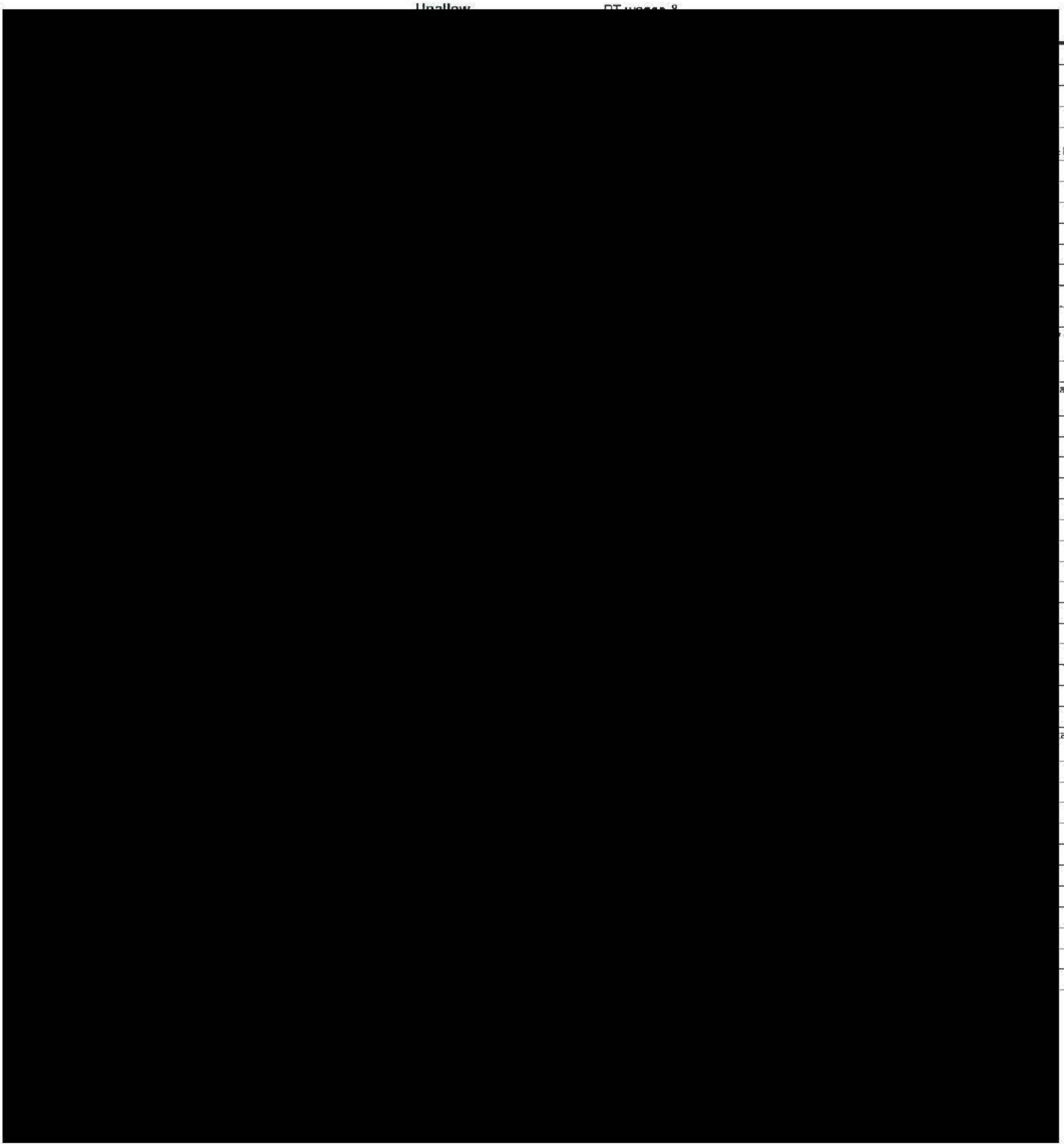
ICRP %

		DESCRIPTION OF COST	Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog. Grant + Dir (case related)) Allowable Direct
100	571900	Intra District Attorney	(57,225.19)	0.00	0.00	(57,225.19)
101	572800	INTRA-MISC	(3,302,591.88)	0.00	0.00	(3,302,591.88)
102	573400	INTRA-SALARY & BENE REIMB	(39,140.47)	0.00	0.00	(39,140.47)
		Subtotal	12,393,938.69	2,079,462.02	8,824,003.55	1,490,473.12
		Total Department Expenditures	121,527,918.50	2,090,252.81	21,365,771.13	98,071,894.56
		Cost Adjustments/ Cost Plan Allocations:				
		A-87 Cost Allocation Plan	5,352,913.00		5,352,913.00	
		Total Indirect Costs:	5,352,913.00		5,352,913.00	
		Total Costs:	126,880,831.50	2,090,252.81	26,718,684.13	98,071,894.56

Total Indirect Costs	26,718,684.13		
Total Direct Salaries:	66,268,900.05	**Calculated FY18/19 Indirect Cost Rate:**	**40.32%**

County of Riverside
Indirect Cost Rate Proposal
District Attorney

FY 2018-2019



County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019

Acct	Acct Name	Amount	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs
520105	Protective Gear	18,162.65	0.00	17,287.26	0.00	0.00	875.39	0.00	0.00	875.39
520115	Uniforms	56,325.75	992.10	28,640.21	21,478.82	3,939.96	0.00	1,274.66	0.00	26,693.44
520200	Communications	80,314.97	0.00	69,534.04	296.97	3,264.27	5,474.69	1,745.00	0.00	10,780.93
520220	Co Radio Sys	381,652.71	0.00	329,634.57	0.00	26,002.68	26,015.46	0.00	0.00	52,018.14
520230	Cellular Phone	116,669.76	0.00	80,279.00	6,330.66	22,107.27	7,952.83	0.00	0.00	36,390.76
520270	County Delivery Svrce	(8,466.45)	0.00	0.00	0.00	(8,058.39)	(408.06)	0.00	0.00	(8,466.45)
520300	Pager Svrce	109.59	0.00	109.59	0.00	0.00	0.00	0.00	0.00	0.00
520320	Phone Svrce - Long Dist	5,009.07	0.00	4,667.63	0.00	0.00	341.44	0.00	0.00	341.44
520820	Janitorial Svrce	653,447.36	0.00	602,264.69	0.00	0.00	51,182.67	0.00	0.00	51,182.67
520845	Trash	7,875.28	0.00	7,169.11	0.00	293.35	0.00	412.82	0.00	706.17
520930	Insurance - Liability	1,458,683.00	0.00	1,337,553.48	0.00	0.00	121,129.52	0.00	0.00	121,129.52
520945	Insurance-Property	217,507.00	0.00	200,470.30	0.00	0.00	17,036.70	0.00	0.00	17,036.70
521100	Expert Witness Fees	274,125.97	0.00	0.00	0.00	55.00	0.00	0.00	274,070.97	274,125.97
521160	Wit/Jury Meals/Lodging	65,208.15	0.00	0.00	0.00	153.40	0.00	0.00	65,054.75	65,208.15
521170	Witness Fees	(3,469.86)	0.00	0.00	0.00	0.00	0.00	0.00	(3,469.86)	(3,469.86)
521180	Witness Misc	238,630.73	0.00	0.00	0.00	6,964.64	0.00	0.00	231,666.09	238,630.73
521190	Witness Protection	58,646.50	0.00	0.00	58,646.50	0.00	0.00	0.00	0.00	58,646.50
521360	Maint-Computer Equip	8,918.02	0.00	8,488.20	0.00	0.00	429.82	0.00	0.00	429.82
521380	Maint-Copier Machines	114,767.55	0.00	69,944.74	13,355.14	25,936.20	5,531.47	0.00	0.00	44,822.81
521500	Maint-Motor Vehicles	25,784.82	0.00	14,493.97	0.00	8,258.46	3,032.39	0.00	0.00	11,290.85
521540	Maint-Office Equip	4,066.56	0.00	3,870.56	0.00	0.00	196.00	0.00	0.00	196.00
521640	Maint-Software	563,592.70	0.00	510,482.18	24,500.00	1,000.00	27,163.55	446.97	0.00	53,110.52
521660	Maint-Telephone	6,103.25	0.00	5,687.22	0.00	0.00	416.03	0.00	0.00	416.03
521700	Maint-Alarms	9,152.54	0.00	5,614.24	0.00	3,538.30	0.00	0.00	0.00	3,538.30
522310	Maint-Building/Improv	1,060,811.14	0.00	975,066.15	0.00	2,654.68	83,090.31	0.00	0.00	85,744.99
522810	Crime Lab/Forensc Suppl	23,911.04	0.00	21,609.61	0.00	1,148.99	1,152.44	0.00	0.00	2,301.43
523100	Memberships	152,372.12	150,820.17	0.00	180.00	1,371.95	0.00	0.00	0.00	1,551.95
523230	Misc Exp	73,535.68	0.00	900.00	67,263.48	5,372.20	0.00	0.00	0.00	72,635.68
523270	Special Events	58,792.79	46,472.15	0.00	0.00	11,525.59	0.00	795.05	0.00	12,320.64
523290	Bank Charges	180.00	0.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00
523300	Moving Exp	670.00	0.00	637.71	0.00	0.00	32.29	0.00	0.00	32.29
523600	Audiovisual Exp	42,655.09	0.00	10,681.06	31,974.03	0.00	0.00	0.00	0.00	31,974.03
523620	Books/Publications	45,674.62	0.00	43,531.58	0.00	2,143.04	0.00	0.00	0.00	2,143.04
523622	Books/Publications	111,230.95	0.00	96,493.61	0.00	14,737.34	0.00	0.00	0.00	14,737.34
523640	Computer Eqpt (Not > 5,0(	344,060.20	0.00	95,310.16	167,881.61	80,868.43	0.00	0.00	0.00	248,750.04
523680	Ofce Eqpt Non Fixed Asse	5,894.31	0.00	5,379.86	0.00	514.45	0.00	0.00	0.00	514.45
523700	Office Supplies	286,482.59	0.00	226,862.51	39,650.20	6,162.24	13,807.64	0.00	0.00	59,620.08
523720	Photocopying	7,191.07	0.00	0.00	0.00	273.50	346.59	0.00	6,570.98	7,191.07
523760	Postage/Mailing	100,172.72	0.00	93,100.44	0.00	2,244.24	4,828.04	0.00	0.00	7,072.28
523800	Printing/Binding	26,404.22	1,457.55	20,896.74	836.29	240.75	0.00	1,538.25	1,434.64	4,049.93
523820	Subscriptions	26,783.63	0.00	12,454.18	0.00	14,329.45	0.00	0.00	0.00	14,329.45
523840	Computer Eqpt-Software	22,087.84	0.00	13,607.47	633.85	6,722.95	1,064.57	0.00	59.00	8,480.37
523940	Recruiting Exp	8,053.13	0.00	8,053.13	0.00	0.00	0.00	0.00	0.00	0.00
524560	Auditing Services	22,952.00	0.00	0.00	0.00	22,952.00	0.00	0.00	0.00	22,952.00
524561	Auditing & Acct- Payroll S	79,002.44	0.00	79,002.44	0.00	0.00	0.00	0.00	0.00	0.00
524580	Background/References	107,154.55	24,690.96	82,463.59	0.00	0.00	0.00	0.00	0.00	0.00
524720	Court Reporter Fee	524,765.98	0.00	0.00	0.00	374.40	0.00	0.00	524,391.58	524,765.98
524740	Co Supp Svrce (COWCAP	1,674,156.00	1,674,156.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524840	Fingerprinting Srvce	21,176.00	0.00	21,176.00	0.00	0.00	0.00	0.00	0.00	0.00
524960	Interpreters/Translators	52,036.75	0.00	0.00	0.00	0.00	0.00	0.00	52,036.75	52,036.75
525020	Legal Svrces	4,640.95	0.00	4,640.95	0.00	0.00	0.00	0.00	0.00	0.00
525060	Medical Exam	6,495.00	0.00	0.00	0.00	0.00	0.00	0.00	6,495.00	6,495.00
525080	Temp Assist Pool Svrces	12,100.00	0.00	12,100.00	0.00	0.00	0.00	0.00	0.00	0.00
525100	Medical/Lab Svrce	52,161.28	0.00	0.00	0.00	675.00	0.00	0.00	51,486.28	52,161.28
525140	Personnel Svrce (Hr Rate)	687,900.54	0.00	687,900.54	0.00	0.00	0.00	0.00	0.00	0.00
525220	Pre-Employment Svrce	28,548.02	0.00	28,548.02	0.00	0.00	0.00	0.00	0.00	0.00
525320	Security Guard Svrce	388,108.69	0.00	388,108.69	0.00	0.00	0.00	0.00	0.00	0.00
525330	Rmap Svrce	75,701.57	0.00	72,052.97	0.00	0.00	3,648.60	0.00	0.00	3,648.60
525340	TAP - Overhead	85,264.00	0.00	85,264.00	0.00	0.00	0.00	0.00	0.00	0.00
525440	Prof Srvce (Arbitration)	279,028.14	129,620.78	11,013.48	0.00	54,793.69	0.00	0.00	83,620.19	138,414.88

County of Riverside
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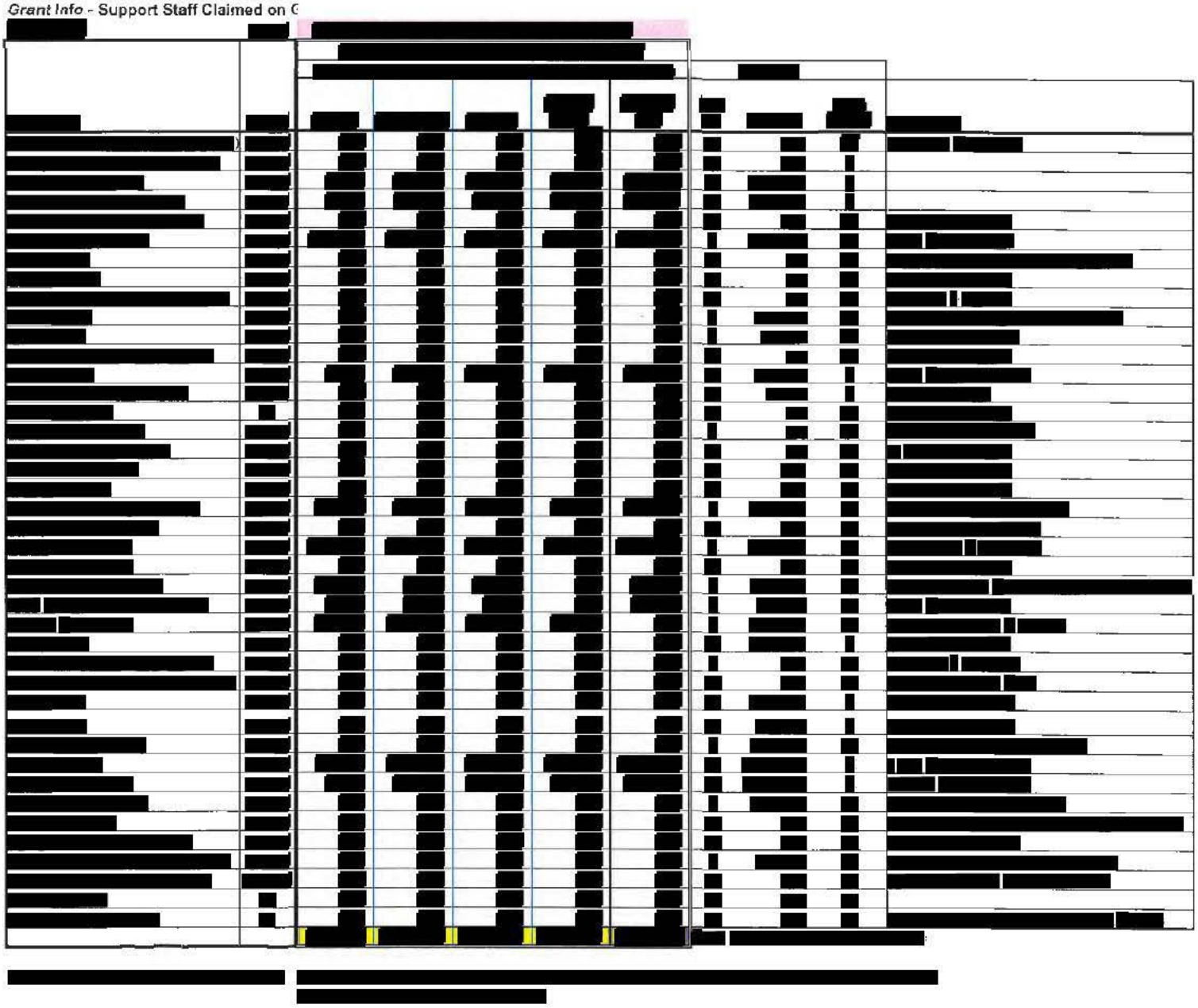
Acct	Acct Name	Amount	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs
525500	Salary/Benefits Reimb	728,668.09	0.00	**0.00**	0.00	728,943.09	0.00	0.00	(275.00)	728,668.09
525840	RCIT Device Access	1,434,498.48	0.00	**1,336,715.51**	0.00	0.00	*97,782.97*	0.00	0.00	97,782.97
526410	Legally Req'd Notices	14,418.88	0.00	**0.00**	7,502.00	6,916.88	0.00	0.00	0.00	14,418.88
526420	Advertising	800.00	0.00	**800.00**	0.00	0.00	0.00	0.00	0.00	0.00
526530	Rent-Lease Equip	2,100.53	0.00	**1,999.29**	0.00	0.00	*101.24*	0.00	0.00	101.24
526700	Rent-Lease Bldgs	283,716.42	0.00	**184,415.64**	0.00	0.00	0.00	99,300.78	0.00	99,300.78
526910	Field Equip-Non Assets	14,715.08	0.00	**7,841.28**	0.00	6,873.80	0.00	0.00	0.00	6,873.80
527220	Vital Records	952.50	0.00	**0.00**	0.00	0.00	0.00	0.00	952.50	952.50
527280	Awards/Recognition	2,257.89	2,257.89	**0.00**	0.00	0.00	0.00	0.00	0.00	0.00
527460	Firearm Equip	30,095.64	0.00	**26,531.86**	1,059.65	1,053.61	*1,450.52*	0.00	0.00	3,563.78
527580	Furniture Stock	34,030.17	0.00	**11,828.65**	20,397.37	1,804.15	0.00	0.00	0.00	22,201.52
527720	Safety-Security Suppl	2,116.45	0.00	**0.00**	0.00	2,116.45	0.00	0.00	0.00	2,116.45
527780	Special Prog Exp	29,150.22	0.00	**0.00**	0.00	29,150.22	0.00	0.00	0.00	29,150.22
527820	Towing - Non Co Vehicle	8,307.00	0.00	**0.00**	0.00	0.00	0.00	0.00	8,307.00	8,307.00
527840	Training-Educ/Tuition Reg	125,523.78	10,000.00	**29,679.38**	24,555.25	61,289.15	0.00	0.00	0.00	85,844.40
527880	Training - Other	226,979.63	1,006.37	**72,722.00**	31,687.83	126,579.48	0.00	(5,016.05)	0.00	153,251.26
528100	Training- Post/Stc	31,400.27	0.00	**27,261.10**	1,408.65	2,730.52	0.00	0.00	0.00	4,139.17
528220	Photography Exp	6,721.59	190.31	**498.08**	6,033.20	0.00	0.00	0.00	0.00	6,033.20
528900	Air Transport	47,040.65	0.00	**415.96**	19,685.75	26,938.94	0.00	0.00	0.00	46,624.69
528920	Car Pool Exp / Fleet	1,050,678.42	7,901.98	**117,978.55**	0.00	(3,275.58)	*123,563.64*	0.00	804,509.83	924,797.89
528940	Travel - Fuel - V	13,636.16	0.00	**11,761.23**	164.73	106.54	*1,603.66*	0.00	0.00	1,874.93
528960	Lodging	46,991.34	0.00	**756.26**	35,554.30	7,294.04	0.00	0.00	3,386.74	46,235.08
528980	Meals	7,789.57	0.00	**0.00**	5,808.96	1,883.32	0.00	7.88	89.41	7,789.57
529000	Misc Travel	6,056.66	0.00	**3,320.00**	1,301.61	1,331.65	0.00	0.00	103.40	2,736.66
529010	Parking Validation	16,400.00	0.00	**0.00**	0.00	800.00	0.00	0.00	15,600.00	16,400.00
529020	Prisoner Extradition	275.20	0.00	**0.00**	0.00	275.20	0.00	0.00	0.00	275.20
529040	Private Mileage ++	31,060.40	0.00	**0.00**	585.69	18,694.57	0.00	11,780.14	0.00	31,060.40
529060	Public Svrce Trans.	264.02	0.00	**0.00**	101.40	78.09	0.00	0.00	84.53	264.02
529080	Rental Vehicles	3,824.46	0.00	**130.15**	1,410.94	2,283.37	0.00	0.00	0.00	3,694.31
529121	Transport	3,136.36	0.00	**0.00**	0.00	0.00	0.00	0.00	3,136.36	3,136.36
529540	Utilities	656,254.99	0.00	**595,136.45**	0.00	0.00	*51,402.58*	9,715.96	0.00	61,118.54
537070	Interfnd Exp-Motor Serv	36.36	0.00	**36.36**	0.00	0.00	0.00	0.00	0.00	0.00
537080	Interfnd Exp-Misc	50.00	0.00	**50.00**	0.00	0.00	0.00	0.00	0.00	0.00
546080	Equip-Computer	16,948.70	0.00	**0.00**	6,742.50	10,206.20	0.00	0.00	0.00	16,948.70
546140	Equip-Office	38,995.84	38,995.84	**0.00**	0.00	0.00	0.00	0.00	0.00	0.00
546320	Vehicle-Car/Light Truck	32,031.81	0.00	**0.00**	0.00	32,031.81	0.00	0.00	0.00	32,031.81
571900	Intra District Attorney	(57,225.19)	0.00	**0.00**	0.00	0.00	0.00	(57,225.19)	0.00	(57,225.19)
572800	Intra-Misc	(3,302,591.88)	0.00	**0.00**	0.00	(3,281,481.84)	0.00	(21,110.04)	0.00	(3,302,591.88)
573400	Intra-Sal & Bene Reimb	(39,140.47)	0.00	**0.00**	0.00	0.00	0.00	(39,140.47)	0.00	(39,140.47)
Grand Total		**12,393,938.69**	**2,079,462.02**	**8,824,003.55**	597,027.38	(1,892,886.31)	650,244.99	4,525.76	2,131,561.30	1,490,473.12

++: Mgt: move non-designated Private Mileage to "Other" column to decrease ICRP % **(don't recall when)**

[redacted]

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019

Riverside County District Attorney's Of
Grant Info - Support Staff Claimed on C



County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019

[redacted]

Adjustments made due to: payouts included in Salary; E'ee resigned during FY18/19; E'ee started @ DAO during the FY18/19 (not entire FY @ DAO)

Avg Sal ** ---> "Indirect Supp" tab

Removed the following since vacant in FY18/19

15911	15915	79784	86113
Acctg Asst	Acctg Tech I	Supv VW Clm Tech	IT Bus Anlyst I

County of Riverside
Indirect Cost Rate Proposal
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FY 2018-2019

[redacted]

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019



County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019

		Jun '18	Grant/ Mandate	# of FTE Direct,	Dept. Admin & SUPP		
					E	Avg Annual Wages	Salary $
					00	56,565.79	113,131.59
					62	60,602.33	58,269.14
					52	63,824.17	730,895.21
					38	69,120.43	334,370.08
					00	73,085.49	219,256.48
					00	80,907.20	80,907.20
					00	65,065.80	65,065.80
					00	38,536.31	154,145.22
					00	51,875.43	0.00
					00	35,901.74	35,901.74
					00	42,820.01	85,640.02
					00	61,180.49	122,360.97
					69	87,066.95	75,687.30
					31	171,888.47	899,182.97
					00	228,326.81	456,653.61
					00	249,768.87	249,768.87
					00	150,080.45	150,020.42
					00	73,630.62	220,891.85
					00	88,537.90	88,537.90
					00	279,059.66	279,059.66
					00	109,478.20	109,478.20
					00	132,650.83	132,650.83
					00	99,415.06	198,830.12
					00	145,354.58	145,354.58
					00	72,699.78	72,699.78
					00	69,865.69	139,731.38
					00	91,250.64	91,250.64
					00	111,228.12	111,228.12
					00	74,919.39	74,919.39
					00	217,908.57	217,908.57
					92	285,958.40	283,699.33
					00	232,162.61	232,092.96
					00	271,336.57	814,009.72
					57	85,361.02	81,647.82
					13	141,902.39	72,724.97
					00	59,565.95	59,571.91
					00	69,184.12	69,184.12
					00	93,040.09	0.00
					00	98,452.63	98,452.63
					00	69,692.58	209,077.74
					00	121,043.21	242,086.41

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2018-2019

	Dept. Admin & SUPP	
	Avg Annual Wages	Salary $
	159,592.21	159,592.21
	117,795.62	117,795.62
	103,736.81	103,736.81
	207,495.00	0.00
	49,174.62	98,349.24
	94,192.33	395,607.79
	102,378.86	81,903.09
	5,514,680.777	8,833,330.001

[redacted]

ning what % of their time is Grant rel

most of their remaining % is coded to Direct, Case Related:

SUPV D.A. INV	CDDA
MDDA	VS SUPV

This count (130) does not = count from "Sal Exp of Support E'ees" worksheet (130.32). Count info for this worksheet is fror the June 2019 roster - a point in time, while count from "Sal Exp of Support E'ees is fr RVPAY784 Mandate Claims report which is for the entire fiscal year & includes everyone who worked in a position, even if they worked only 1 PP.

[redacted]

Grants + 4 tab exp reimb" ta

the "FY19 Grants + 4 tab e>

	0.00
	0.00
	0.00
	0.00

CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM FOR PAYMENT			For State Controller Use Only (19) Program Number 00013 (20) Date Filed FEB 16 2021 (21) LRS Input	Program 013
(01) Claimant Identification Number **9933**			**Reimbursement Claim Data**	
(2) Claimant Name **County of Riverside**			(22)	FORM 1, (04) 1. (f)	**1,068,541**
County of Location **Riverside**			(23)	FORM 1, (04) 2. (f)	**0**
Street Address or P.O. Box and Suite **4080 Lemon Street, 11th Floor**			(24)	FORM 1, (04) 3. (f)	**0**
City, State, and Zip Code **Riverside, CA 92501**			(25)	FORM 1, (04) 4. (f)	**0**
(03)	Type of Claim		(26)	FORM 1, (06)	**44**
(04)	(09) Reimbursement	X	(27)	FORM 1, (07)	**300,231**
(05)	(10) Combined		(28)	FORM 1, (09)	**0**
(06)	(11) Amended		(29)	FORM 1, (10)	**0**
(07)	(12) Fiscal Year of Cost	**2019-2020**	(30)		
(08)	(13) Total Claimed Amount	**$1,368,772**	(31)		
(14) Less: 10% Late Penalty			(32)		
(15) Less: Prior Claim Payment Received			(33)		
(16) Net Claimed Amount		**$1,368,772**	(34)		
(17) Due from State		**$1,368,772**	(35)		
(18) Due to State			(36)		

(37) CERTIFICATION OF CLAIM

In accordance with the provisions of Government Code sections 17560 and 17561, I certify that I am the officer authorized by the local agency to file mandated cost claims with the State of California for this program, and certify under penalty of perjury that I have not violated any of the provisions of Article 4, Chapter 1 of Division 4 of Title 1 of the Government Code.

I further certify that there was no application other than from the claimant, nor any grant(s) or payment(s) received for reimbursement of costs claimed herein and claimed costs are for a new program or increased level of services of an existing program. All offsetting revenues and reimbursements set forth in the parameters and guidelines are identified, and all costs claimed are supported by source documentation currently maintained by the claimant.

The amount for this reimbursement is hereby claimed from the State for payment of actual costs set forth on the attached statements.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

[redacted]

Date Signed	2/10/21
one Number	(951) 955-3800
ail Address	pangulo@rivco.org

(38) Name of Agency Contact Person for Claim	Telephone Number	(951) 955-8140
René Casillas, CPA, CRMA	Email Address	**rcasillas@rivco.org**
Name of Consulting Firm/Claim Preparer	Telephone Number	**(916) 760-4327**
Cindy Sconce / MGT Consulting Group	Email Address	**csconce@mgtconsulting.com**

Revised 9/2020

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY CLAIM SUMMARY	FORM 1

(01) Claimant	(02) Fiscal Year
County of Riverside	**2019-2020**

(03) Department: **District Attorney**

Direct Costs	**Object Accounts**					
(04) Reimbursable Activities	(a) Salaries	(b) Benefits	(c) Materials and Supplies	(d) Contract Services	(e) Travel and Training	(f) Total
1. Compliance with Court Orders	**$692,664**	**$300,691**		**$60,072**	**$15,114**	**$1,068,541**
2. Court Costs for Out-of-Jurisdiction Cases						
3. Secure Appearance of Offender						
4. Return of Children to Custodian						
(05) Total Direct Costs	**$692,664**	**$300,691**		**$60,072**	**$15,114**	**$1,068,541**

Indirect Costs		
(06) Indirect Cost Rate	[From ICRP or 10%]	**44.09%**
(07) Total Indirect Costs	[Salaries and Wages]	**$300,231**
(08) Total Direct and Indirect Costs	[Line (05)(f) + line (07)]	**$1,368,772**

Cost Reduction		
(09) Less: Offsetting Revenues		
(10) Less: Other Reimbursements		
(11) Total Claimed Amount	[Line (08) - {line (09) + line (10)}]	**$1,368,772**

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY REIMBURSEMENT SOURCE SUMMARY	FORM 1.2

(01) Claimant	(02) Fiscal Year
County of Riverside	**2019-2020**

(03) Indirect Costs Computation

(a) Cost Activity	(b) Case Number or Name	(c) Reimbursement Source	(d) Amount
FY2019/2020 no reimbursements made			
(04) Total ____ Subtotal ____			

PROGRAM 013	CUSTODY OF MINORS - CHILD ABDUCTION AND RECOVERY ACTIVITY COST DETAIL	FORM 2

(01) Claimant: **County of Riverside**

(02) Fiscal Year: **2019-2020**

(03) Reimbursable Activities: Check only one box per form to identify the activity being claimed.

- [X] 1. Compliance with Court Orders
- [ ] 2. Court Costs for Out-of-Jurisdiction Cases
- [ ] 3. Secure Appearance of Offender
- [ ] 4. Return of Children to Custodian

(04) Description of Expenses

(a) Employee Names, Job Classifications, Functions Performed, and Description of Expenses	(b) Hourly Rate or Unit Cost	Benefit Rate	(c) Hours Worked or Quantity	Object Accounts (d) Salaries	(e) Benefits	(f) Materials and Supplies	(g) Contract Services	(h) Travel and Training
See attached salary and benefits detail								
Regular salaries				$680,951				
OT salaries				$11,713				
Regular benefits					$300,691			
Direct Expenses								
Communications							$7,215	
General Expenses							$5,822	
Training/Travel								$15,114
Space							$33,721	
Vehicle Expense							$13,314	
(05) Total [ ] Subtotal [ ] Page: ___ of ___				**$692,664**	**$300,691**		**$60,072**	**$15,114**

MANDATED COSTS
CHILD ABDUCTION & RECOVERY
COMPONENT / ACTIVITY COST DETAIL

FORM
CAR - 2

(01) C imant: **County of Riverside**

(02) Fiscal year costs were incurred: 2019-20

(03) R mbursable Components: Check only one box per form to identify the component being claimed.
X Compliance with Court Orders

[redacted]

es / es	(g) Fixed Assets	(h) Travel and Training
		15,113.69
14.99		
22.20		
20.81		
14.35		
72.35	0.00	15,113.69
31.27	Reg salaries only	
TOTAL	1,368,772	

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT
FY 2019-2020

						Calculated Hourly Rate based on	

[redacted]

RIVERSIDE COUNTY DISTRICT ATTORNEY DEPARTMENT

FY 2019-2020

						Calculated Hourly Rate							
[redacted]													

Riverside County District Attorney's Office

Recap Projected

Child Abduction DA1600

FY20 Grant Period 7/1/19 - 6/30/20



Riverside County District Attorney's Office

[redacted]

Child Abduction DA1600			
Billable Expenses for			12
July 2019 - June 2020			12
	Direct Billed to		

[redacted]

Riverside Co. District Attorney's Office
Child Abduction
FY20 Direct Expenses

General Ledger Transactions

Journal Date	Journal ID	Fund	Department	Account	Project		Amount	Description	JournalDescription	VoucherID
Fund 10000 -- General Fund										
Account 521100 -- Expert Witness Fees										
12/2/2019	AP02161741	10000	2200100000	521100	DA1600	C	2,500.00	IND1800575 CRU		00002256
Total Expert Witness Fees							2,500.00			
Account 523640 -- Computer Equip-Non Fixed Asset										
4/14/2020	AP02196681	10000	2200100000	523640	DA1600	C	2,429.22	Canon imageFORMULA High Volume	GST	00089261
Total Computer Equip-Non Fixed Asset							2,429.22			
Account 523720 -- Photocopying										
9/16/2019	AP02143011	10000	2200100000	523720	DA1600	C	33.50	Doc Copies - DAR2019-144-004	US Bank	00087040
Total Photocopying							33.50			
Account 523760 -- Cmail Postage-Mailing ISF										
7/1/2019	ACOGAR1873	10000	2200100000	523760	DA1600	C	(15.60)	DAARC_00086318	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	523760	DA1600	C	15.60	06/11/19 Child Recovery 2E	US Bank	00086318
8/20/2019	AP02137065	10000	2200100000	523760	DA1600	C	16.44	July 19' Riv 10 Shipments	Federal Express	00086744
Total Cmail Postage-Mailing ISF							16.44			
Account 527840 -- Training-Education/Tuition										
8/13/2019	AP02134758	10000	2200100000	527840	DA1600	D	1,275.00	B1 09/04/19 CDAIA Confrnce 37E	CDAIA	00086627
2/25/2020	AP02183197	10000	2200100000	527840	DA1600	D	300.00	B1 01/28/20 CDAAChldAbd 2E	US Bank	00088813
Total Training-Education/Tuition							1,575.00			
Account 527880 -- Training-Other										
8/23/2019	AP02139625	10000	2200100000	527880	DA1600	D	14.92	A3 08/14/19 Speaking Eng LL		
9/16/2019	AP02143721	10000	2200100000	527880	DA1600	D	1,727.37	B2 09/03/19 CDAIA Conf	US Bank	00087050
10/16/2019	AP02151213	10000	2200100000	527880	DA1600	D	16.95	B2 09/03/19 CDAIA Conf	US Bank	00087356
2/14/2020	AP02183192	10000	2200100000	527880	DA1600	D	118.48	E3 01/28-30/20 Child Abduct DT	D Torres	00088679
2/25/2020	AP02183197	10000	2200100000	527880	DA1600	D	281.74	A2 01/28/20 ChldAbdSmr NF	US Bank	00088813
2/25/2020	AP02183197	10000	2200100000	527880	DA1600	D	281.74	E2 01/28/20 ChldAbdSmr DT	US Bank	00088813
Total Training-Other							2,441.20			
Account 528900 -- Air Transportation										
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(1,845.79)	DAARC_00086320	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(1,094.04)	DAARC_00086320	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(1,015.01)	DAARC_00086319	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(60.00)	DAARC_00086318	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(92.40)	DAARC_00086315	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528900	DA1600	D	(591.50)	DAARC_00086320	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	1,015.01	06/18/19 Locate & Serve 2E	US Bank	00086319
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	1,845.79	06/18/19 Hearing 2E	US Bank	00086320
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	1,094.04	06/20/19 Hearing 2E	US Bank	00086320
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	92.40	06/20/19 Child Recovery 2E	US Bank	00086315
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	60.00	06/11/19 Child Recovery 2E	US Bank	00086318
7/15/2019	AP02127640	10000	2200100000	528900	DA1600	D	591.50	06/11/19 Invstgn/Srve SE	US Bank	00086320
8/19/2019	AP02137782	10000	2200100000	528900	DA1600	D	304.00	07/19/19 CRU Inv SE	US Bank	00086699
9/16/2019	AP02143721	10000	2200100000	528900	DA1600	D	617.00	08/15/19 CRU Invest SE	US Bank	00087058
10/16/2019	AP02151213	10000	2200100000	528900	DA1600	D	3,814.02	09/18/19 Child Recovery 2E+2	US Bank	00087356
11/20/2019	AP02160420	10000	2200100000	528900	DA1600	D	1,934.00	10/10/19 Chld Rcvry 2E	US Bank	00087643
11/20/2019	AP02160420	10000	2200100000	528900	DA1600	D	(474.80)	10/10/19 Chld Rcvry SE	US Bank	00087643
11/20/2019	AP02160420	10000	2200100000	528900	DA1600	D	226.59	11/5/19 AttGenMtng LL	US Bank	00087643
1/22/2020	AP02173953	10000	2200100000	528900	DA1600	D	60.00	12/04/19 Child Recovery SE	US Bank	00088424
1/22/2020	AP02175121	10000	2200100000	528900	DA1600	D	1,418.99	12/04/19 Rcvry Mnr 2E	US Bank	00088422
Total Air Transportation							7,899.80			

Riverside Co. District Attorney's Office
Child Abduction
FY20 Direct Expenses

Journal Date	Journal ID	Fund	Department	Account	Project		Amount	Description	JournalDescription	VoucherID
Account 528960 -- Lodging										
7/1/2019	ACOGAR1873	10000	2200100000	528960	DA1600	D	(428.84)	DAARC_00086318	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528960	DA1600	D	(292.32)	DAARC_00086315	1st A/P Accrual Reversal - DAAI	
7/1/2019	ACOGAR1873	10000	2200100000	528960	DA1600	D	(142.32)	DAARC_00086315	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	528960	DA1600	D	292.32	06/20/19 Child Recovery 2E	US Bank	00086315
7/15/2019	AP02127640	10000	2200100000	528960	DA1600	D	142.32	06/20/19 Child Recovery 2E	US Bank	00086315
7/15/2019	AP02127640	10000	2200100000	528960	DA1600	D	428.84	06/11/19 Child Recovery 2E	US Bank	00086318
8/19/2019	AP02137782	10000	2200100000	528960	DA1600	D	177.83	08/11/19 CRU Investgtn SE	US Bank	00086699
9/16/2019	AP02143721	10000	2200100000	528960	DA1600	D	333.29	07/21/19 CRU Investigation SE	US Bank	00087041
9/16/2019	AP02143721	10000	2200100000	528960	DA1600	D	119.39	08/15/19 CRU Invest SE	US Bank	00087058
10/16/2019	AP02151213	10000	2200100000	528960	DA1600	D	213.90	09/18/19 Chld Rcvry 2E	US Bank	00087359
11/20/2019	AP02160420	10000	2200100000	528960	DA1600	D	275.63	10/10/19 Child Recovery 2E	US Bank	00087641
1/22/2020	AP02175121	10000	2200100000	528960	DA1600	D	673.48	12/04/19 Rcvry Mnr 2E	US Bank	00088422
Total Lodging							1,793.52			
Account 528980 -- Meals										
7/1/2019	ACOGAR1873	10000	2200100000	528980	DA1600	D	(57.78)	DAARC_00086318	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	528980	DA1600	D	57.78	06/11/19 Child Recovery 2E	US Bank	00086318
8/16/2019	AP02135998	10000	2200100000	528980	DA1600	D	49.75	07/19/19 CRU Investigations SE	US Bank	00086697
9/16/2019	AP02143721	10000	2200100000	528980	DA1600	D	51.58	07/21/19 CRU Investigation SE	US Bank	00087041
9/16/2019	AP02143721	10000	2200100000	528980	DA1600	D	56.82	08/15/19 Child Recovery SE	US Bank	00087041
10/16/2019	AP02150230	10000	2200100000	528980	DA1600	D	71.34	09/18/19 Child Recovery 2E	US Bank	00087358
11/20/2019	AP02160420	10000	2200100000	528980	DA1600	D	116.77	10/10/19 Child Recovery 2E	US Bank	00087641
12/13/2019	AP02168474	10000	2200100000	528980	DA1600	D	41.84	11/05/19 CalAG Mtg LL		00087941
1/22/2020	AP02173953	10000	2200100000	528980	DA1600	D	206.05	Expense Distribution	US Bank	00088420
Total Meals							594.15			
Account 529000 -- Miscellaneous Travel Expense										
7/1/2019	ACOGAR1873	10000	2200100000	529000	DA1600	D	(66.00)	DAARC_00086315	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	529000	DA1600	D	66.00	06/20/19 Child Recovery 2E	US Bank	00086315
9/16/2019	AP02143721	10000	2200100000	529000	DA1600	D	48.00	07/21/19 CRU Investigation SE	US Bank	00087041
10/16/2019	AP02150230	10000	2200100000	529000	DA1600	D	26.00	09/18/19 Child Recovery HS	US Bank	00087354
11/20/2019	AP02160420	10000	2200100000	529000	DA1600	D	52.00	10/10/19 Child Recovery 2E	US Bank	00087641
12/13/2019	AP02168474	10000	2200100000	529000	DA1600	D	14.00	11/05/19 CalAG Mtg LL	L Loyola	00087941
1/22/2020	AP02173953	10000	2200100000	529000	DA1600	D	78.00	Expense Distribution	US Bank	00088420
Total Miscellaneous Travel Expense							218.00			
Account 529060 -- Public Service Transportation										
12/13/2019	AP02168474	10000	2200100000	529060	DA1600	D	55.63	11/05/19 CalAG Mtg LL		
Total Public Service Transportation							55.63			
Account 529080 -- Rental Vehicles										
7/1/2019	ACOGAR1873	10000	2200100000	529080	DA1600	D	(81.37)	DAARC_00086315	1st A/P Accrual Reversal - DAAI	
7/15/2019	AP02127640	10000	2200100000	529080	DA1600	D	81.37	06/20/19 Child Recovery 2E	US Bank	00086315
8/12/2019	AP02135082	10000	2200100000	529080	DA1600	D	307.82	06/11/19 CRU Investigation SE	Citibank NA	00086617
9/3/2019	AP02140731	10000	2200100000	529080	DA1600	D	252.73	07/19/19 Investigations SE	Citibank NA	00086871
10/9/2019	AP02150226	10000	2200100000	529080	DA1600	D	99.30	08/15/19 Child Recovery SE	Citibank NA	00087246
11/5/2019	AP02156742	10000	2200100000	529080	DA1600	D	75.70	09/18/19 Child Recovery 2E	Citibank NA	00087484
11/20/2019	AP02160420	10000	2200100000	529080	DA1600	D	120.00	10/10/19 Child Recovery 2E	US Bank	00087641
2/10/2020	AP02181066	10000	2200100000	529080	DA1600	D	166.49	12/04/19 Child Recovery HS	Citibank NA	00088646
Total Rental Vehicles							1,022.04			
Total General Fund							20,578.50			
						D	(485.65)	pertains to prior FY		
							20,092.85			
					General Expense	C	4,979.16			
					Meeting / Travel	D	15,113.69			
							20,092.85			

Prior FY
Q1 Costs
Q2 Costs
Q3 Costs
Q4 Costs

Child Abduction DA1600

General Expenses
July 2019 - June 2020
12 Months

		Trial Balance	# mo	Average	Bureau Sworn	Bureau All	All
520105	Protective Gear	31,225.55	12	2,602.13	2,602.13		0.00
522810	Forensic Supplies	16,132.72	12	1,344.39		1,344.39	0.00
	TOTAL COST	**47,358.27**		**3,946.52**	**2,602.13**	**1,344.39**	**0.00**
	Average # of employees				**111.00**	**169.00**	**694.00**
	Average cost per employee per month				**23.44**	**7.95**	**0.00**
	Total staff assigned to Grant				**2.03**	**2.85**	**5.82**
	Total cost for Grant	**843.04**			**570.78**	**272.27**	**0.00**

Position			Chargeable Percentage	Chargeable Percentage	Chargeable Percentage
District Attorney		0.967			0.967
Bureau - Sworn		2.029	2.029	2.029	2.029
Bureau - Non Sworn		0.823		0.823	0.823
VW		0.000			0.000
Clerical		1.000			1.000
Paralegal		0.999			0.999
TOTAL ASSIGNED		**5.817**	**2.029**	**2.852**	**5.817**

	Bureau Sworn	Bureau All	ALL

Child Abduction DA1600

Communication Expenses
July 2019 - June 2020

		Trial Bal	12	Months Car Radios	Cell Phones	All
520220	County Radio Systems	334,045.48	12	27,837.12		0.00
520230	Cellular Phone	75,026.99	12		6,252.25	0.00
	TOTAL COST	**409,072.47**		**27,837.12**	**6,252.25**	**0.00**
	Average # of Car Radios & Cell Phones			**152**	**226**	**694**
	Average cost per employee per month			**183.14**	**27.66**	**0.00**
	Total Staff Assigned to Grant			**2.85**	**2.85**	**5.82**
	Total Cost for Grant	**7,214.99**		**6,268.13**	**946.86**	**0.00**

Position		Chargeable FTE	Chargeable FTE	Chargeable FTE
District Attorney	0.967			0.967
Bureau - Sworn	2.029	2.029	2.029	2.029
Bureau - Non Sworn	0.823	0.823	0.823	0.823
VW	0.000			0.000
Clerical	1.000			1.000
Paralegal	0.999			0.999
TOTAL ASSIGNED	**5.817**	**2.852**	**2.852**	**5.817**
		Bureau	**Bureau/VW Adv / JJCPA paralegals**	**ALL**

Child Abduction DA1600

Vehicle Expense
July 2019 - June 2020

		Trial Bal	12	Months Bureau & VW
520930	Auto Insurance	153,559.79	12	12,796.65
521500	Maint - Motor Vehicles	33,126.94	12	2,760.58
528920	Car Pool Expense	1,040,321.54	12	86,693.46
528940	Travel-Fuel	19,385.21	12	1,615.43
	TOTAL COST	**1,246,393.48**		**103,866.12**
	# of Fleet Vehicles			**267**
	Average cost per employee per month			**389.01**
	Total Staff Assigned to Grant			**2.85**
	Total Costs for Grant	**13,314.35**		**13,314.35**

Positions		Chargeable FTE
District Attorney	0.967	
Bureau - Sworn	2.029	2.029
Bureau - Non Sworn	0.823	0.823
VW	0.000	0.000
Clerical	1.000	
Paralegal	0.999	
TOTAL ASSIGNED	**5.817**	**2.852**

Child Abduction DA1600

Space Expense
July 2019 - June 2020

		Trial Bal	12	Months All
520820	Janitorial Serv	701,380.20	12	58,448.35
520930	Insurance - General	1,086,826.21	12	90,568.85
520945	Insurance - Prop	265,527.00	12	22,127.25
522310	Maint - Bldg	1,276,753.98	12	106,396.17
529540	Utilities	692,319.91	12	57,693.33
	TOTAL COST	**4,022,807.30**		**335,233.94**
	Average # of employees			**694**
	Average cost per employee per month			**483.05**
	Total Staff Assigned to Grant			**5.82**
	Total Cost for Grant	**33,720.81**		**33,720.81**

Position		Chargeable FTE
District Attorney	0.967	0.967
Bureau - Sworn	2.029	2.029
Bureau - Non Sworn	0.823	0.823
VW	0.000	0.000
Clerical	1.000	1.000
Paralegal	0.999	0.999
TOTAL ASSIGNED	**5.817**	**5.817**





















County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020

		DESCRIPTION OF COST		Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog, Grant + Dir (case related)) Allowable Direct
A)	Personnel Analysis:						
1		SALARY & WAGES		76,221,337.82	7,660.73	9,170,180.92	67,043,496.17
			Distribution %	100.00%	0.01%	12.03%	87.96%
2		PART-TIME WAGES & OT		2,477,498.26	0.00	0.00	2,477,498.26
3		BENEFITS	46.97%	35,803,399.63	0.00	4,307,503.14	31,495,896.49
			Subtotal	**114,502,235.71**	**7,660.73**	**13,477,684.06**	**101,016,890.92**
B)	**Other Operating Expenses:**						
4	520105	PROTECTIVE GEAR		36,056.52	0.00	28,435.56	7,620.96
5	520115	Uniforms		52,085.47	2,246.16	41,365.85	8,473.46
6	520200	Communications		82,499.48	0.00	65,016.09	17,483.39
7	520220	Co Radio Sys		358,246.36	0.00	306,963.55	51,282.81
8	520230	Cell Phone		125,231.82	0.00	66,101.52	59,130.30
9	520270	Co Delivery Svrc		6,782.51	0.00	6,257.69	524.82
10	520300	Pager Svrc		109.56	0.00	109.56	0.00
11	520320	Phone Srvc - Long Distance		3,733.94	0.00	3,451.67	282.27
12	520820	Janitorial Srvc		701,380.20	0.00	648,331.21	53,048.99
13	520845	Trash		5,709.33	0.00	4,247.38	1,461.95
14	520930	FY 19/20 GL & Auto Ins		1,240,386.00	0.00	1,140,490.88	99,895.12
15	520945	FY 19/20 Prop Ins		265,527.00	0.00	245,443.83	20,083.17
16	521100	EXPERT WITNESS FEES		205,917.34	0.00	202,017.34	3,900.00
17	521160	WITNESS/JURY MEALS/LODGING		32,980.35	0.00	0.00	32,980.35
18	521170	WITNESS FEES		6,284.42	0.00	0.00	6,284.42
19	521180	WITNESS MISC		177,627.12	0.00	0.00	177,627.12
20	521190	WITNESS PROTECT		66,303.40	0.00	0.00	66,303.40
21	521360	MAINT-COMPUTER EQUIP		4,963.98	0.00	3,187.88	1,776.10
22	521380	MAINT-COPIER MACHINES		107,608.39	0.00	67,012.62	40,595.77
23	521500	MAINT-MOTOR VEHICLES		33,426.94	16,135.71	13,139.84	4,151.39
24	521540	MAINT-OFFICE EQUIP		9,788.37	0.00	9,030.96	757.41
25	521640	MAINT-SOFTWARE		571,960.63	0.00	525,203.33	46,757.30
26	521660	MAINT-TELEPHONE		4,600.08	0.00	4,252.33	347.75
27	521700	MAINT-ALARMS		1,747.20	0.00	1,197.20	550.00
28	522310	MAINT-BUILDING/Improv		1,298,505.08	1,575.00	1,176,966.36	119,963.72
29	522810	CRIME LAB/ FORENSIC SUPPLIES		16,132.72	0.00	14,884.40	1,248.32
30	523100	MEMBERSHIPS		180,497.74	178,483.51	356.79	1,657.44
31	523230	MISC EXPENSE		109,693.19	0.00	1,181.26	108,511.93
32	523270	SPECIAL EVENTS		20,626.00	16,362.07	0.00	4,263.93
33	523290	BANK CHARGES		158.00	0.00	158.00	0.00
34	523300	MOVING EXPENSE		21,552.38	0.00	9,046.69	12,505.69
35	523600	AUDIOVISUAL EXPENSES		9,502.11	888.42	5,294.47	3,319.22
36	523620	BOOKS/PUBLICATIONS		38,630.02	0.00	31,296.24	7,333.78
37	523622	BKS/PUB Electronic		110,020.89	0.00	93,192.95	16,827.94
38	523640	COMPUTER EQUIP (NOT > 5,000)		888,838.56	40.88	827,834.63	60,963.05
39	523680	OFFICE EQUIP NON FIXED ASSET		18,459.40	4,067.47	10,667.87	3,724.06
40	523700	OFFICE SUPPLIES		274,605.02	4,382.10	217,195.06	53,027.86
41	523720	PHOTOCOPYING		9,105.11	0.00	0.00	9,105.11
42	523760	POSTAGE/MAILING		74,788.80	0.00	67,022.12	7,766.68
43	523800	PRINTING/BINDING		24,877.51	693.91	7,309.97	16,873.63
44	523820	SUBSCRIPTIONS		24,119.15	0.00	23,728.15	391.00
45	523840	COMPUTER EQUIP-Software		61,411.60	0.00	28,352.00	33,059.60
46	523940	RECRUITING EXPENSE		18,656.27	0.00	18,156.27	500.00
47	524560	Auditing & Accting		21,350.00	0.00	0.00	21,350.00

County of Riverside
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District Attorney
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ICRP %

		DESCRIPTION OF COST		Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog, Grant + Dir (case related)) Allowable Direct
49	524580	BACKGROUND/REFERENCES		163,888.00	26,084.57	137,707.87	95.56
50	524680	CONSULTANTS-COMPUTER PROG		2,000.00	0.00	2,000.00	0.00
51	524720	COURT REPORTER FEE		540,164.18	0.00	0.00	540,164.18

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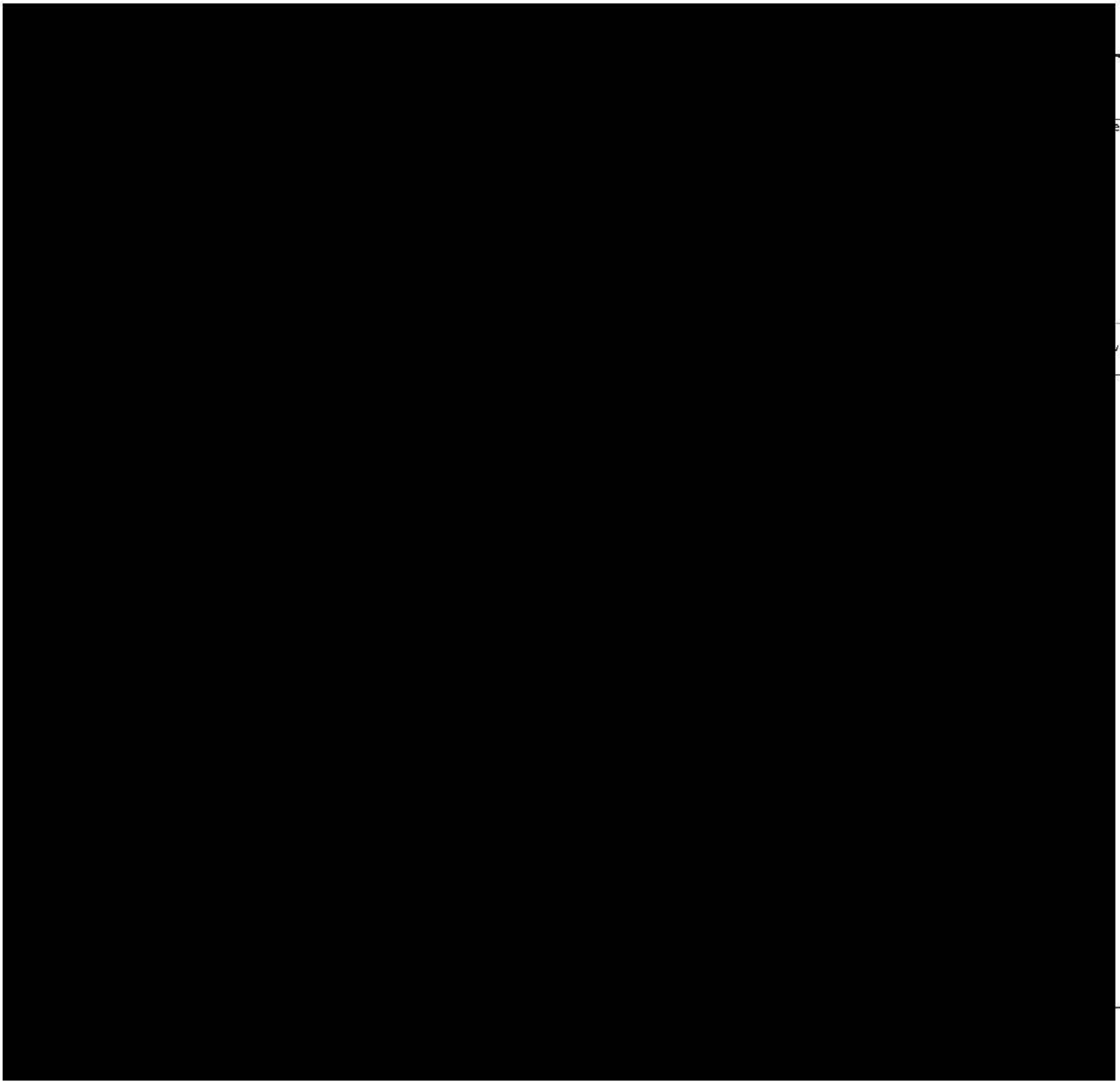
		DESCRIPTION OF COST	Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog, Grant + Dir (case related)) Allowable Direct
52	524740	CO SUPP SRVC (COWCAP)	1,088,098.00	1,088,098.00	0.00	0.00
53	524840	FINGERPRINTING SERV.	9,885.00	0.00	9,885.00	0.00
54	524960	INTERPRETERS/TRANSLATORS	65,621.22	0.00	0.00	65,621.22
55	525020	LEGAL SRVCE (CO COUNSEL)	912.94	0.00	800.74	112.20
56	525060	MEDICAL EXAMS	11,550.00	0.00	0.00	11,550.00
57	525080	TEMP ASSIST POO SRVCE	15,769.26	0.00	15,769.26	0.00
58	525100	MEDICAL/LAB SERVICE	53,813.00	0.00	0.00	53,813.00
59	525140	PERSONNEL SERVICE (HR Rate)	747,530.98	0.00	747,530.98	0.00
60	525220	PRE-EMPLOYMENT SRVC	39,125.03	0.00	39,125.03	0.00
61	525320	SECURITY GUARD SRVC	380,692.97	0.00	380,692.97	0.00
62	525330	RMAP SERVICES	78,496.41	0.00	72,422.50	6,073.91
63	525340	TAP - OVERHEAD	101,316.00	0.00	101,316.00	0.00
64	525440	PROF SRVC	328,655.81	128,958.47	75,496.93	124,200.41
65	525500	SALARY/BENE REIMB	502,436.53	0.00	0.00	502,436.53
66	525840	RCIT DEVICE ACCESS	1,495,973.76	0.00	1,382,884.38	113,089.38
67	526410	LEGALLY REQ'D NOTICES	17,401.24	0.00	0.00	17,401.24
68	526420	ADVERTISING	200.00	0.00	200.00	0.00
69	526530	RENT-LEASE EQUIP	5,972.72	0.00	2,460.56	3,512.16
70	526700	RENT-LEASE BLDGS	299,860.82	0.00	194,909.52	104,951.30
71	526910	Field Equip-Non Assets	108,427.79	0.00	4,303.25	104,124.54
72	527220	VITAL RECORDS	657.60	0.00	0.00	657.60
73	527280	AWARDS/RECOGNITION	5,411.23	5,411.23	0.00	0.00
74	527300	CANINE EXPENSE	12,000.00	0.00	0.00	12,000.00
75	527460	FIREARM EQUIP	39,077.41	0.00	36,053.67	3,023.74
76	527580	FURNITURE STOCK	74,611.15	332.43	17,668.74	56,609.98
77	527720	Safety-Security Supplies	469.81	0.00	0.00	469.81
78	527780	Special Program Expense	47,184.35	0.00	0.00	47,184.35
79	527820	TOWING - NON CO VEHICLE	50,670.25	0.00	0.00	50,670.25
80	527840	TRAINING-EDUC/TUITION REGIS	212,574.73	1,263.57	47,874.81	163,436.35
81	527880	TRAINING - OTHER	260,821.79	1,653.53	92,115.96	167,052.30
82	528100	TRAINING- POST/STC	60,781.73	0.00	37,568.82	23,212.91
83	528220	PHOTO EXP	87.00	0.00	87.00	0.00
84	528900	AIR TRANSPORT	28,028.10	0.00	746.92	27,281.18
85	528920	CAR POOL EXPENSE / Fleet	996,436.65	1,318.31	97,268.39	897,849.95
86	528940	TRAVEL - FUEL - V	19,540.65	0.00	17,165.44	2,375.21
87	528960	LODGING	26,298.59	0.00	932.89	25,365.70
88	528980	MEALS	4,787.68	0.00	0.00	4,787.68
89	529000	MISC TRAVEL	6,283.94	27.00	4,180.00	2,076.94
90	529010	PARKING VALIDATION	12,000.00	0.00	0.00	12,000.00
91	529040	PRIVATE MILEAGE	13,492.86	0.00	0.00	13,492.86
92	529060	PUBLIC SERVICE TRANS.	777.74	0.00	91.76	685.98
93	529080	RENTAL VEHICLES	3,747.71	0.00	99.37	3,648.34
94	529121	Transport-Prisoner/Ward	4,081.08	0.00	0.00	4,081.08
95	529540	UTILITIES	702,926.61	0.00	639,153.96	63,772.65
96	537070	INTERFND EXP-MOTOR SERV	147.39	0.00	147.39	0.00
97	537080	INTERFND EXP-MISC	15,399.65	15,399.65	0.00	0.00
98	546080	EQUIP-COMPUTER	13,578.52	13,578.52	0.00	0.00
99	546140	EQUIP-OFFICE	26,200.74	26,200.74	0.00	0.00
100	546280	CAPITALIZED SOFTWARE	0.00	1.00	2.00	(3.00)
101	546320	VEHICLES - CARS/LIGHT TRUCK	43,884.89	0.00	0.00	43,884.89

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DESCRIPTION OF COST			Total Costs	Unallowable	= ICRP % calc Allowable Indirect	(Prog, Grant + Dir (case related)) Allowable Direct
102	571900	Intra District Attorney	(48,350.94)	0.00	0.00	(48,350.94)
103	572800	INTRA-MISC	(2,935,845.79)	0.00	0.00	(2,935,845.79)
104	573400	INTRA-SALARY & BENE REIMB	(45,339.11)	0.00	0.00	(45,339.11)
		Subtotal	13,114,000.11	1,533,202.25	10,153,860.11	1,426,937.75
		Total Department Expenditures	127,616,235.82	1,540,862.98	23,631,544.17	102,443,828.67
Cost Adjustments/ Cost Plan Allocations:						
		A-87 Cost Allocation Plan	5,928,814.00		5,928,814.00	
Total Indirect Costs:			5,928,814.00		5,928,814.00	
Total Costs:			133,545,049.82	1,540,862.98	29,560,358.17	102,443,828.67

Total Indirect Costs	29,560,358.17		
Total Direct Salaries:	67,043,496.17	**Calculated FY19/20 Indirect Cost Rate:**	**44.09%**

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Acct	Acct Name	Amt	Unallow	Indirect (to ICRP % calc)	Prog (Dir Exp)	Grant (Dir Exp)	4 Exp Tabs: expenses reimb'd by grants/SB90 ##	Other (ID'd, so excl fr Indir ICRP %)	Dir Exp (case related)	Total Prog, Grant, 4 Exp tabs, Other & Dir Exp tabs
520105	PROTECTIVE GEAR	36,056.52	0.00	28,435.56	0.00	4,830.97	2,789.99	0.00	0.00	7,620.96
520115	Uniforms-Replacement Clothing	52,085.47	2,246.16	41,365.85	4,391.89	4,054.38	0.00	27.19	0.00	8,473.46
520200	Communications	82,499.48	0.00	65,016.09	351.35	8,747.63	6,236.62	1,972.79	175.00	17,483.39
520220	COUNTY RADIO SYSTEM	358,246.36	0.00	306,963.55	0.00	24,200.88	27,081.93	0.00	0.00	51,282.81
520230	Cellular Phone	125,231.82	0.00	66,101.52	7,338.49	42,324.81	9,467.00	0.00	0.00	59,130.30
520270	COUNTY DELIVERY SERVICES	6,782.51	0.00	6,257.69	0.00	0.00	524.82	0.00	0.00	524.82
520300	Pager Service	109.56	0.00	109.56	0.00	0.00	0.00	0.00	0.00	0.00
520320	Telephone Service - Long Distanc	3,733.94	0.00	3,451.67	0.00	0.00	282.27	0.00	0.00	282.27
520820	JANITORIAL SERVICE	701,380.20	0.00	648,331.21	0.00	0.00	53,048.99	0.00	0.00	53,048.99
520845	Trash	5,709.33	0.00	4,247.38	0.00	1,033.59	0.00	428.36	0.00	1,461.95
520930	Insurance-Liability	1,240,386.00	0.00	1,140,490.88	0.00	0.00	99,895.12	0.00	0.00	99,895.12
520945	Insurance-Property	265,527.00	0.00	245,443.83	0.00	0.00	20,083.17	0.00	0.00	20,083.17
521100	Expert Witness Fees	205,917.34	0.00	202,017.34	0.00	3,900.00	0.00	0.00	0.00	3,900.00
521160	Witness Jury Meals/Lodging	32,980.35	0.00	0.00	0.00	0.00	0.00	0.00	32,980.35	32,980.35
521170	Witness Fees	6,284.42	0.00	0.00	0.00	0.00	0.00	0.00	6,284.42	6,284.42
521180	Witness Misc	177,627.12	0.00	0.00	0.00	4,868.80	0.00	0.00	172,758.32	177,627.12
521190	Witness Protect	66,303.40	0.00	0.00	66,303.40	0.00	0.00	0.00	0.00	66,303.40
521360	Maint-Computer Equip	4,963.98	0.00	3,187.88	0.00	1,392.00	384.10	0.00	0.00	1,776.10
521380	Maint-Copier Machines	107,608.39	0.00	67,012.62	11,195.34	21,073.88	8,326.55	0.00	0.00	40,595.77
521500	Maint-Motor Vehicles	33,426.94	16,135.71	13,139.84	0.00	300.00	3,851.39	0.00	0.00	4,151.39
521540	Maint-Office Equipment	9,788.37	0.00	9,030.96	0.00	0.00	757.41	0.00	0.00	757.41
521640	Maint-Software	571,960.63	0.00	525,203.33	0.00	2,500.00	44,257.30	0.00	0.00	46,757.30
521660	Maint-Telephone	4,600.08	0.00	4,252.33	0.00	0.00	347.75	0.00	0.00	347.75
521700	Maint-Alarms	1,747.20	0.00	1,197.20	0.00	0.00	0.00	550.00	0.00	550.00
522310	Maint-Building & Improve	1,298,505.08	1,575.00	1,176,966.36	943.22	20,807.88	98,212.62	0.00	0.00	119,963.72
522810	Crime Lab-Forensic Supplies	16,132.72	0.00	14,884.40	0.00	0.00	1,248.32	0.00	0.00	1,248.32
523100	Memberships	180,497.74	178,483.51	356.79	0.00	2,085.00	0.00	(427.56)	0.00	1,657.44
523230	Miscellaneous Expense	109,693.19	0.00	1,181.26	108,109.43	402.50	0.00	0.00	0.00	108,511.93
523270	Special Events	20,626.00	16,362.07	0.00	0.00	4,263.93	0.00	0.00	0.00	4,263.93
523290	Bank Charges	158.00	0.00	158.00	0.00	0.00	0.00	0.00	0.00	0.00
523300	Moving Expense	21,552.38	0.00	9,046.69	10,838.00	0.00	1,667.69	0.00	0.00	12,505.69
523600	Audiovisual Expense	9,502.11	888.42	5,294.47	3,098.61	220.61	0.00	0.00	0.00	3,319.22
523620	Books/Publications	38,630.02	0.00	31,296.24	0.00	7,333.78	0.00	0.00	0.00	7,333.78
523622	Books/Publications	110,020.89	0.00	93,192.95	0.00	16,827.94	0.00	0.00	0.00	16,827.94
523640	Computer Equip-Non Fixed Asset	888,838.56	40.88	827,834.63	4,729.31	56,233.74	0.00	0.00	0.00	60,963.05
523680	Office Equip Non Fixed Assets	18,459.40	4,067.47	10,667.87	827.70	2,896.36	0.00	0.00	0.00	3,724.06
523700	Office Supplies	274,605.02	4,382.10	217,195.06	15,519.37	15,941.03	21,248.45	319.01	0.00	53,027.86
523720	Photocopying	9,105.11	0.00	0.00	0.00	956.10	704.54	(15.00)	7,459.47	9,105.11
523760	Cmail Postage-Mailing ISF	74,788.80	0.00	67,022.12	0.00	1,979.66	5,787.02	0.00	0.00	7,766.68
523800	Printing/Binding	24,877.51	693.91	7,309.97	6,360.83	6,879.88	0.00	273.27	3,359.65	16,873.63
523820	Subscriptions	24,119.15	0.00	23,728.15	0.00	391.00	0.00	0.00	0.00	391.00
523840	Computer Equipment-Software	61,411.60	0.00	28,352.00	1,023.01	27,284.67	4,751.92	0.00	0.00	33,059.60
523940	Recruiting Expense	18,656.27	0.00	18,156.27	0.00	500.00	0.00	0.00	0.00	500.00
524560	ACO Payroll Service Fees	21,350.00	0.00	0.00	0.00	21,350.00	0.00	0.00	0.00	21,350.00
524561	Auditing & Acct- Payroll Serv Fee	81,298.48	0.00	81,298.48	0.00	0.00	0.00	0.00	0.00	0.00
524580	Background-Reference Service	163,888.00	26,084.57	137,707.87	0.00	95.56	0.00	0.00	0.00	95.56
524680	Consultants-Computer Program	2,000.00	0.00	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
524720	Court Reporter Fees	540,164.18	0.00	0.00	0.00	2,729.85	0.00	0.00	537,434.33	540,164.18
524740	County Support Service	1,088,098.00	1,088,098.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
524840	Fingerprinting Services	9,885.00	0.00	9,885.00	0.00	0.00	0.00	0.00	0.00	0.00
524960	Interpreters-Translator Fees	65,621.22	0.00	0.00	0.00	8,366.00	0.00	0.00	57,255.22	65,621.22
525020	LEGAL SERVICES	912.94	0.00	800.74	0.00	112.20	0.00	0.00	0.00	112.20
525060	Medical Examinations-Physicals	11,550.00	0.00	0.00	0.00	0.00	0.00	0.00	11,550.00	11,550.00
525080	Temp Assist Pool Svcs	15,769.26	0.00	15,769.26	0.00	0.00	0.00	0.00	0.00	0.00
525100	Medical-Lab Services	53,813.00	0.00	0.00	0.00	2,506.00	0.00	0.00	51,307.00	53,813.00
525140	Personnel Services	747,530.98	0.00	747,530.98	0.00	0.00	0.00	0.00	0.00	0.00
525220	Pre-Employment Services	39,125.03	0.00	39,125.03	0.00	0.00	0.00	0.00	0.00	0.00
525320	Security Guard Services	380,692.97	0.00	380,692.97	0.00	0.00	0.00	0.00	0.00	0.00
525330	RMAP Services	78,496.41	0.00	72,422.50	0.00	0.00	6,073.91	0.00	0.00	6,073.91
525340	Temporary Help Services	101,316.00	0.00	101,316.00	0.00	0.00	0.00	0.00	0.00	0.00
525440	Professional Services	328,655.81	128,958.47	75,496.93	0.00	6,314.98	0.00	45,932.48	71,952.95	124,200.41
525500	Salary/Benefit Reimbursement	502,436.53	0.00	0.00	0.00	502,436.53	0.00	0.00	0.00	502,436.53
525840	RCIT Enterprise	1,495,973.76	0.00	1,382,884.38	0.00	0.00	113,089.38	0.00	0.00	113,089.38
526410	Legally Required Notices	17,401.24	0.00	0.00	0.00	7,266.79	0.00	0.00	10,134.45	17,401.24
[illegible]	[illegible]	[illegible]	[illegible]	200.00	0.00	0.00	0.00	0.00	0.00	0.00

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526530 · Rent-Lease Equipment	5,972.72	0.00	2,460.56	0.00	3,050.00	*462.16*	0.00	0.00	3,512.16
526700 · Rent-Lease Bldgs	299,860.82	0.00	194,909.52	0.00	0.00	0.00	104,951.30	0.00	104,951.30
526910 · Field Equipment-Non Assets	108,427.79	0.00	4,303.25	88,013.26	16,111.28	0.00	0.00	0.00	104,124.54
527220 · Vital Records	657.60	0.00	0.00	0.00	0.00	0.00	0.00	657.60	657.60
527280 · Awards/Recognition	5,411.23	5,411.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527300 · Canine Expense	12,000.00	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00	12,000.00
527460 · Firearm Equipment And Supplies	39,077.41	0.00	36,053.67	0.00	0.00	*3,023.74*	0.00	0.00	3,023.74
527580 · Furniture Stock	74,611.15	332.43	17,668.74	16,069.49	40,540.49	0.00	0.00	0.00	56,609.98
527720 · Safety-Security Supplies	469.81	0.00	0.00	0.00	469.81	0.00	0.00	0.00	469.81
527780 · Special Program Expense	47,184.35	0.00	0.00	0.00	47,184.35	0.00	0.00	0.00	47,184.35
527820 · Towing-Non County Vehicle	50,670.25	0.00	0.00	0.00	0.00	0.00	0.00	50,670.25	50,670.25
527840 · Training-Education/Tuition	212,574.73	1,263.57	47,874.81	62,028.00	71,762.31	0.00	29,646.04	0.00	163,436.35
527860 · Training-Other	260,821.79	1,653.53	92,115.96	8,879.37	116,252.20	0.00	41,920.73	0.00	167,052.30
528100 · Training Post-STC	60,781.73	0.00	37,568.82	0.00	9,216.50	0.00	13,996.41	0.00	23,212.91
528220 · Photography Expense	87.00	0.00	87.00	0.00	0.00	0.00	0.00	0.00	0.00
528900 · Air Transportation	28,028.10	0.00	746.92	0.00	15,444.48	0.00	0.00	11,836.70	27,281.18
528920 · Car Pool Expense	996,436.65	1,318.31	97,268.39	0.00	0.00	*114,807.51*	0.00	783,042.44	897,849.95
528940 · Travel-Fuel	19,540.65	0.00	17,165.44	0.00	64.62	*2,251.44*	0.00	59.15	2,375.21
528960 · Lodging	26,298.59	0.00	932.89	468.01	6,486.76	0.00	0.00	18,410.93	25,365.70
528980 · Meals	4,787.68	0.00	0.00	0.00	1,992.39	0.00	(214.23)	3,009.52	4,787.68
529000 · Miscellaneous Travel Expense	6,283.94	27.00	4,180.00	0.00	1,302.75	0.00	0.00	774.19	2,076.94
529010 · Parking Validation	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00
529040 · Private Mileage Reimbursement	13,492.86	0.00	0.00	0.00	10,715.39	0.00	2,777.47	0.00	13,492.86
529060 · Public Service Transportation	777.74	0.00	91.76	0.00	141.55	0.00	0.00	544.43	685.98
529080 · Rental Vehicles	3,747.71	0.00	99.37	0.00	2,261.19	0.00	0.00	1,387.15	3,648.34
529121 · Transport-Prisoner/Ward	4,081.08	0.00	0.00	0.00	0.00	0.00	0.00	4,081.08	4,081.08
529540 · Utilities	702,926.61	0.00	639,153.96	0.00	0.00	*53,165.95*	10,606.70	0.00	63,772.65
536910 · INTERFND EXP-FUEL	147.39	0.00	147.39	0.00	0.00	0.00	0.00	0.00	0.00
537320 · INTERFND EXP- Bldg Improveme	15,399.65	15,399.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
546080 · EQUIPMENT-COMPUTER	13,578.52	13,578.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00
546140 · EQUIPMENT-OFFICE	26,200.74	26,200.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
546280 · CAPITALIZED SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
546320 · VEHICLES-CARS/LIGHT TRUCKS	43,884.89	0.00	0.00	0.00	43,884.89	0.00	0.00	0.00	43,884.89
571900 · Intra District Attorney	(48,350.94)	0.00	0.00	0.00	0.00	0.00	(48,350.94)	0.00	(48,350.94)
572800 · Intra-MISC	(2,935,845.79)	0.00	0.00	0.00	(2,929,908.52)	0.00	(5,937.27)	0.00	(2,935,845.79)
573400 · Intra-Salary & Bene Reimb	(45,339.11)	0.00	0.00	0.00	0.00	0.00	(45,339.11)	0.00	(45,339.11)
Grand Total	13,114,000.11	1,533,201.25	10,126,952.83	416,488.08	(1,669,417.89)	703,829.06	153,117.64	1,849,829.14	1,453,846.03

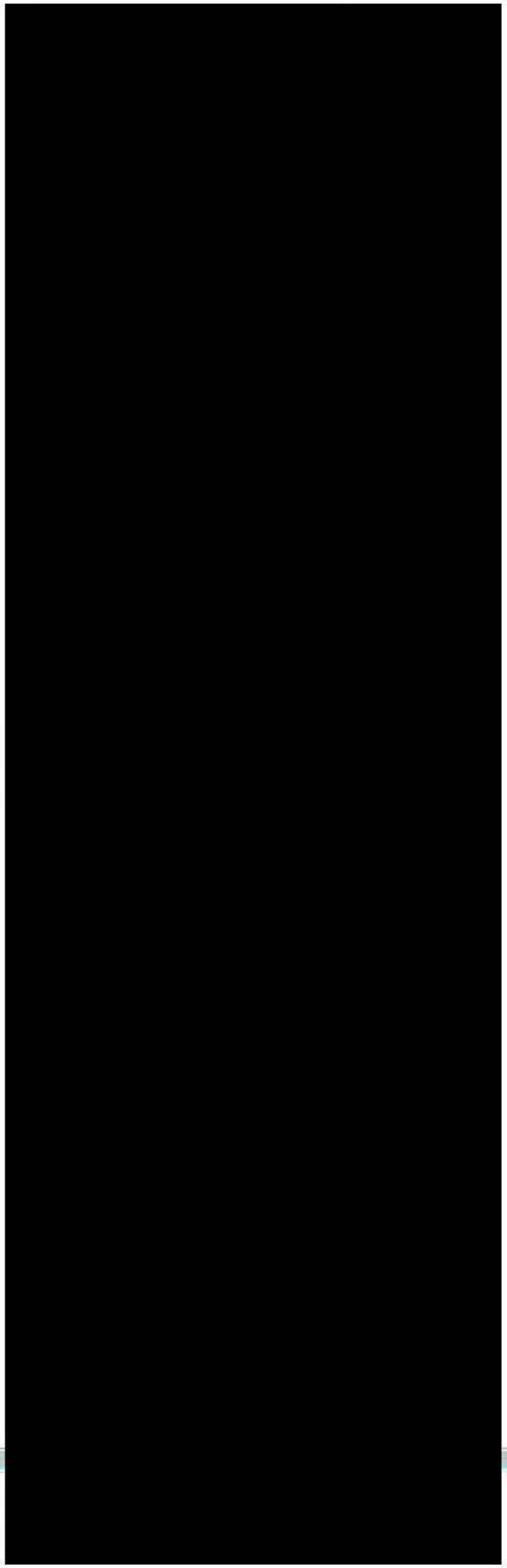
++: Mgt: move non-designated Private Mileage to "Other" column to decrease ICRP % **(don't recall when)**

[redacted]

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020



to the accounts assoc'd c each expense tab



County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020

[redacted]	# of	Dept. Admin & SUPP	
		Avg Annual Wages	Salary $
		52,425.41	209,701.62
		72,673.09	70,318.48
		61,954.20	791,130.39
		82,549.09	402,823.03
		78,774.20	78,774.20
		82,368.00	82,368.00
		67,371.74	0.00
		42,782.60	128,347.81
		50,621.42	50,621.42
		24,141.76	24,141.76
		41,619.02	83,238.04
		54,419.92	54,419.92
		54,438.72	163,316.17
		88,561.17	76,330.87
		170,457.37	856,740.91
		165,496.68	323,413.62
		253,300.50	246,182.76
		167,266.60	167,182.97
		108,489.86	108,489.86
		139,169.51	139,169.51
		67,012.43	466,513.74
		88,537.82	88,537.82
		288,855.71	288,855.71
		109,478.20	109,478.20
		88,618.48	177,236.97
		141,902.40	139,873.20
		71,114.18	71,114.18
		70,657.02	141,314.03
		50,750.85	50,750.85
		111,228.15	111,228.15
		77,845.27	0.00
		217,941.33	218,028.50
		272,443.18	229,696.85
		239,748.45	239,796.40
		269,243.78	976,714.10
		88,427.80	53.06
		146,792.62	59,660.19
		59,020.93	59,032.73
		77,207.68	0.00
		112,129.02	112,129.02
		124,540.16	124,540.16
		68,327.37	203,613.52

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020

[redacted]

	Dept. Admin & SUPP	
TE	Avg Annual Wages	Salary $
0.979	117,989.47	115,512.87
0.973	107,453.12	104,530.40
0.979	118,438.62	115,951.41
5.869	87,130.20	511,332.29
0.969	161,431.24	156,426.87
0.005	5,413,920.531	9,170,180.922

ort showing as a negative amount

mining what % of their time is Grant related

pport category
on the "FY19 Grants + 4 tab exp reimb" tab

3.166		
6.807		
2.000		
5.508		
3.932		
0.987		
1.591		
4.369		

to total FTE on the "FY20 Grants + 4 tab exp re

[redacted]

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020

[redacted]

n/a since these are direct, not support staff

County of Riverside
Indirect Cost Rate Proposal
District Attorney
FY 2019-2020



Use info from this query for FY20 (Grants can't wait until Jan '21 when the final results of FY20 activity is posted)
Used June 2020 Roster

COWCAP

AF = Asset Forfeiture

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): 223606
JOB TITLE: Investigative Technician

DA1600

PAY PERIOD #: 7
PP BEGIN DATE: 3/1/2018
PP END DATE: 3/14/2018

Agency Case #	Grant # / Project #	TRC	Week 1 3/1 Thu	3/2 1 Fri	3/3 Sat	3/4 Sun	3/5 1 Mon	3/6 Tue	3/7 Wed	Wk 1 Total	Week 2 3/8 Thu	3/9 2 Fri	3/10 Sat	3/11 Sun	3/12 2 Mon	3/13 Tue	3/14 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA0100	REG	10.00	10.00			OFF		10.00	30.00	10.00	10.00				10.00	10.00	40.00	70.00
[redacted]	DA1600	[redacted]	[redacted]				[redacted]			10.00								-	10.00
										-		[redacted]				[redacted]		7.00	11.00
		TOTAL:	10.00	10.00				14.00	10.00	44.00	10.00	13.50				13.50	10.00	47.00	91.00

Prior period correction:

EMPLOYEE NAME (LN, FN): ANGUIANO, Esmar 223606

PP7 3/1/18 3/14/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
[redacted]	DA1600	03/06/18	5:30pm	9:30pm	4	Conducted Child recovery op in LA County & AZ; assist Sup Inv S. Johnson
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	3.5	Surveillance in Moreno Valley w/DAI Eversole
[redacted]	DA1600	03/13/18	5:30pm	9pm	3.5	Surveillance in Moreno Valley w/DAI Eversole
						DA0100 Reg - 10
						DA1600 Reg - 10
						DA1600 OVT - 11
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
MAR 15 2018

I hereby certify under penalty of perjury that this is a true and accurate report of my time.

[redacted] x50/13 3/14/2018
Micro # Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted] this time record is true and accurate.

[redacted] x6545 3/14/2018
Supervisor's Signature Micro # Date

S. Johnson Supervising Investigator
Supervisor's Name (Print) Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Special Event OT	DA0201
DCSS	DA9900	JAG	DA0306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JJCPA	DA3600	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	Life & Annuity Fraud	DA2600	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

rev 1/7/2016 dv

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME: [redacted]
EMPLOYEE ID: 233813
JOB TITLE: LSA II

PAY PERIOD #: 3
PP BEGIN DATE: 1/4/2018
PP END DATE: 1/17/2018

DA1600 DA9900

Agency Cat #	Grant # / Project #	TRC	1/4 Thu	1/5 Fri	1/6 Sat	1/7 Sun	1/8 Mon	1/9 Tue	1/10 Wed	Wk 1 Total	1/11 Thu	1/12 Fri	1/13 Sat	1/14 Sun	1/15 Mon	1/16 Tue	1/17 Wed	Wk 2 Total	GRAND TOTAL
Holiday Observed paid	DA0100	~~HOL~~ HLE								-					8.00			8.00	8.00
Holiday Observed banked	DA0100	HLT								-								-	-
Vacation Used	DA0100	VAC								-								-	-
Sick Used	DA0100	SCK					2.00			2.00								-	2.00
DCSS	DA9900	REG	6.00	6.00			5.00	6.00	6.00	29.00	6.00	6.00				6.00	6.00	24.00	53.00
CAU	DA1600	REG	3.00	3.00			1.00	3.00	3.00	13.00	3.00	3.00				3.00	3.00	12.00	25.00
		TOTAL	9.00	9.00			8.00	9.00	9.00	44.00	9.00	9.00			8.00	9.00	9.00	44.00	88.00

Prior period correction:

EMPLOYEE NAME (LN, FN): BAUDER, ROBERT 231813 PP3 1/17/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From	Overtime To	OT Total	Description
					0	

DA9900 Reg - 53
DA1600 Reg - 25
SCK - 2
80

Standby / On Call	Week 1	
	Week 2	

AUDITED BY
JAN 18 2018

I hereby certify under penalty of perjury that this is a true and accurate report of my time.

[redacted] 55662 1/16/18
Mstop # Date

Forward the original to D.A. Personnel mail stop 2120

I hereby certify that the employee's daily time records have been attached and that to the best of my knowledge ... and accurate.

[redacted] 78441
Mstop # Date
SY LSA
Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA3990
ATF Task Force (Urban)	DA2700	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0600
Anti-Human Trafficking	DA1850	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0950
ATF Task Force	DA0950	Grand Theft Auto	DA1800	Regional Fugitive Task Force	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1820	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5100	Human Trafficking Advocacy Program	DA1980	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0930	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1300	Inland Regional Corruption TF	DA2310	Special Event OT	DA0201
DCSS	DA9900	JAG	DA6306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2650	Life & Annuity Fraud	DA2650	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2017

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Sr. Investigator DA1600

PAY PERIOD #: 24
PP BEGIN DATE: 10/26/2017
PP END DATE: 11/8/2017

Agency Case #	Grant # / Project #	TRC	Week 1 10/26 Thu	10/27 1 Fri	10/28 Sat	10/29 Sun	10/30 1 Mon	10/31 Tue	11/1 Wed	Wk 1 Total	Week 2 11/2 Thu	11/3 2 Fri	11/4 Sat	11/5 Sun	11/6 2 Mon	11/7 Tue	11/8 Wed	Wk 2 Total	GRAND TOTAL
[redacted]	DA1600	REG	10.00	10.00				10.00	10.00	40.00	10.00	10.00				10.00	10.00	40.00	80.00
		OVT								-	5.00							5.00	5.00
										-								-	-
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		TOTAL:	10.00	10.00				10.00	10.00	40.00	15.00	10.00				10.00	10.00	45.00	85.00

PP24 10/26/2017 to 11/8/2017

Prior period correction: Training pay

EMPLOYEE NAME (LN, FN): Eversole, Sherry 243645

PP24 10/26/17 11/8/17

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
CAU / Beaumont PD	DA1600	11/02/17	6:00 PM	11:00 PM	5	Child Recovery. Mother arrested and booked for DUI and Child Endagerment
						✓DA1600 Reg = 80
						DA1600 OVT = 5
						85
						AUDITED BY
						NOV 0 8 2017
						LM
Standby / On Call	Week 1					
	Week 2					

[redacted] that this is a true and accurate
59728
Employee's Signature Micro # 11/7/2017 Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined and that to the best of my knowledge this time record is true and accurate.
[redacted] 59371 11/7/17
Micro # Date
AC
Job Title

PP24 10/26/2017 to 11/8/2017 Eversole, S

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9600	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1620	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Victim Claims	DA1400
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Legal Advocacy Project	DA1970
Disability and Healthcare Fraud	DA2650	JAG - 2006	DA0306	Victim Witness	DA1100
sability and Healthcare Supplemental	DA2660	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

rev 11/15/2016 dv

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2017

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: LSA II Ext. 56087

DA1600

PAY PERIOD #: 22
PP BEGIN DATE: 9/28/2017
PP END DATE: 10/11/2017

Grant # / Project #	TRC	Week 1 9/28 Thu	9/29 1 Fri	9/30 Sat	10/1 Sun	10/2 1 Mon	10/3 Tue	10/4 Wed	Wk 1 Total	Week 2 10/5 Thu	10/6 2 Fri	10/7 Sat	10/8 Sun	10/9 2 Mon	10/10 Tue	10/11 Wed	Wk 2 Total	GRAND TOTAL
DA1600	REG	9.00	9.00			OFF	9.00	9.00	36.00	9.00	9.00			~~8.00~~ 8	8.30		34.30	~~70.30~~ 62.3
	HOL								-					8			-	8
	SCK								-								-	-
	VAC								-						0.70	9.00	9.70	9.70
	HLE								-								-	-
	HLH								-								-	-
	CLH								-								-	-
TOTAL:		9.00	9.00				9.00	9.00	36.00	9.00	9.00			8.00	9.00	9.00	44.00	80.00

PF22 9/28/2017 to 10/11/2017

DA1600 Reg - 62.3
Hol - 8
VAC - 9.7

EMPLOYEE NAME (LN, FN): Hernandez, Araceli 218867

PP22 9/28/17 10/11/17

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total
[redacted]					

[redacted] NON-GRANT 20-30 MINS PER CASE [redacted]

80

OCT 11 2017

LM

I hereby certify under penalty of perjury that the foregoing is true and correct. [redacted]

Forward the original to D.A. Personnel - mail stop 2120

[redacted] sheets examined and accurate.

37864 10/11/17

Micro # Date

Sr. LSA

Job Title

Hernandez, Araceli PF22 9/28/2017 to 10/11/2017

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Victim Claims	DA1400
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Legal Advocacy Project	DA1970
Disability and Healthcare Fraud	DA2650	JAG - 2006	DA0306	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

Rev 11/3/2015 JK

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: DA1600FL

PAY PERIOD #: 7
PP BEGIN DATE: 3/1/2018
PP END DATE: 3/14/2018

Agency Case #	Grant # / Project #	TRC	Week 1 3/1 Thu	3/2 1 Fri	3/3 Sat	3/4 Sun	3/5 1 Mon	3/6 Tue	3/7 Wed	Wk 1 Total	Week 2 3/8 Thu	3/9 2 Fri	3/10 Sat	3/11 Sun	3/12 2 Mon	3/13 Tue	3/14 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA0100	REG	10.00	OFF			10.00		10.00	30.00	10.00				7.00	5.00	10.00	32.00	62.00
Sick time used	DA0100	SCK								-					3.00			3.00	3.00
Comp Leave used	DA0100	CLU								-						5.00		5.00	5.00
										-								-	-
[redacted]	DA1600	REG						10.00		10.00								-	10.00
	DA1600	CTW						4.00		4.00								-	4.00
										-								-	-
										-								-	-
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		TOTAL:	10.00				10.00	14.00	10.00	44.00	10.00				10.00	10.00	10.00	40.00	84.00

PP7 3/1/2018 to 3/14/2018

Prior period correction:

EMPLOYEE NAME (LN, FN): JOHNSON, Sandy M 217138

PP7 3/1/18 3/14/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
[redacted]	DA1600	03/06/18	6pm	10pm	4	Conducted Child recovery op in LA County and escorted 1 child home to Phoenix AZ by plane
						DA0100 Reg - 62
						DA1600 Reg - 10
						DA1600 CTW - 4
						SCK - 3
						CLU - 5
						84 AUDITED BY
Standby / On Call	Week 1					MAR 15 2018
	Week 2					47

I hereby certify under penalty of perjury that this is a true and accurate report of my time.

[redacted] x45545 Micro # 3/13/2018 Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined and that to the best of my knowledge this time record is true and accurate.

[redacted] 555482 Micro # 3/14/2018 Date

[redacted] Supervisor's Name (Print)

Commander Job Title

3/14/2018 to 3/1/2018 PP7 JOHNSON

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Special Event OT	DA0201
DCSS	DA9900	JAG	DA0306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	Life & Annuity Fraud	DA2600	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2017

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (4 DIGITS):
JOB TITLE: IT

DA1600

PAY PERIOD #: 4
PP BEGIN DATE: 1/19/2017
PP END DATE: 2/1/2017

Agency Case #	Grant # / Project #	TRC	Week 1 1/19 Thu	1/20 1 Fri	1/21 Sat	1/22 Sun	1/23 1 Mon	1/24 Tue	1/25 Wed	Wk 1 Total	Week 2 1/26 Thu	1/27 2 Fri	1/28 Sat	1/29 Sun	1/30 2 Mon	1/31 Tue	2/1 Wed	Wk 2 Total	GRAND TOTAL
CAU	DA1600	REG	10.00				10.00	10.00	10.00	40.00	10.00					10.00	10.00	30.00	70.00
Sick		SCK								-					10.00			10.00	10.00
[redacted]										-								-	-
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		TOTAL:	10.00				10.00	10.00	10.00	40.00	10.00				10.00	10.00	10.00	40.00	80.00

PP4 1/19/2017 to 2/1/2017

Prior period correction:

EMPLOYEE NAME (LN, FN): Payne, Andrew 125294

PP4 1/19/17 2/1/17

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA1600 Reg - 70
SCK - 10
80

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
Standby / On Call	Week 1					
	Week 2					

LM 2-2-17

I hereby certify under penalty of perjury that this is a true and accurate [redacted]

1/31/17
Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted] is true and accurate.

55482 2.1.17
Micro # Date

SUP INV.
Job Title

PP4 1/19/2017 to 2/1/2017 Payne, Andrew

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9600	Real Estate Fraud	DA0600
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0960	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA8100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0800	Victim Claims	DA1400
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Legal Advocacy Project	DA1970
Disability and Healthcare Fraud	DA2650	JAG - 2008	DA0306	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	JJCPA	DA3600	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2017

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: LSA II

DA9900 DA1600

PAY PERIOD #: 19
PP BEGIN DATE: 8/17/2017
PP END DATE: 8/30/2017

Agency Case #	Grant # / Project #	TRC	Week 1 8/17 Thu	8/18 1 Fri	8/19 Sat	8/20 Sun	8/21 1 Mon	8/22 Tue	8/23 Wed	Wk 1 Total	Week 2 8/24 Thu	8/25 2 Fri	8/26 Sat	8/27 Sun	8/28 2 Mon	8/29 Tue	8/30 Wed	Wk 2 Total	GRAND TOTAL
Holiday Observed Paid	DA0100	HOL								-								-	-
Holiday Observed Banked	DA0100	HBE								-								-	-
Vacation	DA0100	VAC							9.00	9.00								-	9.00 ✓
Sick	DA0100	SCK								-								-	-
										-								-	-
DCSS ✓	DA9900 ✓	REG	6.00	5.00			6.00	6.00		23.00	6.00	OFF			6.00	6.00	6.00	24.00	47.00 ✓
CRU	DA1600 ✓	REG	3.00	3.00			3.00	3.00		12.00	3.00				3.00	3.00	3.00	12.00	24.00 ✓
										-								-	-
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		TOTAL:	9.00	8.00			9.00	9.00	9.00	44.00	9.00				9.00	9.00	9.00	36.00	80.00

PP19 8/17/2017 to 8/30/2017

Prior period correction:

EMPLOYEE NAME (LN, FN): Putnoff, Vickie 189107

PP19 8/17/17 8/30/17

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA9900 Reg - 47
DA1600 Reg - 24
VAC - 9
80

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
AUG 31 2017

I hereby certify under penalty of perjury that this is a true and accurate report of my time.

[redacted] 8/16/2017
Micro # 55662 Date

[redacted] en examined nd accurate.
8-17-17
Micro # Date
Sr OA
Job Title

8/30/2017 to 8/17/2017 Putnoff, Vickie

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0405
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Victim Claims	DA1400
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Legal Advocacy Project	DA1970
Disability and Healthcare Fraud	DA2650	JAG - 2006	DA0306	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

rev 11/30/2016 JV

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (5 DIGITS):
JOB TITLE: Sr. Dev. II

DA1600FL

PAY PERIOD #: 8
PP BEGIN DATE: 3/15/2018
PP END DATE: 3/28/2018

Agency Case #	Grant # / Project #	TRC	Week 1 3/15 Thu	3/16 1 Fri	3/17 Sat	3/18 Sun	3/19 1 Mon	3/20 Tue	3/21 Wed	WK 1 Total	Week 2 3/22 Thu	3/23 2 Fri	3/24 Sat	3/25 Sun	3/26 2 Mon	3/27 Tue	3/28 Wed	Wk 2 Total	GRAND TOTAL
	DA0100	REG							10.00	10.00	10.00	10.00			10.00	4.00	10.00	44.00	54.00
	DA1600	REG								-						6.00		6.00	6.00
Overtime Hours Worked	DA1600	OVT								-						5.50		5.50	5.50
Vacation Used	DA0100	VAC	10.00	10.00						20.00								-	20.00
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		TOTAL:	10.00	10.00					10.00	30.00	10.00	10.00			10.00	15.50	10.00	55.50	85.50

PP8 3/15/2018 to 3/28/2018

Prior period correction:

EMPLOYEE NAME (LN, FN): RYAN, TED 178384

PP8 3/15/18 3/28/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
[redacted]	DA1600	03/27/18	1800hrs	2330hrs	5.5	Assist CAU in the recovery of a child in dyilwild
						DA0100 Reg - 54
						DA1600 Reg - 6
						DA1600 OVT - 5.5
						VAC - 20
						85.5
					5.5	
Standby / On Call	Week 1					AUDITED BY
	Week 2					MAR 29 2018
						LM

[redacted] 3/28/18
Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined and are correct and accurate.

[redacted] 0386 03/29/18
Micro # Date

Supervising Investigator
Job Title

RYAN, TED PP6 3/15/2018 to 3/28/2018

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9500	Real Estate Fraud	DA0600
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4900
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1880	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA8100	Indian Gaming	DA0900	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Special Event OT	DA0201
DCSS	DA9900	JAG	DA0306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2850	JJCPA	DA3600	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2860	Life & Annuity Fraud	DA2600	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME: [redacted]
EMPLOYEE ID: [redacted]
JOB TITLE: Sr. DA. Investigator

DA1600 (Default Dept)

PAY PERIOD #: 14
PP BEGIN DATE: 6/7/2018
PP END DATE: 6/20/2018

Adj

Agency Case #	Grant # / Project #	TRC	Week 1 5/7 Thu	5/8 1 Fri	5/9 Sat	5/10 Sun	5/11 1 Mon	5/12 Tue	5/13 Wed	Wk 1 Total	Week 2 5/14 Thu	5/15 2 Fri	5/16 Sat	5/17 Sun	5/18 2 Mon	5/19 Tue	5/20 Wed	Wk 2 Total	GRAND TOTAL
[redacted]		REG	10.00	10.00				10.00	10.00	40.00	10.00	10.00				10.00	10.00	40.00	80.00
	DA1600	OVT	2.00	4.00	11					17.00								-	17.00
										-								-	-
		207								-	14	14	24	24	24	14	14	-	-
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										-								-	-
										-						

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Senior Investigator RSA

DA1600 Separate Details

PAY PERIOD #: 4
PP BEGIN DATE: 1/18/2018
PP END DATE: 1/31/2018

Agency Case #	Grant # / Project #	TRC	Week 1 1/18 Thu	1/19 1 Fri	1/20 Sat	1/21 Sun	1/22 1 Mon	1/23 Tue	1/24 Wed	Wk 1 Total	Week 2 1/25 Thu	1/26 2 Fri	1/27 Sat	1/28 Sun	1/29 2 Mon	1/30 Tue	1/31 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA1600	REG	10.00					10.00	10.00	30.00	10.00				10.00	10.00	10.00	40.00	70.00
Holiday Observed / Paid		HOL								-								-	-
Vacation Used										-								-	-
Holiday Earned / Banked										-								-	-
Holiday Used		HLU								-								-	-
Comp Used										-								-	-
Sick Used		SCK								-								-	-
Comp Time Worked	DA1600	CTW OVT								-					2.00	7.00		9.00	9.00
[redacted]		BER					10.00			10.00								-	10.00
		*SCK								-								-	-
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		TOTAL:	10.00				10.00	10.00	10.00	40.00	10.00				12.00	17.00	10.00	49.00	89.00

PP4 1/18/2018 to 1/31/2018

Prior period correction: *SCK RSA DOES NOT GET BER - PER MOM

REG = 70
SCK (BER) = 10
CTW → OVT 9.0

EMPLOYEE NAME (LN, FN): CHRISTIE, SCOTT 247497

PP4 1/18/18 1/31/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
Riverside County DA	DA1600	01/29/18	1:30 PM	3:30PM	2 HRS	Adjusted hours to travel to South Carolina for CAU ce[redacted]
Riverside County DA	DA1600	01/30/18	6:00PM	1:00AM	7 HRS	Adjusted hours for court in SC and travel back to San[redacted]
					9	OVT - submitted to Comptrol (per Johanne Michael)
Standby / On Call	Week 1					
	Week 2					

DA1600 Reg - 70
DA1600 CTW - 9
BER - 10
89

AUDITED BY
FEB 01 2018
LM

[redacted] this is a true and accurate

1-31-18

Micro # Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted] curate.

55482

Date

COMMAR

Job Title

PP4 1/18/2018 to 1/31/2018 CHRISTIE

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Special Event OT	DA0201
CSS	DA9900	JAG	DA0306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	Life & Annuity Fraud	DA2600	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

rev 11/13/2018 dv

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2017

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: Senior Investigator I

DA1600

PAY PERIOD #: 19
PP BEGIN DATE: 8/17/2017
PP END DATE: 8/30/2017

Agency Case #	Grant # / Project #	TRC	Week 1 8/17 Thu	8/18 1 Fri	8/19 Sat	8/20 Sun	8/21 1 Mon	8/22 Tue	8/23 Wed	Wk 1 Total	Week 2 8/24 Thu	8/25 2 Fri	8/26 Sat	8/27 Sun	8/28 2 Mon	8/29 Tue	8/30 Wed	Wk 2 Total	GRAND TOTAL
[redacted]	DA1600 ✓	REG	10.00	10.00				10.00	10.00	40.00	10.00	10.00				10.00	10.00	40.00	80.00 ✓
	DA1600 ✓	CTW								-	3.00							3.00	3.00 ✓
	DA1600									-								-	-
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		TOTAL:	10.00	10.00				10.00	10.00	40.00	13.00	10.00				10.00	10.00	43.00	83.00 ✓

PP19 8/17/2017 to 8/30/2017

Prior period correction:

EMPLOYEE NAME (LN, FN): Villalobos,Felipe 238364

PP19 8/17/17 8/30/17

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
District Attorney	DA1600	08/24/25	6:00 PM	9:00 PM	3	[redacted] extended shift due to surveillance in Los Angeles County.
						DA1600 Reg - 80
						DA1600 CTW - 3
						83
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
AUG 31 2017

[redacted] nd accurate

8/29/2017
88760 Date

Forward the original to D.A. Personnel - mail stop 2120

[redacted] s examined
d accurate.
5548 8.29.17
Micro # Date

[redacted]
Supervising Investigator
Job Title

PP19 8/17/2017 to 8/30/2017 Villalobos,Felipe

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9600	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1600	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Victim Claims	DA1400
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Legal Advocacy Project	DA1970
Disability and Healthcare Fraud	DA2650	JAG - 2006	DA0305	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	JJCPA	DA3900	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

rev 11/13/2015 dh

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: Paralegal II

DA1600

PAY PERIOD #: 4
PP BEGIN DATE: 1/18/2018
PP END DATE: 1/31/2018

	Grant # / Project #	TRC	Week 1 1/18 Thu	1/19 1 Fri	1/20 Sat	1/21 Sun	1/22 1 Mon	1/23 Tue	1/24 Wed	Wk 1 Total	Week 2 1/25 Thu	1/26 2 Fri	1/27 Sat	1/28 Sun	1/29 2 Mon	1/30 Tue	1/31 Wed	Wk 2 Total	GRAND TOTAL
[redacted]	DA1600 ✓	REG	9.00				9.00	9.00	9.00	36.00	9.00	8.00			9.00	9.00	6.50	41.50	77.50
		SCK								-								-	-
		VAC								-							2.50	2.50	2.50
		HLE								-								-	-
		HOL								-								-	-
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		TOTAL:	9.00				9.00	9.00	9.00	36.00	9.00	8.00			9.00	9.00	9.00	44.00	80.00

PP4 1/18/2018 to 1/31/2

Prior period correction:

EMPLOYEE NAME (LN, FN): Washington, Marsha 194011

PP4 1/18/18 1/31/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA1600 Reg - 77.5
VAC - 2.5
80

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
FEB 01 2018

[redacted]

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[redacted]

Supervisor's Name (Print): Amy Glaudini
Job Title: Supervising Deputy District Attorney

		Probation	DA4600
		Prosecution	DA2330
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500
ATF Task Force	DA0980	Grand Theft Auto	DA1800
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980
County Victim Services (XC) Program	DA5100	Indian Gaming	DA0900
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310
DCSS	DA9900	JAG	DA0306
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800
Disability and Healthcare Supplemental	DA2660	Life & Annuity Fraud	DA2600
		Prison Crimes PC4750	DA4200
		Raid Task Force	DA0990
		Real Estate Fraud	DA0800
		Regional Computer Forensics Laboratory	DA0960
		Regional Fugitive Task Force OT only	DA0406
		SAFE	DA4000
		SB90-Child Recovery	DA1600
		SB90-Sexually Violent Predators	DA1601
		Special Assault Unit	DASAU
		Special Event OT	DA0201
		Victim Claims	DA1400
		Victim Witness	DA1100
		Welfare Fraud	DA3100
		Worker's Comp Fraud	DA2400

1/18/2018 hington, N PP4

rev 11/30/2016 dv

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME: [redacted]
EMPLOYEE ID:
JOB TITLE: LSA II

PAY PERIOD #: 10
PP BEGIN DATE: 4/11/2019
PP END DATE: 4/24/2019

Agency Case #	Grant # / Project #	TRC	Week 1: 4/11 Thu	4/12 Fri	4/13 Sat	4/14 Sun	4/15 1 Mon	4/16 Tue	4/17 Wed	Wk 1 Total	Week 2: 4/18 Thu	4/19 Fri	4/20 Sat	4/21 Sun	4/22 2 Mon	4/23 Tue	4/24 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA1600	R10	9.00	9.00				9.00	9.00	36.00	9.00	9.00			8.00	8.00	9.00	44.00	14.00
Holiday Observed - PAID		[illegible]																	
Holiday Earned - Banked		[illegible]																	
Holiday Used		[illegible]																	
Vacation Used	VAC	V														1.00			1.00
Sick Used	[redacted]	S																	
	OVT	[illegible]			6.00											2.00	2.00		10.00
	GTW	[illegible]																	
	[redacted]																		
			9.00	9.00	6.00			9.00	9.00	14.00	9.00	9.00			8.00	11.00	11.00		90.00

1.05 9.05
1.95

		From	Overtime To	OT Total	Description
Transcribing	[redacted]	04/13/19 [illegible]	[illegible]	4	[redacted]
Transcribing		04/23/19 [illegible]	[illegible]	2	
Transcribing		04/24/19 [illegible]	[illegible]	2	

DA 1600 pg 79
VAC 1
OVT 9.05
GTW 0.95
90

or 04/25/19

[redacted] 4/11/19
Date

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mail stop 2120

[redacted]
Date

Job Title

Grants/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Life & Annuity Fraud	DA2600
AB109	DARELN	DUI Drugs vehicle Prosecution	DA2330	Prison Crimes PC4750	DA4200
A/F Task Force (urban)	DA2200	Elder Abuse DPSS	DA9800	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Real Estate Fraud	DA0800
ATF Task Force	DA2950	FBI-GT	DA0700	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800	Regional Fugitive Task Force	DA0400
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crimes (Cench	DA1000	SB90 Child Recovery	DA1500
Cannabis Task Force NCC	DA0421	HS-GT	DA6200	SB90 Sexually Violent Predators	DA1601
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1960	Special Assault Unit	DA5A00
County Victim Services - VC Program	DA6100	Indian Gaming	DA0900	Special Event GT	DA0201
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF	DA2310	Victim Claims	DA1400
DCSS	DA9900	JAG	DA0306	Victim Witness	DA1100
Disability and Healthcare Fraud	DA2650	JVCPA	DA3800	Welfare Fraud	DA3100
				Workers Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME : [redacted]
EMPLOYEE ID :
JOB TITLE: Supervising Investigator

PAY PERIOD #: 15
PP BEGIN DATE: 6/20/2019
PP END DATE: 7/3/2019

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	6/20 Thu	6/21 Fri	6/22 Sat	6/23 Sun	6/24 1 Mon	6/25 Tue	6/26 Wed	Wk 1 Total	6/27 Thu	6/28 Fri	6/29 Sat	6/30 Sun	7/1 2 Mon	7/2 Tue	7/3 Wed	Wk 2 Total	GRAND TOTAL
										-								-	-
	DA0100	REG	10.00				OFF		6.00	16.00	7.00				OFF	10.00	10.00	27.00	43.00
										-								-	-
Vacation Used	DA0100	VAC		10.00				10.00	4.00	24.00		10.00						10.00	34.00
										-								-	-
[redacted]	DA1600	REG								-	3.00							3.00	3.00
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		TOTAL:	10.00	10.00				10.00	10.00	40.00	10.00	10.00				10.00	10.00	40.00	80.00

PP15 6/20/2019 to 7/3/2019

Prior Period Correction:

EMPLOYEE NAME (LN, FN): JOHNSON, Sandy 217138

PP15 6/20/19 7/3/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate

[redacted]

6/27/2019
Date

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[redacted]

Supervisor's Name (Print)

7/1/2019
Date

Commander
Job Title

PP15 6/20/2019 to 7/3/2019 JN, Sar

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	DUI Drugs Vertical Prosecution	DA2330	Major Fraud (PC 186.11)	DA1861
AB109	DARELN	Elder Abuse-DPSS	DA9800	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Real Estate Fraud	DA0800
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	Regional Fugitive Task Force	DA0406
CAL WRAP	DA8500	High Impact Fraud	DA2450	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90 Appeal of Murder Convictn	DA1170
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Special Event OT	DA0201
DCSS	DA9900	Inland Regional Corruption TF	DA2310	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JAG	DA0306	Victim Witness	DA1100
Dispatch Svcs for Probation	DA4600	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: DDA

DA1600

PAY PERIOD #: 4
PP BEGIN DATE: 1/17/2019
PP END DATE: 1/30/2019

Agency Case #	Grant # / Project #	TRC	Week 1 1/17 Thu	1/18 1 Fri	1/19 Sat	1/20 Sun	1/21 1 Mon	1/22 Tue	1/23 Wed	Wk 1 Total	Week 2 1/24 Thu	1/25 2 Fri	1/26 Sat	1/27 Sun	1/28 2 Mon	1/29 Tue	1/30 Wed	Wk 2 Total	GRAND TOTAL
	DA1600		8.00	8.00				8.00	8.00	32.00	8.00	8.00			8.00	8.00	8.00	40.00	72.00
Holiday Observed		HOL					8.00			8.00								-	8.00
Vacation Used		VAC								-								-	-
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		TOTAL:	8.00	8.00			8.00	8.00	8.00	40.00	8.00	8.00			8.00	8.00	8.00	40.00	80.00

PP4 1/17/2019 to 1/30/2019

Prior Period Correction:

1600
DA 1600 72
HOL 8
80

EMPLOYEE NAME (LN, FN): Loyola, Lisa 216771

PP4 1/17/19 1/30/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

[redacted] urate

2/1/19
Date

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[redacted] been examined and accurate.

2/1/19
Micro # Date

Job Title

PP4 1/17/2019 to 1/30/2019

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Life & Annuity Fraud	DA2600
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Real Estate Fraud	DA0800
ATF Task Force	DA0980	FBI-GIT	DA0706	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Event OT	DA0201
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Claims	DA1400
DCSS	DA9900	JAG	DA0306	Victim Witness	DA1100
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: IT

PAY PERIOD #: 4
PP BEGIN DATE: 1/17/2019
PP END DATE: 1/30/2019

Adj

Agency Case #	Grant # / Project #	TRC	Week 1 1/17 Thu	1/18 Fri	1/19 Sat	1/20 Sun	1/21 Mon	1/22 Tue	1/23 Wed	Wk 1 Total	Week 2 1/24 Thu	1/25 Fri	1/26 Sat	1/27 Sun	1/28 Mon	1/29 Tue	1/30 Wed	Wk 2 Total	GRAND TOTAL
CAU	DA1600	REG	10.00					10.00	10.00	30.00								-	30.00
Holiday		HOL					8.00			8.00								-	8.00
Sick		SCK								-					10.00	10.00	10.00	30.00	30.00
Vacation		VAC					2.00			2.00	10.00							10.00	12.00
[redacted]										-								-	-
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		TOTAL:	10.00				10.00	10.00	10.00	40.00	10.00				10.00	10.00	10.00	40.00	80.00

Prior period correction:

EMPLOYEE NAME (LN, FN) Payne, Andrew 125294

PP4 1/17/19 1/30/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA1600 REG 30
SCK 30
VAC 12
Hol 8
80

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

RECEIVED
FEB 26 2019
D.A. PERSONNEL

[redacted] 2/26/19
Date

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I hereby certify that the employee's daily time records have been examined [redacted] curate.

[redacted] 45 2/26/19
Date
SUP. INV.

Supervisor's Name (Print) Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100
AB109	DARELN
AIF Task Force (Urban)	DA2200
Anti-Human Trafficking	DA1950
ATF Task Force	DA0980
Auto Insurance Fraud	DA2500
CAL WRAP	DA8500
Cannabis Task Force	DA0420
Cannabis Task Force-NCC	DA0421
Consumer Fraud	DA5200
County Victim Services (XC) Program	DA6100
Criminal Restitution Compact	DA1500
DCSS	DA9900
Disability and Healthcare Fraud	DA2650
Dispatch Svcs for Probation	DA4600
DUI Drugs Vertical Prosecution	DA2330
Elder Abuse-DPSS	DA9800
Environmental Crimes	DA5500
FBI-GIT	DA0706
Grand Theft Auto	DA1800
Grants to Encourage Arrests	DA1920
High Tech Crime (Catch)	DA1000
HIS-GIT	DA6200
Human Trafficking Advocacy Program	DA1980
Indian Gaming	DA0900
Inland Regional Corruption TF OT only	DA2310
JAG	DA0306
JJCPA	DA3800
Life & Annuity Fraud	DA2600
Prison Crimes PC4750	DA4200
Raid Task Force	DA0990
Real Estate Fraud	DA0800
Regional Computer Forensics Laboratory	DA0960
Regional Fugitive Task Force OT only	DA0406
SAFE	DA4000
SB90-Child Recovery	DA1600
SB90-Sexually Violent Predators	DA1601
Special Assault Unit	DASAU
Special Event OT	DA0201
Victim Claims	DA1400
Victim Witness	DA1100
Welfare Fraud	DA3100
Worker's Comp Fraud	DA2400

PP4 1/17/2019 to 1/30/2019

Payne,A 1/17/2019 to 1/30/2019

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (4 DIGITS): [redacted]
JOB TITLE: Sr. Investigator IIB

See page 2 details

PAY PERIOD #: 15
PP BEGIN DATE: 6/20/2019
PP END DATE: 7/3/2019

Agency Case #	Grant # / Project #	TRC	Week 1 6/20 Thu	6/21 1 Fri	6/22 Sat	6/23 Sun	6/24 1 Mon	6/25 Tue	6/26 Wed	Wk 1 Total	Week 2 6/27 Thu	6/28 2 Fri	6/29 Sat	6/30 Sun	7/1 2 Mon	7/2 Tue	7/3 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked/non-Grt	DA0100	REG					9.00	9.00	9.00	27.00	9.00				9.00	9.00	9.00	36.00	63.00
										-								-	-
Regular Hours Worked	DA1600	REG	9.00	8.00						17.00								-	17.00
Overtime Hours Worked	DA1600	OVT	4.50		8.00					12.50								-	12.50
[redacted]										-								-	-
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		TOTAL:	13.50	8.00	8.00		9.00	9.00	9.00	56.50	9.00				9.00	9.00	9.00	36.00	92.50

PP15 6/20/2019 to 7/3/2019

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Rogers, Bruce 213952

PP15 6/20/19 7/3/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
[redacted]	DA1600	06/20/19	3:30 AM	8:00 AM	4.5	Travel, arrived at ONT at 4:00 AM to catch 6:00 AM American Airlines flight to Mexico
	DA1600	06/22/19	9:00 AM	5:00 PM	8	Travel from Hermasillo, Mexico to ONT then drive home.
					12.5	
Standby / On Call	**Week 1**					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate [redacted]

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted]

Supervisor's Name (Print) Job Title

Rogers, Bruce PP15 6/20/2019 to 7/3/2019

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	DUI Drugs Vertical Prosecution	DA2330	Major Fraud (PC 186.11)	DA1861
AB109	DARELN	Elder Abuse-DPSS	DA9800	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Real Estate Fraud	DA0800
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	Regional Fugitive Task Force OT only	DA0406
CAL WRAP	DA8500	High Impact Fraud	DA2450	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90 Appeal of Murder Convictn	DA1170
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA8100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Special Event OT	DA0201
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JAG	DA0306	Victim Witness	DA1100
Dispatch Svcs for Probation	DA4600	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: Senior Inv. II

See page 2 details

PAY PERIOD #: 9
PP BEGIN DATE: 3/28/2019
PP END DATE: 4/10/2019

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	3/28 Thu	3/29 1 Fri	3/30 Sat	3/31 Sun	4/1 1 Mon	4/2 Tue	4/3 Wed	Wk 1 Total	4/4 Thu	4/5 2 Fri	4/6 Sat	4/7 Sun	4/8 2 Mon	4/9 Tue	4/10 Wed	Wk 2 Total	GRAND TOTAL
[redacted]	DA1600	REG	10.00	10.00				10.00	10.00	40.00	10.00	10.00				10.00	10.00	40.00	80.00
	DA1600	OVT	2.50				3.50	2.50	2.50	2.50 8.50								- -	2.50 8.50
		TOTAL:	12.50	10.00			3.50	12.50	12.50	51.00	10.00	10.00				10.00	10.00	40.00	91.00

Prior period correction:

EMPLOYEE NAME (LN, FN): Santana, Hector 210013

PP9 3/28/19 4/10/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

Grant	Date	Overtime From:	Overtime To:	OT Total	Description
DA1600	03/28/19	5pm	8:30pm	3.5	Subpoena Service in San Bernardino County
DA1600	04/01/19	5pm	7:30pm	2.5	Flew to Arizona to locate and recover two minor children
DA1600	04/02/19	5pm	7:30pm	2.5	Searched for two minor children.
DA1600	04/03/19	5pm	7:30pm	2.5	Flew back from Arizona
				11	

DA 1600 REG 80
DA 1600 OVT 11
91

4/11/19

Standby / On Call	Week 1
	Week 2

[redacted] 4/9/19 Date

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[redacted] 4/9/19 Date

[redacted] Supervisor Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Life & Annuity Fraud	DA2600
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Real Estate Fraud	DA0800
ATF Task Force	DA0980	FBI-GIT	DA0706	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Event OT	DA0201
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Claims	DA1400
DCSS	DA9900	JAG	DA0306	Victim Witness	DA1100
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2018

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Senior Investigator

DA1600

PAY PERIOD #: 18
PP BEGIN DATE: 8/2/2018
PP END DATE: 8/15/2018

Agency Case #	Grant # / Project #	TRC	Week 1 8/2 Thu	8/3 1 Fri	8/4 Sat	8/5 Sun	8/6 1 Mon	8/7 Tue	8/8 Wed	Wk 1 Total	Week 2 8/9 Thu	8/10 2 Fri	8/11 Sat	8/12 Sun	8/13 2 Mon	8/14 Tue	8/15 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA1600	REG	10.00				10.00	10.00	10.00	40.00	10.00				10.00	10.00	10.00	40.00	80.00
Holiday Observed / Paid		HOL								-								-	-
Vacation Used		VAC								-								-	-
Holiday Earned / Banked		HLE								-								-	-
Holiday Used		HLU								-								-	-
Comp Used		CLU								-								-	-
Sick Used		SCK								-								-	-
Comp Time Worked (Bank)		CTW								-								-	-
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[redacted]										-								-	-
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		TOTAL:	10.00				10.00	10.00	10.00	40.00	10.00				10.00	10.00	10.00	40.00	80.00

PP18 8/2/2018 to 8/15/2

Prior period correction:

EMPLOYEE NAME (LN, FN): CHRISTIE, SCOTT 247497

PP18 8/2/18 8/15/18

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA1600 Reg - [illegible]

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
AUG 2 0 2018

I hereby certify under penalty of perjury that this is a true and accurate [redacted]

8/15/2018
Date

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I hereby certify that the employee's daily time records have been examined [redacted] ccurate.

8/15/2018
Date

Supervising Investigator
[redacted] Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1960	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Special Event OT	DA0201
DCSS	DA9900	JAG	DA0306	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Victim Witness	DA1100
Disability and Healthcare Supplemental	DA2660	Life & Annuity Fraud	DA2600	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

CHRIS PP18 8/2/2018 to 8/15/20

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): DA1600
JOB TITLE: Paralegal II

PAY PERIOD #: 1
PP BEGIN DATE: 12/6/2018
PP END DATE: 12/19/2018

	Grant # / Project #	TRC	Week 1 12/6 Thu	12/7 1 Fri	12/8 Sat	12/9 Sun	12/10 1 Mon	12/11 Tue	12/12 Wed	Wk 1 Total	Week 2 12/13 Thu	12/14 2 Fri	12/15 Sat	12/16 Sun	12/17 2 Mon	12/18 Tue	12/19 Wed	Wk 2 Total	GRAND TOTAL
[redacted]	1600	REG	9.00				9.00	9.00		27.00	9.00	8.00				9.00	9.00	35.00	62.00
		SCK								-					9.00			9.00	9.00
		VAC							9.00	9.00								-	9.00
		HOL								-								-	-
		HLE								-								-	-
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		TOTAL:	9.00				9.00	9.00	9.00	36.00	9.00	8.00			9.00	9.00	9.00	44.00	80.00

PP1 12/6/2018 to 12/19/2018

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Washington, Marsha 194011

DA1600 62.0
SCK 9.0
VAC 9.0
80.0

OVERTIME / CALL-OUT / ON-CALL DETAILS

PP1 12/6/18 12/19/18

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	**Week 1**					
	Week 2					

[redacted]
Date

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I hereby certify that the employee's daily time records have been examined

[redacted]
Supervisor's Name (Print) Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Life & Annuity Fraud	DA2600
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Real Estate Fraud	DA0800
ATF Task Force	DA0980	FBI-GIT	DA0706	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only	DA0406
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Event OT	DA0201
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Claims	DA1400
DCSS	DA9900	JAG	DA0306	Victim Witness	DA1100
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Welfare Fraud	DA3100
				Worker's Comp Fraud	DA2400

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Sr. Investigator

See page 2 details

PAY PERIOD #: 1
PP BEGIN DATE: 12/19/2019
PP END DATE: 1/1/2020

[redacted]	Grant # / Project #	TRC	Week 1 12/19 Thu	12/20 1 Fri	12/21 Sat	12/22 Sun	12/23 1 Mon	12/24 Tue	12/25 Wed	Wk 1 Total	Week 2 12/26 Thu	12/27 2 Fri	12/28 Sat	12/29 Sun	12/30 2 Mon	12/31 Tue	1/1 Wed	Wk 2 Total	GRAND TOTAL
	DA1600	REG	10.00	10.00				10.00		30.00	10.00	10.00				10.00		30.00	60.00
										-								-	-
										-								-	-
										-								-	-
										-								-	-
										-								-	-
Comp Time Worked	DA-DIII	CPW			8.00					8.00								-	8.00
Holiday observed PAID		HOL							8.00	8.00							8.00	8.00	16.00
Vacation Used		VAC							2.00	2.00							2.00	2.00	4.00
Overtime Hours Worked	DA1600	OVT			2.00					2.00								-	2.00
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		TOTAL:	10.00	10.00	10.00			10.00	10.00	50.00	10.00	10.00				10.00	10.00	40.00	90.00

PP1 12/19/2019 to 1/1/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Eversole, Sherry 243645

PP1 12/19/19 1/1/20

OVERTIME / CALL-OUT / ON-CALL DETAILS

[redacted]	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
	DA-DIII	12/21/19	5:00am	1:00pm	8	Child recovery out of Fort Worth Texas / CRIMINAL ARREST
	DA1600	12/21/19	1:00pm	3:00pm	2	Child recovery out of Fort Worth Texas
					10	
Standby / On Call	**Week 1**					
	Week 2					

[redacted]

12/31/2019
Date

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I hereby certify that the employee's daily time records have been examined

[redacted]

Eversole, Sher PP1 12/19/2019 to 1/1/2020

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA460		
Non-Chargeable & Time Off - BUREAU	DA0111	DUI Drugs Vertical Prosecution	DA233		
AB109	DARELN	Elder Abuse-DPSS	DA9800	Major Fraud (PC 186.11)	DA1861
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Paralegal AF Train Fnd	DAAF40
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Prison Crimes PC4750	DA4200
ATF Task Force	DA0980	Grand Theft Auto/RAID Task Force	DA1800	DEA Task Force	DA0990
Atty - East AF Train Fnd	DAAF10	Grants to Encourage Arrests	DA1920	Real Estate Fraud	DA0800
Atty - Mid Cnty AF Train Fnd	DAAF11	High Impact Ins Fraud RC	DA2455	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	High Impact Ins Fraud V	DA2460	Regional Fugitive Task Force OT only	DA0406
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Clerical AF Train Fnd	DAAF30	Homeland Security SAFE	DA6000	Special Assault Unit	DASAU
Cnty wide Admin AF Train Fnd	DAAF50	Human Trafficking Advocacy Program	DA1980	Special Event OT	DA0201
Consumer Fraud	DA5200	Indian Gaming	DA0900	Victim Claims	DA1400
County Victim Services (XC) Program	DA6100	Inland Region Child Exploit TF	DA0920	Victim Svce AF Train Fund	DAAF20
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Witness	DA1100

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA 4600
DA0306

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: DDA IV

PAY PERIOD #: 4
PP BEGIN DATE: 1/30/2020
PP END DATE: 2/12/2020

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	1/30 Thu	1/31 1 Fri	2/1 Sat	2/2 Sun	2/3 1 Mon	2/4 Tue	2/5 Wed	Wk 1 Total	2/6 Thu	2/7 2 Fri	2/8 Sat	2/9 Sun	2/10 2 Mon	2/11 Tue	2/12 Wed	Wk 2 Total	GRAND TOTAL
		HOL								-							8.00	8.00	8.00
	DA1600	REG	8.00				2.00	2.00	4.00	16.00	4.00	2.00						6.00	22.00
Regular Hours Worked	DA0100	REG		8.00			3.00	6.00		17.00		3.00						3.00	20.00
	DA0306	REG					3.00		4.00	7.00	4.00	3.00						7.00	14.00
		VAC								-					8.00	8.00		16.00	16.00
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		TOTAL:	8.00	8.00			8.00	8.00	8.00	40.00	8.00	8.00			8.00	8.00	8.00	40.00	80.00

PP4 1/30/2020 to 2/12/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Furtado, Nicole 216054

PP4 1/30/20 2/12/20

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	**Week 1**					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate [redacted]

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[redacted]

Job Title

2/12/2020 D 1/30/2020 Furtado, Nicol PP4

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600		
Non-Chargeable & Time Off - BUREAU	DA0111	DUI Drugs Vertical Prosecution	DA2330		
AB109	DARELN	Elder Abuse-DPSS	DA9800	Major Fraud (PC 186.11)	DA1861
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Paralegal AF Train Fnd	DAAF40
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Prison Crimes PC4750	DA4200
ATF Task Force	DA0980	Grand Theft Auto/RAID Task Force	DA1800	DEA Task Force	DA0990
Atty - East AF Train Fnd	DAAF10	Grants to Encourage Arrests	DA1920	Real Estate Fraud	DA0800
Atty - Mid Cnty AF Train Fnd	DAAF11	High Impact Ins Fraud RC	DA2455	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	High Impact Ins Fraud V	DA2460	Regional Fugitive Task Force OT only	DA0406
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Clerical AF Train Fnd	DAAF30	Homeland Security SAFE	DA6000	Special Assault Unit	DASAU
Cnty wide Admin AF Train Fnd	DAAF50	Human Trafficking Advocacy Program	DA1980	Special Event OT	DA0201
Consumer Fraud	DA5200	Indian Gaming	DA0900	Victim Claims	DA1400
County Victim Services (XC) Program	DA6100	Inland Region Child Exploit TF	DA0920	Victim Svce AF Train Fund	DAAF20
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Witness	DA1100

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COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME [redacted]
EMPLOYEE ID
JOB TITLE LSA II

PAY PERIOD # 23
PP BEGIN DATE 10/10/2019
PP END DATE 10/23/2019

Agency Case #	Grant # / Project #	TRC	Week 1 10/10 Thu	10/11 Fri	10/12 Sat	10/13 Sun	10/14 Mon	10/15 Tue	10/16 Wed	Wk 1 Total	Week 2 10/17 Thu	10/18 Fri	10/19 Sat	10/20 Sun	10/21 Mon	10/22 Tue	10/23 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA1600	REG							9.00	9.00	9.00	9.00			8.00	9.00	9.00	44.00	53.00
Holiday/ PAID		HLN					6.00			6.00								-	8.00
Holiday Earned / Banked		HH																	
Holiday used		HBU																	
Vacation used		VAC	9.00	9.00				9.00											27.00
Sick Used		SCK																	
[redacted]		OVT																	
			9.00	9.00			8.00	9.00	9.00	14.00	9.00	9.00			8.00	9.00	9.00	44.00	88.00

[redacted]			From	Overtime To	OT Total	Description
						[redacted]

[redacted]

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[redacted]

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4[redacted]
AB109	DARECN	DUI Drugs Vertical Prosecution	DA2330
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500
ATF Task Force	DA0980	FBI-GIT	DA0106
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920
Cannabis Task Force	DA0420	High Tech Crime /Catch	DA1000
Cannabis Task Force NCC	DA0421	HIS-GIT	DA6200
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980
County Victim Services (XC) Program	DA8100	Indian Gaming	DA0900
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF	DA2310
DCSS	DA9900	JAG	DA0306
Disability and Healthcare Fraud	DA2550	JJCPA	DA3800

[redacted]	
Prison Crimes PC4750	DA4200
Raid Task Force	DA0990
Real Estate Fraud	DA0800
Regional Computer Forensics Laboratory	DA0960
Regional Fugitive Task Force	DA0406
SAFE	DA4000
SB90-Child Recovery	DA1600
SB90-Sexually Violent Predators	DA1601
Special Assault Unit	DASAU
Special Event OT	DA0201
Victim Claims	DA1400
Victim Witness	DA1100
Welfare Fraud	DA3100
Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Supervising Investigator

PAY PERIOD #: 8
PP BEGIN DATE: 3/26/2020
PP END DATE: 4/8/2020

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	3/26 Thu	3/27 1 Fri	3/28 Sat	3/29 Sun	3/30 1 Mon	3/31 Tue	4/1 Wed	Wk 1 Total	4/2 Thu	4/3 2 Fri	4/4 Sat	4/5 Sun	4/6 2 Mon	4/7 Tue	4/8 Wed	Wk 2 Total	GRAND TOTAL
										-								-	-
VACATION	DA0100		10.00	10.00	-	-	OFF			20.00			-	-				-	20.00
										-								-	-
[redacted]	DA1600	REG								-	5.00							5.00	5.00
										-								-	-
Regular	DA0100	REG						10.00	10.00	20.00	5.00	8.00			2.00	10.00	10.00	35.00	55.00
										-								-	-
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		TOTAL:	10.00	10.00				10.00	10.00	40.00	10.00	8.00			2.00	10.00	10.00	40.00	80.00

PP8 3/26/2020 to 4/8/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN) JOHNSON, Sandy M. 217136

PP8 3/26/20 4/8/20

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate [redacted]

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined and that to the best of my knowledge this time record is true and accurate.

[redacted]

Job Title

4/8/2020 to 3/26/2020 PP8 JOHNSON, Sandy M.

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600		
Non-Chargeable & Time Off - BUREAU	DA0111	DUI Drugs Vertical Prosecution	DA2330		
AB109	DARELN	Elder Abuse-DPSS	DA9800	Major Fraud (PC 186.11)	DA1861
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Paralegal AF Train Fnd	DAAF40
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Prison Crimes PC4750	DA4200
ATF Task Force	DA0980	Grand Theft Auto/RAID Task Force	DA1800	DEA Task Force	DA0990
Atty - East AF Train Fnd	DAAF10	Grants to Encourage Arrests	DA1920	Real Estate Fraud	DA0800
Atty - Mid Cnty AF Train Fnd	DAAF11	High Impact Ins Fraud RC	DA2455	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	High Impact Ins Fraud V	DA2460	Regional Fugitive Task Force OT only	DA0406
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SAFE - Overtime only	DA4000
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Child Recovery	DA1600
Clerical AF Train Fnd	DAAF30	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
Cnty wide Admin AF Train Fnd	DAAF50	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Consumer Fraud	DA5200	Indian Gaming	DA0900	Special Event OT	DA0201
County Victim Services (XC) Program	DA6100	Inland Region Child Exploit TF	DA0920	Victim Claims	DA1400
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Svce AF Train Fund	DAAF20

rev 12/03/19 ds

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (5 DIGITS):
JOB TITLE: DDA

PAY PERIOD #: 22
PP BEGIN DATE: 9/26/2019
PP END DATE: 10/9/2019

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	9/26 Thu	9/27 1 Fri	9/28 Sat	9/29 Sun	9/30 1 Mon	10/1 Tue	10/2 Wed	Wk 1 Total	10/3 Thu	10/4 2 Fri	10/5 Sat	10/6 Sun	10/7 2 Mon	10/8 Tue	10/9 Wed	Wk 2 Total	GRAND TOTAL
	DA1600		8.00	8.00			8.00	8.00	8.00	40.00	8.00	8.00			8.00	8.00	8.00	40.00	80.00
Holiday Observed		HOL								-								-	-
Vacation Used		VAC								-								-	-
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		TOTAL:	8.00	8.00	*		8.00	8.00	8.00	40.00	8.00	8.00			8.00	8.00	8.00	40.00	80.00

PP22 9/26/2019 to 10/9/2019

Prior Period Correction:

EMPLOYEE NAME (LN, FN) Loyola, Lisa 216771

OVERTIME / CALL-OUT / ON-CALL DETAILS

DA1600 REG 80 ✓

PP22 9/26/19 10/9/19

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

AUDITED BY
OCT 10 2019

[redacted] 10-8-19
Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined

[redacted]
Supervisor's Name (Print) Job Title

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600	Life & Annuity Fraud	DA2600		
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Prison Crimes PC4750		DA4200	
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Raid Task Force		DA0990	
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	Real Estate Fraud		DA0800	
ATF Task Force	DA0980	FBI-GIT	DA0706	Regional Computer Forensics Laboratory		DA0960	
Auto Insurance Fraud	DA2500	Grand Theft Auto	DA1800	Regional Fugitive Task Force OT only		DA0405	
CAL WRAP	DA8500	Grants to Encourage Arrests	DA1920	SAFE		DA4000	
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	S690-Child Recovery		DA1600	
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	S690-Sexually Violent Predators		DA1601	
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Special Assault Unit		DASAU	
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Special Event OT		DA0201	
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Claims		DA1400	
DCSS	DA9900	JAG	DA0306	Victim Witness		DA1100	
Disability and Healthcare Fraud	DA2650	JJCPA	DA3800	Welfare Fraud		DA3100	
				Worker's Comp Fraud		DA2400	

Loyola, L... 10/9/2019 to 9/26/2019 PP22

EM510088

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2020

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: IT

PAY PERIOD #: 10
PP BEGIN DATE: 4/23/2020
PP END DATE: 5/6/2020

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	4/23 Thu	4/24 1 Fri	4/25 Sat	4/26 Sun	4/27 1 Mon	4/28 Tue	4/29 Wed	Wk 1 Total	4/30 Thu	5/1 1 Fri	5/2 Sat	5/3 Sun	5/4 2 Mon	5/5 Tue	5/6 Wed	Wk 2 Total	GRAND TOTAL
CAU	DA1600	REG	10.00				10.00	9.50	9.50	39.00	10.00				9.00	9.50	9.50	38.00	77.00
Covid	EM510088	REG						0.50	0.50	1.00						0.50	0.50	1.00	2.00
Vacation		VAC								-					1.00			1.00	1.00
[redacted]										-								-	-
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		TOTAL:	10.00				10.00	10.00	10.00	40.00	10.00				10.00	10.00	10.00	40.00	80.00

PP10 4/23/2020 to 5/6/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Payne, Andrew 125204

PP10 4/23/20 5/6/20

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate [redacted] 050520 Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted] 5/5/20 Date

Job Title

Grant/Project Codes

Non-Chargeable Time	DA6100	Disability and Healthcare Fraud	DA2650	Life & Annuity Fraud	DA2600
Non-Chargeable OVT- BUREAU	DA6111	Dispatch Svcs for Probation	DA4600	Major Fraud (PC 186.11)	DA1861
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Paralegal AF Train Fnd	DAAF40
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Prison Crimes PC4750	DA4200
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	DEA Task Force	DA0990
ATF Task Force	DA0980	FBI-GIT	DA0706	Real Estate Fraud	DA0800
Atty - East AF Train Fnd	DAAF10	Grand Theft Auto/RAID Task Force	DA1800	Regional Computer Forensics Laboratory	DA0960
Atty - Mid Cnty AF Train Fnd	DAAF11	Grants to Encourage Arrests	DA1920	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	High Impact Ins Fraud RC	DA2455	SAFE - Overtime only	DA4000
Cannabis Task Force	DA0420	High Impact Ins Fraud V	DA2460	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	High Tech Crime (Calcn)	DA1000	SB90-Sexually Violent Predators	DA1601
Clerical AF Train Fnd	DAAF30	HIS-GIT	DA6200	Special Assault Unit	DASAU
Cnty wide Admin AF Train Fnd	DAAF50	Homeland Security SAFE	DA6000	Special Event OT	DA0201
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Victim Claims	DA1400
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Victim Svce AF Train Fund	DAAF20
COVID-19	EM510088	Inland Region Child Exploit TF	DA0920		

Payne, Andrew PP10 4/23/2020 to 5/6/2020

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Sr. Investigator IIB

DA1600

See page 2 details

PAY PERIOD #: 19
PP BEGIN DATE: 8/15/2019
PP END DATE: 8/28/2019

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	8/15 Thu	8/16 1 Fri	8/17 Sat	8/18 Sun	8/19 1 Mon	8/20 Tue	8/21 Wed	Wk 1 Total	8/22 Thu	8/23 2 Fri	8/24 Sat	8/25 Sun	8/26 2 Mon	8/27 Tue	8/28 Wed	Wk 2 Total	GRAND TOTAL
	DA0100	REG	9.00	8.00			9.00	9.00	9.00	44.00	7.00					9.00	9.00	25.00	69.00
	DA0100	VAC								-					9.00			9.00	9.00
Regular Hours Worked	DA1600	REG								-	2.00							2.00	2.00
Overtime Hours Worked	DA1600	OVT								-	5.00							5.00	5.00
										-								-	-
[redacted]										-								-	-
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		TOTAL:	9.00	8.00			9.00	9.00	9.00	44.00	14.00				9.00	9.00	9.00	41.00	85.00

PP19 8/15/2019 to 8/28/2019

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Rogers, Bruce 213952

PP19 8/15/19 8/28/19

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
[redacted]	DA1600	08/22/19	5:00 PM	10:00 PM	5	Surveillance at suspect location in Victorville
						DA 0100 REG 69
						DA 1600 REG 2
						VAC 9
						DA 1600 OVT 5
					5	
Standby / On Call	Week 1					
	Week 2					

I hereby certify under penalty of perjury that this is a true and accurate report of my time.

[redacted]

8/27/2019
Date

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined and that to the best of my knowledge this time record is true and accurate.

[redacted]

Date

8/28/2019 to 8/15/2019 PP19 Rogers, Bruce

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	DUI Drugs Vertical Prosecution	DA2330	Major Fraud (PC 186.11)	DA1861
AB109	DARELN	Elder Abuse-DPSS	DA9800	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Real Estate Fraud	DA0800
ATF Task Force	DA0980	Grand Theft Auto	DA1800	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	Grants to Encourage Arrests	DA1920	Regional Fugitive Task Force OT only	DA0406
CAL WRAP	DA8500	High Impact Fraud	DA2450	SAFE	DA4000
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90 Appeal of Murder Convictn	DA1170
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Child Recovery	DA1600
Consumer Fraud	DA5200	Homeland Security SAFE	DA6000	SB90-Sexually Violent Predators	DA1601
County Victim Services (XC) Program	DA6100	Human Trafficking Advocacy Program	DA1980	Special Assault Unit	DASAU
Criminal Restitution Compact	DA1500	Indian Gaming	DA0900	Special Event OT	DA0201
DCSS	DA9900	Inland Regional Corruption TF OT only	DA2310	Victim Claims	DA1400
Disability and Healthcare Fraud	DA2650	JAG	DA0306	Victim Witness	DA1100
Dispatch Svcs for Probation	DA4600	JJCPA	DA3800	Welfare Fraud	DA3100
		Life & Annuity Fraud	DA2600	Worker's Comp Fraud	DA2400

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA 16200

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Paralegal II

PAY PERIOD #: 6
PP BEGIN DATE: 2/27/2020
PP END DATE: 3/11/2020

Agency Case #	Grant # / Project #	TRC	Week 1 2/27 Thu	2/28 1 Fri	2/29 Sat	3/1 Sun	3/2 1 Mon	3/3 Tue	3/4 Wed	Wk 1 Total	Week 2 3/5 Thu	3/6 2 Fri	3/7 Sat	3/8 Sun	3/9 2 Mon	3/10 Tue	3/11 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours	DA1600	REG	9.00				9.00	9.00	9.00	36.00	9.00	8.00			3.00	9.00	9.00	38.00	74.00
Holiday Oberved/PAID		HOL								-								-	-
Sick Used		SCK								-					6.00			6.00	6.00
Vacation Used		VAC								-								-	-
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		TOTAL:	9.00				9.00	9.00	9.00	36.00	9.00	8.00			9.00	9.00	9.00	44.00	80.00

PP6 2/27/2020 to 3/11/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Torres, Denise 242152

Continued

PP6 2/27/20 3/11/20

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	**Week 1**					
	Week 2					

[redacted]

Forward the original to D.A. Personnel - mail stop 2120

[redacted]

Date 3/10/2020

Job Title

3/11/2020 to PP6 2/27/2020 Torres, Denise

Grant/Project Codes

Non-Chargeable & Time Off	DA0100	Dispatch Svcs for Probation	DA4600		
Non-Chargeable & Time Off - BUREAU	DA0111	DUI Drugs Vertical Prosecution	DA2330		
AB109	DARELN	Elder Abuse-DPSS	DA9800	Major Fraud (PC 186.11)	DA1851
AIF Task Force (Urban)	DA2200	Environmental Crimes	DA5500	Paralegal AF Train Fnd	DAAF40
Anti-Human Trafficking	DA1950	FBI-GIT	DA0706	Prison Crimes PC4750	DA4200
ATF Task Force	DA0980	Grand Theft Auto/RAID Task Force	DA1800	DEA Task Force	DA0990
Atty - East AF Train Fnd	DAAF10	Grants to Encourage Arrests	DA1920	Real Estate Fraud	DA0800
Atty - Mid Cnty AF Train Fnd	DAAF11	High Impact Ins Fraud RC	DA2455	Regional Computer Forensics Laboratory	DA0960
Auto Insurance Fraud	DA2500	High Impact Ins Fraud V	DA2460	Regional Fugitive Task Force OT only	DA0406
Cannabis Task Force	DA0420	High Tech Crime (Catch)	DA1000	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	HIS-GIT	DA6200	SB90-Sexually Violent Predators	DA1601
Clerical AF Train Fnd	DAAF30	Homeland Security SAFE	DA6000	Special Assault Unit	DASAU
Cnty wide Admin AF Train Fnd	DAAF50	Human Trafficking Advocacy Program	DA1980	Special Event OT	DA0201
Consumer Fraud	DA5200	Indian Gaming	DA0900	Victim Claims	DA1400
County Victim Services (XC) Program	DA6100	Inland Region Child Exploit TF	DA0920	Victim Svce AF Train Fund	DAAF20
Criminal Restitution Compact	DA1500	Inland Regional Corruption TF OT only	DA2310	Victim Witness	DA1100

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2019

DA1600

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS):
JOB TITLE: Paralegal II

PAY PERIOD #: 22
PP BEGIN DATE: 9/26/2019
PP END DATE: 10/9/2019

			Week 1								Week 2								
Agency Case #	Grant # / Project #	TRC	9/26 Thu	9/27 1 Fri	9/28 Sat	9/29 Sun	9/30 1 Mon	10/1 Tue	10/2 Wed	Wk 1 Total	10/3 Thu	10/4 2 Fri	10/5 Sat	10/6 Sun	10/7 2 Mon	10/8 Tue	10/9 Wed	Wk 2 Total	GRAND TOTAL
Regualar time used	DA1600	REG	8.50				9.00	9.00	9.00	35.50	9.00	5.00			9.00	8.00	9.00	40.00	75.50
Sick time used		SCK								-								-	-
Vacation Used		VAC	0.50							0.50		3.00				1.00		4.00	4.50
Holiday observed PAID		HOL								-								-	-
Holiday Earned (BANKED - RDO Only)		HLE								-								-	-
[redacted]										-								-	-
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		TOTAL:	9.00				9.00	9.00	9.00	36.00	9.00	8.00			9.00	9.00	9.00	44.00	80.00

Prior Period Correction:

EMPLOYEE NAME (LN, FN) Washington, Marsha 194011

PP22 9/26/19 10/9/19

DA1600 REG 75.5 ✓
VAC 4.5
80

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
CAU/CDAA Monthly Report						
Legal Research						
Case Management						
						AUDITED BY
						OCT 1? 2019
					0	
Standby / On Call	Week 1					
	Week 2					

[redacted]

May-38

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined

[redacted]

Supervisor's Name (Print) Job Title

Grant/Project Codes					
Non-Chargeable & Time Off	DA0100	DCSS	DA9900	Major Fraud (PC 186.11)	DA1861
Non-Chargeable & Time Off - BUREAU	DA0111	Disability and Healthcare Fraud	DA2650	Paralegal AF Train Fnd	DAAF40
AB109	DARELN	Dispatch Svcs for Probation	DA4600	Prison Crimes PC4750	DA4200
AIF Task Force (Urban)	DA2200	DUI Drugs Vertical Prosecution	DA2330	Raid Task Force	DA0990
Anti-Human Trafficking	DA1950	Elder Abuse-DPSS	DA9800	Real Estate Fraud	DA0800
ATF Task Force	DA0980	Environmental Crimes	DA5500	Regional Computer Forensics Laboratory	DA0960
Atty - East AF Train Fnd	DAAF10	FBI-GIT	DA0706	Regional Fugitive Task Force OT only	DA0406
Atty - Mid Cnty AF Train Fnd	DAAF11	Grand Theft Auto	DA1800	SAFE	DA4000
Atty - West AF Train Fnd	DAAF12	Grants to Encourage Arrests	DA1920	SB90 Appeal of Murder Convictn	DA1170
Auto Insurance Fraud	DA2500	High Impact Fraud	DA2450	SB90-Child Recovery	DA1600
CAL WRAP	DA8500	High Tech Crime (Catch)	DA1000	SB90-Sexually Violent Predators	DA1601
Cannabis Task Force	DA0420	HIS-GIT	DA6200	Special Assault Unit	DASAU
Cannabis Task Force-NCC	DA0421	Homeland Security SAFE	DA6000	Special Event OT	DA0201
Clerical AF Train Fnd	DAAF30	Human Trafficking Advocacy Program	DA1980	Victim Claims	DA1400
Cnty wide Admin AF Train Fnd	DAAF50	Indian Gaming	DA0900	Victim Svce AF Train Fund	DAAF20
Consumer Fraud	DA5200	Inland Regional Corruption TF OT only	DA2310	Victim Witness	DA1100
		JAG	DA0306		

PP22 9/26/2019 to 10/9/2019
...hington, M PP22 9/26/2019 to 10/9/2019

COUNTY OF RIVERSIDE EMPLOYEE TIMESHEET
DISTRICT ATTORNEY
2020

EMPLOYEE NAME (LN, FN): [redacted]
EMPLOYEE ID (6 DIGITS): [redacted]
JOB TITLE: DDA IV

PAY PERIOD #: 13
PP BEGIN DATE: 6/4/2020
PP END DATE: 6/17/2020

Agency Case #	Grant # / Project #	TRC	Week 1 6/4 Thu	6/5 1 Fri	6/6 Sat	6/7 Sun	6/8 1 Mon	6/9 Tue	6/10 Wed	Wk 1 Total	Week 2 6/11 Thu	6/12 2 Fri	6/13 Sat	6/14 Sun	6/15 2 Mon	6/16 Tue	6/17 Wed	Wk 2 Total	GRAND TOTAL
Regular Hours Worked	DA0100	REG	8.00	8.00			8.00	8.00	8.00	40.00	8.00	5.00						13.00	53.00
Annual Leave	DA0100	ANU								-						8.00		8.00	8.00
Regular Hours Worked	DA1600	REG								-		3.00			8.00		8.00	19.00	19.00
[redacted]										-								-	-
CAU Self-Study training										-								-	-
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		TOTAL:	8.00	8.00			8.00	8.00	8.00	40.00	8.00	8.00			8.00	8.00	8.00	40.00	80.00

PP13 6/4/2020 to 6/17/2020

Prior Period Correction:

EMPLOYEE NAME (LN, FN): Watts, Laura 214708

PP13 6/4/20 6/17/20

OVERTIME / CALL-OUT / ON-CALL DETAILS

Agency	Grant	Date	Overtime From:	Overtime To:	OT Total	Description
					0	
Standby / On Call	Week 1					
	Week 2					

[redacted] 7/20

Forward the original to D.A. Personnel - mail stop 2120

I hereby certify that the employee's daily time records have been examined [redacted]

Job Title

Grant/Project Codes

Non-Chargeable Time	DA0100	Disability and Healthcare Fraud	DA2650	Life & Annuity Fraud	DA2600
Non-Chargeable OVT- BUREAU	DA0111	Dispatch Svcs for Probation	DA4600	Major Fraud (PC 186.11)	DA1861
AB109	DARELN	DUI Drugs Vertical Prosecution	DA2330	Paralegal AF Train Fnd	DAAF40
AIF Task Force (Urban)	DA2200	Elder Abuse-DPSS	DA9800	Prison Crimes PC4750	DA4200
Anti-Human Trafficking	DA1950	Environmental Crimes	DA5500	DEA Task Force	DA0990
ATF Task Force	DA0980	FBI-GIT	DA0706	Real Estate Fraud	DA0800
Atty - East AF Train Fnd	DAAF10	Grand Theft Auto/RAID Task Force	DA1800	Regional Computer Forensics Laboratory	DA0960
Atty - Mid Cnty AF Train Fnd	DAAF11	Grants to Encourage Arrests	DA1920	Regional Fugitive Task Force OT only	DA0406
Auto Insurance Fraud	DA2500	High Impact Ins Fraud RC	DA2455	SAFE - Overtime only	DA4000
Cannabis Task Force	DA0420	High Impact Ins Fraud V	DA2460	SB90-Child Recovery	DA1600
Cannabis Task Force-NCC	DA0421	High Tech Crime (Catch)	DA1000	SB90-Sexually Violent Predators	DA1601
Clerical AF Train Fnd	DAAF30	HIS-GIT	DA6200	Special Assault Unit	DASAU
Cnty wide Admin AF Train Fnd	DAAF50	Homeland Security SAFE	DA6000	Special Event OT	DA0201
Consumer Fraud	DA5200	Human Trafficking Advocacy Program	DA1980	Victim Claims	DA1400
County Victim Services (XC) Program	DA6100	Indian Gaming	DA0900	Victim Svce AF Train Fund	DAAF20
COVID-19	EM510088	Inland Region Child Exploit TF	DA0920		

Watts, Laura PP13 6/4/2020 to 6/17/2020

DECLARATION OF SERVICE BY EMAIL

I, the undersigned, declare as follows:

I am a resident of the County of Sacramento and I am over the age of 18 years, and not a party to the within action. My place of employment is 980 Ninth Street, Suite 300, Sacramento, California 95814.

On November 3, 2026, I served the:

- **Current Mailing List dated November 2, 2026**
- **Controller's Comments on the Incorrect Reduction Claim filed November 2, 2026**

  Child Abduction and Recovery, 25-4237-I-07
  Family Code Sections 3060-3064, 3130-3134.5, 3408, 3411, and 3421;
  Penal Code Sections 277, 278, and 278.5; Welfare and Institutions Code Section 11478.5; Statutes 1976, Chapter 1399; Statutes 1992, Chapter 162; Statutes 1996, Chapter 988
  Fiscal Years: 2017-2018, 2018-2019, and 2019-2020
  County of Riverside, Claimant

By making it available on the Commission's website and providing notice of how to locate it to the email addresses provided on the attached mailing list.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration was executed on November 3, 2026 at Sacramento, California.

David Chavez
Commission on State Mandates
980 Ninth Street, Suite 300
Sacramento, CA 95814
(916) 323-3562

COMMISSION ON STATE MANDATES

Mailing List

Last Updated: 11/2/26

Claim Number: 25-4237-I-07

Matter: Child Abduction and Recovery

Claimant: County of Riverside

TO ALL PARTIES, INTERESTED PARTIES, AND INTERESTED PERSONS:

Each commission mailing list is continuously updated as requests are received to include or remove any party or person on the mailing list. A current mailing list is provided with commission correspondence, and a copy of the current mailing list is available upon request at any time. Except as provided otherwise by commission rule, when a party or interested party files any written material with the commission concerning a claim, it shall simultaneously serve a copy of the written material on the parties and interested parties to the claim identified on the mailing list provided by the commission. (Cal. Code Regs., tit. 2, § 1181.3.)

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